

**TENATIVE AGENDA
SENECA COUNTY
BOARD OF SUPERVISORS
COMMITTEE MEETINGS**

**TUESDAY, OCTOBER 24, 2023
BEGINNING AT 5:30 P.M.**

ECONOMIC DEVELOPMENT AND TOURISM

(Chair Partee, Vice-Chair Brownell, Barnhart, Reynolds, Shipley)

1. **ISSUE:** Presentation on Countywide Housing Challenges and Land Bank Operational Plan

DESCRIPTION: the Committee will receive a presentation discussing need for new local resources and community partnerships to address Housing as well as the long-term operation of the Finger Lakes Regional Land Bank. MRB Group and Monica McCollough Development Advisors recently completed a Land Bank Operational Plan. MRB Group will lead the presentation.

ACTION: Discussion Only

2. **ISSUE:** Seneca County Supervisors strongly support upcoming Seneca Housing Inc. Application to New York State Homes and Community Renewal to become a Certified Rural Preservation Company.

[Click here to view board resolution](#)

3. **ISSUE:** Reappoint Members to Finger Lakes Regional Airport Advisory Committee (Gillon and Shipley)

[Click here to view board resolution](#)

4. **ISSUE:** Seneca County Tourism Promotion & Development Grant Funds approved for the Ovid Winter Festival

[Click here to view board resolution](#)

5. **ISSUE:** Board of Supervisors Appoints Seth Kircher to Seneca County IDA Board

[Click here to view board resolution](#)

6. **ISSUE:** Board Of Supervisors Supports Development and Operation of Tourism Promotion and Visitors Center at 1718 NYS Route 318 in the Town of Tyre

[Click here to view board resolution](#)

7. **ISSUE:** Board of Supervisors establishes 2023 funding appropriation for the Tourism Promotion Agency - Seneca County Chamber of Commerce

[Click here to view board resolution](#)

UNFINISHED BUSINESS

NEW BUSINESS

**TENATIVE AGENDA
SENECA COUNTY
BOARD OF SUPERVISORS
COMMITTEE MEETINGS**

**TUESDAY, OCTOBER 24, 2023
BEGINNING AT 5:30 P.M.**

HEALTH AND HUMAN SERVICES

(Chair Borst, Vice-Chair Ferrara, Reynolds, Rhinehart, Kronenwetter)

1. **ISSUE:** County Manager authorized and directed by the Board of Supervisors to sign a contract with the New York State Department of Health for the Children and Youth with Special Health Care Needs Administration Grant
[Click here to view Board resolution](#)
2. **ISSUE:** Mental Health and Substance Abuse 2024 Agreements for Contract Services
[Click here to view Board Resolution](#)
3. **ISSUE:** Authorization To Pass Through \$100,000 In New York State Office of Mental Health State Aid Dywer Funds to the Seneca County Veteran Services Organization
[Click here to view board resolution](#)
4. **ISSUE:** Supervisors Approve 2024 Mental Health Services Provider Agency Contracts
[Click here to view board resolution](#)

UNFINISHED BUSINESS

NEW BUSINESS

WATER & SEWER TREATMENT MANAGEMENT & OPERATIONS

(Chair Hayes, Vice-Chair D. Trout, Borst, J. Trout, Hayssen)

1. **ISSUE:** Ongoing Issues regarding Water & Sewer Treatment Management & Operations

DESCRIPTION: Updates on issues/news/concerns regarding Water & Sewer Treatment Management & Operations

ACTION: Discussion & Feedback

UNFINISHED BUSINESS

NEW BUSINESS

**TENATIVE AGENDA
SENECA COUNTY
BOARD OF SUPERVISORS
COMMITTEE MEETINGS**

**TUESDAY, OCTOBER 24, 2023
BEGINNING AT 5:30 P.M.**

HUMAN RESOURCES AND GOVERNMENT OPERATIONS
(Chair J. Trout, Vice-Chair Rhinehart, Barnhart, Partee, Shipley)

1. **ISSUE:** Board of Supervisors Approve Reclassification of Mental Health Clinical Therapist to Psychiatric Social Worker II in the Mental Health Department.
[Click here to view board resolution](#)
2. **ISSUE:** Resolution Authorizing Settlement Of Litigation Brancato -V- Seneca County; Savoie -V- Seneca County Et Al; And Garrison -V- Seneca County, Et Al
[Click here to view board resolution](#)
3. **ISSUE:** Board Of Supervisors Approves the Creation and Filling of One (1) Part-Time Cleaner Position at the County Office Building
[Click here to view board resolution](#)
4. **ISSUE:** Board of Supervisors Approves Creation and Filling of 3 Full-Time Mental Health Clinical Therapist Positions in the Mental Health Department.
[Click here to view board resolution](#)
5. **ISSUE:** Board of Supervisors Approves the Creation and Filling of 1 Full-Time Case Manager in the Mental Health Department.
[Click here to view board resolution](#)
6. **ISSUE:** Board Of Supervisors Approve Mental Health Department to Hire Childrens Services Director Immediately
[Click here to view board resolution](#)
7. **ISSUE:** The Vacancy Committee met on October 24, 2023 and approved the following positions:

DESCRIPTION: Refills exists for the following departments

- DHS: Caseworker (Three (3) FT positions)
- Finance: Principal Account Clerk (one (1) FT position)
- Information Technology: Computer Network Specialist (one (1) FT position)
- Weatherization: Account Clerk (one (1) FT position)

ACTION: Committee Approval Only

8. **ISSUE:** Resolution to Introduce County Local Law “J” of 2023 “A Local Law Under County Law §§ 151(1) And 151(3) Providing For The Organizational Meeting And Selection Of Chair Of The Board Of Supervisors On Or Before The Eighth Day Of January In Each Even-Numbered Year, And Establishing A Two-Year Term For The Chair Of The Seneca Board Of Supervisors”
[Click here to view board resolution](#)

UNFINISHED BUSINESS

NEW BUSINESS

**TENATIVE AGENDA
SENECA COUNTY
BOARD OF SUPERVISORS
COMMITTEE MEETINGS**

**TUESDAY, OCTOBER 24, 2023
BEGINNING AT 5:30 P.M.**

WAYS AND MEANS

(Chair Reynolds, Vice- Chair Shipley, Barnhart, Borst, Partee)

1. **ISSUE:** Clerk to the Board Authorized and Directed to Advertise for Public Hearing for the 2024 Seneca County Budget
[Click here to view board resolution](#)
2. **ISSUE:** Board of Supervisors Adopts 2024 County Budget
[Click here to view board resolution](#)
3. **ISSUE:** Board of Supervisors authorizes amendments to 2023 Seneca County Budget
[Click here to view board resolution](#)
4. **ISSUE:** Supervisors support Seneca County aid to Municipalities for 2023
[Click here to view board resolution](#)
5. **ISSUE:** Supervisors approve Seneca County Board of Supervisors Board room renovations
[Click here to view board resolution](#)
6. **ISSUE:** Board of Supervisors approve Seneca County Office for the Aging renovations
[Click here to view board resolution](#)

UNFINISHED BUSINESS

NEW BUSINESS

**TENATIVE AGENDA
SENECA COUNTY
BOARD OF SUPERVISORS
COMMITTEE MEETINGS**

**TUESDAY, OCTOBER 24, 2023
BEGINNING AT 5:30 P.M.**

AGRICULTURE AND ENVIRONMENTAL AFFAIRS

(Chair Kronenwetter, Vice-Chair J. Trout, Hayes, Partee, Hayssen)

- 1. ISSUE:** Update on Review of Agricultural District #12

DESCRIPTION: The Committee will receive an update regarding review of Agricultural District #12 which currently includes property in the towns of Romulus, Ovid, Lodi, and Covert.

ACTION: Discussion Only

UNFINISHED BUSINESS

NEW BUSINESS

PUBLIC WORKS

(Chair D. Trout, Vice-Chair Kronenwetter, Hayes, Brownell, Hayssen)

- 1. ISSUE:** Award Hunt Engineering for L.E.C. Boiler Replacement
[Click here to view board resolution](#)

UNFINISHED BUSINESS

NEW BUSINESS

**TENATIVE AGENDA
SENECA COUNTY
BOARD OF SUPERVISORS
COMMITTEE MEETINGS**

**TUESDAY, OCTOBER 24, 2023
BEGINNING AT 5:30 P.M.**

**SENECA COUNTY SUPERVISORS STRONGLY SUPPORT UPCOMING SENECA HOUSING INC. APPLICATION
TO NEW YORK STATE HOMES AND COMMUNITY RENEWAL TO BECOME A CERTIFIED RURAL
PRESERVATION COMPANY**

WHEREAS, the Seneca County Board of Supervisors accepted the findings of the 2023 Housing Needs Assessment resolving that Housing Development is Economic Development; and

WHEREAS, the Housing Needs Assessment identified a clear and significant need to increase nonprofit housing development capacity in Seneca County; and

WHEREAS, the Finger Lakes Regional Land Bank Corporation (FLRLBC) identified through a strategic planning process the need to cultivate a locally committed development partner to return properties to the tax rolls and create housing opportunities; and

WHEREAS, New York State Homes and Community Renewal (HCR) provides annual funding for administration of certified Rural Preservation Companies, which are organizations committed to developing, providing, and preserving affordable housing in rural areas; and

WHEREAS, by New York State Law, there is a cap of how many Rural Preservation Companies HCR can provide annual administrative support to; and

WHEREAS, there are two RPC designations currently unutilized with HCR indicating that applications will be opening up in the near future, within Fall 2023; and

WHEREAS, Seneca Housing Inc. recognizing the needs of our community is committed to expanding its operations to become an RPC and begin acquiring and developing properties for ownership and rental opportunities as well as addressing issues of deferred maintenance; and

WHEREAS, Seneca Housing Inc. has a strong local track record of successfully managing various housing programs for many years, including administering the Section 8 voucher program; and

WHEREAS, Seneca Housing Inc. operating as an RPC will be the primary local development partner for the FLRLBC and Seneca County in pursuing goals of housing development at the neighborhood scale; and

WHEREAS, the Economic, Development and Tourism Committee reviewed this resolution on October 23, 2023; now therefore be it

RESOLVED, that the Seneca County Board of Supervisors strongly supports Seneca Housing Inc. in their application to become a Rural Preservation Company; and be it further

RESOLVED, that the Seneca County Department of Planning & Community Development provide technical assistance in drafting the application to become an RPC; and be it further

RESOLVED, a copy of this Resolution and Letter of Support be transmitted to Seneca County's Representatives to the New York State Senate and Assembly, as well as be included in the final application to HCR.

[Click here to go back](#)

**TENATIVE AGENDA
SENECA COUNTY
BOARD OF SUPERVISORS
COMMITTEE MEETINGS**

**TUESDAY, OCTOBER 24, 2023
BEGINNING AT 5:30 P.M.**

**REAPPOINT MEMBERS TO FINGER LAKES REGIONAL AIRPORT
ADVISORY COMMITTEE (GILLON and SHIPLEY)**

WHEREAS, the Finger Lakes Regional Airport (the Airport) is a Seneca County owned facility servicing the general aviation needs of business and recreational users in Seneca County and the region; and

WHEREAS, the Finger Lakes Regional Airport Advisory Committee was established by the Seneca County Board of Supervisors to advise and make recommendation in all matters relating to the operation of the Airport; and

WHEREAS, appointments for August Gillon and Jeff Shipley will expire on November 30, 2023; and

WHEREAS, this resolution has been reviewed and approved by the Economic, Development and Tourism Committee on October 24, 2023; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors does hereby reappoint August Gillon and Jeff Shipley to the Finger Lakes Regional Airport Advisory Committee effective December 1, 2023 to November 30, 2026.

[click here to go back](#)

**TENATIVE AGENDA
SENECA COUNTY
BOARD OF SUPERVISORS
COMMITTEE MEETINGS**

**TUESDAY, OCTOBER 24, 2023
BEGINNING AT 5:30 P.M.**

**SENECA COUNTY TOURISM PROMOTION & DEVELOPMENT GRANT FUNDS APPROVED
FOR THE OVID WINTER FESTIVAL**

WHEREAS, the Ovid Winter Festival in the Town of Ovid has sought financial assistance in the amount of \$2,100 from Seneca County for the 2023 Winter Festival; and

WHEREAS, the Ovid Winter Festival financial support request is eligible for financial assistance under the Seneca County Tourism Promotion & Development Grant Policy; and

WHEREAS, the Economic, Development and Tourism Standing Committee reviewed and approved the aforementioned request and recommended for adoption this resolution at its meeting on October 24, 2023; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors does hereby approve the release of county funding to the Ovid Winter Festival, in accordance with Seneca County Policy 405.100, Tourism Promotion & Development Grant, in the amount of \$2,100 in support of the Ovid Winter Festival, which will take place in and around the Town of Ovid on Saturday December 2, 2023; and be it further

RESOLVED that by this resolution, the is reminded of their obligations to file proper reports to the Board as provided by the aforesaid county policy; and be it further

RESOLVED, that the Department of Finance is authorized and directed to make the necessary budgetary and accounting entries to affect the intent of this resolution.

[Click here to go back](#)

**TENATIVE AGENDA
SENECA COUNTY
BOARD OF SUPERVISORS
COMMITTEE MEETINGS**

**TUESDAY, OCTOBER 24, 2023
BEGINNING AT 5:30 P.M.**

BOARD OF SUPERVISORS APPOINT SETH KIRCHER TO SENECA COUNTY IDA BOARD

WHEREAS, the Seneca County Board of Supervisors recognizes the important role of the Industrial Development Agency Board in the economic development of the County; and

WHEREAS, there is currently one vacancy on the Board; and

WHEREAS, after interviewing potential candidates the committee agreed on appointing one of the candidates; and

WHEREAS, the Committee respectfully requests that the Board of Supervisors appoint Seth Kircher of Ovid, New York to the IDA Board; and

WHEREAS this resolution was reviewed and approved by the Economic, Development and Tourism Committee on October 24, 2023; now therefore be it

RESOLVED, that the Seneca County Board of Supervisors does hereby appoint Seth Kircher to a term on the Industrial Development Agency (IDA) Board effective immediately and with the term expiring on December 31, 2027.

[Click here to go back](#)

**TENATIVE AGENDA
SENECA COUNTY
BOARD OF SUPERVISORS
COMMITTEE MEETINGS**

**TUESDAY, OCTOBER 24, 2023
BEGINNING AT 5:30 P.M.**

BOARD OF SUPERVISORS SUPPORTS DEVELOPMENT AND OPERATION OF TOURISM PROMOTION AND VISITORS CENTER AT 1718 NYS ROUTE 318 IN THE TOWN OF TYRE

WHEREAS, the Seneca County Chamber of Commerce is the owner of a property at 1718 New York State Route 318 in the Town of Tyre, Seneca County; and

WHEREAS, the Chamber of Commerce has plans to renovate and occupy the subject property for Chamber of Commerce operations on the second floor and a Seneca County Visitor's Center/Tourism Promotion Facility on the first floor to support tourism in Seneca County; and

WHEREAS, the Seneca County Board of Supervisors finds the creation of a Visitor's Center on the first floor of the subject property, and staffing thereof to be in the best interest of tourism promotion and considers the restoration and re-occupancy of this significant historic property at a major entry point to Seneca County a significant endeavor; and

WHEREAS, by securing the location and staffing of such Visitor's Center/Tourism Promotion Facility for a substantial term of years, the Board of Supervisors makes a strong commitment to the support of tourism promotion for the county; and

WHEREAS, there is a local law that authorizes the Board of Supervisors to enter into real property leases in excess of five (5) years; and

WHEREAS, a term of a lease to provide for the space and operation by the Chamber of Commerce of the Seneca County Visitor's Center/Tourism Promotion Facility of fifteen (15) years, under the general terms of \$50,000 per year for the first 10 years of operation, and at no cost to the county for the final five (5) years of the term would be a reasonable and responsible investment for the county; and

WHEREAS, Pursuant to Section 1202-o of New York State Tax Law, Chapter 60, Article 29, Part 1, Sub-Part A, Seneca County collects Hotel-Motel Taxes; and

WHEREAS, said Law provides that collected funds shall be made available thereafter for the promotion of tourism and tourism attractions in Seneca County; and

WHEREAS, funding for such lease of space of operations of said Visitor's Center/Tourism Promotion Facility to be an eligible undertaking utilizing Hotel-Motel Tax revenue; and

WHEREAS, a Hotel-Motel tax allocation for said purpose would be separate from the County's TPA financial contractual agreement; and

WHEREAS, this Resolution has been reviewed and approved by the Economic Development ; and Tourism Committee at its Meeting on October 24, 2023; now therefore be it

**TENATIVE AGENDA
SENECA COUNTY
BOARD OF SUPERVISORS
COMMITTEE MEETINGS**

**TUESDAY, OCTOBER 24, 2023
BEGINNING AT 5:30 P.M.**

RESOLVED, that the Seneca County Board of Supervisors authorizes the Chairman of the Board to negotiate with the Seneca County Chamber of Commerce a lease contract for the space and operation of the planned Visitors Center/Tourism Promotion Facility on the first floor of the property owned by the Seneca County Chamber of Commerce at 1718 New York State Route 318 for a period of fifteen (15) years to support the development of said center, and its operation and staffing by the Chamber of Commerce. Said lease shall be at rate not to exceed \$50,000 per year for the first ten (10) years of operation, and at no cost to the county for the final five (5) years of the term; and be it further

RESOLVED that the operation and staffing of the Visitors Center/Tourism Promotion Facility for Seneca County will be provided by the Seneca County Chamber of Commerce; and it is further

RESOLVED that the funding for such lease shall be from revenues derived from the Seneca County Hotel and Motel Occupancy Tax, and not a part of the Tourism Promotion Agency funding program.

[Click here to go back](#)

**TENATIVE AGENDA
SENECA COUNTY
BOARD OF SUPERVISORS
COMMITTEE MEETINGS**

**TUESDAY, OCTOBER 24, 2023
BEGINNING AT 5:30 P.M.**

**COUNTY MANAGER AUTHORIZED AND DIRECTED TO SIGN A CONTRACT WITH THE NEW YORK STATE
DEPARTMENT OF HEALTH FOR THE CHILDREN AND YOUTH WITH SPECIAL HEALTH CARE NEEDS
ADMINISTRATION GRANT**

WHEREAS, the New York State Department of Health has awarded the Seneca County Health Department \$53,854 for the period October 1, 2023, through September 30, 2024, for the administration of the Children and Youth with Special Health Care Needs (CYSHCN) Program; and

WHEREAS, the CYSHCN Program seeks to improve the system of care for children and youth with special health care needs from birth up to 21 years of age; and

WHEREAS, the CYSHCN Program provides critical financial and other supports for families caring for children with severe chronic illnesses and/or physical disabilities; and

WHEREAS, it is necessary for the contract to be signed to receive the funding; and

WHEREAS, the funds are allocated in the Health Department budget account no. 104010-44451.CYS23; and

WHEREAS, the Health & Human Services Committee has approved this resolution at its meeting of October 24, 2023; now, therefore be it

RESOLVED, that the County Manager is hereby authorized and directed to sign a contract with the New York State Department of Health for the Children and Youth with Special Health Care Needs Administration Grant; and be it further

RESOLVED, that the Department of Finance is hereby authorized to amend the 2023 budget and to allow any unused portions to flow into future years per the funding guidelines; and, be it further

RESOLVED, that the Department of Finance is authorized to make the necessary budgetary and accounting entries to affect the intent of this resolution.

[Click here to go back](#)

**TENATIVE AGENDA
SENECA COUNTY
BOARD OF SUPERVISORS
COMMITTEE MEETINGS**

**TUESDAY, OCTOBER 24, 2023
BEGINNING AT 5:30 P.M.**

MENTAL HEALTH AND SUBSTANCE ABUSE 2024 AGREEMENTS FOR CONTRACT SERVICES

WHEREAS, the Department of Mental Health enters into services contracts each year with many service providers through agreements for contractor services; and

WHEREAS, the funds used for these contracts will be included in the 2024 budget and supported through state aid monies from New York State Office of Mental Health and New York State Office of Alcoholism and Substance Abuse Services and/or through collection of medical fees; and

WHEREAS, the following array indicates the not-to-exceed totals and hourly rates of providers to be contracted in 2024:

| Mental Health 104320.54350 | Total Contract Amount (\$) | Rate (\$) | Hours |
|--|-----------------------------------|------------------|--------------|
| Ann Knoll (Trauma Specialist) | 82,355 | 65 | 1267 |
| Steve Kane (Utilization Review Specialist) | 10,010.00 | 35 | 286 |
| David Kaufman (Child Psychiatrist) | 140,250.00 | 165 | 850 |
| Pamela King (Prescriber) | 43,200.00 | 90 | 480 |
| Mark Reynolds (730 CPL Examiner) | 10,000.00 | 125 | 80 |
| Rick Hoyt (730 CPL Examiner) | 10,000.00 | 150 | 66.66 |
| Christine Tompkins (Medicare Provider) | 4,050.00 | 45 | 90 |
| Janice Creamer (Medicare Provider) | 10,000.00 | 45 | 222 |
| Sara Caceres (Interpreter) | 9,180.00 | 60 | 153 |
| AOT Coordinator | 3,500.00 | 35 | 100 |
| Deena Schwartz (Prescriber) | 60,000.00 | 120 | 500 |

**TENATIVE AGENDA
SENECA COUNTY
BOARD OF SUPERVISORS
COMMITTEE MEETINGS**

**TUESDAY, OCTOBER 24, 2023
BEGINNING AT 5:30 P.M.**

| | | | |
|-------------------------------------|----------------|-------|------|
| Sexual Behaviors Outreach | 25,175.00 | 95 | 265 |
| Brianna En (Prescriber) | 77,400.00 | 96.75 | 800 |
| Ronaldo Yearwood (Medical Director) | 182,000 | 175 | 1040 |
| Janine Quinlan (Prescriber) | 47,840 | 115 | 416 |
| Subtotal | 714,960 | | |
| | | | |
| | | | |
| Addictions 104220.54350 | | | |
| Dorothy Lennon (Medical Director) | 50,100.00 | 150 | 334 |
| Vacant (Vocational Case Manager) | 15,000.00 | 25 | 600 |
| Vacant (Suboxone Prescriber) | 72,400 | 100 | 724 |
| Robert Shields (Peer Advocate) | 24,000 | 17 | 1411 |
| Vacant (Peer Advocate) | 16,640 | 16 | 1040 |
| Subtotal | 178,140 | | |
| | | | |
| TOTAL: | 893,100 | | |

;and

**TENATIVE AGENDA
SENECA COUNTY
BOARD OF SUPERVISORS
COMMITTEE MEETINGS**

**TUESDAY, OCTOBER 24, 2023
BEGINNING AT 5:30 P.M.**

WHEREAS, these contracts were approved by the Mental Health Services Committee of the Seneca County Board of Supervisors on October 24, 2023; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors does hereby authorize and direct the County Manager to sign the 2024 Mental Health and Substance Abuse Services Providers agreements for contract services; and, now therefore be it

RESOLVED, that the Seneca County Board of Supervisors does hereby authorize and direct the Finance Department to pay the 2024 service providers, as contracted, when duly appropriated.

[Click here to go back](#)

**TENATIVE AGENDA
SENECA COUNTY
BOARD OF SUPERVISORS
COMMITTEE MEETINGS**

**TUESDAY, OCTOBER 24, 2023
BEGINNING AT 5:30 P.M.**

**AUTHORIZATION TO PASS THROUGH \$100,000 IN NEW YORK STATE OFFICE OF MENTAL HEALTH
STATE AID DWYER FUNDS TO THE SENECA COUNTY VETERAN SERVICES ORGANIZATION**

WHEREAS, Seneca County Mental Health Department is currently in receipt of \$100,000 in State Aid, Dwyer Funding from The New York State Office of Mental Health for development of a Dwyer Peer Support Program for veterans in Seneca County; and

WHEREAS, Seneca County Mental Health Department seeks to pass these dollars through to the Seneca County Veterans Service Organization to be utilized for development of the Seneca County Dwyer Program; and

WHEREAS, this resolution was reviewed and approved by The Health and Human Services Committee on October 24, 2023; now therefore be it

RESOLVED, the Board of Supervisors authorizes and directs the County Manager to sign all necessary paperwork related to the same; and also therefore be it

RESOLVED, the Board of Supervisors authorized and directs the Finance Department to make the necessary budgetary modifications to fulfill the intent of the resolution.

[Click here to go back](#)

**TENATIVE AGENDA
SENECA COUNTY
BOARD OF SUPERVISORS
COMMITTEE MEETINGS**

**TUESDAY, OCTOBER 24, 2023
BEGINNING AT 5:30 P.M.**

SUPERVISORS APPROVE 2024 MENTAL HEALTH SERVICES PROVIDER AGENCY CONTRACTS

WHEREAS, the Department of Mental Health enters into services contracts each year with various service providers for provision of mental health and substance use disorder treatment and prevention services to the residents of Seneca County. In 2024 the Department of Mental Health will enter into services contracts with the following entities: Lakeview Mental Health Services, Inc.; Aspire Hope NY; Glove House; Unity House of Cayuga County; the Franziska Racker Centers; the Council on Alcoholism and Addictions of the Finger Lakes, Inc.; the United Way of Seneca County; Family Counseling Service of the Finger Lakes Inc., The Seneca County Sheriff's Department; and The Seneca County Veteran Services Organization; and

WHEREAS, the funds used for these contracts are passed through state aid monies from New York State office of Mental Health and New York State office of Alcoholism and Substance Abuse Services; and the del Lago gambling contract and

WHEREAS, the total investment dollars, amount for these contracts is \$1,963,012 (revenue account (104300-43000 and expense account 104300-54700) with no local mandated share, and included in the 2024 Budget; and

WHEREAS, the Health and Human Services Standing Committee approved this resolution on October 24, 2023 now, therefore be it

RESOLVED, that the County Manager is authorized and directed to sign the 2024 services providers' contracts for Lakeview Health Services, Inc.; Aspire Hope NY; Glove House; Unity House of Cayuga County; the Franziska Racker Centers; Council on Alcoholism and Addictions of the Finger Lakes, Inc and United Way of Seneca County; Family Counseling Service of the Finger Lakes, Inc., The Seneca County Sheriff's Department; and The Seneca County Veteran Services Organization; and be it further

RESOLVED, that the Seneca County Board of Supervisors does hereby authorize and direct the Finance Department to pay the 2023 service providers, as contracted, when duly appropriated.

[Click here to go back](#)

**TENATIVE AGENDA
SENECA COUNTY
BOARD OF SUPERVISORS
COMMITTEE MEETINGS**

**TUESDAY, OCTOBER 24, 2023
BEGINNING AT 5:30 P.M.**

**BOARD OF SUPERVISORS APPROVE RECLASSIFICATION OF MENTAL HEALTH CLINICAL THERAPIST TO
PSYCHIATRIC SOCIAL WORKER II IN THE MENTAL HEALTH DEPARTMENT**

WHEREAS, the Psychiatric Social Worker II position is an essential position with the clinic due to the LCSW requirements allowing for treatment of the most complex cases and the ability to bill Medicare; and

WHEREAS, there is a Mental Health Clinical Therapist on staff who has achieved the experience and licensure requirements for the Psychiatric Social Worker II position eligibility; and

WHEREAS, the Seneca County Personnel Officer has reviewed the job description for a Mental Health Clinical Therapist in the Mental Health Department and has determined that the position should be reclassified to Psychiatric Social Worker II; and

WHEREAS, the Finance Director has reviewed the 2023 budget and there is sufficient funding in the 104320-51100 full time salaries account code to cover the costs; and

WHEREAS, this position has been reviewed and approved by the Vacancy Committee and the Human Resources & Government Operations Committee on October 24, 2023; now, therefore be it

RESOLVED, that the Board of Supervisors approve reclassifying Mental Health Clinical Therapist in the Mental Health Department to Psychiatric Social Worker II (Grade 12, Step 4 - \$36.504) on the CSEA Salary Schedule; be it further

RESOLVED, that the Board of Supervisors abolishes one (1) full-time Mental Health Clinical Therapist position in the Seneca County Mental Health Department; be it further

RESOLVED, that the Finance Department is authorized to make the necessary budgetary and accounting entries based upon the grant to affect the intent of this resolution.

[Click here to go back](#)

**TENATIVE AGENDA
SENECA COUNTY
BOARD OF SUPERVISORS
COMMITTEE MEETINGS**

**TUESDAY, OCTOBER 24, 2023
BEGINNING AT 5:30 P.M.**

**RESOLUTION AUTHORIZING SETTLEMENT OF LITIGATION
BRANCATO -V- SENECA COUNTY; SAVOIE -V- SENECA COUNTY ET AL; AND GARRISON -V- SENECA
COUNTY, ET AL**

WHEREAS in 2018 individual claims and ensuing litigation actions were commenced against Seneca County and other defendants by Vito Brancato; Michael and Penny Savoie; and by Todd Garrison alleging negligence on the part of the county in the construction and repair work being conducted at the Sheldrake Creek Bridge, County Route 153 that resulted in flooding of their properties homes, resulting in claims of substantial property damage; and

WHEREAS settlements have been reached with each plaintiff and the defendants, including Seneca County and its contractors, P.S. Bruckel and Barton & Loguidice, D.P.C., whereby Seneca County will be released, and discharged of all claims related to this matter and the plaintiff, and would further release and discharge any and all cross claims, counterclaims, and third-party actions relative to the contractor and engineers on the project; P.S. Bruckel and Barton & Loguidice, D.P.C., respectively; and

WHEREAS the terms of the settlement provide certain cash payments to the plaintiffs from Axis Insurance on behalf of Seneca County and P.S. Bruckel, Inc, and also additional payments from Barton & Loguidice, D.P.C; and

WHEREAS due to the contractual provisions between Seneca County and P.S.Bruckel, and the insurance coverage provided by AXIS Insurance, no payments by Seneca County are required to facilitate this settlement action;

WHEREAS this resolution was brought before the Board of Supervisors by action of the Human Resources and Government Operations committee at its October 24, 2023 meeting; now therefore be it

RESOLVED, the Seneca County Attorney is authorized and directed to sign the aforesaid Settlement Agreements, and the terms thereto.

[Click here to go back](#)

**TENATIVE AGENDA
SENECA COUNTY
BOARD OF SUPERVISORS
COMMITTEE MEETINGS**

**TUESDAY, OCTOBER 24, 2023
BEGINNING AT 5:30 P.M.**

**BOARD OF SUPERVISORS APPROVES THE CREATION AND FILLING OF
ONE (1) PART-TIME CLEANER POSITION AT THE COUNTY OFFICE BUILDING**

WHEREAS, renovations in the Division of Human Services Department, Public Defender's Office and Glove House have been ongoing for several months creating additional offices to clean and maintain in the County Office Building; and

WHEREAS, the Superintendent of Facilities has identified the need for a part-time Cleaner at the County Office Building to help maintain and clean these new offices; and

WHEREAS, the Director of Finance has reviewed the 2023 budget and there is sufficient funding in the Part-time Account Code #101620-51200; and

WHEREAS, this position has been reviewed and approved by the Vacancy Committee and the Human Resources & Government Operations Committee on October 24, 2023; now, therefore be it

RESOLVED, that the Board of Supervisors approve the creation and filling of one (1) part-time Cleaner position at Grade 1 of the CSEA Bargaining Agreement (16.047/\$34,126); and be it further

RESOLVED, that the Finance Department is authorized to make the necessary budgetary and accounting entries based upon the grant to affect the intent of this resolution.

[Click here to go back](#)

**TENATIVE AGENDA
SENECA COUNTY
BOARD OF SUPERVISORS
COMMITTEE MEETINGS**

**TUESDAY, OCTOBER 24, 2023
BEGINNING AT 5:30 P.M.**

**SUPERVISORS APPROVES CREATION AND FILLING OF
THREE (3) FULL-TIME MENTAL HEALTH CLINICAL THERAPIST POSITIONS IN THE MENTAL HEALTH
DEPARTMENT**

WHEREAS, Seneca County is experiencing a mental health crisis resulting in increased demand for mental health services in the clinic, community and school systems; and

WHEREAS, the SAMHSA CCBHC-PDI Grant accepted by the Board of Supervisors in Resolution 241-23, in effect October 1, 2023 – September 29, 2027, supports the creation of 3 new Mental Health Clinical Therapists in the Mental Health Department to meet increased demand for services; and

WHEREAS, the new positions will be paid through the SAMHSA CCBHC-PDI Grant and medical fees and will be sustained in full through collection of medical fees following the 4 year grant period; and

WHEREAS, this action was reviewed and approved by the Vacancy Committee and the Human Resources/Government Operations Committee on October 24, 2023; now therefore be it

RESOLVED, that the Seneca County Board of Supervisors does hereby approve the creation/filling of 3 full-time Mental Health Clinical Therapist positions to serve within the Seneca County Mental Health Department (CSEA Grade 11, Step 3: \$33,797 or \$66,259); be it further

RESOLVED, that the Seneca County Board of Supervisors does hereby authorize and direct the finance department to make budgetary and accounting entries to affect the intent of this resolution.

[Click here to go back](#)

**TENATIVE AGENDA
SENECA COUNTY
BOARD OF SUPERVISORS
COMMITTEE MEETINGS**

**TUESDAY, OCTOBER 24, 2023
BEGINNING AT 5:30 P.M.**

**SUPERVISORS APPROVES THE CREATION AND FILLING OF
ONE (1) FULL-TIME CASE MANAGER IN THE MENTAL HEALTH DEPARTMENT**

WHEREAS, the SAMHSA CCBHC-PDI Grant accepted by the Board of Supervisors in Resolution 241-23, in effect October 1, 2023 – September 29, 2027, supports the creation of 1 full-time Case Manager position in the Mental Health Department to meet project goals including the case management needs of clinic clients to support client engagement and success in connecting to needed community services including housing; and

WHEREAS, the position has been evaluated by the Personnel Officer and recommended to be placed on CSEA Grade 8, Hire Rate (\$26.819/hr or \$52,297); and

WHEREAS, the new position will be paid in full through the SAMHSA CCBHC-PDI Grant; and

WHEREAS, this action was reviewed and approved by the Vacancy Committee and the Human Resources/Government Operations Committee on October 24, 2023; now therefore be it

RESOLVED, that the Seneca County Board of Supervisors does hereby approve the creation/filling of 1 full-time Case Management position to serve within the Seneca County Mental Health Department and placed at Grade 8, Hire Rate (\$26.819/hr or \$52,297) on the CSEA salary schedule; be it further

RESOLVED, that the Seneca County Board of Supervisors does hereby authorize and direct the finance department to make budgetary and accounting entries to affect the intent of this resolution.

[Click here to go back](#)

**TENTATIVE AGENDA
SENECA COUNTY
BOARD OF SUPERVISORS
COMMITTEE MEETINGS**

**TUESDAY, OCTOBER 24, 2023
BEGINNING AT 5:30 P.M.**

**CLERK TO THE BOARD AUTHORIZED AND DIRECTED TO ADVERTISE FOR PUBLIC HEARING FOR THE
2024 SENECA COUNTY BUDGET**

WHEREAS, the Tentative 2024 Seneca County Budget has been filed with the Clerk to the Board of Supervisors; and

WHEREAS, a Public Hearing is required under New York State County Law; and

WHEREAS, this Resolution has been approval by the Ways and Means Committee at its meeting of October 24, 2023; now, therefore be it

RESOLVED, that the Clerk the Board of Supervisors is hereby authorized and directed to advertise for a Public Hearing for all interested residents of Seneca County to offer oral and written comments regarding the Tentative 2024 Seneca County Budget; and said Public Hearing to be held on Tuesday, November 14, 2023 at or about 6:00 p.m. at the former courthouse in Ovid, New York, also known as, the "Papa Bear" Building.

[Click to go back](#)

**TENATIVE AGENDA
SENECA COUNTY
BOARD OF SUPERVISORS
COMMITTEE MEETINGS**

**TUESDAY, OCTOBER 24, 2023
BEGINNING AT 5:30 P.M.**

BOARD OF SUPERVISORS ADOPTS 2024 COUNTY BUDGET

WHEREAS, the heads of Seneca County Departments have made their estimates of revenues and expenditures for Fiscal Year 2024; and

WHEREAS, the Proposed 2024 Seneca County Budget has been duly filed and presented to the Board of Supervisors by the Budget Officer and a duly advertised Public Hearing has been held on November 14, 2023; and

WHEREAS, this Resolution has been reviewed and recommended for approval by the Ways and Means Committee at its meeting on October 24, 2023; now, therefore be it

RESOLVED, that Pursuant to Section 360 of New York State County Law, said Proposed Budget be and hereby is Adopted as the Budget for Seneca County for the year 2024; and be it further

RESOLVED, that the several amounts specified in the 2024 County Budget be and hereby are appropriated for the objects and purposes enumerated therein.

[Click here to go back](#)

**TENATIVE AGENDA
SENECA COUNTY
BOARD OF SUPERVISORS
COMMITTEE MEETINGS**

**TUESDAY, OCTOBER 24, 2023
BEGINNING AT 5:30 P.M.**

**SUPERVISORS APPROVE MENTAL HEALTH DEPARTMENT TO HIRE CHILDRENS SERVICES DIRECTOR
IMMEDIATELY**

WHEREAS, The Seneca County Board of Supervisors approved the creation/filling of a full-time Childrens Services Director position for the 2024 budget at their August 8, 2023 Board meeting (Res.#211-23); and

WHEREAS, the Director of Mental Health has received federal SAMHSA grant funding to pay for this position with no county required match; and

WHEREAS, the Director is requesting to utilize this grant funding immediately to fill the position in 2023 rather than wait until January 2024; now therefore be it

RESOLVED, that the Seneca County Board of Supervisors does hereby approve filling the full-time Children's Services Director position in 2023 effective immediately; and therefore be it

RESOLVED, that the Seneca County Board of Supervisors does hereby direct the finance department to make all necessary budget modifications to fulfill the intent of this resolution.

[Click here to go back](#)

**TENATIVE AGENDA
SENECA COUNTY
BOARD OF SUPERVISORS
COMMITTEE MEETINGS**

**TUESDAY, OCTOBER 24, 2023
BEGINNING AT 5:30 P.M.**

SUPERVISORS AWARD HUNT ENGINEERING FOR L.E.C. BOILER REPLACEMENT

WHEREAS; the facilities department was authorized to issue a request for proposal (RFP) for the purpose of replacing the boiler at the Seneca County law enforcement center and;

WHEREAS, Hunt Engineering was the lowest cost and qualified response of \$26,950.00 for the final design, engineering, project management, bidding and oversight of the project and;

WHEREAS, the boiler replacement project will begin after January 1, 2024 and to be completed no later than October 30, 2024 and;

WHEREAS, the public works committee reviewed and approved this resolution at its October 24th Committee meeting;

RESOLVED, that the Seneca County Board of Supervisors authorize the County Manager to sign the agreement with Hunt Engineering to replace the LEC Boiler; and be it further

RESOLVED, that the Department of Finance be authorized and directed to make the necessary budgetary and accounting entries to affect the intent of this resolution.

[click here to go back](#)

**TENATIVE AGENDA
SENECA COUNTY
BOARD OF SUPERVISORS
COMMITTEE MEETINGS**

**TUESDAY, OCTOBER 24, 2023
BEGINNING AT 5:30 P.M.**

**BOARD OF SUPERVISORS AUTHORIZES AMENDMENTS TO
2023 SENECA COUNTY BUDGET**

WHEREAS, amendments to the 2023 Seneca County Budget are necessary and appropriate; and

WHEREAS, funding is available in the object codes identified herein; and

WHEREAS, these amendments have been reviewed and approved by the Ways and Means Committee at its meeting on October 24, 2023; now, therefore be it

RESOLVED, that the Board of Supervisors authorizes the following amendments to the 2023 Seneca County Budget:

| Line Item | Description | Increase/(Decrease) | Revenue/Expenditure | \$ |
|---|------------------|---------------------|---------------------|-------------|
| Note 1: County Highway Budget adjustment | | | | |
| 405110 51100 | Salaries | Decrease | Expenditure | \$30,849.48 |
| 405110 58100 | Retirement | Decrease | Expenditure | \$3,983.18 |
| 405110 58300 | Social Security | Decrease | Expenditure | \$1,847.05 |
| 405110 58400 | Workers Comp | Decrease | Expenditure | \$638.76 |
| 405110 58600 | Health Insurance | Decrease | Expenditure | \$8,160.11 |
| 405110 58700 | Medicare | Decrease | Expenditure | \$431.96 |
| 405112 51100 | Salaries | Increase | Expenditure | \$30,849.48 |
| 405112 58100 | Retirement | Increase | Expenditure | \$3,983.18 |
| 405112 58300 | Social Security | Increase | Expenditure | \$1,847.05 |
| 405112 58400 | Workers Comp | Increase | Expenditure | \$638.76 |
| 405112 58600 | Health Insurance | Increase | Expenditure | \$8,160.11 |
| 405112 58700 | Medicare | Increase | Expenditure | \$431.96 |

[Click here to go back](#)

**TENATIVE AGENDA
SENECA COUNTY
BOARD OF SUPERVISORS
COMMITTEE MEETINGS**

**TUESDAY, OCTOBER 24, 2023
BEGINNING AT 5:30 P.M.**

SUPERVISORS SUPPORT SENECA COUNTY AID TO MUNICIPALITIES FOR 2023

WHEREAS, the Seneca County Board of Supervisors has determined that the devastating economic impacts of the multi-year COVID pandemic resulted in financial hardships for the towns and villages of Seneca County, beyond the scope of these municipalities to address; and

WHEREAS, a one-time infusion of financial support to each town and village in Seneca County would provide an economic boost and allow these municipalities to address certain burdens or expenses beyond their current budget capabilities; and

WHEREAS, Seneca County has received funding from the Federal Government under the American Recovery Act, (ARPA) to which the recovery from the economic hardships of the Covid , particularly in water, sewer, and other related infrastructure needs for recovery and economic development are authorized uses of such funds; and

WHEREAS, the distribution of up to one-million one hundred thousand dollars (\$1,100,000.00) can be made from county's remaining ARPA funds, to be paid in the amount of \$100,000.00 to each town, and \$25,000 to each village in Seneca County would be a substantial benefit to each municipality in the county; and

WHEREAS, the recommendation for the use of ARPA funds as set forth above in this resolution was made by the ARPA Committee and referred the Ways and Means Committee for further deliberation; and

WHEREAS the Ways and Means Committee has reviewed and approved this resolution at its meeting on October 24, 2023, and forwarded the same for action by the Seneca County Board of Supervisors; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors authorizes AID TO MUNICIPALITIES for 2023 in the amount of \$1,200,000.00 in ARPA Funds as provided herein; and be it further

RESOLVED, that the Finance Director is authorized and directed to issue payments to the towns of Seneca County, to wit: Junius, Tyre, Seneca Falls, Waterloo, Fayette, Varick, Romulus, Ovid, Lodi in the amount of \$100,000.00 to each said town directed to issue payments to the villages of Seneca County, and to the Villages of Lodi, Interlaken, Ovid, and Waterloo in the amount of \$25,000.00 to each said village; and it is further

RESOLVED that the Director of the Finance Department is authorized to make the necessary budgetary and accounting entries to affect the intent of this resolution.

[Click here to go back](#)

**TENATIVE AGENDA
SENECA COUNTY
BOARD OF SUPERVISORS
COMMITTEE MEETINGS**

**TUESDAY, OCTOBER 24, 2023
BEGINNING AT 5:30 P.M.**

**BOARD OF SUPERVISORS APPROVE
SENECA COUNTY BOARD OF SUPERVISORS BOARD ROOM RENOVATIONS**

WHEREAS; the need for board room renovations at the Seneca County Office Building have been identified by the Board of Supervisors and;

WHEREAS, John Snyder Architects, 700 Cascadilla Street Suite 203, Ithaca, NY 14850, has supplied Seneca County with a proposal to renovate the Board of Supervisors and the Executive Wing; and

WHEREAS, the A.R.P.A Committee has funding to support these renovations and;

WHEREAS, The A.R.P.A. Committee has reviewed and approved this resolution on October 20, 2023; and has identified this as a Capital Project and;

WHEREAS, This resolution was approved by the Ways and Means Committee on October 24, 2023; now therefore be it

RESOVLED, That the Board of Supervisors authorizes the County Manager, Kyle Lovell, to sign a contract with John Snyder Architects, 700 Cascadilla Street Suite 203, Ithaca, NY 14850, for professional services up to \$XX,XXX to solicit bids for the renovation of the Seneca County Board of Supervisors Board Room and Executive Wing; and be it further

RESOLVED, That the Department of Finance is authorized to establish a Capital Project budget at the time of bid awards; and be it further

RESOLVED, that the Department of Finance be authorized and directed to make the necessary budgetary and accounting entries to affect the intent of this resolution.

[Click here to go back](#)

**TENATIVE AGENDA
SENECA COUNTY
BOARD OF SUPERVISORS
COMMITTEE MEETINGS**

**TUESDAY, OCTOBER 24, 2023
BEGINNING AT 5:30 P.M.**

**BOARD OF SUPERVISORS APPROVE
SENECA COUNTY OFFICE FOR THE AGING RENOVATIONS**

WHEREAS, the Office for the Aging wishes to re-occupy the space in the first floor of the County Office Building, and

WHEREAS; The need for renovations for the first floor of the Seneca County Office Building to accommodate this move has been identified; and

WHEREAS, The A.R.P.A Committee received a proposal from John Snyder Architects, 700 Cascadilla Street Suite 203, Ithaca, NY 14850, at the October 20, 2023 meeting for the renovation of the Old OFA space, 1 DiPronio Drive, Waterloo, New York 13165; and

WHEREAS, the A.R.P.A Committee has funding to support these renovations; and

WHEREAS, The A.R.P.A. Committee has reviewed and approved this resolution on October 20, 2023; and has identified this as a Capital Project; and

WHEREAS, This resolution was approved by the Ways and Means Committee on October 24, 2023; now therefore be it

Resolved, That the Board of Supervisors authorizes the County Manager, Kyle Lovell, to sign a contract with John Snyder Architects, 700 Cascadilla Street Suite 203, Ithaca, NY 14850, for professional services up to \$XX,XXX to solicit bids for the renovation of the Seneca County Old Office for the Aging space, 1 DiPronio Drive, Waterloo, New York 13165; and be it further

RESOLVED, That the Department of Finance is authorized to establish a Capital Project budget at the time of bid awards; and be it further

RESOLVED, that the Department of Finance be authorized and directed to make the necessary budgetary and accounting entries to affect the intent of this resolution.

[Click here to go back](#)

**TENATIVE AGENDA
SENECA COUNTY
BOARD OF SUPERVISORS
COMMITTEE MEETINGS**

**TUESDAY, OCTOBER 24, 2023
BEGINNING AT 5:30 P.M.**

RESOLUTION TO INTRODUCE COUNTY LOCAL LAW “J” OF 2023 “A LOCAL LAW UNDER COUNTY LAW §§ 151(1) AND 151(3) PROVIDING FOR THE ORGANIZATIONAL MEETING AND SELECTION OF CHAIR OF THE BOARD OF SUPERVISORS ON OR BEFORE THE EIGHTH DAY OF JANUARY IN EACH EVEN-NUMBERED YEAR, AND ESTABLISHING A TWO-YEAR TERM FOR THE CHAIR OF THE SENECA BOARD OF SUPERVISORS”

WHEREAS, the New York State County Law § 151 provides for the organizational meeting of a County Board of Supervisors to be held each year, on or before the eight day of January of each year; and

WHEREAS, the same law provides for the Board’s selection of the Chair at that time; and

WHEREAS, the same County Law provides that the Board may, by local law, provide for such organizational meeting and actions thereunder to be held on or before the eighth day of January in each even-numbered year, and that the Chair of the Board may be appointed for a two-year term as well; and

WHEREAS, such two-year period would appropriately follow the full term of the County Supervisors, who serve a two-year term of office, as well as for the continuity of the Chair; now, therefore be it

RESOLVED, that Local Law “J” of 2023 be and hereby is introduced in the form annexed hereto, pursuant to Municipal Home Rule Law and the Rules of this Board; and be it further

RESOLVED that Public Hearing shall be held on Tuesday, November 14, 2023 in conjunction with the regular meeting of the Seneca County Board of Supervisors at the historic 3 Bears complex, Ovid, NY at 6:00 p.m.; and be it further

RESOLVED that the Clerk of the Board of Supervisors is directed to post and publish notice of said Public Hearing no later than five (5) days prior to said hearing.

-See next page for Local Law J -

**TENATIVE AGENDA
SENECA COUNTY
BOARD OF SUPERVISORS
COMMITTEE MEETINGS**

**TUESDAY, OCTOBER 24, 2023
BEGINNING AT 5:30 P.M.**

LOCAL LAW “J” OF 2023 A LOCAL LAW UNDER COUNTY LAW §§ 151(1) AND 151(3) PROVIDING FOR THE ORGANIZATIONAL MEETING AND SELECTION OF CHAIR OF THE BOARD OF SUPERVISORS ON OR BEFORE THE EIGHTH DAY OF JANUARY IN EACH EVEN-NUMBERED YEAR, AND ESTABLISHING A TWO-YEAR TERM FOR THE CHAIR OF THE SENECA BOARD OF SUPERVISORS”

BE IT ENACTED by the Seneca County Board of Supervisors, as follows:

Section 1. Title

This local law shall be known as the "Adoption of Optional Biennial Organizational Meeting of the Seneca County Board of Supervisors and Establishing a Two Year Term for the Chairman of the Board of Supervisors.

Section 2. Findings

- A) The purpose of this local law is to adopt the optional biennial organization meeting of the Board of Supervisors, as provide for under County Law § 151, and to further extend the term of Chair of the Board of Supervisors from one to two years.

- B) Further, by such change, the term of office as the elected County Supervisors, as well as the term of the Chair, would follow the full term of the Board.

Section 3. Adoption

Pursuant to the provisions of County Law § 151(1) and County Law § 151(4):

- A) the Organizational Meeting of the Seneca County Board of Supervisors shall be held biennially on or before the eighth day of January in each even-numbered year.

- B) The selection of the Chair shall be made by the Board of Supervisors at said organizational meeting, and the term of office of the shall be for a term of two (2) years, or in the event of an in-term selection, the term of the then sitting Board.

Section 7. Effective Date

This local law shall take effect upon the filing thereof in the Office of the Secretary of State as provided by the Municipal Home Rule Law.

[Click here to go back](#)

**TENATIVE AGENDA
SENECA COUNTY
BOARD OF SUPERVISORS
COMMITTEE MEETINGS**

**TUESDAY, OCTOBER 24, 2023
BEGINNING AT 5:30 P.M.**

**BOARD OF SUPERVISORS ESTABLISHES 2023 FUNDING APPROPRIATION FOR THE TOURISM
PROMOTION AGENCY - SENECA COUNTY CHAMBER OF COMMERCE**

WHEREAS, Seneca County Board of Supervisors by Resolution No. 224-23 has designated the Seneca County Chamber of Commerce (SCCC) as the Tourism Promotion Agency (TPA) for the Year 2024; and

WHEREAS, it is in the interest of Seneca County to maintain a viable TPA for the promotion of tourism and the pursuit of sustained economic benefit from the second largest industry in the county; and

WHEREAS, it is in the interest of the TPA to have a predictable funding stream for annual operations; and

WHEREAS, the Seneca County Board of Supervisors TPA Funding Policy supports the TPA with an annual appropriation for funding TPA operations that is derived from the past four calendar quarters of known revenue and equal to 85% of that revenue subsequent to the application of the County 5% administrative allocation; and

WHEREAS, the actual revenue for these four quarters, a period from October 1, 2022 to September 30, 2023, is known to be \$743,497.45 and

WHEREAS, 85% of said revenues after deduction of the 5% administrative allocation to the Seneca County Treasurer, is \$600,374.20; and

WHEREAS, this Resolution was reviewed and approved by the Economic Development and Tourism Standing Committee at its meeting on October 24, 2023; now, therefore be it

RESOLVED, the Seneca County Board of Supervisors authorizes and directs the County Manager sign a contract with the Chamber of Commerce and to implement a funding appropriation in the amount of \$600,374.20 of Hotel Motel Occupancy Tax revenues for tourism promotion and to distribute said funds in four quarterly payments in Fiscal Year 2024

[Click here to go back](#)