



SENECA COUNTY

BOARD OF SUPERVISORS

REGULAR BOARD MEETING

SEPTEMBER 12, 2023 BEGINNING AT 6:00PM

SENECA COUNTY OFFICE BUILDING

WATERLOO, NEW YORK

**TENTATIVE AGENDA
SENECA COUNTY
BOARD OF SUPERVIORS
BOARD MEETING**

**TUESDAY SEPTEMBER 12, 2023
BEGINNING AT 6PM**

- 1. CALL TO ORDER:**
- 2. ROLL CALL OF MEMBERS BY THE CLERK:**
- 3. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE:**
- 4. PUBLIC HEARING:** Seneca County will hold a public hearing on Seneca County’s current Community Development Block Grant (CDBG) project: 056CP24-21, Housing Needs Assessment
- 5. PETITIONERS:**
 - A.** Dutton Andrews of Waterloo NY; would like to address the Board regarding chemical hazards in Seneca County
 - B.** Mark Benjamin of Lodi NY, would like to address the Board about the upcoming public meeting that Seneca Meadows will hold.
 - C.** John Kenny of Waterloo NY- Canal Side Experience would like to address the Board regarding the weed harvesting in the Canals/Locks
- 6. OPEN PRIVILEGE OF THE FLOOR:**
- 7. APPROVAL OF MEETING MINUTES:** August 8, 2023 meeting
- 8. REPORT OF SPECIAL COMMITTEES:**
- 9. CHAIRMAN’S REMARKS:**
- 10. COUNTY MANAGER’S REMARKS:**
- 11. COUNTY ATTORNEY’S REMARKS:**
- 12. COMMUNICATIONS:**
 - 72.** New York State Department of Transportation letter regarding a quarterly payment under the Statewide Mass Transportation Operating Assistance (STOA) program, RTS- Seneca
 - 73.** Save the Date- Shine Bright for Children Gala – Child Advocacy Center of the Finger Lakes
 - 74.** Letter from the Haplin Firm regarding Kanagy Solar Farm LLC, and Seneca County IDA; payment in lieu of tax agreement.
 - 75.** Town of Cover letter and resolution in opposition to NYS Senate Bill S-00139b and Assembly Bill A-1358b
 - 76.** Board of Health minutes for August 2023- Seneca County Public Health
 - 77.** Meeting notice and agenda for Seneca County IDA meeting, Thursday September 7, 2023
 - 78.** Community Science Institute- Cayuga Lake Watershed funding request letter
 - 79.** Planning Board Training Flyer, Local government training for planning boards, zoning boards, boar of appeals, legislative boards and code enforcement officials- Wednesday October 4, 2023
 - 80.** NYS Department of State letter regarding Local Law 5 and 6 for Seneca County- Locals Laws received and filed.

RESOLUTIONS & MOTIONS



BOARD OF SUPERVISORS ACCEPT FINDINGS OF SENECA COUNTY HOUSING NEEDS ASSESSMENT

WHEREAS, housing issues throughout Seneca County have been at the forefront of community conversations with increasing concern throughout the Covid-19 pandemic concerning affordability and availability at all income levels; and

WHEREAS, the Seneca County Economic Development Strategy adopted in 2020 identified long term housing shortages within the County as a concern and recommended the creation of a Housing Task Force; and

WHEREAS, Seneca County applied for and was awarded a Community Development Block Grant (“CDBG”) in 2021 by New York State Office of Community Renewal (the “OCR”) for a Community Planning Grant to fund a Housing Needs Assessment; and

WHEREAS, the resulting Housing Needs Assessment was completed by the consulting team High Road Community Planning & Analytics of Erie County, New York in July 2023; and

WHEREAS, the assessment includes detailed research and analysis of housing market conditions throughout Seneca County incorporating relevant demographic, economic, household, and workforce data resulting in a series of findings and projections; and

WHEREAS, based on the analysis within the assessment, the authors of the report make the conclusion that Seneca County should prioritize housing development in the same way that economic development is prioritized, as they are dependent on one another; and

WHEREAS, the assessment recommends as priority actions the establishment of a Board of Supervisors Housing Standing Committee, which in turn, would form a Housing Task Force to develop a comprehensive Seneca County Housing Strategy and Plan; and

WHEREAS, this resolution has been approved by the Economic Development and Tourism Standing Committee on August 22, 2023; now therefore be it

RESOLVED, that the Seneca County Board of Supervisors accepts the findings of the Housing Needs Assessment dated June 2023; and be it further

RESOLVED, that the Seneca County Board of Supervisors recognizes that the Housing Needs Assessment is well aligned with the 2020 Economic Development Strategy and adopts the philosophy that housing development is economic development; and be it further

RESOLVED, The Seneca County Board of Supervisors will establish a Housing Standing Committee and appoint a Housing Task Force to develop a comprehensive housing vision and strategy for the County, funding for which will be included in the 2024 Planning and Community Development Department budget.

**BOARD OF SUPERVISORS ADOPTS GROW SENECA GRANT PROGRAM GUIDELINES AND
GRANT APPLICATION FORM AND PROCESS**

WHEREAS, on May 9, 2023 the Seneca County Board of Supervisors, upon approval of Resolution No. 105-23, allocated Five Hundred Thousand Dollars (\$500,000.00) of the County's awarded American Rescue Plan Act Funds (ARPA Funds) to establish a small business grant and assistance program called Grow Seneca to financially assist and provide other support to small businesses within the County; and

WHEREAS, the goal of the Grow Seneca Grant Program is to assist the maximum number of small businesses in Seneca County within the resources provided by the County Board of Supervisors; and

WHEREAS, it is the intent of the Seneca County Board of Supervisors to distribute the funds to small businesses in an objective, equitable and accountable manner on behalf of the citizens of Seneca County; and

WHEREAS, the maximum grant award for any single applicant business is \$10,000; and

WHEREAS, this Resolution has been reviewed and approved by the Economic Development and Tourism Committee at its Meeting on August 22, 2023; now therefore be it

RESOLVED, that the Seneca County Board of Supervisors adopts the Grow Seneca Grant Program Guidelines and the Application Form and process.

**DESIGNATE SENECA COUNTY CHAMBER OF COMMERCE AS COUNTY TOURISM PROMOTION AGENCY
AND AUTHORIZE APPLICATION FOR MATCHING FUNDS PROGRAM IN 2024**

WHEREAS, the Seneca County Board of Supervisors desires to enhance the general economy of Seneca County through the promotion and marketing of tourism attractions, conventions, trade shows, special events, and other activities directly related to and in support of tourism assets; and

WHEREAS, the Seneca County Board of Supervisors supports the designation of the Seneca County Chamber of Commerce as the County's Tourism Promotion Agency (TPA); and

WHEREAS, Seneca County commits up to \$400,000 in support of the Matching Funds Program; and

WHEREAS, this resolution was reviewed and approved by the Economic, Development and Tourism Committee and is meeting on August 22, 2023; now, therefore be it

RESOLVED, that the New York State Department of Economic Development be requested to designate the Seneca County Chamber of Commerce as Seneca County's Tourism Promotion Agency for 2024; be it further

RESOLVED, that the Seneca County Board of Supervisors will commit up to \$400,000 from the County's Room Tax to provide the County's share of the 2023 Matching Funds Program.

CONTRACT WITH HEALTH DIRECT INSTITUTIONAL PHARMACY FOR ONE ADDITIONAL YEAR

WHEREAS, the Seneca County Sheriff's Corrections Division is obligated to provide prescription medications, pharmaceuticals and related over the counter health products to incarcerated individuals at the Seneca County Jail; and

WHEREAS, Health Direct Institutional Pharmacy Services, Inc, of Dept. #781668 P.O. Box 78000 Detroit, MI 48278 for their pharmaceutical needs; and

WHEREAS, HealthDirect Institutional Pharmacy Services, Inc is currently participating in the New York State Office of General Services (OSG) Contract "Pharmaceuticals" Award Number #22884; and

WHEREAS, the New York State Office of General Services has extended the Pharmaceutical bid for an additional year January 1, 2022 through December 31, 2023; and

WHEREAS, a OGS state contract for 2024 has been award to HealthDirect Institutional Pharmacy Services, Inc ; and

WHEREAS, the request for proposal for Seneca County Sheriff's Office to award HealthDirect Institutional Pharmacy Services, Inc as our new pharmacy; and

WHEREAS, the Public Safety Committee reviewed and approved this resolution at their August 22, 2023 meeting; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors does hereby authorize the award of the contract with HealthDirect Institutional Pharmacy Services, Inc for the remaining of the current year and 2024, to provide prescription medications, pharmaceuticals and related over the counter health products to incarcerated individuals at the Seneca County Jail

AMEND RULES OF THE BOARD TO HOLD BOARD MEETING IN OVID

WHEREAS, traditionally the Seneca County Board of Supervisors meets annually for a Board Meeting in the Town of Ovid, New York, in observance and respect of its unique Dual County Seat; and

WHEREAS, this Resolution has been reviewed and approved by the Human Resources and Government Operations Committee at its Meeting on August 22, 2023; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors does hereby amend its Rules of Order to hold its Board Meeting on November 14, 2023 at 6:00 p.m. at the former courthouse in Ovid, New York, also known as, the "Papa Bear" Building.

SUPERVISORS APPROVE 2024 SALARY INCREASE FOR MANAGERIAL AND NON-BARGAINING UNIT PERSONNEL, EFFECTIVE JANUARY 1, 2024

WHEREAS, managerial and non-bargaining unit personnel received a pay increase by action of this Board on September 13, 2022, to support employee retention and recruitment in its workforce, and maintain compensation parity with bargaining unit employees; and

WHEREAS, these same managerial and non-bargaining unit personnel are deserving of a salary increase in line with the collective bargaining agreements entered into by the County in 2022; and

WHEREAS, the Seneca County Board of Supervisors supports a 3.5 % increase for said employees; and

WHEREAS, the increase shall be incorporated into the 2024 Management and Non-Bargaining Unit Employee Salary Schedule, including provisions for annual 1.9 % step increases consistent with longevity and performance requirements, which shall be effective the first full pay period after January 1, 2024, will provide for such increase for the managerial and non-bargaining unit personnel, but not Elected Officials, County Officers, and Designated Senior County Personnel; and

WHEREAS, funding will be provided for said payroll increases in the 2024 Seneca County budget, or by subsequent adjustments; and

WHEREAS, this Resolution was reviewed and approved by the Human Resources and Government Operations Committee on August 22, 2023; now therefore be it

RESOLVED, that the Seneca County Board of Supervisors approves a 3.5% salary increase, to be effective with the first payroll period after January 1, 2024, for all managerial and non-bargaining unit personnel, said increase to be incorporated into the 2024 Management and Non-Bargaining Unit Employee Salary Schedule, including provisions for 1.9% step increases consistent with longevity and performance requirements; and be it further

RESOLVED, that funding shall be provided for said increases in the 2024 Seneca County budget.

**INTRODUCE LOCAL LAW "G" OF THE YEAR 2023
SETTING SALARIES FOR CURRENT ELECTED OFFICIALS, COUNTY PUBLIC OFFICERS, AND PREVIOUSLY
DESIGNATED SENIOR COUNTY PERSONNEL FOR THE YEAR 2024 AND APPLICATION OF THE SENECA
COUNTY 2024 NON-BARGAINING UNIT AND MANAGEMENT SALARY SCHEDULE TO SAID POSITIONS**

WHEREAS, the Board of Supervisors wishes to adjust salary or other compensation for Elected Officials, County Officers, and Designated Senior County Personnel for 2024 and thereafter; and

WHEREAS, said amount of increase shall be 3.5% from their 2023 base current salary, plus any previously provided for step increase; and

WHEREAS, County Law Section 201 states that any increase in compensation of Elected Officials, County Public Officers, and previously Designated Senior County Personnel, elected or appointed for a fixed term, during their term be made only by Local Law, and that such Local Law is subject to the permissive referendum provisions of Section 24 of the Municipal Home Rule Law; and

WHEREAS, County Law Section 201 further provides that a schedule of positions providing grade and step increases to address increases in pay for longevity may also be adopted by said Local Law for future use; and

WHEREAS, consistent with the step increases adopted for Management and Non-Bargaining Unit employees of 1.9% per year, the same shall apply to Elected Officials, County Public Officers, and previously Designated Senior County Personnel; and

WHEREAS, this Resolution was reviewed and approved by the Human Resources and Governmental Operations Committee on August 22, 2023; now therefore be it

RESOLVED, that Local Law "G" of the year 2023 be, and hereby is, introduced in the form hereto annexed, pursuant to the Municipal Home Rule Law; and be it further

RESOLVED, that a Public Hearing shall be held upon said proposed Local Law on Tuesday, October 10, 2023, at 6:00 p.m., prior to the Meeting of the Seneca County Board of Supervisors meeting room, Waterloo, New York; and be it further

RESOLVED, that the Clerk of the Board of Supervisors is directed to post and publish notice of said Public Hearing no later than five (5) days prior to said hearing.

**see next page for Local Law "G"*

**SENECA COUNTY LOCAL LAW "G" OF THE YEAR 2023,
SETTING SALARIES FOR CURRENT ELECTED OFFICIALS, COUNTY PUBLIC OFFICERS AND PREVIOUSLY
DESIGNATED SENIOR COUNTY PERSONNEL FOR THE YEAR 2024 AND ADOPT SENECA COUNTY 2024
MANAGEMENT SALARY SCHEDULE.**

Be it enacted by the SENECA COUNTY BOARD OF SUPERVISORS:

1. Effective 45 days following adoption and applicable to the first payroll period after January 1, 2024 and thereafter, the salaries for the Elected Officials, County Officers and Designated Senior County Personnel shall be increased as shown below.

2. The following Elected Officials, County Public Officers, and Designated Senior County Personnel are subject to the provisions hereof and at the salary set forth:

POSITION: 2024 SALARY OR COMPENSATION
(Not including stipend or longevity pay)

(Elected Officials)

Chair, County Board of Supervisors	\$ 19,223
Member, County Board of Supervisors	\$ 15,149
County Sheriff	\$102,660
County Clerk	\$ 84,367
County Treasurer (p/t)	\$ 43,749
County Coroner	\$ 400 Per Case

(County Officers and Designated Senior Personnel)

Clerk to the Board	\$ 64,432
County Attorney	\$135,595
County Historian	\$ 19,285
Superintendent of Highways (vacant)	\$ 78,682
Election Commissioner/Democrat	\$ 79,328
Election Commissioner/Republican	\$ 79,328
Commissioner of Human Services	\$112,388
Director, Real Property Tax Service	\$ 81,766
Director, Public Health	\$106,270
Personnel Officer	\$106,270

(County Officers and Designated Senior County Personnel) (continued)

County Manager	\$150,000 (pursuant to contract provisions)
Public Defender (p/t)	\$ 93,374
Director, Emergency Management	\$100,434
Director, Finance	\$112,445

3. Upon its effective date, and otherwise applicable to the first payroll period after January 1, 2024, salaries shall apply to all positions identified therein and shall continue in effect unless or until the same is amended modified or otherwise repealed and replaced.

4. In addition, consistent with the Management and Non-Bargaining Unit Salary Schedule, the above salaries are subject to a 1.9% increase annually based upon longevity in position.

5. Upon the effective date of this Local Law, and any provisions of prior local laws inconsistent with those set forth above, shall be null and void.

6. Local Law "G" of 2023 shall not be effective until 45 days after its adoption, and its filing with the Secretary of State, but it shall not be applicable until the first pay period after January 1, 2024, in accordance with County Law Section 201 and Municipal Home Rule Law Section 24 (Permissive Referendum) and upon its filing in the Office of the Secretary of State pursuant to Section 27 of the Municipal Home Rule Law.

**SUPERVISORS APPROVE THE CREATION AND FILLING OF ONE (1)
PART-TIME DEPUTY CLERK TO THE BOARD OF SUPERVISORS POSITION FOR 2024 BUDGET**

WHEREAS, the Clerk to the Seneca County Board of Supervisors has identified the need to create and fill a part-time Deputy to act for and in place of her absence; and

WHEREAS, the Finance Director has reviewed the 2024 budget and there will be sufficient funding in the 101040-51200 part-time salaries account code to cover the costs; and

WHEREAS, this position has been reviewed and approved by the Vacancy Committee and the Human Resources & Government Operations Committee on August 22, 2023; now, therefore be it

RESOLVED, that the Board of Supervisors approve the creation and filling of one (1) part-time Deputy Clerk to the Board of Supervisors at the prorated Management Grade 3, Start rate, \$25.72/hr or \$25,080; be it further

RESOLVED, that the Finance Department is authorized to make the necessary budgetary and accounting entries based upon the grant to affect the intent of this resolution.

**BOARD OF SUPERVISORS APPROVE THE CREATION AND FILLING OF ONE (1) FULL-TIME PRINCIPAL
ACCOUNT CLERK POSITION IN THE TREASURER DEPARTMENT**

WHEREAS, the Seneca County Treasurer recognizes the importance of acknowledging achievements in the workplace; and

WHEREAS, the current Account Clerk employee has been consistently taking on more responsibilities to learn various duties as part of succession planning; and

WHEREAS, this would be a promotion for the current Account Clerk and the effective date of this change would occur effective 1/1/2024; and

WHEREAS, the County Treasurer would like to abolish the current full-time Account Clerk position within the department and allocate those funds to the new position; and

WHEREAS, the Finance Director has reviewed the 2024 budget and there will be sufficient funding in the 101325-51100 full time salaries account code to cover the costs; and

WHEREAS, this position has been reviewed and approved by the Vacancy Committee and the Human Resources & Government Operations Committee on August 22, 2023; now, therefore be it

RESOLVED, that the Board of Supervisors approve the creation and filling of one (1) full-time Principal Account Clerk position at CSEA Grade 5, Step 6 (\$25.958 for 2024); be it further

RESOLVED, that the Board of Supervisors abolishes one (1) full-time Account Clerk position in the County Treasurer's Department; be it further

RESOLVED, that the Finance Department is authorized to make the necessary budgetary and accounting entries based upon the grant to affect the intent of this resolution.

**ACCEPTANCE OF ABSENTEE BALLOT PRE-PAID POSTAGE GRANT PROGRAM FOR
SENECA COUNTY BOARD OF ELECTIONS**

WHEREAS, the New York State Aid to Localities Budget authorizes \$4 million be made available to local boards of elections for reimbursement of costs related to providing pre-paid return postage on absentee ballots and applications pursuant to a plan by the State Board of Elections; and

WHEREAS, Seneca County Board of Elections is eligible to receive \$15,523.20 for allowable and reasonable expenditures made between July 1st, 2022 and March 31st, 2024; and

WHEREAS, the Program has no local match requirement; and

WHEREAS, this resolution was approved by the Government Operations Standing Committee on August 22, 2023; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors does hereby accept the grant and authorizes the Board of Elections Commissioners to sign any and all necessary documentation related to the applications, acceptance, and administration of this grant; and be it further

RESOLVED, that the Department of Finance is hereby authorized and directed to amend the 2023 budget as follows with unused portions flowing into future years per the funding guidelines:

101450 43089 ABPPP	State Aid Revenue	Increase	Revenue	\$15,523.20
101450 54580 ABPPP	Election Supplies	Increase	Expenditure	\$9,023.20
101450 54240 ABPPP	Postage	Increase	Expenditure	\$6,000.00

;and be it further

RESOLVED, that the Department of Finance is authorized to make the necessary budgetary and accounting entries to affect the intent of this resolution.

**BOARD OF SUPERVISORS AUTHORIZES AMENDMENTS TO
2023 SENECA COUNTY BUDGET**

WHEREAS, amendments to the 2023 Seneca County Budget are necessary and appropriate; and

WHEREAS, funding is available in the object codes identified herein; and

WHEREAS, these amendments have been reviewed and approved by the Ways and Means Committee at its meeting on August 22, 2023; now, therefore be it

RESOLVED, that the Board of Supervisors authorizes the following amendments to the 2023 Seneca County Budget:

Line Item	Description	Increase/ (Decrease)	Revenue/ Expenditure	\$
Note 1: Facilities HWB Budget adjustment				
101620 44489 HWB	Other Health Federal Rev	Increase	Revenue	\$8,073.75
101620 51100 HWB	Salaries	Increase	Expenditure	\$7,500
101620 58300 HWB	Social Security	Increase	Expenditure	\$465
101620 58700 HWB	Medicare	Increase	Expenditure	\$108.75
Note 2: Sheriff Medical HWB Budget adjustment				
103151 44489 HWB	Other Health Federal Rev	Increase	Revenue	\$2,153
103151 51100 HWB	Salaries	Increase	Expenditure	\$2,000
103151 58300 HWB	Social Security	Increase	Expenditure	\$124
103151 58700 HWB	Medicare	Increase	Expenditure	\$29
Note 3: Public Health HWB Budget adjustment				
104010 44489 HWB	Other Health Federal Rev	Increase	Revenue	\$6,459
104010 51100 HWB	Salaries	Increase	Expenditures	\$6,000
104010 58300 HWB	Social Security	Increase	Expenditures	\$372
104010 58700 HWB	Medicare	Increase	Expenditures	\$87
Note 4: Addictions HWB Budget adjustment				
104220 44489 HWB	Other Health Federal Rev	Increase	Revenue	\$4,844.25
104220 51100 HWB	Salaries	Increase	Expenditures	\$4,500
104220 58300 HWB	Social Security	Increase	Expenditures	\$279
104220 58700 HWB	Medicare	Increase	Expenditures	\$65.25
Note 5: Mental Health HWB Budget adjustment				
104320 44489 HWB	Other Health Federal Rev	Increase	Revenue	\$6,459
104320 51100 HWB	Salaries	Increase	Expenditures	\$6,000
104320 58300 HWB	Social Security	Increase	Expenditures	\$372
104320 58700 HWB	Medicare	Increase	Expenditures	\$87
Note 6: Assigned Counsel Budget adjustment				
101171 43050 INCR	AC Rate Increase State Aid	Increase	Revenue	\$40,000
101171 54321 INCR	Legal Services Criminal	Decrease	Expenditure	\$30,000

**WAYS & MEANS #23
SUPERVISOR REYNOLDS**

101171 54322 INCR	Legal Services Family Crt	Increase	Expenditure	\$40,000
101171 54323 INCR	Legal Services Appeals	Increase	Expenditure	\$10,000
101990 54700	Contingency	Decrease	Expenditure	\$40,000
101171 54322	Legal Services Family Crt	Decrease	Expenditure	\$30,000
101171 54323	Legal Services Appeals	Decrease	Expenditure	\$20,000
101171 54321	Legal Services Criminal	Increase	Expenditure	\$50,000

**TENTATIVE AGENDA
SENECA COUNTY
BOARD OF SUPERVIORS
BOARD MEETING**

**TUESDAY SEPTEMBER 12, 2023
BEGINNING AT 6PM**

24. UNFINISHED BUSINESS

25. NEW BUSINESS

1. **ISSUE:** Seneca County Board of Supervisors will hold two budget workshops to review the tentative 2024 budget

DESCRIPTION: The budget workshop date is Friday September 22, 2023 from 9am – 4pm

ACTION: Discussion only

The following resolution is for Board consideration in accordance with Rules of Order #29

2. **ISSUE:** Proclamation in recognition of 20 years of service to Seneca County Historian Mr. Walter Gable

**PROCLAMATION IN RECOGNITION OF 20 YEARS OF SERVICE
TO SENECA COUNTY HISTORIAN MR. WALTER GABLE**

WHEREAS, Mr. Walter Gable, official County Historian, and dedicated employee of Seneca County celebrates his 20-year work anniversary for the county; and

WHEREAS, his dedication to public service was demonstrated first as a Seneca Falls school teacher, then shown by his relentless commitment to historical preservation for all of Seneca County; and

WHEREAS, from August 25, 2003, through August 25, 2023, he has served honorably and with distinction as the official Seneca County Historian, where he tirelessly worked to safeguard and preserve every facet of this county's historical legacy; and

WHEREAS, Mr. Gable's devotion and enthusiasm for local history drove him to write three full-length historical books that expounded upon Seneca County's long and storied legacy; and

WHEREAS, he proudly orchestrated the single largest expansion of county historical markers in county history, showcasing the many incredible milestones and interesting events that have sewn the collective cultural fabric of our county; and

WHEREAS, the singularly unique, and distinctive accomplishments of Mr. Walter Gable have forged us a path forward by recognizing and preserving our shared past; now, therefore, be it

PROCLAIMED, that the Seneca County Board of Supervisors, on behalf of the residents of Seneca County, commends Mr. Walter Gable at the time of his 20-year work anniversary, with deepest gratitude and appreciation for all he has done.

26. SPECIAL ORDER OF THE DAY