

**SENECA COUNTY
BOARD OF SUPERVISORS**

Special Board Meeting
January 26, 2021

Call to Order

Chairman Hayssen called the meeting to order at 7:00 p.m.

Roll Call of Members by the Clerk

Eleven members of the Board of Supervisors answered roll call; Sprvr. Barnhart attended telephonically. Sprvrs. Cleere, Kronenwetter and Trout were not present.

Pledge of Allegiance and Moment of Silence

Moment of Silence was dedicated to Teresa Ilacqua, who died after suffering a head injury from a fall at home. Teresa will be missed by us all. She worked at Seneca County for ten years as the Confidential Secretary for the County Attorney.

Moment of Silence was dedicated to our Indian Affairs Attorney Brian Laudadio and family who are grieving the loss of his wife and their mother who died after losing her battle with cancer.

Chairman Hayssen asked that we keep in mind Sprvr. Kronenwetter who is inpatient at Strong Memorial Hospital in Rochester, NY with COVID. We wish him a swift and strong recovery.

Presentation

COVID Update - Public Health Director Vickie Swinehart, RN, MS. Regarding testing, next week will be the last testing clinic for now. Our supply of test kits is depleted. Right now we don't know when the State will release more. The number of positive cases has decreased slightly. As for the vaccine, the Office for the Aging is compiling a list of over 65 year old persons who are trying to get the vaccine. This is helping because most of the registration for either testing or the vaccine is done online, and many senior citizens do not possess the computer skills to sign up. New York State wants the drugstore pharmacies contracted with New York State (Kinney's; Tops; Wegmans) to administer the vaccine to the over 65 years of age group. The public health departments are focusing on 1a and 1b groups. Seneca County has had two vaccine clinics at the health department where 100 vaccines were administered; and two vaccine clinics at del Lago Casino and Resort where 600 vaccines were administered. An additional number of persons have received the vaccine because when all those who are registered have been vaccinated, there is unused vaccine left over. It has to be used within 6 hours or it is wasted. We first contact those on the OFA list to see if they can come into the clinic at last minutes notice. After that we check with 1a and 1b. There may be instances when persons who are not eligible yet are receiving the vaccine; if no one in the eligible group are available, the vaccine will be used rather than discarded because an eligible candidate is not available. We are unsure when the next vaccination clinic will be scheduled because we don't know when we will receive more doses. The clinic for the second dose of the vaccine should take place in the second weekend of February. We were told the

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second dose is guaranteed to be available. A special thank you to del Lago for offering their casino and resort as a vaccination clinic location.

Petitioners

None

Open Privilege of the Floor

None

Approval of meeting minutes

The minutes were approved as presented for the December 8, 2020 Regular board meeting; the December 22, 2020 Special board meeting; and the January 6, 2021 Annual Reorganizational meeting of the Seneca County Board of Supervisors.

Reports of Standing Committees

None

Reports of Special Committees

None

Chairman's Remarks

Chairman Hayssen said he volunteered at the del Lago vaccination clinic and recipients of the vaccine with whom he spoke, reported they were happy and the clinic operated smoothly.

Chairman Hayssen shared the interesting fact that Corning Glass in Big Flats, NY is the leading manufacturer of vials for the COVID vaccine. More than a billion vials are estimated to be made, filled, and shipped, at top speed and in some cases under extreme stress. Under any circumstances, putting medicine into standard medical vials—made of borosilicate—often break as they're filled, and just one damaged vial can ruin a batch of doses and stop a production line. Corning Glass introduced Valor glass in 2017, known as the "gorilla glass" of production for its strength and resilience. Corning Glass was awarded \$204 million from the U.S. government to boost the manufacturing capacity of its vials for use nationwide.

County Manager's Remarks

None

County Attorney's Remarks

County Attorney Ettman shared his personal condolences for Teresa Ilacqua and her family.

Communications:

1. From NYS Thruway Authority (NYTA), notification of the adoption of the New Toll Schedule regulation to provide funding necessary to finance the NYTA Capital Plan, maintain & operate

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the Thruway System, and comply with the Authority’s General Revenue Bond Resolution and Fiscal Management guidelines; the action is classified as Type I Action, and it has been determined that the proposed Action will not have a negative impact in accordance with SEQR.

2. A copy of Cattaraugus County Act No. 53-2021, “Opposing Closure of Gowanda Correctional Facility”.
3. A copy of Seneca County IDA December 3, 2020 meeting minutes.
4. A copy of Seneca County Planning Board November 12, 2020 meeting minutes.
5. A copy of Seneca County Sheriff’s Office Monthly Snapshot for December 2020.
6. From Jeff Kehoe, NYS Ag and Markets, a letter dated January 5, 2021 serving notice, consistent with the requirements of the Ag and Markets Law that the Board of Supervisors must conduct an 8 year review of Seneca County Ag District No. 12 which was first formed on November 1, 1981, to gauge the District’s effect on local government policies concerning community development, environmental protection and preservation of the agricultural economy.
7. A copy of the a resolution adopted by the Town of Seneca Falls on January 5, 2021, requesting NYS DEC to deny the Valley Infill Expansion application by Seneca Meadows, Inc. and a copy of the Seneca Falls Town Local Law 3 – 2016 which restricts waste disposal operations within the Town of Seneca Falls beyond December 31, 2025.

RESOLUTIONS & MOTIONS

**BOARD OF SUPERVISORS AUTHORIZES AMENDMENTS TO
2020 SENECA COUNTY BUDGET**

RESOLUTION NO. 08-21, moved by Sprvr. Reynolds, second by Sprvr. Ferrara and adopted.

WHEREAS, amendments to the 2020 Seneca County Budget are necessary and appropriate; and

WHEREAS, funding is available in the object codes identified herein; and

WHEREAS, these amendments have been reviewed and approved by the Finance, Assessment and Insurance Committee at its meeting on January 26, 2021; now, therefore be it

RESOLVED, that the Board of Supervisors authorizes the following amendments to the 2020 Seneca County Budget:

Line Item	Description	Increase / (Decrease)	Revenue / Expenditure	\$
Note 1: Sheriff Budget adjustments				
103113 58600	Health Insurance	Decrease	Expenditure	\$36,651
103113 58100	Retirement	Increase	Expenditure	\$24,085
103114 58100	Retirement	Increase	Expenditure	\$12,566

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Note 2: Water Budget adjustment				
318310 54220	Repairs & Maintenance	Decrease	Expenditure	\$41,490
318310 54141	Purchase of Water	Increase	Expenditure	\$41,490
Note 3: Sewer 2 Budget adjustment				
338110 54225	Repairs & Maintenance	Decrease	Expenditure	\$22,825
338110 54700	Contractual	Increase	Expenditure	\$22,825
Note 4: WC Benefits & Awards Budget adjustment				
601710 54000	Contractual	Decrease	Expenditure	\$20,946
601720 54100	Benefits & Awards	Increase	Expenditure	\$20,946

SENECA COUNTY BOARD OF SUPERVISORS APPROVES

SENECA COUNTY COMMUNITY SERVICES BOARD (CSB) APPOINTMENTS

RESOLUTION NO. 09-21, moved by Sprvr. Enslow, second by Sprvr. Borst and adopted.

WHEREAS, on December 15, 2020 the Seneca County Community Services Board (CSB) appointed Stanley Hatch and Veronica Mittak to the CSB for a four year term beginning January 1, 2021 through December 31, 2024; and

WHEREAS, on December 15, 2020 the CSB appointed Patricia Plyter to serve as Chairperson of the CSB; Lisa Heitmann as Vice Chair of the CSB; Susan Ottenweller to serve as Chairperson of the Mental Health Subcommittee of the CSB; Ted Papperman as Chairperson of the Alcohol and Substance Abuse Subcommittee of the CSB and Stanley Hatch as the Chairperson of the OPWDD Subcommittee of the CSB through December 31, 2021; and

WHEREAS, the Mental Health Services Standing Committee reviewed and approved this resolution on January 26, 2021; now therefore be it

RESOLVED, that the Seneca County Board of Supervisors hereby approves CSB subcommittee appointments of Stanley Hatch, Veronica Mittak, Susan Ottenweller, Patricia Plyter, Lisa Heitmann and Ted Papperman.

BOARD OF SUPERVISORS AWARDS BID TO MASSA CONSTRUCTION INC.

FOR DEPARTMENT OF HUMAN SERVICES RENOVATION

RESOLUTION NO. 10-21, moved by Sprvr. Garlick Lorenzetti, second by Sprvr. Borst and adopted.

WHEREAS, Resolution 223-2020 authorized the solicitation of bids by John Snyder Architects were for the Seneca County Department of Human Services (DHS) renovations; and

WHEREAS, John Snyder Architects has received bids for the space renovations for DHS; and

WHEREAS, Massa Construction Inc. of 630 Pre-Emption Rd, Geneva NY 14456 submitted the lowest responsible bid of \$101,000.00; and

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WHEREAS, the funding for this capital renovation is available in the 2021 DHS budget; and
WHEREAS, the Public Works Standing Committee has reviewed and approved this resolution on
January 26, 2021; now therefore be it

RESOLVED, that the Seneca County Board of Supervisors awards Massa Construction Inc. of
630 Pre Emption Rd, Geneva, NY 14456 the bid in the amount of \$101,000; and be it further;

RESOLVED, that the County Manager is authorized to sign a contract with Massa Construction
to begin said renovations; and be it further

RESOLVED, that the Director of Finance is authorized to amend the 2021 budget as follows:

106102-54700	MMIS Contractual	Decrease	Expenditure	\$101,000
106010-54700-SS01	Contractual	Increase	Expenditure	\$101,000

And, be it further

RESOLVED, that the Department of Finance be authorized to make any necessary budget and
accounting adjustments to effect the intent of this resolution.

**BOARD OF SUPERVISORS ADOPTS RETENTION AND DISPOSITION SCHEDULE FOR
NEW YORK STATE LOCAL GOVERNMENTS**

RESOLUTION NO. 11-21, moved by Sprvr. Garlick Lorenzetti, second by Sprvr. Brownell and adopted.

WHEREAS, the State Archives revised and consolidated its local government records retention
and disposition schedules and issued a single, comprehensive retention schedule for all types of local
governments on August 1st, 2020; and

WHEREAS, the new schedule, Retention and Disposition Schedule for New York Local
Government Records (LGS-1), supersedes and replaces the CO-2, MU-1, MI-1, and ED-1 Schedules.
Local governments must adopt the LGS-1 prior to utilizing it, even if they adopted and have been using
the existing schedules; and

WHEREAS, this Resolution has been reviewed and recommended for adoption by the
Government Operations Committee at its meeting on January 26, 2021; now therefore be it

RESOLVED, that the Seneca County Board of Supervisors adopts the Retention and Disposition
Schedule for New York Local Government Records (LGS-1), issued pursuant to Article 57-A of the Arts
and Cultural Affairs Law, and containing legal minimum retention periods for local government records,
is hereby adopted for use by all officers in legally disposing of valueless records listed therein; and be it
further

RESOLVED, that in accordance with Article 57-A: (a) only those records will be disposed of that
are described in Retention and Disposition Schedule for New York Local Government Records (LGS-1),

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after they have met the minimum retention periods described therein; (b) only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

**BOARD OF SUPERVISORS APPROVES STEP INCREASE FOR DIRECTOR OF
ENVIRONMENTAL SERVICES TO ASSUME DUTIES OF
DEPUTY DIRECTOR OF PUBLIC HEALTH**

RESOLUTION NO. 12-21, moved by Sprvr. Ferrara, second by Sprvr. Hayes and adopted.

WHEREAS, there has been a vacancy in the Deputy Director of Public Health position since September 4, 2020; and

WHEREAS, the Director of Environmental Services has assisted the Director of Public Health to the extent possible under his current job specs within the Public Health Department; and

WHEREAS, the Personnel Officer is modifying the job specs for Director of Environmental Services to include duties of the Deputy Director of Public Health in order to allow for a broader reach that will include the authority to act as the Public Health Director in the Public Health Director's absence; and

WHEREAS, WHEREAS, the Personnel Officer has suggested a Step Increase for the additional duties received with the range of \$2,600 - \$3,899; and

WHEREAS, the Personnel Committee has met on January 26, 2021 and recommended the Board of Supervisors approve the Step Increase of \$2,600; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors does hereby authorize a Step Increase of \$2,600 for the Director of Environmental Services to assume additional duties of the Deputy Director of Public Health position.

**BOARD OF SUPERVISORS APPROVES CREATION AND FILLING OF ONE FULL-TIME
SENIOR SOCIAL WELFARE EXAMINER FOR TEMPORARY ASSISTANCE DIVISION OF
SNAP AND APPROVES HIRING FREEZE WAIVER**

RESOLUTION NO. 13-21, moved by Sprvr. Ferrara, second by Sprvr. Hayes and adopted.

WHEREAS, Temporary Assistance division of SNAP and TA, and the Commissioner of the Division of Human Services, have identified the need to create and fill one Full-time Senior Social Welfare Examiner; and

WHEREAS, the position is critical to the delivery of essential County services, and compliance with federal, state, and local laws; and

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WHEREAS, the position is a promotional position for a current Social Welfare Examiner that has met the three year anniversary date and recommendation in evaluation that they meet the qualifications for senior status as an examiner. The position has a current Certification of Eligibles list for the position, the promotion will be based off of that list; and

WHEREAS, due to the Hiring Freeze Policy and budgetary concerns during the COVID-19 pandemic the process of promotion was put on hold; providing opportunity for advancement will help mediate current employees transferring to other higher paying counties that are recruiting; and

WHEREAS, the job responsibilities are being filled by individuals who are experienced and able to take on more work and more complex cases, but without the increase to senior status; and

WHEREAS, the elimination of a vacant position assisted with the budgetary shortfalls for 2020, the increased salary is in place for the 2021 budget with funding supported sixty two percent through reimbursement; and

WHEREAS, the monies budgeted in account code 106010-51100-SS01 and have been reviewed by the Director of Finance; and

WHEREAS, the Department of Child and Family Services, and the DHS Commissioner, have requested a waiver to the Hiring Freeze Policy in order to fill one (1) Full-time Senior Social Welfare Examiner; and

WHEREAS, the position has been approved and reviewed by the Vacancy Committee and the Personnel Standing Committee on January 26, 2021; now, therefore be it

RESOLVED, that the Board of Supervisors approves the creation and filling of one (1) Full-time Senior Social Welfare Examiner; and be it further

RESOLVED, that the Seneca County Board of Supervisors does hereby approve the request submitted by the DHS Commissioner to waive the Hiring Freeze Policy in order to fill one (1) full-time Social Welfare Examiner position; and be it further.

RESOLVED, that the Finance Department is authorized to make the necessary budgetary and accounting entries to affect the intent of this resolution.

**BOARD OF SUPERVISORS APPROVES THE RECLASSIFICATION OF FOUR FULL-TIME
SENIOR CASEWORKERS AND APPROVES HIRING WAVIER**

RESOLUTION NO. 14-21, moved by Sprvr. Ferrara, second by Sprvr. Hayes and adopted.

WHEREAS, four Senior Caseworkers positions are promotional positions for current caseworkers that have met their three year anniversary dates and recommendations in evaluations that they meet the qualifications for senior status as a caseworker; and

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WHEREAS, the four positions are critical to compliance with federal, state, and local laws and regulations and delivery of essential county services; and

WHEREAS, due to the Hiring Freeze Policy and budgetary concerns during the COVID-19 pandemic the process of promotion was put on hold; providing opportunity for advancement will help mediate current employees transferring to other higher paying counties that are recruiting; and

WHEREAS, the job responsibilities are being filled by individuals who are experienced and able to take on more work and more complex cases, but without the increase to senior status; and

WHEREAS, the elimination of a vacant position assisted with the budgetary shortfalls for 2020, the increased salary is in place for the 2021 budget with funding supported sixty two percent through reimbursement; and

WHEREAS, the Department of Human Services Commissioner requested a waiver to the Hiring Freeze Policy in order to fill four (4) full-time Senior Caseworker positions; and

WHEREAS, the monies budgeted in account code 106010-51100-SS02 have been reviewed by the Director of Finance; and

WHEREAS, the position has been approved and reviewed by the Vacancy Committee and the Personnel Standing Committee on January 26, 2021; now, therefore be it

RESOLVED, that the Board of Supervisors approves the reclassification of four (4) Full-time Senior Caseworkers; and be it further

RESOLVED, that the Seneca County Board of Supervisors does hereby approve the request submitted by the DHS Commissioner to waive the Hiring Freeze Policy in order to fill four (4) vacant positions for Full-time Senior Caseworkers; and be it further

RESOLVED, that the Finance Department is authorized to make the necessary budgetary and accounting entries to affect the intent of this resolution.

BOARD OF SUPERVISORS APPROVES THE CREATION AND FILLING OF TWO PART-TIME SOCIAL WELFARE EXAMINERS AND APPROVES HIRING FREEZE WAIVER

RESOLUTION NO. 15-21, moved by Sprvr. Ferrara, second by Sprvr. Brownell and adopted.

WHEREAS, the Division of Human Services, and the Commissioner, have identified the need to create and fill two part-time Social Welfare Examiners based on the current audit conducted by the Bonadio Group; and

WHEREAS, the position is critical to the delivery of the Medicaid Unit and HEAP both essential County services as well as compliance with Federal, State, and local laws; and

WHEREAS, an audit determined the HEAP unit and Medicaid Unit are currently in need of

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Social Welfare Examiners to cover the manage care which involves determining eligibility, investigation of plans, completion of error reports, and HEAP season and off season clean and tunes; and

WHEREAS, a supervisor taking on these cases disrupts the checks and balances for determining eligibility and awarding appropriate services for eligible and/or non-eligible consumers, which does not meet the State regulations for audit purposes; and

WHEREAS, the positions are reimbursable through HEAP and Medicaid programs; and

WHEREAS, the positons have monies budgeted and reviewed by the Director of Finance; and

WHEREAS, the Department of Human Services Commissioner requested a waiver to the Hiring Freeze Policy in order to fill the positions of two (2) Part-time Social Welfare Examiners; and

WHEREAS, the positions have been approved and reviewed by the Vacancy Committee and the Personnel Standing Committee on January 26, 2021; now, therefore be it

RESOLVED, that the Board of Supervisors approves the creation and filling of two (2) Part-time Social Welfare Examiners, one for the Medicaid Unit and one for HEAP; and be it further

RESOLVED, that the Seneca County Board of Supervisors does hereby approve the request submitted by the Commissioner to waive the Hiring Freeze Policy in order to fill two (2) vacant positions for Part-time Social Welfare Examiners; and be it further

RESOLVED, that the Finance Department is authorized to make the necessary budgetary and accounting entries to affect the intent of this resolution.

**BOARD OF SUPERVISORS APPROVES WAIVER TO HIRING FREEZE
TO FILL ONE FULL-TIME MOTOR VEHICLE LICENSE CLERK AND
ONE FULL-TIME MOTOR VEHICLE BUREAU SUPERVISOR**

RESOLUTION NO. 16-21, moved by Sprvr. Ferrara, second by Sprvr. Hayes and adopted.

WHEREAS, the Department of Motor Vehicles, and the County Clerk, seek a waiver to the Hiring Freeze Policy in order to fill one (1) Full-time Motor Vehicle License Clerk and one (1) Full-time Motor Vehicle Bureau Supervisor; and

WHEREAS, the positions are critical to the delivery of essential County Services; and

WHEREAS, without an additional Full-time Motor Vehicle License Clerk the Department will not be able to meet the positions demands; and

WHEREAS, the state mandates the need for a Motor Vehicle Bureau Supervisor to direct and guide the office by the State mandated policies and guidelines; and

WHEREAS, the position is in the budget for 2021; and

WHEREAS, the Personnel Standing Committee met on January 26, 2021 and approved this

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resolution; now therefore be it

RESOLVED, that the Seneca County Board of Supervisors does hereby approve the request submitted by the County Clerk to waive the Hiring Freeze Policy in order to fill one (1) full-time Motor Vehicle License Clerk and one (1) full-time Motor Vehicle Bureau Supervisor.

**BOARD OF SUPERVISORS APPROVES THE RECLASSIFICATION OF
ONE FULL-TIME STAFF RESOURCES ASSISTANT FOR PUBLIC HEALTH**

RESOLUTION NO. 17-21, moved by Sprvr. Ferrara, second by Sprvr. Hayes and adopted.

WHEREAS, Diane Traver retired from employment with the Seneca County Health Department on November 10, 2020 after thirty years of employment; and

WHEREAS, the duties associated with this position have changed greatly in this time period and the position is critical to the management of the department, as the main duties include being the receptionist and answering phones for Public Health in addition to the other job duties; and

WHEREAS, an updated Position Classification Questionnaire was submitted to Personnel and determined that the duties performed are more closely related to and performed by persons with the title of Staff Resources Assistant; and

WHEREAS, the position has monies budgeted in account code 104010-51100 and reviewed by the Director of Finance; and

WHEREAS, the position has been approved and reviewed by the Vacancy Committee and the Personnel Standing Committee on January 26, 2021; now, therefore be it

RESOLVED, that the Board of Supervisors approves the reclassification of one Full-time Staff Resources Assistant; and be it further

RESOLVED, that the Finance Department is authorized to make the necessary budgetary and accounting entries to affect the intent of this resolution.

**BOARD OF SUPERVISORS APPROVES CREATION AND FILLING OF
ONE FULL-TIME EMPLOYEE BENEFITS ASSISTANT & WAIVES HIRING FREEZE**

RESOLUTION NO. 18-21, moved by Sprvr. Ferrara, second by Sprvr. Enslow and adopted.

WHEREAS, the Personnel Department, and the Personnel Officer, have identified the need to create and fill one Full-time Employee Benefits Assistant; and

WHEREAS, the position is critical to the delivery of essential County services; and

WHEREAS, the Personnel Department, and the Personnel Officer, seek a waiver to the Hiring Freeze Policy in order to refill the position of Full-time Employee Benefits Assistant; and

WHEREAS, the current Employee Benefits Assistant will be retiring on March 3, 2021, creating

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and filling the same position will allow an overlap for training purposes to ensure the incumbent is able to absorb as much information as possible. The position is vital to ensuring all Workers' Comp claims are processed timely, all employee questions on insurance are addressed, and all open enrollment is completed properly; and

WHEREAS, the Personnel Officer will be the only remaining person in the Insurance Department after March 3, 2021 and will not be able to address all inquiries, health insurance payments, and Workers Compensation Claims, etc.; and

WHEREAS, the position is properly funded for 2021 to allow for a month of overlap, the Director of Finance has reviewed and confirmed that funding is available in Account 101430-51100; and

WHEREAS, this position has been approved and reviewed by the Vacancy Committee and the Personnel Standing Committee on January 26, 2021; now, therefore be it

RESOLVED, that the Board of Supervisors approve the creation and filling of one (1) Full-time Employee Benefits Assistant; and be it further

RESOLVED, that the Seneca County Board of Supervisors does hereby approve the request submitted by the Personnel Officer to waive the Hiring Freeze Policy in order to fill one (1) vacant position for a Full-time Employee Benefits Assistant; and be it further

RESOLVED, that the Finance Department is authorized to make the necessary budgetary and accounting entries to affect the intent of this resolution.

**BOARD OF SUPERVISORS APPROVES GRADE CHANGE FOR
DIRECTOR OF VETERANS SERVICES AGENCY**

RESOLUTION NO. 19-21, moved by Sprvr. Ferrara, second by Sprvr. Hayes and adopted.

WHEREAS, the position of Director of Veterans Service Agency, whom is accountable to know and uphold Federal Veterans Laws, Rules and Regulations, Department of Veteran Affairs Programs and Policies, and New York State and local laws regarding veterans and Veterans Service Agencies has undergone a Salary and Job evaluation; and

WHEREAS, the Seneca County Job Evaluation conducted by Public Sector HR recommended the position to be at Grade 5; and

WHEREAS, the position is currently in the 2021 budget at Grade 5 - Step 1 of the Management Salary Schedule; at an increase of \$4,286 in salary plus fringe benefits; and

WHEREAS, the Personnel Committee met on January 26, 2021 and approved placement of the Veterans Service Agency Director at Grade 5 -Step 1 of the Management Salary Schedule; now therefore be it

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RESOLVED, that the Seneca County Board of Supervisors does hereby approve a grade change for the position of Director of Veterans Service Agency at Grade 5 - Step 1 of the Management Salary Schedule, to take effective immediately.

**SENECA COUNTY BOARD OF SUPERVISORS APPROVES
WORKFORCE INNOVATION AND OPPORTUNITIES ACT LOCAL PLAN FOR THE
PERIOD JULY 1, 2020 TO JUNE 30, 2023**

RESOLUTION NO. 20-21, moved by Sprvr. McGreevy, second by Sprvr. Borst and adopted.

WHEREAS, under the federal Workforce Innovation and Opportunity Act (WIOA), TANF is a required partner in the New York State (NYS) Career Center System; and

WHEREAS, as part of this partnership and as a statutory requirement under WIOA, social services districts (Districts) must enter into a local Memorandum of Understanding (MOU) with their respective Local Workforce Development Board (LWDB) relating to the provision of services through the Career Center System and the funding of infrastructure costs for Career Centers; and

WHEREAS, LWDBs must submit the completed and signed initial draft MOU for the period of July 1, 2020 through June 30, 2023 by February 26, 2021; and

WHEREAS, the final plan submission date has not been determined; and

WHEREAS, the Human Services Standing Committee reviewed and approved this resolution on January 26, 2021; and

WHEREAS, the Local Plan must be signed by the Chief Elected Officials and the Finger Lakes Workforce Investment Board Chair; now therefore be it

RESOLVED, the Board of Supervisors authorizes the approval of the Plan and the Chairman of the Board of Supervisors is authorized and directed to sign the Local Plan on behalf of the County based on County Attorney review and approval.

RESOLUTION APPOINTING MEMBERS TO THE SENECA COUNTY PLANNING BOARD

RESOLUTION NO. 21-21, moved by Sprvr. Brownell, second by Sprvr. Reynolds and adopted.

WHEREAS, the Planning, Development, Agriculture, and Tourism Committee met on January 26, 2021, and reviewed the persons eligible to succeed themselves on the Seneca County Planning Board, other names as considered to serve in those positions, and possible candidates for vacant positions and made recommendations; now; therefore be it

RESOLVED, that the Seneca County Board of Supervisors does hereby appoint the following persons, effective immediately, as members of the Seneca County Planning Board as the representatives of their Town of Residence for terms to expire as listed below:

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Name	Town of Residence	Expiration of Term
Mary Kelleher	Seneca Falls	6/30/2024
Jon Salmon	Romulus	6/30/2024

And be it further

RESOLVED, that the Seneca County Board of Supervisors does hereby appoint the following persons, effective immediately, as At-Large members of the Seneca County Planning Board for terms to expire as listed below:

Name	Town of Residence	Expiration of Term
Charles Brady	Fayette	6/30/2024
Kathleen Lutz	Seneca Falls	6/30/2024

And be it further

RESOLVED, that the Seneca County Board of Supervisors does hereby appoint the following persons, effective immediately, as Alternate members of the Seneca County Planning Board for terms to expire as listed below:

Name	Town of Residence	Expiration of Term
Tom Scoles	Seneca Falls	6/30/2022
David Wood	Ovid	6/30/2022

**APPOINTMENT OF BOARD OF SUPERVISOR REPRESENTATIVE TO THE
SENECA COUNTY CORNELL COOPERATIVE EXTENSION BOARD
(RALPH LOTT)**

RESOLUTION NO. 22-21, moved by Sprvr. Brownell, second by Sprvr. Borst and adopted.

WHEREAS, Article V Section 3(B) (1) of the Seneca County Cornell Cooperative Extension Bylaws states “the county governing body shall be requested annually to appoint one legislator to serve as a director on the Association Board of Directors”; and

WHEREAS, the Planning, Development, Agriculture & Tourism Standing Committee reviewed and approved this resolution on January 26, 2021; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors hereby appoints Supervisor Ralph Lott as the Board of Supervisors representative to serve as a member of the Cornell Cooperative Extension Board of Directors for a one-year term expiring on December 31, 2021.

**APPOINTMENT TO REGION 8 FISH AND WILDLIFE MANAGEMENT ADVISORY BOARD
LANDOWNER REPRESENTATIVE - FRANK SINICROPI**

RESOLUTION NO. 23-21, moved by Sprvr. Brownell, second by Sprvr. Ferrara and adopted.

WHEREAS, Section 11-0501 of the New York State Environmental Conservation Law (ECL)

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establishes a Fish and Wildlife Management Advisory Board (FWMAB) for each of the Departments nine regions; and

WHEREAS, the regional FWMAB shall consist of three members from each county representing the following interests: County Board of Supervisors; County Sportsmen; and County Landowners; and

WHEREAS, the term for Landowner representative expires at the end of even numbered years; and

WHEREAS, the Planning, Development, Agriculture & Tourism Standing Committee approved this resolution on January 26, 2021; now, therefore be it

RESOLVED, that the Chairman of the Seneca County Board of Supervisors, with the approval of the Seneca County Board of Supervisors does hereby make the following appointment to the Region 8 Fish and Wildlife Management Advisory Board:

- Landowner Representative: Frank Sinicropi to serve for a 2-year term effective Jan 1, 2021 - Dec 31, 2022

APPOINT REYNOLDS AND MCGREEVY TO THE

SENECA COUNTY SOIL AND WATER CONSERVATION DISTRICT BOARD

RESOLUTION NO. 24-21, moved by Sprvr. Brownell, second by Sprvr. Hayes and adopted.

WHEREAS, the New York State Soil and Water Conservation District Law Article II, Section 6(1)(a) states that a county soil and water conservation district board of directors shall consist of five members appointed by the county board, two of whom will be members of the county board and three persons not members of the county board of supervisors; and

WHEREAS, the one-year term for the two members of the county board expired as of December 31, 2020; and

WHEREAS, Supervisor Reynolds and Supervisor McGreevy have served on the Soil & Water Board and are knowledgeable and committed to supporting and overseeing the goals and mission of the Seneca County Soil & Water Conservation District; and

WHEREAS, this resolution was approved by the Planning, Development, Agriculture and Tourism Standing Committee on January 26, 2021; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors, does hereby appoint Supervisor Michael Reynolds to the Soil and Water Conservation District Board as a member representing the county board for a 1-year term effective January 1, 2021 – December 31, 2021; and be it further

RESOLVED, that the Seneca County Board of Supervisors, does hereby appoint Supervisor Ronald McGreevy to the Soil and Water Conservation District Board as a member representing the

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County board for a 1-year term effective January 1, 2021 – December 31, 2021.

RESOLUTION PROCLAIMING APRIL 2021 FAIR HOUSING MONTH

RESOLUTION NO. 25-21, moved by Sprvr. Brownell, second by Sprvr. Borst and adopted.

WHEREAS, April 11, 2021, marks the 53rd anniversary of the passage of the U.S. Fair Housing Law, Title VIII of the Civil Rights Act of 1968, as amended, which enunciates a national policy of Fair Housing without regard to race, color, religion, sex, handicap, familial status, and national origin. The State of New York adds: creed, disability, marital status, age, blindness, hearing impairment, use of a hearing service or guide dog, sexual orientation, military status, and domestic violence victim; and

WHEREAS, the Seneca County Board of Supervisors and the Seneca County Housing Coalition are committed to highlighting the Fair Housing Law, Title VIII of the Civil Rights Act of 1968, by continuing to address discrimination in our community, to support programs that will educate the public about the right to equal housing opportunities, and to plan partnership efforts with other organizations to help assure every American of their right to fair housing; and

WHEREAS, this resolution has been reviewed and approved by the Planning, Development, Agriculture & Tourism Committee on January 26, 2021; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors does hereby proclaim April 2021 as FAIR HOUSING MONTH.

Unfinished Business

None

New Business

Sprvr. Ferrara moved to enter into executive session pursuant to Section 105 (1)(d), (f) and (h) of the New York State Open Meetings Law; invited to join the Board of Supervisors: County Attorney Ettman, County Manager Rowe, and Personnel Officer Wagner. Time of executive session: 7:30 p.m. – 8:50 p.m.

Reconvene in Open Session

The Board of Supervisors reconvened in open session.

Rule 29:

Sprvr. Ferrara moved the passage of Rule 29 to introduce the following resolution.

APPOINT KEITH JAY TO FILL THE UNEXPIRED TERM OF SENECA COUNTY CORONER

RESOLUTION NO. 26-21 moved by Sprvr. Brownell, second by Sprvr. Hayes and adopted.

WHEREAS, a vacancy has arisen with the resignation of Seneca County Coroner William Wilson; and

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WHEREAS, by the provisions of County Law §400(7), a vacancy of said position for the term through December 31 2022, may be filled by action of the Seneca County Board of Supervisors; and

WHEREAS applicants for the position were sought and reviewed; and

WHEREAS by this resolution, it is the intent of this Board to appoint Keith Jay, a resident of Interlaken, and Seneca County, to this position; and

WHEREAS, this office will be filled by election in November 2021; and

WHEREAS this Resolution was brought from the floor by a two-thirds majority vote of members present in accordance with Rule 29 of the Board of Supervisors Rules of Order; now, therefore be it

RESOLVED, the Seneca County Board of Supervisors hereby appoints Keith Jay as Seneca County Coroner, effective upon his taking the oath of office, for a term ending December 31, 2021.

Rule 2:

Sprvr. Brownell moved the passage of Rule 29 to introduce the following resolution:

**BOARD OF SUPERVISORS APPROVES THE RECLASSIFICATION OF
ONE FULL-TIME NETWORK ADMINISTRATOR**

RESOLUTION NO. 27-21, moved by Sprvr. Ferrara, second by Sprvr. Garlick Lorenzetti and adopted.

WHEREAS, the Information Technology Department, and the Director of Information Technology, have identified the need to reclassify and fill one position for Full-time Assistant Network Administrator; and

WHEREAS, the position is necessary to provide the Town of Seneca Falls a higher level of support than what the Department is currently able to perform; and

WHEREAS, the position of PC Support Specialist will be eliminated; and

WHEREAS, the position has been approved and reviewed by the Vacancy Committee on December 22, 2020; and

WHEREAS, this Resolution was brought from the floor by a two-thirds majority vote of members present in accordance with Rule 29 of the Board of Supervisors Rules of Order; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors does hereby approve the reclassification and filling of one (1) Full-time Network Administrator; and be it further

RESOLVED, that the Finance Department is authorized to make the necessary budgetary and accounting entries to affect the intent of this resolution.

Special Order of the Day

The meeting adjourned at 8:55 p.m.

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