

BOARD OF SUPERVISORS SENECA COUNTY

Waterloo, New York 13165

February 13, 2024
MEETING MINUTES

Call to Order

Chairman Brownell called the meeting to order at 6:00PM.

Roll Call of Members by the Clerk

Ten member of the Board of Supervisors answered roll call. Sprvr. Enslow, Partee, D. Trout, and Hayes were absent.

Pledge of Allegiance and Moment of Silence

Presentations

None

Petitioners

None

Open Privilege of the Floor

Kyle Poormon, Deputy Sheriff of Seneca County was recently elected as the Union representative for the PBA. Kyle addressed the Board regarding his meeting with the Negotiation Committee and is looking forward to the upcoming negotiations and working together in the future.

Approval of Meeting Minutes

Sprvr. Reynolds made a motion to approve the following minutes, Sprvr. Kronenwetter seconded the motion.

- January 3, 2024 Organizational Meeting Minutes
- January 9, 2024 Board Meeting Minutes
- January 23, 2024 Special Board meeting Minutes

Report of Special Committees

None

Chairman's Remarks

None

County Manager's Remarks

None

County Attorney's Remarks

None

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Communications: #24-38 have been received and filed

24. Email from Michelle Montsanto stating opposition towards Seneca Meadows expansion and support.
25. Memorial Day Committee funding request letter
26. Letter from Susan Ottenweller in opposition to Seneca Meadows expansion
27. Copy of letter sent to the editor of the Finger Lakes Times from Susan Ottenweller regarding Seneca Meadows
28. Comments from Susan Ottenweller regarding the Town of Varick Board resolution supporting Seneca Meadows expansion
29. Letter from the Haplin Firm regarding NY Lodi I, LLC and the Seneca County IDA; payment in lieu of tax agreement
30. Farm Bureau membership letter for the year 2024
31. Letter opposing the Seneca County Self Care Policy
32. EAP December monthly review
33. Letter from Town of Junius supporting the proposed runway extension at Finger Lakes Regional Airport (FLRA)
34. January Board of Health meeting minutes
35. Letter from Village of Interlaken requesting a used police vehicle
36. Celebrate Commemorate Memorial Day Event Weekend Flyer
37. Seneca County Public and Environmental Health Annual Water Sample Schedule
38. Weights and Measures annual reports that measures activity throughout NYS

RESOLUTIONS & MOTIONS

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SUPERVISORS AUTHORIZE PURCHASE OF VARONIS SECURITY SOFTWARE
 RESOLUTION NO. 22-24, moved by Sprvr. Brownell second by Sprvr. Rhinehart and adopted.

WHEREAS, Seneca County would purchase Varonis Security software from SHI, 290 Davidson Ave. Someset, NJ 08873; and

WHEREAS, the Varonis Security Software will assist in data classification and discovery, Data access governance and ransomware prevention; and

WHEREAS, the funding for this project in the amount of \$55,872.95 was budgeted for and is available in the 2024 Information Technology budget account 101680-54221; and

WHEREAS, this resolution has been reviewed and approved by the Ways & Means Standing Committee on January 23, 2024; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors approves the purchase and the payment of \$55,872.95 to SHI.

**BOARD OF SUPERVISORS AUTHORIZES AMENDMENTS TO
 2023 SENECA COUNTY BUDGET**

RESOLUTION NO. 23-24, moved by Sprvr. Brownell second by Sprvr. Rhinehart and adopted.

WHEREAS, amendments to the 2023 Seneca County Budget are necessary and appropriate; and

WHEREAS, funding is available in the object codes identified herein; and

WHEREAS, these amendments have been reviewed and approved by the Finance, Assessment and Insurance Committee at its meeting on January 23, 2024; now, therefore be it

RESOLVED, that the Board of Supervisors authorizes the following amendments to the 2023 Seneca County Budget:

Line Item	Description	Increase/(Decrease)	Revenue/Expenditure	\$
Note 1: Public Health Budget adjustment				
104149-54441	Transportation	Decrease	Expenditure	\$8,100
104147-54700	Early Intervention Contractual	Decrease	Expenditure	\$32,000
104149-43601	Pre-School 3-5 Medicaid	Increase	Revenue	\$49,900
104149-54700	Pre-School 3-5 Contractual	Increase	Expenditure	\$90,000
Note 2: Sewer 1 Budget adjustment				
328110-54220	Repairs & Maintenance Plant	Decrease	Expenditure	\$13,000
328110-54225	Repairs & Maintenance Line	Decrease	Expenditure	\$9,000
328110-54140	Utilities	Increase	Expenditure	\$14,000
328110-54700	Contractual	Increase	Expenditure	\$8,000

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Note 3: Sewer 3 Budget adjustment				
348110-42401	Interest Earnings	Increase	Revenue	\$25,000
348110-54380	Other Fees and Services	Increase	Expenditure	\$25,000
Note 4: Highway Construction Budget adjustment				
405110-51100	Salaries Maintenance	Decrease	Expenditure	\$42,482
405110-58600	Health Insurance	Decrease	Expenditure	\$5,699
405110-58100	Retirement	Increase	Expenditure	\$14,561
405112-51100	Salaries Construction	Increase	Expenditure	\$27,921
405112-58600	Health Insurance	Increase	Expenditure	\$5,699
Note 5: Health Insurance Budget adjustment				
103150-58600	LEC Health Insurance	Decrease	Expenditure	\$83,944
104220-58600	MH Addictions Hlth Ins	Decrease	Expenditure	\$14,248
104330-51100	MH Dom Viol Salaries	Decrease	Expenditure	\$20,642
101015-58600	County Mgr Hlth Ins	Increase	Expenditure	\$6,918
101325-58600	Treasurer Hlth Ins	Increase	Expenditure	\$16,223
101450-58600	Brd of Elections Hlth Ins	Increase	Expenditure	\$21,002
103112-58600	Sheriff Civil Hlth Ins	Increase	Expenditure	\$20,670
104320-58600	MH Clinic Hlth Ins	Increase	Expenditure	\$34,890
108090-58600	Code Enforcement Hlth Ins	Increase	Expenditure	\$19,131
Note 6: County Manager Budget adjustment				
101990-54700	Contingency	Decrease	Expenditure	\$26,455
101015-51100	Salaries	Increase	Expenditure	\$26,455
Note 7: DHS Budget adjustment				
106010-51100-SS02	Services-Salaries	Decrease	Expenditure	\$139,845
106010-54700-SSWF2	Workforce MOU DSS TANF	Decrease	Expenditure	\$40,829
106010-51100-SS01	Temporary Asst Salaries	Increase	Expenditure	\$82,130
106010-51100-SS06	Staff Development Salaries	Increase	Expenditure	\$17,996
106010-51100-SS08	Support Collection Salaries	Increase	Expenditure	\$21,983
106010-51300-SS02	Services Overtime	Increase	Expenditure	\$6,637
106010-51310-SS02	Services On-call Overtime	Increase	Expenditure	\$11,099
106010-54700-SSWF4	Workforce MOU TANF Serv	Increase	Expenditure	\$40,829
Note 8: Water Budget adjustment				
318310-54220	Repairs & Maintenance	Decrease	Expenditure	\$13,839
318310-54342	Public Works Support	Decrease	Expenditure	\$1,878
318310-54700	Contractual	Decrease	Expenditure	\$5,530
318310-54141	Purchase of Water	Increase	Expenditure	\$21,247

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COUNTY MANAGER AUTHORIZED AND DIRECTED TO SIGN A CONTRACT WITH THE GOVERNOR'S TRAFFIC SAFETY COMMITTEE FOR THE CHILD PASSENGER SAFETY PROGRAM GRANT AND AMEND THE 2024 PUBLIC HEALTH BUDGET

RESOLUTION NO. 24-24, moved by Sprvr. Borst second by Sprvr. Shipley and adopted.

WHEREAS, the Health Department has been awarded a Child Passenger Safety Program grant through the Governor's Traffic Safety Committee for the period of October 1, 2023, through September 30, 2024; and

WHEREAS, the grant award is in the amount of \$5,000 and will cover expenses such as the purchase of car seats, training, and supplies; and

WHEREAS, the award amount was not known at the time of the development of the 2024 budget; and

WHEREAS, the 2024 departmental expense and revenue accounts must be increased by \$5,000 to accurately reflect the grant award; and

WHEREAS, the resolution has been reviewed and approved by the Health and Human Services Standing Committee at its January 23, 2024, meeting; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors hereby authorizes and directs the County Manager to sign a contract with the Governor's Traffic Safety Committee to accept the Child Passenger Safety Program Grant for the period October 1, 2023, through September 30, 2024; and be it further

RESOLVED, that the Department of Finance be authorized to make the necessary budgetary and accounting entries to affect the intent of this resolution, including amending the 2024 Public Health budget to accept the grant revenue as follows:

INCREASE 104010 - 44442	PH CARSEAT SAFETY GRANT	\$5,000.00
INCREASE 104010 - 54710	PH CARSEAT SAFETY GRANT	\$5,000.00

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**AMEND 2024 PUBLIC HEALTH BUDGET TO ACCEPT
THE NEW YORK STATE DEPARTMENT OF HEALTH PERFORMANCE IMPROVEMENT
GRANT**

RESOLUTION NO. 25-24, moved by Sprvr. Borst second by Sprvr. Shipley and adopted.

WHEREAS, the New York State Department of Health (NYSDOH) has awarded a Performance Improvement Grant to the Seneca County Health Department for 2024; and

WHEREAS, the amount of this grant is \$14,099; and

WHEREAS, the award amount was not known at the time of the development of the 2024 budget; and

WHEREAS, this grant allows for county reimbursement for Public Health covered activities and must be received from NYSDOH by December 31, 2024; and

WHEREAS, the 2024 departmental expense and revenue accounts must be increased by \$14,099 to accurately reflect the grant award; and

WHEREAS, the resolution has been reviewed and approved by the Health and Human Services Standing Committee at its January 23, 2024 meeting; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors hereby authorizes and directs the County Manager to sign all necessary documents to accept the NYSDOH Performance Improvement Grant for the period January 1, 2024, through December 31, 2024; and be it further

RESOLVED, that the Department of Finance be authorized to make the necessary budgetary and accounting entries to affect the intent of this resolution, including amending the 2024 Public Health budget to accept the grant revenue as follows:

INCREASE 104010-43447 (Performance Improvement Grant) \$14,099
INCREASE 104010-54708 (Performance Improvement Grant) \$14,099

**CHAIRMAN OF THE BOARD OF SUPERVISORS AUTHORIZED TO SIGN THE OFFICE
FOR THE AGING FOUR YEAR PLAN FOR SERVICES AND FUNDING APPLICATIONS**

RESOLUTION NO. 26-24, moved by Sprvr. Borst second by Sprvr. Shipley and adopted.

WHEREAS, the Seneca County Office for the Aging is required to submit the Four Year Plan for Aging Services for the period April 1, 2024 – March 31, 2028 for Seneca County, which includes funding applications; and

WHEREAS, a public hearing was held on November 29, 2023, at 2465 Bonadent Drive, Suite 4 Waterloo, NY on said plan; and

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WHEREAS, the Health and Human Services Standing Committee reviewed and approved this resolution on January 23, 2023; now, therefore be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized and directed to sign the Office for the Aging's Four-Year Plan for Aging Services for the period April 1, 2024 – March 31, 2028 and funding applications for the period April 1, 2024- March 31, 2025; and be it

FURTHER RESOLVED, that the Director of the Office for the Aging is hereby authorized and directed to submit such funding applications and enter into agreements and contracts as described in said plan.

BOARD OF SUPERVISORS APPROVES BRIANNE EN CONTRACT AMENDMENT RESOLUTION NO. 27-24, moved by Sprvr. Borst second by Sprvr. J. Trout and adopted.

WHEREAS, the Seneca County Board approved a service contract with Brianne En, NPP for provision of Psychiatric services; and

WHEREAS, an additional thirteen dollars and twenty five cents (\$13.25) an hour is needed to bring this contractor's pay rate in line with other contractors performing the same duties with the same level of experience; and

Mental Health 104220.54350	Total Contract Amount (\$)	Rate (\$)	Hours
Brianne En, NPP	88,000	110.00	800

WHEREAS, this would increase the previously approved contract by \$10,600 from \$77,400 to \$88,000; and

WHEREAS, the increased pay rate would be supported by collection of medical fees and are supported in the 2024 budget; and

WHEREAS, the contract was approved by the Health and Human Services Committee on January 23, 2024; therefore be it

RESOLVED, that the Seneca County Board of Supervisors does hereby authorize and direct the County Manager to sign the contract amendment for Brianne En, NPP; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors does hereby authorize and direct the Finance Department to pay Brianne En, as contracted, when duly appropriated.

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BOARD OF SUPERVISORS APPROVES SENECA COUNTY COMMUNITY SERVICES BOARD'S (CSB) 2024 APPOINTMENTS

RESOLUTION NO. 28-24, moved by Sprvr. Borst second by Sprvr. J. Trout and adopted.
Sprvr. Hayssen abstained.

WHEREAS, on October 17, 2023 the CSB agreed to reappoint Seneca County CSB member Susan Ottenweller, to the position of Chair, and Joseph Lorenzetti as Vice Chair with a term expiration date of December 31, 2024; and

WHEREAS, the Seneca County CSB agreed to appoint CSB Member Michael Alessio, to the position of Chair of the Alcohol and Substance Abuse Subcommittee, both with a term expiration date of December 31, 2024; and

WHEREAS, the Seneca County CSB has agreed to reappoint Seneca County CSB Member Maria Gigliotti to the position of Chair of the Mental Health Subcommittee, with a term expiration date of December 31, 2024; and

WHEREAS, the Seneca County CSB reappointed Stanley Hatch as the Chair of the Developmental Disabilities Subcommittee, with a term expiration date of December 31, 2024; and

WHEREAS, the Health and Human Services Committee approved the CSB's 2024 appointments and reviewed this resolution on January 23, 2024; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors hereby approves CSB appointments for 2024.

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-MOTION MADE & SECONDED-

Sprvr. Hayssen made a motion to amend the following resolution to make changes regarding employees who participate in the educational contract with FLCC and the Seneca County DHS for Education Coordinator Services. These changes will reflect tuition reimbursement and class expenses. If the employee severs their employment with the County within three years after obtaining their degree, reimbursement to the County will be made from the entire severance pay up to the total amount spent to the degree program or individual courses pro-rated based on number of months of employment with the County after receipt of degree. Sprvr. Borst seconded the motion. This resolution was adopted as amended.

SENECA COUNTY MANAGER TO SIGN THE SENECA COUNTY 2024 EDUCATION CONTRACT BETWEEN FINGER LAKES COMMUNITY COLLEGE AND SENECA COUNTY DIVISION OF HUMAN SERVICES FOR EDUCATION COORDINATOR SERVICES
RESOLUTION NO. 29-24, moved by Sprvr. Borst second by Sprvr. Rhinehart and adopted.

WHEREAS, the Seneca County Division of Human Services would like to enter into agreement with Finger Lakes Community College for the Employee Education and Training Program and Education Coordinator Services; and

WHEREAS, the 2024 Employee Education and Training Program provides DHS employees options to earn college credit toward completion of a College Certificate, Associate's, Bachelor's, or Master's degree, and attend in-service and non-credit training programs; and

WHEREAS, the contract with the community college supports both the education of individual workers and training within the organization; and

WHEREAS, the Education Coordinator will provide assistance to the Division by facilitating registration into education and training opportunities to all DHS employees and other related agency staff; arrange for training that will help strengthen and develop workplace skills, community collaboration and efficiency; purchase training supplies and curriculum; and assist the Commissioner and Staff Development Coordinator in identifying training resources for the Division; and

WHEREAS, this contract also funds EAP services for all DHS employees; and

WHEREAS, this contract is budgeted for up to \$ 70,000 under project account 106010 54700 SS06 for 2024; and

WHEREAS, employees enrolled in an Independent Study course such as Empire State College or Excelsior College, agree to complete the course within six (6) months of course start date. Failure to do so will result in the employee reimbursing the agency for all incurred course expenses including tuition, fees, and textbook/s. Participants should arrange for repayment agreements with the Commissioner and Staff Development Coordinator. Eligibility to enroll in additional courses will be evaluated; and

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WHEREAS, any cost/s incurred as a result of withdrawal from a course regardless of reason is/are the responsibility of the student and must be repaid. This includes tuition, fees, textbook costs, or other associated expenses; and

WHEREAS, if for any reason employment is severed from the Division of Human Services prior to the end of a semester, students are responsible for reimbursement of the total tuition, fees, and incurred expenses for all classes currently in progress, the claim to the County will be settled through either the employee's severance pay or last paycheck; and

WHEREAS, if the employee severs their employment from the County within three years after obtaining their degree, reimbursement to the County will be made from the entire severance pay up to the total amount spent towards the degree program or individual courses, pro-rated based on number of months of employment with the County after receipt of degree.; and

WHEREAS, this contract has been reviewed and approved by the Health and Human Services Standing Committee on January 23, 2024, now, therefore be it

RESOLVED, the Board of Supervisors authorizes the approval of the contract with Finger Lakes Community College and authorizes the Seneca County Manager to sign the 2024 agreement with Finger Lakes Community College.

-MOTION MADE AND SECONDED -

Sprvr. Rhinehart stated that this resolution will be returned to the Public Works Committee for further action so that changes in the resolution reflect changes in the grant scope and funding, so they are accurate. Sprvr. Rhinehart made a motion to move this resolution back to the Public Works Committee for further action. Sprvr. Borst seconded the motion. Motion passed unanimously.

AUTHORIZE ACCEPTANCE OF CREST GRANT FROM DORMITORY AUTHORITY STATE OF NEW YORK STATE

WHEREAS, New York State (DASNY) has authorized Seneca County to be a recipient of the Community Resiliency, Economic Sustainability, and Technology Program (CREST) Grant; and

WHEREAS, Seneca County has been awarded \$75,000 to support renovation to the Historic Seneca County Courthouse in Ovid; and

WHEREAS, there is a need for further renovations at the Historic Seneca County Courthouse; and

WHEREAS, this resolution has been reviewed and approved by the Public Works Committee at its January 23, 2024 meeting; now, therefore be it,

RESOLVED, that the Seneca County Board of Supervisors approves the acceptance of CREST Grant contract in the amount of \$75,000 from DASNY and authorizes and directs the County Manager to sign all necessary grant paperwork; and be it further,

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RESOLVED, that the Department of Finance is authorized to make the necessary budgetary and accounting entries to affect the intent of this resolution with unused portions of the grant flowing into future years as per the grant guidelines.

**SUPERVISORS SUPPORT RENOVATIONS OF THE COUNTY OFFICE BUILDING FOR
TRANSFER OF OFFICE OF AGING OPERATIONS AND COMMIT AMERICAN RECOVERY
ACT FUNDS TO UNDERTAKE PROJECT**

RESOLUTION NO. 30-24, moved by Sprvr. Rhinehart second by Sprvr. Borst and adopted.

WHEREAS, Resolution No. 296-23 authorized the acceptance of BridgeNY funds, the establishment of a capital project and solicitation of an engineering firm to provide the design and engineering for the County House Road Culvert over Silver Creek Project, P.I.N. 375733; and

WHEREAS, Resolution No. 296-23 authorized a total capital project cost in the amount of \$1,225,758; and

WHEREAS, the Highway Superintendent solicited proposals from Region 3 Local Design Service Agreement (LDSA) list; and

WHEREAS, Barton & Loguidice of 443 Electronics Pkwy, Liverpool, NY 13088 submitted a proposal for engineering and design services for a contract amount not to exceed \$184,000; and

WHEREAS, the Public Works Standing Committee approved this resolution at its January 23, 2024 meeting; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors does hereby authorize a contract with Barton & Loguidice for the design and engineering services for the County House Road Culvert over Silver Creek Project, P.I.N. 375733, not to exceed \$184,000; and be it further

RESOLVED, that the County Manager is hereby authorized and directed to sign any and all documents with Barton & Loguidice regarding engineering for the County House Road Culvert over Silver Creek Project, P.I.N. 375733; and be it further

RESOLVED, that the Department of Finance is hereby authorized and directed to amend the Capital Project budget as follows:

			Existing Budget	Change	New Budget
805112 44589 SILVR	State Aid-Bridge NY	Revenue	\$1,225,758		\$1,225,758
805112 52001 SILVR	Bridge Project	Expenditure	\$1,225,758	(\$184,000)	\$1,041,758
805112 54341 SILVR	Engineer Fees	Expenditure		\$184,000	\$184,000

;and be it further

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RESOLVED, that the Department of Finance be authorized to make the necessary budgetary and accounting entries to affect the intent of this resolution.

-MOTION MADE AND SECONDED-

Sprvr. Rhinehart stated that this resolution will be returned to the Public Works Committee for further action so that changes in the resolution reflect changes in the grant scope and funding, so they are accurate. Sprvr. Rhinehart made a motion to move this resolution back to the Public Works Committee for further action. Sprvr. Borst seconded the motion. Motion passed unanimously.

SUPERVISORS SUPPORT RESTORATION AND REPAIRS TO HISTORIC SENECA COUNTY COURTHOUSE AND COMMIT AMERICAN RECOVERY ACT FUNDS TO UNDERTAKE PROJECT

WHEREAS, Seneca County is the owner of the historic Three Bears property in the Village of Ovid; and

WHEREAS, the historic Seneca County Courthouse known as Papa Bear requires repairs and restoration to the cupola for both aesthetic and safety reasons; and

WHEREAS, Bero Architects has developed plans and specifications to complete the needed repairs and restoration, and the revised estimate for said improvements is \$384,000; and

WHEREAS, the County has been successful in securing partial grant funding of \$75,000 from DASNY to accomplish project these improvements, and also has received \$100,000 Federal Second Tranche funds that are available for this project, but still requires additional funding in the amount of \$220,000; and

WHEREAS, Seneca County is in receipt of funding from the federal government from the American Rescue Plan Act (ARPA) that would be an appropriate funding source for this project in the amount of \$200,000; and

WHEREAS, this Resolution has been recommended for approval by the ARPA Committee and the Public Works Standing Committee at its meeting on January 23 2024; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors commits \$220,000.00 funding from the American Rescue Plan Act to support this project as set forth above; and be it further

RESOLVED, that the Director of Finance is authorized and directed to make any necessary budget and account entries necessary to implement the intent of this Resolution; and it is further

RESOLVED, that the County Manager is authorized to engage Bero Architects to prepare specifications and documents in anticipation of seeking bids this project the project, and solicit bids for final review by the Board before award.

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-MOTION MADE AND SECONDED-

Sprvr. Rhinehart made a motion to amend the following resolution for the renovations to include the Old Office for the Aging space as well as other building areas that have been identified. These other areas include the executive hall, the main stairwell, the creation of the micro market, and updating security. Sprvr. Seconded the motion.

Sprvr. J. Trout asked for clarification of the total funds regarding the project. Bob Stuck, Superintendent of Facilities, stated that some of the funds have been procured through A.R.P.A. Bob stated that doing all the projects at once saves the County money and the projects will be finished in a timelier manner.

Sprvr. Rhinehart asked if the Board of Supervisors room is included in the renovation plans. John Snyder of John Snyder Architects referenced the fund summary sheet and stated it is included and reflects the base bid with alternatives and value engineering.

Sprvr. J. Trout asked if these renovations fit into the County's Comprehensive Infrastructure Plan (CIP). Bob Stuck stated that if these renovations are completed it would be on less thing that would be on the table for the CIP and will not need to borrow funds to accommodate the renovations.

Sprvr. Borst expressed his opinion of moving forward with the renovations of the Office for the Aging first before bringing on the County building or looking at the Mental Health building after the Office of the Aging is moved to the County building. Bob Stuck stated that once there's a CIP in place, options of adding the Board room to the project and moving forward with the CIP. Sprvr. J. Trout stated that it would make more sense to wrap all the projects into one. Bob Stuck stated it would ultimately be up to the Board to make that decision.

Sprvr. Rhinehart stated the Board should be more cautious with A.R.P.A. funds at this time as a County Highway garage that needs to be built and engineering fees as part of the CIP that need to be on the radar. Sprvr. J. Trout stated that he is concerned that the A.R.P.A funds aren't going towards actual economic development for the county to see a return on things such as sales tax and such.

BOARD OF SUPERVISORS APPROVE

SENECA COUNTY OFFICE BUILDING IMPROVEMENTS/RENOVATION

RESOLUTION NO. 32-24, moved by Sprvr. Rhinehart seconded by Sprvr. Borst and adopted.

WHEREAS; The need for renovations at the Seneca County Office Building in the old Office for the Aging space as well as other building areas have been identified. In order for effective space allocation so the proper space. Needs can be satisfied in order for mental health to move to the HHS building, 2465. Bona Dent Drive, Waterloo, New York, 13165, and;

WHEREAS, The of the Old OFA, Executive Hall, Main Stairwell, and creation of a Micro Market and securities was also determined by the. A.R.P.A. Committee. As needed renovations and;

WHEREAS, It determined by the. A.R.P.A. Committee to consolidate the project as a whole Project to bid out as one project for cost savings to the project.

WHEREAS, The A.R.P.A. Committee received a proposal from John Snyder Architects, 700 Casadilla St. Ste. 203, Ithaca, New York 14850, at the January 23, 2024. Meeting for the renovation of

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the Old OFA space, 1 Diponio Drive, Waterloo, New York 13165, at an estimated cost of. \$1,100,000 and;

WHEREAS, the A.R.P.A. Committee has funding to support these renovations and;

WHEREAS, The A.R.P.A. Committee has reviewed and approved this resolution at the January 23, 2024, meeting.; And has identified this as a Capital Project and;

WHEREAS, The Board of Supervisors authorizes the County Manager, Kyle Lovell, to enter into a contract for John Snyder Architects, 700 Casadilla St. Ste. 203, Ithaca, NY 14850, to put. out to bid the renovation of the Seneca County Old Office for the Aging space 1 Dipronio Drive, Waterloo, New York 13165 and; be it further;

RESOLVED, that the Department of Finance be authorized and directed to make the necessary budgetary and accounting entries to transfer funds to the Capital Project Budget Line.

APPOINTMENTS TO SENECA COUNTY AGRICULTURE ENHANCEMENT BOARD RESOLUTION NO. 33-24, moved by Sprvr. Hayssen seconded by Sprvr. Rhinehart and approved.

WHEREAS, two appointments to the Agriculture Enhancement Board have expired; and

WHEREAS, appointments to the Agriculture Enhancement Board are made by the Seneca County Board of Supervisors; and

WHEREAS, this resolution has been reviewed and approved by the Agriculture & Environmental Affairs Standing Committee on January 23, 2024; now, therefore be it

RESOLVED, that the following persons are re-appointed to the Agriculture Enhancement Board for an additional three-year term to expire on December 31, 2026:

- Peter Decloux, Town of Ovid, as an Agriculture Business representative
- Julie Thompson, Town of Fayette, as a Farmer Representative

AUTHORIZE ACCEPTANCE OF FOURTH UPSTATE QUALITY IMPROVEMENT AND CASELOAD REDUCTION GRANT FROM NEW YORK STATE OFFICE OF INDIGENT LEGAL SERVICES

RESOLUTION NO. 34-24 by Sprvr. Rhinehart seconded by Sprvr. Reynolds and approved.

WHEREAS, New York State Indigent Legal Services Board has authorized Seneca County to be a recipient of the Fourth Upstate Quality Improvement and Caseload Reduction Grant; and

WHEREAS, Seneca County has been awarded \$300,000 for the period July 1, 2023, through June 30, 2026; and

WHEREAS, there is no local match requirement; and

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WHEREAS, said grant award is to support local initiatives aimed at supporting improvements in the quality of representation provided to indigent persons; and

WHEREAS, The Seneca County Public Defender supports obtaining this funding and commits to enhancing the services received by indigent residents in Seneca County through the Public Defender's Office; and

WHEREAS, this resolution has been reviewed and approved by the Public Safety and Criminal Justice Committee at its January 23, 2024 meeting; now, therefore be it,

RESOLVED, that the Seneca County Board of Supervisors approves the acceptance of the Fourth Upstate Quality Improvement and Caseload Reduction Grant contract in the amount of \$300,000 from the Office of Indigent Legal Services for the period July 1, 2023 through June 30, 2026 and authorizes and directs the County Manager to sign all necessary grant paperwork; and be it further

RESOLVED, that the Department of Finance is authorized to make the necessary budgetary and accounting entries to affect the intent of this resolution with unused portions of the grant flowing into future years.

SUPERVISORS AUTHORIZE THE ISSUANCE OF A REQUEST FOR PROPOSAL FOR PROFESSIONAL SERVICES TO CREATE A SENECA COUNTY HOUSING PLAN
RESOLUTION NO. 35-24 motioned by Sprvr. J. Trout seconded by Sprvr. Reynolds and adopted.

WHEREAS, by Resolution No. 222-23, the Seneca County Board of Supervisors accepted the findings of *Housing Between the Lakes, A Housing Needs Assessment for Seneca County, NY* while also acknowledging that housing development is economic development; and

WHEREAS, a primary recommendation of the Housing Needs Assessment is that Seneca County should initiate and manage the creation and implementation of a contextually appropriate housing strategic plan that engages with local governments and key stakeholders resulting in an actionable vision for housing development and investment in Seneca County; and

WHEREAS, the Seneca County Board of Supervisors approved funding for this purpose in the 2024 Planning & Community Development Department budget; and

WHEREAS, the Economic Development, Tourism & Housing Committee reviewed and approved this resolution on January 23, 2024; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors hereby authorizes and directs the Department of Planning and Community Development to prepare and issue a Request for Proposals (RFP) from qualified planning firms to coordinate the development of a Seneca County Housing Plan

BOARD OF SUPERVISORS

SENECA COUNTY

Waterloo, New York 13165

Unfinished business:

None

New Business:

The following resolution was considered under rule #29 on the Board of Supervisors Rules of Order.

Sprvr. Latini made a motion to introduce the following resolution and any and all new business to come before the Board in accordance with the Rules of Order #29. Sprvr. J. Trout seconded the motion.

Sprvr. Rhinehart made a motion to authorize the application by Sheriff's Department for U.S. Department of Justice BWCIPI Grant. Sprvr. Reynolds seconded the motion.

**SUPERVISORS AUTHORIZE APPLICATION BY SHERIFF'S DEPARTMENT FOR
U.S. DEPARTMENT OF JUSTICE BWCIPI GRANT**

RESOLUTION NO. 31-24 by Sprvr. Rhinehart seconded by Sprvr. Reynolds and approved.

WHEREAS, the U.S. Department of Justice announced the 2024 Body-Worn Camera Policy and Implementation Program (BWCIPI) to Support Law Enforcement Agencies Grant; and

WHEREAS, the grant provides funding to initiate or enhance comprehensive Body-Worn Camera (BWC) programs for Law Enforcement Agencies; and

WHEREAS, the grant requires a 1:1 county match and caps the maximum funding at \$2,000 per BWC placed in service, which may include funding for related equipment, officer training or BWCIPI administrative personnel, to which the Seneca County Sheriff's Department has adopted qualifying BWC units; and

WHEREAS, the Seneca County Sheriff's Office has placed thirty-five (35) BWC's in service since 2022 and would like to continue further implementation of the BWC program and needs authorization by the Board to re-apply for a maximum grant award of \$30,000. Required county matching funds of \$30,000 would be provided under the existing 2024 budget line 103113-52400; and

WHEREAS, the application deadline for the grant is March 4th 2024 at 12:59 P.M.; and

WHEREAS, this resolution was brought before the Board of Supervisors by motion pursuant to Rule 29 of the Board; now, therefore be it

RESOLVED, the Board of Supervisors approves the Seneca County Sheriff's Department applying for the U.S. Department of Justice 2024 Body-Worn Camera Policy and Implementation Program (BWCIPI) to Support Law Enforcement Agencies Grant; and it is further

RESOLVED, the County Manager is directed and authorized to sign all necessary documentation and any budget actions necessary or otherwise related to the same.

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Sprvr. Borst made a motion to enter into Executive Session Pursuant to Sections 105 (1) (D) & (F) of the New York State Open Meetings Law to review the discussion regarding proposed pending or current litigation and the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation, and invite the following individuals to attend: All members of the Board of Supervisors, County Manager, County Attorney, and Risk Manager. Sprvr. Rhinehart seconded the motion. The Board entered into executive session at 6:28 p.m. No action was taken. The executive session adjourned at 6:50 p.m.

Special Order of the Day: The Board re-entered regular session at 6:54 p.m. Sprvr. Rhinehart made a motion to close the meeting. Sprvr. Schmitter seconded the motion. The meeting was adjourned at 6:56 p.m.

DRAFT