

SENECA COUNTY  
BOARD OF SUPERVISORS

Regular Board Meeting  
November 12, 2019

Call to Order

Chairman Shipley called the meeting to order at 6:00 p.m.

Roll Call of Members by the Clerk

Twelve members of the Board of Supervisors answered roll call. Supervisors Davidson and Reynolds were not present.

Pledge of Allegiance and Moment of Silence

Presentations

Tourism Promotion Agency 3<sup>rd</sup> Quarter 2019 Report, Jeff Shipley, President / CEO and Rick Newman, Destination Marketing Manager of the Seneca County Chamber of Commerce. The main focus in the 3<sup>rd</sup> quarter was on the relaunch of the county's tourism website along with the continuation of securing public relations earned media for our partners. The Chamber TPA was extremely successful – garnering-as local properties received significant coverage in multiple national outlets. The website re-launch is focused on deploying a new platform known as Simpleview, which will tie our local information into the state website that feeds all of the information centers run by I Love NY as well as the regional website.

2020 Tentative Budget Update – County Manager Rowe presented an overview of the 2020 budget for Seneca County. The Tentative Budget for 2020 was filed on November 1, 2019. We will schedule budget workshops and advertise for a public hearing, so the budget could be adopted at the December 10 board meeting, ten days prior to the required deadline of December 20.

Petitioners

Ed Bowman, resident, Waterloo, NY, urged the Board of Supervisors to send their support to our NYS representative and governor for Clara's Law, which would protect patients against sexual predators working in healthcare facilities and assess penalties against those facilities in violation of this law. The law is called Clara's Law after Mr. Bowman's spouse who was a victim of such abuse.

Open Privilege of the Floor

Tom Murray, board member, Seneca County Chamber of Commerce, owner of Miranda Cheese expressed support for the Tourism Promotion Agency (the Chamber of Commerce) to receive the full 90% share of occupancy tax dollars as established by resolution in 2017.

Approval of Meeting Minutes

The meeting minutes were approved for October 8, 2019 regular board meeting and October 22, 2019 special board meeting.

Reports of Standing Committees

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Health & Human Services Committee – Chairman McGreevy. In addition to the resolutions on tonight’s agenda, the committee approved refilling a position for a Typist in the Mental Health Department; and refilling a position for a Psychiatric Social Worker II in the Mental Health Department. This is a management position at an annual salary of \$57,355.

Economic Development & Tourism Committee – Chairman Kaiser. The committee discussed some draft policies we have been working on but have yet to finalize them. There is one resolution on tonight’s agenda, which is ‘housekeeping’ for our CDBG Block Grant Funding program

Public Safety & Criminal Justice Committee – Chairman Brownell. At our committee meeting, we approved the retirement of K-9 Aken, and authorizing his partner, Deputy Mike Rhinehart, to purchase Aken for \$1.00. Deputy Rhinehart is retiring. The relationship between a K-9 and his partner is exclusive. It would not be prudent to attempt to retrain Aken with another deputy. With K-9 Aken’s retirement, the committee approved purchasing a new K-9 for the Sheriff’s Office at a cost of \$11,500. The committee also approved creating a position for a full time Public Safety Systems Administrator, to work in the IT Department. This position is necessary due to the Discovery 2020 Legislation. This is a Grade 4 Management position at a salary of \$46,243. Finally, the Committee authorized refilling a position for Correction Officer, and refill a Sergeant position by promotion, and refill any vacated position due to the promotion.

Report of Special Committees

Sprvr. Trout reported on activates of the IDA. The comment period ended for the proposed economic strategic plan for the IDA. Future meetings will be live streamed via Finger Lakes Community College Public Access Television as part of new IDA regulations.

Chairman’s Remarks

Fellow Supervisors, County Manager Rowe, County Employees and welcomed guests - Veterans Day Nov 11, 2019 was a particularly special day for the nearly 750,000 New York State Veterans... as Governor Andrew Cuomo announced his commitment to establish New York’s first State Veterans Cemetery.

It is no coincident that this board authorized the creation of a Citizen Advisory Committee on August 13, 2019 to Lobby New York State to Name Sampson Veteran’s Memorial Cemetery as New York State’s First Veteran’s Cemetery. At our October meeting at the Three Bears Complex in Ovid, I announced - Former NYS Senator Michael F. Nozzolio has agreed to be Chairman of the Sampson Veterans Cemetery Citizens Advisory Committee.

Tonight, I am pleased to announce the complete committee:

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Michael F. Nozzolio, Chairman

Dr. Kenneth Padgett

Bruce F. Tuxill (Major General USAF Ret.)

Dewey K Fellers (US Navy Lieutenant Commander -Ret.)

W. Michael Bowen (NY State Legion Commander)

Rena Nessler (1st Woman Commander NY American Legion)

Linda Ratsep, US Navy Captain (Ret.)

Jane Sessler Shaffer

Menzo Case

Advisors

William Yale, Dir. Sampson Veterans Cemetery

Mitchell Rowe, Seneca Co. Mgr.

Director, Seneca Co. IDA

Chairman, Seneca Co. Board of Supervisors

These people have graciously agreed to assist the Seneca Co. Board of Supervisors efforts to Petition NY State to designate Sampson Veteran's Memorial Cemetery as the First NY State Veteran's Cemetery.

Thank you for your attention and interest in making Seneca County a better place for future generations.

Communications:

152. From Albert Lester, resident, Romulus, NY, an email dated October. 7, 2019, to the Board of Supervisors expressing opposition to the proposed local law, Seneca County Hotel / Motel Occupancy Tax Law.

153. From Rebecca Frank, resident, Waterloo, NY, an email dated October 11, 2019, to the Board of Supervisors, reporting an odor from the landfill that was "the strongest I have ever experienced" and asking the Board to take action to correct the situation. Her comments were reported to Kyle Black, District Manager, SMI, Inc.

154. From Teresa McCutcheon, resident, Waterloo, NY, a phone call on October 22, 2019, expressing" opposition to the proposed development of a solar farm and supports a moratorium to prevent solar farms development".

155. A copy of the Seneca County 2020 Tentative Budget.

156. A copy of the Town of Covert 2020 Adopted Budget.

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157. From the Town of Ulysses, Notice of Proposed Zoning Law to be Adopted by the Town board of the Town of Ulysses and Public Hearing scheduled for November 18, 2020 on proposed local law repealing in its entirety the Town of Ulysses Zoning Law.

158. From NYS Board on Electric Generation Siting and the Environment, Notice of Filing of a Preliminary Scoping Statement and Dealing for Submitting Comments for Case 19-F-0366 – Application of Trelina Solar Energy Center, LLC for a Certificate of Environmental Compatibility and Public Need Pursuant to Article 10 to Develop, Construct and Operate a Solar Generating Facility with a Maximum Generating Capability of 80 MW in the Town of Waterloo, Seneca County.

159. A copy of the Seneca County Advisory Committee on Tourism (SCACOT) meeting minutes for September 5, 2019.

160. A copy of the Seneca County Ag Enhancement Board meeting minutes for April 3, 2019.

161. A copy of the following resolutions adopted by Sullivan County Legislature: Res. No. 393-19, Urging NYS to classify emergency Medical Services as Essential Services for the Purposed of State Aid; Res. No. 394-19, Urge Governor and NYS Legislature to improve the Early Intervention Program; Res. No. 395-19, Urging the Department of Health and the Division of Budget to Require Providers to Maximize Reimbursement from all Third Party Payers; Res. No. 396-19, Urge Governor to eliminate the County Fiscal Responsibility for Preschool Education and Summer School Special Education Programs; Res. No. 397-19, Urge Governor to Eliminate County Fiscal Cap on Preschool Special Education Transportation costs and to Incentivize the Use of Existing School Bus Fleets and Transportation Systems; Res. No. 398-19, Support the Establishment of a Temporary Commission for the Evaluation of Office of Mental Health Housing Programs Pursuant to S.5637 / A.7489-A; Res. No. 399-19, Delay Implementation of New Lead Poisoning Regulations due to Unworkable Timeline and Cost; Res. No. 400-19, Urge Governor to Clarify and Streamline Homelessness Prevention Goals by Making Permanent Housing the Central Focus; Res. No. 401-19, Request the Governor to Veto S.4203-A / A.2199-A “Preserving Family Bonds” Act; Res. No. 402-19, Urge Local Flexibility over Administrative Functions, as the State Realigns Medicaid; Res. No. 403-19, Urge NYS Congressional Delegation to Protect Medicaid Disproportionate Share (DSH) Hospital Payments; Res. No. 404-19, Call on the Governor to Update NY Historic County/NYC Medicaid CAP by Lowering the State Statutory CAP for each County and NYC to Reflect the Annual Savings currently provided under the Affordable Care Act.

162. A copy of Wayne County Resolution No. 494-19, Authorize Endorsement to the Finger Lakes Workforce Investment Board.

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163. From Cheryl and Jim Santos, owners, Cayuga Lake Cabins, letter dated November 10, 2019 in support of designating the Seneca County Chamber of Commerce as the county Tourism Promotion Agency and continue county funding of 90% of occupancy tax dollars for the TPA.

RESOLUTIONS & MOTIONS

**AUTHORIZE AMENDMENTS TO 2019 SENECA COUNTY BUDGET  
(COMMUNITY COLLEGE TUITION-TOURISM –WORKERS COMP)**

RESOLUTION NO. 205-19, moved by Sprvr. Hochadel, second by Sprvr. Lazzaro and adopted.

WHEREAS, amendments to the 2019 Seneca County Budget are necessary and appropriate; and

WHEREAS, funding is available in the object codes identified herein; and

WHEREAS, these amendments have been reviewed and approved by the Ways & Means Committee at its meeting on October 22, 2019; now, therefore be it

RESOLVED, that the Board of Supervisors authorizes the following amendments to the 2019 Seneca County Budget:

Line Item	Description	Increase/(Decrease)	Revenue/Expenditure	\$
<b>Note 1: Comm College Tuition Budget adjustments</b>				
102490 54700	Community College	Increase	Expenditure	\$100,000
102490 42701	Refunds/Prior Year	Increase	Revenue	\$432
101990 54700	Contingency	Decrease	Expenditure	\$40,000
101190 51200	Part Time	Decrease	Expenditure	\$5,000
101345 54200	Office Supplies	Decrease	Expenditure	\$10,000
101345 54210	Vehicle Lease	Decrease	Expenditure	\$15,000
101420 51100	County Atty Salary	Decrease	Expenditure	\$15,000
108020 51100	Salary	Decrease	Expenditure	\$14,568
<b>Note 2: Tourism budget adjustments</b>				
108021 54700	Tourism Contract	Increase	Expenditure	\$38,599
108021 54701	Tourism Other	Increase	Expenditure	\$4,289
109998 49995	Approp Fund Balance	Increase	Revenue	\$42,888
<b>Note 3: WC Benefits &amp; Awards budget adjustment</b>				
601720 42701	Refunds/Prior Year	Increase	Revenue	\$28,777
601720 54100	Benefits & Awards	Increase	Expenditure	\$180,000
601720 54110	Long Term Indemnity	Decrease	Expenditure	\$50,000
601720 54210	Long Term Medical	Decrease	Expenditure	\$50,000
601720 54220	Independent Medical	Increase	Expenditure	\$20,000
601710 42701	Refunds/Prior Year	Increase	Revenue	\$60,395
601710 42401	Interest Earnings	Increase	Revenue	\$2,000
601710 54000	Contractual	Decrease	Expenditure	\$8,828

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**AUTHORIZE CONTRACT WITH HOST COMPLIANCE FOR  
SHORT TERM RENTAL IDENTIFICATION AND COLLECTIONS**

RESOLUTION NO. 206-19, moved by Sprvr. Hochadel, second by Sprvr. Hayssen and adopted.

WHEREAS, Seneca County has a Hotel Motel Occupancy Tax in place to support the economic development and tourism aspects of Seneca County; and

WHEREAS, said tax applies to short term vacation rentals and similar operations that are many times not aware of or otherwise do not comply with the tax filing requirements of the law; and

WHEREAS, the Board of Supervisors is concerned that this non-compliance not only deprives the tourism and economic programs of the County, but is also unfair to the members of the hospitality industry that are in compliance with the tax; and

WHEREAS, the Seneca County Treasurer, having been tasked with the administration of the tax and having been further directed to take steps to increase compliance with the law, has researched and determined that to maximize compliance with the required filing and payment of taxes due under the law, a specialist in the field of identifying non-complying entities is necessary and appropriate; and

WHEREAS, the Company known as Host Compliance offers services that can enhance the ability of the County to identify these short-term rentals and assist in increasing compliance with the law; and

WHEREAS, the services provided consist of Mobile Enabled Permitting and Registration, Address Identification, Compliance Monitoring, Rental Activity Monitoring and Tax Calculation Support and Dedicated Hotline; and

WHEREAS, it is estimated that these services will generate an additional \$100,000 in Hotel Motel Tax revenue annually, and

WHEREAS, the services offered by Host Compliance for Address Identification, Compliance Monitoring, and Rental Activity Monitoring are being recommended by the Seneca County Treasurer at a cost of approximately \$25,000 for year 2020, based on the potential properties used as short-term rentals and likely return on the program investment; and

WHEREAS, this resolution was recommended for adoption by the Ways & Means Committee at its October 22, 2019 meeting; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors authorizes the County Treasurer to enter in to a Contract with Host Compliance for the year 2020; and be it further

RESOLVED, that the funds needed for this service are included in the County Treasurer's proposed budget for the year 2020.

**AUTHORIZE SNOW AND ICE AGREEMENT FOR 2019/2020 SEASON**

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RESOLUTION NO. 207-19, moved by Sprvr. Trout, second by Sprvr. Kronenwetter and adopted.

WHEREAS, the New York State Commissioner of Transportation and Seneca County have entered into an Agreement No. D089860 entitled “Snow and Ice Agreement between the New York State Department of Transportation and Seneca County”; and

WHEREAS, the term of said Agreement is for a period of three years commencing March 11, 1975 and the said Agreement provides that the parties may, at the end of each year of the term of the Agreement, extend such term for an additional year; and

WHEREAS, this agreement has been regularly extended since the original term; and

WHEREAS, the present term of the Agreement, as extended, expires June 30, 2019; and

WHEREAS, Section 7 of the said agreement provides that the Commissioner of Transportations hall furnish the County with a map for each term of the Agreement or for any extended term thereof, modified to show the changes, if any, to the State Highways affected by this Agreement; and

WHEREAS, Section 10 of the said Agreement provides for an annual update of the estimated expenditure to be determined by the Commissioner subject to the provisions of Section 10 at the time for extension of the Agreement; and

WHEREAS, the Public Works Standing Committee approved extending this agreement on October 22, 2019; now, therefore be it

RESOLVED, that the aforementioned “Snow and Ice Agreement between New York State Department of Transportation and the County of Seneca” is hereby extended for a period of one year, now to expire June 30, 2020, unless further extended; and be it further

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized and directed to sign an agreement on behalf of the County of Seneca with the New York State Department of Transportation to extend the Municipal Snow and Ice Agreement for the 2019/2020 season.

**AUTHORIZE AMENDMENT TO THE ESTIMATED EXPENDITURE FOR  
SNOW & ICE AGREEMENT 2018/2019**

RESOLUTION NO. 208-19, moved by Sprvr. Trout, second by Sprvr. Lazzaro and adopted.

WHEREAS, the New York State Commissioner of Transportation and Seneca County have entered into Agreement No. D089860 entitled “Snow and Ice Agreement between NYSDOT and Seneca County”; and

WHEREAS, Section 10 of the said Agreement provides an annual update at the estimated expenditure to be determined by the Commissioner subject to the provisions of Section 10 at the time for the extension of the Agreement; and

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WHEREAS, due to the severity of the winter during 2018 / 2019, Seneca County requests that the Municipal Snow & Ice Agreement estimated expenditure be revised to reflect the additional lane miles of state roads that were plowed / treated during the winter season; and

WHEREAS, the Public Works Standing Committee approved this resolution on October 22, 2019; now, therefore be it

RESOLVED, that the original estimated expenditure of \$424,047.98 be adjusted with an increase of \$114,554.08 for a revised estimated expenditure of \$538,602.06; and be it further

RESOLVED, that the Board of Supervisors hereby authorizes the County Manager to sign this Agreement on behalf of the County of Seneca and NYSDOT for this Agreement to be executed; and be it further

RESOLVED, that the Department of Finance is authorized to make the necessary budgetary and accounting entries to affect the intent of this resolution.

**SUPERVISORS SELECT DESIGN OPTION FOR FACILITY RENOVATIONS**

**(DEFEATED)**

RESOLUTION NO. 209-19, moved by Sprvr. Trout, second by Sprvr. Lazzaro and defeated by 325 nays (Brownell, Kronenwetter, Lott, Hayssen, Shipley, and Hochadel), 200 ayes (Trout, Lazzaro, Prouty, McGreevy) and 225 not present (Reynolds, Garlick Lorenzetti, Davidson, Kaiser).

WHEREAS, Seneca County has embarked on a Facilities Master Planning effort; and

WHEREAS, facility needs of certain county departments have been reconsidered and various options have been explored; and

WHEREAS, options have included renovation of the Thurber Drive property, renovation of areas within the County Office Building and renovations of areas within the Health and Senior Services Building; and

WHEREAS, floor plan layouts and cost estimates have been developed for each of the options; and

WHEREAS, a presentation of the options was presented to the Public Works Committee on October 22, 2019; and

WHEREAS, the Public Works Committee at its October 22, 2019 meeting has recommended that "Option A," renovations to the County Office Building, be progressed as the preferred approach to completing the current facility needs of the County; now, therefore be it

RESOLVED, that additional design and planning work be undertaken to progress Option A and that additional cost estimating and financing options be undertaken ; and be it further

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RESOLVED, that the Seneca County Board of Supervisors authorizes and directs the County Manager to solicit a Proposal from John Snyder Architects to further develop the design option.

**RESOLUTION INTRODUCING PROPOSED LOCAL LAW OF 2019**

**“SENECA COUNTY SEWER USE LAW” AND SCHEDULE A PUBLIC HEARING**

RESOLUTION NO. 210-19, moved by Sprvr. Trout, second by Sprvr. Hayssen and adopted 483 ayes), 42 nays (Hayssen) and 225 not present (Reynolds, Garlick Lorenzetti, Davidson, Kaiser).

WHEREAS, Seneca County is required to have a Sewer Use Law for Sewer Districts within the County; and

WHEREAS, this resolution was approved by the Public Works Committee on September; now, therefore be it

RESOLVED, that proposed Local Law C of 2019 titled, “Sewer Use Law of Seneca County”, regulating the use of public and private sewers and drains, private sewers and drains, private sewage disposal, installation and connection of building laterals, and the discharge of waters and wastes into the public sewer system; providing penalties for violation thereof; and for administration and management of the Seneca County Sewer Districts, County of Seneca, State of New York, is hereby introduced before the Board of Supervisors of the County of Seneca to read substantially as follows: (see attached copy of local law)

And be it further

RESOLVED, that copies of the aforesaid proposed local law be laid upon the desks of each member of the County Board; and be it further

RESOLVED, that the County Board hold a public hearing on said proposed Local Law at the Seneca County Office Building, Supervisors Meeting Room, 3rd floor, 1 DiPronio Drive, Waterloo, NY at or about 6:00 P.M., on November 26, 2019; and, be it further

RESOLVED, that the Clerk to the Board publish or cause to be published a notice of said public hearing in the official newspapers of the County at least five (5) days prior thereto.

COUNTY OF SENECA, STATE OF NEW YORK

A Local Law: Regulating the use of public and private sewers and drains, private sewers and drains, private sewage disposal, installation and connection of building laterals, and the discharge of waters and wastes into the public sewer system; providing penalties for violation thereof; and for administration and management of the Seneca County Sewer Districts, County of Seneca, State of New York.

*BE IT ENACTED BY THE BOARD OF SUPERVISORS OF SENECA COUNTY, NEW YORK:*

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**Article Short Title and Purpose**

Section 101 - Short Title

Section 102 - General Purpose

Section 103 - Specific Purposes

Section 104 - Replacement of Previous Sewer Use Law

**Section 101 - Short Title**

For brevity and ease of communication, this Law may be cited as the SENECA COUNTY SEWER USE LAW.

**Section 102 - General Purpose** The general purpose of this Law is the following:

To provide for efficient, economic, environmentally safe, and legal operation of the Seneca County Publicly Owned Treatment Works (POTW).

**Section 103 - Specific Purposes** The specific purposes of this Law are the following:

- (1) To prevent the introduction of substances into the POTW that will:
  1. interfere with the POTW in any way,
  2. pass through the POTW to the state's waters and cause contravention of standards for those waters or cause violation of the POTW's SPDES permit,
  3. increase the cost or otherwise hamper the disposal of POTW sludge and/or residuals,
  4. endanger municipal employees,
  5. cause air pollution, or groundwater pollution, directly or indirectly,

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6. cause, directly or indirectly, any public nuisance condition.
- (2) To prevent new sources of infiltration and inflow and, as much as possible, eliminate existing sources of infiltration and inflow.
- (3) To assure that new sewers and connections are properly constructed.
- (4) To provide for equitable distribution to all users of the POTW of all costs, associated with sewage transmission, treatment, and residuals disposal, and to provide for the collection of such costs.

**Section 104 - Replacement of Previous Sewer Use Law** The provisions in the existing or prior Seneca County Sewer Law for District #1 is hereby repealed and said provisions are replaced by the herein set forth Articles 1 through 14 inclusive of the appendixes or other attachments hereto. This is the first sewer use law applicable to Districts # 2 & #3.

**Article 2 Definitions**

Section 201 - Defined Terms

Section 202 - Abbreviations

Section 203 - Undefined Terms

**Section 201 - Defined Terms**

Unless otherwise stated in the section where the term is used in this Law, the meaning of terms used in this Law shall be as stated below. When not inconsistent with the context, the present tense shall include the future, and words used in the plural shall include the singular and vice versa. Furthermore, a masculine pronoun shall include the feminine. Shall is mandatory; may is permissive.

**Abnormal Sewage** - Sewage whose concentration of one or more characteristics of normal sewage exceeds the maximum concentrations of the characteristics of normal sewage. See normal sewage.

**Act or "THE ACT"** - The Federal Water Pollution Control Act, also known as the Clean Water Act, as amended, 33 U.S.C. 1251, et seq., as may be amended.

**Administrator** - The Regional Administrator of the U. S. Environmental Protection Agency (USEPA), Region 2.

**Ammonia** - The result obtained, using an approved laboratory procedure, to determine the quantity of ammonia in a sample, expressed as milligrams of nitrogen per liter.

**Applicant** - That person who makes application for any permit. The applicant may be an owner, new or old, or his agent.

**Approval Authority** - The US EPA, or the New York State Department of Environmental Conservation (NYSDEC), in the event the NYSDEC is delegated approval authority responsibility by the USEPA.

**Approved Laboratory Procedure** - The procedures defined as 'Standard Methods' in this article, or other procedures approved by the SA, for flow measurement or determination of the concentration of pollutants or their surrogates in waters, wastewaters, and/or sludges.

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**ASTM, denoting American Society for Testing and Materials** - The latest edition of any ASTM specification, when stipulated in this Law.

**Authorized Representative of the Industrial User** - An authorized representative of the industrial user may be: a) A principal executive officer of at least the level of vice-president, if the industrial user is a corporation; (b) A general partner or proprietor, if the industrial user is a partnership or proprietorship, respectively; (c) A duly authorized representative of the individual designated above, if such representative is responsible for the overall operation of the facilities from which the indirect discharge originates.

**BOARD, Seneca County Board of Supervisors**

**BOD, denoting Biochemical Oxygen Demand** - The result obtained when using an approved laboratory procedure to determine the quantity of oxygen utilized in the aerobic biochemical oxidation of organic matter or in a sample, expressed in milligrams per liter.

**Builder** - Any person who undertakes to construct a building or any part of a building, either under contract or for resale.

**Building Drain** - That part of the lowest horizontal piping of a building drainage system which receives the discharge from soil, waste, and other drainage pipes inside the building walls, and conveys it to the building lateral, which begins five (5) feet outside the inner face of the building wall.

**Chlorine Demand** - The result obtained when using an approved laboratory procedure to determine the difference between the amounts of chlorine added to a sample and the amount of chlorine remaining in the sample at the end of a specified contact time at room temperature, expressed in milligrams per liter.

**COD, denoting Chemical Oxygen Demand** - The result obtained when using an approved laboratory procedure to measure the oxygen requirement of that portion of matter, in a sample, that is susceptible to oxidation, by a specific chemical oxidant, expressed in milligrams per liter.

**Color** - The optical density at the visual wave length of maximum absorption, relative to distilled water. One hundred percent (100%) transmittance is equivalent to zero (0.0) optical density.

**Composite Sample** - The sample resulting from the combination of individual samples of wastewater taken at selected intervals, for a specified time period. The individual samples may have equal volumes or the individual volumes may be proportioned to the flow at the time of sampling.

**Connection** - Attachment of one user to a sewer. (See Extension)

**Connection Charge (Tap Fee)** - The one time application fee to offset District or County expenses to process an application for a connection of a building/street lateral to the public sewer. The fee also covers plan review, permit issuance, street repair cost, and inspection costs. The fee may be scaled to the amount of work involved, or to the size of the public sewer involved. Fees are established by the SA

**Control Authority** - The term shall refer to "Approval Authority", or to the SA when County or District has an approved pretreatment program under the provisions of 40 CFR 403.11.

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**Control Manhole** - A manhole accessible to the Control Authority in or upstream of the street lateral, such that samples collected from the manhole represent the discharge to the POTW.

**Conventional Pollutant** - A pollutant that the POTW treatment plant was designed to treat, defined in accordance with the Act.

**Cooling Water** - The water discharged from any system of condensation, air conditioning, refrigeration, or other sources. It shall contain no polluting substances which would produce COD or suspended solids in excess of five (5) milligrams per liter, or toxic substances, as limited elsewhere in this Law.

**County** – Seneca County.

**Developer** - Any person who subdivides land for the purpose of constructing or otherwise any person causing to be constructed, buildings for which wastewater disposal facilities are required.

**Direct Discharge** - The discharge of treated or untreated wastewater directly to the Waters of the State of New York. (For reference, see Indirect Discharge.)

**Domestic Wastes** - see Sewage, Domestic.

**Dry Sewers** - The sanitary sewer installed in anticipation of future connection to a POTW but which is not used, in the meantime, for transport of storm or sanitary sewage.

**End of Pipe** - For the purpose of determining compliance with limitations prescribed by Article 9, end of pipe shall mean the control manhole, provided the samples collected from the control manhole are representative of the discharge to the POTW.

**End of Pipe Concentration** - The concentration of a substance in a sample of wastewater at end of pipe.

**End of Process Concentration** - see National Categorical Pretreatment Standard.

**Easement** - An acquired legal right for the specific use of land owned by others.

**EPA, USEPA, or U.S. Environmental Protection Agency** - The agency of the federal government charged with the administration and enforcement of federal environmental laws, rules, and regulations. Also may be used as a designation for the Administrator or other duly authorized official of this Agency.

**Extension** - Attachment of a sewer line, with more than one user, to an existing sewer line.

**Facility** - All buildings, other structures, grounds and contiguous property at any locations related to or connected with a user at the user's location.

**Floatable Oil** - Oil, grease, or fat in a physical state such that it will separate by gravity from wastewater by treatment in a wastewater treatment facility.

**Flow Rate** - The quantity of liquid or waste that flows in a certain period of time.

**Garbage** - The solid wastes from the preparation, cooking, and dispensing of food, from the handling,

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storage, and sale of produce, and from the packaging and canning of food.

**Grab Sample** - A single sample of wastewater representing the physical, chemical, and biological characteristics of the wastewater at one point and time.

**ICS Form** - The form used by the NYSDEC to survey industries to perform and update the Industrial Chemical Survey.

**Indirect Discharge** - The introduction of wastewater into a POTW for treatment and ultimate discharge of the treated effluent to the State's Waters. (For reference, see Direct Discharge).

**Industrial** - Meaning or pertaining to industry, manufacturing, commerce, trade, business, or institution, and is distinguished from domestic or residential.

**Industrial Chemical Survey (ICS)** - The survey of industries in New York State, initiated by the NYSDEC, to determine chemical usage and storage by those industries.

**Industrial User** - See User, Industrial.

**Industrial Wastes** - The liquid or liquid-carried solid, liquid and/or gaseous wastes from industrial manufacturing processes, trade, service, utility, or business, as distinct from sanitary sewage.

**Infiltration** - Water, other than wastewater that enters a sewer system (excluding building drains) from the ground through such means as defective pipes, pipe joints, connections, or manholes. Infiltration does not include, and is distinguished from, inflow. Infiltration is inadvertent, that is, not purposely designed or built into the sewer or drain.

**Inflow** - Water, other than wastewater, that enters a sewer system (including building drains) from sources such as, but not limited to, roof leaders, cellar drains, area drains, drains from springs and swampy areas, manhole covers, cross connections between storm sewers and sanitary sewers, catch basins, cooling towers, storm waters, foundation drains, swimming pools, surface runoff, street wash waters, or drainage. Inflow does not include, and is distinguished from, infiltration. Inflow is purposely designed and/or built into the sewer or drain.

**Interference** - A discharge which, alone or in conjunction with discharges by other sources,

- (a) inhibits or disrupts the POTW, its treatment processes or operations, or its sludge processes, use or disposal; and
- (b) therefore is a cause of a violation of any requirement of the POTW's SPDES permit (including an increase in the magnitude or duration of a violation) or of the prevention of sewage sludge use or disposal by the POTW in accordance with the following statutory provisions and regulations or permits issued thereunder (or more stringent State or local regulations):
  - i - Section 405 of the Clean Water Act,
  - ii the Solid Waste Disposal Act (SWDA) (including Title II, more commonly referred to as the Resource Conservation and Recovery Act - RCRA), and including State regulations contained in

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any State sludge management plan prepared pursuant to Subtitle D or the SWDA),  
iii - Clean Air Act,  
iv- Toxic Substance Control Act, and  
v - Marine Protection Research and Sanctuaries Act.

**Lateral, Building** - The sewer extension from the building drain to the Street Lateral or other place of wastewater disposal.

**Lateral, Street** - The sewer extension from the public sewer to the property line.

**National Categorical Pretreatment Standard, or Categorical Standard** - Any regulation containing pollutant discharge limits promulgated by the EPA in accordance with Section 307 (B) and (C) of the Act (22 U.S.C. 1347), which applies to a specific category of industrial users. These standards apply at the end of the categorical process ("end of process").

**National Pollutant Discharge Elimination System (NPDES) Permit** - A permit issued pursuant to Section 402 of the Act (33 U.S.C. 1342).

**National Prohibitive Discharge Standard, or Prohibitive Discharge Standard** - Any regulation developed under the authority of Section 307 (B) of the Act, and 40 CFR, Section 403.5.

**Natural Outlet** - Any outlet, including storm sewers and combined sewer overflows, to State's Waters.

**New Owner** - That individual or entity that purchased property within the Service Area of the County after the effective date of this law.

**New Source** - Any source, the construction of which is commenced after the publication of the proposed regulation prescribing a Section 307 (C) (33 U.S.C 1317) Categorical Pretreatment Standard which will be applicable to such source, if such standard is thereafter promulgated.

**New User** - A discharger to the POTW who commences discharge after the effective date of this Law.

**Normal Sewage** - see Sewage, Normal.

**Nuisance** - The use or lack of use of the POTW in such a manner so as to endanger life or health, give offense to the senses, or obstruct or otherwise interfere with the reasonable use or maintenance of the POTW.

**Oil and Grease** - The result obtained when using an approved laboratory procedure to determine the quantity of fats, wax, grease, and oil, in a sample, expressed in milligrams per liter.

**Old Owner** - That individual or entity who owns or owned a property, within the Service Area of the POTW, purchased prior to the effective date of this Law, who or inherited the property at any time and intends to sell the property, or has sold the property to a new owner, also the agent of the old owner.

**Other Wastes** - Garbage (shredded or un-shredded), refuse, wood, egg shells, coffee grounds, sawdust, shavings, bark, sand, lime, ashes, and all other discarded matter not normally present in sewage or

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industrial wastes. Also, the discarded matter not normally present in sewage or industrial waste.

**Pass Through** - The discharge which exits the County POTW into waters of the State in quantities, which, alone or in conjunction with Discharges from other sources, is a cause of a violation of any requirement of the POTW's SPDES permit (including an increase in the magnitude or duration of a violation).

**Permit** - A temporary revocable written document allowing use of the POTW for specified wastes over a limited period of time, containing sampling locations and reporting frequencies, and requiring other actions as authorized by this Law.

**Person** - Any individual, public or private corporation, political subdivision, Federal, State, or local agency or entity, association, trust, estate or any other legal entity whatsoever.

**pH** - The logarithm (base 10) of the reciprocal of the weight of hydrogen ions, in gram moles per liter of solution. A pH value of 7.0, the pH scale midpoint, represents neutrality. Values above 7.0 represent alkaline conditions. Values below 7.0 represent acid conditions.

**Phosphorus, total** - See total phosphorus.

**Pollutant** - Any material placed into or onto the State's waters, lands and/or airs, which interferes with the beneficial use of that water, land and/or air by any living thing at any time.

**Pollution** - The man-made or man-induced alteration of the chemical, physical, biological, and/or radiological integrity of the State's waters, lands and/or airs resulting from the introduction of a pollutant into these media.

**Pretreatment (Treatment)** - The reduction of the amount of pollutants, the elimination of pollutants, or the alteration of the nature of pollutant properties in wastewater to a less harmful state prior to or in lieu of discharging or otherwise introducing such pollutants into a POTW. The reduction or alteration can be achieved by physical, chemical, or biological process, process changes, or by other means, except as prohibited by 40 CFR, Section 403.6 (D).

**Pretreatment Requirements** - Any substantive or procedural requirement related to pretreatment, other than a National Pretreatment Standard imposed on an industrial user.

**Pretreatment Standard or National Pretreatment Standard** - Any Categorical Standard or Prohibitive Discharge Standard.

**Priority Pollutants** - The most recently revised or updated list, developed by the EPA, in accordance with the Act.

**Prohibitive Discharge Standard** - see National Prohibitive Discharge Standard.

**Properly Shredded Garbage** - The wastes from the preparation, cooking, and dispensing of food that have been shredded to such a degree that all particles will be carried freely under the flow conditions normally prevailing in public sewers, and with no particle having a dimension greater than one-half (1/2) inch in any dimension.

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**POTW Treatment Plant** - That portion of the POTW designed to provide treatment to wastewater, and to treat sludge and residuals derived from such treatment.

**Publicly Owned Treatment Works (POTW)** - A treatment works, as defined by Section 212 of the Act, (33 U.S.C 1292), which is owned, in this instance, by Seneca County. This definition includes any sewers and appurtenances that transport wastewater to the POTW treatment plant, but does not include pipes, sewers, or other conveyances not connected directly or indirectly to a facility providing treatment.

**Receiving Waters** - A natural water course or body of water (usually Waters of the State) into which treated or untreated sewage is discharged.

**Records** - Shall include, but not be limited to, any printed, typewritten, handwritten or otherwise recorded matter of whatever character (including paper or electronic media), including but not limited to, letters, files, memoranda, directives, notes and notebooks, correspondence, descriptions, telephone call slips, photographs, permits, applications, reports, compilations, films, graphs and inspection reports. For the purposes of this law, records shall mean records of and relating to waste generation, reuse and disposal, and shall include records of usage of raw materials.

**Roof Drain** - A drain installed to receive water collecting on the surface of a roof for disposal.

**Seneca County Sewer Conveyance/Treatment Districts** – Seneca County, as of the date of this law, provides for three (3) distinct sewer districts. Sewer Districts 1 & 2 operate separate POTW and each are connected to other municipal sewer districts via sewer conveyance pipelines. Sewer District 3 is a sewer conveyance system and contracts with the Town of Seneca Falls for sewage treatment.

**Sewage** – (All liquids and solids in and removed from septic tanks, holding tanks, cesspools, or approved type of chemical toilets, including but not limited to those serving private residences, commercial establishments, institutions, and industries. Also sludge from small sewage treatment plants. Sewage shall not have been contaminated with substances of concern or priority pollutants.

**Septic Tank** - A private domestic sewage treatment system consisting of an underground tank (with suitable baffling), constructed in accordance with any and/or all local and State requirements.

**Service Area of the POTW** - The legally defined bounds of real property from which wastewater may be discharged into the POTW. As noted above, there are three (3) distinct sewer districts in Seneca County. Each district was created independently of the other.

**Sewage** - A combination of the water-carried wastes from residences, business buildings, institutions, and industrial establishments, and such ground, surface, and storm water as may be inadvertently present. The admixture of sewage, as defined above, with industrial wastes and other wastes shall also be considered "sewage", within the meaning of this definition.

**Sewage, Domestic (Domestic Wastes)** - Liquid wastes from the non-commercial preparation, cooking, and handling of food, liquid wastes containing human excrement and similar matter from the sanitary conveniences in dwellings, commercial buildings, industrial buildings, and institutions, or liquid wastes from clothes washing and/or floor/wall washing. Therefore, domestic sewage includes both black water and grey water. (See Sewage, Sanitary.)

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**Sewage, Normal** - Sewage, industrial wastes, or other wastes, which show, by analysis, the following characteristics:

- B.O.D. (Five Day) - 2090 lbs. per million gallons (250 milligrams per liter), or less.
- Suspended Solids - 2500 lbs. per million gallons (300 milligrams per liter), or less.
- Phosphorus - 125 lbs. per million gallons (15 milligrams per liter), or less
- Ammonia - 250 lbs. per million gallons (30 milligrams per liter), or less.
- Total Kjeldahl Nitrogen - 417 lbs. per million (50 milligrams per liter), or less.
- Chlorine Demand - 209 lbs. per million gallons (25 milligrams per liter), or less.
- Chemical Oxygen Demand - 2920 lbs. per million gallons (350 milligrams per liter), or less.

In spite of satisfying one or more of these characteristics, if the sewage also contains substances of concern, it may not be considered normal sewage.

**Sewage, Sanitary** - Liquid wastes from the sanitary conveniences of dwellings (including apartment houses and hotels), office buildings, factories, or institutions, and free from storm water, surface water, industrial, and other wastes. (See Domestic Wastes.)

**Sewage Treatment Plant (Water Pollution Control Plant)** - see POTW Treatment Plant.

**Sewage, Unusual Strength or Character** - Sewage which has characteristics greater than those of Normal Sewage and /or which contains Substances of Concern.

**Sewer** - A pipe or conduit for carrying or transporting sewage.

**Sewer, Combined** - A sewer designed to receive and transport both surface runoff and sewage.

**Sewer Administrator** - officer, board or body, or public authority which possesses the express power to act as such an agency, to act as a county water quality treatment, sewer, wastewater disposal, drainage, having the powers hereinafter prescribed in Sections 3-01 *infra* and such other powers and duties as the Seneca County Board of Supervisors may determine necessary to carry into effect the provisions of Sewer Use Law. This definition shall also include an authorized deputy, agent, or representative. Also stated herein as the Seneca County Sewer System Administrator (SA)

**Sewer, Public** - A sewer in which all abutting property owners have equal rights, and the use of which is controlled by the Seneca County or a connected line from another municipality within Seneca County.

**Sewer, Sanitary** - A sewer which carries sewage, and to which storm, surface, and ground waters are not intentionally admitted.

**Sewer, Storm (Storm Drain)** - A sewer which carries storm and surface waters and drainage, but excludes sewage and industrial wastewaters, other than cooling waters and other unpolluted waters.

**Sewerage System (also POTW)** - All facilities for collecting, regulating, pumping, and transporting wastewater to and away from the POTW treatment plant.

**Sewerage Surcharge** - The demand payment for the use of a public sewer and/or sewage treatment plant for the handling of any sewage, industrial wastes, or other wastes accepted for admission thereto in which the characteristics thereof exceed the maximum values of such characteristics in normal sewage. (See

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Volume Charge.)

**Significant Industrial User** - see User, Significant Industrial.

**Significant Non-Compliance (SNC)** - A User is in significant non-compliance if its violation(s) meet(s) one or more of the following criteria:

- Chronic violations of wastewater discharge limits, defined here as those, in sixty-six (66) percent or more of all of the measurements taken during a six-month period, which exceed (by any magnitude) the daily maximum limit or average limit for the same pollutant parameter;
- Technical Review Criteria (TRC) violations, defined here as those, in which thirty-three (33) percent or more of all of the measurements for each pollutant parameter taken during a six-month period, which equal or exceed the product of the daily maximum limits multiplied by the applicable TRC (TRC = 1.4 for BOD, TSS, fats, oil and grease; TRC = 1.2 for all other pollutants);
  - Any other violation of a pretreatment effluent limit (daily maximum or long-term average) that the SA determines has caused, alone or in combination with other discharges, interference or pass through (including endangering the health of POTW personnel or the general public);
  - Any discharge of a pollutant that has caused imminent endangerment to human health, welfare or to the environment or has resulted in the SA's exercise of its emergency authority under Article 11 of this Law;
  - Failure to meet, within 90 days after the schedule date, a compliance schedule milestone contained in a local control mechanism or enforcement order for starting construction, completing construction, or attaining final compliance;
  - Failure to provide, within 30 days after the due date, required reports such as baseline monitoring reports, 90-day compliance reports, periodic self-monitoring reports, and reports on compliance with compliance schedules;
  - Failure to report accurately any non-compliance;
  - Any other violation which the SA determines will adversely affect the implementation or operation of the local pretreatment program.

**Slug** - A substantial deviation from normal rates of discharge or constituent concentration (see normal sewage) sufficient to cause interference. In any event, a discharge which, in concentration of any constituent or in quantity of flow, that exceeds, for any period of duration longer than fifteen (15) minutes, more than five (5) times the average twenty-four (24) hour concentration or flow during normal user operations, shall constitute a slug.

**Standard Industrial Classification (SIC)** - A classification pursuant to the Standard Industrial Classification Manual issued by the Executive Office of the President, Office of Management and Budget, 1972, and subsequent revisions.

**Standard Methods** - Procedures contained in the latest edition of "Standard Methods for the Examination of Water and Wastewater", published by the American Public Health Association, procedures established by the Administrator, pursuant to Section 304 (G) of the Act and contained in 40 CFR, Part 136, and amendments thereto. (If 40 CFR, Part 136 does not include a sampling or analytical technique for the pollutant in question, then procedures set forth in EPA publication, "Sampling and Analysis Procedures for Screening of Industrial Effluents for Priority Pollutants", April 1977, and

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amendments thereto, shall be used.), any other procedure approved by the Administrator, or any other procedure approved by the SA, whichever is the most conservative.

**State** - State of New York.

**State's Waters** - See Waters of the State.

**Storm Water** - Any flow occurring during or following any form of natural precipitation; also the flow resulting therefrom.

**Substances of Concern** - Those compounds which the New York State Department of Environmental Conservation has determined may be harmful to man or the environment.

**Sump Pump** - A mechanism used for removing water from a sump or wet well.

**Suspended Solids** - The result obtained, using an approved laboratory procedure, to determine the dry weight of solids, in a sample, that either float on the surface of, or are in suspension, or are settleable, and can be removed from the sample by filtration, expressed in milligrams per liter.

**Total Kjeldahl Nitrogen (TKN)** - The result obtained, using an approved laboratory procedure, to determine the quantity of ammonia in a sample and released during the acid digestion of organic nitrogen compounds, expressed as milligrams of nitrogen per liter.

**Total Phosphorus** - The result obtained, using an approved laboratory procedure, to determine the total quantity of orthophosphate, in a sample of wastewater, following the hydrolysis of phosphorus compounds, expressed as milligrams of phosphorus per liter of sample.

**Town** - The towns existing with Seneca County as of the date of adoption of this law as maybe referenced in this law.

**Toxic Substances** - Any substance, whether gaseous, liquid, or solid, that when discharged to a public sewer in sufficient quantities may be hazardous to POTW operation and maintenance personnel, tend to interfere with any biological sewage treatment process, or to constitute a hazard to recreation in the receiving waters, due to the effluent from a sewage treatment plant or overflow point. Any pollutant or combination of pollutants listed as toxic in regulations promulgated by the EPA under provisions of CWA 307 (A), or other Acts.

**User** - Any person who contributes, causes, or permits the contribution of wastewater into the POTW.

**User, Existing** - A discharger to the POTW who is discharging on or before the effective date of this Law.

**User, Industrial** - A discharger to the POTW who discharges non-domestic wastewaters.

**User, New** - A discharger to the POTW who initiates discharge after the effective date of this Law.

**User, Significant Industrial (SIU)** - An industrial user of the POTW who is:

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- Subject to National Categorical Pretreatment Standards promulgated by the EPA,
- Having substantial impact, either singly or in combination with other industries, on the operation of the treatment works,
- Using, on an annual basis, more than 10,000 lbs. or 1,000 gallons of raw material containing priority pollutants and/or substances of concern and discharging a measurable quantity of these pollutants to the sewer system,
- Discharging more than five percent (5%) of the flow or load of conventional pollutants received by the POTW treatment plant.

\*Note: A user discharging a measurable quantity of a pollutant may be classified as non-significant if, at the influent to the POTW treatment plant, the pollutant is not detectable.

**Village** - The Villages existing with Seneca County as of the date of adoption of this law or created in the future.

**Volume Charge (User Charge)** - The demand sewer use charge which is based, in part or wholly, on the volume of normal sewage discharged into the POTW (there may be surcharges, as provided for in Article 12). The volume charge shall be based on a specific cost per 100 cubic feet or per 1,000 gallons. The specific charge shall be subject to approval by the Board. The moneys so obtained shall be used for current operation and maintenance, for retirement of bonded indebtedness, and for funding of capital projects, of the POTW. The basis of volume charge calculations shall be made available as provided in Article 13. The volume charge shall be recalculated annually, as well as the surcharge rates.

**Wastewater** - The liquid and water-carried industrial or domestic wastewaters from dwellings, commercial establishments, industrial facilities, and institutions, together with any groundwater, surface water, and storm water that may be present, whether treated or untreated, which is contributed into or permitted to enter the POTW.

**Wastewater Discharge Permit** - A permit as set forth in Article 10 of this Law.

**Wastewater, Unusual Strength or Character** - see Sewage, Unusual Strength or Character.

**Waters of the State (State's Waters)** - All streams, lakes, ponds, marshes, water courses, waterways, wells, springs, reservoirs, aquifers, irrigation systems, drainage systems, and all other bodies or accumulations of water, surface or underground, natural or artificial, public or private, which are contained within, flow through, or border upon the State or any portion thereof.

#### **Section 202 - Abbreviations**

The following abbreviations shall have the designated meanings:

ANSI - American National Standards Institute  
ASTM - American Society for Testing and Materials  
AWWA - American Water Works Association  
BOD - Biochemical Oxygen Demand  
CFR - Code of Federal Regulations  
CPLR - Code of Public Law and Rules  
COD - Chemical Oxygen Demand  
EPA - Environmental Protection Agency  
L - Liter  
Mg - Milligram  
Mg/l - Milligrams per liter  
NCPI - National Clay Pipe Institute

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NPDES - National Pollutant Discharge Elimination System  
NYSDEC - New York State Department of Environmental Conservation NYSDOH - New York State Department of Health  
NYSDOT - New York State Department of Transportation P - Total Phosphorus  
PSI - Pounds per Square Inch  
POTW - Publicly Owned Treatment Works PPM - Parts per Million, weight basis  
SA - Sewer Administrator  
SIC - Standard Industrial Classification  
SPDES - State Pollutant Discharge Elimination System  
SA - Seneca County Sewer System Administrator (Sewer Administrator/SA above) SWDA - Solid Waste Disposal Act, 42 U.S.C. 690 L, et seq.  
T/Rom - Town of Romulus T/SF – Town of Seneca Falls T/Var – Town of Varick  
TSS - Total Suspended Solids  
U.S.C. - United State Code of Laws  
USEPA - United State Environmental Protection Agency V/Lodi - Village of Lodi  
V/Ovid - Village of Ovid

**Section 203 - Undefined Terms** - Terms not defined in this article, or terms found to be ambiguous or improperly defined in this article, shall be defined by the Act, or Regulations, pursuant thereto.

**Article 3 – Administration**

Section 3-01	Sewer Administrator
Section 3-02	Powers of Sewer Administrator
Section 3-03	Provisions for Professional Engineering Services

**Section 3-01 Sewer Administrator**

The Seneca County Board of Supervisors, (pursuant to County Law Article 5(a) §251), may appoint or establish an officer, board or body, or may designate an existing officer, board or body, or public authority which possesses the express power to act as such an agency, to be designated as the Sewer Administrator, (SA or SA) to act as a county water quality treatment, sewer and wastewater disposal officer, having the powers hereinafter prescribed, as provided for in Sections 3-02, and such other powers and duties as the Board of Supervisors may determine necessary to carry into effect the provisions of this local law. Nothing herein prohibits the appointment of a different administrator for any one or combination of discrete districts within the County. Except in the case of a public authority, the Sewer Administrator may also be designated as the administrative head or body of any county district which may be established pursuant to the provisions of this article. All matters relating to the Sewer Administrator as an agency or board, including but not limited to, numbers, method of selection, tenure, qualifications, by-laws or administrative procedures, and compensation, shall be determined by the Board of Supervisors.

**Section 3-02 Powers of Sewer Administrator.**

3.02.1. The SA shall act as the overall administrator and manger for each County sewer district, as directed by the Board. The SA, as empowered by the Board of Supervisors, may assemble data relating to the sewage collection, conveyance, treatment and disposal problems of the county, may employ such engineering, legal, professional and other assistance as from time to time may be needed, and may incur such other expenses as may be necessary within the amounts made available therefor by budget appropriations. When authorized by the Board, the SA may also apply for and

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expend state aid for comprehensive studies and reports, enter into inter-municipal agreements or other contracts as necessary for the efficient, and lawful operation and maintenance of the Seneca County Sewer Districts and its connected systems.

3.02.2 Where the SA has sufficient engineering qualifications and technical staff available, the Board may authorize the SA to render engineering and related technical services to municipalities located within the county pursuant to contract on terms and conditions to be agreed upon by the agency and the municipality.

3.02.3 Where the SA is not or otherwise is without a duly licensed engineer or does not have technical staff available to perform specific tasks or matters related to operational or management of the districts, the Board shall provide, either by direct employment or contractually, a licensed professional engineer to provide such technical support as necessary to allow the SA to full all duties and obligations set forth in this law.

**Article 3 –B Use of Public Sewers Required**

Section 3-B01 - Waste Disposal Unlawful

Section 3-B02 - Connecting Private Sewage System to Storm Sewer Unlawful

Section 3-B03 - Discharge of Sewage into Well Prohibited

Section 3-B04 - Wastewater Discharge Unlawful

Section 3-B05 - Building Permit Allowed Only When Approved Wastewater Disposal Available

Section 3-B06 - Private Wastewater Disposal Unlawful

Section 3-B07 - Connection to Public Sewer Required

Section 3-B08 - Limitation on Use of Public Sewers

Section 3-B09 - Wastewater from Outside the POTW Service Area - Inter-municipal Agreements

Section 3-B10 - Moratorium

Section 3-B11 - Basis of Sewer Use Requirement

**Section 3B-01 - Waste Disposal Unlawful** It shall be unlawful for any person to place, deposit, or permit to be deposited, in any unsanitary manner, on public or private property, within the County or in any area under the jurisdiction of the said municipality, any human or animal excrement, garbage, or objectionable waste, except as may be otherwise provide by law. Also, no person shall discharge domestic sewage onto the surface of the ground or discharge it in a way that permits it to come to the surface of the ground.

**Section 3B-02 - Connecting Private Sewage system to Storm Sewer Unlawful**

No person shall connect a private sewage system so that sewage flows into a storm sewer or into a drain intended exclusively for storm water.

**Section 3B-03 - Discharge of Sewage into Well Prohibited**

No person shall discharge sewage into a well.

**Section 3B-04 - Wastewater Discharge Unlawful** It shall be unlawful to discharge to any natural outlet, within Seneca County, or in any area under the jurisdiction of the said municipality, any wastewater or other polluted waters, except where suitable treatment has been provided in accordance with subsequent provisions of this Law.

**Section 3B-05 - Building Permit Allowed Only When Approved Wastewater Disposal Available** No property owner, builder, or developer shall be issued a building permit for a new dwelling or structure

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requiring sanitary facilities unless a suitable and approved method of wastewater disposal, conforming to this Law, is available. All housing construction or building development which takes place after this Law is enacted shall provide for an approved system of sanitary sewers.

**Section 3B-06 - Private Wastewater Disposal Unlawful** Except as hereinafter provided, it shall be unlawful to construct or maintain any privy, privy vault, cesspool, septic tank, or other facility intended or used for disposal of wastewater.

**Section 3B-07 - Connection to Public Sewer Required** The owner(s) of all houses, buildings, or properties used for human occupancy, employment, recreation, or other purposes, situated within the County, and abutting on any street, alley, or right-of-way in which there is now located or may, in the future, be located a public sewer, is hereby required, at the owner's expense to install suitable sanitary facilities therein, and to connect such facilities directly with the proper public sewer, in accordance with the provisions of this law, within ninety (90) days after official notice to do so, provided that said public sewer is within one hundred (100) feet (30.5 meters) of the property line.

**Section 3B-08 - Limitation on Use of Public Sewers** The use of the various public sewers within Seneca County shall be strictly limited and restricted, except as provided in Section B307, to receive and accept the discharge of sewage and other wastes, including industrial wastes generated on or discharged from real property within the bounds of the Service Area of the POTW.

**Section 3B-09 - Wastewater from Outside the POTW Service Area - Inter-municipal Agreements** The Board, on the recommendation of the SA, shall have the authority to enter into agreements to accept sewage and other wastes, including industrial wastes, generated by or discharged from persons outside the service area of the POTW.

If the proposed discharger is a municipality, that municipality shall have enacted a Sewer Use Law as restrictive on the discharge of sewage and other wastes as the restrictions contained in this Law. Such law must be properly adopted and otherwise approved by NY State DEC.

If the person is not a municipality the acceptance shall be made only with the expressed written consent of the SA (the issuance of a permit) setting forth the terms and conditions of such an acceptance.

**Section 3B-10 - Moratorium** At the recommendation of the SA, upon a determination that:

- one or more segments of the POTW is exceeding its hydraulic capacity at any time
- any specific purpose of this Law is being violated

The SA and/or the Seneca County Board of Supervisors shall have the authority to limit or deny new connections to the POTW until the conditions leading to the moratorium are corrected. Such correction may be by:

- construction of new facilities
- enlarging existing facilities
- correction of inflow and infiltration
- cleaning and repairing of existing facilities

**Section 3B-11 - Basis of Sewer Use Requirement** All requirements, directives, and orders calling for mandatory use of the sewers, within the Service Area of the POTW, for the proper discharge of sewage and other wastes, including industrial wastes, shall be established and given by the SA and/or the Seneca County Board of Supervisors, NYSDEC, USEPA, and/or other such State or Federal agencies, which

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have enforcement powers.

**Article 4** Private Wastewater Disposal

Section 401 - Public Sewer Unavailable - Private Wastewater Disposal Required  
Section 402 - Direct Connection to New Public Sewers Required Section 403 - Additional Requirements

**Section 401 - Public Sewer Unavailable - Private Wastewater Disposal Required** Where a public sewer is not available, under the provisions of Article 3B, *infra*, the building lateral shall be connected to a private wastewater disposal system complying with the provisions of the Rules and Regulations of the NYSDOH, to be enforced by the appropriate Town or Village, and otherwise in compliance with Seneca County Health Department requirements.

**Section 402 - Connection of Two Buildings to the Same Septic Tank Prohibited** No two separate permanent buildings, where the intended use for either is for a distinct and separate business or a dwelling place for a private family or families, shall be connected to the same individual septic tank and tile absorption field, except as otherwise except in compliance with the provisions of the Rules and Regulations of the NYSDOH, to be enforced by the appropriate Town or Village, and otherwise in compliance with Seneca County Health Department requirements.

**Section 403 - Additional Requirements** No statement in this Article shall be construed to prevent, or interfere with, any additional requirements that may be deemed necessary to protect public health and public welfare promulgated by any municipality, NY State Department of Health or the Seneca County Department of Health.

**Article 5** New Sewers or Sewer Extensions

Section 501 - Proper Design  
Section 502A - New Sewers Subject to Approval, Fees, Inspection, Testing, and Reporting  
Section 502B - Plans, Specification, and Pipe Test Results Required  
Section 503A - Sewer Pipe  
Section 503B - Safety and Load Factors  
Section 503C - Sewer Pipe installation  
Section 503D - Cleanout Installation  
Section 504 - Manholes and Manhole Installation  
Section 505A - Infiltration/Exfiltration Testing  
Section 505B - Test Section  
Section 505C - Test Period  
Section 505D - Pipe Lamping  
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**Section 501 - Proper Design** New sanitary sewers and all extensions to sanitary sewers owned and

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operated by or within the County shall be designed, by a professional licensed to practice sewer design in the State, in accordance with the Recommended Standards for Sewage Works, as adopted by the Great Lakes - Upper Mississippi River Board of State Sanitary Engineers ("Ten State Standards"), and in strict conformance with all requirements of the NYSDEC. Plans and specifications shall be submitted to, and written approval shall be obtained from the SA, the Seneca County Health Department, and the NYSDEC, before initiating any construction. The design shall anticipate and allow for flows from all possible future extensions or developments within the immediate drainage area.

If, however, there is inadequate capacity in any sewer which would convey the wastewater or if there is insufficient capacity in the POTW treatment plant to treat the wastewater properly, the application shall be denied. Sewer line and POTW treatment plant current use shall be defined as the present use and the unutilized use which has been committed, by resolution, to other users by the SA and/or Board of Supervisors.

**Section 502 A - New Sewers Subject to Approval, Fees, Inspection, Testing, and Reporting** When a property owner, builder, or developer proposes to construct sanitary sewers or extensions to sanitary sewers in an area proposed for subdivision, the plans, specifications, and method of installation shall be subject to the approval of the SA, and the Seneca County Health Department, in accordance with Section 501. Said property owner, builder, or developer shall pay for the entire installation, including a proportionate share of the treatment plant, intercepting or trunk sewers, pumping stations, force mains, and all other County expenses incidental thereto. Each street lateral shall be installed and inspected pursuant to Article 6, and inspection fees shall be paid by the applicant prior to initiating construction. Design and installation of sewers shall be as specified in Section 503, and in conformance with Paragraphs 3 through 6 of ASTM Specification C-12. The installation of the sewer shall be subject to periodic inspection by the SA, without prior notice.

The SA shall determine whether the work is proceeding in accordance with the approved plans and specifications, and whether the completed work will conform to the approved plans and specifications. The sewer, as constructed, must pass the infiltration test (or the exfiltration test, with prior approval), required in Section 505, before any building lateral is connected thereto. The SA shall be notified 30 days in advance of the start of any construction actions so that such inspection frequencies and procedures as may be necessary or required, may be established. No new sanitary sewers will be accepted by the SA and/or Board of Supervisors until such construction inspections have been made so as to assure the SA and/or Board of Supervisors of compliance with this Law and any amendments or additions thereto. The SA has the authority to require such excavation as necessary to inspect any installed facilities if the facilities were covered or otherwise backfilled before they were inspected so as to permit inspection of the construction. The SA shall report all findings of inspections and tests to the Board of Supervisors.

**Section 502 B - Plans, Specification, and Pipe Test Results Required** Plans, specifications, and methods of installation shall conform to the requirements of this Article. Components and materials of wastewater facilities not covered in this Law, such as pumping stations, lift stations, or force mains shall be designed in accordance with Section 501, and shall be clearly shown and detailed on the plans and specifications submitted for approval. Force main details are covered in Section 506. When requested, the applicant shall submit, to the SA and to the Seneca County Health Department, all design calculations and other pertinent data to supplement review of the plans and specifications. Results of manufacturer's tests on each lot of pipe delivered to the job site shall also be furnished, upon request.

**Section 503 A - Sewer Pipe** 1) Sewer pipe material shall be:

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- Reinforced Concrete Pipe (Note that non-reinforced concrete pipe shall not be used.)
  - Portland cement shall conform to ASTM C-150 Type II.
  - The pipe and specials shall conform to ASTM Specification C-76.
  - The reinforcing wire cage shall conform to ASTM Specification A 15, A 82, or A 185, as appropriate.
  - Entrained air shall be 5.0% to 9.0% by ASTM C-890.
  - Water absorption and three-edge bearing tests shall conform to ASTM Specification C- 497.
  - Gaskets shall conform to Sections 3.3 and 3.4 of AWWA Specification C-302.
- Cast Iron Pipe - Extra Heavy
  - Pipe, fittings, and specials shall conform to the requirements of ASTM Specification A- 74 or ANSI A-21.11.
  - Gaskets shall conform to ASTM Specification C-564.
- Polyvinyl Chloride (PVC) Pipe - Heavy Wall
  - Pipe shall be made from Class 12454-B materials or better in accordance with ANSI/ASTM Specification D-1784.
  - Pipe and accessories shall conform to the requirements of the following, with a minimum pipe stiffness of 46.
  - PSI at a maximum deflection of five percent (5%).  
ANSI/ASTM D 3034 (4" - 15")
  - ASTM F 679 Type I (18" - 27")
- Ductile Iron Pipe
  - Pipe, fittings, and specials shall be manufactured in accordance with ASTM Specification A-746.
  - Pipe shall have a minimum thickness of Class 50.
  - Fittings shall conform to ANSI Specification A-21.11 and have a minimum pressure class rating of 150 PSI.
  - All pipe and fittings shall be cement mortar lined in accordance with ANSI Specification A-21.4 at twice the specified thickness, and have an internal and external bituminous seal coating.
  - Closure pieces shall be joined by means of a mechanical coupling of the cast sleeve type.
- Vitrified Clay Pipe - Extra strength (Note that standard strength vitrified clay pipe shall not be used.)
  - Pipe shall conform to the current requirements of NCPI Specification ER 3300-67 and meet the requirements of ASTM Specification C 700.
- Acrylonitrile-Butadiene-Styrene (ABS) Pipe
  - Pipe and fittings shall conform to the requirements of ASTM Specification D2661.
- Other pipe materials
  - Other pipe materials require prior written approval of the SA before being installed.
    - the minimum internal pipe diameter shall be eight (8) inches for gravity sewers and three (3) inches for low pressure sewers.
    - Joints for the selected pipe shall be designed and manufactured such that "O" ring gaskets of the "snap-on" type are used.
    - Gaskets shall be continuous, solid, natural or synthetic rubber, and shall provide a positive compression seal in the assembled joint, such that the requirements of section 505 are met.
    - Joint preparation and assembly shall be in accordance with the

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manufacturer's recommendations.

- Wye branch fittings, as approved by the SA, shall be installed, for connection of street laterals, in accordance with Section 606.

**Section 503 B - Safety and Load Factors**

Selection of pipe class shall be predicated on the following criteria:

Safety factor - 1.5 Load factor - 1.7

Weight of soil - 120 lbs/cu. ft. Wheel loading - 16,000 lbs.

Utilizing the foregoing information, design shall be made as outlined in Chapter IX of the Water Pollution Control Federation Manual of Practice No. 9, latest edition, "Design and Construction of Sanitary and Storm Sewers", and the pipe shall have sufficient structural strength to support all loads to be placed on the pipe, with a safety factor as specified above.

PVC pipe shall not be encased in concrete due to their different coefficients of linear thermal expansion.

**Section 503 C - Sewer Pipe Installation**

Local utilities shall be contacted to verify construction plans and to make arrangements to disconnect all utility services, where required to undertake the construction work. The utility services shall later be reconnected. The work shall be scheduled so that there is minimum inconvenience to local residents. Residents shall be provided proper and timely notice regarding disconnection of utilities.

- (1) The construction right-of-way shall be cleared only to the extent needed for construction. Clearing consists of removal of trees which interfere with construction, removal of underbrush, logs, and stumps, and other organic matter, removal of refuse, garbage, and trash, removal of ice and snow, and removal of telephone and power poles, and posts. Any tree which will not hinder construction shall not be removed, and shall be protected from damage by any construction equipment. Debris shall not be burned, but hauled for disposal in an approved manner.
- (2) The public shall be protected from personal and property damage as a result of the construction work.
- (3) Traffic shall be maintained at all times in accordance with applicable highway permits. Where no highway permits are required, at least 1/2 of a street shall be kept open for traffic flow.
- (4) Erosion control shall be performed throughout the project to minimize the erosion of soils onto lands or into waters adjacent to or affected by the work. Erosion control can be effected by limiting the amount of clearing and grubbing prior to trenching, proper scheduling of the pipe installation work, minimizing time of open trench, prompt grading and seeding, and filtration of drainage.
- (5) The trench shall be excavated only wide enough for proper installation of the sewer pipe, manhole, and appurtenances. Allowances may be made for sheeting, de-watering, and other similar actions to complete the work. Roads, sidewalks, and curbs shall be cut, by sawing or by other methods as approved by the SA, before trench excavation is initiated.
- (6) Under ordinary conditions, excavation shall be by open cut from the ground surface. However, tunneling or boring under structures other than buildings may be permitted. Such structures include crosswalks, curbs, gutters, pavements, trees, driveways, and railroad tracks.
- (7) Open trenches shall be protected at all hours of the day with barricades, as required.
- (8) Trenches shall not be open for more than 30 feet in advance of pipe installation nor left unfilled for more than 30 feet in the rear of the installed pipe, when the work is in progress, without permission of the SA. When work is not in progress, including overnight, weekends, and holidays, the trench shall be backfilled to ground surface.
- (9) The trench shall be excavated approximately six (6) inches deeper than the final pipe grade. When unsuitable soils are encountered, these shall be excavated to a maximum depth of 2-1/2 feet below

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the final pipe invert grade and replaced with select materials.

- (10) Ledge rock, boulders, and large stones shall be removed from the trench sides and bottom. The trench shall be over-excavated at least 12 inches for five (5) feet, at the transition from rock bottom to earth bottom, centered on the transition.
- (11) Maintenance of grade, elevation, and alignment shall be done by some suitable method or combination of methods.
- (12) No structure shall be undercut unless specifically approved by the SA.
- (13) Proper devices shall be provided, and maintained operational at all times, to remove all water from the trench as it enters. At no time shall the sewer line be used for removal of water from the trench.
- (14) To protect workers and to prevent caving, shoring and sheeting shall be used, as needed. Caving shall not be used to backfill the trench. Sheeting shall not be removed but cut off no lower than one foot above the pipe crown nor no higher than one foot below final grade, and left in the trench, during backfill operations.
- (15) The pipe barrel shall be supported, along its entire length, on a minimum of six (6) inches of crusher run max. 1/2 inch stone free of organic material. This foundation shall be firmly tamped in the excavation.
- (16) Bell holes shall be hand excavated, as appropriate.
- (17) Pipe shall be laid from low elevation to high elevation. The pipe bell shall be up-gradient; the pipe spigot shall be down-gradient.
- (18) Joint preparation and assembly shall be in accordance with the manufacturer's written instructions.
- (19) The grade and alignment shall be checked and made correct. The pipe shall be in straight alignment. Any negotiation of curves shall be at manholes, except when site conditions require alternative pipe laying procedures. These alternative procedures, including bending the pipe barrel, deflecting the joint, and using special fittings, shall require prior written approval of the plans and also written confirmation approval of need by the SA after examination of the site conditions.
- (20) When a smaller sewer joins a larger one the invert of the larger sewer shall be lowered sufficiently to maintain the same hydraulic gradient. An approximate method which may be used for securing this result is to place the 0.8 depth of both sewers at the same elevation.
- (21) Crushed stone shall be placed over the laid pipe to a depth of at least six (6) inches. The embedment of thermoplastic pipe shall be in accordance with ASTM D2321 using class 1A or 1B backfill materials. Care shall be exercised so that stone is packed under the pipe haunches. Care shall be exercised so that the pipe is not moved during placement of the crushed stone.
- (22) The migration of fines from surrounding backfill or native soils shall be restricted by gradation of embedment materials or by use of suitable filter fabric.

The remaining portion of the trench above the pipe embedment shall be backfilled in foot lifts which shall be firmly compacted. Compaction near/under roadways, driveways, sidewalks, and other structures shall be to 95 % of the maximum moisture-density relationship, as determined by ASTM Specification D 698, Method D. Ice, snow, or frozen material shall not be used for backfill.

**Section 503 D - Cleanout Installation**

- (1) Cleanouts for low pressure sewers shall be placed at intervals of approximately 400 to 500 feet, at major changes of direction, where one collection main joins another main and at the upstream end of each main branch.
- (2) The design of the cleanouts shall be as approved by the SA.

**Section 504 - Manholes and Manhole Installation**

- (1) Design of all manholes shall be submitted to the SA and shall receive approval prior to placement.
- (2) Manholes shall be placed where there is a change in slope or alignment, and at intervals not

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exceeding 400 linear feet except as authorized by the SA.

- (3) Manhole bases shall be constructed or placed on a minimum of six (6) inches of crusher run max. 1/2 inch stone free of organic materials.
- (4) Manhole bases shall be constructed of 4,000 psi (28 day) concrete 8 inches thick, or shall be precast bases properly bedded in the excavation. Field constructed bases shall be monolithic, properly reinforced, and extend at least 6 inches beyond the outside walls of lower manhole sections. Precast manhole bases shall extend at least 6 inches beyond the outside walls of lower manhole sections.
- (5) Manholes shall be constructed using precast minimum 4 foot diameter concrete manhole barrel sections, and an eccentric top section, conforming to ASTM Specification C-478, with the following exceptions on wall thickness:

<b>Manhole Diameter (Feet)</b>	<b>Wall Thickness (Inches)</b>
4	5
5	6
6	7
6 1/2	7 1/2
7	8
8	9

All sections shall be cast solid, without lifting holes.

Flat top slabs shall be a minimum of 8 inches thick and shall be capable of supporting an H-20 loading.

- (6) All joints between sections shall be sealed with an "O" ring rubber gasket, meeting the same specifications as pipe joint gaskets, or butyl joint sealant completely filling the joint.
- (7) All joints shall be sealed against infiltration. All metal parts shall be thickly coated with bitumastic or elastomeric compound to prevent corrosion.
- (8) No steps or ladder rungs shall be installed in the inside or outside manhole walls at anytime.
- (9) No holes shall be cut into the manhole sections closer than 6 inches from joint surfaces.
- (10) Manholes which extend above grade shall not have an eccentric top section. The top plate shall be large enough to accommodate the cover lifting device and the cover.
- (11) The elevation of the top section shall be such that the cover frame top elevation is 0.5 foot above the 100-year flood elevation (in a field), 0.5 foot above a lawn elevation, or at finished road or sidewalk grade.
- (12) When located in a travelled area (road or sidewalk), the manhole frame and cover shall be heavy duty cast iron. When located in a lawn or in a field, the manhole frame and cover may be light duty cast iron. The cover shall be 36 inches, minimum, in diameter. The minimum combined weight of the heavy duty frame and 36 inch cover shall be 735 +/- 5% lbs. The minimum combined weight of the light duty frame and 36 inch cover shall be 420 +/- 5% lbs. The mating surfaces shall be machined, and painted with tar pitch varnish. The cover shall not rock in the frame. Infiltration between the cover and frame shall be prevented by proper design and painting. Covers shall have "Sanitary Sewer" cast into them. Covers shall have lifting holes suitable for any lifting/jacking device. The

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- lifting holes shall be designed so that infiltration is prevented.
- (13) A drop of at least 0.1 foot shall be provided between incoming and outgoing sewers on all junction manholes and on manholes with bends greater than 45 degrees.
  - (14) Inverts and shelves/benches shall be placed after testing the manholes and sewers.
  - (15) Benches shall be level and slope to the flow channel at about 1 inch per foot.
  - (16) The minimum depth of the flow channel shall be the nominal diameter of the smaller pipe. The channel shall have a steel trowel finish. The flow channel shall have a smooth curvature from inlet to outlet.
  - (17) Manhole frames, installed at grade, shall be set in a full bed of mortar with no less than two nor more than four courses of brick underneath to allow for later elevation adjustment. In lieu of brick, grade rings may be used for elevation adjustment. Grade rings shall not exceed 6 inches in depth. The total number of grade rings shall not exceed 12 inches in height; however, in no event shall more than 3 grade rings be used.
  - (18) Manholes which extend above grade shall have the frames cast into the manhole top plate. The top plate shall be securely anchored to the manhole barrel, by a minimum of six 1/2 inch corrosion resistant anchor bolts, to prevent overturning when the cover is removed. The anchor bolts shall be electrically isolated from the manhole frame and cover.
  - (19) Internal drop pipes and fittings shall be PVC plastic sewer pipe in compliance with ASTM D2241. Corrosion resistant anchors shall be used to attach the drop pipe to the inside surface of the manhole barrel.

**Section 505 A - Infiltration/Exfiltration Testing**

All sanitary sewers or extensions to sanitary sewers, including manholes, shall satisfy requirements of a final infiltration test before they will be approved and wastewater flow permitted by the SA. The infiltration rate shall not exceed 25 gallons per 24 hours per mile per nominal diameter in inches. An exfiltration test may be substituted for the infiltration test; the same rate shall not be exceeded. The exfiltration test shall be performed by the applicant, under the supervision of the SA, who shall have the responsibility for making proper and accurate measurements required. The exfiltration test consists of filling the pipe with water to provide a head of at least 5 feet above the top of the pipe or 5 feet above groundwater, whichever is higher, at the highest point under test, and then measuring the loss of water, from the pipe section under test, by the amount of water which must be added to maintain the original level. However, under no circumstances shall the head at the downstream manhole exceed ten (10) feet or fill to within six (6) inches of the top of the downstream manhole.

Should this condition prevail, the testing methods in Sections 504 F and/or 504 G shall be utilized. In this test, the test section must remain filled with water for at least 24 hours prior to taking any measurements. Exfiltration shall be measured by the drop of water level in a standpipe with a closed bottom end, or in one of the sewer manholes serving the test section. When a standpipe and plug arrangement is used in the upper manhole in the test section, there shall be some positive method for releasing entrapped air prior to taking any measurements.

**Section 505 B - Test Section**

The test section shall be as ordered or as approved, but in no event longer than 1,000 feet. In the case of sewers laid on steep grades, the test length may be limited by the maximum allowable internal pressure on the pipe and joints at the lower end of the test section. For purposes of determining the leakage rate of the test section, manholes shall be considered as sections of 48-inch diameter pipe, 5 feet long. The maximum allowable leakage rate for such a section is 1.1 gallons per 24 hours. If leakage exceeds the allowable rate, then necessary repairs or replacements shall be made, and the section retested.

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**Section 505 C - Test Period**

The test period, during which the test measurements are taken, shall not be less than two (2) hours.

**Section 505 D - Pipe Lamping**

Prior to testing, the section shall be lamped. Any length of pipe out of straight alignment shall be realigned.

**Section 505 E - Deflection Testing**

Also prior to testing, all plastic pipe, in the test section, shall be tested for deflection. Deflection testing shall involve the pulling of a rigid ball or mandrel, whose diameter is 95 percent of the pipe inside diameter, through the pipe. Any length of pipe with a deflection greater than 5 percent shall be replaced. The test section shall be flushed just prior to deflection testing. The test shall not be performed with a mechanical pulling device.

**Section 505 F - Low Pressure Air Testing Alternative**

In lieu of hydrostatic testing (exfiltration or infiltration), low pressure air testing may be employed. Low pressure air tests shall conform to ASTM Specification C 828. All sections to be tested shall be cleaned and flushed, and shall have been backfilled, prior to testing. Air shall be added until the internal pressure of the test section is raised to approximately 4.0 PSIG. The air pressure test shall be based on the time, measured in seconds, for the air pressure to drop from 3.5 PSIG to 2.5 PSIG.

Acceptance is based on limits tabulated in the "Specification Time Required for a 1.0 PSIG Pressure Drop" in the Uni-Bell PVC Pipe Association "Recommended Practice For Low- Pressure Air Testing of Installed Sewer Pipe". Before pressure is applied to the line all connections shall be firmly plugged. Before the test period starts, the air shall be given sufficient time to cool to ambient temperature in the test section. If the test section is below groundwater, the test pressure shall be increased by an amount sufficient to compensate for groundwater hydrostatic pressure; however, the test pressure shall not exceed 10 PSI, or a lower pressure as required by the SA. The pressure test gauge shall have been recently calibrated, and a copy of the calibration results shall be made available to the SA prior to testing.

**Section 505 G - Vacuum Testing Alternative**

In lieu of hydrostatic testing (exfiltration or infiltration), vacuum testing may be employed for testing of sewer lines and manholes. Sewer lines and manholes shall be tested separately. All sewer lines to be tested shall be cleaned and flushed, and shall have been backfilled, prior to testing. The vacuum test shall be based on the time, measured in seconds, for the vacuum to decrease from 10 inches of mercury to 9 inches of mercury for manholes, and from 7 inches of mercury to 6 inches of mercury for sewers.

Acceptance of manholes is based on the following:

<b>Manhole Depth</b>	<b>Manhole Diameter</b>	<b>Time to Drop 1 inch Hg (10"to9")</b>
10 ft or less	4 ft	120 seconds
10 ft to 15 ft	4 ft	150 seconds
15 ft to 25 ft	4 ft	180 seconds

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For 5 ft diameter manholes, add 30 seconds to the times above. For 6 ft diameter manholes, add 60 seconds to the times above.

If the test on the manhole fails (the time is less than that tabulated above), necessary repairs shall be made and the vacuum test repeated, until the manhole passes the test.

Acceptance of sewers (7" Hg to 6" Hg) is based on the time tabulated in the "Specification Time Required for a 0.5 PSIG Pressure Drop" in the Uni-Bell PVC Pipe Association "Recommended Practice for Low-Pressure Air Testing of Installed Sewer Pipe".

The vacuum test gauge shall have been recently calibrated, and a copy of the calibration results shall be made available to the SA prior to testing.

**Section 506 A - Force Mains**

Force mains serving sewage lifting devices, such as grinder pumps and pump stations, shall be designed in accordance with Section 501. Additional design requirements are:

- (1) Force main pipe material shall be:
  - (a) Ductile Iron Pipe

Pipe shall conform to ANSI A21.51. The minimum wall thickness shall be Class 52 (ANSI A21.50). The pipe shall be clearly marked with either "D" or "DUCTILE". Fittings shall conform to ANSI A21.10.

Pipe and fittings shall be furnished with push-on joints conforming to ANSI A21.11.

Pipe and fittings shall be cement mortar lined and have an internal and external bituminous seal coating.

- (b) Polyvinyl Chloride (PVC) Plastic Pipe

Pipe shall conform to ASTM D2241. Materials used in the manufacture of PVC pipe shall meet ASTM c1784. The minimum wall thickness shall be SDR-21. Fittings shall conform to ASTM D2241. Joints and gaskets shall conform to ASTM D2241, D1869, and F477.

- (c) Other pipe materials

Other pipe materials require prior written approval of the SA before being installed.

- (2) Trenching, bedding, and backfilling shall be in accordance with Section 503 C.
- (3) Joint preparation and assembly shall be in accordance with the manufacturer's written instructions.
- (4) Anchorages, concrete blocking, and/or mechanical restraint shall be provided when there is a change of direction of 7-1/2 degrees or greater.
- (5) Drain valves shall be placed at low points.
- (6) Automatic air relief valves shall be placed at high points and at 400 ft intervals, on level force main runs.
- (7) Air relief and drain valves shall be suitably protected from freezing.
- (8) When the daily average design detention time, in the force main, exceeds 20 minutes, the manhole and sewer line receiving the force main discharge or the sewage shall be treated so that corrosion of the manhole and the exiting line are prevented. The corrosion is caused by sulfuric acid biochemically produced from hydrogen sulfide anaerobically produced in the forcemain.
- (9) The force main shall terminate, in the receiving manhole, at a PVC plastic sewer pipe "T". The vertical arms of the "T" shall be twice the diameter of the force main. The upper arm shall be at least 4 feet long; the lower arm shall terminate in a PVC plastic sewer pipe 90 degree elbow in a flow channel directed to the manhole exit pipe. The "T" and its arms shall be securely fastened to the

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inside surface of the manhole wall using corrosion resistant anchors.

**Section 506 B - Force Main Testing**

All force mains shall be subjected to hydrostatic pressure of 150 percent of the normal operating pressure. The duration of the test, at pressure, shall be at least 2 hours. Before conducting the test, the pipe shall be filled with water and all air shall be expelled. During the test, water shall be added, as needed, to maintain the test pressure. The amount of water added shall be recorded so as to calculate leakage. Leakage shall not exceed 25 gallons per day per mile per inch nominal pipe diameter. During the test, the owner and the SA shall walk the route of the force main and examine the exposed pipe and the ground covering any backfilled pipe to discover leaks. Leakage in excess of that specified above shall be corrected with new material at the owner's expense and the test repeated. Any observed leaks shall be repaired at the owner's expense. Each test section length shall be as approved by the SA, but in no event longer than one thousand (1,000) feet.

**Section 507 - Final Acceptance and Warranty/Surety**

All sanitary sewers and extensions to sanitary sewers constructed at the applicant's expense, after final approval and acceptance by the SA, and with the concurrence by the Board, shall become the property of the appropriate district and shall thereafter be operated and maintained by the district. No sanitary sewer shall be accepted by the SA until four (4) copies of as-built drawings have been so filed with the SA and the SA has approved the submitted drawings. Said sewers, after their acceptance by the SA and the Board shall be guaranteed against defects in materials or workmanship for one (1) year, by the applicant. The guarantee shall be in such form and contain such provision as deemed necessary by the SA/Board, secured by a surety bond or such other security as the SA/Board may approve.

**Section 508 - Liability Insurance Coverage During Construction Period**

- (1) All contractors engaged in connecting residential or house laterals with sanitary sewers, who perform any work within the Right of Way of any highway, shall file a bond in the amount of Five Thousand Dollars (\$5,000.00), and any contractor engaged in other than residential connections shall file a bond in the amount of twenty Five Thousand Dollars (\$25,000.00) with the SA in coordination with the County Risk Manager, to indemnify the district/County against loss, cost, damage or expense sustained or recovered on account of any negligence, omission or act of the applicant for such a permit, or any of his, or their agents arising or resulting directly or indirectly by reason of such permit or consent, or of any act, construction or excavation done, made or permitted under authority of such permit or consent. All bonds shall contain a clause that states that permits given by the SA may be revoked at any time for just cause.
- (2) Before commencing work, the above contractor shall file insurance certificates with the SA for the following:
  - (a) Workman's Compensation and Employer's Liability Insurance as required by the laws of the State covering the contractor;
  - (b) Personal Injury Liability having limits of not less than \$500,000 each occurrence and \$500,000 aggregate (completed operations/products, personal injury);
  - (c) Property Damage Liability having limits of not less than \$500,000 for all damages arising during the life of the contract; and shall include, but not be limited to, the following designated hazards:
    - i - Premises and Operations;
    - ii - Independent Contractors;
    - iii - Completed operations and products;

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- iv - Property Damage; and
  - v - Explosions, collapse and underground;
  - (d) Comprehensive automobile liability (including non-owned and hired automobiles) having limits of not less than:
    - i - Bodily injury – each person, \$300,000 each occurrence, \$500,000;
    - ii - Property damage – each occurrence, \$500,000
  - (e) Business Excess Liability Insurance in the amount of \$2,000,000.
- (3) All insurance policies must provide for five (5) business days' notice to the SA/County Risk Manager before cancellation and must cover all liabilities of the District/County and be in a satisfactory form approved by the Board.
- (4) The minimum insurance limits stated above shall be subject to periodic review by the SA/Board and adjustments made, by resolution, as appropriate, either in amount, form or for a specific project.

**Section 509- Additional Permits For Construction –**

Where it is necessary to enter upon or excavate any highway or cut any pavement, sidewalk or curbing, permission must be obtained from the Town or Village Highways Superintendent if a Town or Village street, road or highway is involved; from the County Department of Public Works if a County Highway is involved; and the New York State Department of Transportation if a State Highway is involved.

**Article 6**

**Building Laterals, Street Laterals Connections, and Fees**

Section 601A - Permit Required for Sewer Connections Section 601B - Inflow/Infiltration Prohibited  
Section 602 - Sewer Lateral Permits Section 603A - New Building Laterals  
Section 603B - Laterals Serving Several Buildings Section 603C - Laterals Serving Complexes Section 603D - Dry Sewers  
Section 604 - Using Existing Building Laterals Section 605 - Lateral Pipe Materials  
Section 606A - Street Lateral to Public Sewer Connection Section 606B - Future Connection Locations; As-Built Drawings Section 606C - Special Manhole Requirements  
Section 607 - Laterals At and Near Buildings Section 608 - Sewage Lifting  
Section 609 - Lateral Pipe Installation Section 610A - Watertight Joints  
Section 610B - Cast Iron Pipe Poured Joints Section 610C - Cast Iron Push Joints Section 610D - PVC Push Joints  
Section 611A - Building Lateral/Street Lateral Connection Section 611B - Cleanout Repair/Replacement  
Section 611C - Street Lateral Replacement; Ownership Section 612 – Testing  
Section 613A - Connection Inspection  
Section 613B - Trench Inspections  
Section 614 - Public Safety Provisions Required; Restoration of Disturbed Areas Section 615 - Interior Clean-Out  
Section 616 - Costs Borne by Owner

**Section 601 A - Permit Required for Sewer Connections**

No person not under the employ or contract of the district or otherwise acting at the direction of the SA shall uncover, make any connection with or opening into, use, alter, or disturb any public sewer or appurtenance thereof without first obtaining a written permit from the SA.

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**Section 601 B - Inflow/Infiltration Prohibited**

No person shall discharge or cause to be discharged any storm cooling water or unpolluted industrial waters to any sanitary sewer. Swimming pool drains shall not be connected to any sanitary sewer.

**Section 602 - Sewer Lateral Permits**

There shall be two classes of sewer lateral permits:

- (1) For residential, commercial, and institutional service,
- (2) For service to establishments producing industrial wastes.

In either case, a permit application shall be submitted to the SA. The permit application shall be supplemented by any plans, specifications, or other information considered pertinent, in the judgement of the SA. A fee for such permits, as established by the SA/Board, shall accompany the application.

Connections to existing manholes shall be made as directed by the SA.

**Section 603 A - New Building Laterals**

A separate and independent building lateral shall be provided for every building requiring sanitary facilities. When, however, there is a building behind a front building, the second building may use the front building's building lateral, if there is no other way to provide sanitary service to the back building.

New street laterals and/or building laterals shall not go under building basements. In like fashion, a building shall not be constructed over an existing lateral; the lateral shall be relocated after the SA has approved plans showing the relocation. If relocation is not physically possible then the lateral shall be:

- (1) exposed and totally encapsulated in not less than three inches of concrete, or
- (2) exposed and walled and the building rooms above positively ventilated outdoors.

All existing manholes in or under the basement shall be sealed air-tight in a manner acceptable to the SA. No new manholes shall be constructed on the portion of the lateral under the building.

**Section 603 B -Laterals Serving Several Buildings**

When building laterals are to serve multiple dwelling structures, the building lateral shall be sized in accordance with the metered water use and with sound professional engineering judgement.

**Section 603 C - Laterals Serving Complexes**

Where a lateral sewer is to serve a complex of industrial, commercial, institutional, or dwelling structures, special design of the building lateral system shall be required. Such lateral sewer shall be connected to the public sewer through a manhole. The SA shall determine if and where this connection to the public sewer is required. If required, a new manhole shall be installed in the public sewer pursuant to Section 503 D and 1007 and the lateral connection made and tested as directed by the SA. Plans and specifications shall

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be prepared and submitted for approval pursuant to this Law.

**Section 603 D - Dry Sewers**

Dry Sewers shall be designed and installed in accordance to this Law.

**Section 604 - Using Existing Building Laterals**

Existing building laterals may be used in connection with new buildings only when they are found, on examination by the SA, to meet all requirements of this local Law.

**Section 605 - Lateral Pipe Materials**

Building and street lateral pipe materials shall be one of the following:

1) Tar-coated, service grade, cast iron soil pipe conforming to ASTM Specification A-74, "Cast Iron Pipe and Fittings". All dimensions, weight and markings of the pipe shall conform to the requirements of ANSI, Designation A112.5.1, except spigot ends shall be "plain end", if gasket joints are used.

(2) Polyvinyl chloride (PVC) pipe and fittings conforming to ASTM Specification D-3034-73, "SDR-35 Polyvinyl Chloride (PVC) Sewer Pipe and Fittings". All pipes shall be suitable for gravity sewer service. Provisions shall be made for contraction and expansion at each joint with a rubber ring. The bell shall consist of an integral wall section stiffened with two PVC retainer rings which securely lock the solid cross-section ring into position. Minimum "Pipe Stiffness" (F/Y) at five percent (5%) deflection shall be 46 PSI when tested in accordance with ASTM Specification D-2412.

Any part of the building or street lateral that is located within five (5) feet of a water main or water service shall be constructed of cast iron soil pipe. Cast iron soil pipe may be required by the SA where the building or street lateral is likely to be damaged by tree roots. If installed on fill or unstable ground, the building or street lateral shall be of cast iron soil pipe, although other pipe material may be permitted if such pipe is uniformly supported on a poured concrete cradle approved by the SA. The distance between consecutive joints, as measured along the centerline of the installed pipe, shall not be less than ten (10) feet, except under abnormal circumstances, in which case this dimension may be diminished, if approved by the SA. The size and slope of building and street laterals shall be subject to approval by the SA, but in no event shall the internal pipe diameter be less than 4 inches, nor shall the pipe slope be less than 1/4 inch per foot.

The street lateral shall include a full port curb stop with flow-through diameter equal to that of the lateral. A curb box shall be installed.

**Section 606 A - Street Lateral to Public Sewer Connection**

At the point of connection of a street lateral to a main sewer, a standard wye fitting and sufficient one-eighth (45 degree) bend fittings shall be used. The wye fittings shall be installed so that flow in the "arm" shall transition smoothly into the flow in the public sewer. No lateral connection shall be made to the public sewer which permits the flow into the public sewer from the lateral to enter at right angles.

The inside diameter of the fittings shall be same diameter as the street lateral inside diameter.

**Section 606 B - Future Connection Locations; As-Built Drawings**

The street lateral, including the wye and eighth bend fittings, shall be connected to the main sewer at the

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time of constructing the main sewer, for each proposed lot for either immediate or future development. Laterals installed for future development shall be fitted a standard plug approved for use by the SA. All sewer connections shall be via a properly installed saddle on the main sewer pipe. No portion of the lateral pipe shall protrude into the main sewer pipe. The location of all lateral connections shall be field marked with a 2-inch by 6-inch corrosion and rot resistant board. The marker board shall extend from the depth of the lateral to a minimum of two (2) feet above grade. The location of all lateral connections shall be indicated on a drawing with a minimum of three (3) tie lines indicated. Four (4) copies of this drawing, showing the as-built location of these connections, shall be furnished to the SA. A refundable deposit shall be placed with district to assure receipt of these "as-builts". The deposit shall be placed when application is made; the amount of the deposit shall be \$100 per sheet of plans showing locations of lateral connections. No sanitary sewer shall be accepted by SA until four (4) copies of this record drawing have been so filed with the SA and the SA has approved the submitted drawings.

**Section 606 C - Special Manhole Requirements**

When any street lateral is to serve a school, hospital, or similar institution, or public housing, or is to serve a complex of industrial or commercial buildings, or which, in the opinion of the SA, will receive wastewater or industrial wastes of such volume or character that frequent maintenance of said building or street lateral is anticipated, then such street lateral shall be connected to the public sewer through a manhole. The SA shall determine if and where this type of connection to the public sewer is required. Connections to existing manholes shall be made as directed by the SA. If required, a new manhole shall be installed in the public sewer pursuant to Sections 504 and 1007, and the lateral connection made thereto as directed by the SA.

**Section 607 - Laterals at and Near Buildings**

Building laterals laid parallel to a bearing wall shall not be installed closer than three (3) feet to such wall. The building lateral shall enter the basement through the basement wall no less than twelve (12) inches above the basement floor. In no event shall any building lateral be placed below the basement floor, except with the expressed written approval of the SA.

The building lateral shall be laid at uniform grade and in straight alignment insofar as possible. Changes in direction shall be made only with properly curved pipe and fittings. Changes of direction of 90 degrees or greater shall be made with a cleanout which extends to grade, terminating in a terminal box set in concrete. In building laterals, said cleanouts shall be provided such that the maximum distance between cleanouts is 75 feet. The ends of all building or street laterals, which are not connected to the interior plumbing of the building, for any reason, shall be sealed against infiltration by a suitable stopper, plug, or by other approved means.

**Section 608 - Sewage Lifting**

In all buildings in which any building drain is too low to permit gravity flow to the public sewer, wastewater carried by such drain shall be lifted by mechanical means and discharged to the building lateral, on approval of the SA.

**Section 609 - Lateral Pipe Installation**

All excavations required for the installation of a building or street lateral shall be open trench work unless otherwise approved by the SA. Pipe laying and backfilling, regardless of pipe material used, shall be performed in general accordance with paragraphs 3 through 6 of ASTM Specification C-12, except that trench width, measured at the top of the installed pipe, shall not exceed the outside pipe diameter plus 14

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inches and, except that no backfill shall be placed until the work has been inspected. The depth of cover over the pipe shall be sufficient to afford protection from frost, but not in any case shall such depth be less than four (4) feet. Where it is physically impossible to provide cover of four (4) feet, the depth may be reduced to a minimum of two (2) feet and the pipe shall be insulated, as approved by the SA.

**Section 610 A - Watertight Joints**

All joints and connections shall be made watertight.

**Section 610 B - Cast Iron Pipe Poured Joints**

Poured joints for cast iron pipe shall be firmly packed with oakum or hemp, and the annulus filled with an approved compound not less than 1 inch deep. The said compound shall be run in with a single pouring, and caulked tight, if appropriate for the compound used. No paint, varnish, or other coatings shall be permitted on the jointing material until after the joint has been tested and approved. The transition joint between cast iron pipe and other pipe materials shall be made with special adapters and jointing materials approved by the SA. If such joints are hot-poured, the material shall not soften sufficiently to destroy the effectiveness of the joint when subjected to a temperature of 160 degrees F, nor be soluble in any of the wastes carried by the lateral.

**Section 610 C - Cast Iron Push Joints**

Pre-molded gaskets may be used for hub and plain end cast iron pipe joints and joints with fittings, if approved by the SA. The gasket shall be a neoprene compression-type unit which provides a positive seal in the assembled joint. The gasket shall be pre-molded, one-piece unit, designed for joining the cast iron hub and plain end soil pipe and fittings. The assembled joint shall be sealed by compression of the gasket between the exterior surface of the spigot and the interior surface of the hub. The joint shall be assembled following the manufacturer's recommendations using acceptable lubricant and special pipe-coupling tools designed for that purpose. The plain spigot end shall be forced into the hub end of the pipe for the full depth of the hub itself. Lubricant shall be a bland, flax- base, non-toxic material, and shall not chemically attack the gasket material.

**Section 610 D - PVC Push Joints**

Joints for PVC sewer pipe shall follow the manufacturer's recommendations, using properly designed couplings and rubber gaskets pursuant to the published information relating thereto, and conforming to the applicable ASTM specification identified in Section 605.

**Section 611 A - Building Lateral/Street Lateral Connection**

- (1) The connection of the building lateral to an existing street lateral shall be made at the property line. Except as provided under Section 502, if a street lateral has not previously been provided, the street lateral will be constructed from the existing public sewer to the property line, at the owner's expense. The street lateral shall be installed with a properly sealed and covered clean-out to grade located at the property line. The clean-out shall terminate in a manner acceptable to the SA.
- (2) The cost of constructing the street lateral from the existing public sewer to the property line shall be at the property owner's expense; all subsequent costs and expense incidental to the installation and connection of the building lateral shall also be borne by the owner.
- (3) The property owner shall indemnify the County from any loss or damage that may directly or indirectly be occasioned by the installation of the building lateral.

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4) It shall be the responsibility of the property owner to maintain, repair, or replace the building lateral, as needed.

(5) The method of connection of the building lateral to the street lateral will be dependent upon the type of sewer pipe material, and, in all cases, shall be approved by the SA. After installation of the street lateral has been approved by the SA, the new street lateral shall become the property of the appropriate Sewer District. Any subsequent repairs to the new street laterals shall be made by the district at the district's expense.

**Section 611 B - Cleanout Repair/Replacement**

If, in the judgement of the SA, it is determined that a building lateral, without a property line clean-out, needs repair or replacement, the Sewer District may install a clean-out at the property line, at the property owner's expense, such that the street lateral can be maintained independently of the building lateral.

**Section 611 C - Street Lateral Replacement; Ownership**

Any existing street lateral which, upon examination by the SA, is determined to be in need of replacement will be replaced with a new street lateral with a property line clean-out. The replacement street lateral shall be constructed by a licensed plumber. The cost of constructing the replacement street lateral and clean-out shall be at the property owner's expense. Once the replacement street lateral and clean-out have been constructed and approved by the SA, the new street lateral shall become the property of the County. Any repairs to new street laterals shall be made by the appropriate district at the district's expense.

**Section 612 - Testing**

The street lateral, building lateral, or the combined lateral shall be tested for infiltration/exfiltration by:

- (a) any full pipe method described in Section 505, or
- (b) another suitable joint method, with the prior written approval of the SA.

**Section 613 A - Connection Inspection**

The applicant for the building lateral permit shall notify the SA when the building lateral is ready for inspection and connection is to be made to the street lateral. The connection shall be made under the supervision of the SA. The applicant for the street lateral permit shall notify the SA when the street lateral is ready for inspection and connection is to be made to the main sewer. The connection shall be made under the supervision of the SA.

**Section 613 B - Trench Inspections**

When trenches are excavated for the laying of building lateral pipes or for laying of street lateral pipes, such trenches shall be inspected by the SA. Before the trenches are backfilled, the person performing such work shall notify the SA when the laying of the building lateral is completed, and no backfilling of trenches shall begin until approval is obtained from the SA.

**Section 614 - Public Safety Provisions Required; Restoration of Disturbed Areas**

All excavations for constructing building laterals shall be adequately protected with barricades and lights so as to protect the public from hazard. Streets, sidewalks, parkways, and other public property disturbed,



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The SA may enter into negotiations to enter into a new agreement or modify and amend an existing agreement to provide or continue to provide sewer services to an adjoining municipality when the same is economically justified and appropriate for the specific County Sewer District. Such agreements must be approved by the Board of Supervisors.

**SECTION 6-B.02.**

.01 No later than June 30, 2020, each connecting district must have adopted and filed with the NY State Secretary of State a Sewer Use Law consistent with this law. Failure to adopt such law may result in administrative sanctions being imposed by the SA, and could also result in a suspension of connect for treatment services.

.02 Any Sewer Use Law or Ordinance must meet the same restrictions, or greater, as this law. Any proposed changes to a connecting district's sewer use law or ordinance must be provided to the SA for review and forwarding to NYSDEC for their review, prior to the enactment of said law.

**SECTION 6-B.03.** Absent an agreement to the contrary, the connecting district shall be responsible for billing its own individual users/accounts. Seneca County will provide a composite billing statement to the connecting district for services provided, which may also include an "out of district" surcharge per unit for any existing or future capital expenditure recovery. The connecting district is responsible for payment of the bill, in full, within 30 days of billing.

.01 Failure to make full and timely payment to Seneca County shall result in an administrative surcharge as established by the SA and Board.

.02 Should Seneca County provide direct billing, a service charge may be imposed upon each account to recover additional administrative fees.

**SECTION 6-B.04.** The connecting district shall accept all applications for connection permits and shall forward a copy of the same to the SA prior to authorizing any connection to the main line or contributory line. The SA reserves the right to impose a connection inspection fee upon the connecting district for each new user connected.

**SECTION 6-B.05.** Any connecting district shall advise the SA of the district's intent to raise any internal rates, expenses or surcharges no less than thirty (30) days prior to any vote or intended resolution regarding such increase.

**SECTION 6-B.06.** Each connecting district shall provide to the SA a quarterly notice in writing stating the total number of current users of the district, with assessed EDU for each user, and a copy of all permits issued during the preceding quarter. In preparation for the annual report, each connecting district shall provide to the SCSSA no later than January 31, in addition to the above quarterly report information, and a report of all users, to include both physical address served and mailing address for the user. The SCSSA retains the right to conduct an independent field survey to review the information contained in the Connecting District's Report.

**SECTION 6-B.07** Each connecting district shall abide by and assess any existing or future user in its district an EDU value consistent with that provided for under the Seneca County Sewer Law. Should it be determined that a user has been improperly assessed its EDU, the connecting district shall be liable for any under payments of treatment or administrative fees, and sanction not to exceed \$1,000.00 for each improperly assessed user, may be imposed.

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**Article 7 Inflow**

Section 701 - New Inflow Sources Prohibited Section 702 - Existing Inflow Sources Disconnected  
Section 703 - Existing Inflow Sources Disconnected When Property Sold Section 704 - No Re-connection  
of Inflow Source Allowed

**Section 705 - Charges for Inflow**

**Section 701 - New Inflow Sources Prohibited** No connections shall be made to a sanitary or to a combined sewer which connections are intended to discharge inflow. Such prohibited connections include, but are not limited to, footing drains, roof leaders, roof drains, cellar drains, sump pumps, catch basins, uncontaminated cooling water discharges, or other sources of inflow.

**Section 702 - Existing Inflow Sources Disconnected**

For properties where separate storm sewers are available within 100 feet of the property line or where, in the judgement of the SA, sufficient natural drainage is available, connections which contribute inflow to the sanitary sewers must be disconnected in a fashion approved by the SA, prior to the sale of the property.

**Section 703 - Existing Inflow Sources Disconnected When Property Sold**

Upon notice from the Tax Assessor, the SA shall inspect any newly sold property for the purpose of determining if storm sewers or natural drainage is available, and, if so, if all connections which contribute inflow have been disconnected.

**Section 704 - No Re-connection of Inflow Source Allowed** It shall be a willful violation of this Law for any person to reconnect any inflow source which has been disconnected pursuant to this Article.

**Section 705 - Charges for Inflow**

The SA is enabled to take whatever action is necessary to determine the amount of inflow including the requirement for installation of a control manhole. The property from which the inflow originated shall be billed for inflow according to Article 12, however, such a surcharge shall not exceed five (5) times that for normal sewage volume charge.

**ARTICLE 8**

**Trucked or Hauled Waste**

Section 801 - Licenses and Application Section 802 - Concurrent Requirements Section 803 - Dumping  
Location and Timing Section 804 - Notification of Dumping

**Section 801 - Licenses and Application**

The discharge of trucked or hauled wastes into the Seneca County POTW sewer system and public sewers tributary thereto will be permitted only with the written approval (license) of the SA. Applicants for such license shall apply on a form provided by the SA. These forms may require information such as vehicle specifications, vehicle license number, vehicle color, NYSDEC permits issued under 6 NYCRR Part 364, approximate annual sewage volume expected, service area, and any other information that the SA may require, to determine whether the trucked or hauled wastes could adversely impact the POTW. The application shall be accompanied by a fee prescribed by the SCSSA,

The licensee of trucked or hauled wastes will also be charged a fee for each dumping, in accordance with

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**Section 802 - Concurrent Requirements**

The applicant for a license to truck or haul wastes shall be the owner of the vehicle or vehicles to be used for such discharge. Any false or misleading statement, in any license application, shall be grounds for invalidating the license. All licenses, issued by the SA, for this purpose, shall be for one (1) year. The licensee shall also be duly permitted by the NYSDEC under 6 NYCRR Part 364 ("364 permit"). If, for any reason, the 364 permit is revoked, the 364 permit lapses or becomes invalid, then the license issued under this Article shall become invalid immediately. All acts performed in connection with the license shall be subject to the inspection and regulations, as established by the SA, the terms and conditions of the license and all local and general laws, ordinances, and regulations which are now or may come into effect, and such license may be suspended or revoked, at any time, by the SA for willful, continued, or persistent violation thereof.

**Section 803 - Dumping Location and Timing**

The SA may require discharging at only certain locations within the POTW, and only at certain times, and on only certain days of the week, or seasons of the year as shall be stated on said license or as may be relocated by the SA, after appropriate notice. The time and conditions for permissible discharge shall be as set forth on the license, or as may be revised by the SA, after appropriate notice.

**Section 804 - Notification of Dumping**

Each discharge of trucked or hauled wastes shall be made only with the approval of the SA. The SA may require inspection, sampling, and analysis of each load prior to the discharge of a load. Any extra costs associated with such inspection, sampling, and analysis shall be paid by the licensee.

**ARTICLE 9**

**Discharge Restrictions**

Section 901 - Pretreatment Standards Section 902 - General Prohibitions

Section 903 - Concentration Based Limitations Section 904 - Mass Discharge Based Limitations Section 905 - Modification of Limitations

Section 906 - Access to User's Records Section 907 - Dilution

Section 908 - Grease, Oil, and Sand Interceptors

Section 909 - Solid Waste Grinders

Section 910 - Rejection of Wastewater

**Section 901 - Pretreatment Standards**

All users of Seneca County POTW will comply with all standards and requirements of the Act and standards and requirements promulgated pursuant to the Act, including but not limited to 40 CFR Parts 406 - 471.

**Section 902 - General Prohibitions**

No user shall contribute or cause to be contributed, in any manner or fashion, directly or indirectly, any pollutant or wastewater which will interfere with the operation or performance of the POTW. These general prohibitions apply to all such users of a POTW whether or not the user is subject to National Categorical Pretreatment Standards, or any other National, State, or Local Pretreatment Standards or Requirements.

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Without limiting the generality of the foregoing, a user may not contribute the following substances to the POTW:

(1) Any solids, liquids, or gases which, by reason of their nature or quantity, are or may be sufficient, either alone or by interaction with other substances, to cause a fire or an explosion or be injurious, in any way, to the POTW, or to the operation of the POTW. At no time shall both of two successive readings on a flame type explosion hazard meter, at the point of discharge into the system (or at any other point in the system) be more than 25 % nor any single reading be more than 40 % of the lower explosive limit (LEL) of the meter. Unless explicitly allowable by a written permit, prohibited materials include, but are not limited to, gasoline, kerosene, naphtha, benzene, toluene, xylene, ethers, alcohols, carbides, hydrides, and sulfides, and any other substance which the County, the State, or the EPA has determined to be a fire hazard, or hazard to the POTW.

2) Solid or viscous substances which may cause obstruction to the flow in a sewer or otherwise interfere with the operation of the wastewater treatment facilities. Unless explicitly allowable by a written permit, such substances include, but are not limited to, grease, garbage with particles greater than one-half (1/2) inch in any dimension, animal guts or tissues, paunch manure, bones, hair, hides or fleshings, entrails, whole blood, feathers, ashes, cinders, sand, spent lime, stone or marble dust, metal, glass, straw, shavings, grass clippings, rags, spent grains, spent hops, waste paper, wood, plastics, gas, tar asphalt residues, residues from refining or processing fuel or lubricating oil, mud, or glass or stone grinding or polishing wastes.

(3) Any wastewater having a pH less than 5.0 or greater than 10.0, unless the POTW was specifically designed to manage such wastewater, or wastewater having any other corrosive property capable of causing damage or hazard to structures, equipment, and/or POTW personnel.

(4) Any wastewater containing toxic pollutants in sufficient quantity, either singly or by interaction with other pollutants (including heat), to injure or interfere with any wastewater treatment process, constitute a hazard to humans or animals, create a toxic effect in the receiving waters of the POTW, or to exceed the limitation set forth in a Categorical Pretreatment Standard.

(5) A toxic pollutant shall include, but not be limited to, any pollutant identified pursuant to Section 307(A) of the Act.

(6) Any noxious or malodorous solids, liquids, or gases which either singly or by interaction with other wastes are sufficient to create a public nuisance or a hazard to life or are sufficient to prevent entry into the sewers for their maintenance or repair.

(7) Oils and grease - Any commercial, institutional, or industrial wastes containing fats, waxes, grease, or oils which become visible solids when the wastes are cooled to ten (10) degrees centigrade (50 degrees Fahrenheit); any petroleum oil, non-biodegradable cutting oil, or products of mineral oil origin, in excess of 100 mg/l or in amounts that will cause interference or pass through.

(8) Any wastewater which will cause interference or pass through.

(9) Any wastewater with objectionable color which is not removed in the treatment process, such as,

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but not limited to, dye wastes, and vegetable tanning solutions.

- (10) Any solid, liquid, vapor, or gas having a temperature higher than 65 degrees C (150 degrees F); however, such materials shall not cause the POTW treatment plant influent temperature to be greater than 40 degrees C (104 degrees F). The SA reserves the right, in certain instances, to prohibit or limit the discharge of wastes whose maximum temperatures are lower than 65 degrees C.
- (11) Unusual flow rate or concentration of wastes, constituting slugs, except by Industrial Wastewater Permit.
- (12) Any wastewater containing any radioactive wastes except as approved by the SA, and in compliance with applicable State and Federal regulations.
- (13) Any wastewater which causes a hazard to human life or which creates a public nuisance, either by itself or in combination, in any way, with other wastes.
- (14) Any wastewater with a closed cup flashpoint of less than 140 degrees Fahrenheit or 60 degrees Centigrade using the test methods specified in 40 CFR Part 261.21.
- (15) Any pollutants which result in the presence of toxic gases, vapors or fumes within the POTW in a quantity that may cause acute worker health and safety problems.

**Section 903 - Concentration Based Limitations**

- (1) No person shall discharge, directly or indirectly, into the POTW, wastewater containing any of the following substances in concentrations exceeding those specified below on either a daily or an instantaneous basis, except by permit or as provided for in Section 904. Concentration limits are applicable to wastewater effluents at the point just prior to discharge into the POTW ("end of pipe" concentrations).

**(2) Effluent Concentration Limit - mg/L**

**These levels are established for District # 1 and # 2 as set forth in their respective appendix.**

**Section 904 - Mass Discharge Based Limitations**

The SA shall determine the total allowable influent load of each substance from significant industrial users. In determining the total load of each substance that significant industrial users shall be allowed to discharge, the SA shall consider:

- (1) the quantities of each substance that are uncontrollable because they occur naturally in wastewater,
- (2) the quantities of each substance that are anthropogenic but are nonetheless uncontrollable,
- (3) historical discharge trends,
- (4) past pollution control efforts of each significant industrial user as compared to other significant industrial dischargers of the same substance,
- (5) potential for growth in the POTW service area, (6) potential for more restrictive regulatory

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requirements to be placed on the POTW discharge or sludge disposal or sludge reuse method, and (7) treatability of the substance. The SA shall apply a minimum 15 % safety factor to be protective of the POTW.

To assure that the total loads so calculated, for each substance, are not violated, the SA shall issue permits to significant industrial users limiting discharge loads.

Permits issued in accordance with this section may allow for discharges in excess of limitations set forth under section 903. (See applicable appendix for District specific levels)

**Section 905 - Modification of Limitations**

Limitations on wastewater strength or mass discharge contained in this Law may be supplemented with more stringent limitations when, in the opinion of the SA:

- (1) The limitations in this Law are not sufficient to protect the POTW,
- (2) The limitations in this Law are not sufficient to enable the POTW treatment plant to comply with applicable water quality standards or the effluent limitations specified in the POTW's SPDES permit,
- 3) The POTW sludge will be rendered unacceptable for disposal or reuse as the SA desires, as a result of discharge of wastewaters at the above prescribed concentration limitations,
- 4) Municipal employees or the public will be endangered, or
- (5) Air pollution and/or groundwater pollution will be caused.

The limitations on wastewater strength or mass discharge shall be recalculated not less frequently than once every five (5) years. The results of these calculations shall be reported to the SA and the Board. This Law shall then be amended appropriately. Any issued industrial wastewater discharge permits, which have limitations, based directly on any limitations, which were changed, shall be revised and amended, as appropriate.

**Section 906 - Access to User's Records**

The SA shall have the authority to copy any record related to wastewater discharges to the POTW.

**Section 907 - Dilution**

Except where expressly authorized to do so by an applicable Pretreatment Standard, no user shall ever increase the use of process water or, in any other way, attempt to dilute a discharge as a partial or complete substitute for adequate treatment to achieve compliance with a Pretreatment Standard. Dilution flow shall be considered to be inflow.

**Section 908 - Grease, Oil, and Sand Interceptors**

Grease, oil, and sand interceptors shall be provided, when, in the opinion of the SA, they are necessary for the proper handling of wastewater containing excessive amounts of grease, flammable substances, sand, or other harmful substances; except that such interceptors shall not be required for private living quarters or living units. All interceptors shall be of type and capacity approved by the SA and shall be so located to be easily accessible for cleaning and inspection. Such interceptors shall be inspected, cleaned, and repaired regularly, as needed, by the owner, at his expense.

**Section 909 - Solid Waste Grinders**

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Solid waste grinders at or serving commercial establishments, institutions or industries shall not discharge into the POTW if there is a combined sewer overflow (CSO) on the sewer lines conveying the waste to the POTW treatment plant.

**Section 910 - Rejection of Wastewater**

The Board may reject a User's wastewater, on recommendation of the SA, when it is has been determined that the wastewater contains substances or possesses characteristics which have a deleterious effect on the POTW and its processes, or on the receiving water, or which constitute a public nuisance or hazard. See Section 1016.

**Article 10**

**Discharge Permits and Pretreatment Requirements**

- Section 1001 - Wastewater Discharge Reports
- Section 1002 - Notification to Industrial Users
- Section 1003 A - Wastewater Discharges
- Section 1003 B - Wastewater Discharge Permits Required For Significant Industrial Users
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- Section 1015 C - Liability of Property Owner
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**Section 1001 - Wastewater Discharge Reports**

As a means of determining compliance with this Law, with applicable SPDES permit conditions, and with applicable State and Federal law, each industrial user shall be required to notify the SA of any new or existing discharges to the POTW by submitting a completed Industrial Chemical Survey (ICS) form and a completed Industrial Wastewater Survey (IWS) form to the SA. The SA may require any user discharging wastewater into the POTW to file wastewater discharge reports and to supplement such reports as the SA deems necessary. All information shall be furnished by the user in complete cooperation with the SA.

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**Section 1002 - Notification to Industrial Users**

The SA shall, from time to time, notify each industrial user of applicable Pretreatment Standards, and of other applicable requirements under Section 204(B) and Section 405 of the Clean Water Act, and Subtitles C and D of RCRA.

**Section 1003 A - Wastewater Discharges**

No Significant Industrial User shall discharge wastewater to the POTW without having a valid Wastewater Discharge Permit, issued by the SA. Significant Industrial Users shall comply fully with the terms and conditions of their permits in addition to the provisions of this Law. Violation of a permit term or condition is deemed a violation of this Law.

**Section 1003 B - Wastewater Discharge Permits Required for Significant Industrial Users**

All Significant Industrial Users proposing to connect to or to discharge to the POTW shall obtain a Wastewater Discharge Permit before connecting to or discharging to the POTW. Existing significant industrial users shall make application for a Wastewater Discharge Permit within 30 days after the effective date of this Law, and shall obtain such a permit within 90 days after making application.

**Section 1003 C - Other Industrial Users**

The SA may issue Wastewater Discharge Permits to other industrial users of the POTW.

**Section 1003 D - Discharge Permits to Storm Sewers Not Authorized**

The County does not have the authority to issue permits for the discharge of any wastewater to a storm sewer. This authority rests with the NYSDEC.

**Section 1004 A - Application for Wastewater Discharge Permits**

Industrial users required to obtain a Wastewater Discharge Permit shall complete and file with the SA an application in the form prescribed by the SA, the application shall be accompanied by a fee, as set forth in Section 1203. In support of any application, the industrial user shall submit, in units and terms appropriate for evaluation, the following information:

- (1) Name, address, and location (if different from the address).
- (2) SIC code of both the industry and any categorical processes.
- (3) Wastewater constituents and characteristics including but not limited to those mentioned in Article 10 of this Law and which are limited in the appropriate Categorical Standard, as determined by a reliable analytical laboratory approved by the NYSDOH. Sampling and analysis shall be performed in accordance with Standard Methods.
- (4) Time and duration of the discharge.
- (5) Average daily peak wastewater flow rates, including daily, monthly, and seasonal variations, if any.
- (6) Site plans, floor plans, mechanical and plumbing plans, and details to show all sewers, sewer connections, and appurtenances.
- (7) Description of activities, facilities, and plant processes on the premises, including all materials which are or could be discharged to the POTW.
- (8) Each product produced by type, amount, process or processes, and rate of production.
- (9) Type and amount of raw materials processed (average and maximum per day).
- (10) Number and type of employees, and hours of operation, and proposed or actual hours of operation of the pretreatment system.

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- (11) The nature and concentration of any pollutants in the discharge which are limited by any County, State, or Federal Standards, and a statement whether or not the standards are being met on a consistent basis and if not whether additional Operation and Maintenance (O&M) and/or additional pretreatment is required for the user to meet all applicable Standards.
- (12) If additional pretreatment and/or O&M will be required to meet the Standards, then the industrial user shall provide the shortest schedule to accomplish such additional treatment and/or O&M. The completion date in this schedule shall not be longer than the compliance date established for the applicable Pretreatment Standard. The following conditions shall apply to this schedule:
  - (a) The schedule shall contain progress increments in the form of dates for the commencement and completion of major events leading to the construction and operation of additional pretreatment required for the user to meet the applicable Pretreatment Standards (such events include hiring an engineer, completing preliminary plans, completing final plans, executing contracts for major components, commencing construction, completing construction, beginning operation, and beginning routine operation).
  - (b) No increment referred to in (a) above shall exceed 9 months, nor shall the total compliance period exceed 18 months.
  - (c) No later than 14 calendar days following each date in the schedule and the final date for compliance, the user shall submit a progress report to the SA including, as a minimum, whether or not it complied with the increment of progress to be met on such date and, if not, the date on which it expects to comply with this increment of progress, the reason for delay, and the steps being taken by the user to return to the established schedule. In no event shall more than 9 months elapse between such progress reports to the SA.
- (13) Any other information as may be deemed by the SA to be necessary to evaluate the permit application.

The SA will evaluate the data furnished by the industrial user and may require additional information. After evaluation and acceptance of the data furnished, the SA may issue a Wastewater Discharge Permit subject to terms and conditions provided herein.

**Section 1004 B - Permit Modifications**

Wastewater Discharge Permits may be modified by the SA, upon 30 days' notice to the permittee, for just cause. Just cause shall include, but not be limited to:

- (1) Promulgation of an applicable National Categorical Pretreatment Standard,
- (2) Revision of or a grant of a variance from such categorical standards pursuant to 40 CFR403.13,
- (3) Changes in general discharge prohibitions and local limits as per Section 903 of thislaw,
- (4) Changes in processes used by the permittee, or changes in discharge volume or character,
- (5) Changes in design or capability of any part of the POTW,
- (6) Discovery that the permitted discharge causes or contributes to pass through or interference, and
- (7) Changes in the nature and character of the sewage in the POTW as a result of other permitted discharges.

Any changes or new conditions in the permit shall include a reasonable time schedule for compliance as set forth in Section 1004 A (12)(a).

**Section 1004 C - Permit Conditions**

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Wastewater Discharge Permits shall be expressly subject to all the provisions of this Law, and all other applicable regulations, user charges and fees established by the SA. Permits may contain the following:

- (1) Limits on the average and maximum rate and time of discharge, or requirements for flow regulation and equalization.
- (2) Limits on the average and maximum wastewater constituents and characteristics, including concentration or mass discharge limits.
- (3) The unit charge or schedule of user charges and fees for the management of the wastewater discharged to the POTW.
- (4) Requirements for installation and maintenance (in safe condition) of inspection and sampling facilities.
- (5) Specifications for monitoring programs which may include sampling locations, frequency of sampling, number, types, and standards for tests, and reporting schedules.
- (6) Compliance schedules
- (7) Requirements for submission of technical reports or discharge reports.
- (8) Requirements for maintaining and retaining plant records relating to wastewater discharge, as specified by the County, and affording the SA access thereto.
- (9) Requirements for notification of the SA of any new introduction of wastewater constituents or of any substantial change in the volume or character of the wastewater constituents being introduced into the POTW.
- (10) Requirements for the notification of the SA of any change in the manufacturing and/or pretreatment process used by the permittee.
- (11) Requirements for notification of excessive, accidental, or slug discharges.
- (12) Other conditions as deemed appropriate by the SA to ensure compliance with this Law, and State and Federal laws, rules, and regulations.

**Section 1004 D - Permit Duration**

Permits shall be issued for a specified time period, not to exceed five (5) years. A permit may be issued for a period less than five (5) years.

**Section 1004 E - Permit Reissuance**

The user shall apply for permit reissuance a minimum of 180 days prior to the expiration of the user's existing permit. The terms and conditions of the permit may be subject to modification, by the SA, during the term of the permit, as limitations or requirements, as identified in Section 1004 B, or other just cause exists. The User shall be informed of any proposed changes in his permit at least 30 days prior to the effective date of the change. Any changes or new conditions in the reissued permit shall include a reasonable time schedule for compliance as established in Section 1004 A (12)(a).

**Section 1004 F - Permit Transfer**

Wastewater Discharge Permits are issued to a specific User for a specific operation, or discharge at a specific location. A Wastewater Discharge Permit shall not be reassigned, transferred, or sold to a new owner, new User, different premises, or a new or changed operation.

**Section 1004 G - Permit Revocation**

Wastewater Discharge Permits may be revoked for the following reasons: falsifying self-monitoring reports, tampering with monitoring equipment, refusing to allow the SA timely access to the industrial premises, failure to meet effluent limitations, failure to pay fines, failure to pay user charges, and failure

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to meet compliance schedules.

**Section 1004 H - Public Notification**

The SA will publish in the County official daily newspaper(s), informal notice of intent to issue a Wastewater Discharge Permit, at least 14 days prior to issuance.

**Section 1005 - Reporting Requirements for Permittee**

The reports or documents required to be submitted or maintained under this section shall be subject to:

- (a) The provisions of 18 USC Section 1001 relating to fraud and false statements;
- (b) The provisions of Sections 309(c)(4) of the Act, as amended, governing false statements, representation or certification; and
- (c) The provisions of Section (c)(6) of the Act, as amended, regarding corporate officers.

1) Baseline Monitoring Report

Within 180 days after promulgation of an applicable Federal Categorical Pretreatment Standard, a User subject to that standard shall submit, to the SA, the information required by paragraphs (8) and (9) of Section 1004 A.

(2) 90-Day Compliance Report

Within 90 days following the date for final compliance with applicable Pretreatment Standards, or, in the case of a New Source, following commencement of the introduction of wastewater into the POTW, any User subject to Pretreatment Standards and Requirements shall submit, to the SA, a report indicating the nature and concentration of all pollutants in the discharge, from the regulated process, which are limited by Pretreatment Standards and Requirements, and the average and maximum daily flow for these process units in the User's facility which are limited by such Pretreatment Standards and Requirements. The report shall state whether the applicable Pretreatment Standards and Requirements are being met on a consistent basis, and, if not, what additional O&M and/or pretreatment is necessary to bring the User into compliance with the applicable Pretreatment Standards or Requirements. This statement shall be signed by an authorized representative of the Industrial User, and certified to by a qualified professional.

(3) Periodic Compliance Reports

a) Any User subject to a Pretreatment Standard, after the compliance date of such Pretreatment Standard, or, in the case of a New Source, after commencement of the discharge into the POTW, shall submit to the SA, during the months of June and December, unless required more frequently in the Pretreatment Standard or by the SA, a report indicating the nature and concentration of pollutants in the effluent which are limited by such Pretreatment Standards. In addition, this report shall include a record of all daily flows which, during the reporting period, exceeded the average daily flow reported in Section 1004 A. At the discretion of the SA, and in consideration of such factors as local high or low flow rates, holidays, budget cycles, etc., the SA may agree to alter the months during which the above reports are to be submitted; however, no fewer than two reports shall be submitted per year.

(b) The SA may impose mass limitations on Users, which are using dilution to meet applicable

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Pretreatment Standards or Requirements, or, in other cases where the imposition of mass limitations are appropriate. In such cases, the report required by Section 1005 (3) (a) shall indicate the mass of pollutants regulated by Pretreatment Standards in the effluent of the User. These reports shall contain the results of discharge sampling and analysis, including the flow, and the nature and concentration, or production and mass, where requested by the SA, of pollutants contained therein, which are limited by the applicable Pretreatment Standard. All analyses shall be performed in accordance with Standard Methods, by a laboratory certified by NYSDOH to perform the analyses.

(4) Violation Report

If sampling, performed by the user, indicates a violation of this Law and/or the industrial User's discharge permit, the User shall notify the SA within 24 hours of becoming aware of the violation. The User shall also repeat the sampling and analysis and submit the results of the repeat analysis to the SA within 30 days after becoming aware of the violation. The User is not required to re-sample if the POTW performs monitoring of the User's discharge at least once a month for the parameter which was violated, or if the POTW performs sampling, for the parameter which was violated, between the User's initial sampling and when the User receives the results of this sampling.

NOTE: Pursuant to 40 CFR 403.8, The SA responsible for the County POTW's shall be able to seek injunctive relief for noncompliance by [Industrial Users with Pretreatment](#) Standards and Requirements. All POTWs shall also have authority to seek or assess civil or criminal penalties [in](#) at least the amount of \$1,000 a day for each violation by [Industrial Users of Pretreatment](#) Standards and Requirements.

(5) Other reports

The SA may impose reporting requirements equivalent to the requirements imposed by Section 1005(3) for users not subject to pretreatment standards.

**Section 1006 - Flow Equalization**

No person shall cause the discharge of slugs to the POTW. Each person discharging, into the POTW, greater than 100,000 gallons per day or greater than five percent (5%) of the average daily flow in the POTW, whichever is lesser, shall install and maintain, on his property and at his expense, a suitable storage and flow control facility to insure equalization of flow over a twenty-four (24) hour period. The facility shall have a capacity for at least fifty percent (50%) of the daily discharge volume and shall be equipped with alarms and a rate of discharge controller, the regulation of which shall be directed by the SA. A wastewater discharge permit may be issued solely for flow equalization.

**Section 1007 - Monitoring Stations (Control Manholes)**

- (a) All Significant Industrial Users and other Industrial Users whose industrial waste discharge has caused or may cause Interference or Pass-Through shall install and maintain a suitable monitoring station, on their premises at their expense, to facilitate the observation, sampling, and measurement of their industrial wastewater discharge.
- (b) If there is more than one street lateral serving an Industrial User, the SA may require the installation of a control manhole on each lateral.

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- (c) The SA may require that such monitoring station(s) include equipment for the continuous measurement and recording of wastewater flow rate and for the sampling of the wastewater. Such station(s) shall be accessibly and safely located, and the Industrial User shall allow immediate access, without prior notice, to the station by the SA, or designated representative.

**Section 1008 - Proper Design and Maintenance of Facilities and Monitoring Stations** Preliminary treatment, and flow equalization facilities, or monitoring stations, if provided for any wastewater, shall be constructed and maintained continuously clean, safe, and continuously operational by the owner at his expense. Where an Industrial User has such treatment, equalization, or monitoring facilities at the time this Law is enacted, the SA may approve or disapprove the adequacy of such facilities. Where the SA disapproves of such facilities and construction of new or upgraded facilities for treatment, equalization, or monitoring are required, plans and specifications for such facilities shall be prepared by a licensed professional engineer and submitted to the SA. Construction of new or upgraded facilities shall not commence until written approval of the SA has been obtained.

**Section 1009 - Vandalism, Tampering with Measuring Devices**

No unauthorized person shall negligently break, damage, destroy, uncover, deface, tamper with, prevent access, or render inaccurate, or cause or permit the negligent breaking, damaging, destroying, uncovering, defacing, tampering with, preventing access, or rendering inaccurate to:

- i - any structure, appurtenance, or equipment which is a part of the conveyance system or POTW, or
- ii- any measuring, sampling, and/or testing device or mechanism installed pursuant to any requirement under this Law except as approved by the SA.

**Section 1010 - Sampling and Analysis**

Sampling shall be performed so that a representative portion of the wastewater is obtained for analysis.

All measurements, tests, and analyses of the characteristics of waters and wastes required in any section of this Law shall be carried out in accordance with Standard Methods, by a laboratory certified by NYSDOH to perform the analyses. Such samples shall be taken at the approved monitoring stations described in Section 1007, if such a station exists. If an approved monitoring station is not required, then samples shall be taken from another location on the industrial sewer lateral before discharge to the public sewer. Unless specifically requested otherwise, or unless specifically not allowed in Federal regulation, samples shall be gathered as flow proportioned (where feasible) composite samples made up of individual samples taken not less than once per hour for the period of time equal to the duration of industrial wastewater discharge during daily operations (including any cleanup shift).

**Section 1011 - Accidental Discharges; SPCC Plan**

Each user shall provide for protection from accidental or slug discharges of prohibited materials or discharges of materials in volume or concentration exceeding limitations of this Law or of an Industrial Wastewater Discharge Permit. Users shall immediately notify the SA of the discharge of wastes in violation of this Law or any Permit. Such discharges may result from:

- (1) Breakdown of pretreatment equipment

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- (2) Accidents caused by mechanical failure, or negligence
- (3) Other causes.

Where possible, such immediate notification shall allow the SA to initiate appropriate countermeasure action at the POTW. The user shall prepare a detailed written statement following any accidental or slug discharge, which describes the causes of the discharge and the measures being taken to prevent future occurrences, within five (5) days of the occurrence, and the SA shall receive a copy of such report no later than the fifth calendar day following the occurrence.

Analytical results and their interpretation may be appended to the report at a date not exceeding 45 calendar days after the occurrence.

When required by the SA, detailed plans and procedures to prevent accidental or slug discharges shall be submitted to the SA, for approval. These plans and procedures shall be called a Spill Prevention, Control, and Countermeasure (SPCC) Plan. The plan shall address, at a minimum, the following:

- (a) Description of discharge practices, including non-routine batch discharges;
- (b) Description of stored chemicals;
- (c) Procedures for immediately notifying the POTW of any accidental or slug discharge. Such notification must also be given for any discharge which would violate any provision of the permit and any National Prohibitive Discharge Standard;
- (d) Procedures to prevent adverse impact from any accidental or slug discharge. Such procedures include, but are not limited to, inspection and maintenance of storage areas, handling and transfer of materials, loading and unloading operations, control of plant site run-off, worker training, building of containment structures or equipment, measures for containing toxic organic pollutants (including solvents), and/or measures and equipment for emergency response.

**Section 1012 - Posting Notices**

In order that the Industrial User's employees be informed of the SA's requirements, a notice shall be permanently posted on appropriate bulletin boards within the user's facility advising employees of the requirements and whom to call in case of an accidental discharge in violation of this Law.

**Section 1013 - Sample Splitting**

When so requested in advance by an industrial user, and when taking a sample of industrial wastewater, the SA representative(s) shall gather sufficient volume of sample so that the sample can be split into two nearly equal volumes, each of size adequate for the anticipated analytical protocols including any Quality Control (QC) procedures. One of the portions shall be given to the representative of the industrial user whose wastewater was sampled, and the other portion shall be retained by the SA for its own analysis.

**Section 1014 - Public Access to Information Maintained by the SA**

When requested, the SA shall make available, to the public, for inspection and/or copying, information and data on industrial users obtained from reports, questionnaires, permit applications, permit and monitoring programs, and inspections, unless the Industrial User specifically requests, and is able to demonstrate to the satisfaction of the SA, that such information, if made public, would divulge processes

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or methods of production entitled to protection as trade secrets of the user. Wastewater constituents and characteristics, and reports of accidental discharges shall not be recognized as confidential.

Confidential information shall not be made available for inspection and/or copying by the public but shall be disclosed, upon written request, to governmental agencies, for uses related to this Law, or the SPDES Permit, providing that the governmental agency making the request agrees to hold the information confidential, in accordance with State or Federal Laws, Rules and Regulations. The SA shall provide written notice to the industrial user of any disclosure of confidential information to another governmental agency.

**Section 1015 A - Access to Property and Records**

The SA and other authorized representatives of the SA, representatives of EPA, NYSDEC, NYSDOH, and/or Seneca County Health Department, bearing proper credentials and identification, shall be permitted to enter upon all non-residential properties at all times for the purpose of inspection, observation, sampling, flow measurement, and testing to ascertain a user's compliance with applicable provisions of Federal and State law governing use of the POTW, and with the provisions of this Law. Inspections of residential properties shall be performed in proper observance of the resident's civil rights. Such representative(s) shall have the right to set up, on the User's property or property rented/leased by the User, such devices as are necessary to conduct sampling or flow measurement. Such representative(s) shall, additionally have access to and may copy any records the User is required to maintain under this Law. Where a User has security measures in force which would require proper identification and clearance before entry into the premises, the user shall make necessary arrangements so that upon presentation of suitable identification, inspecting personnel will be permitted to enter, without delay, for the purpose of performing their specific responsibilities.

**Section 1015 B - Access to Easements**

The SA, bearing proper credentials and identification, shall be permitted to enter all private premises through which the SA/County holds an easement for the purpose of inspection, observation, measurement, sampling, repair, and maintenance of any portion of the public sewer system lying within the easement. All entry and subsequent work on the easement shall be done in accordance with the terms of the easement pertaining to the private premises involved.

**Section 1015 C - Liability of Property Owner**

During the performance, on private premises, of inspections, sampling, or other similar operations referred to in Sections 1014 A and 1014 B, the inspectors shall observe all applicable safety rules established by the owner or occupant of the premises. The owner and/or occupant shall be held harmless for personal injury or death of the inspector and the loss of or damage to the inspector's supplies and/or equipment; and the inspector shall indemnify the owner and/or occupant against loss or damage to property of the owner or occupant by the inspector and against liability claims asserted against the owner or occupant for personal injury or death of the inspector or for loss of or damage to the inspector's supplies or equipment arising from inspection and sampling operations, except as such may be caused by negligence or failure of the owner or occupant to maintain safe conditions.

**Section 1016 - Special Agreements**

Nothing in this Article shall be construed as preventing any special agreement or arrangement between the SA and any User of the POTW whereby wastewater of unusual strength or character is accepted into the POTW and specially treated, subject to any payments or user charges, as may be applicable. In

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entering into such a special agreement, the SA and the Board of Supervisors shall consider whether the wastewater will:

- (1) pass-through or cause interference
- (2) endanger the public municipal employees
- (3) cause violation of the SPDES Permit
- (4) interfere with any Purpose stated in Section 102
- (5) prevent the equitable compensation to the County for wastewater conveyance and treatment, and sludge management and disposal

No discharge which violates the Federal Pretreatment Standards will be allowed under the terms of such special agreements.

No agreement shall be entered into without the user having been issued and presently having a permit to discharge wastes into the POTW for treatment and disposal. Additionally, the user shall be in compliance with all conditions in the permit and shall not be in arrears in any charges due to the County before the agreement is entered into. The SA and/or Board of Supervisors may condition the agreement.

**Article 11** Enforcement and Penalties

Section 1101 - Enforcement Response Plan Administrative Remedies Section 1102 - Notification of Violation

Section 1103 - Consent Orders

Section 1104 - Administrative or Compliance Orders Section 1105 - Administrative Fines

Section 1106 - Cease and Desist Orders Section 1107 - Termination of Permit Section 1108 - Water Supply Severance Section 1109 - Show Cause Hearing

Section 1110 - Failure of User to Petition the SA Section 1111 - Notice

Section 1112 - Right to Choose Multiple Remedies Judicial Remedies

Section 1113 - Civil Actions for Penalties Section 1114 - Court Orders

Section 1115 - Criminal Penalties

Section 1116 - Injunctive Relief Section 1117 - Summary Abatement

Miscellaneous

Section 1118 - Delinquent Payments Section 1119 - Performance Bonds Section 1120 - Liability Insurance Section 1121 - Informant Rewards Section 1122 - Public Notification Section 1123 - Contractor Listings

**Section 1101 - Enforcement Response Plan Administrative Remedies**

The SA shall prepare an Enforcement Response Plan. The Enforcement Response Plan, in a step-by-step fashion, shall outline the procedures to be followed to identify, document, and respond to violations by Users of the POTW. All violations by Users of the POTW, to include connecting district municipalities, shall be met with some type of enforcement response. The response shall be comprehensive and effective.

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The Enforcement Response Plan shall:

- (1) describe how the SA will investigate instances of non-compliance
- (2) describe the types of escalated enforcement actions that the SA will take in response to all anticipated types of User violations and the time periods within which to initiate and follow-up these actions
- (3) adequately reflect the Seneca County Board of Supervisor's responsibility to enforce all applicable standards and requirements.

The Enforcement Response Plan shall contain:

- (1) criteria for scheduling periodic inspection and/or sampling visits to POTW Users
- (2) forms and guidelines for documenting compliance data in a manner which will enable the information to be used as evidence
- (3) systems to track due dates, compliance schedule milestones, and pending enforcement actions
- (4) criteria, responsible personnel, and procedures to select and initiate an enforcement action.

The range of appropriate enforcement actions shall be based on the nature and severity of the violation and other relevant factors, such as:

- magnitude of the violation
- duration of the violation
- effect of the violation on the receiving water
- effect of the violation on the POTW
- effect of the violation on the health and safety of the POTW employees
- compliance history of the User
- good faith of the User, and
- shall promote consistent and timely use of enforcement remedies.

The Seneca County Board of Supervisors shall approve the Enforcement Response Plan. The Enforcement Response Plan shall be reviewed at least every five years.

**Section 1102 - Notification of Violation**

Whenever the SA finds that any User has violated or is violating this Law, or any Wastewater Discharge Permit, order, prohibition, limitation, or requirement permitted by this Law, the SA may serve upon such person a written notice stating the nature of the violation. Within ten (10) calendar days of the date the SA mails the notice, an explanation of the violation and a plan for the satisfactory correction and prevention thereof shall be submitted to the SA, by the User. The correction and prevention plan shall include specific actions.

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***Submission of this plan in no way relieves the User of liability for any violations caused by the User before or after receipt of the Notice of Violation.***

**Section 1103 - Consent Orders**

The SA is hereby empowered to enter into Consent Orders, assurances of voluntary compliance, or other similar documents establishing an agreement with the User responsible for the noncompliance. Such orders shall include specific action to be taken by the User to correct the noncompliance within a time period also specified by the order. Consent Orders shall have the same force and effect as an administrative order.

**Section 1104 - Administrative or Compliance Orders**

When the SA finds that a User has violated or continues to violate this Law or a permit or administrative order issued thereunder, he may issue an administrative order to the User responsible for the discharge directing that, following a specified time period, sewer service shall be discontinued, severed and abated unless the violation is corrected and that there is no reoccurrence of the violation. Administrative orders may also contain such other requirements as might be reasonably necessary and appropriate to address the noncompliance, including the installation of pretreatment technology, additional self-monitoring, and management practices.

The User may, within fifteen (15) calendar days of receipt of such order, petition the SA to modify or suspend the order. Such petition shall be in written form and shall be transmitted to the SA by registered mail. The SA shall then:

- (1) Reject any frivolous petitions,
- (2) Modify or suspend the order, or
- (3) Order the petitioner to show cause in accordance with Section 1109 and may as part of the show cause notice request the User to supply additional information.

**Section 1105 - Administrative Fines**

- 1) Non-industrial User

Notwithstanding any other section of this Law, any User who is found to have violated any provision of this Law, or a wastewater discharge permit or administrative order issued hereunder, shall be fined in an amount not to exceed one thousand dollars (\$1,000.00) per violation,

- 2) Industrial User

As provided for under 40 CFR 403.8(f), the SA responsible for the County POTW's shall be able to seek injunctive relief for noncompliance by [Industrial Users with Pretreatment](#) Standards and Requirements. All POTWs shall also have authority to seek or assess civil or criminal penalties *in at least* the amount of \$1,000 a day for each violation by [Industrial Users](#) of [Pretreatment](#) Standards and Requirements.

- 3) Each day on which noncompliance shall occur or continue shall be deemed a separate and distinct violation

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**Section 1105 – Administrative Fines**

The User may, within fifteen (15) calendar days of notification of the SA's notice of such fine, petition the SA to modify or suspend the order. Such petition shall be in written form and shall be transmitted to the SA by registered mail, post-marked before midnight of the 15<sup>th</sup> day.

The SA shall then:

- (1) Reject any frivolous petitions,
- (2) Modify or suspend the fine, or
- (3) Order the petitioner to show cause in accordance with Section 1109 and may as part of the show cause notice request the User to supply additional information.

**Section 1106 - Cease and Desist Orders**

When the SA finds that a User has violated or continues to violate this Law or any permit or administrative order issued hereunder, the SA may issue an administrative order to cease and desist all such violations and direct those persons in noncompliance to:

- (1) Comply forthwith
- (2) Take such appropriate remedial or preventive action as may be needed to properly address a continuing or threatened violation, including halting operations or terminating the discharge.

The User may, within fifteen (15) calendar days of the date the SA mails notification of such order, petition the SA to modify or suspend the order. Such petition shall be in written form and shall be transmitted to the SA by registered mail. The SA shall then:

- (1) Reject any frivolous petitions,
- (2) Modify or suspend the order,
- (3) Order the petitioner to show cause in accordance with Section 1109 and may as part of the show cause notice request the User to supply additional information.

**Section 1107 - Termination of Permit**

Any User who violates the following conditions of this Law or a wastewater discharge permit or administrative order, or any applicable or State and Federal law, is subject to permit termination: (1) Violation of permit conditions or conditions of an administrative order, (2) Failure to accurately report the wastewater constituents and characteristics of its discharge, (3) Failure to report significant changes in operations or wastewater constituents and characteristics, (4) Refusal of reasonable access to the User's premises for the purpose of inspection, monitoring, or sampling, or (5) Failure to pay administrative fines, fees or user charges. Non-compliant industrial Users will be notified, by registered mail, of the proposed termination of their wastewater permit. The User may, within fifteen

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(15) calendar days of the date the SA mails such notification, petition the SA to permit continued use of the POTW by the user. Such petition shall be in written form and shall be transmitted to the SA by registered mail. The SA shall then:

- (1) Reject any frivolous petitions,
- (2) Order the petitioner to show cause in accordance with Section 1109 and may as part of the show cause notice request the User to supply additional information.

**Section 1108 - Water Supply Severance**

Whenever a User has violated or continues to violate the provisions of this Law or an order or permit issued hereunder, water service to the User may be severed and service will only recommence, at the User's expense, after it has satisfactorily demonstrated its ability to comply. The User may, within fifteen (15) calendar days of severance, petition the SA to reconnect water supply service. Such petition shall be in written form and shall be transmitted to the SA by registered mail. The SA shall then:

- 1) Reject any frivolous petitions,
- (2) Reconnect the water supply, or
- (3) Order the petitioner to show cause in accordance with Section 1109 and may as part of the show cause notice request the User to supply additional information.

**Section 1109 - Show Cause Hearing**

The SA may order any User appealing administrative remedies for violations of this Law to show cause, before the Board of Supervisors, or a duly constituted sub-committee of the Board, (a SA Review Board-SRB) why an enforcement action, initiated by the SA, should not be taken. A notice shall be served on the User specifying the time and place of a hearing to be held by the SRB regarding the violation, the reasons why the action is to be taken, the proposed enforcement action, and directing the User to show cause before the SRB why the proposed enforcement action should not be taken. The notice of the hearing shall be served at least ten (10) calendar days before the hearing in accordance with Section 1111 of this Article. Service shall be made on any principal or executive officer of a User's establishment or to any partner in a User's establishment. The notice of the hearing shall be served at least ten (10) calendar days before the hearing, in accordance with Section 1111. The SRB may itself conduct the hearing, or may designate any of its members or any officer or employee of the County to conduct the hearing:

- (1) Issue, in the name of the Seneca County Board of Supervisors, notices of hearings requesting the attendance and testimony of witnesses, and the production of evidence relevant to any matter involved in such hearings,
- (2) Take the evidence,
- (3) Take sworn testimony,
- (4) Transmit a report of the evidence and hearing, including transcripts and other evidence, together with recommendations to the Board of Supervisors for action thereon. After the full Board of Supervisors has reviewed the evidence and testimony, it may order the user to comply with the SA's order or fine, modify the SA's order or fine, or vacate the SA's order or fine.

**Section 1110 - Failure of User to Petition the SA**

In the event the SA issues any administrative order, terminates the User's permit, or makes any fine as set forth in this article, and the User fails, within the designated period of time set forth, to petition the SA, as provided in appropriate sections of this article, the User shall be deemed in default and its rights to contest the administrative order or fine shall be deemed waived.

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**Section 1111 - Notice**

The notices, orders, petitions, or other notification which the User or SA shall desire or be required to give pursuant to any sections of this Law shall be in writing and shall be served personally or sent by certified mail or registered mail, return receipt requested, postage prepaid, and the notice, order, petition, or other communication shall be deemed given upon its mailing as provided herein.

Any notice, administrative order, or communication mailed to the User pursuant to the sections of this Law shall be mailed to the User where the User's effluent is discharged into transmission lines to the POTW. Any notice, petition, or other communication mailed to the SA shall be addressed and mailed to the SA at the Seneca County Office Building, 1 DiPronio Drive, Waterloo, NY 13165.

**Section 1112 - Right to Choose Multiple Remedies** The SA shall have the right, within the SA's sole discretion, to utilize any one or more appropriate administrative remedies set forth in this Article. The SA may utilize more than one administrative remedy established pursuant to this Article, and the SA may hold one show cause hearing combining more than one enforcement action.

**Section 1113 - Judicial Remedies**

**1113.A Civil Actions For Penalties** Any person who violates any of the provisions of or who fails to perform any duty imposed by this Law, or any administrative order or determination of the SA promulgated under this Law, or the terms of any permit issued hereunder, shall be liable to the County for a civil penalty as set forth above, to be assessed after a hearing (unless the User waives the right to a hearing) held in conformance with the procedures set forth in this Article. Each violation shall be separate and distinct violation, and in the case of continuing violation, each day's continuance thereof shall be deemed a separate and distinct violation. Such penalty may be recovered in an action brought by the Seneca County Attorney, or a duly designated attorney, at the request of the SA in the name of the County, in any court of competent jurisdiction giving preference to courts local to the effected district of the County Sewer Systems.

**1113.B Additional damages and attorney fees.** In addition to the above described penalty, the SA may recover all damages incurred by the County from any persons or Users who violate any provisions of this Law, or who fail to perform any duties imposed by this Law or any administrative order or determination of the SA promulgated under this Law, or the terms of any permit issued hereunder. In addition to the above described damages, the SA may recover all reasonable attorney's fees incurred by the County in enforcing the provisions of this Article, including reasonable attorney's fees incurred in any action to recover penalties and damages, and the SA may also recover court costs, and other expenses associated with the enforcement activities, including sampling and monitoring expenses. In determining the amount of civil penalty, the court may take into account all relative circumstances, including, but not limited to the extent of harm caused by the violation, the magnitude and duration, any economic benefit gained through the User's violation, corrective actions by the User, the compliance history of the User, and any other relative factors as justice may require.

**1113.C Settlement or Compromise.** Any such civil penalty may be released or compromised by the SA before the matter has been referred to the County Attorney, and where such matter has been referred to the County Attorney, any such penalty may be released or compromised and any action commenced to recover the same may be settled and discontinued by the County Attorney, with the consent of the SA.

**Section 1114 - Court Orders**

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In addition to the power to assess penalties as set forth in this Article, the SA shall have the power, following the hearing held in conformance with the procedures set forth in this Article, to seek an order:

- (1) Suspending, revoking, or modifying the violator's Wastewater Discharge Permit, or
- (2) Enjoining the violator from continuing the violation.

**Section 1115 - Criminal Penalties**

Any person who willfully violates any provision of this Law or any final determination or administrative order of the SA made in accordance with this Article shall be guilty of a Class A Misdemeanor, and upon conviction thereof, shall be punished by a fine of not less than Five Hundred Dollars (\$500) nor more than One Thousand Dollars (\$1,000), or imprisonment not to exceed one (1) year or both. Each offense shall be a separate and distinct offense, and, in the case of a continuing offense, each day's continuance thereof shall be deemed a separate and distinct offense.

Any User who knowingly makes any false statements, representations, or certifications in any application, record, report, plan or other document filed or required to be maintained pursuant to this Law, or wastewater permit, or who falsifies, tampers with, or knowingly renders inaccurate any monitoring device or method required under this Law shall be guilty of a Class A Misdemeanor and, upon conviction, shall be punished by a fine of not more than One Thousand Dollars (\$1,000.00) per violation per day or imprisonment for not more than one (1) year or both. Other criminal charges may also be brought by competent authority.

No criminal prosecution, under this Section, shall be instituted until after final disposition of a the administrative or civil matter, if any, was instituted.

**Section 1116 - Additional Injunctive Relief**

Whenever a User has violated or continues to violate the provisions of this Law or permit or order issued hereunder, the SA, through counsel may petition the Court, in the name of the County and the effected district, for the issuance of a preliminary or permanent injunction or both (as may be appropriate) which restrains the violation of, or compels the compliance with any order or determination thereunder by the SA.

**Section 1117 - Summary Abatement**

Notwithstanding any inconsistent provisions of this Law, whenever the SA finds, after investigation, that any User is causing, engaging in, or maintaining a condition or activity which, in the judgement of the SA, presents an imminent danger to the public health, safety, or welfare, or to the environment, or is likely to result in severe damage to the POTW or the environment, and it therefore appears to be prejudicial to the public interest to allow the condition or activity to go unabated until notice and an opportunity for a hearing can be provided, the SA may, without prior hearing, order such User by notice, in writing wherever practicable or in such other form as practices are intended to be proscribed, to discontinue, abate, or alleviate such condition or activity, and thereupon such person shall immediately discontinue, abate, or alleviate such condition or activity; or where the giving of notice is impracticable, or in the event of a User's failure to comply voluntarily with an emergency order, the SA may take all appropriate action to abate the violating condition. As promptly as possible thereafter, not to exceed fifteen (15) calendar days, the SA shall provide the User an opportunity to be heard, in accordance with the provisions of this Article.

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If the User is not within the geographic boundaries of the County, the right of summary abatement to discontinue, abate, or alleviate conditions or activities shall be those prescribed in the inter-municipal agreement.

The SA, acting upon the belief that an emergency exists, shall be indemnified against any personal liability that may arise in the performance of his duties to protect the public health, safety, or welfare, or to preserve the POTW or the environment.

**Section 1118 - Delinquent Payments**

If there shall be any payments which are due to the County, or any Department thereof, pursuant to any Article or Section of this Law, which shall remain due and unpaid, in whole or in part, for a period of twenty (20) calendar days from the date of billing by the County, the same shall constitute a default, and there shall be added to the entire amount of the original bill, a penalty equal to twelve percent (12 %) of the original bill, and interest shall accrue on the unpaid balance, at the rate of two percent (2%) per month, retroactive to the date of the original billing.

In the event that there are any sewer taxes, assessments, or other service charges which shall have been delinquent for a period of at least sixty (60) calendar days as of December 15 of any year, the SA shall report the names of the defaulting persons to the appropriate Town Supervisor or Village Clerk/Treasurer on or before December 15 of the same year. The appropriate officer is hereby directed to add the entire amount of the sewer tax, assessment, or other service charge which shall be in default, plus penalty and interest, as provided for in this Law, to the real property taxes due and owing to the municipality in the next succeeding year, and the collection officer is directed to collect the same in the same manner as real property taxes due and owing to the County are collected.

Where charges are delinquent and the violator is not a resident of the County or is located outside the geographical boundaries of the County, then the Seneca County Attorney is authorized to seek recovery of charges, including punitive damages, in a court of competent jurisdiction or make arrangements with the appropriate county where the User is located to add the amount of the sewer assessment or other charges which shall be in default, plus penalty and interest, as provided for in the Law, to the real property taxes due to the County in the next ensuing year.

**Section 1119 - Performance Bonds**

The SA may decline to reissue a permit to any User which has failed to comply with the provisions of this Law or any order or previous permit issued hereunder unless such User first files with it a satisfactory bond, payable to the POTW, in a sum not to exceed a value determined by the SA to be necessary to achieve consistent compliance.

**Section 1120 - Liability Insurance**

The SA may decline to reissue a permit to any User which has failed to comply with the provisions of this Law or any order or previous permit issued hereunder, unless the User first submits proof that it has obtained financial assurances sufficient to restore or repair POTW damage caused by its discharge.

**Section 1121 - Informant Rewards**

The SA is authorized to pay up to \$500 for information leading to the discovery of noncompliance by a

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User. In the event that the information provided results in an administrative fine or civil penalty levied against the User, the SA is authorized to disburse up to \$500.00 of the collected fine or penalty to the informant.

**Section 1122 - Public Notification**

The SA may provide public notification, in the daily newspaper with the largest circulation in the Seneca County of Users which were in significant non-compliance of local or Federal pre-treatment standards or requirements since the last such notice. The frequency of such notices shall be at least once per year.

**Section 1123 - Contractor Listings**

(1) Users which have not achieved consistent compliance with applicable pretreatment standards and requirements are not eligible to receive a contractual award for the sale of goods or services to the County.

(2) Existing contracts for the sale of goods or services to the County held by a User found to be in significant violation with pretreatment standards may be terminated at the discretion of the County Board of Supervisors.

**Article 12 Charges**

Section 1201 - Normal Sewage Service Charges Section 1202 - Surcharge for Abnormal Sewage Section 1203 - Sewer Service Charge  
Section 1204 - Segmenting the POTW Section 1205 - Measurement of Flow Section 1206 - Billing Period  
Section 1207 - Pretreatment Program Costs  
Section 1208 - Charges for Trucked and Hauled Wastes Section 1209 - Capital Recovery  
Section 1210 - Collection of Charges Section 1211 - Fiscal Year for System Section 1212 - Impact Fees

<b>Seneca County Sewer EDUs</b>		
<b>Property Class</b>	<b>Property Type</b>	<b>EDUs</b>
<b>Residential</b>		
210, 240, 260, 270	Single Family Home (including single mobile homes)	1.0
220, 230, 280	Multi Family Residential	First Unit- 1.0; thereafter 0.75 each
270, 271, 411, 416	Multiple Residential Units (ex. Apartments/Mobile home parks)	0.75 each
<b>Commercial/institutional</b>		
612	School	1 EDU/ten students
<b>Water Use/Quarter</b>		

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<b>All other Non- Residential Property Classes <sup>1</sup></b>	0-15,000	1.0
	15001-30,000	2.0
	30,001-45,000	3.0
	45,001-60,000	4.0
	Every additional 15,000 gal/quarter	+1.0

Section 1213 - Use of Revenues

**Section 1201 - Normal Sewage Service Charges**

All persons discharging or depositing wastes into the public sewers shall pay a sewer service charge proportional to the liquid volume of waste so deposited, which charge shall be collected as a sewer rent.

**Section 1202 - Surcharge for Abnormal Sewage**

All persons discharging or depositing wastes with concentrations in excess of the pollutant concentrations in normal sewage shall pay a surcharge.

**Section 1203 - Sewer Service Charge:**

- (1) Primary billing is made by “Unit Charge”
- (2) User Units (EDU) are determined as follows:

*<sup>1</sup>Property included under this category include those associated with: Restaurants/Snack Bars; Hotel/Motel; Light Manufacturing; Correctional Facilities/Law Enforcement/Retail;*

- (3) Unit Charge is set forth in the Appendix for each County Sewer District subject to this Law.
- (4) The SA has the authority to impose sewer charges based upon metered water consumption, in lieu of unit billing, at a rate to be established at that time.

**Section 1204 - Segmenting the POTW**

The service area of the POTW may be segmented to assist in a fair distribution of user charges, especially if there is a pump station serving a segment.

**Section 1205 - Measurement of Flow**

Any water meters and/or flow measuring devices installed pursuant to this Section shall be of a type and design acceptable to the SA and shall be installed, maintained, and periodically tested as required by the SA, at the owner's expense. All such meters and/or flow measuring devices shall be subject to periodic inspection, testing, and reading by the SA. Any person discharging wastes into the conveyance system of the POTW may install a flow measuring device at his option, of the type, design, installation, and maintenance standards of the SA, at the owner's expense.

**Section 1206 - Billing Period**

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The Billing Period shall be quarterly.

**Section 1207 - Pretreatment Program Costs**

Should additional charges and fees associated with the operation of the pretreatment program shall be assessed to a specific User, a Pretreatment charge maybe added and shall include:

- (1) reimbursement of costs of setting up and operating the pretreatment program
- (2) issuing permits
- (3) monitoring, inspections, and surveillance procedures
- (4) costs of equipment and supplies
- (5) reviewing accidental discharge procedures
- (6) construction inspections
- (7) filing appeals
- (8) application for consistent removal status as outlined in 40 CFR 403
- (9) other reasonable expenses to carry out the program to satisfy the requirements of this Law, the NYSDEC, and the Federal government

**Section 1208 - Charges for Trucked and Hauled Wastes**

Trucked or hauled waste are not to be introduced into the conveyance system nor a POTW, except for a specific special permit and rate which shall be established by the SA and approved by the Board of Supervisors.

**Section 1209 - Capital Recovery**

The County may institute an equitable procedure for recovering the costs of any capital improvements of those parts of the POTW which collect, pump, treat, and dispose of industrial wastewaters from those persons discharging such wastewaters into the POTW.

**Section 1210 - Collection of Charges**

Provisions of Article 11 of this Law relating to the collection of penalties shall apply to the collection of Sewer Service Charges and Abnormal Sewage Service Surcharges, unless where otherwise provided.

**Section 1211 - Fiscal Year for System**

The POTW shall be operated on the basis of a fiscal year commencing on the first day of January and ending on the thirty-first day of December of the same calendar year.

**Section 1212 - Impact Fees**

The SA and/or Board of Supervisors shall have the authority to impose impact fees on new development, which development may:

- (1) - cause enlargement of the service area of the POTW
- (2) - cause increased hydraulic and/or treatment demands on the POTW

**Section 1213 - Use of Revenues**

Revenues derived from user charges and associated penalties, and impact fees, shall be credited to a special fund. Monies in this fund shall be used exclusively for the following functions:

- (a) For the payment of the operation and maintenance, including repair and replacement costs of the county conveyance system and POTW,

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- (b) For the discovery and correction of inflow and infiltration,
  - (c) For the payment of interest on and the amortization of or payment of indebtedness which has been or shall be incurred for the construction or extension of the conveyance system or POTW,
  - d) For the extension, enlargement, replacement of, and/or additions to the County conveyance system or POTW, including any necessary appurtenances.

**ARTICLE 12 A - Revenue and Protection of Assets**

Section 12-A-01	Revenues	Section 12-A-02	Uses
Section 12-A-03	Records and Accounts	Section 12-A-04	Risk Management

**Section 12-A.01.** Revenues derived from user charges and associated penalties, service fees, or other income derived from operational matters with the County Sewer Districts shall be credited to a distinct fund account for each District as coordinated with the Seneca County Director of Finance.

**Section 12-A.02.** Monies in this fund shall be used exclusively for the following functions:

- (1) For the payment of the operation and maintenance, including repair and replacement costs of the District.
- (2) For the discovery and correction of inflow and infiltration for the District.
- (3) For the payment of interest on and the amortization of or payment of indebtedness which has been or shall be incurred for the construction or extension of the District.
- (4) For the extension, enlargement, replacement of, and/or additions to the District POTW, or conveyance system, to including any necessary appurtenances.
- (5) As authorized by the Board of Supervisors, and subject to rules and regulations of the NY State Comptroller's Office, a designated reserve fund may be established for each district to defray costs of capital improvement in lieu of or in combination with capital borrowing.

**Section 12-A.03.** Records and Accounts. The SA, in conjunction and cooperation with the Seneca County Director of Finance, shall maintain and keep proper books of records and accounts for each Seneca County Sewer District, as appropriate under guidance from the NY State Comptroller, and otherwise separate from all other records and accounts. Such records shall maintain full and correct entries of all transactions relating to each District.

- (1) The Board or the SA may direct an audit of such books of record and account for any one or more of the County Districts, and may cover any one or more preceding fiscal year since the last such audit. Any audit so directed shall be conducted by a recognized independent certified public accountant, and will supply such audit report to authorized officials, and the public, on request. The expenses of this audit will be an expense of the District or Districts as the subject(s) of the audit.
- (2) Any report of audit shall be included in the next annual report to the Board as provided for in Section 1304 below.

**Section 12-A.04.** The SA shall coordinate with the Seneca County Risk Manager/Insurance Officer to

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maintain and carry insurance on all physical properties of the sewer conveyance systems and the POTW, of the kinds and in the amounts normally carried by public utility companies and municipalities engaged in the operation of sewage disposal systems, and otherwise consistent with County risk management policy. All moneys received for losses under any such insurance policies shall be applied solely to the replacement and restoration of the property damaged or destroyed.

**Article 13- Public Disclosure of POTW Operations**

Section 1301- POTW Operations Open to the Public Section 1302- Procedural Requirements Available  
Section 1303- Validity Through Public Inspection Section 1304- Annual Reporting  
Section 1305- Records, Access and Notifications.

**Section 1301- POTW Operations Open to the Public**

It shall be the policy of the SA and the Seneca County Board of Supervisors to conduct all business with full disclosure to the public.

**Section 1302- Procedural Requirements Available**

The nature and requirements of all formal procedures for applying for a permit and for requesting a permit under this Law and for requesting a hearing shall be formulated by the SA and be made available to any resident upon request.

**Section 1303- Public Inspection**

The SA shall formulate procedures to make available to the public for inspection such orders, statements of policy, and interpretations used by the SA in administration of this Law. No rule, regulation, or civil order shall be valid until it has been available for public inspection.

**Section 1304 - Reporting**

- 1) Annual Report - The SA shall submit a written report to the County Manager and to the Board no later than March 1 of each year a summary of the prior year's operations and financials for each County District. This report will then be utilized, in conjunction with any audit report available to review the revenues and expenses for each district to assist in the budgeting process for the next year. Prior to the completion and submission of the Annual Report, the SA shall hold a public meeting, to include all users of the designated district, and the Town Supervisors of the Towns of Varick and Romulus, as well as the Mayors of the Villages of Lodi and Ovid shall be invited to attend and participate. This report may be consolidated with a report on Water District operations.
- 2) Quarterly Report – the SA, in coordination with the County Director of Finance, shall provide a written report to the Board at the Board's full meeting in the month following the end of a quarterly billing period for the sewer districts. The report shall include a summary of operating income and expenses through the end of the quarter, changes in user numbers either in or out-of-district, and other matters of significance relative to the operation, maintenance and financial issues of each sewer district. This report may be consolidated with a report on Water District operations.

**Section 1305 - Records, Access and Notifications**

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The SA maintains all necessary records pertaining to SPDES permits, and all required state and federal inspections and reports. The SA shall promptly notify the Chair of the Board of Supervisors, Chair of the Public Works Committee and the County Manager, and Supervisors or Mayors of impacted districts or connecting districts and, others as deemed necessary of any Notice of Violation or adverse inspection report as soon as practicable.

**Article 14 - Conflicts, Severability, Effective Date and Applicability**

Section 1401- Conflicts

Section 1402- Severability Section 1403- Effective Date Section 1404- Applicability

**Section 1401- Conflicts**

The provisions of any prior County law in conflict with any provision of this Law are hereby repealed.

**Section 1402- Severability**

Each provision of this Law is severable from the others, so that if any provision is held to be illegal or invalid for any reason whatsoever, such illegal or invalid provision shall be severed from this Law which shall nonetheless remain in full force and effect.

**Section 1403- Effective Date**

This law shall take effect 30 days after its filing in the office of the Secretary of State.

**APPENDIX I**

**SENECA COUNTY SEWER DISTRICT #1 APPENDIX II  
SENECA COUNTY SEWER DISTRICT #2 APPENDIX III  
SENECA COUNTY SEWER DISTRICT # 3**

**AMEND RULES OF THE BOARD TO SET DATE FOR THE  
DECEMBER COMMITTEE MEETINGS**

RESOLUTION NO. 211-19, moved by Sprvr. McGreevy, second by Sprvr. Kronenwetter and adopted.

WHEREAS, the regular date of the Seneca County Board of Supervisors Standing Committee meetings in December is on December 24; and

WHEREAS, this resolution was approved by the Human Resources & Government Operations Committee on October 22, 2019; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors does hereby amend the Rules of the Board as follows: Meeting for the Standing Committees for the month of December 2019 are scheduled for December 17, 2019 beginning at 7:00 p.m.

**AUTHORIZE TRANSFER OF OWNERSHIP OF K9 "AKEN"**

**FROM THE SENECA COUNTY SHERIFFS OFFICE TO MICHAEL RHINEHART**

RESOLUTION NO. 212-19, moved by Sprvr. Brownell, second by Sprvr. Kronenwetter and adopted.

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WHEREAS, the Seneca County Sheriff's Office K9 "AKEN" has served for over nine (9) years as the Seneca County Sheriff Office (SCSO) K9 "drug dog" with his handler Sergeant Michael Rhinehart, with the highest level of competence; and

WHEREAS, K9 "AKEN" will retire on October 20, 2019 as an active "working K9"; and

WHEREAS, Sergeant Michael Rhinehart has requested that "AKEN" becomes his personal property for a sum of \$1.00 to Seneca County; and

WHEREAS, all responsibility for the costs, including veterinary costs, associated with the ownership and care of "AKEN", Sergeant Michael Rhinehart will sign a "release and waiver" acknowledging these responsibilities; and

WHEREAS, in conjunction with the "release and waiver", said K9 shall not be engaged in any further work for any law enforcement of security agency or entity of any kind; and

WHEREAS, this resolution was approved by the Public Safety and Criminal Justice Standing Committee on October 22, 2019; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors does hereby authorize that ownership of K9 "AKEN" be transferred from the Seneca County Sheriff's Office to Michael Rhinehart.

Discussion Resolution No. 212-19: Sprvr. Hayssen offered a motion, second by Sprvr. Lazzaro, and carried, to amend the main motion by inserting the following text after the fourth Whereas clause:

WHEREAS, in conjunction with the "release and waiver", said K9 shall not be engaged in any further work for any law enforcement of security agency or entity of any kind; and"

**AUTHORIZE PURCHASE OF ONE (1) DRUG PATROL POLICE SERVICE DOG**

RESOLUTION NO. 213-19, moved by Sprvr. Brownell, second by Sprvr. Trout and adopted.

WHEREAS, on October 20, 2019 the Seneca County Sheriff K-9 "AKEN" has retired after nine years of dedicated service ; and

WHEREAS, the Seneca County Sheriff's Office requests that the Board of Supervisors approve the purchase of a new Drug Patrol Dog in light of the many uses and the recent growth in drug use in the County making the continued availability of a Drug Patrol Dog a great asset to the County of Seneca; and

WHEREAS, the monies involved would be for a Drug Police Patrol Dog and is not a budgeted item. The amount of said purchase would be \$11,500.00 from Shallow Creek Kennels, Inc., thus the monies would be a new appropriation; and

WHEREAS, this resolution was approved by the Public Safety and Criminal Justice Standing Committee on October 22, 2019; now, therefore be it

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RESOLVED, that the Board of Supervisors approves the purchase of one (1) Drug Patrol Police Service Dog; and, be it further

RESOLVED, that the Board of Supervisors authorizes the Finance Director to transfer \$11,500.00 from 1013151-54350 to 1031113-52400 (equipment) to cover the purchase.

**AUTHORIZE CREATION & FILLING OF ONE FULL-TIME PUBLIC SAFETY SYSTEMS ADMINISTRATOR POSITION IN THE INFORMATION TECHNOLOGY DEPARTMENT**

RESOLUTION NO. 214-19, moved by Sprvr. Brownell, second by Sprvr. Trout and adopted.

WHEREAS, due to increasing mandates related to Discovery 2020 legislation and the need for a dedicated systems administrator for public safety in Seneca County, the IT department is requesting to create and fill a position for one Full-time Public Safety Systems Administrator; and

WHEREAS, this position will be responsible for system administration of the County's CAD (computer aided-dispatch) and other related systems; and

WHEREAS, this position will also serve as the County's Interoperability Coordinator; and  
WHEREAS, the candidate should have a background in systems administration, computer science, or communications technology; and

WHEREAS, this position will be at Grade 4 of the Seneca County Management Salary Schedule; and

WHEREAS, funding for this position is in the 2020 budget; and

WHEREAS, 20% of the position's salary will be paid for using State Interoperable Communications Grant (SICG) funding; and

WHEREAS, the Vacancy Committee has approved the creation and filling of this position on October 8, 2019; and

WHEREAS, this resolution was approved by the Public Safety & Criminal Justice Standing Committee on October 22, 2019; now, therefore, be it

RESOLVED, that the Seneca County Board of Supervisors does hereby authorize the creation and filling of one full-time position of Public Safety Systems Administrator.

**AUTHORIZATION TO ADOPT A SECTION 3 PARTICIPATION PLAN IN CONNECTION WITH AN APPLICATION FOR COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING**

RESOLUTION NO. 215-19, moved by Sprvr. Trout, second by Sprvr. Kronenwetter and adopted.

WHEREAS, the County has applied for grant assistance in the amount of \$600,000 from the New York State Office of Community Renewal ("OCR") through the Community Development Block Grant (hereinafter "CDBG") Program for the purpose of providing funding to Seneca Dairy Systems, LLC to

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assist with its acquisition of machinery and equipment in connection with the expansion of its operations in the County, including construction of a 48,000 square foot galvanizing facility, 6,000 square foot office facility, and associated improvements at the former Seneca Army Depot in the Town of Romulus (the “Project”); and

WHEREAS, for all projects that would result in CDBG assistance in excess of \$200,000, OCR requires that the municipality applying for the grant adopt a Section 3 Participation Plan, which describes how the municipality will, to the greatest extent possible, provide job training, employment, and contract opportunities for low-or very-low income residents in connection with housing rehabilitation, housing construction or other public construction projects, in accordance with Section 3 of the Housing and Urban Development Act of 1968; and

WHEREAS, the County wishes to adopt a Section 3 Participation Plan in order to facilitate its application for CDBG grant funding to assist Seneca Dairy Systems, LLC; and

WHEREAS, this resolution has been reviewed and approved by the Economic Development and Tourism Standing Committee on October 22, 2019; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors hereby adopts the Section 3 Participation Plan for Section 3 Covered Contracts, as presented to the Board of Supervisors; and the Chairman of the Board of Supervisors is hereby authorized and directed to sign the Section 3 Participation Plan in connection with an application for community development block grant funding.

**AUTHORIZATION TO ADOPT A SECTION 3 PARTICIPATION PLAN IN CONNECTION WITH AN APPLICATION FOR COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING**

RESOLUTION NO. 215-19, moved by Sprvr. Trout, second by Sprvr. Kronenwetter and adopted.

WHEREAS, the County has applied for grant assistance in the amount of \$600,000 from the New York State Office of Community Renewal (“OCR”) through the Community Development Block Grant (hereinafter “CDBG”) Program for the purpose of providing funding to Seneca Dairy Systems, LLC to assist with its acquisition of machinery and equipment in connection with the expansion of its operations in the County, including construction of a 48,000 square foot galvanizing facility, 6,000 square foot office facility, and associated improvements at the former Seneca Army Depot in the Town of Romulus (the “Project”); and

WHEREAS, for all projects that would result in CDBG assistance in excess of \$200,000, OCR requires that the municipality applying for the grant adopt a Section 3 Participation Plan, which describes how the municipality will, to the greatest extent possible, provide job training, employment, and contract opportunities for low-or very-low income residents in connection with housing rehabilitation, housing

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construction or other public construction projects, in accordance with Section 3 of the Housing and Urban Development Act of 1968; and

WHEREAS, the County wishes to adopt a Section 3 Participation Plan in order to facilitate its application for CDBG grant funding to assist Seneca Dairy Systems, LLC; and

WHEREAS, this resolution has been reviewed and approved by the Economic Development and Tourism Standing Committee on October 22, 2019; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors hereby adopts the Section 3 Participation Plan for Section 3 Covered Contracts, as presented to the Board of Supervisors; and the Chairman of the Board of Supervisors is hereby authorized and directed to sign the Section 3 Participation Plan in connection with an application for community development block grant funding.

AUTHORIZE CREATION OF ONE POSITION FOR DIRECTOR OF TEMPORARY &  
ELIGIBILITY SERVICES AND ELIMINATION OF ONE POSITION  
FOR HEAD WELFARE EXAMINER

RESOLUTION NO. 216-19, moved by Sprvr. McGreevy, second by Sprvr. Lazzaro and adopted.

WHEREAS, the Vacancy Committee met on October 8, 2019 and made the following recommendation:

- Creation of a Director of Temporary & Eligibility Services position
- Elimination of a Head Welfare Examiner position

WHEREAS, in keeping in line with succession planning, the position for Head Welfare Examiner within the Department of Health has been reviewed and deemed insufficient for the departmental needs; and

WHEREAS, the current Head Welfare Examiner retired on September 10, 2019 and the position has remained vacant; and

WHEREAS, the Personnel Officer has reclassified the Head Welfare Examiner Position to Director of Temporary & Eligibility Services because the duties required have increased due to reorganization where fiscal management, personnel management, grant and contract management, and development of policy and procedures are required of the job duties; and

WHEREAS, the Personnel Officer had Public Sector HR review the duties and recommend that the position be placed in Grade 6 of the Management Salary Structure; and

WHEREAS, this funding is currently available in the 2019 budget line 106010-51100-SS01 and will included in the 2020 Budget; and

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WHEREAS, this resolution was approved by the Health and Human Services Committee on October 22, 2019; now, therefore be it

RESOLVED, the Board of Supervisors authorizes creating and filling one (1) Director of Temporary & Eligibility Services Position and eliminating one (1) Head Welfare Examiner Position.

**AUTHORIZE 2020 EDUCATION CONTRACT WITH FINGER LAKES COMMUNITY COLLEGE FOR EDUCATION COORDINATOR SERVICES FOR DHS STAFF**

RESOLUTION NO. 217-19, moved by Sprvr. McGreevy, second by Sprvr. Lazzaro and adopted.

WHEREAS, the Seneca County Division of Human Services would like to enter into agreement with Finger Lakes Community College for the Employee Education and Training Program and Education Coordinator Services; and

WHEREAS, the 2020 Employee Education and Training Program provides DHS employees options to earn college credit toward completion of a College Certificate, Associate's, Bachelor's, or Master's degree, and attend in-service and non-credit training programs; and

WHEREAS, the contract with the community college supports both the education of individual workers and training within the organization; and

WHEREAS, the Education Coordinator will provide assistance to the Division by facilitating registration into education and training opportunities to all DHS employees and other related agency staff; arrange for training that will help strengthen and develop workplace skills, community collaboration and efficiency; purchase training supplies and curriculum; and assist the Commissioner and Staff Development Coordinator in identifying training resources for the Division; and

WHEREAS, this contract also funds EAP services for all DHS employees; and

WHEREAS, this contract will not exceed \$70,904.00 and is budgeted under project account 106010 54700 SS06 for 2020;

WHEREAS, this contract has been reviewed and approved on October 22, 2019 by the Health and Human Services Standing Committee; now, therefore be it

RESOLVED, the Board of Supervisors authorizes the approval of the contract with Finger Lakes Community College and authorizes the Seneca County Manager to sign the 2020 agreement with Finger Lakes Community College.

**AUTHORIZE CONTRACT WITH NICHOLAS J. RICH FOR HEARING OFFICER FOR THE HEALTH DEPARTMENT**

RESOLUTION NO. 218-19, moved by Sprvr. McGreevy, second by Sprvr. Lazzaro and adopted.

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WHEREAS, the Health Department is required to have a hearing officer to conduct administrative hearings on behalf of the Board of Health; and

WHEREAS, Nicholas J. Rich, 46 Mary Street, Phelps is our current Hearing Officer; and

WHEREAS, Mr. Rich is retired from the New York State Department of Health with 40 years of experience with Environmental Health issues and is willing to continue to perform the services of Hearing Officer for the Health Department; and

WHEREAS, the cost for these services is \$125 per hearing; and

WHEREAS, the funds are in the Public Health budget 10-4011-54700; and

WHEREAS, the Public Health and Human Services Standing Committee has authorized this contract renewal on October 22, 2019; now, therefore be it

RESOLVED, that the County Manager is hereby authorized and directed to sign a contract with Nicholas J. Rich for Hearing Officer for the Health Department for the period of January 1, 2020 through December 31, 2022.

**AUTHORIZE CONTRACT RENEWAL WITH C&S COMPANIES TO PROVIDE  
ENGINEERING SERVICES FOR THE HEALTH DEPARTMENT**

RESOLUTION NO. 219-19, moved by Sprvr. McGreevy, second by Sprvr. Trout and adopted.

WHEREAS, the Health Department currently has a contract with C&S Companies to provide engineering services for the health department; and

WHEREAS, the current contract expires December 31, 2019; and

WHEREAS, the County has the right to renew this contract by Board resolution for 2 additional 12 month periods; and

WHEREAS, it is necessary for the County Manager to sign this contract renewal;

WHEREAS, funding for this contract is included in the Public Health Budget, Accounts 10-4011-54700 and 104011-54709; and

WHEREAS, the Health and Human Services Standing Committee has approved this contract renewal on October 22, 2019; now, therefore be it

RESOLVED, that the County Manager is hereby authorized and directed to sign a one year contract renewal with C&S Companies to provide engineering services for the health department for the period January 1, 2019 through December 31, 2020.

**AUTHORIZE CONTRACT WITH THE NEW YORK STATE DEPARTMENT OF HEALTH  
FOR THE EARLY INTERVENTION ADMINISTRATION GRANT**

RESOLUTION NO. 220-19, moved by Sprvr. McGreevy, second by Sprvr. Lazzaro and adopted.

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WHEREAS, the New York State Department of Health has awarded the Seneca County Health Department \$18,088 for the period October 1, 2019 through September 30, 2020 for the administration of the Early Intervention Program; and

WHEREAS, it is necessary for the contract to be signed to receive the funding; and

WHEREAS, the Health and Human Services Standing Committee has approved this resolution on October 22, 2019; now, therefore be it

RESOLVED, that the County Manager is hereby authorized and directed to sign a contract with the New York State Department of Health for the Early Intervention Administration Grant.

**AUTHORIZE CONTRACT AMENDMENT WITH NEW YORK STATE DEPARTMENT OF  
HEALTH FOR THE WATER ENHANCEMENT GRANT**

RESOLUTION NO. 221-19, moved by Sprvr. McGreevy, second by Sprvr. Trout and adopted.

WHEREAS, the New York State Department of Health had awarded the Seneca County Health Department \$92,849 for the period of April 1, 2019 through March 31, 2020 for the Water Enhancement Grant; and

WHEREAS, the NYSDOH has awarded an additional \$7,961 toward the grant activities

WHEREAS, it is necessary for the County Manager to sign the contract amendment to receive these additional funds; and

WHEREAS, the funds are reflected in account 10-4011-54709; and

WHEREAS, the Health and Human Services Standing Committee has approved this contract amendment on October 22, 2019; now, therefore be it

RESOLVED, that the County Manager hereby authorized and directed to sign a contract amendment with the New York State Department of Health for additional funding for the Water Enhancement Grant for the period of time April 1, 2019 through March 31, 2020 in the amount of \$7,961.

**AUTHORIZE CONTRACTS WITH SERVICE PROVIDERS FOR THE 3-5 PRE-SCHOOL  
PROGRAM**

RESOLUTION NO. 222-19, moved by Sprvr. McGreevy, second by Sprvr. Lazzaro and adopted.

WHEREAS, the Health Department must secure contracts with agencies and individuals to provide professional services to children enrolled in the 3-5(Pre-School) Program; and

WHEREAS, these services include Center Bases Services and/or home/community bases services to include; Speech Therapy, Occupational Therapy, Social Work, Special Instructor, and Ground Therapy; and

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WHEREAS, the contracts for the following individuals or agencies must be renewed to continue services for these vulnerable children:

1. Franziska Racker Center
2. Finger Lakes United Cerebral Palsy (Happiness House)
3. Roosevelt Children's Center (Wayne ARC)
4. Breaking Boundaries OT and PT Services, PLLC
5. Lisa Glasner; Speech Language Pathology
6. Christine Toner Speech Language Pathology
7. Loreyn Hansen- Occupational Therapist, TVI Lehman Services
8. Thrive by 5
9. Nancy Fuhr: Social Worker
10. Jennifer Balliette: Speech Language Pathology
11. Lauren Taylor: Speech Language Pathology
12. Clinical Associates of the Finger Lakes
13. Childrens Therapy Network
14. Gorge Falls Therapy, SLP, OT, PLLC
15. South Seneca Central School
16. Heather Forsythe, Speech Language Pathology
17. Joanne Corey- Speech and Language Pathology

And

WHEREAS, the funds for these contracts are in the Public Health Budget 104149-54700; and

WHEREAS, the Health and Human Services Committee has approved these contract renewals; now, therefore be it

RESOLVED, that the County Manager is hereby authorized and directed to sign all contracts with the service providers for the 3-5 Program for the period of January 1, 2020 through December 31, 2022.

**APPROVE OFFICE FOR THE AGING**

**FOUR YEAR PLAN FOR SERVICES AND FUNDING APPLICATIONS**

RESOLUTION NO. 223-19, moved by Sprvr. McGreevy, second by Sprvr. Hayssen and adopted.

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WHEREAS, the Seneca County Office for the Aging is required to submit the Four Year Plan for Aging Services for the period April 1, 2020 – March 31, 2024 for Seneca County, which includes funding applications; and

WHEREAS, two public hearings were held on September 26, 2019 at 2276 County Road 139, Ovid, NY and September 27, 2019 at 2465 Bonadent Drive, Suite 4 Waterloo, NY on said plan; and

WHEREAS, the Health and Human Services Standing Committee reviewed and approved this resolution at the October 22, 2019 meeting; now, therefore be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized and directed to sign the Office for the Aging’s Four Year Plan for Aging Services for the period April 1, 2020 – March 31, 2024 and funding applications for the period April 1, 2020- March 31, 2021 and be it further

RESOLVED, that the Director of the Office for the Aging is hereby authorized and directed to submit such funding applications and enter into agreements and contracts as described in said plan.

**MENTAL HEALTH AND SUBSTANCE ABUSE AGREEMENTS FOR CONTRACT SERVICES**

RESOLUTION NO. 224-19, moved by Sprvr. McGreevy, second by Sprvr. Hochadel and adopted.

WHEREAS, the Department of Mental Health enters into services contracts each year with many service providers through agreements for contractor services; and

WHEREAS, the funds used for these contracts are included in the 2020 budget and passed through state aid monies from New York State Office of Mental Health and New York State Office of Alcoholism and Substance Abuse Services and/or through medical fees; and

WHEREAS, the following array indicates the not-to-exceed totals and hourly rates of providers to be contracted in 2020:

<b>Mental Health 104320.54350</b>		<b>Rate (\$)</b>	<b>Hours</b>
Ann Knoll	\$ 76,000.00	60.00	1266.67
Steve Kane	\$ 24,000.00	365.00	685.71
David Kaufman	\$ 119,000.00	140.00	850.00
Kang Yu	\$ 140,000.00	135.00	1037.04
Pamela King	\$ 20,000.00	90.00	222.22
Sandra Clayton	\$ 10,400.00	20.00	520.00
Mark Reynolds	\$ 10,000.00	125.00	80.00
Rich Hoyt	\$ 10,000.00	125.00	80.00
Christine Tompkins	\$ 4,000.00	45.00	88.89
Sara Caceres, Spanish Interpreter	\$ 2,000.00		
Kaitlyn Laskoski	\$ 3,500.00	35.00	100.00
LCSW (vacant)	\$ 18,200.00	35.00	520.00
Lisa DePalma	\$ 45,000.00	40.00	1125.00

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Deena Schwartz	\$ 62,000.00	120.00	516.67
	\$ 544,100.00		
<b>Addictions 104220.54350</b>			
Dorothy Lennon	\$ 50,000.00	150.00	333.33
Sandra Clayton	\$ 13,500.00	25.00	540.00
Terri Haskins	\$ 40,635.00	96.75	420.00
Robert Shields	\$ 7,500.00	12.00	625.00
Cynthia Meckley (SOR)	\$ 34,125.00	35.00	975.00
Roberts Linder-Ciopyk	\$ 15,600.00	30.00	520.00
Prescriber (vacant SOR)	\$ 38,459.00	92.45	416.00
Peer (vacant SOR)	\$ 31,200.00	16.00	1950.00
Counselor (vacant SOR)	\$ 48,750.00	25.00	1950.00
Amanda J. Porter (HRSA)	\$ 31,200.00	16.00	1950.00
	\$ 310,969.00		
<b>Sexual Behaviors Outreach 104340.54350</b>	\$ 20,000.00	95.00	210.53

WHEREAS, these contracts were approved by the Health and Human Services Standing Committee of the Seneca County Board of Supervisors on October 22, 2019; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors does hereby authorize the County Manager to sign the 2020 Mental Health and Substance Abuse Services Providers agreements for contract services.

Unfinished Business

None

New Business

RULE 29: Sprvr. Trout offered a motion, second by Sprvr. Kronenwetter, and carried by 2/3 vote of the majority of the board present, to introduce the following resolution without having been reviewed by the appropriate Standing Committee.

**SUPERVISORS AWARD BID FOR CONSTRUCTION OF MAINTENANCE FACILITY AT  
SAMPSON VETERANS MEMORIAL CEMETERY**

RESOLUTION No. 225-19, moved by Sprvr. Trout, second by Sprvr. Kronenwetter and adopted.

WHEREAS, funding from New York State and other sources is available to support the construction of a maintenance facility to support operations at the Sampson Veterans Memorial cemetery; and

WHEREAS, Account No. 801624 5200 in the amount of \$176,237.10, Account No. 70-2093 in the amount of \$40,142.57 and Account No. 108021 54701 in the amount of \$11,620.33 will be utilized; and

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WHEREAS, the Board of Supervisors has authorized the solicitation of bids for this purpose; and  
WHEREAS, a bid opening on October 22, 2019 resulted in a lowest responsible bid from Bouley Associates, Inc. in the amount of \$ 228,000.00; and

WHEREAS, the Director of Finance will establish appropriate capital accounts to track financing and grant administration; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors authorizes an award to Bouley Associates, Inc. in an amount not to exceed \$228,000.00 to construct a maintenance facility at the Sampson Veterans Memorial Cemetery; and be it further

RESOLVED, that the Seneca County Board of Supervisors authorizes and directs the Director of Finance to establish capital accounts to monitor and track expenses related to the contract award and grant reimbursements.

RULE 29: Sprvr. Lazzaro offered a motion, second by Sprvr. Trout, and was carried by 2/3 vote of the majority of the board members present and a nay vote by Sprvr. Hayssen, to introduce the following resolution without having been reviewed by the appropriate Standing Committee.

**BOARD OF SUPERVISORS ESTABLISHES 2020 FUNDING APPROPRIATION FOR THE  
TOURISM PROMOTION AGENCY - SENECA COUNTY CHAMBER OF COMMERCE**  
RESOLUTION NO. 226-19, moved by Sprvr. Trout, second by Sprvr. Kronenwetter and adopted by (483 ayes), 42 nays (Hayssen) and 225 not present (Reynolds, Garlick Lorenzetti, Davidson, Kaiser).

WHEREAS, Seneca County Board of Supervisor Resolution No. 201-19 designated the Seneca County Chamber of Commerce (SCCC) as the Tourism Promotion Agency (TPA) for the Year 2020; and

WHEREAS, it is in the interest of Seneca County to maintain a viable TPA for the promotion of tourism and the pursuit of sustained economic benefit from the second largest industry in the county; and

WHEREAS, it is in the interest of the TPA to have a predictable funding stream for annual operations; and

WHEREAS, the Board of Supervisors established a policy in 2017 to fund the TPA at 90% of annual Hotel & Motel Occupancy Tax revenue; and

WHEREAS, the adopted policy provides that the annual appropriation for funding TPA operations be derived from the past four calendar quarters of known revenue and equals 90% of that revenue; and

WHEREAS, the actual revenue for these four quarters, a period from October 1, 2018 to September 30, 2019, is known to be \$483,138.11; and

WHEREAS, 90% of said revenues amounts to \$434,824.30; and

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WHEREAS, this Resolution was brought from the floor by a two-thirds majority vote of members present in accordance with Rule 29 of the Board of Supervisors Rules of Order; now, therefore be it

RESOLVED, the Seneca County Board of Supervisors authorizes and directs the County Manager to implement a funding appropriation in the amount of \$434,824.30 of Hotel Motel Occupancy Tax revenues for tourism promotion and to distribute said funds in four quarterly payments in Fiscal Year 2020.

Executive Session: Sprvr. Lazzaro offered a motion, second by Sprvr. Trout, and carried by a 2/3 vote of the majority of board members present to enter executive session in accordance with Open Meetings Law Section 105 (1)(d) discussions regarding proposed, pending or current litigation; e. collective negotiations pursuant to article fourteen of the civil service law. Invited into executive session: IDA Director Robert Aronson, County Attorney David Ettman, County Manager Mitch Rowe, and any Supervisor-elect present at the meeting. The Board of Supervisors met in executive session from 7:37 p.m. – 8:18 p.m.

The Board reconvened in open session. No action was taken.

Special Order Of The Day

The meeting adjourned at 8:18 p.m.