

**SENECA COUNTY  
BOARD OF SUPERVISORS  
STANDING COMMITTEE MEETINGS  
TENTATIVE AGENDA**

**TUESDAY JUNE 28, 2022  
BEGINNING AT 5:30PM**

**INDIAN AFFAIRS**

(Chair Shipley, Vice-Chair Kronenwetter, Ferrara, J. Trout, Rhinehart)

1. **ISSUE:** Ongoing issues regarding Indian Affairs

**DESCRIPTION:** Updates on issues/news/concerns regarding Indian Affairs

**ACTION:** Discussion & Feedback

**UNFINISHED BUSINESS**

**NEW BUSINESS**

**HUMAN SERVICES**

(Chair Enslow, Vice-Chair Partee, Borst, Brownell, Shipley)

1. **ISSUE:** Board of Supervisors approve appointment of Finger Lakes Workforce Investment Board Member  
[Click here to view draft resolution](#)
2. **ISSUE:** Board of Supervisors to approve the 2022-2023 Supervision and Treatment Services for Juveniles Program (STSJP) Plan and Chairman of the Board approves the electronic submission of the STSJP plan based on County Attorney review and approval  
[Click here to view draft resolution](#)

**UNFINISHED BUSINESS**

**NEW BUSINESS**

**ENVIRONMENTAL AFFAIRS**

(Chair Kronenwetter, Vice-Chair Rhinehart, Ferrara, Partee, Barnhart)

1. **ISSUE:** Ongoing issues regarding Environmental Affairs

**DESCRIPTION:** Updates on issues/news/concerns regarding Environmental Affairs

**ACTION:** Discussion & Feedback

**UNFINISHED BUSINESS**

**NEW BUSINESS**

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**PUBLIC SAFETY**

(Chair Rhinehart, Vice-Chair Brownell, Kronenwetter, D. Trout, Reynolds)

1. **ISSUE:** Board of Supervisors approves the 2022 Contract for Incarcerated Persons at Yates County Jail  
[Click here to view draft resolution](#)

**UNFINISHED BUSINESS**

**NEW BUSINESS**

**PUBLIC WORKS**

(Chair D. Trout, Vice-Chair Kronenwetter, Hayes, J. Trout, Shipley)

1. **ISSUE:** Board of Supervisors authorize Snow and Ice Shared Services Agreement with Town of Fayette  
[Click here to view draft resolution](#)

**UNFINISHED BUSINESS**

**NEW BUSINESS**

**PUBLIC HEALTH SERVICES**

(Chair Borst, Vice-Chair Enslow, Partee, Shipley, Reynolds)

1. **ISSUE:** Authorize increased reimbursement rates for 3-5 Pre-School Program Providers  
[Click here to view draft resolution](#)
2. **ISSUE:** Seneca County Manager authorized and directed to sign a service agreement with Cathy Bond for Consulting Services  
[Click here to view draft resolution](#)
3. **ISSUE:** County Manager authorized and directed to sign a contract with the New York State Department of Health for the Extension of the ELC Funding for Schools Testing Grant  
[Click here to view draft resolution](#)
4. **ISSUE:** County Manager authorized and directed to sign contracts with each of the four Seneca County School Districts to continue Covid-19 Screening and Diagnostic Testing Programs that are in place under the ELC Funding for School Testing Grant  
[Click here to view draft resolution](#)

**UNFINISHED BUSINESS**

**NEW BUSINESS**

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**PLANNING, DEVELOPMENT, AGRICULTURE & TOURISM**  
(Chair Barnhart, Vice-Chair Partee, Kronenwetter, Hayes, D. Trout)

**1. ISSUE:** Agricultural District Review

**DESCRIPTION:** Update on Agricultural District 6 Review Process

**ACTION:** Discussion & Feedback

**2. ISSUE:** Resolution appointing members to the Seneca County Planning Board

[Click here to view draft resolution](#)

**3. ISSUE:** Board of Supervisors takes State Environmental Quality Review (SEQR) action on the Proposed Snowmobile Trail Extension by the Seneca Sledders Snowmobile Club

[Click here to view draft resolution](#)

**4. ISSUE:** Request proposals for Environmental Assessment Services for Verona Village Renovation Project

[Click here to view draft resolution](#)

**5. ISSUE:** Supervisors authorize submission of Consolidated Funding Applications (CFA) for the 2022 Funding Cycle

[Click here to view draft resolution](#)

**UNFINISHED BUSINESS**

**NEW BUSINESS**

**MENTAL HEALTH SERVICES**

(Chair Partee, Vice-Chair Enslow, Reynolds, Shipley, Borst)

**1. ISSUE:** Board of Supervisors authorizes acceptance of \$194, 839 in contract funds from Seneca Falls Central School District, Waterloo Central School District, South Seneca Central School District and Romulus Central School District to support school based substance abuse prevention and school based clinic services for school year 2022/2023

[Click here to view draft resolution](#)

**UNFINISHED BUSINESS**

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**GOVERNMENT OPERATIONS**

(Chair J. Trout, Vice-Chair Ferrara, Rhinehart, Reynolds, Brownell)

1. **ISSUE:** Standard work day and reporting resolution for Elected and Appointed Officials for retirement purposes  
[Click here to view draft resolution](#)

**UNFINISHED BUSINESS**

**NEW BUSINESS**

**WATER & SEWER TREATMENT MANAGEMENT & OPERATIONS**

(Chair Hayes, Vice-Chair Borst, Hayssen, J. Trout, Barnhart)

1. **ISSUE:** Ongoing issues regarding Water & Sewer Treatment Management & Operations

**DESCRIPTION:** Updates on issues/news/concerns regarding Water & Sewer Treatment Management & Operations

**ACTION:** Discussion & Feedback

**UNFINISHED BUSINESS**

**NEW BUSINESS**

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**PERSONNEL**

(Chair Ferrara, Vice-Chair J. Trout, Rhinehart, Hayes, Brownell)

1. **ISSUE:** Board of Supervisors discontinue Covid-19 Pre-Duty Screening Policy No. 510.602 effective immediately  
[Click here to view draft resolution](#)
  
2. **ISSUE:** Board of Supervisors amend Lawsuits and Legal actions, Employee Indemnification Policy No. 301.100  
[Click here to view draft resolution](#)
  
3. **ISSUE:** Board of Supervisors amend Resolution 134-22 to correct salary for Mental Health Clinical Therapist at the Sheriff's Department effective immediately  
[Click here to view draft resolution](#)
  
4. **ISSUE:** Board of Supervisors approve the funding of changes to the pay scale of certain positions within the Department of Human Services  
[Click here to view draft resolution](#)
  
5. **ISSUE:** Refill Vacancy in the Finance Department  
**DESCRIPTION:** the Vacancy Committee met on June 28, 2022 and made the following recommendation:
  - Refill one (1) Full-Time Principal Account Clerk position**ACTION:** Personnel Committee approval only. No board resolution necessary
  
6. **ISSUE:** Board of Supervisors authorizes refill and hiring above start rate for Psychiatrist position in the Mental Health Services Department effective immediately  
[Click here to view draft resolution](#)
  
7. **ISSUE:** Refill Vacancy in the Information Technology Department  
**DESCRIPTION:** the Vacancy Committee met on June 28, 2022 and made the following recommendation:
  - Refill one (1) Full-Time PC Support Specialist**ACTION:** Personnel Committee approval only. No board resolution necessary

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**8. ISSUE:** Refill Vacancy in the Highway Department

**DESCRIPTION:** the Vacancy Committee met on June 28, 2022 and made the following recommendation:

- Refill one (1) Full-Time Auto Mechanic II

**ACTION:** Personnel Committee approval only. No board resolution necessary

**9. ISSUE:** Refill Vacancies in the Sheriff's Department

**DESCRIPTION:** the Vacancy Committee met on June 28, 2022 and made the following recommendation:

- Refill three (3) Full-Time Correction Officer positions

**ACTION:** Personnel Committee approval only. No board resolution necessary

**10. ISSUE:** Board of Supervisors approves the creation and filling of two (2) Full-Time Assistant Public Defender positions

[Click here to view draft resolution](#)

**12. ISSUE:** Executive Session

**DESCRIPTION:** the Personnel Committee will enter into Executive Session Pursuant to Section 105(1)(e) of Article 7 of the Public Officers Law (Open Meetings Law)

**ACTION:** Discussion

**UNFINISHED BUSINESS**

**NEW BUSINESS**

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**BOARD OF SUPERVISORS APPROVE APPOINTMENT OF FINGER LAKES WORKFORCE  
INVESTMENT BOARD MEMBER**

WHEREAS, the Seneca County Board of Supervisors has authorized the creation of the Finger Lakes Workforce Investment Board for the counties of Ontario, Wayne, Seneca and Yates in compliance with the Workforce Innovation and Opportunity Act (WIOA) of 2014; and

WHEREAS, the appointment of the Partner/Public Sector Workforce Investment Board Members must be endorsed by the four counties of Ontario, Wayne, Seneca and Yates; and

WHEREAS, per the NYS WIOA requirements, the Seneca County Board of Supervisors must endorse the following Business/Private Sector representative:

- Steve Clemenson, Seneca Dairy Systems to be appointed to fill an open vacancy for a three year term beginning July 1, 2022-June 30, 2025; and

WHEREAS, this appointment has been reviewed and approved by the Human Services Standing Committee on June 28, 2022; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors does hereby appoint the individual listed above to the Finger Lakes Workforce Investment Board; and, be it further

RESOLVED, that the Clerk to the Board of Supervisors send a certified copy of this resolution to the Finger Lakes Workforce Investment Board and to the Clerks of the Boards of Ontario, Wayne and Yates Counties.

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**BOARD OF SUPERVISORS TO APPROVE THE 2022-2023 SUPERVISION AND TREATMENT SERVICES FOR JUVENILES PROGRAM (STSJP) PLAN AND CHAIRMAN OF THE BOARD APPROVES THE ELECTRONIC SUBMISSION OF THE STSJP PLAN BASED ON COUNTY ATTORNEY REVIEW AND APPROVAL**

WHEREAS, The County is required to submit an annual plan covering the period October 1, 2022 through September 30, 2023 for the Supervision and Treatment Services for Juveniles Program; and

WHEREAS, the Plan is due August 5, 2022; and

WHEREAS, the Chairman of the Board must designate a Lead Agency; and

WHEREAS, in previous years' the County Manager has designated the Division of Human Services as the Lead Agency for this program; and

WHEREAS, this plan provides for local services to divert youth from placement and replacement in detention or residential care, who are at risk of becoming, alleged to be or adjudicated as Juvenile Delinquents (JD's) both non-Raise the Age (RTA) and Raise the Age youth; Person in Needs of Supervision (PINS) or who are Juvenile Offenders (JO's), Adolescent Offenders (AOs) or Youthful Offenders; and

WHEREAS, these services are also intended to protect youth safely in the community pending a family court disposition or conviction in criminal court; and

WHEREAS, funding for this program is capped at \$40,025 state reimbursement; and authorizes the County Manager to amend the capped amount based on state reimbursement; and

WHEREAS, this funding is budgeted in line item 106070 54700 POS47; and

WHEREAS, this request has been approved by the Human Services Standing Committee on June 28, 2022; now, therefore be it

RESOLVED, the Seneca County Board of Supervisors approves the 2022-2023 Supervision and Treatment Services for Juveniles Program Plan and directs and authorizes the Chairman of the Board of Supervisors to approve the electronic submission of the plan based on County Attorney review and approval.

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**BOARD OF SUPERVISORS AUTHORIZE SNOW AND ICE SHARED SERVICES AGREEMENT  
WITH TOWN OF FAYETTE**

WHEREAS, Seneca County and the Town of Fayette have successfully entered into Snow and Ice Control Service Agreements in the past several years; and

WHEREAS, these agreements have been cost effective and beneficial to the parties and therefore the parties seek to enter into a new agreement for the 2022-2023 snow season; and

WHEREAS, the term of said Agreement is for a period of one year that shall commence on October 1, 2022 and shall expire on September 30, 2023, unless sooner terminated; and

WHEREAS, the term of the Agreement of materials or equipment shall be a minimum of one hundred thirty thousand dollars (\$130,000) but shall not exceed one hundred forty-two thousand dollars (\$142,000); and

WHEREAS, funding is anticipated in the 2023 tentative budget under account 405110-54380-SHPLW; and

WHEREAS, the Public Works Standing Committee reviewed and approved this resolution on June 28<sup>th</sup>, 2022; now, therefore be it

RESOLVED, that the Board of Supervisors authorizes and directs the County Manager to sign the Snow and Ice Shared Services Agreement with the Town of Fayette.

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**AUTHORIZE INCREASED REIMBURSEMENT RATES FOR 3-5 PRE-SCHOOL PROGRAM PROVIDERS**

WHEREAS, there is a significant shortage of qualified providers (Physical Therapists, Occupational Therapists, and Speech Therapists) throughout the region and New York State that has resulted in difficulty in securing service providers for children enrolled in the 3-5 Pre-School Program; and

WHEREAS, after researching reimbursement rates for surrounding counties, Seneca County's reimbursement rates were found to be the lowest; and

WHEREAS Seneca County's current reimbursement rate is adding to the difficulty in recruiting and retaining the necessary service providers; and

WHEREAS, the reimbursement rate paid by Seneca County has not been increased since 2019; and

WHEREAS, it is recommended that effective July 1, 2022 the reimbursement rate be increased by approximately 18% as indicated below:

- Group Related Services Session (Maximum group reimbursement \$78)
- Group of 2 Children from \$33 per child to \$39 per child
- Group of 3 Children from \$22 per child to \$26 per child
- Individual related Service Rates:
- Specific site: from \$44 per 1/2 hour session to \$52 per 1/2 hour session
- Home site: from \$55 per 1/2 hour session to \$65 per 1/2 hour session from \$66 per 45 minute session to \$78 per 45 minute session; and

WHEREAS, the funds are in the Public Health budget 10-4149-54700; and

WHEREAS, the Public Health Services Standing Committee reviewed and approved this resolution on June 28, 2022; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors authorizes the Public Health Department to increase the reimbursement rates for the 3-5 Pre-School Program effective July 1, 2022; and it be further

RESOLVED, that the County Manager is authorized and directed to sign all necessary contracts and contract amendments to reflect the increased reimbursement rate.

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**SENECA COUNTY MANAGER AUTHORIZED AND DIRECTED TO SIGN A SERVICE AGREEMENT WITH  
CATHY BOND FOR CONSULTING SERVICES**

WHEREAS, the Seneca County Health Department was originally awarded an Epidemiology and Laboratory Capacity (ELC) Funding for School Testing Grant in the amount of \$1,158,355 for the period June 1, 2021 through July 31, 2022; and

WHEREAS, the grant period was extended through July 31, 2022, the original grant was accepted by Resolution 150-21; and

WHEREAS, the purpose of this grant is to enable schools/districts to establish and maintain COVID-19 screening testing programs to support and maintain in-person learning (including public, private, and BOCES); and

WHEREAS, Cathy Bond, Consultant will provide the following services:

**Offsite Testing Operations**

Consultant will provide clinic site operational supplies related to the plan including a file box with operational documents. Consultant will work with volunteers and per diem nurses to provide staffing as requested.

**Offsite Vaccination Operations**

Consultant will provide clinic site operational supplies related to the plan including a file box with operational documents. Consultant will work with volunteers and per diem nurses to provide staffing as requested.

**SCHD Clinical Operations**

Consultant will provide support for clinical operations as requested.

Typical support is per diem staff outreach and scheduling.

**Meetings**

Consultant will participate in appropriate meetings and webinars to obtain information related to contract activities.

Consultant will have regular meetings with the Seneca County Health Department.

**Other**

Consultant will provide other services/support activities as agreed upon, in support of COVID testing and vaccination response activities; and

WHEREAS, the consultant will provide a monthly report of all activities; and;

WHEREAS the cost for these services will be no more than \$30,000; and

WHEREAS these expenses will be paid for from the Health Department Epidemiology and Laboratory Capacity (ELC) Funding for School Testing Grant funds which are included in the 2022 Public Health Department budget 104010 54700 STG; and

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WHEREAS, the Public Health Standing Committee has reviewed and approved this resolution at its meeting on June 28, 2022; now, therefore, be it

RESOLVED, that the County Manager is hereby authorized and directed to sign a service agreement with Cathy Bond for consulting services for the Epidemiology and Laboratory Capacity (ELC) Funding for School Testing Grant for the period of July 1, 2022 to July 31, 2023; and be it further

RESOLVED, that the Department of Finance is hereby authorized and directed to make the necessary budgetary and accounting entries to affect the intent of this resolution.

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**COUNTY MANAGER AUTHORIZED AND DIRECTED TO SIGN A CONTRACT WITH THE NEW YORK STATE DEPARTMENT OF HEALTH FOR THE EXTENSION OF THE ELC FUNDING FOR SCHOOLS TESTING GRANT**

WHEREAS, the New York State Department of Health originally awarded the Seneca County Health Department \$1,158,355 for the period June 1, 2021 through July 31, 2022 for ELC funding for School testing Grant; and

WHEREAS, the purpose of this grant is to enable schools/districts to establish COVID-19 screening testing programs to support and maintain in-person learning (including public, private, and BOCES); and

WHEREAS, this grant was originally accepted on Resolution No. 150-21 in the amount of \$1,158,355 for the period June 1, 2021 through July 31, 2022; and

WHEREAS, the grant period has been extended by the NYSDOH through July 31, 2023; and

WHEREAS, the Public Health Standing Committee has reviewed and approved this resolution during its meeting of June 28, 2022; now, therefore be it

RESOLVED, that the Board of Supervisors authorizes and directs the County Manager to sign the contract extension with the New York State Department of Health for the ELC Funding for School Testing Grant for the period August 1, 2022 through July 31, 2023 at the same contract amount; and, be it further

RESOLVED, that the Department of Finance be authorized to make the necessary budgetary and accounting entries to effect the intent of this resolution; and be it further

RESOLVED, that any unused funds from the grant program will flow to future years.

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**COUNTY MANAGER AUTHORIZED AND DIRECTED TO SIGN CONTRACTS WITH EACH OF THE FOUR  
SENECA COUNTY SCHOOL DISTRICTS TO CONTINUE COVID-19 SCREENING AND DIAGNOSTIC TESTING  
PROGRAMS THAT ARE IN PLACE UNDER THE ELC FUNDING FOR SCHOOL TESTING GRANT**

WHEREAS, the New York State Department of Health awarded the Seneca County Health Department \$1,158,355 in 2021 for ELC Funding for School Testing Grant which was accepted on Resolution No. 150-21 for the period June 1, 2021 through July 31, 2022; and

WHEREAS, that grant period has been extended through July 31, 2023; and

WHEREAS, there is an adequate funding balance remaining from the original grant award to continue administration of this grant through the 2022-2023 school year, and

WHEREAS, the purpose of this grant is to enable schools/districts to establish COVID-19 screening testing programs to support and maintain in-person learning (including public, private, and BOCES); and

WHEREAS, the Health Department has successfully provided services to the schools during the 2021-2022 school year so that the schools were able to provide the testing that is currently required by NYS; and

WHEREAS, there is a need for the Health Department to continue to provide the following services to the school districts for the upcoming 2022-2023 school year:

1. A detailed operational plan for testing,
2. Staffing (in Seneca Falls CSD and Waterloo CSD only) through contracted individuals to provide testing and screening services,
3. Training of school staff in COVID-19 diagnostic testing techniques and screening testing specimen handling,
4. Training of school staff in reporting antigen test results to the NY State Electronic Clinical Reporting System (ECLRS),
5. Training related to PCR testing and scanners for PCR testing,
6. Personal Protective Equipment (PPE) and testing supplies required for screening and testing,
7. Coordination of the testing program; and

WHEREAS, these costs are allowable expenses in the approved grant budget; and

WHEREAS, the funds are in the Public Health budget 10-4010-54700-STG, and

WHEREAS, the Public Health Committee has approved this resolution during its meeting of June 28, 2022; now, therefore be it

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RESOLVED, that the Board of Supervisors authorizes and directs the County Manager to sign contracts with each of the four Seneca County school districts under the ELC Funding for School Testing Grant for the period August 1, 2022 through July 31, 2023 for an amount (per school) not to exceed \$50,000; and be it further

RESOLVED, that the Department of Finance be authorized to make the necessary budgetary and accounting entries to effect the intent of this resolution; and be it further

RESOLVED, that any unused funds from the grant program will flow to future years.

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**BOARD OF SUPERVISORS APPROVES THE 2022 CONTRACT  
FOR INCARCERATED PERSONS AT YATES COUNTY JAIL**

WHEREAS, the Seneca County Correction Facility is in need of outsourcing housing for female inmates; and

WHEREAS, Yates County is willing and able to provide housing for female and male inmates; and

WHEREAS, the Yates County Sheriff will charge \$85.00 for male inmates a day and \$95.00 a day for female inmates a day; and

WHEREAS, expenditures will be drawn from an account to be established by the Finance Department and any necessary budget adjustments will be undertaken in accordance with County Policy; and

WHEREAS, the contract will be effective on the date of its execution by both parties, and the contract will expire on December 31, 2023; and

WHEREAS, the Public Safety Standing Committee reviewed and approved this resolution at their June 28, 2022 meeting; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors does hereby authorize the execution of this agreement with the Yates County Sheriff.

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**BOARD OF SUPERVISORS DISCONTINUE COVID-19 PRE-DUTY SCREENING  
POLICY NO. 510.602 EFFECTIVE IMMEDIATELY**

WHEREAS, the Seneca County Board of Supervisors adopted Policy No. 510.602, entitled COVID-19 Pre-Duty Screening Policy, on December 22, 2020 to help mitigate the spread of Covid-19 in the Workplace; and

WHEREAS, the policy was amended on February 23, 2021 (Resolution No. 43-21) and changes were made according to CDC guidelines at that time; and

WHEREAS, the County Public Health Director has reviewed the Covid-19 Pre-Duty Screening Policy and recommends that the policy be discontinued at this time as it is no longer necessary; and

WHEREAS, the County still has specific protocols and guidelines in place to ensure employees and the general public remain safe; and

WHEREAS, the Vacancy Committee and Personnel Standing Committee reviewed and approved this resolution on June 28, 2022; now, therefore be it

RESOLVED, that the Board of Supervisors hereby abolish the COVID-19 Pre-Duty Screening Policy #510.602 effective immediately.

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**BOARD OF SUPERVISORS AMEND LAWSUITS AND LEGAL ACTIONS, EMPLOYEE INDEMNIFICATION  
POLICY NO. 301.100**

WHEREAS, the Seneca County Board of Supervisors Adopted Policy #301.100 entitled Lawsuits and Legal Actions, Employee Indemnification Policy to protect county employees against lawsuits and other legal actions; and

WHEREAS, receipts for mileage reimbursement are now submitted to the Finance Department rather than the Treasurer's Office and this has been reflected in policy below; and

WHEREAS, the Vacancy and Personnel Standing Committee met on June 28, 2022 and has recommended the approval of the Amended Lawsuits and Legal Actions, Employee Indemnification Policy 301.100; now therefore be it

RESOLVED, that the Lawsuits and Legal Actions, Employee Indemnification Policy No. 301.100 be amended to read as follows:

301.100 Lawsuits and Legal Actions, Employee Indemnification

PURPOSE:

Lawsuits and other legal actions against Seneca County or one of our employees is a very serious matter and it must be handled by those trained to respond with answers which will protect the interests of the County.

The purpose of this policy is to ensure that any information that involves a lawsuit or a potential lawsuit will be reviewed by the County Attorney prior to release. This policy will refer to all material in written form and all verbal communication with parties involved in such lawsuits.

PROCESS:

If any County Employee is served with a lawsuit, required to give testimony, served with a subpoena, or named as a party to an action, the employee must immediately notify the Department Head, who in turn must notify the County Manager, and in his absence, the County Attorney, or Insurance Manager that day or as soon after as possible. The County Manager will consult with the County Attorney to determine a proper course of action.

Employees will be allowed to retain any mileage received, but will remit any allowance received from the court or other sources for such services to the Finance Department.

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**DEFENSE AND INDEMNIFICATION:**

The duty to defend or indemnify and save harmless provided by the County shall be conditioned upon (1) Delivery to the County Attorney or those named above at his/her office by the employee, the original or a copy of any summons complaint, process, notice, demand or pleading within twenty-four hours after he/she is served or has knowledge of service with such document; and (2) The full cooperation of the employee in the defense of such action or proceeding and in defense of any action or proceeding against the County, its officers, agents, and employees, based upon the same act or omission and in the prosecution of any appeal, and (3) The employee having acted within the scope of employment and the acts being lawful. Such delivery shall be deemed a request by the employee that the County Attorney provides for his defense pursuant to County Resolution.

Failure to comply with this policy will cause disciplinary action to take place, up to and including termination.

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**BOARD OF SUPERVISORS AMEND RESOLUTION 134-22 TO CORRECT SALARY FOR MENTAL HEALTH  
CLINICAL THERAPIST AT THE SHERIFF'S DEPARTMENT EFFECTIVE IMMEDIATELY**

WHEREAS, on May 13, 2022, the Board of Supervisors approved the reclassification of a full-time Addictions Counselor at the Sheriff's Department to that of Mental Health Clinical Therapist; and

WHEREAS, it was discovered after the meeting that the salary listed in Board Resolution 134-22 was incorrect and corrected salary should be \$30.6190 per hour / \$63,939 annually; and

WHEREAS, the Director of Finance has reviewed the position and there is money available in the 2022 budget to offset the cost in account No. 103151-51100; and

WHEREAS, this position has been reviewed and approved by the Vacancy Committee therefore be it

WHEREAS, the resolution has been reviewed and approved by the Personnel Standing Committee on June 28, 2022; now, therefore be it

RESOLVED, that the Board of Supervisors approve amending the salary of the Mental Health Clinical Therapist at the Sheriff's Department at Step 6 of the SCSEA Salary Scale (\$30.6190 / \$63,939); and be it further

RESOLVED, that the Finance Department is authorized to make the necessary budgetary and accounting entries to affect the intent of this resolution.

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**BOARD OF SUPERVISORS APPROVE THE FUNDING OF CHANGES TO THE PAYSCALE OF CERTAIN POSITIONS  
WITHIN THE DEPARTMENT OF HUMAN SERVICES**

WHEREAS, the Commissioner of Human Services recommended a restructuring of the pay scale for the CSEA employees within the Human Services Department to ensure efficiency, enhance and promote higher wages to hire for positions that continue to be unfilled, and to retain current employees; and

WHEREAS, continued concerns of increased training costs, a hardship to service provision within the department, increased overtime, and continued resignations to other similar higher paying jobs continue to be an issue with no end in sight; and

WHEREAS, the Commissioner of Human Services Division has provided a justification to the Vacancy Committee outlining proposed grade increases and salaries associated with the cost of moving staff to the reclassified CSEA positions; and

WHEREAS, the County Personnel Officer has reviewed and forwarded to the County's HR Consultant Firm Position Classification Questionnaires for all positions listed below, and the consultants have made the following recommendations for increased grade levels accordingly; and

WHEREAS, the Director of Finance has reviewed the positions and salary increases and has determined that there is money available in the 2022 budget to move the grades of the positions to higher levels in the respective Full-Time Salary Lines with the Department of Human Services; and

WHEREAS, this recommendation has been reviewed and approved by the Vacancy Committee and the Personnel Standing Committee at their June 28, 2022 meetings; now, therefore be it

RESOLVED, that the Board of Supervisors authorizes the reclassification to raise grades for positions in the Department of Human Services in the CSEA collective bargaining agreement; and be it further

RESOLVED, that the Finance Department is authorized to make the necessary budgetary and accounting entries to affect the intent of this resolution.

<b>JOB TITLE</b>	<b>CURRENT GRADE</b>	<b>RECOMMENDED GRADE</b>
Caseworker	6	8
Data Consolidation Specialist	5	7
Principal Social Welfare Exam.	7	9
Senior Caseworker	7	9
Senior Employ & Train Counselor	7	8
Senior Social Welfare Examiner	6	7
Senior Support Investigator	6	7
Social Welfare Examiner	4	6
Support Investigator	4	6

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For all Case Supervisor Grade B Positions, the following shall apply:

Connie Foster: Increase current base salary by \$1.00 per hour.

Amanda Hopkins: Increase current base salary by \$1.00 per hour.

Holly Jones: Move from Grade 10, Step 9 to Grade 10, Step 11 on the CSEA salary scale.

Jennifer Mellini: Move from Grade 10, Step 3 to Grade 10, Step 5 on the CSEA salary scale.

RESOLVED, that the Finance Department is authorized to make the necessary budgetary and accounting entries to affect the intent of this resolution.

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**RESOLUTION APPOINTING MEMBERS TO THE SENECA COUNTY PLANNING BOARD**

WHEREAS, the Seneca County Board of Supervisors passed Local Law 2 of 2022 on June 14, 2022 “Establishment, Authority & Duties of the Seneca County Planning Board” and to “Repeal and Replace Local Law No. 3 of 2010,” and

WHEREAS, Seneca County Planning Board members whose terms have expired need to be appointed, and

WHEREAS, the Planning, Development, Agriculture, and Tourism Standing Committee met on June 28, 2022 and concurred with the appointments listed; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors does hereby appoint the following persons, effective immediately , as members of the Seneca County Planning Board for terms to expire as listed below:

<b>NAME</b>	<b>TOWN OF RESIDENCE</b>	<b>END OF TERM</b>
John Swanson III	Covert	6/30/26
Mark Lott	Fayette	6/30/26
William Dalrymple	Ovid	6/30/26
John Pigman	Waterloo	6/30/26
Michael Scaglione	Seneca Falls	6/30/26
Tom Scoles	Seneca Falls	6/30/26
David Wood	Ovid	6/30/24

; and be it further

RESOLVED, that the Seneca County Board of Supervisors does hereby appoint the following persons, effective immediately, as alternate members of the Seneca County Planning Board for terms as listed below:

	<b>NAME</b>	<b>TOWN OF RESIDENCE</b>	<b>END OF TERM</b>
Alternate #1	Sue Sauvageau	Seneca Falls	6/30/24
Alternate #2	Janet Lynch	Romulus	6/30/24
Alternate #3	Domenica Catalano	Seneca Falls	6/30/24
Alternate #4	Frank Ruzicka	Seneca Falls	6/30/24

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**BOARD OF SUPERVISORS TAKES STATE ENVIRONMENTAL QUALITY REVIEW (SEQR) ACTION ON THE  
PROPOSED SNOWMOBILE TRAIL EXTENSION BY THE SENECA SLEDDERS SNOWMOBILE CLUB**

WHEREAS, the Seneca Sledders Snowmobile Club is proposing a twelve (12) mile trail extension under the New York State Snowmobile Trails Program (Program) that would extend to the Kuneytown Sportsmen Club; and

WHEREAS, all property owners along the proposed extension have signed permissions for the trail to cross their property; and

WHEREAS, under the Program, SEQR review is required for the State to consider this extension; and

WHEREAS, the Seneca Sledders Snowmobile trail extension is an Unlisted Action under SEQR; and

WHEREAS, this resolution has been reviewed and approved by the Planning, Development, Agriculture, and Tourism Standing Committee on June 28, 2022; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors declares itself Lead Agency for the purpose of SEQR for the proposed trail extension set forth by the Seneca Sledders Snowmobile Trail Club; and be it further

RESOLVED, that the Seneca County Board of Supervisors determines that the twelve (12) mile trail extension proposed by the Seneca Sledders Snowmobile Club will have no significant adverse impact on the environment.

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**REQUEST PROPOSALS FOR ENVIRONMENTAL ASSESSMENT SERVICES  
FOR VERONA VILLAGE RENOVATION PROJECT**

WHEREAS, Seneca County Board of Supervisors, through Resolution 182-22, authorized an application for New York State Office of Community Renewal CDBG and/or CDBG CARES funding, in an amount not to exceed \$5 million, to support major renovations of Verona Village Apartments located at 2276 County Road 139, Ovid, NY; and

WHEREAS, the scope of the renovation will include interior and exterior renovation of the residential units and the community building as well as site improvements (the "Project") with an estimated total cost of \$9,512,795; and

WHEREAS, Ithaca Neighborhood Housing Services, Inc. (INHS), owner of Verona Village Apartments, will enter into a sub-recipient agreement where Seneca County will pass grant funds though to INHS for the express purpose of funding the Project; and

WHEREAS, a Public Hearing was held on June 14, 2022 at 6:00 PM at the County Office Building in the Board of Supervisors Room, 3rd floor, 1 DiPronio Drive, Waterloo, NY 13165 to provide information to the public and to consider citizen comments regarding the CDBG and CDBG CARES programs; and

WHEREAS, CDBG recipients must conduct assessments to determine the degree to which the National Environmental Policy Act of 1969 (NEPA), the State Environmental Quality Review Act (SEQRA), and the State Historic Preservation Office (SHPO) and Tribal Historic Preservation Office (THPO) requirements impact their project; and

WHEREAS, a consultant will be retained through a public Request For Proposal (RFP) process to assess the degree to which the National Environmental Policy Act of 1969 (NEPA), the State Environmental Quality Review Act (SEQRA), and the State Historic Preservation Office (SHPO) and Tribal Historic Preservation Office (THPO) requirements impact the Verona Village project; and

WHEREAS, these consultant services are considered an eligible expense under the grant and will be paid for with grant funds; and

WHEREAS, the Planning, Development, Agriculture, and Tourism Standing Committee has reviewed and approved this resolution on June 28, 2022; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors hereby authorizes and directs the Director of Planning and Community Development to issue an RFP for National Environmental Policy Act of 1969 (NEPA), the State Environmental Quality Review Act (SEQRA), and the State Historic Preservation Office (SHPO) and Tribal Historic Preservation Office (THPO) assessment services, to support major renovations of Verona Village Apartments located at 2276 County Road 139, Ovid, NY.

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**SUPERVISORS AUTHORIZE SUBMISSION OF CONSOLIDATED FUNDING APPLICATIONS (CFA)  
FOR THE 2022 FUNDING CYCLE**

WHEREAS, New York State has committed funding for 2022 to support economic development, infrastructure and related activities; and

WHEREAS, grant allocations are made through the State's Ten (10) Regional Economic Development Councils; and

WHEREAS, Seneca County is a member of the Finger Lakes Regional Economic Development Council; and

WHEREAS, Seneca County has established priorities related to development and infrastructure needs and objectives; and

WHEREAS, the following CFA submissions are appropriate and consistent with Seneca County's priorities:

- Papa Bear Cupola Restoration \$172,500; and

WHEREAS, the Board of Supervisors recognizes that a local match requirement exists for the CFA application and supports the following local match:

- Papa Bear Cupola Restoration \$57,500 (25%) ; and

WHEREAS, a determination of environmental impact under the New York State Environmental Quality Review Act is required; and

WHEREAS, this resolution was approved by the Planning, Development, Agriculture and Tourism Standing Committee on June 28, 2022; now, therefore be it

RESOLVED, that Seneca County Board of Supervisors authorizes and directs the County Manager to submit an application to New York State for CFA funding to support development activities in Seneca County; and, be it further

RESOLVED, that the submission of these applications will not have an adverse environmental impact.

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**BOARD OF SUPERVISORS AUTHORIZES ACCEPTANCE OF \$194, 839 IN CONTRACT FUNDS FROM SENECA FALLS CENTRAL SCHOOL DISTRICT, WATERLOO CENTRAL SCHOOL DISTRICT, SOUTH SENECA CENTRAL SCHOOL DISTRICT AND ROMULUS CENTRAL SCHOOL DISTRICT TO SUPPORT SCHOOL BASED SUBSTANCE ABUSE PREVENTION AND SCHOOL BASED CLINIC SERVICES FOR SCHOOL YEAR 2022/2023**

WHEREAS, the Seneca County Board of Supervisors authorizes and directs the County Manager to sign all documents necessary to accept the following in contract funding in support of School Based Substance Abuse Prevention and School Based Clinic Services for school year 2022/2023:

Seneca Falls Central School District (Prevention)	\$49,500.00
Waterloo Central School District (Prevention)	\$49,500.00
South Seneca Central School District (Prevention)	\$26,475.00
South Seneca Central School District (Clinic)	\$16,875.00
Romulus Central School District (Prevention)	\$13,237.50
Romulus Central School District (Clinic)	\$39,252.00

WHEREAS, this funding requires no match from Seneca County; and

WHEREAS, under this program, the County will be reimbursed quarterly for salary expenses associated with staffing necessary for delivery of School Based Prevention and School Based Clinic Services ; and

WHEREAS, it is necessary for the County Manager to sign the contracts to receive the funding; and

WHEREAS, the Mental Health Services Standing Committee reviewed and approved this resolution at its June 28, 2022 meeting; and

RESOLVED, that the County Manager is hereby authorized and directed to sign all necessary documents to accept contract funding from The South Seneca Central School District, the Seneca Falls Central School District, the Waterloo Central School District and the Romulus Central School District to support School Based Substance Abuse Prevention and School Based Clinic Services in school year 2022/2023, and therefore be it

RESOLVED, that the Seneca County Board of Supervisors authorizes and directs the Finance Department to make the necessary budgetary and accounting entries to effect the intent of this resolution.

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**BOARD OF SUPERVISORS AUTHORIZES REFILL AND HIRING ABOVE START RATE FOR PSYCHIATRIST  
POSITION IN THE MENTAL HEALTH SERVICES DEPARTMENT EFFECTIVE IMMEDIATELY**

WHEREAS, there is a vacant Psychiatrist position in the Mental Health Department due to a recent resignation; and

WHEREAS, the full-time Psychiatrist is expected to carry a caseload of up to 400+ patients; and

WHEREAS, the remaining part-time Psychiatrist will be retiring in the very near future and a succession plan needs to be place; and

WHEREAS, the Mental Health Department has a contract Psychiatrist that has expressed an interest in filling the full-time position in 2023; and

WHEREAS, the Director of Mental Health recommends that the starting salary for the Psychiatrist position be raised to \$230,000 annually; and

WHEREAS, if approved, additional funding will need to be provided for in Account No. 104320-51100 for 2023; and

WHEREAS, the position is sustainable through collection of medication fees for billable nursing services; and

WHEREAS, this resolution has been reviewed and approved by the Vacancy Committee and Personnel Standing Committee on June 28, 2022; now, therefore be it

RESOLVED, that the Board of Supervisors approves refilling the vacant full-time Psychiatrist position and moving the starting salary to \$230,000 effective January 1, 2023 in the Mental Health Services Department; now therefore be it

RESOLVED, that the Finance Department is authorized to make the necessary budgetary and accounting entries to affect the intent of this resolution.

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**BOARD OF SUPERVISORS APPROVES THE CREATION AND FILLING OF  
TWO (2) FULL-TIME ASSISTANT PUBLIC DEFENDER POSITIONS**

WHEREAS, pursuant to Resolutions #178-19 and #90-21, the Public Defender's Department has been awarded funds in the amount of \$4,777,143.84 through the NYS Office of Indigent Legal Services as part of the expansion of the Hurrell-Harring settlement; and

WHEREAS, the expense for the creation and filling of two (2) full-time Assistant Public Defender positions is at no cost to the county; and

WHEREAS, the purpose of this funding is to assist with the increasing caseload and other duties within the department; and

WHEREAS, both full-time Assistant Public Defender positions would work approximately 37.5 hours per week and would receive an annual salary of not more than \$82,400 each; and

WHEREAS, the Director of Finance has reviewed the 2022 budget and reports that adequate funding exists; and

WHEREAS, these positions have been reviewed and approved by the Vacancy Committee and the Personnel Standing Committee on June 28, 2022; now, therefore be it

RESOLVED, that the Board of Supervisors approve the creation and filling of two (2) full-time Assistant Public Defender positions at \$82,400 annually as per the Management Salary Schedule; and be it further

RESOLVED, that the Finance Department is authorized to make the necessary budgetary and accounting entries based upon the grant to affect the intent of this resolution.

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**STANDARD WORK DAY AND REPORTING RESOLUTION FOR  
ELECTED AND APPOINTED OFFICIALS FOR RETIREMENT PURPOSES**

WHEREAS, the Government Operations Standing Committee reviewed and approved this resolution on June 28, 2022; now, therefore be it

RESOLVED, that the Board of Supervisors of the County of Seneca / Location Code 10045 hereby establishes the following standard work days for these titles and will report the officials to the New York State and Local Retirement System based on their record of activities:

<b>Title</b>	<b>Standard Work Day (Hrs/day) Min.6 hrs Max. 8 hrs.</b>	<b>Name (First and Last)</b>	<b>Tier 1 (Check Only if member is in Tier 1)</b>	<b>Current Term Begin &amp; End Dates  (mm/dd/yy- Mm/dd/yy)</b>	<b>Record of Activities Result</b>	<b>Not Submitted  (Check only if official did not submit their Record of Activities)</b>
Supervisor	6	C. Ernest Brownell	<input type="checkbox"/>	01-01-22/ 12-31-23	###	<input type="checkbox"/>
Supervisor	6	Paul Kronenwetter	<input type="checkbox"/>	01-01-22/ 12-31-23	###	<input type="checkbox"/>
Supervisor	6	Elizabeth Partee	<input type="checkbox"/>	01-01-22/ 12-31-25	###	<input type="checkbox"/>

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