

**SENECA COUNTY
BOARD OF SUPERVISORS**

Special Board Meeting
November 22, 2022

Call to Order

Chairman Hayssen called the meeting to order at 5:30 p.m.

Roll Call of Members by the Clerk

Thirteen members of the Board of Supervisors answered roll call. Sprvr. Don Trout was not present.

Pledge of Allegiance and Moment of Silence

Public Hearing

Proposed Local Law “G” OF THE YEAR 2022, “A Local Law to Establish the Voting Power of Each Member of the Board of Supervisors of Seneca County” to read substantially in the following form: Section 1. In all voting by the Seneca County Board of Supervisors the following weights shall apply to the vote of the members representing the following Towns: Covert (50); Fayette (85); Junius (32); Lodi (35); Ovid (54); Romulus (50); Seneca Falls (70); Seneca Falls (70); Seneca falls (70); Tyre (24); Varick (39); Waterloo (57); Waterloo (57); Waterloo (57): Total: 750. Section 2. Local Law No. 2 of 2012 is hereby repealed. Section 3. Effective date: This local law shall become effective in accordance with the New York State General Municipal and Home Rule Laws. Said hearing shall take place on Tuesday, November 22, 2022, at 5:30 p.m., prior at the Seneca County Office Building, 1 DiPronio Drive, Waterloo, NY.

Sprvr. Borst moved the floor open to received comments on proposed Local Law G – 2022. No comments, written or oral were received. The public hearing was closed

RESOLUTIONS & MOTIONS

A RESOLUTION TO ADOPT LOCAL LAW G OF 2022, ENTITLED “A LOCAL LAW TO ESTABLISH THE VOTING POWER OF EACH MEMBER OF THE BOARD OF SUPERVISORS OF SENECA COUNTY” AND PROVIDING FOR PUBLIC HEARING

RESOLUTION NO. 302-22, motion by Sprvr. Jeffrey Trout, second by Sprvr. Partee and adopted.

WHEREAS, a resolution was duly adopted by the Board of Supervisors of the County of Seneca directing a public hearing to be held by said County to hear all interested parties on a proposed Local Law entitled “A Local Law to Establish the Voting Power of each Member of the Board of Supervisors of Seneca County”; and

WHEREAS, said public hearing was duly held on November 22, 2022 at 5:30 p.m., at 1 DiPronio Dr., Waterloo, NY, and all parties in attendance were permitted an opportunity to speak on behalf of or in opposition to said proposed Local Law, or any part thereof; and

WHEREAS, the Board of Supervisors of the County of Seneca, after due deliberation, finds it in

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the best interests of the County of Seneca to adopt said Local Law; now, therefore, be it

RESOLVED, that Local Law G of 2022 entitled, "A Local Law to Establish the Voting Power of each Member of the Board of Supervisors of Seneca County", be and the same is hereby enacted by the Board of Supervisors of Seneca County, New York to read in substantially the following form:

Section 1. In all voting by the Seneca County Board of Supervisors the following weights shall apply to the vote of the members representing the following Towns:

Covert	50	Seneca Falls	70	
Fayette	85	Seneca Falls	70	
Junius	32	Tyre	24	
Lodi	35	Varick	39	
Ovid	54	Waterloo	57	
Romulus	50	Waterloo	57	
Seneca Falls	70	Waterloo	57	Total: 750

Section 2. Local Law No. 2 of 2012 is hereby repealed.

Section 3. Local Law "G" of 2022 shall not take effect until at least 45 days after its adoption in accordance with County Law Section 201 and Municipal Home Rule Law Section 24. (Permissive Referendum) and upon its filing in the Office of the Secretary of State pursuant to section 27 of the Municipal Home Rule Law.

Section 4. Effective date: This local law shall become effective in accordance with the New York State General Municipal and Home Rule Laws.

**A RESOLUTION INTRODUCING LOCAL LAW "H" OF THE YEAR 2022 SETTING
SALARIES FOR CURRENT ELECTED OFFICIALS, COUNTY PUBLIC OFFICERS, AND
PREVIOUSLY DESIGNATED SENIOR COUNTY PERSONNEL FOR THE YEAR 2023 AND
ADOPT SENECA COUNTY 2023 MANAGEMENT SALARY SCHEDULE**

RESOLUTION NO. 303-22, motion by Sprvr. Ferrara, second by Sprvr. Hayes and adopted.

WHEREAS, the Board of Supervisors wishes to adjust salary compensation for Elected Officials, County Officers, and Designated Senior County Personnel for 2023 and thereafter; and

WHEREAS, the Board of Supervisors further wishes to adjust the compensation for Elected Coroners in 2023 and thereafter; and

WHEREAS, the Seneca County 2023 Management Salary Schedule, which provides for 3% increase to all grades and steps for the positions established therein serves to address both time in position and performance-based increases in salary for Seneca County Elected Positions, County Officers, and Designated Senior County Personnel; and

WHEREAS, County Law Section 201 states that any increase in compensation of any Elected Officials, County Public Officers, and previously Designated Senior County Personnel, elected or

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appointed for a fixed term, during their term be made only by Local Law, and that such Local Law is subject to the permissive referendum provisions of Section 24 of the Municipal Home Rule Law; and

WHEREAS, County Law Section 201 further provides that a schedule of positions providing grade and step increases to address increases in pay for longevity and performance-based increments may also be adopted by Local Law for future use; and

WHEREAS, this Resolution was reviewed and approved by the Personnel Committee on November 22, 2022; now therefore be it

RESOLVED, that Local Law “H” of the year 2022 and related 2023 Management Salary Schedule be, and hereby is, introduced in the form hereto annexed, pursuant to the Municipal Home Rule Law; and be it further

RESOLVED, that a Public Hearing shall be held upon said proposed Local Law on Tuesday December 13, 2022, at 6:00 p.m., prior to the Meeting of the Seneca County Board of Supervisors at 1 DiPronio Drive, Waterloo, New York, 13165; and be it further

RESOLVED that the Clerk of the Board of Supervisors is directed to post and publish notice of said Public Hearing no later than five (5) days prior to said hearing.

TEXT OF LOCAL LAW

SENECA COUNTY LOCAL LAW “H” OF THE YEAR 2022, SETTING SALARIES FOR CURRENT ELECTED OFFICIALS, COUNTY PUBLIC OFFICERS AND PREVIOUSLY DESIGNATED SENIOR COUNTY PERSONNEL FOR THE YEAR 2023 AND ADOPT SENECA COUNTY 2023 MANAGEMENT SALARY SCHEDULE.

1. Effective 45 days following adoption and applicable to the first payroll period after January 1, 2023, and thereafter, the salaries for the Elected Officials, County Officers and Designated Senior County Personnel shall be increased as shown below.
2. The following Elected Officials, County Public Officers, and Designated Senior County Personnel are subject to the provisions hereof and at the salary set forth:

POSITION: NEW SALARY OR COMPENSATION

(Elected Officials)

Chair, County Board of Supervisors	\$18,573
Member, County Board of Supervisors	\$14,637
County Sheriff	\$108,665
County Clerk	\$81,079
County Treasurer	\$42,270
County Coroner	\$400 Per Case

(County Officers)

Clerk to the Board	\$70,370
County Attorney	\$126,294

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County Historian	\$18,633
(Designated Senior County Personnel)	
County Manager	\$129,247
Public Defender	\$93,374
Commissioner of Human Services	\$104,643
Director, Emergency Management	\$93,464
Director, Finance	\$103,902
Director, Public Health	\$98,460
Director, Real Property Tax Service	\$76,020
Personnel Officer	\$98,460
Election Commissioner/Democrat	\$76,645
Election Commissioner/Republican	\$76,645

3. Upon its effective date, and otherwise applicable to the 1st payroll period after January 1, 2023, the Seneca County 2023 Management Salary Schedule, as attached hereto, shall apply to all positions identified therein and shall continue in effect unless or until the same is amended modified or otherwise repealed and replaced.
4. Upon the effective date of this Local Law, and any provisions of Local Law 4 of 2022, inconsistent with those set forth above, shall be null and void.
5. Local Law "H" of 2022 shall not be effective until 45 days after its adoption, but applicable to the 1st pay period after January 1, 2023, in accordance with County Law Section 201 and Municipal Home Rule Law Section 24 (Permissive Referendum) and upon its filing in the Office of the Secretary of State pursuant to Section 27 of the Municipal Home Rule Law.

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RESOLUTION NO. 303-22 (1 of 2 charts)

Grade	Hire	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15
1	\$ 38,286	\$ 39,022	\$ 39,758	\$ 40,491	\$ 41,227	\$ 41,963	\$ 42,770	\$ 43,579	\$ 45,220	\$ 45,194	\$ 46,006	\$ 46,812	\$ 47,621	\$ 48,431	\$ 49,239	\$ 50,048
2	\$ 43,066	\$ 43,896	\$ 44,725	\$ 45,554	\$ 46,387	\$ 47,216	\$ 48,131	\$ 49,044	\$ 49,958	\$ 50,873	\$ 51,784	\$ 52,701	\$ 53,615	\$ 54,527	\$ 55,441	\$ 56,354
Conf. Sec. to Commissioner of Hum. Serv.																
Conf. Sec. to Commissioner of Pub. Works																
Conf. Sec. to the County Attorney																
Conf. Sec. to the District Attorney																
Human Resources Assistant																
3	\$ 48,464	\$ 49,402	\$ 50,342	\$ 51,280	\$ 52,217	\$ 53,156	\$ 54,189	\$ 55,221	\$ 56,254	\$ 57,286	\$ 58,320	\$ 59,350	\$ 60,385	\$ 61,416	\$ 62,448	\$ 63,480
Conf. Sec. to the County Manager																
Deputy Director of Veterans Service Agency																
Conf. Sec. to the Personnel Officer																
Personnel Technician Trainee																
4	\$ 54,564	\$ 55,625	\$ 56,686	\$ 57,746	\$ 58,807	\$ 59,870	\$ 61,035	\$ 62,200	\$ 63,367	\$ 64,533	\$ 65,700	\$ 66,868	\$ 68,034	\$ 69,201	\$ 70,370	\$ 71,534
Clerk to Board of Supervisors																
Director of Weights & Measures																
Election Commissioner (Dem)																
Election Commissioner (Rep)																
Employee Benefits Assistant																
Payroll System Technician																
Personnel Technician																
Project Director																
Public Safety Systems Administrator																
Staff Development Coordinator																
5	\$ 61,457	\$ 62,658	\$ 63,856	\$ 65,054	\$ 66,252	\$ 67,452	\$ 68,771	\$ 70,089	\$ 71,405	\$ 72,722	\$ 74,043	\$ 75,360	\$ 76,677	\$ 77,997	\$ 79,316	\$ 80,634
911 Operations Manager																
Airport Manager																
Coordinator of Child Support Enforcement (BOS# 225-21)																
County Clerk																
Deputy Director of Emergency Management																
Deputy Director Workforce Development																
Director of Preventative Health Services																
Director of Veterans Service Agency (BOS# 19-21)																
Grant Management Specialist																
GIS Mapping Technician																
Head Jail Nurse																
Network Administrator																
System Administrator																

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RESOLUTION NO. 303-22 (2 of 2 charts)

Grade	Hire	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15
6	\$ 69,246	\$ 70,603	\$ 71,957	\$ 73,312	\$ 74,665	\$ 76,020	\$ 77,509	\$ 78,999	\$ 80,488	\$ 81,980	\$ 83,468	\$ 84,959	\$ 86,448	\$ 87,937	\$ 89,427	\$ 90,917
Chief Deputy Sheriff																
Deputy Director of Public Health																
Director of Environmental Services																
Director of Office for the Aging																
Director of Real Property Tax Services I (BOS#104-22)																
Fiscal Services Manager																
Jail Administrator																
Risk Manager																
Superintendent of Facilities																
7	\$ 76,020	\$ 77,509	\$ 78,999	\$ 80,488	\$ 81,980	\$ 83,469	\$ 85,108	\$ 86,748	\$ 88,384	\$ 90,022	\$ 91,662	\$ 93,300	\$ 94,939	\$ 96,578	\$ 98,219	\$ 99,855
County Highway Superintendent																
Deputy Director of Economic Dev & Plan																
Director of Code Enforcement																
Director of Services																
Dir of Workforce Dev & Youth Bureau																
Probation Director II																
Program Director of Clinical Services																
Prog Dir of Crisis Response & Telehealth (Res 261-21)																
Second Assistant County Attorney																
Second Assistant District Attorney																
Undersheriff																
8	\$ 83,469	\$ 85,561	\$ 86,748	\$ 88,384	\$ 90,022	\$ 91,662	\$ 93,464	\$ 94,850	\$ 96,652	\$ 98,460	\$ 100,260	\$ 102,066	\$ 103,902	\$ 105,669	\$ 107,466	\$ 109,292
Assistant County Attorney																
Assistant Public Defender																
Deputy Comm of Human Services																
Director of Emergency Management (BOS# 226-21)																
Director of Finance																
Director of Information Technology																
Dir of Planning & Community Development																
Personnel Officer																
Prevention & Treatment Program Director																
Public Health Director																
Sheriff																
9	\$ 91,662	\$ 93,464	\$ 95,271	\$ 97,071	\$ 98,838	\$ 100,675	\$ 102,660	\$ 104,643	\$ 106,624	\$ 108,607	\$ 110,589	\$ 112,573	\$ 114,555	\$ 115,478	\$ 118,522	\$ 120,503
Commissioner of Human Services																
Comm of Public Works Division																
Dir of Community Men Hlth Services																
First Assistant District Attorney																
10	\$ 100,675	\$ 102,660	\$ 104,643	\$ 106,624	\$ 108,607	\$ 110,589	\$ 112,772	\$ 114,951	\$ 117,134	\$ 119,314	\$ 123,674	\$ 125,856	\$ 126,465	\$ 128,578	\$ 130,726	\$ 132,908
County Manager																
11	\$ 110,589	\$ 112,772	\$ 114,951	\$ 117,134	\$ 119,314	\$ 121,493	\$ 123,893	\$ 126,294	\$ 128,693	\$ 131,094	\$ 133,489	\$ 135,891	\$ 138,289	\$ 140,690	\$ 143,091	\$ 145,488
County Attorney																

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SUPERVISORS APPROVE 2023 SALARY INCREASE FOR MANAGERIAL AND NON-BARGAINING UNIT PERSONNEL, EFFECTIVE JANUARY 1, 2023

RESOLUTION NO. 304-22, motion by Sprvr. Ferrara, second by Sprvr. Hayes and adopted

WHEREAS, managerial and non-bargaining unit personnel received a pay increase by action of this Board on September 13, 2022, to support employee retention and recruitment in its workforce, and maintain compensation parity with bargaining unit employees; and

WHEREAS, these same managerial and non-bargaining unit personnel are deserving of a salary increase in line with the collective bargaining agreements entered into by the County in 2022; and

WHEREAS, the Seneca County Board of Supervisors supports a 3% increase for said employees; and

WHEREAS, the adoption of the attached 2023 Management Salary Schedule which shall be effective the first full pay period after January 1, 2023, will provide for such increase for the managerial and non-bargaining unit personnel, but not Elected Officials, County Officers, and Designated Senior County Personnel attached to this resolution; and

WHEREAS, funding will be provided for said increases in the 2023 Seneca County budget or by subsequent adjustments; and

WHEREAS, this Resolution was reviewed and approved by the Personnel Committee on November 22, 2023.; now therefore be it

RESOLVED, that the Seneca County Board of Supervisors approves a 3% salary increase, to be effective with the first payroll period after January 1, 2023, as set forth in the attached 2023 Management Salary Schedule for managerial and non-bargaining unit personnel and whose positions are not included the attached list of Elected Officials, County Officers, and Designated Senior County Personnel; and be it further

RESOLVED, that the County Manager is authorized and directed to identify available funds in the 2023 Seneca County Budget to provide for said increase as may be required.

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RESOLUTION NO. 304-22 (1 of 2 charts)

Grade	Hire	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15
1	\$ 38,286	\$ 39,022	\$ 39,758	\$ 40,491	\$ 41,227	\$ 41,963	\$ 42,770	\$ 43,579	\$ 45,220	\$ 45,194	\$ 46,006	\$ 46,812	\$ 47,621	\$ 48,431	\$ 49,239	\$ 50,048
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Conf. Sec. to Commissioner of Hum. Serv.																
Conf. Sec. to Commissioner of Pub. Works																
Conf. Sec. to the County Attorney																
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Human Resources Assistant																
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Conf. Sec. to the County Manager																
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Clerk to Board of Supervisors																
Director of Weights & Measures																
Election Commissioner (Dem)																
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911 Operations Manager																
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Coordinator of Child Support Enforcement (BOS# 225-21)																
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Grant Management Specialist																
GIS Mapping Technician																
Head Jail Nurse																
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RESOLUTION NO. 304-22 (2 of 2 charts)

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County Manager																
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County Attorney																

POSITIONS NOT EFFECTED BY THIS RESOLUTION:

(Elected Officials)	(County Officers)	(Designated Senior County Personnel)	
Chair, County Board of Supervisors	Clerk to the Board of Supervisors	County Manager	Director, Real Property Tax Service
Member, County Board of Supervisors	County Attorney	Commissioner of Human Services	Election Commissioner/Democrat
County Sheriff	County Historian	Director, Emergency Management	Election Commissioner/Republican
County Clerk		Director, Finance	Personnel Officer
County Coroner		Director, Public Health	Public Defender
County Treasurer			

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PROPOSED SEWER DISTRICT NO. 4 MAP, PLAN AND REPORT

RESOLUTION BY SENECA COUNTY BOARD OF SUPERVISORS (as amended)

RESOLUTION NO. 305-22, motion by Sprvr. Partee, second by Sprvr. Barnhart and adopted.

WHEREAS, Seneca County is progressing the creation of the Route 414 Seneca County Sanitary Sewer District, to be known as Seneca County Sewer District No. 4; and

WHEREAS, the County retained the services of Hunt Engineers to prepare a Map, Plan and Report in accordance with Article 5-A of NYS County Law to evaluate alternatives and costs for establishing the District; and

WHEREAS, Hunt has prepared and submitted a Map, Plan and Report for the Proposed Sewer District No. 4; and

WHEREAS, the Public Works Standing Committee reviewed and approved this resolution at their November 22, 2022 meeting; now, therefore be it

RESOLVED, that the Chairman of the Seneca County Board of Supervisors be and hereby is authorized to accept the Map, Plan and Report for Sewer District No. 4 and file it with the Seneca County Clerk’s Office; and, be it further

RESOLVED AND DETERMINED, that the Chairman of the Seneca County Board of Supervisors and the County Board will hold a Public Hearing to be held on December 13, 2022 at 6:00 p.m. in the Supervisors Board Room, Seneca County Office Building, 1 DiPronio Drive, Waterloo, NY, upon a proposal to establish County Sewer District No. 4, to comprise the area described and defined in said Map, Plan and Report; and be it further

RESOLVED, that the Clerk to the Board of Supervisors is authorized and directed to advertise for said Public Hearing.

Amendment to the Main Motion

Sprvr. Partee offered a motion, second by Sprvr. Barnhart, to amend the main motion by changing the date of the public hearing from December 14, 2022 to December 13, 2022.

Recess

At 5:34 p.m., Chairman Hayssen called a recess in order to conduct the meetings of the Standing Committees. At 7:21 p.m., Chairman Hayssen called the meeting to order.

Executive Session

Sprvr. Ferrara moved to enter executive session with the county manager pursuant to OML Section 105(1)(f). The Board reconvened in open session. No action was taken. Time of executive session: 7:22 p.m. – 7:43 p.m.

Special Order of the Day

The meeting adjourned at 7:44 p.m.