



Seneca County Facilities
1 DiPronio Drive, Waterloo, NY 13165
Superintendent of Facilities: 315-539-1718
Risk Manager: 315-539-1712

**PLEASE READ BELOW THE LIST OF REQUIREMENTS FOR USING SENECA COUNTY PUBLIC PARKS
RETURN YOUR COMPLETED APPLICATION TO THE SENECA COUNTY INSURANCE OFFICE**

The use of all Seneca County Public Parks shall be subject to the approval and rules of the Board of Supervisors administered by the County Manager.

1. Organizations wishing to use a County Park shall first apply to the Insurance Office on the prescribed form. The County Manager or his/her designee has final authority on approval.
2. Intoxicants shall not be brought onto County property at any time.
3. The activities of the group should be confined to the area requested. All posted rules must be adhered to.
4. Profanity, objectionable language, disorderly acts or illegal activities of any kind are absolutely prohibited and those violating this prohibition will be ejected from the premises.
5. **LAFAYETTE PARK USE- Barbeques- No dumping of waste or food related water on the grass as it causes permanent damage. Dump waste water only in the sewer drain located on the edge of the road. ALL FOOD AND GARBAGE is to be REMOVED from County property at the end of the event. Park furniture must be returned to its original location.**
6. Charges established by the Board of Supervisors for extra custodial or other necessary services are to be paid in advance. Checks made payable to Seneca County Treasurer.
7. Permits may be revoked at any time.
8. Supervision of youth will be maintained at all times.
9. The use of tobacco products are not allowed on County property.
10. The County does not discriminate on the basis of race, color, national origin, physical impairment, or in its programs or employment services.
11. All state and federal laws must be followed in compliance with COVID-19 safety guidelines; including, but not limited to hand washing, sanitizing, face coverings, and social distancing.
12. All users must provide Certificate of Insurance with the following insurance requirements prior to using facilities.

INSURANCE REQUIREMENTS:

- A. The user hereby agrees to effectuate the naming of the County as an additional insured on the user's policy.
- B. The policy naming the County as an additional insured shall:
 - Be an insured policy from an A.M Best rated "secured" New York State Licensed insurer;
 - Contain a 30 day notice of cancellation
 - State that the organization's coverage shall be primary coverage for the County, its Board, employees and volunteers.
- C. The user agrees to indemnify the County for any applicable deductibles.
- D. Required Insurance:
 - Commercial General Liability Insurance
\$1,000,000 per occurrence/\$2,000,000 aggregate.
 - If food is being sold or served, additional insurance may be required.
- E. User acknowledges that failure to obtain such insurance on behalf of the County constitutes a material breach of contract and subjects it to liability for damages, indemnification and all other legal remedies available to the County. The user is to provide the County with a certification of insurance, evidencing the above requirements have been met. The failure of the County to object to the contents of the certificate or the absence of the same shall not be deemed a waiver of any and all rights held by the County.