

# Seneca County Community Services Board

Pat Plyter, Chair

## Community Services Board Meeting Minutes

June 16, 2020

(Conducted Via Videoconference)

**Members Present** – Stanley Hatch, Ted Papperman, Susan Ottenweller, Joseph Lorenzetti, Pat Plyter (chair), Tammy Anhorn

**Guests** - Margaret Morse, Tammy Orlopp, Kelly Smith

**Excused** – Veronica Mittak, Peter Same, Suzanne Lee, Michael Enslow, Lisa Heitmann

**Welcome** - Meeting was called to order. Introductions made.

**Secretary minutes from April-** Motion to accept initiated by Stanley Hatch and seconded by Susan Ottenweller. No discussion. All in favor. None opposed. Motion carries.

**Public Announcement** – None

**Consumer Report** – None

**Committee Report (Theodore Papperman)** – ASA Subcommittee meeting was held prior to the CSB meeting via zoom on May 19, 2020 9:00am.

ASA 2021 Plan – motion to move forward with the 2021 plan for ASA – Motion passed by CSB committee.

**Pat Plyter** – I have reached out to NAMI. They are willing to come to out to the community for outreach.

**Margaret Morse** – Review of the Admin remarks for May.

FLACRA was going looking into the purchase of the old middle school building on West Main st. This has fallen though.

Each counselor will work on site on a rotating basis, utilizing group rooms with social distancing. There is criteria to triage to be seen, during that one day per week. Offices are 10 to 14 feet across and can be used if client/staff feel comfortable and able to maintain 6 to 8 feet apart. A window can be opened for ventilation. We have installed no touch hand sanitizers at the entrances. The doors are locked at all times. Clients will come in only when appointments are set with counselor or with a doctor. We will have one way traffic, to lessen the chance of walking in the halls with

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another client. Masks will be worn in halls, and when entering a space where other employees are stationed. Masks will be offered to clients who may not have one and will be required to wear inside the building. Clients will also have their temperature taken at the door before entering. No entrance for anyone with a temp over 100.4. The staff is signing an attestation from the CDC coronavirus checker which is located on the mental health county website.

**Kelly Smith** – We are working off site. Staff has been great. Meeting by zoom for clinical and supervision. We are planning to start to be back on site June 29, 2020. Also hoping to fill our current vacancies.

**Tammy Orlopp** – Nothing

**Pat Plyter** – New business - bi-laws were created in 2015. Ted Papperman is the membership committee. A member could run 2 consecutive 4 year terms. This can be changed to unlimited terms. All meetings need to be posted to the county website and are open to any members of the public. All meetings can be videotaped for future view or opened up to video conferencing or by you-tube live.

We need to come to a decision as OASAS encourages to work at home and have no clients to come into the building. To continue to have clinical and supervision meetings remotely.

Pat Plyter will check with the county lawyer to see if the subcommittee meeting minutes should be added to the county website.

Please get back to Pat Plyter with your choice to change the bi-laws by July 8<sup>th</sup>, 2020. We can vote at the next meeting.

Drop In Center ramp is still not done. DIC is hoping to re-open on July 1<sup>st</sup>. Lynda Stanistreet is still waiting on approval from the state.

Motion to adjourn the meeting was made by Ted Papperman and seconded by Stanley Hatch.

**Next meeting:** Tuesday June 21st, 2019 @ 6:30. OPWDD Subcommittee meeting will be held at 5:30pm.