



SENECA COUNTY

BOARD OF SUPERVISORS

REGULAR BOARD MEETING

TUESDAY DECEMBER 12, 2023

BEGINNING AT 6:00PM

BOARD OF SUPERVISORS ROOM

WATERLOO, NEW YORK

**TENTATIVE AGENDA
SENECA COUNTY
BOARD OF SUPERVISORS
BOARD MEETING**

**TUESDAY DECEMBER 12, 2023
BEGINNING AT 6PM**

1. CALL TO ORDER:

2. ROLL CALL OF MEMBERS BY THE CLERK:

3. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE:

4. PUBLIC HEARINGS:

- Supervisors will hold a public hearing on proposed Local Law 10 of 2023 under County Law §§ 151(1) and 151(3) providing for the organizational meeting and selection of Chair of the Board of Supervisors on or before the eighth day of January in each even-numbered year, and establishing a two-year term for the chair of the Seneca County Board of Supervisors
- Supervisors will hold a public hearing on proposed water rate changes to Seneca County Water District #1.

5. PRESENTATIONS:

- Gregory Peck, Director, Housing Efficiency & Home Modification for Seniors from Finger Lakes Community Action would like to address the Board regarding a letter of support
- Paul Bishop from CGR would like to present the EMS Study findings to the Board of Supervisors
- Brian Sibiga, PE from Wendel would like to present the Seneca County Wastewater Treatment Facility upgrades (Willard & Five Points)

6. OPEN PRIVILEGE OF THE FLOOR:

7. APPROVAL OF MEETING MINUTES: Nov. 14 Board minutes and Nov. 28 Spec Board minutes

8. REPORT OF SPECIAL COMMITTEES:

9. CHAIRMAN'S REMARKS:

10. COUNTY MANAGER'S REMARKS:

11. COUNTY ATTORNEY'S REMARKS:

12. COMMUNICATIONS:

- 112.** Resignation of Lucas Latini as councilman for the Town of Lodi 11.9.23
- 113.** Appointment of Lucas Latini as Lodi Town Supervisor 11.9.23
- 114.** Oath of Office for Lucas Latini as Lodi Town Supervisor 11.9.23
- 115.** Board of Health November meeting minutes
- 116.** Ontario County resolution Finger Lakes Work Investment Board (FLWIB) appointments
- 117.** Shine Bright for Children Gala event invite 12.8.23
- 118.** NYSDOT letter regarding Statewide Mass Transportation Operating Assistance Program

**TENTATIVE AGENDA
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- 119.** The Haplin Firm letter regarding Seneca Gardens Solar, LLC
- 120.** Town of Tyre letter to Governor Kathy Hochul to reconsider the proposed solar project in Tyre.
- 121.** Historian Walter Gable resignation letter 2023
- 122.** NYSDEC Notice of Violation letter SD#2 Five Points Wastewater Treatment Plant
- 123.** NYDEC Notice of Violation letter SD#1 Willard Wastewater Treatment Plant
- 124.** Copy received of the 2024 Fayette Town Budget
- 125.** Copy received of the 2024 Covert Town Budget
- 126.** Copy received of the 2024 Junius Town Budget
- 127.** Copy received of the 2024 Lodi Town Budget
- 128.** Copy received of the 2024 Ovid Town Budget
- 129.** Copy received of the 2024 Romulus Town Budget
- 130.** Copy received of the 2024 Seneca Falls Town Budget
- 131.** Copy received of the 2024 Varick Town Budget
- 132.** Copy received of the 2024 Waterloo Town Budget
- 133.** Copy received of the 2024 Tyre Town Budget

RESOLUTIONS & MOTIONS



THE FINANCE DEPARTMENT AUTHORIZED TO PAY MORTGAGE TAX

WHEREAS, pursuant to Section 261 of the Tax Law, the mortgage tax report for the period April 1, 2023 through September 30, 2023 has been filed; and

WHEREAS, the Ways and Means Committee reviewed and approved this resolution at their November 28, 2023 meeting; now, therefore be it

RESOLVED, that the Finance Department is hereby authorized and directed to pay to the municipalities of Seneca County the amount apportioned as follows:

<u>TOWN</u>	<u>AMOUNT ALLOCATED</u>	<u>VILLAGE SHARE</u>	<u>TOWN SHARE</u>
Covert	\$18,516.42	\$1,037.18	\$17,479.24
Fayette	\$27,482.50	\$1,619.09	\$25,863.41
Junius	\$8,462.50		\$8,462.50
Lodi	\$13,717.50	\$538.02	\$13,179.48
Ovid	\$16,053.08	\$1,111.10	\$14,941.98
Romulus	\$16,957.00	\$93.50	\$16,863.50
Seneca Falls	\$86,289.67	\$6.83	\$86,282.84
Tyre	\$3,460.83		\$3,460.83
Varick	\$17,429.00		\$17,429.00
Waterloo	\$46,008.00	\$15,748.25	\$30,259.75
Totals:	\$254,376.50	\$20,153.97	\$234,222.53

**BOARD OF SUPERVISORS AUTHORIZES AMENDMENTS TO
2023 SENECA COUNTY BUDGET**

WHEREAS, amendments to the 2023 Seneca County Budget are necessary and appropriate; and

WHEREAS, funding is available in the object codes identified herein; and

WHEREAS, these amendments have been reviewed and approved by the Ways and Means Committee at its meeting on November 28, 2023; now, therefore be it

RESOLVED, that the Board of Supervisors authorizes the following amendments to the 2023 Seneca County Budget:

Line Item	Description	Increase/(Decrease)	Revenue/Expenditure	\$
Note 1: Sheriff Road Patrol Budget adjustment				
103113 51200	Salaries Part Time	Decrease	Expenditure	\$30,000
103113 51300	Overtime	Increase	Expenditure	\$30,000
Note 2: DHS Budget adjustment				
106070 54700 POS27	MST Cayuga Center	Decrease	Expenditure	\$30,000
106070 54700 POS02	QI-QRTP	Increase	Expenditure	\$30,000

COUNTY MANAGER AUTHORIZED AND DIRECTED TO SIGN A CONTRACT WITH THE NEW YORK STATE DEPARTMENT OF HEALTH FOR THE EARLY INTERVENTION ADMINISTRATION GRANT

WHEREAS, the New York State Department of Health has awarded the Seneca County Health Department \$28,158 for the period October 1, 2023, through September 30, 2024, for the administration of the Early Intervention Program; and

WHEREAS, this grant funding will aid the Health Department in providing services and supports to young children with developmental delays and disabilities, and to their families; and

WHEREAS, it is necessary for the contract to be signed to receive the funding; and

WHEREAS, the funds are allocated in the Health Department budget account nos. 104010-43448.EI23 (NYS portion of funding) and 104010-44451.EI23 (Federal portion of funding); and

WHEREAS, the Health & Human Services Committee has approved this grant during its' meeting of November 28, 2023; now, therefore be it

RESOLVED, that the County Manager is hereby authorized and directed to sign a contract with the New York State Department of Health for the Early Intervention Administration Grant and be it further

RESOLVED, that the Department of Finance is hereby authorized to amend the 2023 budget and to allow any unused portions to flow into future years per the funding guidelines; and be it further

RESOLVED, that the Department of Finance is authorized to make the necessary budgetary and accounting entries to affect the intent of this resolution

**COUNTY MANAGER AUTHORIZED AND DIRECTED TO SIGN A CONTRACT FOR THE EXTENSION OF THE
ELC COVID-19 ENHANCED DETECTION GRANT**

WHEREAS, the New York State Department of Health has awarded the Seneca County Health Department funding to assist with the COVID-19 response efforts; and

WHEREAS, the Epidemiology and Laboratory Capacity (ELC) COVID- 19 Enhanced Detection Grant is to be used to enhance detection, surveillance and prevention of COVID-19; and

WHEREAS, this funding is used to offset a portion of the salary of a staff member assigned to oversee COVID-19 case management and to report data; and

WHEREAS, this funding is also routinely utilized to purchase COVID-19 home testing kits to provide to the public, and to purchase clinic supplies and other necessities; and

WHEREAS, this grant was originally accepted on Resolution No. 188-2020 in the amount of \$151,788 for the first year with a grant period of July 1, 2020, through June 30, 2022; and

WHEREAS, an initial extension of the grant period through March 31, 2023 with additional funding of \$263,768 was accepted on Resolution No. 151-21; and

WHEREAS, a second extension of the grant period (no additional funding) through December 31, 2023, was accepted on Resolution No. 326-22; and

WHEREAS, the grant period has now been extended through July 31, 2024; and

WHEREAS, the funds are allocated in the Health Department budget under project code ELC; and

WHEREAS, the Health and Human Services Committee has reviewed and approved this resolution during its' November 28, 2023, meeting; now therefore be it

RESOLVED, that the County Manager is hereby authorized and directed to sign any and all documents as may be necessary to continue receiving these funds through July 31, 2024; and be it further

RESOLVED, that the Department of Finance is authorized to make the necessary budgetary and accounting entries to affect the intent of this resolution.

**BOARD OF SUPERVISORS APPROVE APPOINTMENT OF
FINGERLAKES WORKFORCE INVESTMENT BOARD MEMBER**

WHEREAS, the Seneca County Board of Supervisors has authorized the creation of the Finger Lakes Workforce Investment Board for the counties of Ontario, Wayne, Seneca and Yates in compliance with the Workforce Innovation and Opportunity Act (WIOA) of 2014; and

WHEREAS, the appointment of the Partner/Public Sector Workforce Investment Board Members must be endorsed by the four counties of Ontario, Wayne, Seneca and Yates; and

WHEREAS, per the NYS WIOA requirements, the Seneca County Board of Supervisors must endorse the following Partner/Public Sector representative Lynne C. Rutnik, District Superintendent Wayne Finger Lakes BOCES to be appointed to fill the unexpired term of Vicki Ramos through June 30, 2024; and

WHEREAS, this appointment has been reviewed and approved by the Health and Human Services Standing Committee on November 28, 2023; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors does hereby appoint the individual listed above to the Finger Lakes Workforce Investment Board; further be it

RESOLVED, that the Clerk to the Board of Supervisors send a certified copy of this resolution to the Finger Lakes Workforce Investment Board and to the Clerks of the Boards of Ontario, Wayne and Yates Counties.

COUNTY MANAGER AUTHORIZED AND DIRECTED TO SIGN A CONTRACT WITH THE NEW YORK STATE DEPARTMENT OF HEALTH FOR THE LEAD POISONING PREVENTION PROGRAM GRANT

WHEREAS, the New York State Department of Health has awarded the Seneca County Health Department \$37,600 for the period October 1, 2023 through September 30, 2024 for the administration of the Lead Poisoning Prevention Program; and

WHEREAS, it is necessary for the County Manager to sign the contract to receive the funding; and

WHEREAS, these funds are included in the Health Department budget in 104010.43445.LD23 (State portion of funds) and 104010.44489.LD23 (Federal portion of funds); and

WHEREAS, the Health & Human Services Standing Committee has approved this grant during its' meeting on November 28; now, therefore be it

RESOLVED, that the County Manager is hereby authorized and directed to sign a contract with the New York State Department of Health for the Lead Poisoning Prevention Program Grant for the period October 1, 2023, through September 30, 2024, in the amount of \$37,600; and be it further

RESOLVED, that the Department of Finance is hereby authorized to amend the 2023 budget with any unused portions flowing into future years per the funding guidelines; and be it further

RESOLVED, that the Department of Finance is authorized to make the necessary budgetary and accounting entries to effect the intent of this resolution.

MENTAL HEALTH AND SUBSTANCE ABUSE 2024 AGREEMENTS FOR CONTRACT SERVICES

WHEREAS, the Department of Mental Health enters into services contracts each year with many psychiatric prescribers through agreements for contractor services; and

WHEREAS, the funds used for these contracts will be included in the 2024 budget and supported through collection of medical fees; and

WHEREAS, the following array indicates the not-to-exceed totals and hourly rates of psychiatric prescribers to be contracted in 2024:

Mental Health 104320.54350	Total Contract Amount (\$)	Rate (\$)	Hours
Psychiatric Nurse Practitioner	\$62,400	120	520
Psychiatric Nurse Practitioner	\$62,400	120	520
Subtotal	\$124,800		

;and

WHEREAS, these contracts were approved by the Health and Human Services Committee of the Seneca County Board of Supervisors on November 28, 2023; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors does hereby authorize and direct the County Manager to sign the above listed provider agreements for contract services; and be it further

RESOLVED, that the Seneca County Board of Supervisors does hereby authorize and direct the Finance Department to pay the above contract providers, when duly appropriated; and be it further

RESOLVED, That the Finance Department is hereby authorized and directed to make the necessary budget and accounting entries for the intent of this resolution.

BOARD OF SUPERVISORS APPROVE SENECA COUNTY COURTHOUSE PERIMETER COATING

WHEREAS; the fascia and soffit at the Seneca County Courthouse, located at 48 West Williams Street, Waterloo, New York is in need of re-coating; and

WHEREAS, Garland/DBS, Inc., located at 3800 East 91st Street, Cleveland, Ohio, 44105 has secured bids through the U.S. Communities/OMNIA Purchasing Agreement; and

WHEREAS, the lowest and most responsible bid in the amount of \$187,325.00 was received from C.J. Marly Construction, Inc. 4701 North Street Road, Marcellus, New York 13108; and

WHEREAS, New York State Unified Court System will reimburse Seneca County in the amount of \$41,211.50; and

WHEREAS, the Public Works Standing Committee reviewed and approved this resolution at its November 28th, 2023 meeting; now therefore be it

RESOLVED, that the Seneca County Board of Supervisors authorizes the County Manager to sign the contract agreement with Garland/ DBS giving permission to have C.J. Marly Construction to proceed with the coating of the Seneca County Courthouse dome; be it further

RESOLVED, that the Department of Finance be authorized and directed to make the necessary budgetary and accounting entries to affect the intent of this resolution.

**AUTHORIZATION TO ACCEPT BRIDGE NY FUNDS FOR THE REPLACEMENT OF COUNTY HOUSE
RD/COUNTY RD 118 OVER SILVER CREEK CULVERT**

WHEREAS, a Project for the COUNTY HOUSE RD/CR 118 OVER SILVER CREEK CULVERT REPLACEMENT, SENECA COUNTY, BRIDGE NY 2022, P.I.N. 375733 (the Project") is eligible for reimbursement of qualified costs from Bridge NY funding that calls for the post-reimbursement apportionment of the qualified costs to be borne at the ratio of 100% Bridge NY funds and 0% non-Bridge NY funds; and

WHEREAS, Seneca County will design, let, and administer all phases of the Project; and

WHEREAS, Seneca County desires to advance the Project by making a commitment of 100% of the costs of Engineering, ROW, and Construction that are estimated at \$1,225,758; and

WHEREAS, this resolution was approved by the Public Works Standing Committee on November 28, 2023; now therefore be it

RESOLVED, that the Seneca County Board of Supervisors hereby approves the above-subject project; and it is hereby further

RESOLVED, that the Seneca County Board of Supervisors hereby authorizes the County Manager to pay in the first instance 100% of the cost of Design, ROW and Construction work for the Project or portions thereof, with the understanding that qualified cost will be reimbursed from Bridge NY funding; and it is further

RESOLVED, that the sum of \$1,225,758 is hereby appropriated from the Seneca County General Fund and made available to cover the cost of participation in the above phase of the Project; and it is further

RESOLVED, that the Seneca County Board hereby agrees that Seneca County shall be responsible for all costs of the Project, including costs which exceed the amount of reimbursement available from the Bridge NY funding awarded to Seneca County; and it is further

RESOLVED, that in the event the costs of the Project exceeds the amount appropriated above, the Seneca County Board of Supervisors shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the County Manager, and it is further

RESOLVED, that the Department of Finance is hereby authorized and directed to establish the Capital Project budget as follows:

805112-44589-SILVR	Federal Aid Other Transportation	Increase	Revenue	\$1,225,758
805112-52001-SILVR	Bridge Projects	Increase	Expenditures	\$1,225,758

; and it is further

RESOLVED, that the County Board of Supervisors agrees that construction of the Project shall begin no later than twenty-four (24) months after award and the construction phase of the Project shall be completed within thirty (30) months; and it is further

RESOLVED, that the County Manager is authorized to solicit an engineering firm that will provide the design and engineering for the Project to be awarded under separate resolution; and it is further

RESOLVED, that the County Manager is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests with New York State Department of Transportation for State Aid and /or Bridge NY funding on behalf of Seneca County in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's funding of Project cost, and it is further

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project. and it is further

RESOLVED, this Resolution shall take effect immediately.

AUTHORIZING THE IMPLEMENTATION, AND FUNDING OF THE COSTS OF A TRANSPORTATION PROJECT WHICH MAY BE ELIGIBLE FOR FEDERAL-AID, AND/OR STATE-AID, OR REIMBURSEMENT FROM BRIDGE NY FUNDS, AND APPROPRIATING FUNDS THEREFORE FOR THE WYERS POINT RD OVER GROVES CREEK BRIDGE

WHEREAS, a Project for the WYERS POINT RD OVER GROVES CREEK BRIDGE REPLACEMENT, BIN 2209630, TOWN OF OVID, SENECA COUNTY, P.I.N. 3757.28 (the Project") is eligible for funding under Title 23 U.S. Code, as amended, 23CFR as amended and PUB. L. 117-58 also known as the "Bipartisan Infrastructure Law" (BIL) that calls for the apportionment of the costs such program to be borne at the ratio of 95% Federal funds and 5% non-federal funds; and

WHEREAS, Seneca County desires to advance the cash flow for the Project for the costs of Design, ROW, and Construction that are estimated at \$2,668,810; and

WHEREAS, the Town of Ovid will be making a commitment of 100% of the non-federal share of the costs of the Project estimated at \$133,440.50; and

WHEREAS, this resolution was approved by the Public Works Standing Committee on November 28, 2023; now therefore be it

RESOLVED, that the Seneca County Board of Supervisors hereby approves the above-subject project; and it is hereby further

RESOLVED, that the Seneca County Board of Supervisors hereby authorizes the County Manager to pay in the first instance 100% of the federal and non-federal share of the cost of Design, ROW and Construction work for the Project or portions thereof; and it is further

RESOLVED, that the sum of \$2,668,810 is hereby appropriated from the Seneca County General Fund and made available to cover the cost of participation in the above phase of the Project; and it is further

RESOLVED, that in the event the full federal and non-federal share costs of the project exceeds the amount appropriated above, the Seneca County Board of Supervisors shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the County Manager, and it is further

RESOLVED, that the Town of Ovid appropriates the non-federal share of the costs of the Project in the amount of \$133,440.50 to cover the cost of participation in the above project or portions thereof; and it is further

RESOLVED, that the Department of Finance is hereby authorized and directed to establish the Capital Project budget as follows:

805112-42306-GROV	Bridge Charges, Other Govt	Increase	Revenue	\$133,440.50
805112-44589-GROV	Federal Aid Other Transportation	Increase	Revenue	\$2,535,369.50
805112-52001-GROV	Bridge Projects	Increase	Expenditures	\$2,668,810

;and be it further

RESOLVED, that the County Board of Supervisors agrees that construction of the Project shall begin no later than twenty-four (24) months after award and the construction phase of the Project shall be completed within thirty (30) months; and it is further

RESOLVED, that the County Manager is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or Marchiselli Aid on behalf of Seneca County with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the Town of Ovid first instance funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible, and it is further

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project. and it is further

RESOLVED, this Resolution shall take effect immediately.

**BOARD OF SUPERVISORS AUTHORIZE BUDGET TRANSFER FOR ACCESSIBILITY
IMPROVEMENTS TO HISTORIC SENECA COUNTY COURTHOUSE IN OVID CAPITAL PROJECT**

WHEREAS, Pursuant to Res. 54-23 and Res 14-22 the Seneca County Board of Supervisors had awarded contracts to support the accessibility improvements to the Historic Seneca County Courthouse in Ovid and committed the use of American Recovery Act Funds to undertake the project; and

WHEREAS, Seneca County Board of Supervisors authorized to establish a total budget for this project in the amount of \$381,200; and

WHEREAS, the original contracts awarded for engineering and construction amounted to \$356,200 leaving a balance of \$25,000 in the project contingency line; and

WHEREAS, there has arisen a three change orders and other ancillary costs needed to complete that project that fall within the \$25,000 contingency budget thereby prompting this request to transfer the contingency funds into the construction line, and

WHEREAS, this resolution was approved by the Public Works Standing Committee on November 28, 2023; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors does hereby approves the following budget transfer for the Accessibility Improvements Project at the Historic Seneca County Courthouse in Ovid:

801620 54731 ARPA	Contingency	Decrease	Expenditure	\$25,000
801620 52000 ARPA	3 Bears Capital Project	Increase	Expenditure	\$25,000

; And be it further

RESOLVED, that the Capital Project budget be, amended as follows:

Account code	Description	Current Budget	Change	Revised Budget
801620 44089 ARPA	Federal Aid Other	\$381,200		\$381,200
801620 52000 ARPA	3 Bears Capital Project	\$356,200	\$25,000	\$381,200
801620 54731 ARPA	Contingency	\$25,000	(\$25,000)	\$0

;And be it further

RESOLVED, that the County Manager is authorized and directed to sign all documents with Massa Construction; and be it further

RESOLVED, that the Department of Finance is authorized to make the necessary budgetary and accounting entries to affect the intent of this resolution.

SUPERVISORS CALL FOR FULL AND INDEPENDENT INVESTIGATION AND REVIEW ENVIRONMENTAL ISSUES RELATED TO THE POSSIBLE SALE OR OPERATIONS OF THE CAYUGA LAKE CARGILL SALT MINE

WHEREAS, the Cargill Corporation owns and operates a deep rock salt mine in the Town of Lansing, Tomkins County, NY, which mine extends under the waters of Cayuga Lake; and

WHEREAS, it has come to light that Cargill is anticipating the sale of the mine to parties unknown; and

WHEREAS, the structural integrity of the Cayuga Lake mine is critical to the prevention of massive salt intrusions into the waters of Cayuga Lake, which provides both drinking water, critical wildlife habitat and drinking water for thousands of Finger Lakes Region residents, which has been regularly identified by the Governor as a critical environmental and economic resources for all of New York; and

WHEREAS, the Cargill Cayuga Lake salt mine is 2,200 feet beneath Cayuga Lake. There is a risk that mine flooding and brine venting could continue to raise the sodium content of lake water, which is already twice the recommended level for persons suffering from hypertension, let alone habitat loss; and

WHEREAS, an unregulated sale of the mine could further increase the risk of mine collapse, similar to the Genesee County salt mine collapse of 1994; and

WHEREAS, independent critical review of the implications of the sale, whether operations continue to are discontinued, is necessary for the protection of the community and the environment; and

WHEREAS, the Agriculture and Environmental Affairs Committee reviewed and approved this resolution at their November 29, 2023 meeting; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors calls upon the Governor and the Commissioner of the Department of Environmental Conservation to intervene and demand oversight of any such possible sale or otherwise that could impact the safety and well-being of Cayuga Lake; and it is further

RESOLVED, that a copy of this resolution shall be transmitted to the Governor of the State, the Commissioner of the Department of Environmental Conservation, and to the legislatures of all counties contiguous to Cayuga Lake, and to State Senator Thomas O'Mara, and Assemblymen Jeff Gallahan and Philip Palmesano.

**BOARD OF SUPERVISORS APPROVE PAYMENT FOR 2023 CAYUGA LAKE WEED CONTROL PLAN TO THE
SENECA COUNTY SOIL AND WATER CONSERVATION DISTRICT**

WHEREAS, Seneca County Board Supervisors approved per Resolution 315-22 the 2023 Cayuga Lake Weed Harvesting Plan with the Seneca County soil and Water Conservation District; and

WHEREAS, said resolution only authorized purchase of equipment specified, but did not authorize the specific allocation of Contingency funds in the amount of \$15,000 and Hotel-Motel Tax funds in the amount of \$18,000 for the actual weed control harvesting as identified in the 2023 Cayuga Lake Weed Harvesting Plan; and

WHEREAS, said work as identified in the plan was performed and payment is otherwise due; and

WHEREAS, the Agriculture and Environmental Affairs Committee reviewed and approved this resolution at their November 29, 2023 meeting; now, therefore be it

RESOLVED, that the Board of Supervisors hereby authorizes the Finance Department to amend the 2023 Seneca County budget as follows:

101990-54700	Contingency	Decrease	Expenditure	\$15,000
10-3899	Occ Tax Reserve	Decrease	Reserve FB	\$18,000
108021-54701	Tourism Other	Increase	Expenditure	\$33,000

; and be it further

RESOLVED, that the Board of Supervisors authorize the County Manager and the Director of Finance make the necessary budgetary and accounting entries to affect the intent of this resolution.

**SENECA COUNTY BOARD OF SUPERVISORS SUPPORT EFFORTS TO AMEND HIGHWAY LAW § 343-k, TO
EXPAND GRAPE CLUSTER SIGNAGE INSTALLATION TO WINE TRAIL ACCESS HIGHWAYS**

WHEREAS, official “Wine Trail” signage for wineries, known as the “grape cluster” is limited to wineries along New York State statutory “wine trails”, as set forth in Highway Law § 343-k; and

WHEREAS, many new wineries have located on highways between or adjoining currently designated wine trails throughout the state, but are not eligible for such signage; and

WHEREAS, the “grape cluster” signage has brand impact for New York wine, and as such, should be available to all New York state wineries; and

WHEREAS, the Agriculture and Environmental Affairs Committee reviewed and approved this resolution at their November 29, 2023 meeting; now, therefore be it

RESOLVED that the Seneca County Board of Supervisors hereby supports such legislation to amend Highway Law § 343-k to authorize the expansion of the “grape cluster” signage to all wineries, regardless of wine trail designation; and be it further

RESOLVED, that a copy of this resolution shall be forwarded to the Seneca County Farm Bureau, and to State Senator Thomas O’Mara, and Assemblymen Jeff Gallahan and Philip Palmesano.

RESOLUTION TO ADOPT SELF-CARE PAID LEAVE POLICY (PILOT PROGRAM) EFFECTIVE IMMEDIATELY

WHEREAS, the County recognizes the need for employees to take time away from work to take care of oneself and reenergize; and

WHEREAS, the County has created Policy #510.605 to provide for five (5) paid leave days for this purpose; and

WHEREAS, the Human Resources Government Operations Committee reviewed this resolution on their November 28, 2023; now, therefore be it

RESOLVED, the Seneca County Board of Supervisors create Policy #510.605 Self Care Paid Leave Policy as a Pilot Program for 12 months effective 1/1/2024 to sunset 12/31/2024:

SELF-CARE PAID LEAVE POLICY- Policy 510.605

PURPOSE:

Seneca County recognizes the need for time away from work to take care of oneself and re-energize. This policy is intended to assist full-time employees of the County to create a better work/life balance to County employees by providing paid leave to full-time employees.

This Pilot Program policy allows eligible employees to take paid leaves of absence to take care of themselves.

ELIGIBILITY:

Effective January 1, 2024, all employees shall be granted five (5) days of Self-Care Paid Leave upon commencement of full-time employment with Seneca County. This is a Pilot Program that will sunset on 12/31/2024 unless the Board of Supervisors decide to retain this policy.

PROCEDURES:

1. Self-care paid leave days can be used on two (2) hours' notice.
2. Self-care paid leave days cannot roll over into the following year.
3. Self-care paid leave days cannot be used in conjunction with regularly scheduled days off, or to extend a weekend.
4. Self-care paid leave days will not be used either the day before, the day of, or the day after a recognized holiday or any contractual benefit time (with the exception of Sick Time). This includes, but is not limited to Personal, Vacation, or Comp-time.
5. If Sick time is used immediately following a self-care paid leave day, the employee must have reached out to a professional, such as, a Telemedicine Provider, Primary Care Provider, Counselor or Therapist, and provide written documentation of proof.
6. The entirety of the self-care paid leave days must be taken in full days and cannot be broken up into quarter hours or half hours.
7. Self-care paid leave days cannot be unreasonably denied. If there is a work shortage or loss of coverage for a department, the department head may revoke the self-care paid leave; however, Department Heads (or designee) shall notify the County Manager in writing no later than one (1) day after revoking the request.
8. All self-care paid leave days shall be counted as time worked for overtime purposes.

**RESOLUTION TO ADOPT PRIMARY AND SECONDARY CAREGIVER
PAID LEAVE POLICY EFFECTIVE IMMEDIATELY**

WHEREAS, the Seneca County Board of Supervisors adopted Policy #101.713 FMLA on 5/8/2012 (Res. 86-12); and

WHEREAS, the County recognizes that employees are allowed reasonable leaves of absence for the purposes of births, adoption of foster children and adoptions; and

WHEREAS, the County desires to provide primary and secondary caregivers to allow for paid leaves of absences for this purpose; and

WHEREAS, the Human Resources Government Operations Committee reviewed this resolution on their November 28, 2023; now, therefore be it

RESOLVED, the Seneca County Board of Supervisors creates Policy #510.604 Primary and Secondary Caregiver Paid Leave Policy effective immediately:

PRIMARY & SECONDARY CARE LEAVE

PURPOSE:

Seneca County recognizes the need for time away from work to participate in early child rearing and family planning. This policy is intended to assist employees of the County in better balancing those family needs with workplace demands by providing full-time pay to the employees during this period.

The policy allows eligible employees to take paid leaves of absence for the birth or adoption of a child.

DEFINITIONS:

1. 12 Month Period"; (Example): means a rolling 12-month period measured backward from the date leave is taken and continuous with each additional leave day taken.
2. Spouse; the husband or wife of the employee. This does not include unmarried domestic partners.
3. Child; Son or daughter under 18 years of age, or 18 or older who is incapable of self-care because of a mental or physical disability. A "Child" is one for whom the employee has actual day-to-day responsibility for care and includes a biological, adopted, foster or stepchild.
4. Primary Caregiver: Defined as the parent who acts the main source of care for the child or children on a full-time basis during the PSCL period. The Primary Caregiver will receive ninety (90) days of leave.
5. Secondary Caregiver: Defined as the parent who provides supplementary support for the care of the child or children during the PSCL period. The Secondary Caregiver will receive forty-five (45) days of leave.

ELIGIBILITY:

An employee is eligible to request PSCL leave if he/she has been employed by the County for at least six (6) months and has worked at least 650 hours during the 6-month period immediately preceding the leave. This leave is designed only for full-time, salaried employees of Seneca County, both bargaining and non-bargaining members.

Employees applying for and granted a PSCL are required to meet notification and documentation requirements as outlined further in this policy. Failure to meet these requirements may result in the denial or revocation of a family leave.

An employee requesting to take PSCL must:

1. Have fulfilled a minimum of 650 working hours before beginning PSCL.
2. Must return to their previous position within 12 weeks of the PSCL terminating.
3. Must complete a minimum of 2 years of full-time employment with Seneca County or
4. Pay back the balance of the salary received over the length of time the PSCL was taken.

A. Duration and Basis for Leave:

Eligible employees are entitled to ninety (90) days of PSCL if they identify themselves as Primary Caregivers, and forty-five (45) days of leave if they identify themselves as secondary caregivers, during any 12-month period for one or more of the following reasons:

- i. New Child - Because of the birth of a son or daughter of the employee, and in order to care for such a child, or because of the adoption of a son or daughter with the employee.
- ii. Leave for a new child cannot be taken later than 6 months after the birth or placement of the child.
- iii. If both an employee and his/her spouse are employed by the County, one employee must identify themselves as the Primary Caregiver and the other must then identify as the Secondary Caregiver.
- iv. PSCL leave must be taken before any other leave request time, when requested in conjunction with other leave requests.

B. Paid Leave policy for PSCL

Eligible employees are entitled to receive their full-time, regular rate of pay (Salary) while on PSCL.

C. Employee Notice and Scheduling Requirements

An employee requesting PSCL family leave is required to give 30 days' written notice to his/her Department Head before the leave is to begin, except for bona fide emergencies, which will be accommodated as soon as practical.

While family planning and births often have unforeseen circumstances, the employee is directed to make every reasonable accommodation for scheduling purposes.

Employees MUST use their PCSL in a minimum of 5-day increments meaning all time requested has to be used 1 week at a time. For example: an employee can work 2 weeks, then request to use the PSCL leave for 1 week, then return to work for another 2 weeks, etc. PCSL cannot be taken one day on an intermittent basis. It needs to be used in a block of 1 week at a time. PSCL expires one year after giving birth or adopting, despite an unused PSCL balance left.

D. Restoration to Position

If the employee returns to work within 12 weeks following PSCL, he/she will be reinstated to his/her former position or equivalent position with equivalent employment benefits, pay and other terms and conditions of employment.

The employees' restoration rights are the same as they would have been had the employee not been on leave. Therefore, if the employee's position would have been eliminated or the employee would have been terminated had he/she not been on FMLA leave, the employee would not have the right to be reinstated upon return from leave.

If the employee fails to return within 12 weeks following a leave, the employee will be reinstated to his/her same or similar position, only if available, in accordance with applicable laws. If the same or similar positions are not available, the employee may be terminated.

E. Medical Certification & Reporting Requirements

PSCL leave requires a medical provider's documentation attesting to the pregnancy and projected birth date, and the employee must submit a completed "Physician or Practitioner Certification" form (available at the Personnel Office) and return the certification to the Personnel Officer. A

Medical Certification must be provided by the employee within 15 days, or as soon as reasonably possible. Failure to provide certification may result in a denial of leave. Medical certification may be provided by using the medical certification form available from the Personnel Office.

F. Effect on Benefits

An employee granted PSCL will continue to be covered under the County's group health insurance plan under the same conditions as coverage would have been provided if continuously employed during the leave.

Employee contributions will be required either through payroll deduction or by making direct payment arrangements with the Seneca County Insurance Office. The employee must fully comply with those arrangements throughout the leave or risk termination of the health benefits.

Employee contribution amounts are subject to any change in rates that occurs while the employee is on leave.

Employee accrues leave dates per the regular accrual rates in accordance with current county policies while on PSCL.

BOARD OF SUPERVISORS ABOLISH LONG-STANDING VACANT POSITIONS EFFECTIVE JANUARY 1, 2024

WHEREAS, as part of the 2024 budget process, the Personnel Officer has identified positions to have been vacant for greater than or equal to one (1) year; and

WHEREAS, per Seneca County's Refilling Vacant Position Policy #101.201, positions found to be vacant either greater than or equal to one (1) year are recommended for abolishment; and

WHEREAS, opportunity was given to appeal the decision based on Seneca County's policy; and

WHEREAS, this resolution has been reviewed and approved by the Vacancy Committee and Human Resources/Government Operations Committee on November 28, 2023; now, therefore be it

RESOLVED, that the Board of Supervisors abolish the following long-standing vacant positions effective January 1, 2024;

Position	Description		
700100010	ACCOUNT CLERK	704700002	HWY MAINT SUPERVISOR
	CLEANER PT	705100005	MEO LIGHT
801200001	NONUNION	705100007	MEO LIGHT
601000001	STAFFRESASSTII-LEC	705300007	MEO HEAVY
500400004	SERGEANT - ROAD		AUTOMOTIVE
810500001	DEP SHERIFF FT TEMP	791200002	MECHANIC
810500002	DEP SHERIFF FT TEMP	708300002	SR TYPIST CSEA DHS
810500003	DEP SHERIFF FT TEMP		SR SOC WELF
600200001	COOK - JAIL	708900004	EXAMINER
600200002	COOK - JAIL		SR SOC WELF
807500009	REG PROF NUR PT JAIL	708900005	EXAMINER
807500010	REG PROF NUR PT JAIL	709700008	TYPIST CSEA DHS
706200003	PEER ADVOCATE	709700011	TYPIST CSEA DHS
706200004	PEER ADVOCATE	702000006	CLERK - WFD
706200005	PEER ADVOCATE	704000002	EMPL & TRAIN ASST
		708100001	HEAD CODE ENFORCER

;And be it further

RESOLVED, the Finance Department is authorized to make the necessary budgetary and accounting entries to affect the intent of this resolution.

RESOLUTION TO ADOPT COUNTY LOCAL LAW 10 OF 2023 A LOCAL LAW UNDER COUNTY LAW §§ 151(1) AND 151(3) PROVIDING FOR THE ORGANIZATIONAL MEETING AND SELECTION OF CHAIR OF THE BOARD OF SUPERVISORS ON OR BEFORE THE EIGHTH DAY OF JANUARY IN EACH EVEN-NUMBERED YEAR, AND ESTABLISHING A TWO-YEAR TERM FOR THE CHAIR OF THE SENECA BOARD OF SUPERVISORS

WHEREAS, the New York State County Law § 151 provides for the organizational meeting of a County Board of Supervisors to be held each year, on or before the eight day of January of each year; and

WHEREAS, the same law provides for the Board's selection of the Chair at that time; and

WHEREAS, the same County Law provides that the Board may, by local law, provide for such organizational meeting and actions thereunder to be held on or before the eighth day of January in each even-numbered year, and that the Chair of the Board may be appointed for a two-year term as well; and

WHEREAS, such two-year period would appropriately follow the full term of the County Supervisors, who serve a two-year term of office, as well as for the continuity of the Chair; and

WHEREAS, a public hearing was duly held on December 12, 2023 at 6:30 p.m. at the County Office Building, 1 DiPronio Dr, Waterloo, NY, and all parties in attendance were permitted an opportunity to speak on behalf of or in opposition to said proposed Local Law, or any part thereof; and

WHEREAS, notice of said public hearing was duly advertised in the official newspaper of the County of Seneca; and

WHEREAS, the Board of Supervisors of the County of Seneca, after due deliberation, finds it in the best interests of the County of Seneca to adopt said Local Law; now therefore be it

RESOLVED, that the Seneca County Board of Supervisors hereby adopts Local Law No. 10 of the year 2023 a local law under county law §§ 151(1) and 151(3) providing for the organizational meeting and selection of Chair of the Board of Supervisors on or before the eighth day of January in each even-numbered year, and establishing a two-year term for the Chair of the Seneca Board of Supervisors

SEE LOCAL LAW ON NEXT PAGE

“LOCAL LAW “10” OF 2023 A LOCAL LAW UNDER COUNTY LAW §§ 151(1) AND 151(3) PROVIDING FOR THE ORGANIZATIONAL MEETING AND SELECTION OF CHAIR OF THE BOARD OF SUPERVISORS ON OR BEFORE THE EIGHTH DAY OF JANUARY IN EACH EVEN-NUMBERED YEAR, AND ESTABLISHING A TWO-YEAR TERM FOR THE CHAIR OF THE SENECA BOARD OF SUPERVISORS”

BE IT ENACTED, by the Seneca County Board of Supervisors, as follows:

Section 1. Title

This local law shall be known as the "Adoption of Optional Biennial Organizational Meeting of the Seneca County Board of Supervisors and Establishing a Two-Year Term for the Chairman of the Board of Supervisors.

Section 2. Findings

A) The purpose of this local law is to adopt the optional biennial organization meeting of the Board of Supervisors, as provide for under County Law § 151, and to further extend the term of Chair of the Board of Supervisors from one to two years.

B) Further, by such change, the term of office as the elected County Supervisors, as well as the term of the Chair, would follow the full term of the Board.

Section 3. Adoption

Pursuant to the provisions of County Law § 151(1) and County Law § 151(4):

A) the Organizational Meeting of the Seneca County Board of Supervisors shall be held biennially on or before the eighth day of January in each even-numbered year.

B) The selection of the Chair shall be made by the Board of Supervisors at said organizational meeting, and the term of office of the shall be for a term of two (2) years, or in the event of an in-term selection, the term of the then sitting Board.

Section 7. Effective Date

This local law shall take effect upon the filing thereof in the Office of the Secretary of State as provided by the Municipal Home Rule Law.

**AUTHORIZE YEAR 5 BUDGET OF STATEWIDE EXPANSION OF HURRELL-HARRING REFORM GRANT
FROM NYS OFFICE OF INDIGENT LEGAL SERVICES**

WHEREAS, pursuant to Res No. 178-19, Seneca County accepted the \$4,777,143.84 grant contract with the New York State Office of Indigent Legal Services, through the Statewide Expansion of Hurrell-Harring Reform Grant over a five year period; and

WHEREAS, this contract contains a budget and work plan for Year Five of the five year contract in the amount of \$1,592,381.28; and

WHEREAS, this funding is to support the staffing, contractual expenses and office renovations related to the improvement of indigent legal defense services; and

WHEREAS, this contract may be extended for an additional twenty-four (24) months; and

WHEREAS, the Public Safety and Criminal Justice Committee have approved this resolution on November 28, 2023; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors approves the Year 5 budget of \$1,592,381.28 from the NYS Office of Indigent Legal Services and authorizes and directs the County Manager to sign all necessary grant paperwork; and be it further

RESOLVED, that the Department of Finance is hereby authorized and directed to amend the 2023 budget as per the contract budget workplan with unused portions of the grant flowing into future years; and be it further

RESOLVED, that the Department of Finance is authorized to make the necessary budgetary and accounting entries to affect the intent of this resolution

**SUPERVISORS SELECT MCFARLAND JOHNSON FOR ENGINEERING SERVICES IN SUPPORT
OF FINGER LAKES REGIONAL AIRPORT**

WHEREAS, the Finger Lakes Regional Airport (the Airport) is a Seneca County owned facility servicing the general aviation needs of business and recreational users in Seneca County and the region; and

WHEREAS, with grant funding from the Federal Aviation Administration (FAA) and the New York State Department of Transportation (NYSDOT), Seneca County has made a significant investment improving the Airport; and

WHEREAS, the FAA requires that every five (5) years Seneca County issue a Request for Qualifications (RFQ) from qualified firms for architectural, engineering, and planning services to support the operation, maintenance, and further development of the airport; and

WHEREAS, by Resolution 234-23 the Seneca County Board of Supervisors authorized the issuance of a Request for Qualifications (RFQ); and

WHEREAS, the Department of Planning and Community Development received (2) responses; McFarland Johnson, Pittsford, NY; DiDonato Associates, Buffalo, NY; and

WHEREAS, after review and consideration, the Department of Planning and Community Development recommends selection of McFarland Johnson as the most qualified firm to serve the needs of the Airport; and

WHEREAS, the Economic Development and Tourism Committee reviewed and approved this resolution on November 28, 2023; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors selects McFarland Johnson as consultants for engineering services at the Finger Lakes Regional Airport and be in further

RESOLVED, that the Seneca County Manager is authorized and directed to sign Agreement between Seneca County and McFarland Johnson for architectural, engineering, and planning services to support the operation, maintenance, and further development of the Finger Lakes Regional Airport.

SUPERVISORS APPOINT FINGER LAKES REGIONAL LAND BANK DIRECTORS

WHEREAS, the Finger Lakes Regional Land Bank Corporation (FLRLBC) Directors serve a two year term; and

WHEREAS, the current term of all Board of Directors expires on December 31, 2023; and

WHEREAS, the Chairman of the Seneca County Board of Supervisors is designated to nominate individuals for consideration to the FLRLBC Board of Directors; and

WHEREAS, the Chairman of the Seneca County Board of Supervisors nominates the following individuals; and

Frank Sinicropi – Seneca Falls Town Board Member
Ernie Brownell – Junius Town Supervisor
Les Marquart – Seneca County Treasurer
Jill Henry – Director of Planning and Community Development
Don Northrup – Village of Waterloo Administrator
David Wood – Village of Ovid Trustee
Joe Borst – Town of Ovid Supervisor

WHEREAS, the term of each shall begin on January 1, 2024, and end on December 31, 2025; and

WHEREAS, this resolution was reviewed and approved by the Economic Development and Tourism Standing Committee on November 28, 2023; now therefore be it

RESOLVED, that the Chairman of the Seneca County Board of Supervisors is hereby authorized and appoints the aforementioned to serve as members of the Finger Lakes Regional Land Bank Corporation Board of Directors for a two-year term, effective January 1, 2024, and terminating on December 31, 2025.

BOARD OF SUPERVISORS APPROVES INCREASE IN WATER RATES FOR SENECA COUNTY WATER DISTRICT NO. 1 FOLLOWING PUBLIC HEARING

WHEREAS, Resolution No. 286-23 as adopted November 28, 2023, called for a public hearing for December 12, 2023 to review of the proposed changes in water rates for Seneca County Water District No. 1 ; and

WHEREAS, said public hearing was held on said December 12, 2023; and

WHEREAS, the proposed water rate changes are acceptable by the Board. to wit:

Seneca County Water District Water Rates		
In Seneca County District Water Customers		
	<u>Current Rates</u>	<u>Proposed Rates to commence with bills issued after January 1, 2024</u>
Water Charge	\$7.75 per 1,000 gallons	\$8.13 per 1,000 gallons
O & M	\$53.00 / quarter / unit	\$ 65.00/quarter/unit (O & M Fixed Charge)
Minimum Bill 8,000 gallons per quarter	\$62.00	\$65.04
O & M	\$53.00	\$65.00 (O & M Fixed Charge)
Minimum Bill per quarter	\$115.00	\$130.04
A unit is defined as a single family home and for commercial users, it is 60,000 gallons per year or part thereof for average use 2023,2023		
Out of Seneca County District Water Customers (there are town water districts, sharing meters)		
	<u>Current Rates</u>	<u>Proposed Rates to commence with the January 2024 billing</u>
Water Charge	\$7.05 per 1,000 gallons	\$8.13 per 1,000 gallons

NOW, THEREFORE BE IT

RESOLVED that the Seneca County Board of Supervisors adopts the water rate increases below:
See next page

Seneca County Water District Water Rates		
In Seneca County District Water Customers		
	<u>Current Rates</u>	<u>Proposed Rates to commence with bills issued after January 1, 2024</u>
Water Charge	\$7.75 per 1,000 gallons	\$8.13 per 1,000 gallons
O & M	\$53.00 / quarter / unit	\$ 65.00/quarter/unit (O & M Fixed Charge)
Minimum Bill 8,000 gallons per quarter	\$62.00	\$65.04
O & M	\$53.00	\$65.00 (O & M Fixed Charge)
Minimum Bill per quarter	\$115.00	\$130.04
A unit is defined as a single family home and for commercial users, it is 60,000 gallons per year or part thereof for average use 2023,2023		
Out of Seneca County District Water Customers (there are town water districts, sharing meters)		
	<u>Current Rates</u>	<u>Proposed Rates to commence with the January 2024 billing</u>
Water Charge	\$7.05 per 1,000 gallons	\$7.43 per 1,000 gallons

And be it further

RESOLVED, that said rates are effective with the first billing issued after January 1, 2024.

RESOLUTION TO CONTRACT WITH WENDEL TO PROVIDE ENGINEERING SERVICES FOR WATER AND SEWER TREATMENT FACILITIES

WHEREAS, Seneca County has been issued an updated SPDES permit with an associated schedule of compliance in April of 2020, with an approvable engineering report May of 2021, plans and specifications due March 2022, construction to start February of 2023; and

WHEREAS, this schedule has not been met and the NYSDEC has notified our office that they will be providing written correspondence to the County on this matter. Seneca County has also failed to provide the required items required for processing of their grants with NYSEFC as part of the WIIA program and well as to complete various grant funding and loan applications; and

WHEREAS, Wendel has since been contracted with by Seneca County to provide engineering service to rescope and evaluate, design, and provide construction support as well as provide grant support for the upgrade of the Sewer District No. 2 Five Points WWTP, Sewer District No. 1 Willard WWTP and to provide engineering and grant application support; and

WHEREAS, Wendel is proposing to provide engineering design services for upgrades at the Sewer District No. 1 Willard Wastewater Treatment Plant, currently projected to have a total project cost of approximately \$9.5 million, including upgrades to the following processes and systems, with such services to be provided for Sewer District No. 1 for \$797,975.00; and

WHEREAS, Wendel is proposing to provide engineering design services for upgrades at the Sewer District No. 2 Five Points Wastewater Treatment Plant, currently projected to have a total project cost of approximately \$18 million, with such services to be provided for Sewer District No. 2 for \$1,497,775.00.

WHEREAS, Seneca County desires to advance the Projects by making a commitment to fund the \$2,295,750 in costs from the General Fund until Bond financing is in place; and

WHEREAS, this resolution has been reviewed and recommended for approval by the Water and Sewer Committee at its meeting on November 21, 2023; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors does hereby authorize the County manager to enter into a contract with Wendel to provide such engineering design and support services; and be it further

RESOLVED, that the Seneca County Board of Supervisors does hereby authorize contracting with Wendel for such services as outlined in the full scope of work; and be it further

RESOLVED, that the Finance Department is authorized to make the necessary budgetary and accounting entries to affect the intent of this resolution.

**TENTATIVE AGENDA
SENECA COUNTY
BOARD OF SUPERVISORS
BOARD MEETING**

**TUESDAY DECEMBER 12, 2023
BEGINNING AT 6PM**

36. UNFINISHED BUSINESS:

37. NEW BUSINESS:

The following resolutions and all new business below are to be considered under Rule 29 of the Board of Supervisors Rules of Order

1. ISSUE: Water & Sewer Director position

DESCRIPTION: Board of Supervisors will review the Water and Sewer Director job description and specifications

ACTION: Discussion and review only

2. SENECA COUNTY BOARD OF SUPERVISORS APPROVE MUNICIPAL COOPERATIVE AGREEMENT FOR 2023 & FUTURE AMENDMENTS TO (MCA) EFFECTIVE IMMEDIATELY

WHEREAS, Seneca County, as a member of Greater Tompkins County Municipal Health Insurance Consortium (GTCMHIC), must approve any changes to the GTCMHIC Municipal Cooperative Agreement (MCA) by resolution, and

WHEREAS, GTCMHIC must amend the MCA annually when any new members are approved at the Annual Board of Directors meeting, and

WHEREAS, from time-to-time other changes are made to the MCA as necessary and when changes are made, they are reported at the Annual Meeting with membership approval, now therefore be it,

RESOLVED, until rescinded by resolution our current presiding elected official is approved to sign, without further action, any GTCMHIC MCA updates that have been advanced at the GTCMHIC Board of Directors meetings and approved by the Department of Financial Services, and be it

FURTHER RESOLVED, the GTCMHIC is directed to keep this resolution on file to accompany any current presiding elected official signatures to amended MCA changes.

38. SPECIAL ORDER OF THE DAY