

**SENECA COUNTY
BOARD OF SUPERVISORS**

Board Meeting & Public Hearing
April 12, 2022

Call to Order

Chairman Hayssen called the meeting to order at 6:00 p.m.

Roll Call of Members by the Clerk

Twelve members of the Seneca County Board of Supervisors answered roll call. Sprvr. Borst and Sprvr. Don Trout were not present

Pledge of Allegiance and Moment Of Silence

Public Hearing The implementation of the Seneca Dairy Systems, LLC project that received Community Development Block funding from the New York State Office of Community Renewal (Project 1056ED940-19). The purpose of the hearing is to obtain citizen views regarding any aspect of the project's implementation including, but not limited to any construction, financing, and employment opportunities resulting from the project. IDA consultant Patricia Jones was present. No comments, oral or written were received.

Presentation: Fair Housing Enforcement Programs at LawNY - Osbaldo Arce, FHEP Rural Test Coordinator

Petitioners

None

Open Privilege of the Floor

None

Approval of Meeting Minutes

The March 8, 2022 regular board meeting minutes were approved as printed.

Reports of Standing Committees

Mental Health Services Standing Committee, Sprvr. Partee, Chairperson. The committee approved two resolutions on the agenda. Appointing Michael Alessio to the Community Services Board of a four year term. He will replace Veronica Mitak who recently resigned from the committee.

We also have a resolution to accept \$25,000 in grant funding from NYS Office of Mental Health for Seneca County's Mobile Crisis Program, No local match is required.

Planning, Development, Agriculture & Tourism Standing Committee, Sprvr. Barnhart, Chairperson. We heard from Joe McGrath, CEO of the Finger Lakes Reginal Land Bank. Everything is going well.

We also discussed amending the membership and duties for the Seneca County Planning Board (i.e. eliminate term restrictions; recruitment, attorney reviewing amendments, etc.).

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There is a resolution to for a lease agreement with FLX Hanger, the new owners of the hangar structure. Milt vonHahmann was the previous owner. FLX Hanger is amenable to continued operation of the aircraft maintenance company, Finger Lakes Wing and Rotor, with the proposed sale, the County's existing land lease with West Wind Hangars will be assigned to and assumed by FLX Hangar, LLC.

June 2022 is the month to submit applications to be included in the Agricultural District. The Agricultural Enhancement Board will take the lead on implementing the Agricultural and Farmland Enhancement Plan; and the AEB will develop a page for the county website

The month of April 2022 is Fair Housing Month. This year marks the 54th anniversary of the passage of the U.S. Fair Housing Law, Title VIII of the Civil Rights Act of 1968, as amended, which enunciates a national policy of Fair Housing without regard to race, color, religion, sex, handicap, familial status, and national origin. The State of New York adds: creed, disability, marital status, age, blindness, hearing impairment, use of a hearing service or guide dog, sexual orientation, military status, and domestic violence victim.

Under New Business there is a resolution appointing Ben Guthrie and Ralph Lott to the IDA Board for a term of 6 years.

Personnel Standing Committee, Sprvr. Ferrara, Chairperson. The committee approved refilling several vacant positions. There are three Motor Equipment Operator (MEO) Heavy positions in the Highway Department.; one Code Enforcement Officer position; one Registered Professional Nurse position; and one Deputy Sheriff position

There are two positions that have been open and are difficult to fill due to the offered starting salary. Two qualified candidates declined the position of Assistant District Attorney and the Sheriff is trying to fill the position of Jail Nurse. We have two resolutions, one is pending under New Business, to authorize a higher starting rate for both of these position in an effort to find qualified candidates.

We have three proposed reclassifications. Two are in the Mental Health Services Department. The position of Psychiatric Social Worker (PSW) reclassified to Psychiatric Social Worker II (PSWII). The employee earned their degree, allowing a higher billable rate. The other position is reclassifying a Mental Health Clinical Therapist to a Psychiatric Social Worker II. In the Department of Real Property Tax there is a vacancy for a RP Tax Aide; the RPT Director is seeking to reclassify the position to a Staff Resource Assistant.

There is a resolution on the agenda that will authorize a Grade increase for the position Director of Real Property Tax Services I to Grade 6 as recommended by Public Sector HR Consultants and the

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Personnel Officer. The current employee would be moved to Grade 6, Step 5 on the Salary Management Schedule.

Personnel Officer Laura Granger reviewed the county Policy #101.201 - Refilling Vacant Positions. She reformatted the policy in an effort to streamline the process and make it more user friendly and maintain consistency when hiring staff.

Water & Sewer Treatment Management & Operations Standing Committee, Sprvr. Hayes, Chairperson. The Water & Sewer Authority study is underway with MRB; contracts with YAWS and Village of Waterloo are going well; Hillside plant discussion: The facilities are being monitored once a week; Discussion with Earl Martin to take ownership are pending because Don Cardinal of DEC said privately owned septic systems require costly upgrades which Mr. Martin may not wish to undertake; and the camera inspection at Willard is completed.

Indian Affairs Standing Committee, Sprvr. Shipley, Chairperson. County Attorney Ettman reported on the NAA&G Standing Committee meeting at NYSAC; the news has reported altercations among cannabis distribution along the border of Canada / USA, of which the State and Feds seem to

Government Operations Standing Committee, Sprvr. Jeffrey Trout. A resolution to amend the Seneca County Grant Administration Policy No. 201.101 to allow for consideration of grant applications that require no match and that are time sensitive.

Environmental Affairs Standing Committee, Sprvr. Kronenwetter, Chairperson. The first training for Septic Inspection was held on March 23. A discussion ensued about granting waivers for an inspection for property owners who expect to be connected to public sewer in a few years. The current law has a grievance process in place to address such a concern.

The 9 Element Seneca Lake Plan is coming to fruition. It is primarily focused on Seneca Lake but it affects all the Finger Lakes.

Soil and Water Conservation District grants with in-kind local match have been awarded to improve drainage and run-off on farmland.

Human Services Standing Committee, Sprvr. Enslow, Chairperson. National Child Abuse Prevention Month is April 2022, when greater awareness is raised of the problem of child abuse. Seneca County recognizes the importance of families and communities to prevent child abuse and neglect and promote the social and emotional well-being of children and families. It is the moral responsibility of all individuals to report suspected acts of abuse, both physical and emotional, to the State Central Register for Child Abuse and Maltreatment (1-800-342-3720).

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Public Works Standing Committee, Sprvr. Kronenwetter, Vice-Chairperson. Other than the resolutions under Public Works on tonight's agenda, there is an item under New Business authorizing the solicitation of bids for Phase III renovations to the DHS department.

Finance, Assessment & Insurance Standing Committee, Sprvr. Reynolds, Chairperson. A resolution authorizing the county to extend tax rolls and bills for the villages; a resolution supporting state legislation to allow a property tax exemption for volunteer firefighters and ambulance workers to the extent of ten percent; and we have a resolution authorizing the Finance Department to make amendments to the 2021 Seneca County Budget.

Report of Special Committees

Broadband Committee, Sprvr. Partee. The Committee met with representatives from OTTC regrading fiber network. Response rate on the Broadband survey for Seneca County is 3.25. Our goal is 5% response rate. Sprvrs. Hayes and Partee were on Fingerlakes1.com podcast to advertise to the public the need to respond to the broadband survey. The county website has the survey posted, recommended the Towns follow suite. (How is Your Internet, a survey developed in response to NYS Notice of Public Hearing in the Matter No. 21-02182, The Commission's Broadband Study and Mapping pursuant to the Broadband Connectivity Act. The survey is being widely promoted throughout Seneca County and available at www.senecacountybroadband.com.)

Chairman's Remarks

None

County Manager's Remarks

None

County Attorney's Remarks

None

Communications:

38. From Erin Peruzzini, District Manager, Seneca County Soil & Water Conservation District, notice of a workshop meeting titled, "Capitalizing on Your Land Resources", hosted by local conservation agencies, to review the services that are offered to landowners and agricultural producers.

39. From Roxanna Johnston, Vice-Chair, Cayuga Watershed Intermunicipal Organization, email notification dated March 30, 2022, to contact Governor Hochul immediately and urge her to block the cryptocurrency mining power plant, Greenidge, located on Seneca Lake, from receiving an air quality permit on Seneca Lake from burning fracked gas for cryptocurrency mining. Deadline for permit is March 31, 2022.

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40. From NYS Division of Homeland Security and Emergency Services (DHSES), notification of the FY2020 Cyber Security Grant (\$50,000), to enhance the ability to identify, protect, detect, respond to and recover from cyber incidents as well as enhance the cyber security posture of government organizations; application deadline May 5, 2022.

41. From NYS Division of Homeland Security and Emergency Services (DHSES), notification of the FY2020 HazMat Grant Program, regional allocation for Seneca County is \$110,600; application deadline May 5, 2022.

42. From Pathway Home, a comfort Care home, a thank you letter dated March 29, 2022 for the 2022 county funding in the amount of \$5,000.

43. A copy of the Unaudited Financial report for Year End 2021, Seneca County NY.

44. A copy of Cayuga Lake Watershed Intermunicipal Organization (CWIO) February 23, 2022 meeting minutes.

45. A copy of Seneca County Community Services Board January 18, 2022 meeting; and February 115, 2022 meeting minutes.

46. A copy of Seneca County Board of Health January 19, 2022 meeting; and March 16, 2022 meeting minutes.

47. A copy of the Empire State Broadband Assessment Survey.

RESOLUTIONS & MOTIONS

BOARD OF SUPERVISORS EXTENDS TAX ROLLS AND BILLS FOR VILLAGES

RESOLUTION NO. 88-22, motion by Sprvr. Reynolds, second by Sprvr. Hayes and adopted.

WHEREAS, Seneca County has for the past several years extended rolls and tax bills for the villages within the County; and

WHEREAS, the villages are desirous of continuing this service for 2022; and

WHEREAS, it would be in the best interest of the County and Villages to continue the service; and

WHEREAS, the Finance, Assessment and Insurance Standing Committee reviewed and approved this resolution on March 22, 2022; now, therefore be it

RESOLVED, that the Seneca County Manager after review and approval by the County Attorney, be and hereby is authorized to sign the 2022 annual agreements pertaining to the extension of tax rolls and bills for villages located in towns that utilize the County's computer system in the following villages: Interlaken, Lodi, Ovid, and Waterloo.

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**BOARD OF SUPERVISORS SUPPORTS LEGISLATION ALLOWING MUNICIPALITIES THE
OPTION OF GIVING VOLUNTEER FIREFIGHTER AND AMBULANCE WORKERS A
PROPERTY TAX EXEMPTION TO THE EXTENT OF TEN PERCENT**

RESOLUTION NO. 89-22, motion by Sprvr. Reynolds, second by Sprvr. Barnhart and adopted.

WHEREAS, Sections of the New York State Real Property Law provide for Real property owned by an enrolled member of an incorporated volunteer fire company, fire department or incorporated voluntary ambulance service or such enrolled member and spouse to be exempt from taxation to the extent of ten percent of the assessed value of such property for city, village, town, part town, special district or county purposes, exclusive of special assessments, provided that the governing body of a city, village, town or county, after a public hearing, adopts a local law, ordinance or resolution providing therefore, provided however that such exemption shall in no event exceed three thousand dollars multiplied by the latest state equalization rate for the assessing unit in which such real property is located; and

WHEREAS, for a County to be authorized under Chapter 50-A, Article 4, said County requires legislative action by New York State prior to local action; and

WHEREAS, the Seneca County Board of Supervisors believes that a tax exemption is appropriate and will help support retention and recruitment efforts in the volunteer services; and

WHEREAS, this resolution has been reviewed and approved by the Finance, Assessment and Insurance Standing Committee at its Meeting on March 22, 2022; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors supports New York State Legislation that would allow municipalities the option of giving volunteer firefighter and ambulance workers a property tax exemption to the extent of ten percent; and, be it further

RESOLVED, that the Clerk to the Board of Supervisors is authorized and directed to forward this Resolution to Senator Helming and Assembly members Gallahan and Palmesano.

BOARD AUTHORIZES AMENDMENTS TO 2021 SENECA COUNTY BUDGET

(as amended)

RESOLUTION NO. 90-22, motion by Sprvr. Reynolds, second by Sprvr. Hayes and adopted.

WHEREAS, amendments to the 2021 Seneca County Budget are necessary and appropriate; and

WHEREAS, funding is available in the object codes identified herein; and

WHEREAS, this resolution has been reviewed and approved by the Finance, Assessment and Insurance Standing Committee at its meeting on March 22, 2022; now, therefore be it

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RESOLVED, that the Board of Supervisors authorizes the following amendments to the 2021 Seneca County Budget:

Line Item	Description	Increase/ Decrease	Revenue/ Expenditure	\$
Note 1: Water & Sewer Capital Project Budget adjustment				
33 3599	Sewer 2 Fund Balance	Decrease	Fund Balance	\$4,802.28
338110 59950	Interfund Trfr to CP	Increase	Expenditure	\$4,802.28
808110 52000 SWR2	Sewer 2 Capital Project	Increase	Expenditure	\$4,802.28
808110 45034 SWR2	Interfund Trfr Revenue	Increase	Revenue	\$4,802.28
Note 2:Pre-School 3-5 Budget adjustment				
104147 54700	Early Intervention	Decrease	Expenditure	\$28,600
104149 54441	Transportation	Decrease	Expenditure	\$2,500
104149 54700	Pre-School 3-5	Increase	Expenditure	\$31,100
Note 3: LEC Budget adjustment				
103150 51100	Salary Full-time	Decrease	Expenditure	\$57,000
103150 54700	Contractual	Increase	Expenditures	\$57,000
Note 4: Water District No. 1				
31 3909	Decrease	Fund Balance		\$13,580.15
318310 54700	Decrease	Contractual		\$10,060.25
318310 54220	Decrease	Repairs & Maintenance		\$28,626.54
318310 54141	Increase	Purchase of Water		\$52,266.94

Amendment to the Main Motion:

Sprvr. Jeffrey Trout offered a motion, second by Sprvr. Ferrara, and carried, to amend the Main Motion by inserting the budget amendments highlighted by Note 4: Water District No. 1.

**BOARD OF SUPERVISORS APPROVES PURCHASE OF
NEW KUBOTA TRACTOR FOR THE LAW ENFORCEMENT CENTER**

RESOLUTION NO. 92-22, motion by Sprvr. Kronenwetter, second by Sprvr. Jeffrey Trout and adopted.

WHEREAS, the 2014 Kubota B3350 compact tractor located at the Seneca County Law Enforcement Center located at 6150 Rt. 96, Romulus, NY continues to have on-going issues with the regeneration process; and

WHEREAS, the Seneca County Facilities Department has secured a quote through Sourcewell Cooperative Purchasing, a government, state and non-profit purchasing provider, in the amount of \$24,764.94 for the purchase of a Kubota LX3310 to replace the Kubota B3350 compact tractor currently used at the Law Enforcement Center; and

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WHEREAS, the funds have been appropriated and approved in the 2022 Facilities Budget Account No. 101620-52400-LEC; and

WHEREAS, this resolution has been reviewed and approved by the Public Works Standing Committee on March 22, 2022; now, therefore be it

RESOLVED, that the County Manager is authorized and directed to issue a Purchase Order for the purchase of a new Kubota LX3310 from Account 101620-52400-LEC.

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PROCLAIMS APRIL 2022 CHILD ABUSE PREVENTION MONTH IN SENECA COUNTY

RESOLUTION NO. 91-22, motion by Sprvr. Enslow, second by Sprvr. Shipley and adopted.

WHEREAS, National Child Abuse Prevention Month is April 2022 and is designed to raise greater awareness of the problem of child abuse and help restore confidence to the lives of victims thereby strengthening our families and communities; and

WHEREAS, Seneca County recognizes the importance of families and communities working together to prevent child abuse and neglect and promote the social and emotional well-being of children and families; and

WHEREAS, during the month of April and throughout the year, communities are encouraged to increase awareness and provide education and support to families through resources and strategies to prevent child abuse and neglect and to encourage communities to take steps to improve the well-being of children; and

WHEREAS, it is the moral responsibility of all individuals to report suspected acts of abuse, both physical and emotional, to the State Central Register for Child Abuse and Maltreatment (1-800-342-3720) and Seneca County residents are encouraged to support efforts that promote a safe and nurturing environment in which families can best raise their children; and

WHEREAS, this resolution has been reviewed and approved by the Human Services Standing Committee at their March 22, 2022 meeting; now, therefore, be it

RESOLVED, that the Board of Supervisors proclaims April 2022 as Child Abuse Prevention Month in Seneca County.

**BOARD OF SUPERVISORS AUTHORIZES PURCHASE OF
ONE 2024 AUTOMATIC HV 513 6X4 TEN WHEELER**

RESOLUTION NO. 93-22, motion by Sprvr. Kronenwetter, second by Sprvr. Brownell and adopted.

WHEREAS, Seneca County Highway Department is seeking to purchase one (1) 2024 International Automatic HV 513 6X4 SFA Ten Wheeler, pursuant to Onondaga County Contract # 8996;

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and

WHEREAS, funding in the amount of \$257,014.08 has been budgeted for in the 2022 Seneca County Highway Road Machinery Vehicle Account 50-505130-2600; and

WHEREAS, the Ten-Wheeler Automatic Truck will be purchased from Regional International Corp., 1007 Lehigh Station Road, Henrietta, NY 14457; and

WHEREAS, this resolution was reviewed and approved by the Public Works Standing Committee on March 22, 2022; now, therefore, be it

RESOLVED, that the Seneca County Board of Supervisors does hereby authorize and direct the County Manager to issue a Purchase Order for the purchase of one (1) 2024 Automatic HV 513 6X4 SFA from Onondaga County Contract # 8996 in the amount of \$ 257,014.08 with funds appropriated from the 2022 Highway Road Machinery Vehicle Account 50-505130-2600.

BOARD OF SUPERVISORS APPROVES PURCHASE OF ONE BOBCAT SKID STEER

RESOLUTION NO. 94-22, motion by Sprvr. Kronenwetter, second by Sprvr. Hayes and adopted.

WHEREAS, the Seneca County Highway Department is requesting to buy a Bobcat Skid Steer; and

WHEREAS, the Highway Department will be purchasing the piece of equipment from Bobcat of the Finger Lakes, Fairport, NY; and

WHEREAS, funds for the purchase of one (1) S76 T4 Bobcat Skid Steer from State Contract #PC69396 in the amount of \$54,863.30 have been appropriated from the 2022 Seneca County Highway Road Machinery Account 50-505130-2600; and

WHEREAS, this resolution was reviewed and approved by the Public Works Standing Committee at their March 22, 2022 meeting; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors does hereby authorize and direct the County Manager to issue a Purchase Order for the purchase of one (1) S76 T4 Bobcat Skid Steer from State Contract # PC 69396 in the amount of \$54,863.30 with funds appropriated from the 2022 Highway Road Machinery Account 50-505130-52600.

**BOARD OF SUPERVISORS AWARDS PURCHASE OF
MASSEY FERGUSON 4710 TRACTOR WITH ATTACHMENTS**

RESOLUTION NO. 95-22, motion by Sprvr. Kronenwetter, second by Sprvr. Reynolds and adopted.

WHEREAS, Seneca County Highway Department is requesting to buy a 2022 Massey Ferguson 4710 Dyna-2 (4WD) roadside mower with attachments; and

WHEREAS, the purchase of this mower is through the Sourcewell Contract # 95870, a

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competitively solicited bid; and

WHEREAS, pursuant to Local Law No. 1 of the Year 2015, the Seneca County Board of Supervisors has authorized the use of Best Value Award Methodology for Purchase Contracts; and

WHEREAS, funds for the purchase of 2022 Massey Ferguson 4710 Dyna-2 roadside mower with attachments in the amount of \$105,416.00 have been appropriated from the 2022 Seneca County Highway Road Machinery Vehicle Account 50-505130-52600; and

WHEREAS, this resolution was reviewed and approved by the Public Works Standing Committee on March 22, 2022; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors does hereby authorize and direct the County Manager to issue a Purchase Order for the purchase a 2022 Massey Ferguson 4710 roadside mower with attachments in the amount of \$105,416.00 with funds appropriated from 2022 Highway Road Machinery Vehicle Account 50-505130-52600.

BOARD OF SUPERVISORS AWARDS BID FOR AGGREGATE MATERIALS

RESOLUTION NO. 96-22, motion by Sprvr. Kronenwetter, second by Sprvr. Hayes and adopted.

WHEREAS, the Highway Superintendent solicited bids for Stone for the Seneca County highways; and

WHEREAS, two bids were received and opened on Wednesday February 23, 2022; and

WHEREAS, the following bid results were received from Seneca Stone Corp. of Fayette, New York and Hanson Aggregates, LLC of Pavilion, New York;

SENECA STONE CORP.

SCREENING	\$ 17.00	1, 1A & 2 STONE MIX	\$ 17.00
RUN OF CRUSHER	\$9.75	2 STONE	\$ 16.25
1A STONE	\$ 17.50	3 STONE	\$ 17.50
1 STONE	\$ 17.00	GABION	\$ 17.00
1 ST STONE	\$ 17.00	RIP RAP AVERAGE	\$ 23.00
1 & 1A STONE MIXED	\$ 17.00	RIP RAP SELECT	\$40.00
1 & 2 STONE MIXED	\$ 16.75		

HANSON AGGREGATES

SCREENING	\$16.25	1,1A & 2 STONE MIX	\$18.00
RUN OF CRUSHER	\$10.50	2 STONE	\$16.50
1 A STONE	\$18.00	3 STONE	\$16.50
1 STONE	\$16.50	GABION	\$19.00
1 ST STONE	\$18.00	RIP RAP AVERAGE	\$30.00
1 & 1A STONE MIXED	\$18.00	RIP RAP SELECT	\$35.00
1 & 2 STONE MIXED	\$17.00		

And

WHEREAS, the Highway Superintendent recommends awarding the bid to Seneca Stone Corp

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and Hanson Aggregates and letting availability and delivery costs be the deciding factor; and

WHEREAS, the Public Works Standing Committee has reviewed and approved this resolution at its March 22, 2022 meeting; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors does hereby award the bid to Seneca Stone Corp., Fayette, NY; and Hanson Aggregates, LLC Pavilion, NY for Aggregate Materials, letting availability and delivery costs be the deciding factors.

BOARD OF SUPERVISORS AWARDS BID FOR STRIPING OF COUNTY HIGHWAYS

RESOLUTION NO. 97-22, motion by Sprvr. Kronenwetter, second by Sprvr. Shipley and adopted.

WHEREAS, the Highway Superintendent solicited for bids for the painting of traffic lines on Seneca County highways; and

WHEREAS, two bids were received and opened on Wednesday February 23, 2022; and

WHEREAS, the bids that were received were from Seneca Pavement Marking of Horseheads , New York and Accent Stripe, Inc. of Orchard Park, New York; and

WHEREAS, the lowest bid received was from Seneca Pavement Marking; and

WHEREAS, the Public Works Standing Committee reviewed and approved this resolution at their March 22, 2022 meeting; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors does hereby award the bid for painting the traffic lines, paint and reflectorized glass beads to Seneca Pavement Marking of Horseheads NY as follows:

Survey of passing and no passing zones with log sheets included (per mile)	\$225.00
Indexing of passing and no-passing zones from existing log sheets (per mile)	\$95.00
Spotting of centerline on new pavement (per mile)	\$95.00
Center line application including materials (per mile)	\$394.00
Edge line application including materials (per side)	\$240.00
Yellow traffic line paint (per gallon)	\$11.15
White traffic line paint (per gallon)	\$11.75
Reflectorized glass beads (per pound)	\$0.43
Railroad Crossings (per track)	\$850.00
Left/Right hand turning curve arrows (per arrow)	\$150.00

SUPERVISORS ACCEPT BIDS FOR HOT MIX ASPHALT CONCRETE

RESOLUTION NO. 98-22, motion by Sprvr. Kronenwetter, second by Sprvr. Enslow and adopted.

WHEREAS, the Highway Superintendent solicited for bids for hot mix asphalt concrete for the Seneca County highways; and

WHEREAS, three bids were received and opened on Wednesday February 23, 2022; and

WHEREAS, the bid results received from Seneca Stone of Fayette, New York, Northern Asphalt

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of North Syracuse, New York and Hanson Aggregates of Pavilion, New York are as follows; and

	SENECA STONE	NORTHERN ASPHALT	HANSON AGGREGATES
Type 7 Top	\$67.00	\$68.75	\$72.00
Type 6 Top	\$65.00	\$67.00	\$70.00
Fine Binder	\$60.00	\$62.00	\$65.00
Type 3 Binder	\$60.00	\$62.00	\$64.00
Type 1 Base	\$60.00	\$62.00	\$62.00

And

WHEREAS, the Highway Superintendent recommends awarding the bid Seneca Stone, Northern Asphalt and Hanson Aggregates, letting availability and delivery costs be the deciding factor; and

WHEREAS, the Public Works Standing Committee has reviewed and approved this resolution at its March 22, 2022 meeting; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors does hereby award the bid to Seneca Stone Corp., Fayette, NY, and Northern Asphalt, LLC, N. Syracuse, NY and Hanson Aggregates, Pavilion, NY for hot mix asphalt concrete, letting availability and delivery costs be the deciding fac

**BOARD OF SUPERVISORS DECLARES VEHICLES AS
SURPLUS AND AUTHORIZE AUCTION OF THE SAME**

RESOLUTION NO. 99-22, motion by Sprvr. Kronenwetter, second by Sprvr. Hayes and adopted.

WHEREAS, the Seneca County Highway Department has determined that four (4) vehicles and one (1) mower are no longer needed for County purposes; and

WHEREAS, the items are described below:

2000 New Holland Mower	A444467CM122986
2005 Sterling Dump Truck	2FZHACV35AN73470
2010 Dodge Caravan	2D4RN4DEXAR405363
2011 F-450 Ford Pickup	1FDUF4GY6BEB82355
2011 F-450 Ford Pickup	1FDUF4HY1BEC64041

WHEREAS, these items will be auctioned and sold through Auctions International, 11167 Bid Tree Rd, East Aurora, NY 14052; and

WHEREAS, this resolution was reviewed and approved by the Public Works Standing Committee on March 22, 2022; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors does hereby declare the above mentioned items as surplus and authorizes the disposal of these items with all proceeds to be transferred to Account No. 50-505130-42665; and, be it further

RESOLVED, that the Finance Department is authorized and directed by the Board of Supervisors to make the necessary budgetary and accounting entries to affect the intent of this resolution.

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**SUPERVISORS AMEND SENECA COUNTY GRANT ADMINISTRATION
POLICY NO. 201.101**

RESOLUTION NO. 100-22, motion by Sprvr. Jeffrey Trout, second by Sprvr. Partee and adopted.

WHEREAS, the existing grant administration policy was last created in 2019 per Resolution No. 183-19; and

WHEREAS, the need exists to amend the Policy to consider no match grant opportunities that are time sensitive; and

WHEREAS, the Government Operations Standing Committee met on March 22, 2022 and approved this resolution; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors hereby amends the Seneca County Policy for Grant Administration

Purpose:

The following policy is designed to outline the necessary process for applying for, receiving and administering grant funding award to the County in order to ensure compliance with Federal, State and local requirements. This policy also addresses the process for the closure and continuation of grants.

Guidelines:

Administration Approval:

Any Department desiring to apply for grant funds must first discuss the grant with the County Manager to review all potential uses of grant funding in relation to the County wide initiatives and goals. The County Manager will be looking for information regarding the need, quality, cost and integration with other department grant requests.

Board of Supervisor Approval:

Prior to applying for grant funds, the Department must first get authorization from the appropriate standing committee and approval from the Board of Supervisors by adopted resolution. If necessary due to time sensitivity the Board at its discretion may also approve acceptance of the grant at the same time. A plan for the anticipated use of grant funds must be discussed at the time of board review.

Time sensitive grant opportunities not involving a local match may be applied for with Standing Committee consultation. The grant acceptance will still require Board of Supervisors approval.

Post-Award Procedures:

Once the County has been notified that it will receive a grant award, the Board of Supervisors must resolve to accept the grant award (if the board has not previously done so) and to execute a contract or agreement with the grantor. It is the Project Manager's responsibility to file the resolution for Board of Supervisor approval. A plan for the use of grant funds must be in the resolution with the proposed budget amendment. Once the grant contract execution has been authorized, the Project Manager must schedule a Grant Project Kickoff meeting within two weeks, and include at minimum a representative from the Finance Department, Purchasing Department and the related

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Department Head. The purpose of the Kickoff Meeting is to delineate and coordinate responsibilities to meet grant contract obligations, including purchasing and receiving goods, quarterly programmatic and fiscal reporting, retention of program and fiscal documentation, and completion of asset inventory records. In the event that there is a conflict between local policies and grant contract language the more stringent requirements will prevail. In most cases the Project Manager will be the Department Head, member of the County's Planning Department or designated project lead. The attached grant workflow checklist must be utilized as the basis for an agenda to ensure that all areas of concern are discussed.

Procurement-Quote Requirements:

Once all application materials are in place and accounted for the process for procurement can begin. All procurements will be done in accordance to the Seneca County Purchasing Policy. The Purchasing Policy has been revised to reflect the requirements included herein. Documentation will be needed to support a quote for any pricing procured by an agency outside the County. Vendors supplying quotes via State/Federal/National Contracts will be required to provide the following documentation with their quotes;

- Pricing pages
- Cover page showing effective date and expiration date of contract
- Appropriate Contractors/Resellers page showing their company is authorized to sell and/or perform the work within the contract

When obtaining quotes it is necessary to check the pricing provided against the contracts referenced. It is also imperative to verify that the vendor providing the quote is authorized to provide the good and/or service under the contract referenced.

Procurement-Contract Requirements:

The project manager must utilize guidance provided by the Purchasing Department and County Attorney's Office to determine the appropriate contract forms to use for procurement. It is the project manager's responsibility to complete the appropriate contract forms and obtain signatures and necessary approvals. Further guidance may be obtained through the Purchasing Department and County Attorney's Office. If labor is involved with a grant funded contract, a certification to training and rate will be required by the vendor acknowledging that employees have proper training and are appropriately certified to perform the tasks for which they're being hired and the rate at which they're being billed. The certification also requires the contractor to maintain employee records (licenses, certification, etc.) and provide those records to the County when requested to do so.

Receipt of Goods and Equipment:

All items will be ordered and shipped to the address provided on the purchase order or the address defined in the purchase contract with Seneca County. When said items have arrived or have been installed, a member of the Department that authorized the purchase will verify that the items have been delivered in compliance with the contract and associated packing slip. Verification of receipt must be made by signing and date stamping the associated packing slip/bill of lading. The packing slip must be maintained for record of delivery/installation. All equipment will be assigned an asset number in accordance with the County's Purchasing Policy and Procedure. At a minimum all assets will be tagged with "Property of Seneca County" stickers. All assets will be tagged in compliance with Seneca County purchasing policy and/or funding source requirements.

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Grant Program Renewal:

The Department shall discuss with the County Manager the plan for continuation of the program either through additional grant funding or requesting County cost, ninety (90) days prior to the expiration of the grant. The Department Head operating the program will be responsible for the presentation requesting continuation of the program funding. The County Board of Supervisors reserves the right to determine the continuation of any grant/program regardless of the funding stream.

Retention of Records:

Grant files will be maintained per the grant requirements, as outlined in the grant project management meeting. Original records must be retained for six years following the submission of the final claim or the end of the Grant Contract period, if later. In cases where litigation, a claim, or an audit is ongoing, the records must be retained until formal completion of the action and resolution of issues or the end of the If the supporting documentation is also associated with a Capital Project the records will be retained indefinitely within the Capital Project files as is standard County policy. At the close of the project, a project close out meeting will be held with the purpose of consolidating shared documentation to create a complete record for the purpose of archiving and audits. The Project Manager will be responsible for coordinating the complete record.

**BOARD OF SUPERVISORS AUTHORIZES HIRING ABOVE START RATE FOR
ASSISTANT DISTRICT ATTORNEY (2) POSITION EFFECTIVE IMMEDIATELY**

RESOLUTION NO. 101-22, motion by Sprvr. Ferrara, second by Sprvr. Barnhart and adopted.

WHEREAS, in October 2021, an unexpected vacancy occurred in the Seneca County District Attorney's office in the position of Assistant District Attorney (2); and

WHEREAS, advertising efforts have been ongoing since last year yielding two qualified candidates, who were not agreeable to the starting salary offered for the position; and

WHEREAS, due to recruiting difficulties, the Personnel Officer recommends that the Assistant District Attorney (2) position be filled with a salary above the start rate at Grade 7, Step 12 plus fringes in order to attract and retain skilled attorneys; and

WHEREAS, funding is available in the 2022 budget to offset the cost in Account No. 104220-51100; and

WHEREAS, the Assistant District Attorney (2) position has been approved and reviewed by the Vacancy Committee; and

WHEREAS, the Personnel Standing Committee reviewed and approved this resolutions on March 22, 2022; now, therefore be it

RESOLVED, that the Board of Supervisors approves hiring an Assistant District Attorney (2) position at Grade 7, Step 12 on the Management Salary Schedule; and be it further

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RESOLVED, that the Finance Department is authorized to make the necessary budgetary and accounting entries to affect the intent of this resolution.

**AUTHORIZE RECLASSIFICATION OF FULL-TIME PSYCHIATRIC SOCIAL WORKER
TO PSYCHIATRIC SOCIAL WORKER II**

RESOLUTION NO. 102-22, motion by Sprvr. Ferrara, second by Sprvr. Partee and adopted.

WHEREAS, the Mental Health Department and the Director of Community Services have identified the need to reclassify one full-time Psychiatric Social Worker to one full time Psychiatric Social Worker II position ; and

WHEREAS, a Position Classification Questionnaire was submitted to the Personnel Officer who determined that the duties performed are most closely related to and performed by persons with the title of Psychiatric Social Worker II; and

WHEREAS, funding for the position is available in Account No. 104220-51100; and

WHEREAS, the position has been reviewed and approved by the Vacancy Committee; and

WHEREAS, the Personnel Standing Committee reviewed and approved this resolution on March 22, 2022; now, therefore be it

RESOLVED, that the Board of Supervisors approves the reclassification of one full-time Psychiatric Social Worker to one Psychiatric Social Worker II; and, be it further

RESOLVED, that the Finance Department is authorized to make the necessary budgetary and accounting entries to affect the intent of this resolution.

**AUTHORIZE RECLASSIFICATION OF FULL-TIME MENTAL HEALTH CLINICAL
THERAPIST TO PSYCHIATRIC SOCIAL WORKER II**

RESOLUTION NO. 103-22, motion by Sprvr. Ferrara, second by Sprvr. Partee and adopted.

WHEREAS, the Mental Health Department and the Director of Community Services have identified the need to reclassify one full-time Mental Health Clinical Therapist to one full-time Psychiatric Social Worker II position ; and

WHEREAS, a Position Classification Questionnaire was submitted to the Personnel Officer who determined that the duties performed are most closely related to and performed by persons with the title of Psychiatric Social Worker II; and

WHEREAS, funding for the position is available in Account No. 104320-51100; and

WHEREAS, the position has been reviewed and approved by the Vacancy Committee; and

WHEREAS, the Personnel Standing Committee reviewed and approved this resolution on March 22, 2022; now, therefore be it

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RESOLVED, that the Board of Supervisors approves the reclassification of one full-time Mental Health Clinical Therapist to one Psychiatric Social Worker II; and be it further

RESOLVED, that the Finance Department is authorized to make the necessary budgetary and accounting entries to affect the intent of this resolution.

**BOARD OF SUPERVISORS AUTHORIZES GRADE CHANGE FOR
DIRECTOR OF REAL PROPERTY TAX SERVICES POSITION EFFECTIVE IMMEDIATELY**

RESOLUTION NO. 104-22, motion by Sprvr. Ferrara, second by Sprvr. Barnhart and adopted.

WHEREAS, in February of 2019, the duties and responsibilities of the Real Property Tax Services Director were reviewed and evaluated at that time by the County's Wage and Salary Administration Program consultant Public Sector HR, who recommended that the position be placed in Grade 6 of the Management Salary Schedule; and

WHEREAS, on 9/10/2019, Resolution #191-19 approved the appointment of Lisa Keshel to the position of Director of Real Property Tax Services I commencing October 1, 2019 – September 30, 2025 but did not address the recommended salary grade adjustment by Public Sector HR Consultants; and

WHEREAS, the Personnel Officer recommends that the Director of Real Property Tax Services I position be moved to a Grade 6 and that Ms. Keshel be placed on Step 5 on the Salary Management Schedule at an increase of \$5,332 in base salary plus fringe benefits; and

WHEREAS, due to a vacancy that occurred in the Real Property Tax Services Department at the beginning of 2022, there is funding available in the 2022 budget to offset the cost in Account No. 101355-51100; and

WHEREAS, the position has been reviewed and approved by the Vacancy Committee; and

WHEREAS, this resolution has been reviewed and approved by the Personnel Standing Committee on March 22, 2022; now, therefore be it

RESOLVED, that the Board of Supervisors approves the change in grade and step for the Director of Real Property Tax Services I position from Grade 5, Step 7, to Grade 6, Step 5 on the Management Salary Schedule; and be it further

RESOLVED, that the Finance Department is authorized to make the necessary budgetary and accounting entries to affect the intent of this resolution.

Amendment to the Main Motion: Sprvr. Brownell offered a motion, second by Sprvr. Enslow, to return the draft resolution to the standing committee in order to obtain more information, although what information was needed, was not specified. Chairman Hayssen called for a Roll Call Vote. The motion to Return the resolution back to Committee failed by 264 Ayes (Brownell, Enslow, Reynolds, Rhinehart,

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and Shipley); 377 Nays (Jeffrey Trout , Barnhart, Hayes, Ferrara, Kronenwetter, Partee, and Hayssen); and 109 not present (Borst and Don Trout).

**AUTHORIZE RECLASSIFICATION OF FULL-TIME SENIOR REAL PROPERTY TAX AIDE
TO A STAFF RESOURCE ASSISTANT**

RESOLUTION NO. 105-22, motion by Sprvr. Ferrara, second by Sprvr. Barnhart and adopted by 393 ayes (Ferrara, Barnhart, Jeffrey Trout, Kronenwetter, Rhinehart, Partee, and Hayssen); and 248 nays (Reynolds, Brownell, Hayes, Enslow, and Shipley); and 109 not present (Borst and Don Trout).

WHEREAS, the Director of Real Property has identified the need to reclassify one full-time Senior Real Property Tax Services Aide to one full-time Staff Resource Assistant ; and

WHEREAS, the Staff Resources Assistant is placed in Grade Four (4) of the CSEA bargaining agreement with a starting salary of \$17,360 (\$33,852) and funding is available in the 2022 Seneca County Budget Account No. 101355-5110; and

WHEREAS, the position has been reviewed and approved by the Vacancy Committee; and

WHEREAS, the Personnel Standing Committee reviewed and approved this resolution on March 22, 2022; now, therefore be it

RESOLVED, that the Board of Supervisors approves the reclassification of one full-time Senior Real Property Tax Aide to a Staff Resource Assistant; and, be it further

RESOLVED, that the Finance Department is authorized to make the necessary budgetary and accounting entries to affect the intent of this resolution.

Amendment to the Main Motion: Sprvr. Reynolds offered a motion, second by Sprvr. Hayes, to return the resolution back to committee for further discussion. Sprvr. Jeffrey Trout asked Sprvr. Reynolds why he supported the resolution at the Vacancy Committee, and now wants to return it to committee. The Board was advised that an individual's employment history and performance should be discussed under executive session. Chairman Hayssen called for a roll call. The motion to return the resolution back to committee failed by 316 ayes (Reynolds, Hayes, Brownell, Rhinehart, Enslow, and Shipley); 325 nays (Jeffrey Trout, Barnhart, Ferrara, Kronenwetter, Partee, and Hayssen).

**BOARD OF SUPERVISORS ADOPTS THE REVISION OF SENECA COUNTY POLICY
#101.201 - REFILLING VACANT POSITIONS EFFECTIVE IMMEDIATELY**

RESOLUTION NO. 106-22, motion by Sprvr. Ferrara, second by Sprvr. Rhinehart and adopted.

WHEREAS, on March 22, 2022, the Vacancy Committee met to discuss the current procedures for refilling vacant positions; and

WHEREAS, the Vacancy Committee has recommended changes to the policy in an effort to

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streamline processes; and

WHEREAS, the Personnel Standing Committee met on March 22, 2022 and approved this Resolution; now, therefore be it

RESOLVED, the Board of Supervisors does hereby adopt the Seneca County Refilling Vacant Positions Policy, which shall read as follows:

101.201 Refilling Vacant Positions

Revised: 02.12.2021; 4/12/2022

PURPOSE:

To establish procedures to fill budgeted vacancies, create new positions, and reclassify existing positions.

DEFINITIONS:

NEW POSITION: The act of defining the minimum qualifications and any special requirements (such as driver's licenses, certifications, etc.) necessary to perform the essential functions of the job; identifying the distinguishing features of a position; defining the essential functions; listing typical work activities to be performed; specifying knowledge, skills, abilities, and personal characteristics necessary to be successful in the position; and allocating the position to an appropriate civil service classification and labor grade.

RECLASSIFICATION: The act of re-evaluating the nature of the position; re-defining the minimum qualifications and any special requirements (such as licenses, certifications, etc.) necessary to perform the essential functions of the job; identifying the distinguishing features of a position; defining the essential functions; listing typical work activities to be performed; specifying knowledge, skills, abilities, and personal characteristics necessary to be successful in the position; and allocating the position to an appropriate civil service classification and labor grade.

VACANCY COMMITTEE MEMBERS: Consists of the Chair and Vice-Chair of the Personnel Committee, as well as the Chair of the Finance Committee, and shall meet on a designated day each month as requests are submitted for review. The County Manager and Personnel Officer attend in an advisory capacity only.

DEPARTMENT HEADS ARE EXPECTED TO ATTEND THE VACANCY COMMITTEE MEETING TO PROVIDE JUSTIFICATION FOR FILLING/REFILLING OF VACANT POSITIONS.

PROCESS:

FILLING VACANT BUDGETED POSITIONS (*Full-time or Part-time***)

1. Department Head submits Request for Personnel Action Form (RFPAF) to County Manager and Personnel Officer. Documents to include: Justification
2. Personnel Officer reviews RFPAF and submits to Finance Director for signature.
3. Finance Director signs RFPAF and submits to County Manager (or designee) who holds for next Vacancy Committee meeting.
4. Vacancy Committee decides if/when a vacancy shall be approved / filled.

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5. Following approval by the Vacancy Committee, County Manager (or designee) submits agenda items to the Clerk of the Board of Supervisors for inclusion on the Personnel Committee of the Board's Agenda.
6. No VACANT positions (*budgeted or otherwise*) shall be refilled without authorization from the Vacancy Committee and approval by the Personnel Committee of the Board unless otherwise provided for in this Policy.

CREATING/FILLING NEW POSITIONS

1. Department Head submits New Position Duties Statement (MSD222) to the Personnel Officer that completely and clearly describes the duties of the new position.
2. Personnel Officer assigns the appropriate job title and creates job description.
3. New job description and Job Evaluation Questionnaire Form (*completed by Department*) is sent to HR Consultants for review and placement on the salary schedule.
4. Department Head submits RFPAF to County Manager and Personnel Officer. Documents to include: Justification, Resolution to create, fill and fund the new position.
5. Personnel Officer reviews RFPAF and submits to Finance Director for signature.
6. Finance Director signs RFPAF and submits to County Manager (or designee) who holds for next Vacancy Committee meeting.
7. Vacancy Committee decides if/when a new position shall be approved/created/filled.
8. Following approval by the Vacancy Committee, County Manager (or designee) submits agenda items to the Clerk of the Board of Supervisors for inclusion on the Personnel Committee of the Board's Agenda.
9. No NEW positions shall be filled without authorization from the Vacancy Committee and approval by the Personnel Committee of the Board.
10. A Resolution will be required from the board of Supervisors to create, fill and fund the new position.

RECLASSIFICATION OF EXISTING POSITIONS: (*Requires abolishing current position*)

1. Department Head submits a Position Classification Questionnaire (MSD220) to the Personnel Officer for review clearly describing in detail the changes which have been made in the duties of the position. Any permanent and material changes made in the duties and responsibilities of any position require the steps that follow.
2. Personnel Officer assigns the appropriate job title and salary.
3. Department Head submits RFPAF to County Manager and Personnel Officer. Documents to include: Justification, resolution to take action to abolish the current position AND create/fill and fund the newly assigned position.
4. Personnel Officer reviews RFPAF and submits to Finance Director for signature.
5. Finance Director signs RFPAF and submits to County Manager (or designee) who holds for next Vacancy Committee meeting.
6. Vacancy Committee decides if/when a reclassification shall be approved/reclassified.
7. Following approval by the Vacancy Committee, County Manager (or designee) submits agenda items to the Clerk of the Board of Supervisors for inclusion on the Personnel Committee of the Board's Agenda.
8. No RECLASSIFIED position shall be filled without authorization from the Vacancy Committee and approval by the Personnel Committee of the Board.
9. A Resolution will be required from the Board of Supervisors to take action to abolish, create and fund the newly assigned position.

ADDITIONAL INFORMATION:

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1. When positions that have gone through the Vacancy & Personnel Committees to be filled become vacant less than one year from approval, these positions may be automatically filled without further action from the Committees. Please notify Personnel Department to repost vacancy.
2. **To reduce overtime costs, and/or to ensure continued service to the public, the following part-time positions, when vacant, may be refilled with approval of the County Manager and the Personnel Officer:
Part-time Deputy Sheriff
Part-time Correction Officer
Part-time Dispatcher
Part-time Food Service Helper (Office for the Aging)
Part-time Driver (Mental Health and Public Health)
Part-time Cleaner
Part-time Laborer
Part-time MEO Light
3. Vacant positions at the Seneca County Jail that are included in minimum staffing requirements may be refilled with approval of the Vacancy Committee, County Manager and Personnel Officer.
4. Status of Vacant Positions:
 - Any position left vacant for one (1) year shall be eliminated as of January 1st of the year following the conclusion of one year after the date on which the vacancy occurred unless there is an active and on-going recruitment effort in progress.
 - By the end of September, prior to the time a vacant position is to be so eliminated, the effected Department Head shall be notified by the Personnel Department of the title(s) to be eliminated pursuant to this policy.
 - Department Heads wishing to appeal the elimination of any position shall make such appeal to the Personnel Officer no later than the first day of October immediately following the date of such notification.
 - The Personnel Officer will submit the appeal as an agenda item to the County Manager for consideration and to be forwarded to the Clerk of the Board of Supervisors for inclusion on the Personnel Committee of the Board and the Finance, Assessment & Insurance Committee
5. Increasing Steps:
The County Manager and Personnel Officer are authorized to approve requests (*at their discretion*) for moving management and non-union employees in their current grade up to two (2) steps without out further review from the Standing Committees.

**SUPPORT ASSIGNMENT OF LAND LEASE AGREEMENT AND
SALE OF PRIVATE HANGAR AT FINGER LAKES REGIONAL AIRPORT**

RESOLUTION NO. 107-22, motion by Sprvr. Barnhart, second by Sprvr. Hayes and adopted.

WHEREAS, the Finger Lakes Regional Airport (the Airport) is a Seneca County owned facility servicing the general aviation needs of business and recreational users in Seneca County and the region;
and

WHEREAS, with grant funding from the Federal Aviation Administration (FAA), New York State Department of Transportation (NYSDOT), and local matching funds, Seneca County has made a

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significant investment improving the Airport and its operations; and

WHEREAS, in an effort to protect the County's investment and interest, the County is made aware of and supports actions of private entities operating at the Airport; and

WHEREAS, a private hangar owned by West Wind Hangars (Milt VonHahmann) is being sold to FLX Hangar, LLC, among its members are long standing users of the Airport facilities; and

WHEREAS, FLX Hangar, LLC ownership will support continued operation of the aircraft maintenance company, Finger Lakes Wing and Rotor, at the Airport; and

WHEREAS, with the proposed sale, the County's existing land lease with West Wind Hangars will be assigned to and assumed by FLX Hangar, LLC; and

WHEREAS, the assignment agreement has been reviewed by the Seneca County Attorney with no legal objection; and

WHEREAS, this resolution has been reviewed and approved by the Planning, Development, Agriculture & Tourism Committee on March 22, 2022; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors supports the sale of a private hangar and approves the assignment of existing land lease to FLX Hangar, LLC; and be it further

RESOLVED, that the Seneca County Board of Supervisors hereby authorizes and directs the County Manager to sign all necessary documents to effectuate the intent of this resolution.

**APPOINT AGRICULTURAL ENHANCEMENT BOARD AS LEAD IN IMPLEMENTING
THE SENECA COUNTY AGRICULTURAL AND FARMLAND ENHANCEMENT PLAN**

RESOLUTION NO. 108-22, motion by Sprvr. Barnhart, second by Sprvr. Partee and adopted.

WHEREAS, the Seneca County Board of Supervisors adopted the Seneca County Agricultural and Farmland Enhancement Plan on February 8, 2022; and

WHEREAS, the Plan recommends the Seneca County Agricultural Enhancement Board be assigned as lead for the implementation of the Plan and coordinate with identified agencies; and

WHEREAS, on March 2, 2022 the Seneca County Agricultural Enhancement Board took action requesting that the Seneca County Board of Supervisors officially appoint them as lead to enact recommendations within the Seneca County Agricultural and Farmland Enhancement Plan; and

WHEREAS, the Plan recommends adding an agriculture page to the County website, and encourages the Seneca County Department of Information Technology, the Seneca County Department of Planning and Community Development, and the Seneca County Agricultural Enhancement Board to coordinate and develop; and

WHEREAS, the Planning, Development, Agriculture and Tourism Standing Committee reviewed

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and approved this resolution on March 22, 2022; now, therefore be it

RESOLVED, that the Seneca County Agricultural Enhancement Board be assigned implementation leadership for the Seneca County Agricultural and Farmland Enhancement Plan; and, be it further

RESOLVED, that the Seneca County Department of Information Technology, the Seneca County Department of Planning and Community Development, and the Seneca County Agricultural Enhancement Board develop a page on the county website dedicated to agriculture.

SUPERVISORS PROCLAIM THE MONTH OF APRIL 2022 AS FAIR HOUSING MONTH

RESOLUTION NO. 109-22, motion by Sprvr. Barnhart, second by Sprvr. Partee and adopted.

WHEREAS, April 11, 2022, marks the 54th anniversary of the passage of the U.S. Fair Housing Law, Title VIII of the Civil Rights Act of 1968, as amended, which enunciates a national policy of Fair Housing without regard to race, color, religion, sex, handicap, familial status, and national origin. The State of New York adds: creed, disability, marital status, age, blindness, hearing impairment, use of a hearing service or guide dog, sexual orientation, military status, and domestic violence victim; and

WHEREAS, the Seneca County Board of Supervisors and the Seneca County Housing Coalition are committed to highlighting the Fair Housing Law, Title VIII of the Civil Rights Act of 1968, by continuing to address discrimination in our community, to support programs that will educate the public about the right to equal housing opportunities, and to plan partnership efforts with other organizations to help assure every American of their right to fair housing; and

WHEREAS, this resolution has been reviewed and approved by the Planning, Development, Agriculture & Tourism Standing Committee on March 22, 2022; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors does hereby proclaim April 2022 as Fair Housing Month.

**BOARD OF SUPERVISORS DESIGNATE JUNE AS MONTH FOR REQUESTS TO BE
INCLUDED IN AGRICULTURE DISTRICTS**

RESOLUTION NO. 110-22, motion by Sprvr. Barnhart, second by Sprvr. Partee and adopted.

WHEREAS, each County that has New York State Agriculture Districts is to have one month each year where they will accept requests for property to be included in an Agriculture Districts in their County; and

WHEREAS, the review of Agricultural Districts in Seneca County will now progress with the completion of the Agriculture and Farmland Enhancement Plan; and

WHEREAS, the Planning, Development, Agriculture and Tourism Standing Committee reviewed

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and approve this resolution at their March 22, 2022 meeting; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors designates June as the month that Seneca County will receive requests for land to be added to the Agricultural Districts.

**SENECA COUNTY COMMUNITY SERVICES BOARD APPOINTMENT OF
MIKE ALESSIO AND RESIGNATION OF VERONICA MITTAK**

RESOLUTION NO. 111-22, motion by Sprvr. Partee, second by Sprvr. Ferrara and adopted.

WHEREAS, on February 15, 2022 the Seneca County Community Services Board (CSB) accepted a resignation from Dr. Veronica Mittak; and

WHEREAS, on February 15, 2022, the CSB appointed Mike Alessio to a 4 year term ending December 31, 2025; and

WHEREAS, the Mental Health Services Standing Committee reviewed and approved this resolution at their March 22, 2022 meeting; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors hereby approves the appointment of Mike Alessio to the Seneca County Community Services Board for a term of four years expiring December 31, 2025.

**SUPERVISORS ACCEPT THE NEW YORK STATE OFFICE OF MENTAL HEALTH'S (OMH)
MOBILE CRISIS PROGRAM GRANT AWARD FOR SENECA COUNTY**

RESOLUTION NO. 112-22, motion by Sprvr. Partee, second by Sprvr. Barnhart and adopted.

WHEREAS, NYS OMH has awarded Seneca County's Mobile Crisis Program \$25,000; and

WHEREAS, the purpose of the funds is to provide support, training to maximize billing to increase federal reimbursement for mobile crisis services, expand and improve the ability to respond, and identify standards and best practices for Seneca County's existing Mobile Crisis Program; and

WHEREAS, there is no required county match; and

WHEREAS, this resolution has been reviewed and approved by the Mental Health Services Standing Committee on March 22, 2022; now, therefore be it

RESOLVED, the Board of Supervisors authorizes acceptance of the NYS OMH Mobile Crisis Program Grant Award and directs the County Manager to sign all necessary paperwork related to the same; now also therefore be it

RESOLVED, the Board of Supervisors directs the Seneca County Finance Department to make all necessary budgetary modifications to fulfill the intent of the resolution.

Unfinished Business

None

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New Business

Petitioner: Dustin Parker, member of Cayuga Nation Heron Clan. Does the Board of Supervisors stand with the traditional and rightful leadership under Chief Sam George; or do they stand with Clint Halftown's and his followers. Mr. Parker was asked to attend the Indian Affairs Standing Committee meeting on April 26, 2022.

Petitioner: Robert Lynch, Councilman for the Town of Enfield, Tompkins County. Mr. Lynch thanked the Board of Supervisors for supporting a real property tax waiver (10%) for volunteer firefighters and ambulance workers. He said Enfield has a terrible problem with recruitment of volunteers and he is seeking similar support from Tompkins County.

RULE 29: Sprvr. Rhinehart moved the passage of Rule 29 by a two-thirds vote of the majority of Board members present, to introduce all and any new business brought before the board.

BOARD OF SUPERVISORS APPLIES FOR 2020 HAZMAT GRANT

RESOLUTION NO. 113-22, motion by Sprvr. Rhinehart, second by Sprvr. Hayes and adopted.

WHEREAS, the New York State Division of Homeland Security and Emergency Services announced the 2020 Regional Hazardous Materials Grant on March 29, 2022; and

WHEREAS, this grant is a targeted, noncompetitive grant for \$110,600.00; and

WHEREAS, the proceeds from this grant are to be used to enhance the HAZMAT response capability of Regional Hazmat Teams in New York State; and

WHEREAS, Seneca County is a member of the Finger Lakes Regional HAZMAT Team, along with Ontario, Wayne and Yates counties in a collaborative effort to provide hazardous materials response and emergency rescue capability; and

WHEREAS, this grant requires no local match and the application is due on May 5th, 2022; and

WHEREAS, this Resolution was brought from the floor by a two-thirds majority vote of the Board under Rule 29 of the Board of Supervisors Rules of Order; now, therefore be it

RESOLVED, that the Board of Supervisor's authorizes and directs the County Manager to sign any and all documents necessary to apply for the 2020 Regional Hazardous Materials grant.

**SUPERVISORS AUTHORIZE APPLICATION FOR DEPARTMENT OF
HOMELAND SECURITY CYBER SECURITY GRANT APPLICATION**

RESOLUTION NO. 114-22, motion by Sprvr. Rhinehart, second by Sprvr. Partee and adopted.

WHEREAS, the NYS Division of Homeland Security and Emergency Services (DHSES) is making federal funding available to support the advancement of cyber security preparedness capabilities within New York State's local governments and

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WHEREAS, the grant provides up to \$50,000 to the Information Technology Department with no local match; and

WHEREAS, the primary objectives of this grant opportunity are as follows:

1. To provide New York State local jurisdictions with the resources and equipment necessary to prevent disruption of the confidentiality, integrity, and availability of their information systems.
2. To assess cyber security risks, identify vulnerabilities and determine capability gaps with the focus of allocating resources to address the most critical needs.
3. To ensure that local jurisdictions are equipped with the knowledge and resources necessary for providing cyber security awareness training to their staff in support of good cyber hygiene at the user level.
4. To develop actionable cyber security plans that focus on response and immediate remediation to a cyber incident.
5. To encourage the participation in established cyber security support networks and utilization of the vast amount of resources available to local governments;

And

WHEREAS, the application deadline for the Grant is May 5th, 2022; and

WHEREAS, this Resolution was brought from the floor by a two-thirds majority vote of the Board under Rule 29 of the Board of Supervisors Rules of Order; now, therefore be it

RESOLVED, that the Board of Supervisor's authorizes and directs the County Manager to sign any and all documents necessary to apply for the Department of Homeland Security Cyber Security Grant.

**AUTHORIZE BID SOLICITATION FOR SENECA COUNTY DEPARTMENT OF
HUMAN SERVICES PHASE III RENOVATIONS**

RESOLUTION NO. 115-22, motion by Sprvr. Kronenwetter, second by Sprvr. Barnhart and adopted.

WHEREAS, the Department of Human Services has undertaken a departmental restructuring; and

WHEREAS, the Department of Human Services desires to proceed with Phase III of alterations and improvements to its space to provide for greater productivity and improved service to the public; and

WHEREAS, the Superintendent of Facilities has been working with John Snyder Architects, 700 Cascadilla Street, Ithaca, NY 14850 on progressing the Facilities Master Plan (FMP) and has developed a design concept to achieve the immediate needs of the Department of Human Services; and

WHEREAS, the cost of said alterations is eligible for anticipated federal and state reimbursement at approximately 62%; and

WHEREAS, these alterations will represent continuation of the initial two phases in resuming completion of the County's Facilities Master Plan; and

WHEREAS, funding is available in the 2022 Department of Human Services Budget for the

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Phase III renovations in Account No. 106010-44615; and

WHEREAS, this Resolution was brought from the floor by a two-thirds majority vote of the Board under Rule 29 of the Board of Supervisors Rules of Order; now, therefore it be

RESOLVED, that the Seneca County Board of Supervisors authorizes the solicitation of bids for Phase III of the DHS Renovations; and be it further

RESOLVED, that the Director of Finance is authorized to make any necessary budget and accounting adjustments to affect the intent of this resolution.

**SUPERVISORS AUTHORIZE TIME SENSITIVE REPAIRS TO
PUMP STATION AT SPRING MEADOWS**

RESOLUTION NO. 116-22, motion by Sprvr. Hayes, second by Sprvr. Barnhart and adopted.

WHEREAS, time sensitive repairs are necessary at the Spring Meadows Pump Station; and

WHEREAS, New York State General Municipal Law Section 103 (4) provides a framework for unforeseen occurrences or conditions whereby circumstances affecting public buildings, public property or the life, health, safety or property of the inhabitants of a political subdivision or district therein, that require immediate action which cannot await competitive bidding or competitive offering; and

WHEREAS, a quote has been received from Blue Heron Construction in the amount of \$44,300; and

WHEREAS, funding is available in Account No. 338110-54220; and

WHEREAS, this Resolution was brought from the floor by a two-thirds majority vote of the Board under Rule 29 of the Board of Supervisors Rules of Order; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors authorizes repairs to be undertaken by Blue Heron Construction in an amount not to exceed \$44,300 pursuant to Section 103(4) of New York State General Municipal Law.

**BOARD OF SUPERVISORS AUTHORIZE HIRING ABOVE START RATE FOR
HEAD JAIL NURSE POSITION EFFECTIVE IMMEDIATELY**

RESOLUTION NO. 117-22, motion by Sprvr. Ferrara, second by Sprvr. Brownell and adopted.

WHEREAS, the current Head Jail Nurse at the Seneca County Law Enforcement Center (Jail) has tendered their resignation effective April 10, 2022; and

WHEREAS, advertising efforts have been ongoing for over a year for qualified Registered Professional Nurses at the Jail with little success; and

WHEREAS, due to recruiting difficulties, the Personnel Officer recommends that the Head Jail Nurse position (#805400001) be filled at a salary above the start rate, in order to attract and retain skilled

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nurses; and

WHEREAS, funding is available in the 2022 budget in Account No. 103151-51100 to provide for the salary; and

WHEREAS, this Resolution has been considered and authorized Pursuant to Rule 29 of the Rules of Order of the Seneca County Board of Supervisors; now, therefore be it

RESOLVED, that the Board of Supervisors approves hiring a Head Jail Nurse position at Grade 5, Step 15 (\$72,486; \$/34.849 per hour) on the Management Salary Schedule; and be it further

RESOLVED, that the Finance Department is authorized to make the necessary budgetary and accounting entries to affect the intent of this resolution.

SUPERVISORS MAKE APPOINTMENTS TO THE IDA BOARD

RESOLUTION NO. 118-22, motion by Sprvr. Barnhart, second by Sprvr. Hayes and adopted.

WHEREAS, two vacancies exist on the Seneca County IDA Board; and

WHEREAS, said vacancies have been advertised and interviews conducted; and

WHEREAS, the Seneca County Board of Supervisors is the appointing authority for IDA Board members; and

WHEREAS, Ralph Lott and Ben Guthrie are well-qualified individuals; and

WHEREAS, this resolution was brought forth from the floor by Rule 29; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors does hereby appoint Ralph Lott and Ben Guthrie as members of the Seneca County Industrial Development Board of Directors for a term of 6 years, effective April 12, 2022 through April 11, 2028.

Executive Session 7:10 pm – 8:12 pm: Sprvr. Reynolds offered a motion, second by Sprvr. Ferrara, and carried to enter executive session under 105 (1)(d) of the Public Officers Law, in order to discuss current matters of litigation involving the county for updates and planning; and executive session under 105 (1)(e) for updates and review of the collective bargaining negotiations. Joining the Board of Supervisors: County Manager, County Attorney, Personnel Officer, and the Seneca County Sheriff.

The Board reconvened in open session. No action was taken.

Special Order of the Day

The meeting adjourned at 8:12 p.m.