

RULE 29 HHS, SUPERVISOR HAYSSEN

SENECA COUNTY MANAGER AND CHAIRMAN OF THE BOARD OF SUPERVISORS AUTHORIZED AND DIRECTED TO SIGN A SERVICE AGREEMENT WITH CATHY BOND, EMERGENCY PREPAREDNESS CONSULTANT

WHEREAS, Cathy Bond, BS, MS, RN is a consultant who has worked with the Health Department for many years for the Emergency Preparedness Program; and

WHEREAS, as an Emergency Preparedness Consultant she will provide the following services:

1. Revise and update the Public Health Emergency Preparedness and Response Plans (Including all Attachments and Annexes)
2. Revise and update all Command Center and Operational Binders and forms
3. Facilitate required drills and exercises
4. Draft all after-action reports for drills and exercises
5. Complete required deliverables/surveys including quarterly reports in consultation with PH staff and submit these reports to NYSDOH
6. Assist with volunteer management and participate in ServNY webinars
7. Conduct an annual in-service Emergency Preparedness training for Seneca County Public Health staff
8. Conduct weekly surveillance with Childcare Centers, LTC facilities, Schools, and MD offices; and

WHEREAS, she will provide a monthly report of all activities; and

WHEREAS the cost for these services will be no more than \$45,600; and

WHEREAS these funds will be paid for from the Emergency Preparedness Grant funds which are included in the 2024 Public Health Department budget 104010-54702-BT24; and

WHEREAS this resolution came before the Board pursuant to Rule 29 of the Rules of the Board; now, therefore be it

RESOLVED, that the County Manager and or the Chairman of the Board of Supervisors is hereby authorized and directed to sign a service agreement with Cathy Bond for Emergency Planning Consultation services for the period of July 1, 2023, to June 30, 2024, for an amount not to exceed \$45,600.