

**TENATIVE AGENDA
SENECA COUNTY
BOARD OF SUPERVISORS
COMMITTEE MEETINGS**

**TUESDAY, JULY 25, 2023
BEGINNING AT 5:30 P.M.**

PUBLIC WORKS

(Chair D. Trout, Vice-Chair Kronenwetter, Hayes, Brownell, Hayssen)

1. **ISSUE:** Board of Supervisors Authorize New 3-Year Recycling Contract with J. E. Gibson, Inc. dba as Cardinal Disposal.
[Click here to view board resolution](#)
2. **ISSUE:** Board of Supervisors Authorizes Snow and Ice Shared Services Agreement with Town of Fayette.
[Click here to view board resolution](#)
3. **ISSUE:** Seneca County Board of Supervisors Declaration of Surplus Vehicles and Authorize Auction of the Same.
[Click here to view board resolution](#)
4. **ISSUE:** Board of Supervisors Authorizes a Contract with Unified Court System for Court Cleaning and Minor Repairs.
[Click here to view board resolution](#)
5. **ISSUE:** Board of Supervisors support amendment to agreement with New York State for the New York State Veterans Cemetery – Finger Lakes and Authorizes Bid Solicitation
[Click here to view board resolution](#)
6. **ISSUE:** Board of Supervisors authorizes NYS Grant Application for Restoration of Papa Bear Cupola
[Click here to view board resolution](#)
7. **ISSUE:** Cayuga-Seneca Canal Trail Maintenance

DESCRIPTION: the Committee will discuss and seek clarification on maintenance responsibilities associated with the Canal Trail.

ACTION: Discussion Only

UNFINISHED BUSINESS

NEW BUSINESS

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WATER & SEWER TREATMENT MANAGEMENT & OPERATIONS

(Chair Hayes, Vice-Chair D. Trout, Borst, J. Trout, Hayssen)

1. **ISSUE:** Ongoing Issues regarding Water & Sewer Treatment Management & Operations

DESCRIPTION: Updates on issues/news/concerns regarding Water & Sewer Treatment Management & Operations

ACTION: Discussion & Feedback

UNFINISHED BUSINESS

NEW BUSINESS

HUMAN RESOURCES AND GOVERNMENT OPERATIONS

(Chair J. Trout, Vice-Chair Rhinehart, Barnhart, Partee, Shipley)

1. **ISSUE:** Board of Supervisors approves the Creation and filling of one full-time Children's Services Director in the Mental Health Department for 2024 Budget.
[Click here to view board resolution](#)
2. **ISSUE:** Board of Supervisors approves the Creation and filling of one (1) full-time Senior Real Property Tax Services Aide position in the RPTS Department.
[Click here to view board resolution](#)
3. **ISSUE:** Board of Supervisors approves the Creation and filling of one (1) part-time Senior Social Welfare Examiner Position in DHS.
[Click here to view board resolution](#)
4. **ISSUE:** Board of Supervisors approves the Reclassification and filling of two (2) Full-time Laborer Positions to Motor Equipment Operators/Light in Highway Department.
[Click here to view board resolution](#)
5. **ISSUE:** Board of Supervisors approve the creation and filling of one (1) full-time Staff Resource Assistant II in the Veteran's Department
[Click here to view board resolution](#)

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6. ISSUE: Refill the Following Vacancies in Various Departments

DESCRIPTION: the following vacancies have been reviewed and approved by the Vacancy Committee

- Senior Support Investigator – Human Services
- Deputy Director in Workforce/Youth Bureau
- Mental Health Clinical Therapist of Mental Health
- Typist – Mental Health
- Risk Manager – Personnel Department
- GIS Mapping Technician – Real Property Tax Services
- Code Enforcement Officer

ACTION: Committee Approval Only

UNFINISHED BUSINESS

NEW BUSINESS

WAYS AND MEANS

(Chair Reynolds, Vice- Chair Shipley, Barnhart, Borst, Partee)

1. **ISSUE:** Seneca County Board of Supervisors to adopt County Equalization Rates for 2024 County Tax Apportionment Prior to November 15th of 2023.
[Click here to view board resolution](#)
2. **ISSUE:** Board of Supervisors approves Workers Compensation Budget for Year2024
[Click here to view board resolution](#)
3. **ISSUE:** Board of Supervisors Authorizes Amendments to 2023 Seneca County Budget
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NEW BUSINESS:

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HEALTH AND HUMAN SERVICES

(Chair Borst, Vice-Chair Ferrara, Reynolds, Rhinehart, Kronenwetter)

1. **ISSUE:** Board of Supervisors authorizes acceptance of \$240,736 in contract funds from Seneca Falls Central School District, Waterloo Central School District, South Seneca Central School District and Romulus Central School District to support school based substance abuse prevention and school based clinic services for school year 2023/2024.
[Click here to view board resolution](#)
2. **ISSUE:** Board of Supervisor approves Glove House Services Contract Amendment
[Click here to view board resolution](#)
3. **ISSUE:** Board of Supervisors approve appointment of Finger Lakes Workforce Investment Board Member.
[Click here to view board resolution](#)
4. **ISSUE:** Seneca County Division of Human Services to transfer ownership of Dodge Caravan to Town of Ovid.
[Click here to view board resolution](#)
5. **ISSUE:** Seneca County Division of Human Services to Enter into an Agreement with Safe Harbors of The Finger Lakes, Inc. for TANF and Non-Residential Domestic Violence Services
[Click here to view board resolution](#)

UNFINISHED BUSINESS

NEW BUSINESS

**TENATIVE AGENDA
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**TUESDAY, JULY 25, 2023
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BOARD OF SUPERVISORS APPROVES THE CREATION AND FILLING OF A FULL-TIME CHILDREN'S SERVICES DIRECTOR IN THE MENTAL HEALTH DEPARTMENT FOR 2024 BUDGET

WHEREAS, Seneca County is experiencing a mental health crisis among our youth resulting in increased demand for children's mental health services in the clinic, community and school systems; and

WHEREAS, the Children's Services Director will provide advanced supervision and clinical oversight of all children's services contracted through the Mental Health Department, as well as provide direction and supervision of all county operated satellite clinics and their staff; and

WHEREAS, the new position will be paid 100% through NYS Office of Mental Health state aid and existing grant funding through contracts with DHS, in addition to collection of medical fees resulting from direct service to individuals and families; and

WHEREAS, the position has been evaluated by Personnel and recommended to placed on Grade 8 on the Management Salary Schedule (\$83,469); and

WHEREAS, this action was reviewed and approved by the Vacancy Committee and the Human Resources/Government Operations Committee on July 25, 2023; now therefore be it

RESOLVED, that the Seneca County Board of Supervisors does hereby approve the creation/filling of a full-time Children's Services Director position on Grade 8 of the Management Salary Schedule; to serve within the Seneca County Mental Health Department's beginning January 1, 2024.

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**BOARD OF SUPERVISORS APPROVE THE CREATION AND FILLING OF ONE (1)
FULL-TIME SENIOR REAL PROPERTY TAX SERVICES AIDE POSITION IN THE RPTS DEPARTMENT**

WHEREAS, the Director of Real Property Tax Services recognizes the importance of acknowledging achievements in the workplace; and

WHEREAS, the current Staff Resources Assistant I employee has now obtained the necessary requirements to promote to a full-time Senior Real Property Tax Services Aide position effective 1/1/2024; and

WHEREAS, the Director would like to abolish the current full-time Staff Resources Assistant I position within the department and allocate those funds to the new position; and

WHEREAS, the Finance Director has reviewed the 2024 budget and there will be sufficient funding in the 101355-51100 full time salaries account code to cover the costs; and

WHEREAS, this position has been reviewed and approved by the Vacancy Committee and the Human Resources & Government Operations Committee on July 25, 2023; now, therefore be it

RESOLVED, that the Board of Supervisors approve the creation and filling of one (1) full-time Sr. Real Property Tax Services Aide position at CSEA Grade 5, Step 1 (\$23.625 for 2024); be it further

RESOLVED, that the Board of Supervisors abolishes one (1) full-time Staff Resources Assistant I position in the RPTS Department; be it further

RESOLVED, that the Finance Department is authorized to make the necessary budgetary and accounting entries based upon the grant to affect the intent of this resolution.

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**BOARD OF SUPERVISORS APPROVE THE CREATION AND FILLING OF ONE (1)
PART-TIME SENIOR SOCIAL WELFARE EXAMINER POSITION IN DHS**

WHEREAS, the Commissioner of Human Services has identified the need to promote a part-time Social Welfare Examiner who has over 3+ years of service; and

WHEREAS, funding is currently available in the 2023 budget and this program is 100% reimbursable as a Medicaid position; and

WHEREAS, the Finance Director has reviewed the 2023 budget and there is sufficient funding in the 106010-51200 part-time salaries account code to cover the costs; and

WHEREAS, the Commissioner would like to abolish the current part-time Social Welfare Examiner position within the department and allocate those funds to the new senior level position; and

WHEREAS, this position has been reviewed and approved by the Vacancy Committee and the Human Resources & Government Operations Committee on July 25, 2023; now, therefore be it

RESOLVED, that the Board of Supervisors approve the creation and filling of one (1) part-time Social Welfare Examiner position at CSEA Grade 6, Step 1 (\$24.316); be it further

RESOLVED, that the Board of Supervisors abolishes one (1) part-time Social Welfare Examiner position in the Division of Human Services Department; be it further

RESOLVED, that the Finance Department is authorized to make the necessary budgetary and accounting entries based upon the grant to affect the intent of this resolution.

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**BOARD OF SUPERVISORS APPROVE THE RECLASSIFICATION AND FILLING OF
TWO (2) FULL-TIME LABORER POSITIONS TO MOTOR EQUIPMENT OPERATORS LIGHT (MEO LIGHT)
IN THE HIGHWAY DEPARTMENT**

WHEREAS, last year, the Highway Superintendent reclassified two MEO Light positions to Laborer in order to attract candidates that would be willing to attend the CDL training school in Canandaigua; and

WHEREAS, one of the employees has successfully completed the training and obtained the required CDL license and would now be eligible for a promotion; and

WHEREAS, the other employee resigned to work for another company; and

WHEREAS, the Highway Superintendent has been notified by potential candidates who already possess their CDLs and expressed an interest in working for the County Highway Department; and

WHEREAS, the Finance Director has reviewed the 2023 budget and there will be sufficient funding in the 405110-51100 full time salaries account code to cover the costs; and

WHEREAS, these positions have been reviewed and approved by the Vacancy Committee and the Human Resources & Government Operations Committee on July 25, 2023; now, therefore be it

RESOLVED, that the Board of Supervisors approve the reclassification and filling of two (2) full-time Motor Equipment Operator Light positions at CSEA Grade 4, Step Hire (\$21.243); be it further

RESOLVED, that the Finance Department is authorized to make the necessary budgetary and accounting entries based upon the grant to affect the intent of this resolution.

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**SENECA COUNTY BOARD OF SUPERVISORS TO ADOPT COUNTY EQUALIZATION RATES
FOR 2024 COUNTY TAX APPORTIONMENT PRIOR TO NOVEMBER 15TH OF 2023.**

WHEREAS, Certified Equalization Rates for the Final 2023 Assessment Rolls have been received from the NYS Board of Real Property Tax Services for 2024 County taxation; and

WHEREAS, the Equalization Rates are as follows;

Covert	75.00	Romulus	49.00
Fayette	72.00	Seneca Falls	100.00
Junius	87.00	Tyre	83.00
Lodi	9.00	Varick	53.00
Ovid	49.00	Waterloo	71.00

; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors does hereby adopt the above County Equalization Rates supplied by the New York State Board of Real Property Tax Services for 2024 County Tax apportionment in accordance with Section 840 of the Real Property Tax Law.

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BOARD OF SUPERVISORS AUTHORIZES ACCEPTANCE OF \$240,736 IN CONTRACT FUNDS FROM SENECA FALLS CENTRAL SCHOOL DISTRICT, WATERLOO CENTRAL SCHOOL DISTRICT, SOUTH SENECA CENTRAL SCHOOL DISTRICT AND ROMULUS CENTRAL SCHOOL DISTRICT TO SUPPORT SCHOOL BASED SUBSTANCE ABUSE PREVENTION AND SCHOOL BASED CLINIC SERVICES FOR SCHOOL YEAR 2023/2024

WHEREAS, the Seneca County Board of Supervisors authorizes and directs the County Manager to sign all documents necessary to accept the following in contract funding in support of School Based Substance Abuse Prevention and School Based Clinic Services for school year 2023/2024:

Seneca Falls Central School District (Prevention)	\$49,500.00
Waterloo Central School District (Prevention)	\$49,500.00
South Seneca Central School District (Prevention)	\$26,475.00
South Seneca Central School District (Clinical)	\$49,534.00
Romulus Central School District (Prevention)	\$26,475.00
Romulus Central School District (Clinical)	\$39,252.00

WHEREAS, this funding requires no match from Seneca County; and

WHEREAS, under this program, the County will be reimbursed quarterly for salary expenses associated with staffing necessary for delivery of School Based Prevention and School Based Clinic Services ; and

WHEREAS, it is necessary for the County Manager to sign the contracts to receive the funding; and

WHEREAS, the Mental Health Services Committee reviewed and approved this resolution at its July 25, 2023 meeting; and

WHEREAS, the Seneca County Board reviewed and approved this resolution at its August 8, 2023 meeting; now, therefore be it

RESOLVED, that the County Manager is hereby authorized and directed to sign all necessary documents to accept contract funding from The South Seneca Central School District, The Seneca Falls

Central School District, The Waterloo Central School District and The Romulus Central School District to support School Based Substance Abuse Prevention and School Based Clinic Services in school year 2023/2024, and therefore be it

RESOLVED, that the Seneca County Board of Supervisors authorizes and directs the Finance Department to make the necessary budgetary and accounting entries to affect the intent of this resolution.

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**TUESDAY, JULY 25, 2023
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SUPERVISORS APPROVE GLOVE HOUSE SERVICES CONTRACT AMENDMENT

WHEREAS, the Mental Health Department enters into a service contract each year with Glove House for provision of Respite Services, Care Management (service dollars), Non-Medicaid Care Management and Home Based Crisis Intervention Services in the amount of \$164,283, supported 100% by state aid funding through the New York State Office of Mental Health; and

WHEREAS, New York State Office of Mental Health has increased funding for Home Based Crisis Intervention Services to decrease caseloads, enhance services and expand access; and

WHEREAS, Glove House has experience in Seneca County successfully providing Home Based Crisis Intervention Services; and

WHEREAS, additional pass-through dollars will support an increase of \$398,396 to Glove House's existing contract allowing them to hire additional staff, including clinicians, interventionists and prescribers to meet new Home Based Crisis Intervention regulations including decreased caseloads; and

WHEREAS, the Health and Human Services Committee approved this resolution on July 25, 2023; now, therefore be it

RESOLVED, that the County Manager is authorized and directed to sign the contract amendment for Glove House in the amount of \$398,396 to support the expansion and enhancement of Home Based Crisis Intervention Services in Seneca County; now also be it

RESOLVED, that the Seneca County Board of Supervisors does hereby authorize and direct the Finance Department to pay Glove House, as contracted, when duly appropriate and to amend the 2023 Seneca County budget as follows:

104300-43000	Mental Health State Aid	Increase	Revenue	\$398,396
104300-54700	Contractual	Increase	Expenditures	\$398,396

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**BOARD OF SUPERVISORS APPROVE APPOINTMENT OF
FINGER LAKES WORKFORCE INVESTMENT BOARD MEMBER**

WHEREAS, the Seneca County Board of Supervisors has authorized the creation of the Finger Lakes Workforce Investment Board for the counties of Ontario, Wayne, Seneca and Yates in compliance with the Workforce Innovation and Opportunity Act (WIOA) of 2014; and

WHEREAS, the appointment of the Partner/Public Sector Workforce Investment Board Members must be endorsed by the four counties of Ontario, Wayne, Seneca and Yates; and

WHEREAS, per the NYS WIOA requirements, the Seneca County Board of Supervisors must endorse the following Business/Private Sector representative: Gabrielle M. W. Simmons, Wadhams Enterprises to be appointed to fill an open vacancy for a three year term beginning July 1, 2023 - June 30, 2026; and

WHEREAS, this appointment has been reviewed and approved by the Health and Human Services Standing Committee on July 25, 2023; now therefore be it

RESOLVED, that the Seneca County Board of Supervisors does hereby appoint the individual listed above to the Finger Lakes Workforce Investment Board; and be it further

RESOLVED, that the Clerk to the Board of Supervisors send a certified copy of this resolution to the Finger Lakes Workforce Investment Board and to the Clerks of the Boards of Ontario, Wayne and Yates Counties.

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**SENECA COUNTY DIVISION OF HUMAN SERVICES TO
TRANSFER OWNERSHIP OF DODGE CARAVAN TO TOWN OF OVID.**

WHEREAS, Seneca County Division of Human Services has a surplus of vehicles that have no use for the Department; and

WHEREAS, the following vehicle is declared surplus by the Commissioner of Human Services Vehicle #16, 2016 Dodge Caravan Vin #: 2C4RDGBG9GR237441, with 52000 miles and a current value of approximately \$4,800.00 and;

WHEREAS, the Town of Ovid is in need of a vehicle for town operations; and

WHEREAS, the Board of Supervisors approves the transfer of title, registration and all other expenses for the vehicle to the Town of Ovid 2136 Brown Street PO Box 452 OVID, NY 14521; and

WHEREAS, the Health and Human Services Standing Committee reviewed and approved this resolution at their July 25, 2023 meeting; now, therefore be it

RESOLVED, that the Board of Supervisors declares vehicle as surplus and authorizes transfer of vehicle to the TOWN OF OVID 2136 Brown Street PO Box 452 OVID, NY 14521., and be it further

RESOLVED, Risk Management Officer and County Manager are authorized and directed to make the necessary transfers and entries to affect the intent of this resolution; and be it further

RESOLVED, that the Director of Finance is authorized to make any necessary accounting and budget entries consistent with the intent of this Resolution.

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**SENECA COUNTY DIVISION OF HUMAN SERVICES TO ENTER INTO AN AGREEMENT
WITH SAFE HARBORS OF THE FINGER LAKES, INC FOR
TANF AND NON-RESIDENTIAL DOMESTIC VIOLENCE SERVICES**

WHEREAS, the enacted budget for State Fiscal Year (SFY) 2023-2024 through the NYS Office of Children and Family Services (OCFS) allocated funds for non-residential DV services;

WHEREAS, a sum of \$50,000 has been allocated for traditional domestic violence services and another \$25,000 has been recommended to use to provide enhanced or expanded core and/or optional non-residential DV services to families with children and whose income is at or below 200% of the poverty level;

WHEREAS, the Division of Human Services wishes to partner with Safe Harbors of the Finger Lakes, Inc. to assist in the following non-residential domestic violence services:

- Information and Referral
- Advocacy
- Counseling
- Community education/outreach
- Translation services
- Transportation
- Confidential Services
- Referral to Residential Facilities
- Liaison to Seneca County DHS Services and Supports
- Rental Assistance to include Security Deposit
- Moving Expenses, Storage unit rent
- Transportation Assistance - Car Repairs, license fees, registration, insurance, Gas Cards, Bus passes
- Clothing, Bedding Supplies, hygiene products
- Phone cards
- Access to Child Care

WHEREAS, this agreement has been reviewed and approved by the Health & Human Services Committee on July 25, 2023; now, therefore be it

RESOLVED, the Board of Supervisors authorizes the approval of the agreement with Safe Harbors of the Finger Lakes, Inc. and the County Manager would be authorized and directed to sign the agreement with Safe Harbors of the Finger Lakes, Inc; and be it further,

RESOLVED, that the Director of Finance is authorized to amend the 2023 budget as follows:

106070 54700 POS43 Mental Health DV Services Increase Expenditure \$25,000
106070 54700 POS09 DV CAP-Nonresidential Decrease Expenditures \$25,000; and be it further

RESOLVED, That the Department of Finance be authorized to make the necessary budgetary and accounting entries to affect the intent of this resolution.

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**BOARD OF SUPERVISORS AUTHORIZE SNOW AND ICE
SHARED SERVICES AGREEMENT WITH TOWN OF FAYETTE**

WHEREAS, Seneca County and the Town of Fayette have successfully entered into Snow and Ice Control Service Agreements in the past several years; and

WHEREAS, these agreements have been cost effective and beneficial to the parties and therefore the parties seek to enter into a new agreement for the 2023-2024 snow season; and

WHEREAS, the term of said Agreement is for a period of one year that shall commence on October 1, 2023 and shall expire on September 30, 2024, unless sooner terminated; and

WHEREAS, the term of the Agreement of materials or equipment shall be a minimum of one hundred thirty thousand dollars (\$130,000) but shall not exceed one hundred forty-two thousand dollars (\$142,000); and

WHEREAS, funding is anticipated in the 2024 tentative budget under account 405110-54380-SHPLW; and

WHEREAS, the Public Works Standing Committee reviewed and approved this resolution on July 25, 2023; now, therefore be it

RESOLVED, that the Board of Supervisors authorizes and directs the County Manager to sign the Snow and Ice Shared Services Agreement with the Town of Fayette.

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**SENECA COUNTY BOARD OF SUPERVISORS DECLARATION OF
SURPLUS VEHICLES AND AUTHORIZE AUCTION OF THE SAME.**

WHEREAS, the Seneca County Highway Department has compiled a list of a surplus vehicle; and

WHEREAS, the item belonging to Seneca County consist of (1) vehicle ready for auction through Auction International; and

WHEREAS, the following items are described below:

- 2006 International 7600 Dump Truck-1HTWXAHT66J246812

WHEREAS, this Resolution was reviewed and approved by the Public Works Standing committee on July 25, 2023; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors does hereby approve the above mentioned items for auction; and be it further

RESOLVED, that the County Manager and the Highway Superintendent are authorized to contract with Auctions International to conduct said sale in the best interests of Seneca County and in accordance with all applicable statues and regulations; and be it further

RESOLVED, that the Director of Finance is authorized to make any necessary accounting and budget entries consistent with the intent of this Resolution.

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**BOARD OF SUPERVISORS AUTHORIZE NEW 3 YEAR RECYCLING CONTRACT WITH
J. E. GIBSON, INC DBA AS CARDINAL DISPOSAL**

WHEREAS, the current recycling contract with Cardinal Disposal expires on December 31, 2023;
and

WHEREAS, the Seneca County Board of Supervisors authorized the Seneca County Manager to solicit proposals from interested bidders to continue the curbside recycling program in Seneca County;
and

WHEREAS, J .E. Gibson, Inc DBA as Cardinal Disposal, 635 Shannon Corners Road (PO Box 175), Dundee, New York 14837 submitted the lowest responsible bid at the bid opening on July 10, 2023 at 10:00 a.m., of \$1,799,964.00 over the next three years (\$ 599,988.00 per year); and

WHEREAS, the 2023 recycle contract will decrease by \$24,001.00 due to competitive bidding;
and

WHEREAS, recycling acts as a self-sustaining account, where the revenue is generated through per-unit special district fees. With these fees and approximately an additional \$7,000.00 coming out of Recycling reserves for the next three (3) years, there is enough funding not to raise the Recycling per unit fee of \$37.50 at this time; and

WHEREAS, this Resolution was recommended for approval by the Public Works Committee at its July 25, 2023 Meeting; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors authorizes and directs the Chairman of the Board to enter into a contract on behalf of the County with J. E. Gibson, Inc DBA Cardinal Disposal to continue the pickup of recyclable materials for the next three years with two optional one-year extensions.

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CONTRACT WITH UNIFIED COURT SYSTEM FOR COURT CLEANING AND MINOR REPAIRS

WHEREAS, Seneca County has received notification of the establishment of a new five year contract between the Unified Court System(UCS) and the County of Seneca for the interior cleaning of, as well as minor and emergency repairs to, and preventative building and property maintenance services for, court facilities; and

WHEREAS, the contract period shall be retroactive to April 1, 2023 through March 31, 2028; and

WHEREAS, Seneca County has an annual agreement with UCS for Court cleaning and minor repairs of the Courthouse located at 48 West Williams Street, Waterloo, New York; and

WHEREAS, the agreement is required to receive reimbursements from UCS; and

WHEREAS, the first year of the agreement will allow for a maximum reimbursement of \$237,743 from UCS for the State fiscal year 2023-2024; and

WHEREAS, the Public Works Committee approved this resolution at its meeting on July 25, 2023; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors does hereby authorize and direct the County Manager to sign the agreement between the Unified Court System and the County of Seneca for Court Cleaning and Minor Repairs at the Seneca County Courthouse located at 48 West Williams Street, Waterloo, NY 13165.

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**BOARD OF SUPERVISORS SUPPORT AMENDMENT TO AGREEMENT WITH NEW YORK STATE
FOR THE NEW YORK STATE VETERANS CEMETERY – FINGER LAKES AND AUTHORIZES BID SOLICITATION**

WHEREAS, Pursuant to Resolution No. 344-22 Seneca County has entered into an Agreement with New York State to operate and maintain the New York State Veterans Cemetery – Finger Lakes; and

WHEREAS, New York State seeks the assistance of Seneca County to assist with bidding and construction management services related to the next phase of construction at the cemetery; and

WHEREAS, the next phase of construction will involve a maintenance building, columbarium structures and related site improvements; and

WHEREAS, all costs associated with bidding and construction will be the responsibility of New York State; and

WHEREAS, said services will require an amendment to the existing Agreement; and

WHEREAS, this Resolution has been reviewed and approved by the Public Works Committee at its Meeting on July 25, 2023; now therefore be it

RESOLVED, that the Board of Supervisors authorizes an amendment to its existing Agreement with New York State to provide bidding and construction management support for the next phase of construction; and be it further

RESOLVED, that the Chairman of the Board of Supervisors is authorized to sign and execute an Agreement Amendment consistent with the intent of this Resolution; and be it further

RESOLVED, that the Seneca County Manager is authorized to solicit bids on behalf of New York State for the next phase of construction at the New York State Veterans Cemetery – Finger Lakes.

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BOARD OF SUPERVISORS ADOPT THE 2024 WORKERS COMPENSATION BUDGET

WHEREAS, the Human Resources & Government Operations Committee approved the 2024 Workers' Compensation Budget on July 25, 2023; and

WHEREAS, the Workers' Compensation Budget must be filed with the Board of Supervisors by August 15th of each year per Article 5, Section 67 of the New York State Worker's Compensation Law; now therefore be it

RESOLVED, that the Seneca County Board of Supervisors does hereby adopt the Seneca County Workers' Compensation Budget for the year 2024 as follows:

601710 ADMINISTRATION

.51100	Personnel Service Administrator	\$35,834.00
.51110	Employee Benefits Assistant	\$14,171.00
.51200	Legal Services Director	\$ -0-
.51400	Severance	\$ -0-
.52200	Office Equipment	\$500.00
.52300	Computer Equipment	\$1,000.00
.54000	Contractual (NCA Comp)	\$45,000.00
.54200	Supplies	\$500.00
.54230	Telephone/Internet	\$ -0-
.54240	Postage	\$300.00
.54260	Books and Periodicals	\$100.00
.54270	Membership and Dues	\$200.00
.54280	State Assessment – Misc	\$130,000.00
.54440	Mileage	\$100.00
.54450	Hotels and Meals	\$200.00
.54560	Excess Insurance	\$222,000.00
.54700	Investigation	\$12,000.00
.54701	Training	\$200.00
.54702	Legal Services	\$40,000.00
.54703	Rehabilitation Services	\$ -0-
.58100	Retirement	\$6,000.60
.58300	Social Security	\$3,100.31
.58400	WC	\$650.07
.58600	Health Insurance	\$8,000.00
.58700	Medicare	\$725.07

TOTAL ADMINISTRATION \$ 521,581.05

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**TENATIVE AGENDA
SENECA COUNTY
BOARD OF SUPERVISORS
COMMITTEE MEETINGS**

**TUESDAY, JULY 25, 2023
BEGINNING AT 5:30 P.M.**

601720 NON-ADMINISTRATION

.54100	Indemnification/Benefits & Awards	\$850,000.00
.54110	Long Term Indemnity Liabilities (Rent)	\$100,000.00
.54200	Medical (Off. Supp.)	\$315,000.00
.54210	Long Term Medical Liabilities	\$102,000.00
.54220	Independent Medical Examinations	\$ -0-
.54400	Mileage/Claimants	\$5,500.00
.54700	Reserve	\$70,000.00
TOTAL NON-ADMINISTRATION		\$1,442,500.00
GRAND TOTAL		\$1,963,081.05

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**TENATIVE AGENDA
SENECA COUNTY
BOARD OF SUPERVISORS
COMMITTEE MEETINGS**

**TUESDAY, JULY 25, 2023
BEGINNING AT 5:30 P.M.**

**BOARD OF SUPERVISORS AUTHORIZES AMENDMENTS TO
2023 SENECA COUNTY BUDGET**

WHEREAS, amendments to the 2023 Seneca County Budget are necessary and appropriate; and

WHEREAS, funding is available in the object codes identified herein; and

WHEREAS, these amendments have been reviewed and approved by the Ways and Means Committee at its meeting on July 25, 2023; now, therefore be it

RESOLVED, that the Board of Supervisors authorizes the following amendments to the 2023 Seneca County Budget:

Line Item	Description	Increase/(Decrease)	Revenue/Expenditure	\$
Note 1: ATI Budget adjustment				
10 3882	ATI Reserve	Decrease	Reserve Fund Balance	\$1,711
103155 54700	ATI Expense	Increase	Expenditure	\$1,711

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**TENATIVE AGENDA
SENECA COUNTY
BOARD OF SUPERVISORS
COMMITTEE MEETINGS**

**TUESDAY, JULY 25, 2023
BEGINNING AT 5:30 P.M.**

**SUPERVISORS AUTHORIZE SUBMISSION OF CONSOLIDATED FUNDING
APPLICATIONS (CFA) FOR THE 2023 FUNDING CYCLE**

WHEREAS, New York State has committed funding for 2023 to support economic development, infrastructure and related activities; and

WHEREAS, grant allocations are made through the State's Ten (10) Regional Economic Development Councils; and

WHEREAS, Seneca County is a member of the Finger Lakes Regional Economic Development Council; and

WHEREAS, Seneca County has established priorities related to development and infrastructure needs and objectives; and

WHEREAS, the following CFA submissions are appropriate and consistent with Seneca County's priorities: Papa Bear Cupola Restoration \$243,750; and

WHEREAS, the Board of Supervisors recognizes that a local match requirement exists for the CFA application and supports the following local match:

- Papa Bear Cupola Restoration \$106,250 (25%); and

WHEREAS, a Determination of Environmental Impact under the New York State Environmental Quality Review Act is required; and

WHEREAS, this Resolution was approved by the Public Works Standing Committee on July 25, 2023; now, therefore be it

RESOLVED, that Seneca County Board of Supervisors authorizes and directs the County Manager to submit an application to New York State for CFA funding to support development activities in Seneca County; and, be it further

RESOLVED, that the submission of this application will not have an adverse environmental impact.

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**TENATIVE AGENDA
SENECA COUNTY
BOARD OF SUPERVISORS
COMMITTEE MEETINGS**

**TUESDAY, JULY 25, 2023
BEGINNING AT 5:30 P.M.**

**SUPERVISORS APPROVE THE CREATION AND FILLING OF
ONE (1) FULL-TIME STAFF RESOURCES ASSISTANT II IN THE VETERAN'S DEPARTMENT**

WHEREAS, the Veterans Services Department holds accreditation through the NYS Department of Veteran Services and the current Staff Resources Assistant employee in the department has completed critical components as aided in the accreditation requirements; and

WHEREAS, the Veterans Director would like to promote this individual by creating and filling one (1) full-time Staff Resources Assistant II position and abolish the current full-time Staff Resources Assistant I position (#709300004) in order to allocate those funds to the new position; and

WHEREAS, the County Manager has reviewed the 2023 budget and there is sufficient funding in the 106510-51100 full-time salaries account code to cover the costs; and

WHEREAS, this position has been reviewed and approved by the Vacancy Committee and the Human Resources & Government Operations Committee on July 25, 2023; now, therefore be it

RESOLVED, that the Board of Supervisors approve the creation and filling of one (1) full-time Staff Resources Assistant II position at CSEA Grade 5, Step 5 (\$24.731 – promotional); be it further

RESOLVED, that the Board of Supervisors abolishes one (1) full-time Staff Resources Assistant I position (#709300004) in the Veterans Department.

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