

**TENATIVE AGENDA  
SENECA COUNTY  
BOARD OF SUPERVISORS  
COMMITTEE MEETINGS**

**TUESDAY, NOVEMBER 28, 2023  
BEGINNING AT 6:00 P.M.**

**HEALTH AND HUMAN SERVICES**

(Chair Borst, Vice-Chair Ferrara, Reynolds, Rhinehart, Kronenwetter)

1. **ISSUE:** County Manager authorized and directed to sign a contract with the New York State Department of Health for the Early Intervention Administration Grant.  
[Click here to view resolution](#)
  
2. **ISSUE:** County Manager authorized and directed to sign a contract for the extension of the ELC Covid-19 Enhanced Detection Grant.  
[Click here to view resolution](#)
  
3. **ISSUE:** Board of Supervisors approve appointment of Finger Lakes Workforce Investment Board Member.  
[Click here to view board resolution](#)  
Click here to view Resume  
Click here to view Application
  
4. **ISSUE:** Seneca County Health Department to purchase one (1) 2024 Chrysler Pacifica Touring L Minivan.  
[Click here to view board resolution](#)
  
5. **ISSUE:** County Manager authorized and directed to sign a contract with the New York State Department of Health for the Lead Poisoning Prevention Program Grant.  
[Click here to view board resolution](#)
  
6. **ISSUE:** Mental Health and Substance Abuse 2024 Agreements for contract services.  
[Click here to view board resolution](#)

**UNFINISHED BUSINESS**

**NEW BUSINESS**

**WATER & SEWER TREATMENT MANAGEMENT & OPERATIONS**

(Chair Hayes, Vice-Chair D. Trout, Borst, J. Trout, Hayssen)

1. **ISSUE:** Ongoing Issues regarding Water & Sewer Treatment Management & Operations

**DESCRIPTION:** Updates on issues/news/concerns regarding Water & Sewer Treatment Management & Operations

**ACTION:** Discussion & Feedback

**UNFINISHED BUSINESS**

**NEW BUSINESS**

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**HUMAN RESOURCES AND GOVERNMENT OPERATIONS**  
(Chair J. Trout, Vice-Chair Rhinehart, Latini, Partee, Shipley)

1. **ISSUE:** Resolution To Adopt Self-Care Paid Leave Policy (Pilot Program) Effective Immediately  
[Click here to view board resolution](#)
  
2. **ISSUE** Resolution to adopt Primary and Secondary Caregiver Paid Leave Policy effective immediately.  
[Click here to view board resolution](#)
  
3. **ISSUE:** Board of Supervisors abolish long-standing vacant positions effective January 1, 2024.  
[Click here to view board resolution](#)
  
4. **ISSUE:** Board of Supervisors approves the creation and filling of (1) full-time Director of Water and Sewer Services.  
[Click here to view board resolution](#)
  
5. **ISSUE:** The Vacancy Committee met on November 28, 2023 and approved the following positions:

**DESCRIPTION:** Refills exists for the following departments

**ACTION:** Committee Approval Only

**UNFINISHED BUSINESS**

**NEW BUSINESS**

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**WAYS AND MEANS**

(Chair Reynolds, Vice- Chair Shipley, Latini, Borst, Partee)

1. **ISSUE:** The Finance Department authorized to pay Mortgage Tax.  
[Click here to view board resolution](#)
2. **ISSUE:** Board of Supervisors authorizes amendments to 2023 Seneca County Budget.  
[Click here to view board resolution](#)

**UNFINISHED BUSINESS**

**NEW BUSINESS**

**AGRICULTURE AND ENVIRONMENTAL AFFAIRS**

(Chair Kronenwetter, Vice-Chair J. Trout, Hayes, Partee, Hayssen)

1. **ISSUE:** Supervisors call for full and independent investigation and review of environmental issues related to the possible sale or operations of the Cayuga Lake Cargill Salt Mine.  
[Click here to view board resolution](#)
2. **ISSUE:** Board of Supervisors abolish long-standing vacant positions effective January 1, 2024.  
[Click here to view board resolution](#)
3. **ISSUE:** Board of Supervisors approve payment for 2023 Cayuga Lake Weed Control Plan to the Seneca County Soil and Water Conservation District.  
[Click here to view board resolution](#)
4. **ISSUE:** Seneca County Board of Supervisors support efforts to amend Highway Law § 343-K, to expand grape cluster signage installation to wine trail access highways.  
[Click here to view board resolution](#)

5.

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**PUBLIC WORKS**

(Chair D. Trout, Vice-Chair Kronenwetter, Hayes, Brownell, Hayssen)

1. **ISSUE:** Board of Supervisors approve Seneca County Courthouse perimeter coating.  
[Click here to view board resolution](#)
  
2. **ISSUE:** Authorization to accept Bridge NY Funds for the replacement of County House Rd/County Rd 118 Over Silver Creek Culvert.  
[Click here to view board resolution](#)
  
3. **ISSUE:** Authorizing the implementation, and funding of the costs of a transportation project which may be eligible for federal-aid, and/or state-aid, or reimbursement from Bridge NY funds, and appropriating funds therefore for the Wyers Point Rd Over Groves Creek Bridge  
[Click here to view board resolution](#)
  
4. **ISSUE:** Board of Supervisors authorize budget transfer for accessibility improvements to Historic Seneca County Courthouse in Ovid Capital Project.  
[Click here to view board resolution](#)

**UNFINISHED BUSINESS**

**NEW BUSINESS**

**PUBLIC SAETY AND CRIMINAL JUSTICE**

(Chair Rhinehart, Vice-Chair Brownell, D.Trout, Reynolds, Ferrara)

1. **ISSUE:** Authorize year 5 budget of statewide expansion of Hurrell-Harring Reform Grant from NYS Office of Indigent Legal Services.  
[Click here to view board resolution](#)
  
2. **ISSUE:** Authorize 2024 Contract with Motorola Solutions for radio maintenance & repair for E-911 Center, E-911 Back-Up Site, and Tower Sites.  
[Click here to view board resolution](#)

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**ECONOMIC DEVELOPMENT AND TOURISM**

(Chair Partee, Vice-Chair Brownell, Latini, Reynolds, Shipley)

1. **ISSUE:** Supervisors support the allocation of American Recovery Act (ARPA) Funding to support the creation of a Seneca County Housing Trust Fund.  
[Click here to view board resolution](#)
2. **ISSUE:** Supervisors appoint Finger Lakes Regional Land Bank Directors.  
[Click here to view board resolution](#)
3. **ISSUE** Supervisors select McFarland Johnson for Engineering Services in Support of Finger Lakes Regional Airport.  
[Click here to view board resolutions](#)

**UNFINISHED BUSINESS**

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**COUNTY MANAGER AUTHORIZED AND DIRECTED TO SIGN A CONTRACT WITH THE NEW YORK STATE  
DEPARTMENT OF HEALTH FOR THE EARLY INTERVENTION ADMINISTRATION GRANT**

WHEREAS, the New York State Department of Health has awarded the Seneca County Health Department \$28,158 for the period October 1, 2023, through September 30, 2024, for the administration of the Early Intervention Program; and

WHEREAS, this grant funding will aid the Health Department in providing services and supports to young children with developmental delays and disabilities, and to their families; and

WHEREAS, it is necessary for the contract to be signed to receive the funding; and

WHEREAS, the funds are allocated in the Health Department budget account nos. 104010-43448.EI23 (NYS portion of funding) and 104010-44451.EI23 (Federal portion of funding); and

WHEREAS, the Health & Human Services Committee has approved this grant during its' meeting of November 28, 2023; now, therefore be it

RESOLVED, that the County Manager is hereby authorized and directed to sign a contract with the New York State Department of Health for the Early Intervention Administration Grant and be it further

RESOLVED, that the Department of Finance is hereby authorized to amend the 2023 budget and to allow any unused portions to flow into future years per the funding guidelines; and be it further

RESOLVED, that the Department of Finance is authorized to make the necessary budgetary and accounting entries to affect the intent of this resolution

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**COUNTY MANAGER AUTHORIZED AND DIRECTED TO SIGN A CONTRACT FOR THE EXTENSION OF THE ELC  
COVID-19 ENHANCED DETECTION GRANT**

WHEREAS, the New York State Department of Health has awarded the Seneca County Health Department funding to assist with the COVID-19 response efforts; and

WHEREAS, the Epidemiology and Laboratory Capacity (ELC) COVID- 19 Enhanced Detection Grant is to be used to enhance detection, surveillance and prevention of COVID-19; and

WHEREAS, this funding is used to offset a portion of the salary of a staff member assigned to oversee COVID-19 case management and to report data; and

WHEREAS, this funding is also routinely utilized to purchase COVID-19 home testing kits to provide to the public, and to purchase clinic supplies and other necessities; and

WHEREAS, this grant was originally accepted on Resolution No. 188-2020 in the amount of \$151,788 for the first year with a grant period of July 1, 2020, through June 30, 2022; and

WHEREAS, an initial extension of the grant period through March 31, 2023 with additional funding of \$263,768 was accepted on Resolution No. 151-21; and

WHEREAS, a second extension of the grant period (no additional funding) through December 31, 2023, was accepted on Resolution No. 326-22; and

WHEREAS, the grant period has now been extended through July 31, 2024; and

WHEREAS, the funds are allocated in the Health Department budget under project code ELC; and

WHEREAS, the Health and Human Services Committee has reviewed and approved this resolution during its' November 28, 2023, meeting; now therefore be it

RESOLVED, that the County Manager is hereby authorized and directed to sign any and all documents as may be necessary to continue receiving these funds through July 31, 2024; and be it further; RESOLVED, that the Department of Finance is authorized to make the necessary budgetary and accounting entries to affect the intent of this resolution.

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**BOARD OF SUPERVISORS APPROVE APPOINTMENT OF FINGERLAKES WORKFORCE INVESTMENT BOARD  
MEMBER**

WHEREAS, the Seneca County Board of Supervisors has authorized the creation of the Finger Lakes Workforce Investment Board for the counties of Ontario, Wayne, Seneca and Yates in compliance with the Workforce Innovation and Opportunity Act (WIOA) of 2014; and

WHEREAS, the appointment of the Partner/Public Sector Workforce Investment Board Members must be endorsed by the four counties of Ontario, Wayne, Seneca and Yates; and

WHEREAS, per the NYS WIOA requirements, the Seneca County Board of Supervisors must endorse the following Partner/Public Sector representative Lynne C. Rutnik, District Superintendent Wayne Finger Lakes BOCES to be appointed to fill the unexpired term of Vicki Ramos through June 30, 2024; and

WHEREAS, this appointment has been reviewed and approved by the Health and Human Services Standing Committee on November 28, 2023, now therefore be it

RESOLVED, that the Seneca County Board of Supervisors does hereby appoint the individual listed above to the Finger Lakes Workforce Investment Board; and be it

FURTHER RESOLVED, that the Clerk to the Board of Supervisors send a certified copy of this resolution to the Finger Lakes Workforce Investment Board and to the Clerks of the Boards of Ontario, Wayne and Yates Counties.

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**SENECA COUNTY HEALTH DEPARTMENT TO PURCHASE ONE (1) 2024 CHRYSLER PACIFICA TOURING L  
MINIVAN**

**WHEREAS**, the Seneca County Health Department is requesting to buy one (1) 2024 Chrysler Pacifica Touring L minivan; and

**WHEREAS**, the Seneca County Health Department will be purchasing this vehicle from Bob Johnson Chrysler Dodge Jeep Ram, 1695 Interstate Drive, Avon, New York 14414-9540 off the NYS Marketplace Contract No. PC69261, Bid No. TB4083; and

**WHEREAS**, funds for the purchase of one (1) 2024 Chrysler Pacifica Touring L minivan for the amount of \$41,600.00 is budgeted in the 2024 Health Department budget; and

**WHEREAS**, the Health & Human Services Standing Committee reviewed and approved this resolution at their November 28, 2023, meeting; now therefore be it

**RESOLVED**, that the Seneca County Board of Supervisors does hereby authorize and direct the Seneca County Health Department Director to purchase a 2024 Chrysler Pacifica Touring L minivan in the amount of \$41,600.00 with funds appropriated in the 2024 budget; and be it further

**RESOLVED**, that the Director of Finance is authorized to amend the 2024 County Budget and to make the necessary accounting entries consistent with the intent of this Resolution.

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**COUNTY MANAGER AUTHORIZED AND DIRECTED TO SIGN A CONTRACT WITH THE NEW YORK STATE  
DEPARTMENT OF HEALTH FOR THE LEAD POISONING PREVENTION PROGRAM GRANT**

WHEREAS, the New York State Department of Health has awarded the Seneca County Health Department \$37,600 for the period October 1, 2023 through September 30, 2024 for the administration of the Lead Poisoning Prevention Program; and

WHEREAS, it is necessary for the County Manager to sign the contract to receive the funding; and

WHEREAS, these funds are included in the Health Department budget in 104010.43445.LD23 (State portion of funds) and 104010.44489.LD23 (Federal portion of funds); and

WHEREAS, the Health & Human Services Standing Committee has approved this grant during its' meeting on November 28; now, therefore be it

RESOLVED, that the County Manager is hereby authorized and directed to sign a contract with the New York State Department of Health for the Lead Poisoning Prevention Program Grant for the period October 1, 2023, through September 30, 2024, in the amount of \$37,600; and be it further

RESOLVED, that the Department of Finance is hereby authorized to amend the 2023 budget with any unused portions flowing into future years per the funding guidelines; and be it further

RESOLVED, that the Department of Finance is authorized to make the necessary budgetary and accounting entries to effect the intent of this resolution.

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**MENTAL HEALTH AND SUBSTANCE ABUSE 2024 AGREEMENTS FOR CONTRACT SERVICES**

WHEREAS, the Department of Mental Health enters into services contracts each year with many psychiatric prescribers through agreements for contractor services; and

WHEREAS, the funds used for these contracts will be included in the 2024 budget and supported through collection of medical fees; and

WHEREAS, the following array indicates the not-to-exceed totals and hourly rates of psychiatric prescribers to be contracted in 2024:

Mental Health 104320.54350	Total Contract Amount (\$)	Rate (\$)	Hours
Psychiatric Nurse Practitioner	\$62,400	120	520
Psychiatric Nurse Practitioner	\$62,400	120	520
<b>Subtotal</b>	<b>\$124,800</b>		

And,

WHEREAS, these contracts were approved by the Health and Human Services Committee of the Seneca County Board of Supervisors on November 28, 2023; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors does hereby authorize and direct the County Manager to sign the above listed provider agreements for contract services; and be it further

RESOLVED, that the Seneca County Board of Supervisors does hereby authorize and direct the Finance Department to pay the above contract providers, when duly appropriated; and be it further

RESOLVED, That the Finance Department is hereby authorized and directed to make the necessary budget and accounting entries for the intent of this resolution.

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**RESOLUTION TO ADOPT SELF-CARE PAID LEAVE POLICY (PILOT PROGRAM) EFFECTIVE IMMEDIATELY**

WHEREAS, the County recognizes the need for employees to take time away from work to take care of oneself and reenergize; and

WHEREAS, the County has created Policy #510.605 to provide for five (5) paid leave days for this purpose; therefore, be it

RESOLVED, the Seneca County Board of Supervisors create Policy #510.605 Self Care Paid Leave Policy as a Pilot Program for 12 months effective 1/1/2024 to sunset 12/31/2024:

**SELF-CARE PAID LEAVE POLICY**

**Policy 510.605**

**PURPOSE:**

Seneca County recognizes the need for time away from work to take care of oneself and re-energize. This policy is intended to assist full-time employees of the County to create a better work/life balance to County employees by providing paid leave to full-time employees.

This Pilot Program policy allows eligible employees to take paid leaves of absence to take care of themselves.

**ELIGIBILITY:**

Effective January 1, 2024, all employees shall be granted five (5) days of Self-Care Paid Leave upon commencement of full-time employment with Seneca County. This is a Pilot Program that will sunset on 12/31/2024 unless the Board of Supervisors decide to retain this policy.

**PROCEDURES:**

1. Self-care paid leave days can be used on two (2) hours' notice.
2. Self-care paid leave days cannot roll over into the following year.
3. Self-care paid leave days cannot be used in conjunction with regularly scheduled days off, or to extend a weekend.
4. Self-care paid leave days will not be used either the day before, the day of, or the day after a recognized holiday or any contractual benefit time (with the exception of Sick Time). This includes, but is not limited to Personal, Vacation, or Comp-time.
5. If Sick time is used immediately following a self-care paid leave day, the employee must have reached out to a professional, such as, a Telemedicine Provider, Primary Care Provider, Counselor or Therapist, and provide written documentation of proof.
6. The entirety of the self-care paid leave days must be taken in full days and cannot be broken up into quarter hours or half hours.
7. Self-care paid leave days cannot be unreasonably denied. If there is a work shortage or loss of coverage for a department, the department head may revoke the self-care paid leave; however, Department Heads (or designee) shall notify the County Manager in writing no later than one (1) day after revoking the request.
8. All self-care paid leave days shall be counted as time worked for overtime purposes.

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**RESOLUTION TO ADOPT PRIMARY AND SECONDARY CAREGIVER PAID LEAVE POLICY EFFECTIVE IMMEDIATELY**

WHEREAS, the Seneca County Board of Supervisors Adopted Policy #101.713 FMLA on 5/8/2012 (Res. 86-12); and

WHEREAS, the County recognizes that employees are allowed reasonable leaves of absence for the purposes of births, adoption of foster children and adoptions; and

WHEREAS, the County desires to provide primary and secondary caregivers to allow for paid leaves of absences for this purpose; therefore, be it

RESOLVED, the Seneca County Board of Supervisors creates Policy #510.604 Primary and Secondary Caregiver Paid Leave Policy effective immediately:

**PRIMARY & SECONDARY CARE LEAVE**

**PURPOSE:**

Seneca County recognizes the need for time away from work to participate in early child rearing and family planning. This policy is intended to assist employees of the County in better balancing those family needs with workplace demands by providing full-time pay to the employees during this period.

The policy allows eligible employees to take paid leaves of absence for the birth or adoption of a child.

**DEFINITIONS:**

1. *"12 Month Period"; (Example): means a rolling 12-month period measured backward from the date leave is taken and continuous with each additional leave day taken.*
2. *Spouse; the husband or wife of the employee. This does not include unmarried domestic partners.*
3. *Child; Son or daughter under 18 years of age, or 18 or older who is incapable of self-care because of a mental or physical disability. A "Child" is one for whom the employee has actual day-to-day responsibility for care and includes a biological, adopted, foster or stepchild.*
4. *Primary Caregiver: Defined as the parent who acts the main source of care for the child or children on a full-time basis during the PSCL period. The Primary Caregiver will receive ninety (90) days of leave.*
5. *Secondary Caregiver: Defined as the parent who provides supplementary support for the care of the child or children during the PSCL period. The Secondary Caregiver will receive forty-five (45) days of leave.*

**ELIGIBILITY:**

*An employee is eligible to request PSCL leave if he/she has been employed by the County for at least six (6) months and has worked at least 650 hours during the 6-month period immediately preceding the leave. This leave is designed only for full-time, salaried employees of Seneca County, both bargaining and non-bargaining members.*

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*Employees applying for and granted a PSCL are required to meet notification and documentation requirements as outlined further in this policy. Failure to meet these requirements may result in the denial or revocation of a family leave.*

*An employee requesting to take PSCL must:*

- 1. Have fulfilled a minimum of 650 working hours before beginning PSCL.*
- 2. Must return to their previous position within 12 weeks of the PSCL terminating.*
- 3. Must complete a minimum of 2 years of full-time employment with Seneca County or*
  - a. Pay back the balance of the salary received over the length of time the PSCL was taken.*

*A. Duration and Basis for Leave:*

*Eligible employees are entitled to ninety (90) days of PSCL if they identify themselves as Primary Caregivers, and forty-five (45) days of leave if they identify themselves as secondary caregivers, during any 12-month period for one or more of the following reasons:*

- i. New Child - Because of the birth of a son or daughter of the employee, and in order to care for such a child, or because of the adoption of a son or daughter with the employee.*
- ii. Leave for a new child cannot be taken later than 6 months after the birth or placement of the child.*
- iii. If both an employee and his/her spouse are employed by the County, one employee must identify themselves as the Primary Caregiver and the other must then identify as the Secondary Caregiver.*
- iv. PSCL leave must be taken before any other leave request time, when requested in conjunction with other leave requests.*

*B. Paid Leave policy for PSCL*

*Eligible employees are entitled to receive their full-time, regular rate of pay (Salary) while on PSCL.*

*C. Employee Notice and Scheduling Requirements*

*An employee requesting PSCL family leave is required to give 30 days' written notice to his/her Department Head before the leave is to begin, except for bona fide emergencies, which will be accommodated as soon as practical.*

*While family planning and births often have unforeseen circumstances, the employee is directed to make every reasonable accommodation for scheduling purposes.*

*Employees MUST use their PCSL in a minimum of 5-day increments meaning all time requested has to be used 1 week at a time. For example: an employee can work 2 weeks, then request to use the PSCL leave for 1 week, then return to work for another 2 weeks, etc. PCSL cannot be taken one day on an intermittent basis. It needs to be used in a block of 1 week at a time. PSCL expires one year after giving birth or adopting, despite an unused PSCL balance left.*

*D. Restoration to Position*

*If the employee returns to work within 12 weeks following PSCL, he/she will be reinstated to his/her former position or equivalent position with equivalent employment benefits, pay and other terms and conditions of employment.*

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*The employees' restoration rights are the same as they would have been had the employee not been on leave. Therefore, if the employee's position would have been eliminated or the employee would have been terminated had he/she not been on FMLA leave, the employee would not have the right to be reinstated upon return from leave.*

*If the employee fails to return within 12 weeks following a leave, the employee will be reinstated to his/her same or similar position, only if available, in accordance with applicable laws. If the same or similar positions are not available, the employee may be terminated.*

**E. Medical Certification & Reporting Requirements**

PSCL leave requires a medical provider's documentation attesting to the pregnancy and projected birth date, and the employee must submit a completed "Physician or Practitioner Certification" form (available at the Personnel Office) and return the certification to the Personnel Officer. A

Medical Certification must be provided by the employee within 15 days, or as soon as reasonably possible. Failure to provide certification may result in a denial of leave. Medical certification may be provided by using the medical certification form available from the Personnel Office.

**F. Effect on Benefits**

An employee granted PSCL will continue to be covered under the County's group health insurance plan under the same conditions as coverage would have been provided if continuously employed during the leave.

Employee contributions will be required either through payroll deduction or by making direct payment arrangements with the Seneca County Insurance Office. The employee must fully comply with those arrangements throughout the leave or risk termination of the health benefits.

Employee contribution amounts are subject to any change in rates that occurs while the employee is on leave.

Employee accrues leave dates per the regular accrual rates in accordance with current county policies while on PSCL.

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**BOARD OF SUPERVISORS ABOLISH LONG-STANDING VACANT POSITIONS EFFECTIVE JANUARY 1, 2024**

**WHEREAS**, as part of the 2024 budget process, the Personnel Officer has identified positions to have been vacant for greater than or equal to one (1) year; and

**WHEREAS**, per Seneca County's Refilling Vacant Position Policy #101.201, positions found to be vacant either greater than or equal to one (1) year are recommended for abolishment; and

**WHEREAS**, opportunity was given to appeal the decision based on Seneca County's policy; and

**WHEREAS**, this resolution has been reviewed and approved by the Vacancy Committee and Human Resources/Government Operations Committee on November 28, 2023; now, therefore be it

**RESOLVED**, that the Board of Supervisors abolish the following long-standing vacant positions effective January 1, 2024;

<b>Position</b>	<b>Description</b>
<a href="#">700100010</a>	ACCOUNT CLERK
<a href="#">801200001</a>	CLEANER PT NONUNION
<a href="#">601000001</a>	STAFFRESASSTII-LEC
<a href="#">500400004</a>	SERGEANT - ROAD
<a href="#">810500001</a>	DEP SHERIFF FT TEMP
<a href="#">810500002</a>	DEP SHERIFF FT TEMP
<a href="#">810500003</a>	DEP SHERIFF FT TEMP
<a href="#">600200001</a>	COOK - JAIL
<a href="#">600200002</a>	COOK - JAIL
<a href="#">807500009</a>	REG PROF NUR PT JAIL
<a href="#">807500010</a>	REG PROF NUR PT JAIL
<a href="#">706200003</a>	PEER ADVOCATE
<a href="#">706200004</a>	PEER ADVOCATE
<a href="#">706200005</a>	PEER ADVOCATE
<a href="#">704700002</a>	HWY MAINT SUPERVISOR
<a href="#">705100005</a>	MEO LIGHT
<a href="#">705100007</a>	MEO LIGHT
<a href="#">705300007</a>	MEO HEAVY
<a href="#">791200002</a>	AUTOMOTIVE MECHANIC
<a href="#">708300002</a>	SR TYPIST CSEA DHS
<a href="#">708900004</a>	SR SOC WELF EXAMINER
<a href="#">708900005</a>	SR SOC WELF EXAMINER
<a href="#">709700008</a>	TYPIST CSEA DHS
<a href="#">709700011</a>	TYPIST CSEA DHS
<a href="#">702000006</a>	CLERK - WFD
<a href="#">704000002</a>	EMPL & TRAIN ASST
<a href="#">708100001</a>	HEAD CODE ENFORCER

And be it further



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**RESOLVED**, the Finance Department is authorized to make the necessary budgetary and accounting entries to affect the intent of this resolution.

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**BOARD OF SUPERVISORS APPROVES THE CREATION AND FILLING OF (1) FULL-TIME DIRECTOR OF WATER  
AND SEWER SERVICES**

WHEREAS, the Seneca County Board of Supervisors has identified the need to create a Director of Water and Sewer Services to provide administrative, executive, and operational management over the functions of a water/sewer services system within Seneca County; and

WHEREAS, the job description for Director of Water and Sewer position has been evaluated by the Personnel Officer and recommended to be placed on Grade 9 of the Management Salary Schedule; and

WHEREAS, the Finance Director has reviewed this new position and will recommend the appropriate funding source to pay for this position; and

WHEREAS, this position was reviewed and approved by the Vacancy Committee and the Human Resources/Government Operations Committee on November 28, 2023; now therefore be it

RESOLVED, that the Seneca County Board of Supervisors does hereby approve the creation/filling of (1) full-time Director of Water and Sewer Services position effective immediately to be placed on the Management Salary Schedule at Grade 9 (\$91,662); be it further

RESOLVED, that the Seneca County Board of Supervisors does hereby authorize and direct the finance department to make budgetary and accounting entries to affect the intent of this resolution.

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**TENATIVE AGENDA  
SENECA COUNTY  
BOARD OF SUPERVISORS  
COMMITTEE MEETINGS**

**TUESDAY, NOVEMBER 28, 2023  
BEGINNING AT 6:00 P.M.**

**THE FINANCE DEPARTMENT AUTHORIZED TO PAY MORTGAGE TAX**

WHEREAS, pursuant to Section 261 of the Tax Law, the mortgage tax report for the period April 1, 2023 through September 30, 2023 has been filed, now, therefore be it

Resolved, that the Finance Department is hereby authorized and directed to pay to the municipalities of Seneca County the amount apportioned as follows:

<u>TOWN</u>	<u>AMOUNT</u> <u>ALLOCATED</u>	<u>VILLAGE</u> <u>SHARE</u>	<u>TOWN SHARE</u>
Covert	\$18,516.42	\$1,037.18	\$17,479.24
Fayette	\$27,482.50	\$1,619.09	\$25,863.41
Junius	\$8,462.50		\$8,462.50
Lodi	\$13,717.50	\$538.02	\$13,179.48
Ovid	\$16,053.08	\$1,111.10	\$14,941.98
Romulus	\$16,957.00	\$93.50	\$16,863.50
Seneca Falls	\$86,289.67	\$6.83	\$86,282.84
Tyre	\$3,460.83		\$3,460.83
Varick	\$17,429.00		\$17,429.00
Waterloo	\$46,008.00	\$15,748.25	\$30,259.75
<b>Totals:</b>	<b>\$409,753.65</b>	<b>\$27,894.20</b>	<b>\$381,859.45</b>

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**TENATIVE AGENDA  
SENECA COUNTY  
BOARD OF SUPERVISORS  
COMMITTEE MEETINGS**

**TUESDAY, NOVEMBER 28, 2023  
BEGINNING AT 6:00 P.M.**

**BOARD OF SUPERVISORS AUTHORIZES AMENDMENTS TO  
2023 SENECA COUNTY BUDGET**

WHEREAS amendments to the 2023 Seneca County Budget are necessary and appropriate; and

WHEREAS, funding is available in the object codes identified herein; and

WHEREAS, these amendments have been reviewed and approved by the Ways and Means Committee at its meeting on November 28, 2023; now, therefore be it

RESOLVED, that the Board of Supervisors authorizes the following amendments to the 2023 Seneca County Budget:

<b>Line Item</b>	<b>Description</b>	<b>Increase/(Decrease)</b>	<b>Revenue/Expenditure</b>	<b>\$</b>
<b>Note 1: Sheriff Road Patrol Budget adjustment</b>				
103113 51200	Salaries Part Time	Decrease	Expenditure	\$30,000
103113 51300	Overtime	Increase	Expenditure	\$30,000
<b>Note 2: DHS Budget adjustment</b>				
106070 54700 POS27	MST Cayuga Center	Decrease	Expenditure	\$30,000
106070 54700 POS02	QI-QRTP	Increase	Expenditure	\$30,000

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**TENTATIVE AGENDA  
SENECA COUNTY  
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**TUESDAY, NOVEMBER 28, 2023  
BEGINNING AT 6:00 P.M.**

**SUPERVISORS CALL FOR FULL AND INDEPENDENT INVESTIGATION AND REVIEW ENVIRONMENTAL ISSUES  
RELATED TO THE POSSIBLE SALE OR OPERATIONS OF THE CAYUGA LAKE CARGILL SALT MINE.**

WHEREAS, the Cargill Corporation owns and operates a deep rock salt mine in the Town of Lansing, Tomkins County, NY, which mine extends under the waters of Cayuga Lake; and

WHEREAS, it has come to light that Cargill is anticipating the sale of the mine to parties unknown; and

WHEREAS the structural integrity of the Cayuga Lake mine is critical to the prevention of massive salt intrusions into the waters of Cayuga Lake, which provides both drinking water, critical wildlife habitat and drinking water for thousands of Finger Lakes Region residents, which has been regularly identified by the Governor as a critical environmental and economic resources for all of New York; and

WHEREAS the Cargill Cayuga Lake salt mine is 2,200 feet beneath Cayuga Lake. There is a risk that mine flooding and brine venting could continue to raise the sodium content of lake water, which is already twice the recommended level for persons suffering from hypertension, let alone habitat loss; and

WHEREAS an unregulated sale of the mine could further increase the risk of mine collapse, similar to the Genesee County salt mine collapse of 1994; and

WHEREAS independent critical review of the implications of the sale, whether operations continue to are discontinued, is necessary for the protection of the community and the environment.

NOW, Therefore be it

RESOLVED that the Seneca County Board of Supervisors calls upon the Governor and the Commissioner of the Department of Environmental Conservation to intervene and demand oversight of any such possible sale or otherwise that could impact the safety and well-being of Cayuga Lake; and it is further

RESOLVED that a copy of this resolution shall be transmitted to the Governor of the State, the Commissioner of the Department of Environmental Conservation, and to the legislatures of all counties contiguous to Cayuga Lake, and to State Senator Thomas O'Mara, and Assemblymen Jeff Gallahan and Philip Palmesano.

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SENECA COUNTY  
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**TUESDAY, NOVEMBER 28, 2023  
BEGINNING AT 6:00 P.M.**

**BOARD OF SUPERVISORS ABOLISH LONG-STANDING VACANT POSITIONS EFFECTIVE JANUARY 1, 2024**

**WHEREAS**, as part of the 2024 budget process, the Personnel Officer has identified positions to have been vacant for greater than or equal to one (1) year; and

**WHEREAS**, per Seneca County's Refilling Vacant Position Policy #101.201, positions found to be vacant either greater than or equal to one (1) year are recommended for abolishment; and

**WHEREAS**, opportunity was given to appeal the decision based on Seneca County's policy; and

**WHEREAS**, this resolution has been reviewed and approved by the Vacancy Committee and Human Resources/Government Operations Committee on November 28, 2023; now, therefore be it

**RESOLVED**, that the Board of Supervisors abolish the following long-standing vacant positions effective January 1, 2024;

<b>Position</b>	<b>Description</b>
<a href="#">700100010</a>	ACCOUNT CLERK
<a href="#">801200001</a>	CLEANER PT NONUNION
<a href="#">601000001</a>	STAFFRESASSTII-LEC
<a href="#">500400004</a>	SERGEANT - ROAD
<a href="#">810500001</a>	DEP SHERIFF FT TEMP
<a href="#">810500002</a>	DEP SHERIFF FT TEMP
<a href="#">810500003</a>	DEP SHERIFF FT TEMP
<a href="#">600200001</a>	COOK - JAIL
<a href="#">600200002</a>	COOK - JAIL
<a href="#">807500009</a>	REG PROF NUR PT JAIL
<a href="#">807500010</a>	REG PROF NUR PT JAIL
<a href="#">706200003</a>	PEER ADVOCATE
<a href="#">706200004</a>	PEER ADVOCATE
<a href="#">706200005</a>	PEER ADVOCATE
<a href="#">704700002</a>	HWY MAINT SUPERVISOR
<a href="#">705100005</a>	MEO LIGHT
<a href="#">705100007</a>	MEO LIGHT
<a href="#">705300007</a>	MEO HEAVY
<a href="#">791200002</a>	AUTOMOTIVE MECHANIC
<a href="#">708300002</a>	SR TYPIST CSEA DHS
<a href="#">708900004</a>	SR SOC WELF EXAMINER
<a href="#">708900005</a>	SR SOC WELF EXAMINER
<a href="#">709700008</a>	TYPIST CSEA DHS
<a href="#">709700011</a>	TYPIST CSEA DHS
<a href="#">702000006</a>	CLERK - WFD
<a href="#">704000002</a>	EMPL & TRAIN ASST
<a href="#">708100001</a>	HEAD CODE ENFORCER

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And be it further

**RESOLVED**, the Finance Department is authorized to make the necessary budgetary and accounting entries to affect the intent of this resolution.

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SENECA COUNTY  
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**TUESDAY, NOVEMBER 28, 2023  
BEGINNING AT 6:00 P.M.**

**BOARD OF SUPERVISORS APPROVE PAYMENT FOR 2023 CAYUGA LAKE WEED CONTROL PLAN TO THE  
SENECA COUNTY SOIL AND WATER CONSERVATION DISTRICT**

WHEREAS, Seneca County Board Supervisors approved per Resolution 315-22 the 2023 Cayuga Lake Weed Harvesting Plan with the Seneca County soil and Water Conservation District; and

WHEREAS, said resolution only authorized purchase of equipment specified, but did not authorize the specific allocation of Contingency funds in the amount of \$15,000 and Hotel-Motel Tax funds in the amount of \$18,000 for the actual weed control harvesting as identified in the 2023 Cayuga Lake Weed Harvesting Plan; and

WHEREAS, said work as identified in the plan was performed and payment is otherwise due; and

WHEREAS, the Environmental Affairs Committee approved this resolution on November 28, 2023; now therefore be it

RESOLVED, that the Board of Supervisors hereby authorizes the Finance Department to amend the 2023 Seneca County budget as follows:

101990-54700	Contingency	Decrease	Expenditure	\$15,000
10-3899	Occ Tax Reserve	Decrease	Reserve FB	\$18,000
108021-54701	Tourism Other	Increase	Expenditure	\$33,000

; and be it further

RESOLVED, that the Board of Supervisors authorize the County Manager and the Director of Finance make the necessary budgetary and accounting entries to affect the intent of this resolution.

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SENECA COUNTY  
BOARD OF SUPERVISORS  
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**TUESDAY, NOVEMBER 28, 2023  
BEGINNING AT 6:00 P.M.**

**SENECA COUNTY BOARD OF SUPERVISORS SUPPORT EFFORTS TO AMEND HIGHWAY LAW § 343-k, TO  
EXPAND GRAPE CLUSTER SIGNAGE INSTALLATION TO WINE TRAIL ACCESS HIGHWAYS**

WHEREAS, official “Wine Trail “signage for wineries, known as the “grape cluster” is limited to wineries along New York State statutory “wine trails”, as set forth in Highway Law § 343-k; and

WHEREAS, many new wineries have located on highways between or adjoining currently designated wine trails throughout the state, but are not eligible for such signage; and

WHEREAS, the “grape cluster” signage has brand impact for New York wine, and as such, should be available to all New York state wineries; now therefore be it

RESOLVED that the Seneca County Board of Supervisors hereby supports such legislation to amend Highway Law § 343-k to authorize the expansion of the “grape cluster” signage to all wineries, regardless of wine trail designation; and be it further

RESOLVED, that a copy of this resolution shall be forwarded to the Seneca County Farm Bureau, and to State Senator Thomas O’Mara, and Assemblymen Jeff Gallahan and Philip Palmesano.

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SENECA COUNTY  
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**TUESDAY, NOVEMBER 28, 2023  
BEGINNING AT 6:00 P.M.**

**BOARD OF SUPERVISORS APPROVE SENECA COUNTY COURTHOUSE PERIMETER COATING**

WHEREAS; The fascia and soffit at the Seneca County Courthouse, located at 48 West Williams Street, Waterloo, New York is in need of re-coating and;

WHEREAS, Garland/DBS, Inc., located at 3800 East 91<sup>st</sup> Street, Cleaveland, Ohio, 44105 has secured bids through the U.S. Communities/OMNIA Purchasing Agreement and;

WHEREAS, the lowest and most responsible bid in the amount of \$187,325.00 was received from C.J. Marly Construction, Inc. 4701 North Street Road, Marcellus, New York 13108 and;

WHEREAS, New York State Unified Court System will reimburse Seneca County in the amount of \$41,211.50 and;

WHEREAS, the Public Works Standing Committee reviewed and approved this resolution at its November 28<sup>th</sup>, 2023 meeting. Now therefore be it

RESOLVED, that the Seneca County Board of Supervisors authorizes the County Manager to sign the contract agreement with Garland/ DBS giving permission to have C.J. Marly Construction to proceed with the coating of the Seneca County Courthouse dome;

And be it Further;

RESOLVED, that the Department of Finance be authorized and directed to make the necessary budgetary and accounting entries to affect the intent of this resolution.

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SENECA COUNTY  
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**TUESDAY, NOVEMBER 28, 2023  
BEGINNING AT 6:00 P.M.**

**AUTHORIZATION TO ACCEPT BRIDGE NY FUNDS FOR THE REPLACEMENT OF COUNTY HOUSE  
RD/COUNTY RD 118 OVER SILVER CREEK CULVERT**

WHEREAS, a Project for the COUNTY HOUSE RD/CR 118 OVER SILVER CREEK CULVERT REPLACEMENT, SENECA COUNTY, BRIDGE NY 2022, P.I.N. 375733 (the Project") is eligible for reimbursement of qualified costs from Bridge NY funding that calls for the post-reimbursement apportionment of the qualified costs to be borne at the ratio of 100% Bridge NY funds and 0% non-Bridge NY funds; and

WHEREAS, Seneca County will design, let, and administer all phases of the Project; and

WHEREAS, Seneca County desires to advance the Project by making a commitment of 100% of the costs of Engineering, ROW, and Construction that are estimated at \$1,225,758; and

WHEREAS, this resolution was approved by the Public Works Standing Committee on November 28, 2023; now therefore be it

RESOLVED, that the Seneca County Board of Supervisors hereby approves the above-subject project; and it is hereby further

ESOLVED, that the Seneca County Board of Supervisors hereby authorizes the County Manager to pay in the first instance 100% of the cost of Design, ROW and Construction work for the Project or portions thereof, with the understanding that qualified cost will be reimbursed from Bridge NY funding; and it is further

RESOLVED, that the sum of \$1,225,758 is hereby appropriated from the Seneca County General Fund and made available to cover the cost of participation in the above phase of the Project; and it is further

RESOLVED, that the Seneca County Board hereby agrees that Seneca County shall be responsible for all costs of the Project, including costs which exceed the amount of reimbursement available from the Bridge NY funding awarded to Seneca County; and it is further

RESOLVED, that in the event the costs of the Project exceeds the amount appropriated above, the Seneca County Board of Supervisors shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the County Manager, and it is further

RESOLVED, that the Department of Finance is hereby authorized and directed to establish the Capital Project budget as follows:

805112-44589-SILVR	Federal Aid Other Transportation	Increase	Revenue	\$1,225,758
805112-52001-SILVR	Bridge Projects	Increase	Expenditures	\$1,225,758

; and it is further

RESOLVED, that the County Board of Supervisors agrees that construction of the Project shall begin no later than twenty-four (24) months after award and the construction phase of the Project shall be completed within thirty (30) months; and it is further

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RESOLVED, that the County Manager is authorized to solicit an engineering firm that will provide the design and engineering for the Project to be awarded under separate resolution; and it is further

RESOLVED, that the County Manager is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests with New York State Department of Transportation for State Aid and /or Bridge NY funding on behalf of Seneca County in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's funding of Project cost, and it is further

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project. and it is further

RESOLVED, this Resolution shall take effect immediately.

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**TUESDAY, NOVEMBER 28, 2023  
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**BOARD OF SUPERVISORS AUTHORIZE BUDGET TRANSFER FOR ACCESSIBILITY IMPROVEMENTS  
TO HISTORIC SENECA COUNTY COURTHOUSE IN OVID CAPITAL PROJECT**

WHEREAS, Pursuant to Res. 54-23 and Res 14-22 the Seneca County Board of Supervisors had awarded contracts to support the accessibility improvements to the Historic Seneca County Courthouse in Ovid and committed the use of American Recovery Act Funds to undertake the project; and

WHEREAS, Seneca County Board of Supervisors authorized to establish a total budget for this project in the amount of \$381,200; and

WHEREAS, the original contracts awarded for engineering and construction amounted to \$356,200 leaving a balance of \$25,000 in the project contingency line; and

WHEREAS, there has arisen a three change orders and other ancillary costs needed to complete that project that fall within the \$25,000 contingency budget thereby prompting this request to transfer the contingency funds into the construction line, and

WHEREAS, this resolution was approved by the Public Works Standing Committee on November 28, 2023; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors does hereby approves the following budget transfer for the Accessibility Improvements Project at the Historic Seneca County Courthouse in Ovid:

801620 54731 ARPA	Contingency	Decrease	Expenditure	\$25,000
801620 52000 ARPA	3 Bears Capital Project	Increase	Expenditure	\$25,000

; and be it further

RESOLVED, that the Capital Project budget be, amended as follows:

Account code	Description	Current Budget	Change	Revised Budget
801620 44089 ARPA	Federal Aid Other	\$381,200		\$381,200
801620 52000 ARPA	3 Bears Capital Project	\$356,200	+ \$25,000	\$381,200
801620 54731 ARPA	Contingency	\$25,000	(\$25,000)	\$0

;and be it further

RESOLVED, that the County Manager is authorized and directed to sign all documents with Massa Construction; and be it further

RESOLVED, that the Department of Finance is authorized to make the necessary budgetary and accounting entries to affect the intent of this resolution.

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SENECA COUNTY  
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**TUESDAY, NOVEMBER 28, 2023  
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**Authorizing the implementation, and funding of the costs of a transportation project which may be eligible for federal-aid, and/or state-aid, or reimbursement from Bridge NY funds, and appropriating funds therefore for the Wyers Point Rd Over Groves Creek Bridge**

WHEREAS, a Project for the WYERS POINT RD OVER GROVES CREEK BRIDGE REPLACEMENT, BIN 2209630, TOWN OF OVID, SENECA COUNTY, P.I.N. 3757.28 (the Project") is eligible for funding under Title 23 U.S. Code, as amended, 23CFR as amended and PUB. L. 117-58 also known as the "Bipartisan Infrastructure Law" (BIL) that calls for the apportionment of the costs such program to be borne at the ratio of 95% Federal funds and 5% non-federal funds; and

WHEREAS, Seneca County desires to advance the cash flow for the Project for the costs of Design, ROW, and Construction that are estimated at \$2,668,810; and

WHEREAS, the Town of Ovid will be making a commitment of 100% of the non-federal share of the costs of the Project estimated at \$133,440.50; and

WHEREAS, this resolution was approved by the Public Works Standing Committee on November 28, 2023; now therefore be it

RESOLVED, that the Seneca County Board of Supervisors hereby approves the above-subject project; and it is hereby further

RESOLVED, that the Seneca County Board of Supervisors hereby authorizes the County Manager to pay in the first instance 100% of the federal and non-federal share of the cost of Design, ROW and Construction work for the Project or portions thereof; and it is further

RESOLVED, that the sum of \$2,668,810 is hereby appropriated from the Seneca County General Fund and made available to cover the cost of participation in the above phase of the Project; and it is further

RESOLVED, that in the event the full federal and non-federal share costs of the project exceeds the amount appropriated above, the Seneca County Board of Supervisors shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the County Manager, and it is further

RESOLVED, that the Town of Ovid appropriates the non-federal share of the costs of the Project in the amount of \$133,440.50 to cover the cost of participation in the above project or portions thereof; and it is further

RESOLVED, that the Department of Finance is hereby authorized and directed to establish the Capital Project budget as follows:

805112-42306-GROV	Bridge Charges, Other Govt	Increase	Revenue	\$133,440.50
805112-44589-GROV	Federal Aid Other Transportation	Increase	Revenue	\$2,535,369.50
805112-52001-GROV	Bridge Projects	Increase	Expenditures	\$2,668,810

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;and it is further

RESOLVED, that the County Board of Supervisors agrees that construction of the Project shall begin no later than twenty-four (24) months after award and the construction phase of the Project shall be completed within thirty (30) months; and it is further

RESOLVED, that the County Manager is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or Marchiselli Aid on behalf of Seneca County with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the Town of Ovid first instance funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible, and it is further

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project. and it is further

RESOLVED, this Resolution shall take effect immediately.

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**TUESDAY, NOVEMBER 28, 2023  
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**AUTHORIZE YEAR 5 BUDGET OF STATEWIDE EXPANSION OF HURRELL-HARRING REFORM GRANT FROM  
NYS OFFICE OF INDIGENT LEGAL SERVICES**

**WHEREAS**, pursuant to Res No. 178-19, Seneca County accepted the \$4,777,143.84 grant contract with the New York State Office of Indigent Legal Services, through the Statewide Expansion of Hurrell-Harring Reform Grant over a five year period; and

**WHEREAS**, this contract contains a budget and work plan for Year Five of the five year contract in the amount of \$1,592,381.28; and

**WHEREAS**, this funding is to support the staffing, contractual expenses and office renovations related to the improvement of indigent legal defense services; and

**WHEREAS**, this contract may be extended for an additional twenty-four (24) months; and

**WHEREAS**, The Public Safety and Criminal Justice Committee have approved this resolution on November 28, 2023; now, therefore, be it

**RESOLVED**, that the Seneca County Board of Supervisors approves the Year 5 budget of \$1,592,381.28 from the NYS Office of Indigent Legal Services and authorizes and directs the County Manager to sign all necessary grant paperwork; and be it further

**RESOLVED**, that the Department of Finance is hereby authorized and directed to amend the 2023 budget as per the contract budget workplan with unused portions of the grant flowing into future years; and be it further

**RESOLVED**, that the Department of Finance is authorized to make the necessary budgetary and accounting entries to affect the intent of this resolution.

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**TUESDAY, NOVEMBER 28, 2023  
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**AUTHORIZE 2024 CONTRACT WITH MOTOROLA SOLUTIONS FOR RADIO  
MAINTENANCE & REPAIR FOR E-911 CENTER, E-911 BACK-UP SITE, AND TOWER SITES**

WHEREAS, the Seneca County E-911 Center has received a proposal for a 24-hour radio system maintenance and repair contract with Motorola Solutions for professional services consisting of inspection, maintenance, and repair of radio equipment, including all police, fire and EMS systems and the NICE recorder at the 911 Center, back-up site at 44 W. Williams Street Waterloo, and six radio tower sites; and

WHEREAS, this contract covers the maintenance and repair of the radio system and NICE recorder from January 1, 2024 until December 31, 2024; and

WHEREAS, the cost of this contract is \$255,545.00, a 3% increase from the 2023 contract; and

WHEREAS, funding for this contract is budgeted in the 2024 Tentative Budget E-911 Account 103020 - 54700; and

WHEREAS, Motorola Solutions is a sole source maintenance provider of this Motorola proprietary equipment; and

WHEREAS, this resolution was approved by the Public Safety Standing Committee on October 25, 2022; now, therefore be it

RESOLVED, that the Board of Supervisors authorizes and directs the County Manager to sign a contract with Motorola Solutions in the amount of \$255,545.00 for the maintenance and repair of the Seneca County radio system and NICE recorder.

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**TUESDAY, NOVEMBER 28, 2023  
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**SUPERVISORS SUPPORT THE ALLOCATION OF AMERICAN RECOVERY ACT (ARPA) FUNDING TO SUPPORT  
THE CREATION OF A SENECA COUNTY HOUSING TRUST FUND**

**WHEREAS**, by Resolution 222-23 the Seneca County Board of Supervisors accepted the findings of the 2023 Housing Needs Assessment resolving that Housing Development is Economic Development; and

**WHEREAS**, the Chairman of the Board of Supervisors issued an Emergency Declaration on August 29, 2023, citing key findings of the Housing Needs Assessment regarding the lack of available affordable housing for the majority of the County's population and stating that the necessity for adequate housing is a critical cornerstone to economic development, community growth, economic stability considering; and

**WHEREAS**, the Emergency Declaration stated that all available County resources be directed and utilized to address this immediate and pressing need for housing development, and until such a time as adequate levels of housing be established to meet the current demand within the County, the facilitation of residential housing development shall remain a priority for Seneca County; and

**WHEREAS**, by Resolution 278-23 the Seneca County Board of Supervisors voted in support of Seneca Housing Inc. to become a New York State designated Rural Preservation Company (RPC) to expand non-profit development capacity, an identified need in the Housing Needs Assessment; and

**WHEREAS**, the Housing Needs Assessment made a series of recommendations including the creation of a Housing Trust Fund, which is a flexible and locally controlled resource to pursue local housing goals including incentivizing and attracting housing development by the closing of financing gaps; and

**WHEREAS**, the Finger Lakes Regional Land Bank Corporation ("FLRLBC") identified through a strategic planning process the need for Seneca County to become regionally competitive in attracting nonprofit and private housing development by identifying a source of local funding to contribute to financing gaps associated with housing development projects; and so be it

**RESOLVED**, that the Seneca County Board of Supervisors supports establishing a Seneca County Housing Trust Fund within the Department of Planning & Community Development, utilizing \$500,000 of ARPA dollars; and be it further

**RESOLVED**, that the Department of Planning and Community Development in coordination with the County Manager, County Attorney, and Finance Director are authorized and directed to develop guidelines and implementation procedures for programs under the Seneca County Housing Trust Fund consistent with rules and regulations required by ARPA or any other potential funding source; and be it further

**RESOLVED**, that priority will be given to housing applications associated with the Finger Lakes Regional Land Bank Corporation, Seneca Housing Inc., and Willard Redevelopment; and be it further

**RESOLVED**, that the Department of Finance is authorized to make the necessary budgetary and accounting entries to affect the intent of this resolution.

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BEGINNING AT 6:00 P.M.**

**SUPERVISORS APPOINT FINGER LAKES REGIONAL LAND BANK DIRECTORS**

**WHEREAS**, the Finger Lakes Regional Land Bank Corporation (FLRLBC) Directors serve a two year term; and

**WHEREAS**, the current term of all Board of Directors expires on December 31, 2023; and

**WHEREAS**, the Chairman of the Seneca County Board of Supervisors is designated to nominate individuals for consideration to the FLRLBC Board of Directors; and

**WHEREAS**, the Chairman of the Seneca County Board of Supervisors nominates the following individuals; and

Frank Sinicropi – Seneca Falls Town Board Member

Ernie Brownell – Junius Town Supervisor

Les Marquart – Seneca County Treasurer

Jill Henry – Director of Planning and Community Development

Don Northrup – Village of Waterloo Administrator

David Wood – Village of Ovid Trustee

Joe Borst – Town of Ovid Supervisor

**WHEREAS**, the term of each shall begin on January 1, 2024, and end on December 31, 2025; and

**WHEREAS**, this resolution was reviewed and approved by the Economic Development and Tourism Standing Committee on November 28, 2023; now therefore be it

**RESOLVED**, that the Chairman of the Seneca County Board of Supervisors is hereby authorized and appoints the aforementioned to serve as members of the Finger Lakes Regional Land Bank Corporation Board of Directors for a two-year term, effective January 1, 2024, and terminating on December 31, 2025.

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**TENATIVE AGENDA  
SENECA COUNTY  
BOARD OF SUPERVISORS  
COMMITTEE MEETINGS**

**TUESDAY, NOVEMBER 28, 2023  
BEGINNING AT 6:00 P.M.**

**SUPERVISORS SELECT MCFARLAND JOHNSON FOR ENGINEERING SERVICES IN SUPPORT  
OF FINGER LAKES REGIONAL AIRPORT**

**WHEREAS**, the Finger Lakes Regional Airport (the Airport) is a Seneca County owned facility servicing the general aviation needs of business and recreational users in Seneca County and the region; and

**WHEREAS**, with grant funding from the Federal Aviation Administration (FAA) and the New York State Department of Transportation (NYSDOT), Seneca County has made a significant investment improving the Airport; and

**WHEREAS**, the FAA requires that every five (5) years Seneca County issue a Request for Qualifications (RFQ) from qualified firms for architectural, engineering, and planning services to support the operation, maintenance, and further development of the airport; and

**WHEREAS**, by Resolution 234-23 the Seneca County Board of Supervisors authorized the issuance of a Request for Qualifications (RFQ); and

**WHEREAS**, the Department of Planning and Community Development received (2) responses; McFarland Johnson, Pittsford, NY; DiDonato Associates, Buffalo, NY; and

**WHEREAS**, after review and consideration, the Department of Planning and Community Development recommends selection of McFarland Johnson as the most qualified firm to serve the needs of the Airport; and

**WHEREAS**, the Economic Development and Tourism Committee reviewed and approved this resolution on November 28, 2023; now, therefore be it

**RESOLVED**, that the Seneca County Board of Supervisors selects McFarland Johnson as consultants for engineering services at the Finger Lakes Regional Airport and be in further

**RESOLVED**, that the Seneca County Manager is authorized and directed to sign Agreement between Seneca County and McFarland Johnson for architectural, engineering, and planning services to support the operation, maintenance, and further development of the Finger Lakes Regional Airport.

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