

**SENECA COUNTY
BOARD OF SUPERVISORS
STANDING COMMITTEE MEETINGS
TENTATIVE AGENDA**

**TUESDAY SEPTEMBER 27, 2022
BEGINNING AT 5:30PM**

INDIAN AFFAIRS

(Chair Shipley, Vice-Chair Kronenwetter, Ferrara, J. Trout, Rhinehart)

1. **ISSUE:** PowerPoint Presentation from County Historian

DESCRIPTION: Seneca County Historian, Walt Gable will give a presentation on the 1794 Treaty of Canandaigua to the Board.

ACTION: Discussion & Feedback

2. **ISSUE:** Ongoing issues regarding Indian Affairs

DESCRIPTION: Updates on issues/news/concerns regarding Indian Affairs

ACTION: Discussion & Feedback

UNFINISHED BUSINESS

NEW BUSINESS

HUMAN SERVICES

(Chair Enslow, Vice-Chair Partee, Borst, Brownell, Shipley)

1. **ISSUE:** Alzheimer's Association

DESCRIPTION: Penny Gugino, Program Manager for the Alzheimer's Association Rochester & Finger Lakes Chapter will be making a brief presentation on the programs and services provided by the Association and to heighten awareness of these important services

ACTION: Presentation & Discussion

2. **ISSUE:** Clerk of the Board to advertise for Office for the Aging Public Hearing

[Click here to view draft resolution](#)

3. **ISSUE:** Board of Supervisors approve 2022 Resource Allocation Plan for State Aid Funding for Youth Programs

[Click here to view draft resolution](#)

4. **ISSUE:** Board of Supervisors approve appointment of Finger Lakes Workforce Investment Board Member

[Click here to view draft resolution](#)

5. **ISSUE:** Board of Supervisors approve appointment of Finger Lakes Workforce Investment Board Members

[Click here to view draft resolution](#)

UNFINISHED BUSINESS

NEW BUSINESS

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PLANNING, DEVELOPMENT, AGRICULTURE & TOURISM

(Chair Barnhart, Vice-Chair Partee, Kronenwetter, Hayes, D. Trout)

1. **ISSUE:** Seneca County renews Memorandum of Agreement with the Finger Lakes Regional Land Bank Corporation for 2023 and 2024
[Click here to view draft resolution](#)
2. **ISSUE:** Authorize agreement with the New York State Department of Environmental Conservation, the Office of the State Comptroller – New York Environmental Protection and Spill Compensation Fund and the Finger Lakes Regional Land Bank Corporation
[Click here to view draft resolution](#)
3. **ISSUE:** Adopt Disadvantaged Business Enterprise (DBE) Plan for Finger Lakes Regional Airport
[Click here to view draft resolution](#)
4. **ISSUE:** Board of Supervisors directs advertising Public Hearing on Recertification of Agricultural District #6
[Click here to view draft resolution](#)

UNFINISHED BUSINESS

NEW BUSINESS

ENVIRONMENTAL AFFAIRS

(Chair Kronenwetter, Vice-Chair Rhinehart, Ferrara, Partee, Barnhart)

1. **ISSUE:** DEC Open Space Appointment

DESCRIPTION: the New York State Department of Environmental Conservation (DEC) and the State Office of Parks, Recreation and Historic Preservation are beginning the process of updating the State's Open Space Conservation Plan.

All DEC Regions are forming a Regional Advisory Committee and are seeking representation from each County.

Advisory Committee Members will be expected to attend Committee Meetings - estimated to be 5 to 7 in person- and assist in the development of a Draft Open Space Conservation Plan.

ACTION: Consider a Nominee to Serve

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2. **ISSUE:** Ongoing issues regarding Environmental Affairs

DESCRIPTION: Updates on issues/news/concerns regarding Environmental Affairs

ACTION: Discussion & Feedback

UNFINISHED BUSINESS

NEW BUSINESS

PUBLIC WORKS

(Chair D. Trout, Vice-Chair Kronenwetter, Hayes, J. Trout, Shipley)

1. **ISSUE:** Authorize renewal of Lease Agreement with the Sons of Union Veterans of the Civil War
[Click here to view draft resolution](#)
2. **ISSUE:** Supervisors approve purchase of one (1) Ten-Wheeler Automatic Truck for the Highway Department
[Click here to view draft resolution](#)
3. **ISSUE:** Proposed Local Law E of 2022 to repeal and replace Seneca County Local Law No. 6 of 2021, updating operations and authority of the Seneca County Code Enforcement Unit for the administration and enforcement of the New York State Uniform Fire Prevention and Building Code and the State Energy Conservation Construction Code in the County of Seneca, and repealing all prior Local Laws related thereto; and providing for a public hearing
[Click here to view draft resolution](#)
4. **ISSUE:** Supervisors authorize engineering consultant firm CHA, Inc. to manage Frontenac Road Bridge Capital Project
[Click here to view draft resolution](#)
5. **ISSUE:** Supervisors award construction contract to Massa Construction for the repointing of the foundation at the Three Bears Complex
[Click here to view draft resolution](#)
6. **ISSUE:** Seneca County Board of Supervisors award contract and authorize budget amendment for Seneca County Drop-in Center Exterior Repairs Project
[Click here to view draft resolution](#)

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7. **ISSUE:** Seneca County Board of Supervisors declares Seneca County Sewer District No. 4
Creation a Type II Action
[Click here to view draft resolution](#)

UNFINISHED BUSINESS

NEW BUSINESS

PERSONNEL

(Chair Ferrara, Vice-Chair J. Trout, Rhinehart, Hayes, Brownell)

1. **ISSUE:** Board of Supervisors approves the creation and filling of one (1) Full-Time Probation Supervisor I position effective immediately
[Click here to view draft resolution](#)
2. **ISSUE:** Board of Supervisors authorizes refill and hiring above start rate for Assistant District Attorney position in the District Attorneys' Office effective immediately
[Click here to view draft resolution](#)
3. **ISSUE:** Board of Supervisors authorizes creating and filling an Assistant District Attorney position in the District Attorneys' Office effective immediately
[Click here to view draft resolution](#)
4. **ISSUE:** Refill Vacancy in the Personnel Department

DESCRIPTION: A Vacancy exists for the following position in the Personnel Department:
 - Refill one (1) Full-Time Personnel Technician**ACTION:** Committee approval only. No resolution necessary.
5. **ISSUE:** Refill Vacancies in the Department of Human Services

DESCRIPTION: Vacancies exists for the following positions in the Department of Human Services
 - Refill one (1) Full-Time Caseworker
 - Refill one (1) Full-Time Social Welfare Examiner**ACTION:** Committee approval only. No resolution necessary.
6. **ISSUE:** Refill Vacancy in the Mental Health Department

DESCRIPTION: A Vacancy exists for the following position in the Mental Health Department:
 - Refill one (1) Full-Time Peer Program Support Worker**ACTION:** Committee approval only. No resolution necessary.

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7. ISSUE: Refill Vacancy in the Highway Department

DESCRIPTION: A Vacancy exists for the following position in the Highway Department:

- Refill one (1) Full-Time Auto Mechanic II

ACTION: Committee approval only. No resolution necessary.

8. ISSUE: Refill Vacancy in the County Attorney's Office

DESCRIPTION: A Vacancy exists for the following position in the County Attorney's Office:

- Refill one (1) Full-Time Paralegal

ACTION: Committee approval only. No resolution necessary.

9. ISSUE: Refill Vacancies in Finance Department

DESCRIPTION: Vacancies exists for the following position in the Finance Department:

- Refill one (1) Full-Time Senior Account Clerk
- Refill one (1) Full- Time Principal Account Clerk

ACTION: Committee approval only. No resolution necessary.

10. ISSUE: Refill Vacancy in the Veterans Service Agency

DESCRIPTION: A Vacancy exists for the following position in the Veterans Service Agency

- Refill one (1) Full-Time Director of Veterans Services Agency

ACTION: Committee approval only. No resolution necessary.

11. ISSUE: A Resolution introducing Local Law "D" of the year 2022 setting salaries for current Elected Officials and designated appointed Public Officers and others for the year 2022

[Click here to view draft resolution](#)

12. ISSUE: Board of Supervisors abolish long-standing vacant positions effective January 1, 2023

[Click here to view draft resolution](#)

13. ISSUE: Board of Supervisors authorize restoration of longevity to all Full-Time Management Employees at the current CSEA bargaining agreement rates effective January 1, 2023

[Click here to view draft resolution](#)

UNFINISHED BUSINESS

NEW BUSINESS

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PUBLIC HEALTH SERVICES

(Chair Borst, Vice-Chair Enslow, Partee, Shipley, Reynolds)

1. **ISSUE:** Board of Supervisors re-appoints Dr. Timothy J. Ryan, Medical Director for Public Health
[Click here to view draft resolution](#)

2. **ISSUE:** County Manager authorized and directed to sign a contract with the New York State Department of Health for the Children and Youth with Special Health Care Needs Administration Grant
[Click here to view draft resolution](#)

3. **ISSUE:** Authorize contract with New York State Environmental Facilities Corporation for the State Septic System Replacement Program
[Click here to view draft resolution](#)

UNFINISHED BUSINESS

NEW BUSINESS

PUBLIC SAFETY

(Chair Rhinehart, Vice-Chair Brownell, Kronenwetter, D. Trout, Reynolds)

1. **ISSUE:** Board of Supervisors authorizes and directs County Manager to sign contract with New York State Division of Criminal Justice Services for 2022-2023 Criminal Justice Reform Grant
[Click here to view draft resolution](#)

UNFINISHED BUSINESS

NEW BUSINESS

WATER & SEWER TREATMENT MANAGEMENT & OPERATIONS

(Chair Hayes, Vice-Chair Borst, Hayssen, J. Trout, Barnhart)

1. **ISSUE:** Ongoing issues regarding Water & Sewer Treatment Management & Operations

DESCRIPTION: Updates on issues/news/concerns regarding Water & Sewer Treatment Management & Operations

ACTION: Discussion & Feedback

UNFINISHED BUSINESS

NEW BUSINESS

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FINANCE, ASSESSMENT & INSURANCE

(Chair Reynolds, Vice-Chair Ferrara, Enslow, Borst, Barnhart)

1. ISSUE: 2021 County Financial Audit

DESCRIPTION: The Committee will be briefed on the status of the 2021 Audit

ACTION: Discussion & Feedback

2. ISSUE: Board Update on ARPA Funds and Process

DESCRIPTION: Seneca County has been awarded \$6.6 Million in ARPA Funds. A Special Committee has been established to consider and recommend projects to the Full Board of Supervisors. The Committee members are Supervisors Borst, Enslow, Ferrara, Reynolds and Trout.

The following projects have been funded by Board of Supervisor Resolution:

• Papa Bear Accessibility Improvements	\$381,200.00	Res. 14-22
• County Road 135	\$256,828.81	Res. 15-22/228-22
• NYS Route 414 Sewer Improvements	\$ 48,000.00	Res. 250-21
• Seneca Lake Sewer Study	\$ 27,605.00	Res. 155-22
• Route 89 Sewer Study	\$ 15,800.00	Res. 155-22

The following projects and/or opportunities have also been discussed and/or considered by the Committee:

- Water Treatment Plant Upgrades
- Broadband
- County Facilities
- Airport Runway Extension & Upgrades
- Cayuga Lake Weed Harvester
- Employee Bonuses

3. ISSUE: Board of Supervisors authorizes amendments to 2022 Seneca County Budget
[Click here to view draft resolution](#)

4. ISSUE: Executive Session

DESCRIPTION: The Committee will enter Executive Session Pursuant to Section 105-1 (a) and (d) of the New York State Open Meetings Law.

ACTION: No action anticipated

UNFINISHED BUSINESS

NEW BUSINESS

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CLERK OF THE BOARD TO ADVERTISE FOR OFFICE FOR THE AGING PUBLIC HEARING

WHEREAS, 9 NYCRR 6653.2 of New York State Rules and Regulations requires submission of a Four Year Plan of Services for the Seneca County Office for the Aging and Annual Updates to this Plan, and

WHEREAS, a hearing is required to be held at least 30 Days prior to the submission of the Annual Update to the Four Year Plan and notice of such hearing to be published in local newspapers at least twenty-one days prior to such hearing; and

WHEREAS, Seneca County wishes the benefit of public suggestions and comments for such Plan; and

WHEREAS, the Health and Human Services Standing Committee approved this resolution at its September 27, 2022 meeting; now, therefore be it

RESOLVED, that the Clerk of the Board of Supervisors is hereby directed to advertise a Public Hearing on the Annual Update to the Four Year Plan of Services for the Seneca County Office for the Aging for the period April 1, 2023- March 31, 2024, said hearing to be held on November 16, 2022 at 11:30 am at the Office for the Aging, 2465 Bonadent Drive, Suite 4, Waterloo, NY. Said notice is to be published at least 30 days prior to the Public Hearing in the County's newspaper of record; and, be it further

RESOLVED, that single copies of the proposed annual update to the area plan or an abstract shall be made available without charge upon request as soon as it is prepared, before submission to the New York State Office for the Aging.

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**BOARD OF SUPERVISORS APPROVE 2022 RESOURCE ALLOCATION PLAN
FOR STATE AID FUNDING FOR YOUTH PROGRAMS**

WHEREAS, the Resource Allocation Plan is an annual plan that is submitted to the New York State Office of Children and Family Services to receive state aid funding for youth programs; and

WHEREAS, the Seneca County Youth Bureau received their 2022 youth development and sports and education opportunity funding in the amount of \$ 46,383. The final Runaway and Homeless Youth Funding allocations have not been received. An amended Resource Allocation Plan will be submitted once funding has been allocated; and

WHEREAS, the Seneca County Youth Board approved the 2022 Resource Allocation Plan for State Aid at their September 2022 board meeting; and

WHEREAS, this plan has been reviewed and approved by the Human Services Standing Committee on September 27, 2022; now, therefore be it

RESOLVED, the Board of Supervisors authorizes the approval of the 2022 Resource Allocation Plan for State Aid Funding for Youth Programs; and, be it further

RESOLVED, that the Seneca County Manager is authorized and directed to sign the Resource Allocation Plan documents for 2022.

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**BOARD OF SUPERVISORS APPROVE APPOINTMENT OF
FINGER LAKES WORKFORCE INVESTMENT BOARD MEMBER**

WHEREAS, the Seneca County Board of Supervisors has authorized the creation of the Finger Lakes Workforce Investment Board for the counties of Ontario, Wayne, Seneca and Yates in compliance with the Workforce Innovation and Opportunity Act (WIOA) of 2014; and

WHEREAS, the appointment of the Partner/Public Sector Workforce Investment Board Members must be endorsed by the four counties of Ontario, Wayne, Seneca and Yates; and

WHEREAS, per the NYS WIOA requirements, the Seneca County Board of Supervisors endorses the following Partner/Public Sector representative William Pealer from the City of Geneva; and

WHEREAS, this appointment has been reviewed and approved by the Human Services Standing Committee on September 27, 2022; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors does hereby appoint the individual listed above to the Finger Lakes Workforce Investment Board; and, be it further

RESOLVED, that the Clerk to the Board of Supervisors send a certified copy of this resolution to the Finger Lakes Workforce Investment Board and to the Clerks of the Boards of Ontario, Wayne and Yates Counties.

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**BOARD OF SUPERVISORS APPROVE APPOINTMENT OF
FINGER LAKES WORKFORCE INVESTMENT BOARD MEMBERS**

WHEREAS, the Seneca County Board of Supervisors has authorized the creation of the Finger Lakes Workforce Investment Board for the counties of Ontario, Wayne, Seneca and Yates in compliance with the Workforce Innovation and Opportunity Act (WIOA) of 2014; and

WHEREAS, the appointment of the Partner/Public Sector Workforce Investment Board Members must be endorsed by the four counties of Ontario, Wayne, Seneca and Yates; and

WHEREAS, per the NYS WIOA requirements, the Seneca County Board of Supervisors must endorse the following Partner/Public Sector representatives for a three-year term beginning July 1, 2022 through June 30, 2025; and

WHEREAS, per the NYS WIOA requirements, the Seneca County Board of Supervisors must endorse the following Business/Private Sector representative; and

WHEREAS, the representatives listed below had terms expire June 30, 2022 and are willing to serve another three year term.

Public Sector

C. Mitchell Rowe, Seneca County Manager
Randi DiAntonio – New York State Public Employees Federation

Private Sector

Sara Bruzee – Del Lago Casino; and

WHEREAS, this appointment has been reviewed and approved by the Human Services Standing Committee on September 27, 2022; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors does hereby appoint the individuals listed above to the Finger Lakes Workforce Investment Board; and, be it further

RESOLVED, that the Clerk to the Board of Supervisors send a certified copy of this resolution to the Finger Lakes Workforce Investment Board and to the Clerks of the Boards of Ontario, Wayne and Yates Counties.

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**SENECA COUNTY
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**SENECA COUNTY RENEWS MEMORANDUM OF AGREEMENT WITH
THE FINGER LAKES REGIONAL LAND BANK CORPORATION FOR 2023 AND 2024**

WHEREAS, Seneca County has agreed to provide professional services to the Finger Lakes Regional Land Bank Corporation (FLRLBC) for the purpose of furthering the mission of the FLRLBC to engage in various community development and revitalization activities, including the acquisition of vacant tax delinquent properties and returning them to productive use; and

WHEREAS, a Memorandum of Agreement (MOA) which specifies the support to be provided by the County and the functions and reimbursements to be provided by Finger Lakes Regional Land Bank has been developed; and

WHEREAS, this MOA will be effective January 1, 2023 and expire on December 31, 2024; and

WHEREAS, this resolution has been approved by the Planning, Development, Agricultural & Tourism Standing Committee on September 27, 2022; now, therefore be it

RESOLVED, that the County Manager is hereby authorized and directed to sign any and all documents necessary to execute a MOA consistent with the expectations of both Seneca County and the FLRBC.

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**AUTHORIZE AGREEMENT WITH THE NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL
CONSERVATION, THE OFFICE OF THE STATE COMPTROLLER – NEW YORK ENVIRONMENTAL
PROTECTION AND SPILL COMPENSATION FUND AND THE FINGER LAKES REGIONAL LAND BANK
CORPORATION**

WHEREAS, Seneca County is required by the Real Property Tax Law of the State of New York to bring tax foreclosure proceedings against tax delinquent properties within Seneca County; and

WHEREAS, many of the properties against which the County is required to bring tax foreclosure proceedings pose environmental issues of contamination by oil or other hazardous substances which subjects the County to potential liability under existing state and federal environmental protection laws; and

WHEREAS, Seneca County transfers many of the properties it acquires through tax foreclosure to the Finger Lakes Regional Land Bank Corporation (FLRLBC) for purposes consistent with the Land Bank's mission of returning vacant, condemned, and tax abandoned properties to beneficial use; and

WHEREAS, Seneca County and the FLRLBC have negotiated an agreement with the New York State Department of Environmental Conservation and the Office of the New York State Comptroller -- New York Environmental Protection and Spill Compensation Fund which provides some protection to both Seneca County and the FLRLBC against financial liability under existing New York State Environmental Protection Laws for contaminated properties acquired by the County and the FLRLBC; and

WHEREAS, this agreement serves the public interests and the public purse by limiting the potential liability under existing environmental protection laws for possible contamination present on properties obtained by the County through tax foreclosure; and

WHEREAS, this resolution has been reviewed and approved by the Planning, Development, Agriculture, and Tourism Standing Committee on September 27, 2022; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors authorize the Chairman of the Board of Supervisors and the County Manager to sign and execute an Agreement with the New York State Department of Environmental Conservation, the Office of the New York State Comptroller – New York Environmental Protection and Spill Compensation Fund, and the Finger Lakes Regional Land Bank Corporation providing for covenants not to sue the County of Seneca for environmental contamination existing on properties acquired by the County of Seneca through tax foreclosure provided the County meets the conditions set forth in said agreement.

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**SENECA COUNTY
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**ADOPT DISADVANTAGED BUSINESS ENTERPRISE (DBE) PLAN
FOR FINGER LAKES REGIONAL AIRPORT**

WHEREAS, to receive Federal Aviation Administration (FAA) funds for the Finger Lakes Regional Airport (FLRA), Seneca County must have a Disadvantaged Business Enterprise (DBE) Program that meets U.S. Department of Transportation (DOT) requirements; and

WHEREAS, McFarland Johnson, FLRA engineers, working with the FAA has drafted a DBE Program for Seneca County covering U.S. Federal Government Fiscal Years 2023 through 2025; and

WHEREAS, as part of the DBE Plan, Seneca County must include evidence of its signed New York State Unified Certification Program Proposal and Memorandum of Understanding Addendum; and

WHEREAS, this resolution has been reviewed and approved by the Planning, Development, Agriculture, and Tourism Standing Committee on September 27, 2022; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors adopt the Finger Lakes Regional Airport Disadvantaged Business Enterprise Program which establishes the DBE goal of 6.37% for funding from the Federal Aviation Administration for the Finger Lakes Regional Airport from October 1, 2022 through September 30, 2025; and, be it further

RESOLVED, that the Seneca County Manager is hereby authorized to sign the Disadvantaged Business Enterprise Plan for the Finger Lakes Regional Airport; and, be it further

RESOLVED, that the Seneca County Manager is hereby authorized to sign the addendum to the New York State Unified Certification Program Proposal and Memorandum of Understanding between New York State Unified Certification Program Partners.

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**BOARD OF SUPERVISORS DIRECTS ADVERTISING PUBLIC HEARING ON
RECERTIFICATION OF AGRICULTURAL DISTRICT #6**

WHEREAS, Seneca County Agricultural District #6 is due for Periodic Review and Recertification;
and

WHEREAS, the Seneca County Agricultural Enhancement Board, and the Seneca County Department of Planning and Community Development have been working to identify appropriate properties for inclusion in Agricultural District #6; and

WHEREAS, the Seneca County Agricultural Enhancement Board made final recommendation to the Seneca County Board of Supervisors regarding properties to be included in Agricultural District #6 at their October 5, 2022 meeting; and

WHEREAS, the Planning, Development, Agriculture and Tourism Standing Committee reviewed and approved this resolution on September 27, 2022; now, therefore be it

RESOLVED, that the Clerk of the Board of Supervisors is hereby directed to advertise a public hearing to be held by the Seneca County Board of Supervisors as follows; NOTICE OF PUBLIC HEARING – SENECA COUNTY BOARD OF SUPERVISORS – RECERTIFICATION of AGRICULTURAL DISTRICT #6 in the Towns of Junius, Tyre, Waterloo, & Seneca Falls. A public hearing will be held on November 8, 2022, at or after 6:00 P.M. in the Seneca County Board of Supervisors Chambers at 1 DiPronio Drive, Waterloo, NY 13165.

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**AUTHORIZE RENEWAL OF LEASE AGREEMENT WITH THE
SONS OF UNION VETERANS OF THE CIVIL WAR**

WHEREAS, the Sons of Union Veterans of the Civil War wish to renew a 5 year lease agreement with Seneca County, beginning January 1, 2023, through December 31, 2027; and

WHEREAS, the property described in the lease is known as “The Three Bears Complex” located In the Village of Ovid, County of Seneca, State of New York, at the corner of Main Street and Seneca Street, consisting of the former Surrogate’s Office known as “Baby Bear”; and

WHEREAS, the lease allows the Sons of Union Veterans of the Civil War the right to use the premises to conduct meeting and events, suggest ways to historically preserve the structure and conduct tours for interested parties; and

WHEREAS, the terms of the lease shall be the sum of One Dollar (\$1.00) per year, due and payable on or before thirty days following execution of the lease and annually on the same date thereafter; and

WHEREAS, this resolution has been reviewed and approved by the Public Works Standing Committee on September 27, 2022; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors authorizes and directs the County Manager to sign a lease agreement with the Sons of the Union Veterans of the Civil War, for a period effective January 1, 2023 and terminating December 31, 2027 at a cost of one dollar (\$1.00) for each year.

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**SUPERVISORS APPROVE PURCHASE OF ONE TEN-WHEELER AUTOMATIC TRUCK
FOR THE HIGHWAY DEPARTMENT**

WHEREAS, Seneca County Highway Department is requesting to buy one (1) 2024 International Automatic HV 513 6X4 SFA Ten Wheeler, from Onondaga Contract # 8996 in the amount of \$284,504.80 have been appropriated from the 2022 Seneca County Highway Road Machinery Vehicle Account 5130.2600; and

WHEREAS, the ten-wheeler Automatic Truck will be purchased from Regional International Corp., 1007 Lehigh Station Road, Henrietta, NY 14457; and

WHEREAS, the purchase was approved by the Public Works Standing Committee on September 27, 2022; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors does hereby authorize and direct the Seneca County Highway Superintendent to purchase one (1) 2024 Automatic HV 513 6X4 SFA from Onondaga Contract # 8996 in the amount of \$ 284,504.80 with funds appropriated from the 2022 Highway Road Machinery Vehicle Account 5130.2600.

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**SENECA COUNTY
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PROPOSED LOCAL LAW E OF 2022 TO REPEAL AND REPLACE SENECA COUNTY LOCAL LAW NO. 6 OF 2021, UPDATING OPERATIONS AND AUTHORITY OF THE SENECA COUNTY CODE ENFORCEMENT UNIT FOR THE ADMINISTRATION AND ENFORCEMENT OF THE NEW YORK STATE UNIFORM FIRE PREVENTION AND BUILDING CODE AND THE STATE ENERGY CONSERVATION CONSTRUCTION CODE IN THE COUNTY OF SENECA, AND REPEALING ALL PRIOR LOCAL LAWS RELATED THERETO; AND PROVIDING FOR A PUBLIC HEARING

WHEREAS, Amendments have been made at the State level pertaining to the standards and enforcement of the New York State Uniform Fire Prevention, Building Code, and the State Energy Conservation Construction Code, said changes otherwise binding on Seneca County for the enforcement thereof; and

WHEREAS , this resolution and the proposed local law has been reviewed and approved by the Public Works Standing Committee at its regular meeting on September 27, 2022; now, therefore be it

RESOLVED, that proposed Local Law E of 2022 titled,

“SENECA COUNTY CODE ENFORCEMENT OFFICE OPERATIONS AND AUTHORITY FOR ADMINISTRATION & ENFORCEMENT OF THE NYS UNIFORM FIRE PREVENTION & BUILDING CODE & THE STATE ENERGY CONSERVATION CONSTRUCTION CODE IN THE COUNTY OF SENECA” or by its short title. “SENECA COUNTY CODE ENFORCEMENT LAW 2022”, is hereby introduced before the Board of Supervisors of the County of Seneca to read substantially as set forth herein, and be it further

RESOLVED, that copies of the aforesaid proposed local law as attached hereto be laid upon the desks of each member of the County Board; and, be it further

RESOLVED, that the County Board hold a public hearing on said proposed Local Law at the Seneca County Office Building, Supervisors Meeting Room, 3rd floor, 1 DiPronio Drive, Waterloo, NY at or about 5:30 P.M., on October 25, 2022; and, be it further

RESOLVED, that the Clerk to the Board publish or cause to be published a notice of said public hearing at least five (5) days prior thereto.

[Click here to view Local Law E](#)

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**BOARD OF SUPERVISORS AUTHORIZES AMENDMENTS TO
2022 SENECA COUNTY BUDGET**

WHEREAS, amendments to the 2022 Seneca County Budget are necessary and appropriate; and

WHEREAS, funding is available in the object codes identified herein; and

WHEREAS, these amendments have been reviewed and approved by the Finance, Assessment and Insurance Standing Committee at its meeting on September 27, 2022; now, therefore be it

RESOLVED, that the Board of Supervisors authorizes the following amendments to the 2022 Seneca County Budget:

Line Item	Description	Increase/(Decrease)	Revenue/Expenditure	\$\$\$\$\$
Note 1: DSS Budget adjustment				
106010-51100-SS33	PCA Salary	Decrease	Expenditure	\$25,000
106010-51310-SS02	Services On Call	Increase	Expenditure	\$20,000
106010-51300-SS01	TA Overtime	Increase	Expenditure	\$5,000
Note 2: Sewer Capital Project Budget adjustment				
33-3599	Sewer 2 Fund Balance	Decrease	Fund Balance	\$415.90
338110-59950	Interfund Trfr to CP	Increase	Expenditure	\$415.90
808110-52000-SWR2	Sewer 2 Capital Project	Increase	Expenditure	\$415.90
808110-45034-SWR2	Interfund Trfr Revenue	Increase	Revenue	\$415.90
Note 3: Worker's Compensation Budget adjustment				
601710-54280	State Assessment	Decrease	Expenditure	\$30,000
601710-54701	Legal Services	Increase	Expenditure	\$30,000
601720-54210	L/T Medical	Decrease	Expenditure	\$93,370
601720-54110	L/T Indemnity	Decrease	Expenditure	\$70,000
601720-54100	Benefits & Awards	Increase	Expenditure	\$122,642
601720-54200	Medical	Increase	Expenditure	\$40,728
Note 4: Highway Construction Budget adjustment				
405110 51100	Maintenance Salary	Decrease	Expenditure	\$15,107.66
405110 58100	Retirement	Decrease	Expenditure	\$2,000.24
405110 58300	Social Security	Decrease	Expenditure	\$872.60
405110 58400	Workers Compensation	Decrease	Expenditure	\$307.43
405110 58600	Hospitalization	Decrease	Expenditure	\$4,847.12
405110 58700	Medicare	Decrease	Expenditure	\$204.09
405112-51100	Construction Salary	Increase	Expenditure	\$15,107.66

**SENECA COUNTY
BOARD OF SUPERVISORS
STANDING COMMITTEE MEETINGS
TENTATIVE AGENDA**

**TUESDAY SEPTEMBER 27, 2022
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405112-58100	Retirement	Increase	Expenditure	\$2,000.24
405112-58300	Social Security	Increase	Expenditure	\$872.60
405112-58400	Workers Compensation	Increase	Expenditure	\$307.43
405112 58600	Hospitalization	Increase	Expenditure	\$4,847.12
405112 58700	Medicare	Increase	Expenditure	\$204.09
Note 5 Sheriff's Budget adjustment				
103113-51200	Part Time	Decrease	Expenditure	\$46,340
103113-58100	Retirement	Decrease	Expenditure	\$70,732
103114-42260	Public Safety Services	Increase	Revenue	\$17,928
103114-58100	Retirement	Decrease	Expenditure	\$12,000
103112-51100	Civil Salary	Increase	Expenditure	\$9,000
103112-51200	Part Time	Increase	Expenditure	\$7,000
103113-51100	Road Patrol Salary	Increase	Expenditure	\$25,000
103113-51300	Overtime	Increase	Expenditure	\$55,000
103114-51100	CID Salary	Increase	Expenditure	\$42,000
103115-51100	COB Security Salary	Increase	Expenditure	\$6,000
103115-51200	Part Time	Increase	Expenditure	\$3,000
Note 6: Pre-School 3-5 Budget adjustment				
104147-54441	Transportation	Decrease	Expenditure	\$26,000
104011-52300	EH Computers	Decrease	Expenditure	\$1750
104011-54240	EH Postage	Decrease	Expenditure	\$1000
104011-54360	EH Advertising	Decrease	Expenditure	\$1000
104011-54370	EH Admin. Consulting	Decrease	Expenditure	\$1500
104011-54440	EH Employee Mileage	Decrease	Expenditure	\$1000
104010-54200	PH Office Supplies	Decrease	Expenditure	\$3500
104010-54260	PH Books & Periodicals	Decrease	Expenditure	\$500
104010-54360	PH Advertising Fees	Decrease	Expenditure	\$1000
104010-54370	PH Consulting Fees	Decrease	Expenditure	\$1000
104010-54440	PH Employee Mileage	Decrease	Expenditure	\$1250
104010-54708	PH Performance Improvement	Decrease	Expenditure	\$1500
101990-54770	Contingencies	Decrease	Expenditure	\$70,000
104149-54441	Transportation	Increase	Expenditure	\$111,000

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**SENECA COUNTY
BOARD OF SUPERVISORS
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**TUESDAY SEPTEMBER 27, 2022
BEGINNING AT 5:30PM**

**BOARD OF SUPERVISORS RE-APPOINTS
DR. TIMOTHY J. RYAN, MEDICAL DIRECTOR FOR PUBLIC HEALTH**

WHEREAS, Dr. Timothy Ryan has served as the Medical Director for the Seneca County Department of Health for over 30 years; and

WHEREAS, Dr. Ryan provides oversight and guidance for the Public Health Department as well as the Licensed Home Care Services Agency ; and

WHEREAS, Dr. Ryan also participates in the Health Advisory Committee and is the Chairman of the Seneca County Board of Health; and

WHEREAS, Dr. Ryan's appointment as Medical Director expires this year and he has graciously agreed to continue to serve in this capacity; and

WHEREAS, the Board of Health has approved the re-appointment of Dr. Ryan as the Medical Director for a two-year term; and

WHEREAS, the Public Health Standing Committee has reviewed and approved this resolution at their September 27, 2022 meeting; now, therefore be it

RESOLVED, the Seneca County Board of Supervisors does hereby re-appoint Dr. Timothy J. Ryan as Medical Director for the Seneca County Health Department for a two-year term expiring October 31, 2024.

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**SENECA COUNTY
BOARD OF SUPERVISORS
STANDING COMMITTEE MEETINGS
TENTATIVE AGENDA**

**TUESDAY SEPTEMBER 27, 2022
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**COUNTY MANAGER AUTHORIZED AND DIRECTED TO SIGN A CONTRACT WITH THE NEW YORK STATE
DEPARTMENT OF HEALTH FOR THE CHILDREN AND YOUTH WITH SPECIAL HEALTH CARE NEEDS
ADMINISTRATION GRANT**

WHEREAS, the New York State Department of Health has awarded the Seneca County Health Department \$75,645 for the period October 1, 2022 through September 30, 2023 for the administration of the Children and Youth with Special Health Care Needs Program; and

WHEREAS, it is necessary for the contract to be signed to receive the funding; and

WHEREAS, the funds are allocated in the Health Department budget account no. 104010-54701; and

WHEREAS, the Public Health Standing Committee has approved this resolution at its meeting of September 27, 2022; now, therefore be it

RESOLVED, that the County Manager is hereby authorized and directed to sign a contract with the New York State Department of Health for the Children and Youth with Special Health Care Needs Administration Grant; and, be it further

RESOLVED, that the Department of Finance is hereby authorized to amend the 2022 budget and to allow any unused portions to flow into future years per the funding guidelines; and, be it further

RESOLVED, that the Department of Finance is authorized to make the necessary budgetary and accounting entries to affect the intent of this resolution.

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**SENECA COUNTY
BOARD OF SUPERVISORS
STANDING COMMITTEE MEETINGS
TENTATIVE AGENDA**

**TUESDAY SEPTEMBER 27, 2022
BEGINNING AT 5:30PM**

**BOARD OF SUPERVISORS AUTHORIZES AND DIRECTS COUNTY MANAGER TO SIGN CONTRACT WITH
NEW YORK STATE DIVISION OF CRIMINAL JUSTICE SERVICES FOR 2022-2023 CRIMINAL JUSTICE
REFORM GRANT**

WHEREAS, the New York State Division of Criminal Justice Services has awarded a \$133,059 grant through the 2022-2023 Criminal Justice Reform Program to provide funding to Seneca County to support law enforcement agencies with expenses related to the implementation of discovery and pretrial reforms; and

WHEREAS, the total cost of this grant provides one hundred percent of the cost of these services with no County match required; and

WHEREAS, it is the intention of the District Attorney to utilize this funding to hire a new Assistant District Attorney to be responsible for Discovery Compliance; and

WHEREAS, this resolution was reviewed and approved by the Public Safety Standing Committee at their September 27, 2022 meeting; now, therefore be it

RESOLVED, that the County Manager is hereby authorized and directed to sign all necessary paperwork to accept the 2022-2023 Criminal Justice Reform Grant; and be it further

RESOLVED, that the Finance Director is authorized to make necessary budget and fiscal amendments to effect the intent of this resolution, including unexpended revenue to future years.

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**SENECA COUNTY
BOARD OF SUPERVISORS
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**TUESDAY SEPTEMBER 27, 2022
BEGINNING AT 5:30PM**

A RESOLUTION INTRODUCING LOCAL LAW “D” OF THE YEAR 2022 SETTING SALARIES FOR CURRENT ELECTED OFFICIALS AND DESIGNATED APPOINTED PUBLIC OFFICERS AND OTHERS FOR THE YEAR 2022

WHEREAS, by Resolution No. 246-22, the Seneca County Board of Supervisors has determined that all non-bargaining unit represented employees who would not otherwise have received a pay increase following the recently negotiated union contracts are deserving of and should receive an appropriate increase in their salary as the Board of Supervisors continues their focus on retention and recruitment of the whole County workforce; and

WHEREAS, in Resolution No. 246-22, the Seneca County Board of Supervisors supported and adopted 8% increase for said employees; and

WHEREAS, the Board of Supervisors similarly believes that certain Seneca County elected officials, County Public Officers and previously Designated Senior County Personnel should also receive a similar increase, subject to passage of a Local Law; and

WHEREAS, County Law Section 201 states that any change in compensation of such Officer elected or appointed for a fixed term during their term be made only by Local Law, and that the same is subject to the permissive referendum provisions of Section 24 of the Municipal Home Rule Law: and

WHEREAS, it is further necessary to adopt the Seneca County 2023 Management Salary Schedule, incorporating the 8% pay raise into the Grade and Step components of the plan, and that the same is made a part of this resolution and the proposed Local Law, to account for both time in position and performance-based increases in salary county elected positions, County Officers, and Designated Senior County Personnel; and

WHEREAS, the Personnel Standing Committee reviewed and approved this resolution on September 27, 2022; now, therefore, be it

RESOLVED, that Local Law D of the year 2022 be, and hereby is, introduced in the form hereto annexed, pursuant to the Municipal Home Rule Law; and, be it further

RESOLVED, that a public hearing shall be held upon said proposed Local Law on Tuesday, October 11, 2022, at 6:00 p.m., prior to the Meeting of the Seneca County Board of Supervisors at the historic courtroom of the Three Bears, 7175 North Main Street, Ovid, NY 14521.

[Click here to view Local Law D](#)

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**SENECA COUNTY
BOARD OF SUPERVISORS
STANDING COMMITTEE MEETINGS
TENTATIVE AGENDA**

**TUESDAY SEPTEMBER 27, 2022
BEGINNING AT 5:30PM**

BOARD OF SUPERVISORS ABOLISH LONG-STANDING VACANT POSITIONS EFFECTIVE JANUARY 1, 2023

WHEREAS, as part of the 2023 budget process, the Personnel Officer has identified positions to have been vacant for greater than or equal to one (1) year; and

WHEREAS, per Seneca County's Refilling Vacant Position Policy #101.201, positions found to be vacant either greater than or equal to one (1) year are recommended for abolishment; and

WHEREAS, opportunity was given to appeal the decision based on Seneca County's policy; and

WHEREAS, this resolution has been reviewed and approved by the Vacancy Committee and Personnel Standing Committee on September 27, 2022; now, therefore be it

RESOLVED, that the Board of Supervisors abolish the following long-standing vacant positions effective January 1, 2023;

60000001	CIVIL CLERK	707700002	SR CASEWORKER
600800007	SR CORRECTION OFFCR	707700006	SR CASEWORKER
601000003	CLERK SCSEA	707700010	SR CASEWORKER
601100001	TYPIST-SCSEA	707700012	SR CASEWORKER
601400001	ADD COUSELOR LEC	707700014	SR CASEWORKER
700100008	ACCOUNT CLERK	708000001	SENIOR CLERK
700100010	ACCOUNT CLERK	708300001	SR TYPIST CSEA PROB
700500001	AGING SERVICES AIDE	708600002	SR ACCT CLERK TYPIST
701000007	ACCOUNT CLERK	709700004	TYPIST CSEA MH
701300006	CASEWORKER	709700005	TYPIST CSEA MH
701400006	CASE SUPERVISOR GR B	710200004	WEATHERIZATION AIDE
701500001	CASEWORKER TRAINEE	710800003	REGPROFNURSEPH
701500002	CASEWORKER TRAINEE	711400002	CLEANER FT COB
701500011	CASEWORKER TRAINEE	801900001	COOK PT JAIL
701500013	CASEWORKER TRAINEE	801900002	COOK PT JAIL NU
701500014	CASEWORKER TRAINEE	801900003	COOK PT JAIL NON-U
701700001	CHILD SPEC NEED COOR	801900004	COOK PT JAIL NON-U
704300007	FD SERV HLPR CSEA PT	801900006	COOK PT JAIL NON-U
704900001	LABORER PT-CSEA JAIL	801900007	COOK PT JAIL NON-U
706100001	PCA NURSE COORDINATR	801900008	COOK PT JAIL NON-U
707000001	PSYCH SOCIAL WORKER	801900009	COOK PT JAIL NON-U
707000002	PSYCH SOCIAL WORKER	802700001	DIR WF DEVEL/YOUTH B
707000006	PSYCH SOCIAL WORKER	807200002	PROGRAMDIRECTOR
707700001	SR CASEWORKER	808800003	SOC WELFARE EXAMINER

**SENECA COUNTY
BOARD OF SUPERVISORS
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**TUESDAY SEPTEMBER 27, 2022
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710400001	CLEANER PT - LEC	791900002	SR WAT SEW DIST OP
709900001	WATER & SEW DIST OP	710600001	SR PSYCH SOCIAL WORK
711500002	WAT & SEW MAINT PT	702000005	CLERK - TAX OFFICE
711500003	WAT & SEW MAINT PT	707400001	REALPROP TAXSERV AID

;And be it further

RESOLVED, the Finance Department is authorized to make the necessary budgetary and accounting entries to affect the intent of this resolution

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**SENECA COUNTY
BOARD OF SUPERVISORS
STANDING COMMITTEE MEETINGS
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**TUESDAY SEPTEMBER 27, 2022
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BOARD OF SUPERVISORS AUTHORIZE RESTORATION OF LONGEVITY TO ALL FULL-TIME MANAGEMENT EMPLOYEES AT THE CURRENT CSEA BARGAINING AGREEMENT RATES EFFECTIVE JANUARY 1, 2023

WHEREAS, Seneca County has had a long-time practice of acknowledging employees for their length of service with the County; and

WHEREAS, a longevity schedule is already in place for the three (3) Unions (PBA, CSEA, SCSEA) within the County to encourage retention; and

WHEREAS, over the past few years, full-time Management positions have not been given appropriate longevity recognition for their years of service to the County; and

WHEREAS, the Personnel Officer recommends restoring longevity to all full-time management employees in order retain employees who have dedicated their careers to Seneca County and to encourage retention of those who would not otherwise receive longevity; and

WHEREAS, the total cost to restore longevity to management employees based on the CSEA new longevity rates would be at a cost of \$49,000; and

WHEREAS, the County Manager has reviewed the 2023 proposed budget and will update proposed budget to include the additional costs; and

WHEREAS, this resolution has been reviewed and approved by the Vacancy Committee and Personnel Standing Committee on September 27, 2022; now, therefore be it

RESOLVED, that the Board of Supervisors authorizes the restoration of longevity payments to all full-time management employees at the current CSEA rates effective January 1, 2023; now, therefore be it

RESOLVED, that the Finance Department is authorized to make the necessary budgetary and accounting entries to affect the intent of this resolution.

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**SENECA COUNTY
BOARD OF SUPERVISORS
STANDING COMMITTEE MEETINGS
TENTATIVE AGENDA**

**TUESDAY SEPTEMBER 27, 2022
BEGINNING AT 5:30PM**

**BOARD OF SUPERVISORS AUTHORIZES REFILL AND HIRING ABOVE START RATE FOR ASSISTANT
DISTRICT ATTORNEY POSITION IN THE DISTRICT ATTORNEYS' OFFICE EFFECTIVE IMMEDIATELY**

WHEREAS, there is a vacant Assistant District Attorney position in the District Attorneys' Office due to a recent resignation; and

WHEREAS, the full-time Assistant District Attorney is expected to handle a full caseload of felony and misdemeanor crimes, the Centralized Arraignment Court which is scheduled twice a day (at 8 a.m. and 7 p.m.) 365 days a year, attend Grand Jury and Drug Treatment Court; and

WHEREAS, due to recruiting difficulties experienced by District Attorney Offices across the state, and the need to attract a skilled candidate with experience, the District Attorney recommends that the starting salary for the Assistant District Attorney (2) position be set at Grade 7, Step 12 plus fringes in order to attract and retain talent; and

WHEREAS, the Finance Director has reviewed the position and there is money available in the 2022 budget to offset the cost in Account No. 104220-51100; and

WHEREAS, this resolution has been reviewed and approved by the Vacancy Committee and Personnel Committee on September 27, 2022; now, therefore be it

RESOLVED, that the Board of Supervisors approves refilling the vacant full-time Assistant District Attorney (2) position at Grade 7, Step 12 (\$92,174) on the Management Salary Schedule; now, be it further

RESOLVED, that the Finance Department is authorized to make the necessary budgetary and accounting entries to affect the intent of this resolution.

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**SENECA COUNTY
BOARD OF SUPERVISORS
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**TUESDAY SEPTEMBER 27, 2022
BEGINNING AT 5:30PM**

**BOARD OF SUPERVISORS APPROVES THE CREATION AND FILLING OF
ONE (1) FULL-TIME PROBATION SUPERVISORS I POSITION EFFECTIVE IMMEDIATELY**

WHEREAS, it was recently brought to the attention of the Probation Director that in order to be in compliance with New York State's H-10 Specifications for Professional Probation Positions, the Probation Department is required to establish one (1) Probation Supervisor I position for every 4-7 probation officers on the payroll and that failure to adhere to this requirement could affect State reimbursements in the future; and

WHEREAS, the Probation department has recently filled a total of eight (8) Probation Officer/Senior Probation Officer positions and is now over the threshold of maximum employees allowed as stated above; and

WHEREAS, the creation and filling of a full-time Probation Supervisor I position will bring the Probation Department into compliance with State standards; and

WHEREAS, the Probation Director would like to promote from within and backfill appropriate lower level positions; and

WHEREAS, sufficient funding exists in the 2022 Salary and Fringe lines; and

WHEREAS, this positions have been reviewed and approved by the Vacancy Committee and the Personnel Standing Committee on September 27, 2022; now, therefore be it

RESOLVED, that the Board of Supervisors approve the creation and filling of one (1) full-time Probation Supervisor I position at Grade 10, Step 9 \$69,601 as per the CSEA Bargaining Agreement; and, be it further

RESOLVED, the Probation Director is authorized to back fill any positions as a result of this promotion; and, be it further

RESOLVED, that the Finance Department is authorized to make the necessary budgetary and accounting entries based upon the grant to affect the intent of this resolution.

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**SENECA COUNTY
BOARD OF SUPERVISORS
STANDING COMMITTEE MEETINGS
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**TUESDAY SEPTEMBER 27, 2022
BEGINNING AT 5:30PM**

**SUPERVISORS AWARD CONSTRUCTION CONTRACT TO MASSA CONSTRUCTION
FOR THE REPOINTING OF THE FOUNDATION AT THE THREE BEARS COMPLEX**

WHEREAS, the Seneca County Board of Supervisors authorized and directed the solicitation of bids to support the Three Bears foundation repointing; and

WHEREAS, bids were advertised for and sealed bids were received, opened and read aloud on September 20, 2022 at 2:00 p.m. at the Seneca County Office Building; and

WHEREAS, Seneca County has received one bid for the repointing; and

WHEREAS, Massa Construction was the low bidder at \$40,700.00; and

WHEREAS, funding for this capital renovation is available in the Facilities Budget Account Numbers 106102-54220; and

WHEREAS, the Public Works Standing Committee reviewed and approved this Resolution on September 27, 2022; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors awards the contract for the Three Bears Foundation Repointing to Massa Construction in an amount not to exceed \$40,700.00; and, be it further

RESOLVED, that the County Manager is authorized to sign the contract for Massa Construction to begin work at the Three Bears Complex located in Ovid, New York.

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**SENECA COUNTY
BOARD OF SUPERVISORS
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**TUESDAY SEPTEMBER 27, 2022
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**BOARD AUTHORIZES ENGINEERING CONSULTANT FIRM CHA, INC.
TO MANAGE FRONTENAC ROAD BRIDGE CAPITAL PROJECT**

WHEREAS, Resolution No. 210-22 authorized the establishment of a capital project for the Frontenac Road Project BIN 2209490, P.I.N. 375541; and

WHEREAS, said Resolution authorized a total capital project cost in the amount of \$2,159,000; and

WHEREAS, the Town of Covert solicited proposals from the Region 3 Local Design Service Agreement (LDSA) list; and

WHEREAS, CHA, Inc. submitted a proposal for engineering and design services and was selected by the Town of Covert; and

WHEREAS, the contract amount is not to exceed \$325,000; and

WHEREAS, the Public Works Standing Committee approved this Resolution at its September 27, 2022 meeting; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors does hereby authorize a contract with CHA, Inc. for design and engineering services for the Frontenac Road Project, in an amount not to exceed \$325,000; and, be it further

RESOLVED, that the County Manager is hereby authorized and directed to sign any and all documents with CHA, Inc. regarding engineering services for the Frontenac Road Project, BIN 2209490, P.I.N. 375541; and, be it further

RESOLVED, that the Department of Finance be authorized to make the necessary budgetary and accounting entries to affect the intent of this Resolution.

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**SENECA COUNTY
BOARD OF SUPERVISORS
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**TUESDAY SEPTEMBER 27, 2022
BEGINNING AT 5:30PM**

**SENECA COUNTY BOARD OF SUPERVISORS AWARD CONTRACT AND AUTHORIZE BUDGET
AMENDMENT FOR SENECA COUNTY DROP IN CENTER EXTERIOR REPAIRS PROJECT**

WHEREAS, the Seneca County Board of Supervisors authorized and directed the solicitation of bids to support the Seneca County Drop In Center exterior repairs; and

WHEREAS, bids were advertised for and sealed bids were received, opened and read aloud on September 20, 2022 at 2:00 p.m. at the Seneca County Office Building; and

WHEREAS, Seneca County has received three bids for the exterior upgrades; and

WHEREAS, Massa Construction was the low bidder at \$162,000.00; and

WHEREAS, budgeted funding for this work is available in the 2022 Facilities Budget Account in the amount of \$149,900.00 from 101620-54220- DIC; and

WHEREAS, the remaining \$12,100 will come from the Drop in Center Budget as well as the \$2,600 for John Snyder Architects, PLLC for design and construction management; and

WHEREAS, the Public Works Standing Committee reviewed and approved this Resolution at the Public Works Committee Meeting September 27, 2022; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors awards the contract for the exterior repairs at the Seneca Connections facility, 27 Cayuga Street, Seneca Falls, N.Y. to Massa Construction in an amount not to exceed \$162,000.00 and, be it further

RESOLVED, the Board of Supervisors authorizes the following amendment the 2022 Seneca County Budget as follows:

104339-43000	Mental Health State Aid	Increase	Revenue	\$14,700
104339-54220-DIC	Repairs & Maintenance	Increase	Expenditures	\$14,700

; And be it further

RESOLVED, that the Director of Finance is authorized to make all necessary accounting and budget adjustments to affect the intent and authorization of the Resolution.

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**SENECA COUNTY
BOARD OF SUPERVISORS
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**TUESDAY SEPTEMBER 27, 2022
BEGINNING AT 5:30PM**

**AUTHORIZE CONTRACT WITH NEW YORK STATE ENVIRONMENTAL FACILITIES CORPORATION FOR
THE STATE SEPTIC SYSTEM REPLACEMENT PROGRAM**

WHEREAS, the New York State Environmental Facilities Corporation has awarded Seneca County a grant in the amount of up to \$490,000; and

WHEREAS, the purpose of this funding is to replace existing cesspools and septic systems that are having significant and quantifiable environmental and / or public health impacts to groundwater used for drinking water, or a threatened or impaired waterbody; and

WHEREAS, the grant is to be used to provide funds to property owners in Priority Geographic Areas to reimburse them up to 50% of eligible costs; up to a maximum of \$10,000 for septic system projects; and

WHEREAS, these funds can be used for the period September 1, 2022 through December 31, 2026; and

WHEREAS, the eligible geographic areas include specific areas around Cayuga Lake; and

WHEREAS, the Public Health Standing Committee approved this Resolution on September 27, 2022; now, therefore be it

RESOLVED, that the Board of Supervisors authorizes and directs the County Manager to sign the contract with the New York State Environmental Facilities Corporation for the Septic Replacement Program for the maximum amount of \$490,000; and be it further

RESOLVED, that the Department of Finance is hereby authorized and directed to amend the 2022 budget as follows with unused portions flowing into future years per the funding guidelines:

104011 42770 Septc	NYS EFC Revenue	Increase	Revenue
104011 54000 Septc	Contractual	Increase	Expenditure

;And be it further

RESOLVED, that the Department of Finance is authorized and directed to make the necessary budgetary and accounting entries to affect the intent of this resolution.

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**SENECA COUNTY
BOARD OF SUPERVISORS
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**TUESDAY SEPTEMBER 27, 2022
BEGINNING AT 5:30PM**

**BOARD OF SUPERVISORS AUTHORIZES CREATING AND FILLING AN ASSISTANT DISTRICT ATTORNEY
POSITION IN THE DISTRICT ATTORNEYS' OFFICE EFFECTIVE IMMEDIATELY**

WHEREAS, the District Attorney's Office has received a grant from the New York State Division of Criminal Justice Services for the 2022-2023 Justice Reform; and

WHEREAS, a new full-time Assistant District Attorney is expected to handle Discovery Compliance associated with these reform protocols; and

WHEREAS, due to recruiting difficulties experienced by District Attorney Offices across the state, and the need to attract a skilled candidate with experience, the District Attorney recommends that the starting salary for the Assistant District Attorney (2) position be set at Grade 7, Step 1 plus fringes; and

WHEREAS, this position will be fully grant funded with no local match; and

WHEREAS, this Resolution has been reviewed and approved by the Vacancy Committee and Personnel Standing Committee on September 27, 2022; now, therefore be it

RESOLVED, that the Board of Supervisors approves filling a new full-time Assistant District Attorney (2) position at Grade 7, Step 1 (\$75,251) on the Management Salary Schedule; now, be it further

RESOLVED, that the Finance Department is authorized to make the necessary budgetary and accounting entries to effect the intent of this resolution.

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**SENECA COUNTY
BOARD OF SUPERVISORS
STANDING COMMITTEE MEETINGS
TENTATIVE AGENDA**

**TUESDAY SEPTEMBER 27, 2022
BEGINNING AT 5:30PM**

**SENECA COUNTY BOARD OF SUPERVISORS DECLARES
SENECA COUNTY SEWER DISTRICT NO. 4 CREATION
A TYPE II ACTION**

WHEREAS, Seneca County (County) is progressing the creation of Seneca County Sewer District No. 4 along New York State Route 414; and

WHEREAS, the Project is a "Type II Action" as defined by the State Environmental Quality Review Act (SEQRA) Section 6 NYCRR Part 617.5 c 26 ; and

WHEREAS, Hunt Engineers has been authorized to proceed with engineering services; and

WHEREAS, this resolution was approved by the Public Works Standing Committee on September 27, 2022; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors and County Board declares the Seneca County Sewer District Formation a Type II Action; and be it further

RESOLVED, that no further review under the New York State Environmental Quality Review Act is required and the formation of the District will progress.

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