

Seneca County Board of Supervisors

Board Meeting

March 12, 2019

Call to Order

Chairman Shipley called the meeting to order at 6:00 p.m.

Roll Call of Members by the Clerk

Thirteen members of the Board of Supervisors answered roll call. Sprvr. Hayssen was not present.

Pledge of Allegiance and Moment of Silence

Presentations

a. Seneca County Tourism Promotion Agency 1st Quarter 2019 report presented by Seneca County Chamber of Commerce Jeff Shipley, President & CEO and Rick Newman, Destination Marketing Manager.

b. Zachary King, Finger Lakes Regional Representative for the Governor's office. Mr. King was recently appointed to this position. He came to introduced himself as the new representative, replacing Kali Benedict. He did not have an update to offer regarding the proposed NYS budget for 2019-2020. He agreed to meet with the supervisors to discuss unfunded mandate at a future time.

Petitioners

None

Open Privilege of the Floor

Brian Preston, , resident, Town of Fayette, asked that the Board of Supervisors take an active role towards closing down SMI landfill or compensate the taxpayers of Seneca County for being forced to take garbage from millions of people who live in New York City and making Seneca County the trash capital of the state . He opposes Payment in Lieu of Tax agreements through the IDA, citing \$8.3 million in taxes were deducted from PILT agreements – thus the tax base lies with the residents of the county. Mr. Preston said if PILT agreements continue, and NYC continues to send its trash to Seneca County, then the residents of Seneca County should be compensated – suggesting the imposition of tipping fees set up so all the municipalities in the county benefit.

Chairman Shipley referred the issue to the Agriculture & Environmental Affairs Committee for March committee meetings.

Approval of Meeting Minutes

The minutes for the February 12, 2019 regular board meeting were approved as presented.

Reports of Standing Committees

Health & Human Services Committee, Sprvr. McGreevy, Chairman. For the Mental Health Department, several resolutions were approved by the committee regarding staff, including refilling a Psychiatric Social Worker position, reclassifying a position for addictions counselor to a substance abuse

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counselor; and creating two full-time positions for Clinical Therapist. There is also a grant for \$25,000 awarded to Seneca County for a Nurse Practitioner to provide treatment services for Opioid Use Disorder.

For Public Health, the committee approved contracts, including a contract amendment with South Seneca School District to provide evaluations for 3-5 Pre-School Program; and a service agreement for \$18,000 for S2AY Rural Health Network membership. We will also consider proclaiming the week of April 1 through 7 as National Public Health Week in Seneca County.

We approved the annual Weatherization bids for combustion appliance repair; temporary labor; and tune and cleaning of heating systems

Workforce / Youth Bureau Department is reorganizing and are requesting some staff modifications and are seeking the creation of one full-time clerk position to assist with data entry and other duties; one full-time Deputy Director Position; and one full-time RHY Caseworker Position.

The Committee approved refilling the following positions in the Division of Human Services: Refill Data Consolidation Specialist and Refill Social Welfare Examiner.

Human Resources & Government Operations Committee, Sprvr. Davidson, Chairman. The committee approved two resolutions for tonight. One will adopt a revision to the Management Salary System policy; the other will adopt a Service Animal Policy for County Facilities.

Economic Development & Tourism Committee, Sprvr. Kaiser, Chairman. The committee approved resolution on tonight's agenda for the following. At the Finger Lakes Regional Airport we will consider creating a new position for a Part-time Building Maintenance Mechanic at the hourly rate of \$15.76; the CDBG Revolving Loan Fund Program is discontinuing administration through New York State. There is a resolution tonight that terminates the Seneca County NYS CDBG revolving loan fund program and to dedicate program income in the amount of \$41,453.69 associated with the NYS CDBG revolving loan fund to the FLRLBC for use at 16 Barker Street, Seneca Falls.

Public Safety & Criminal Justice Committee, Sprvr. Brownell, Chairman. For tonight, there are two resolutions from the Public Safety Committee involving contracts with Black Creek for the Sheriff's Office and a contract with Motorola for the county radio system.

Agriculture & Environmental Affairs Committee

Public Works Committee, Sprvr. Trout, Chairman. Other than the resolutions on the agenda tonight under Public Works, the committee had a web meeting earlier tonight with representatives from DUDE Solutions and we recommended contracting with them for facility assessment and development of a capital improvement plan using their software program. We also discussed the condition of the Thurber Drive building with John Snyder, who gave an overview of his assessment of the building: We could renovate the building for an estimated amount of \$2.7 - \$3 million; to construct a new building entirely,

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the estimated cost is \$5.1 - \$5.3 million; or to build out of the county office building to increase space at the former OFA location for \$3 - \$5.3 million. We also met with representatives from The Garland Company, Inc. who prepared a roof assessment management program to address the condition of the roof at the Health and Senior Services building. Garland estimated the cost for a new roof to be \$1.15 - \$1.3 million.

Ways & Means Committee, Sprvr. Reynolds, Chairman. Tonight's agenda includes a resolution urging full restoration of the Aid and Incentive to Municipalities program with State Funding and NOT use county sales tax revenue. The first resolution on tonight's agenda, listed as item #14 needs additional information still and I will offer a motion to postpone such order of business until the April board meeting.

Report of Special Committees

None

Chairman's Remarks

Fellow Supervisors, County Manager Rowe, Dedicated Staff and Honored Guests:

First and foremost, tonight I wish to recognize our retiring Personnel Officer Kathy Corona for her distinguished 20 years of service to our Human Resources Department. Tonight will be her last regular Board meeting as Director of our HR Department. On behalf of the Board of Supervisors - Kathy, we thank you for your dedication and Service to Seneca County, since 1999. We wish you and your family all the best in your retirement.

As Governor Cuomo and our State Legislators debate the many challenges towards passage of the 2019-2020 New York State fiscal Budget, I feel it is important to point out to "Albany" that our high property taxes and crumbling infrastructure are the key factors why New York ranks as the #1 State in the United States for population loss over the past year. Almost 50,000 residents have been compelled to leave New York State. Instead of blaming Washington, the time has come for "Albany" to ignore partisan politics and work together to lead by example. Albany needs to focus on our #1 resource - "Families" who struggle every day to make ends meet and secondly on our "Small business owners" to remove the perception of an un-friendly New York State business environment.

Next, this action plan does not stop with Albany needed actions alone. This Board must also take ownership here in Seneca County. We must work to reduce tax burdens, improve the cost and functionality of county government and build stability for the future generations of Seneca County.

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At our meeting in Ovid, I asked all Supervisors to join in serving causes greater than ourselves, to move our County forward together... "Seneca County is responsible for our own future". We cannot look solely to the state to help solve our problems or challenges. We must work collaboratively to enact meaningful change that will help our community grow and prosper.

As one unified group - standing with County Manager Rowe, to find common ground on the issues that have previously caused division and to work together to resolve those issues for the betterment of all Seneca County Citizens.

Thank you for your attention and your help with improving Seneca County for future generations.

County Manager's Remarks

InterCounty of Western NY will be hosting representatives from del Lago at its meeting on March 15 to discuss resort casinos and economic development in New York.

Genesee Transportation Council will be doing a preliminary assessment of the Cayuga Seneca Trail to connect Waterloo to Seneca Falls with grant funding of \$65,000. The grant will be managed in-house.

County Manager Rowe congratulated Kathy Corona, Personnel Officer, on her retirement after almost nineteen years of employment with Seneca County.

County Attorney's Remarks

County Attorney Ettman expressed his appreciation to the Board of Supervisors and county staff for their support while he transitions to the position of county attorney.

Communications

22. A copy of the Monthly Snapshot for January 2019 and February 2019 report for the monthly activity of the Seneca County Sheriff's Office.

23. A copy of the 2018 Annual Report to the NYS Civil Service Commission.

24. From Kathy Corona, Personnel Officer, a letter dated February 28, 2019, of her retirement effective March 30, 2019.

25. A copy of Niagara County Legislature adopted resolution, "Calling on Governor Cuomo and the NYS legislative leaders to Repeal the NYS Reproductive Health Act; and a copy of adopted resolution, "Opposing Governor Cuomo's' Red Flag Gun Seizure Proposal.

26. A copy of Orleans County Legislature adopted Resolution No. 102-219, "Opposing the Proposed and Amended 2020 Executive State Budget Impacting Aid and Incentives to Municipalities and State Cost Shifts to Counties"; a copy of Resolution No. 103-319, "Urging NYS to Fund all Costs

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Associated with the new State-Enacted Voting Reforms Implemented at the County Level:”; and a copy of Resolution No. 106-219, “Opposing Assembly Bill A1413, an act to Amend the General Municipal Law, in relation to Prohibiting Firearms as Prizes in any Game of Chance”.

27. A copy of Orange County Legislature adopted Resolution No. 45 of 2019, “Calling for NYS Legislative Action to Classify as Controlled Substances Certain Fentanyl “Analogues” that are Responsible for Opioid Overdose Deaths”.

28. A copy of Inter-County Association of Western New York meeting minutes for October 19, 2018 and February 15, 2019.

29. A copy of Seneca County Advisory Committee on Tourism (SCACOT) meeting minutes for January 3, 2018.

30. A copy of Seneca County Planning Board meeting minutes for February 14, 2019.

31. From the Halpin Firm, a copy of the Amendment to Payment in Lieu of Tax Agreement with Form RP-412-a for NYS Electric & Gas and Seneca County IDA; a copy of Form RP-412a for Deer Haven Park LLC and Seneca County IDA for Payment in Lieu of Tax Agreement.

32. Notice of Public Hearing on March 18, 2019 regarding application to Seneca County IDA by Waterloo Container for property acquisition/renovation/improvements in the Village of Waterloo.

33. Notice of Public Hearing on March 20, 2019 regarding application to Seneca County IDA by Waterloo Downtown Properties LLC for property acquisition/construction/improvements at 2311 State Route 414, Waterloo, NY.

34. Copy of the Seneca County Tourism Report: 2019 Quarter 1.

RESOLUTIONS & MOTIONS

Transfer Properties to the Finger Lakes Regional Land Bank Corporation: A resolution to transfer properties from the tax foreclosure list to the FLRLB was on the agenda for consideration. Sprvr. Reynolds moved to send the resolution back to the Ways & Means Committee for additional information, as the properties have not been identified at the time of this meeting.

A RESOLUTION OPPOSING THE PROPOSED AND AMENDED 2020 EXECUTIVE STATE BUDGET IMPACTING AID AND INCENTIVES TO MUNICIPALITIES AND STATE COST SHIFTS TO COUNTIES

RESOLUTION NO. 30-19, moved by Sprvr. Reynolds second by Sprvr. Kaiser and adopted.

WHEREAS, on February 15, 2019, Governor Cuomo announced a 30-Day Amendment to the 2020 Executive Budget making impacted towns and villages whole from changes to AIM funding by utilizing revenue from county sales tax; and

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WHEREAS, instead of restoring AIM with State funding and signifying a desire by the State to act as partners with local governments, this budget amendment requires counties to make up for lost AIM funding with sales tax revenue, imposing a new mandate on counties; and

WHEREAS, already-existing unfunded State mandates are the cause of high local taxes in New York State; and

WHEREAS, counties were granted the authority to levy a local sales tax in the late 1960s to help pay for Medicaid, indigent legal defense services, and other state mandates on counties; and

WHEREAS, requiring counties to make up for the State's cut in AIM funding to villages and towns sets an unsustainable precedent and unnecessarily shifts the State's burden to local taxpayers who already pay some of the highest property taxes in the nation; and

WHEREAS, currently nine state mandated programs placed on counties equals more than 90 percent of the typical county property tax levy, and these mandated costs continue to grow; and

WHEREAS, cutting AIM funding in the first place is a tax-shift from broad-based State income taxes to regressive local property taxes; and

WHEREAS, replacing what had been State AIM assistance with funding from county revenues is simply a tax-shift that will ultimately result in higher property taxes; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors supports the full restoration of this state aid program to local governments and urges the Governor and State Legislature to fully restore this state funding in the final 2019/2020 state budget; and be it further

RESOLVED, that copies of this resolution be sent to the counties of New York State encouraging member counties to enact similar resolutions; and be it further

RESOLVED, that the Clerk of the Board of Supervisors shall forward copies of this resolution to Governor Andrew M. Cuomo, the NYS Legislature and all others deemed necessary and proper.

SUPERVISORS AWARD PURCHASE OF 2 INTERNATIONAL TEN-WHEELERS

RESOLUTION NO. 31-19, moved by Sprvr. Trout second by Sprvr. Kronenwetter and adopted.

WHEREAS, Seneca County Highway Department is requesting to buy two 2020 HV513 SFA Paystar; One automatic and one manual; and

WHEREAS, they are purchased under state bid prices; and

WHEREAS, funds for the purchase of one automatic 2020 HV513 SFA Paystar in the amount of \$216,914.48 and one manual 2020 HV513 SFA Paystar in the amount of \$207,151.48 have been appropriated from the 2019 Seneca County Highway Road Machinery Vehicle Account 50-505130-52600; and

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WHEREAS, this resolution was approved by the Public Works Committee of the Seneca County Board of Supervisors on March 4, 2019; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors does hereby authorize and direct the Seneca County Highway Superintendent to purchase 2 International Trucks in the amount of \$424,065.96 with funds appropriated from 2019 Highway Road Machinery Vehicle Account 50-505130 52600.

SUPERVISORS AWARD PURCHASE OF JOHN DEERE TRACTOR WITH ATTACHMENTS

RESOLUTION NO. 32-19, moved by Sprvr. Trout second by Sprvr. Kronenwetter and adopted.

WHEREAS, Seneca County Highway Department is requesting to buy a 2019 John Deere 5100E roadside mower with attachments; and

WHEREAS, this is included in the NJPA contract #95870; and

WHEREAS, funds for the purchase of 2019 John Deere 5100E Roadside Mower with attachments in the amount of \$92,326.40 have been appropriated from the 2019 Seneca County Highway Road Machinery Vehicle Account 50-505130-52600; and

WHEREAS, this resolution was approved by the Public Works Committee of the Seneca County Board of Supervisors on March 4 2019; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors does hereby authorize and direct the Seneca County Highway Superintendent to purchase a 2019 John Deere 5100E Roadside Mower with attachments in the amount of \$92,326.40 with funds appropriated from 2019 Highway Road Machinery Vehicle Account 50-505130-52600.

APPROVE CONTRACT WITH HUNT ENGINEERS TO PERFORM INFLOW AND INFILTRATION STUDY FOR SENECA COUNTY SEWER DISTRICT 1 AND SEWER

DISTRICT 2: Sprvr. Trout offered a motion for a contract with Hunt Engineers; Sprvr. Garlick Lorenzetti seconded the motion. The motion carried.

Sprvr. Trout offered a motion, second by Sprvr. Lazzaro to return to committee the issue to contract with Hunt Engineers for an I&I study for Sewer 1 and an I&I study for Sewer 2.

Discussion included support for Barton & Loguidice to perform the I&I studies. They have been on the project since the beginning. B&L did the Professional Engineering Report and assisted with the EPG application for the sewer districts, it only makes sense to stay with the same engineering firm for the I&I study. Sprvrs. Garlick Lorenzetti and Kaiser expressed support for Hunt Engineering to do the I&I studies because it is good business sense not to put all our eggs in one basket; it doesn't hurt to have a different firm working on the I&I studies. Sprvr. Garlick Lorenzetti said the Public Works Committee recommended the resolutions to contract with Hunt Engineers. She does not know of any reason why the resolutions should go back to committee, unless there is new or additional information. Sprvr. Kaiser said

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Hunt Engineers worked with Romulus on grants and town projects. They are familiar with districts. He prefers Hunt over B&L. Public Works Commissioner Sam Priem, confirmed we would have time regarding the March 30 deadline to respond to the Notices of Violation if the board voted to return the resolution to committee.

The motion carried to return back to the Public Works Committee, the resolution authorizing Hunt Engineers to perform the I&I study for Sewer District 1 by 518 ayes (Trout, Lazzaro, Brownell, Davidson, Prouty, Kronenwetter, Lott, McGreevy, Shipley, Hochadel), 190 nays (Garlick Lorenzetti, Reynolds, Kaiser) and 42 not present (Hayssen).

Sprvr. Trout offered a motion, seconded by Sprvr. Hochadel, to return back to the Public Works Committee, the resolution authorizing Hunt Engineers to perform the I&I study for Sewer District 2. The motion carried by 518 ayes (Trout, Lazzaro, Brownell, Davidson, Prouty, Kronenwetter, Lott, McGreevy, Shipley, Hochadel), 190 nays (Garlick Lorenzetti, Reynolds, Kaiser) and 42 not present (Hayssen).

**AUTHORIZE CONTRACT FOR DUDE SOLUTIONS
FACILITY AND SOFTWARE PROGRAM**

RESOLUTION NO. 33-19, moved by Sprvr. Trout second by Sprvr. Kronenwetter and adopted by 640 ayes, 68 nays (Lazzaro) and 42 not present.

WHEREAS, the Superintendent of Facilities and the Commissioner of Public Works have been investigating automated and online work order and facility assessment systems; and

WHEREAS, the addition of an online work order and facility assessment program would greatly increase the productivity and management of work performed by staff; and

WHEREAS, Dude Solutions, 11000 Regency Pkwy #110, Cary, N.C. 27518, is an online worker order system that is available through N.J.P.A. (National Joint Powers Alliance), contract and was found that Seneca County is part of the program; and

WHEREAS, the Facility budget has the funding to implement this system for \$66,283.41 in its 2019 budget account line 101620-52300; and

WHEREAS, the Public Works Committee reviewed and accepted this resolution at its March 4, 2019 meeting; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors authorizes the County Manager to sign the contract from Dude Solutions to proceed with installing the software program and proceed with the building assessments; and be it further

RESOLVED, that the Seneca County Board of Supervisors will have the option to review the Dude Solutions Facility and Software Program within sixty days to evaluate its effectiveness and performance or subscription refund.

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Resolution No. 33-19 - Main Motion Amended: Prior to the adoption of Resolution No. 33-19, Sprvr. Lott offered a motion, second by Sprvr. Garlick Lorenzetti, and carried by 640 ayes, 68 nays (Lazzaro), and 42 not present (Hayssen), to amend the main motion by inserting language that the county would be eligible for a refund within 60 days if the software program does not meet the expectations of the Board of Supervisors.

**AUTHORIZE CONTRACT WITH BLACK CREEK INTEGRATED SYSTEMS CORP.
FOR LEVEL TWO SERVICE PLAN**

RESOLUTION NO. 34-19, moved by Sprvr. Brownell second by Sprvr. Garlick Lorenzetti and adopted.

WHEREAS, the Seneca County Sheriff's has Black Creek systems currently installed and is the operating system which handles the LEC security for the entire building; and

WHEREAS, the Black Creek System is necessary equipment and software for the safe, secure operation of the Seneca County Correctional Facility; and

WHEREAS, the cost of the annual maintenance plan has been quoted by Black Creek Integrated Security System at \$63,038.00; and

WHEREAS, the funds for this upgrade are appropriated in the 2019 Seneca County budget account 103150-54700; now, therefore be it

WHEREAS, the Public Safety and Criminal Justice Standing Committee reviewed and approved this resolution at the February 26, 2019 meeting; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors authorizes and directs the County Manager to sign a contract with Black Creek Integrated Systems Corp. for the level two maintenance plan to be paid from budget line 103150-54700 in the amount of \$63,038.00.

**AUTHORIZE CONTRACT WITH BLACK CREEK INTEGRATED SYSTEMS CORP.
FOR LICENSES**

RESOLUTION NO. 35-19, moved by Sprvr. Brownell second by Sprvr. Davidson and adopted.

WHEREAS, the Seneca County Sheriff's has Black Creek systems currently installed and is the operating system which handles the Law Enforcement Center security for the entire building; and

WHEREAS, the Black Creek System is necessary equipment and software for the safe, secure operation of the Seneca County Correctional Facility; and

WHEREAS, the cost of the Licenses has been quoted by Black Creek Integrated Security System at \$27,954.50; and

WHEREAS, the licenses are mandated to operate SallyPort, Vine NY interface, touchscreen integration, and eprescribe; and

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WHEREAS, the funds for this upgrade are appropriated in the 2019 Seneca County budget account 103150-54700; and

WHEREAS, the Public Safety and Criminal Justice Standing Committee reviewed and approved this resolution at the February 26, 2019 meeting; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors authorizes and directs the County Manager to sign a contract with Black Creek Integrated Systems Corp. for the Licensing to be paid from budget line 103150-54700 in the amount of \$27,954.50.

**AUTHORIZE CONTRACT WITH MOTOROLA SOLUTIONS
FOR RADIO SYSTEM UPGRADE**

RESOLUTION NO. 36-19, moved by Sprvr. Brownell second by Sprvr. Trout and adopted.

WHEREAS, the New York State Division of Homeland Security and Emergency Services (DHSES) awarded Seneca County \$441,439 through the 2017 State Interoperable Communications Grant (SICG) and \$411,692 in grant funding through the 2018 Statewide Interoperable Communications Grant (SICG) Program; and

WHEREAS, the purpose of this grant funding is for upgrading Seneca County's radio system to better facilitate interregional radio communication capabilities; and

WHEREAS, there are plans to add redundancy to the current radio system through additional fiber connections, microwave hops, and other equipment; and

WHEREAS, the Seneca County E-911 Center has received a project proposal contract from Motorola Solutions to upgrade the current software, add geo-redundant comparators to the conventional channels, and upgrade the microwave network; and

WHEREAS, this contract covers equipment, installation, and project management fees; and

WHEREAS, the cost of this contract is covered by the FY 2017 Statewide Interoperable Communication Grant of \$441,439.00 and a portion of the FY 2018 Statewide Interoperable Communications Grant of \$298,561; and

WHEREAS, this resolution was approved by the Public Safety and Criminal Justice Standing Committee on February 26, 2019; now, therefore be it

RESOLVED, that the Board of Supervisors authorizes and directs the County Manager to sign a contract with Motorola Solutions in the amount of \$740,000 for the system upgrade of the County's P25 Conventional Simulcast Motorola Radio System.

**BOARD OF SUPERVISORS AUTHORIZES CREATION OF
PART-TIME POSITION AT FINGER LAKES REGIONAL AIRPORT**

RESOLUTION NO. 37-19, moved by Sprvr. Kaiser, second by Sprvr. Trout and adopted.

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WHEREAS, the Finger Lakes Regional Airport (FLRA), owned by Seneca County, maintains daily operations seven (7) days a week from 8:00 A.M. to 4:00 P.M.; and

WHEREAS, FLRA operations are staffed with four (4) part-time personnel; and

WHEREAS, at times maintaining regular operations is challenging with limited staff; and

WHEREAS, funds exist in the 2019 budget to create additional part-time positions; and

WHEREAS, funding for this position is included in the 2019 budget; now, therefore be it

WHEREAS, the Vacancy Committee approved creation and filling of one (1) part-time Building Maintenance Mechanic position at its February 12, 2019 meeting; and

WHEREAS, this resolution was approved by the Economic Development and Tourism Committee on February 26, 2019; and

RESOLVED, the Seneca County Board of Supervisors does hereby authorize the creation and filling of one (1) position for Part-time Building Maintenance Mechanic at the Finger Lakes Regional Airport at the hourly rate of \$15.76.

**BOARD OF SUPERVISORS RESOLVES TO END THE
CDBG REVOLVING LOAN FUND PROGRAM**

RESOLUTION NO. 38-19, moved by Sprvr. Kaiser, second by Sprvr. Kronenwetter and adopted.

WHEREAS, New York State Office of Homes and Community Renewal (OCR) oversees the Community Development Block Grant (CDBG) Program administered by New York State; and

WHEREAS, Seneca County is a recipient of CDBG funds administered by NYS OCR for the purpose of operating a revolving loan fund; and

WHEREAS, OCR notified Seneca County of a change in policy regarding the retention of CDBG program income for current and past municipal recipients of NYS CDBG funding; and

WHEREAS, due to the policy change, all revolving loan fund program income received by Seneca County generated from the NYS CDBG program, must be forfeited to NYS OCR on an annual basis effective April 1, 2019; and

WHEREAS, NYS OCR is encouraging municipalities to end their NYS CDBG revolving loan fund programs according to guidelines to allow for the local utilization of existing program income before March 31, 2019; and

WHEREAS, terminating the revolving loan fund program allows Seneca County to retain future non-program income and use it to the benefit of Seneca County; and

WHEREAS, existing NYS CDBG loan recipients will continue to make payments according to contracts made with Seneca County; and

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WHEREAS, a public hearing was held during a regularly scheduled Seneca County Board of Supervisors meeting on February 12, 2019; and

WHEREAS, this resolution was reviewed and approved by the Economic Development and Tourism Standing Committee on February 26, 2019; now, therefore be it

RESOLVED, that Seneca County immediately terminates its NYS CDBG Revolving Loan Fund Program administered by NYS OCR; and be it further

RESOLVED, that the Chairman of the Board is authorized to submit a revised program income plan to NYS OCR that effectuates this resolution.

The purpose of Resolution Nos. 38-19 and 39-19 is because the federal government did not approve of the way New York State was administering the funds for the CDBG program, so they are eliminating designation of funds to New York State. Counties have the option of transferring the CDBG fund to the Finger Lakes Regional Land Bank. If the county does nothing, then we lose the money.

**BOARD OF SUPERVISORS AUTHORIZES TRANSFER OF CDBG PROGRAM INCOME TO
FINGER LAKES REGIONAL LAND BANK CORPORATION (FLRLBC)**

RESOLUTION NO. 39-19, moved by Sprvr. Kaiser, second by Sprvr. Kronenwetter and adopted.

WHEREAS, New York State Office of Homes and Community Renewal (OCR) oversees the Community Development Block Grant (CDBG) Program administered by New York State; and

WHEREAS, Seneca County is a recipient of CDBG funds administered by NYS OCR for the purpose of operating a revolving loan fund; and

WHEREAS, OCR notified Seneca County of a change in policy regarding the retention of CDBG program income for current and past municipal recipients of NYS CDBG funding; and

WHEREAS, due to the policy change, all revolving loan fund program income received by Seneca County generated from the NYS CDBG program, must be forfeited to NYS OCR on an annual basis effective April 1, 2019; and

WHEREAS, NYS OCR is encouraging municipalities to end their NYS CDBG revolving loan fund programs according to guidelines to allow for the local utilization of existing program income before March 31, 2019; and

WHEREAS, the Seneca County Board of Supervisors resolved to end the CDBG revolving loan fund program administered by NYS OCR; and

WHEREAS, program income from the CDBG revolving loan fund program must be expended or committed by March 31, 2019; and

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WHEREAS, the Finger Lakes Regional Land Bank Corporation (FLRLBC) conducts community development activities consistent with the intent of the CDBG program as well as municipal comprehensive plans; and

WHEREAS, NYS OCR has confirmed that the FLRLBC is an eligible recipient of program income for expenditure on CDBG eligible projects or activities; and

WHEREAS, the FLRLBC has identified the rehabilitation of 16 Barker Street, Seneca Falls as a CDBG eligible project or activity; and

WHEREAS, terminating the revolving loan fund program allows Seneca County to retain and expend future non-program income generated from loan agreements made with Seneca County; and

WHEREAS, a public hearing was held during a regularly scheduled Seneca County Board of Supervisors meeting on February 12, 2019; and

WHEREAS, this resolution was reviewed and approved by the Economic Development and Tourism Standing Committee on February 26, 2019; now, therefore be it

RESOLVED, that Seneca County immediately dedicates program income in the amount of \$41,453.69 associated with the NYS CDBG revolving loan fund to the FLRLBC for use at 16 Barker Street, Seneca Falls; and be it further

RESOLVED, that future non-program income generated from loan agreements made with Seneca County is committed to the FLRLBC on an annual basis for the furtherance of community development activities.

SUPERVISORS REVISE POLICY NO. 102.100

"JOB EVALUATION/MANAGEMENT SALARY SYSTEM"

RESOLUTION NO. 40-19, moved by Sprvr. Davidson, second by Sprvr. Trout and adopted.

WHEREAS, The Board of Supervisors has adopted a Job Evaluation/Management Salary System; and

WHEREAS, It is desirable to revise Seneca County Policy 102.100 / Job Evaluation/Management Salary System to incorporate annual goal setting and an extended evaluation period; and

WHEREAS, the Human Resources & Government Operations Standing Committee has reviewed and approved this resolution at its committee meeting on February 26, 2019; now, therefore be it

RESOLVED, the Seneca County Board of Supervisors revises and adopts Seneca County Policy Manual, 102.100 to read as follows:

102.100 JOB EVALUATION/MANAGEMENT SALARY SYSTEM

PURPOSE

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Job evaluation is the process of creating a hierarchy that establishes the worth of each job to the organization. Job evaluations are conducted to determine the relative rank order of positions with various duties, responsibilities and job qualifications, and assigns positions to grade levels with corresponding salary ranges. Therefore, job evaluation is a critical part of wage and salary administration, since an employee's salary is directly affected by the grade level assignment of his or her position.

Through job evaluation, an analysis is conducted to determine the differentials between positions in terms of their relative requirements, thus providing a factual basis for obtaining such differentials. Job evaluation does this by measuring each position in terms of its "minimum requirements" and "essential job functions" to determine the degree of skill, effort, responsibility and job conditions in relation to other positions within the organization. The job is evaluated without considering the qualifications or the performance of the employee performing the job or the wage rate being paid. Job evaluation thus provides a means for establishing and maintaining the equitable wage relationship between jobs, which is fundamental to good employee relations and sound wage and salary administration.

POINT FACTOR METHOD

Seneca County has adopted the Point Factor Method as the technique it uses to evaluate and assign jobs to appropriate salary grade levels. This method is based on the premise of "position equity" both inside and outside the County.

The Point Factor Method involves selecting a limited number of compensable factors, breaking down these factors into degrees, and then assigning a different number of points to each degree. The compensable factors are also weighted appropriately for the group of jobs being evaluated. The jobs being evaluated are then "matched" against each of the compensable factors and assigned a total number of points. Jobs are then placed in the grade level that corresponds with the number of points scored.

COMPENSABLE FACTORS

The first task in applying the Point Factor Method involves selecting and defining the compensable factors to be used. Seneca County has selected the following categories in determining compensable factors. Each category contains a number of "related" factors:

I KNOWLEDGE AND SKILLS	II RESPONSIBILITY AND COMPLEXITY	III SUPERVISION AND LEADERSHIP
1. Education	1. Guidelines	1. Type of Supervision
2. Experience	2. Complexity of Duties	2. Scope of Supervision
3. Communication Skills	3. Reasoning Ability	

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4. Mathematical Skills	4. Decision Making and Work Impact	
	5. Contact With Others	
	6. Budgetary Responsibility	

The second task of the Point Factor Method is to define each compensable factor and the degrees or levels for each factor. Once the factors are defined, a Job Evaluation

Seneca County Management Salary System Performance Process

PURPOSE:

The Seneca County Board of Supervisors has adopted a wage and salary schedule for all management (non-union), full-time employees. The following process will be used to determine wages in future years:

The County Manager and Department Heads who have subordinate employees in this category will evaluate those employees' performance by requiring the employee to complete a self-appraisal and establish goals for the new Fiscal Year. Such evaluation and goal setting will take place no later than February 15th of each year. After reviewing the employees self-appraisal, the County Manager or Department Head will complete their appraisal of the employee no later than September 15 of the Year.

The County Manager/Department Head will meet with the employee to review both appraisals and finalize the evaluation.

Copies of final performance evaluations for Department Heads will be maintained in the County Manager's Office the County Board of Supervisors upon recommendation of the Personnel Committee will adopt a cost of living percentage increase to be applied to the whole schedule for the next year.

In addition to the cost of living increase, employees will be eligible for a merit increase under the following conditions:

- A. Employees receiving an evaluation of at least 3.5 on a scale of 5.0 will move 1 step higher in their grade.
- B. Employees who did not meet the above evaluations scores will not be eligible for a merit increase, and will receive the cost of living increase previously determined by the Board of Supervisors.
- C. If there is no cost of living increase adopted by the Board of Supervisors, employees who are at step 15 and met the above evaluations scores will receive an increase equal to a step increase.

The exceptions to this policy are the County Clerk, County Treasurer, County Sheriff, Election Commissioners and Deputy Election Commissioners. These employees will automatically move a step higher since they are evaluated by the electorate or political parties.

SUPERVISORS ADOPT SERVICE ANIMAL POLICY FOR COUNTY FACILITIES

RESOLUTION NO. 41-19, moved by Sprvr. Davidson, second by Sprvr. Trout and adopted.

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WHEREAS, Seneca County is committed to providing equal access to County services and facilities for people with disabilities who utilize service animals in accordance with the Americans with Disabilities Act (ADA); and

WHEREAS, a policy is an appropriate and respectful way to respect both the needs of individuals visiting County facilities and County staff tasked with ensuring the orderly and safe operations of County services; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors adopts the following policy related to Public Accommodations for Service Animals; and be it further

RESOLVED, that this Policy shall take effect immediately upon adoption.

POLICY: Service Animals – Public Accommodation

PURPOSE:

Seneca County is committed to providing equal access to County services and facilities for people with disabilities who utilize service animals in accordance with the Americans with Disabilities Act (ADA). This Policy and Procedure is to provide guidance to department heads and security personnel as to rights of access for bonafide service animals in accordance with U.S. and New York state law and regulations, and for the safety of staff and other occupants of Seneca County buildings and property.

PROCEDURE:

1. The ADA defines a service animal as any dog (or in certain circumstances a miniature horse) that is individually trained to do or perform tasks for the benefit of an individual with a disability, including physical, sensory, psychiatric, intellectual, or any other mental disability. For purposes of this Policy and Procedure, only dogs will be discussed. If a miniature horse or other animal is purported to be a “service animal,” a request for guidance shall immediately be made to the Legal Department.
2. “**Service animals**” are separate and distinct from “**emotional support animals.**” Service animals are protected by the ADA and relevant NY statutes. “**Emotional support animals**” are not protected and are discussed below.
3. **Service animals** are not pets, but under the ADA, regardless of whether they have been licensed or certified by a state or local government, or other entity, these animals are trained to aid a person with disabilities in specific tasks.
 - a. The following are examples of, but are not exclusive, of these tasks are:
 - i. Assisting with navigation, stability or balance
 - ii. Alerting to sounds
 - iii. Pulling wheelchairs
 - iv. Carrying items

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v. Seizure assistance

4. Interrupting impulsive or destructive behaviors
5. No individual assisted by a service dog satisfying the definition pursuant to the provisions of the Americans with Disabilities Act (ADA) will be denied access to any Seneca County facility to areas where the public is normally allowed access.
6. Service animals are required to be harnessed, leashed, or tethered, unless this device interferes with the services animal's work or the individual's disability prevents the use of such devices.
7. In the event it is not obvious what service the service animal provides, VERY limited inquiry is permitted before granting access. Staff may ask,
 - a. Is the service dog required because of a disability?
 - b. What work task is the dog trained to perform?

STAFF CANNOT:

- **(1)ask about the person's disability,**
 - **(2) require medical documentation,**
 - **(3) require a special identification card or training documentation for the dog, or**
 - **(4) ask that the dog demonstrate its ability to perform the work or task.**
 - A person with a disability and with their Service Animal seeking access to a Seneca County Facility cannot be denied entry, or asked or required to remove a service dog from the premises unless: (1) the dog is out of control or (2) the dog is not housebroken.
8. Allergies and/or fear of dogs are not valid reasons for denying access or refusing service to people using service animals. For example, if another person claims to be allergic to dog dander and the person who uses a service animal must spend time in the same room or facility, such as a classroom, waiting area, or at a homeless shelter, they both should be accommodated by assigning them, if possible, to different locations within the room or different rooms in the facility. **Every effort at reasonable accommodation must be made.**
 9. **EMOTIONAL SUPPORT ANIMALS – LIMITED EXCEPTION: Community Services/Mental Health Services**

“Emotional Support Animals” are not considered “Service Animals” and are not protected under the application of ADA. However, at the request of a client, subject to approval by the Director of Community Services, a client of that department may be approved to enter the clinic area accompanied by their emotional support animal. Such animals to be approved must be registered with the Director's office and notations shall be made in the client's file that such an animal is

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allowed. Approval will be based upon a number of criteria including but not limited to written documentation of need by prescribing physician. As with Service Animals, such animals must be tethered, leashed, or otherwise under the control of the client at all times. The client is responsible for clean up after their animal and may be directed to remove the animal from the premises should it become uncontrollable or present a direct threat to staff or other clients/persons in the building. Additional limitations may be placed on emotional support animals at the discretion of the Director of Community Services or the Seneca County Sheriff.

Emotional Support Animals ARE NOT authorized in any other Seneca County facilities.

BOARD OF SUPERVISORS AUTHORIZES ACCEPTANCE OF \$25,000 GRANT FROM NYS OFFICE OF ALCOHOLISM AND SUBSTANCE ABUSE SERVICES (OASAS) VITAL ACCESS PROGRAM (VAP)

RESOLUTION NO. 42-19, moved by Sprvr. McGreevy second by Sprvr. Davidson and adopted.

WHEREAS, the Seneca County Mental Health Department has been awarded a \$25,000 NYS OASAS VAP grant to support hours for a contract Nurse Practitioner (NP) to provide addiction medication assisted treatment services in The Mental Health Department; and

WHEREAS, this grant program requires no match from Seneca County; and

WHEREAS, under this program, the County will be reimbursed in a one-time Medicaid payment to support contract NP staffing necessary for delivery of medication assisted treatment to Seneca County community members with Opioid Use Disorder; and

WHEREAS, the Health and Human Services Standing Committee reviewed and approved this resolution at its February 26, 2019 meeting; now, therefore be it

RESOLVED, that the County Manager is hereby authorized and directed to sign all necessary documents to accept and administer the \$25,000 OASAS VAP Grant to support delivery of medication assisted treatment services by an NP to Seneca County community members with Opioid Use Disorder; and be it further

RESOLVED, the Department of Finance is hereby authorized and directed to amend the 2019 budget as follows:

Revenue	104220-41631	Mental Health Rev	\$25,000	Increase
Appropriations	104220-54350	Medical Fees	\$25,000	Increase

And be it further

RESOLVED, the Department of Finance is authorized to make the necessary budgetary and accounting entries to affect the intent of this resolution.

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SUPERVISORS AUTHORIZE CREATION AND FILLING OF TWO FULL-TIME POSITIONS FOR MENTAL HEALTH CLINICAL THERAPIST IN THE MENTAL HEALTH DEPARTMENT IN FISCAL YEAR 2019

RESOLUTION NO. 43-19, moved by Sprvr. McGreevy second by Sprvr. Trout and adopted.

WHEREAS, there is a need for sustaining and expanding mental health services within Seneca County in response to current identified needs; and

WHEREAS, additional staff is required to sustain, expand and improve upon access to those services; and

WHEREAS, the Mental Health Department will generate additional revenue through service delivery to fund these positions anticipating a zero county cost; and

WHEREAS, the creation and filling of these position has been approved by the Seneca County Board of Supervisors Vacancy Committee on February 12, 2019 and the Health and Human Services Committee on February 25, 2019; now, therefore, be it

RESOLVED, that the Seneca County Board of Supervisors authorizes the creation and filling of two positions in the Seneca County Mental Health Department for Full-time Mental Health Clinical Therapist; and be it further

RESOLVED, that the Department of Finance is hereby authorized and directed to amend the 2019 budget as follows:

Revenue	104320-41620	Mental Health Rev	\$113,752	Increase
Appropriations	104320-51100	Salaries	\$88,186	Increase
	104320-58100	Retirement	\$7,055	Increase
	104320-58300	Social Security	\$5,468	Increase
	104320-58400	Workers Comp	\$1,764	Increase
	104320-58600	Hospitalization	\$10,000	Increase
	104320-58700	Medicare	\$1,279	Increase

And be it further

RESOLVED, the Department of Finance is authorized to make the necessary budgetary and accounting entries to affect the intent of this resolution.

SUPERVISORS AUTHORIZE RECLASSIFICATION OF ADDICTIONS COUNSELOR POSITION TO SUBSTANCE ABUSE COUNSELOR POSITION IN THE MENTAL HEALTH DEPARTMENT

RESOLUTION NO. 44-19, moved by Sprvr. McGreevy second by Sprvr. Reynolds and adopted.

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WHEREAS, there is a growing demand for school based substance abuse prevention services in Seneca County; and

WHEREAS, in order to meet this demand, the Director of Community Services recommends that an existing position for Addictions Counselor be reclassified as a 10-Month School Based Substance Abuse Counselor position; and

WHEREAS, the reclassification of this position has been approved by the Seneca County Board of Supervisors Vacancy Committee on February 12, 2019 and the Health and Human Services Committee on February 26, 2019; now, therefore, be it

RESOLVED, that the Seneca County Board of Supervisors authorizes the reclassification of the position of Addictions Counselor grade 9, to the position of 10-Month School Based Substance Abuse Counselor grade 8 in the Mental Health Department.

**AUTHORIZE CONTRACT MODIFICATION WITH SOUTH SENECA SCHOOL DISTRICT
TO PROVIDE EVALUATION SERVICES FOR THE 3-5 PRE-SCHOOL PROGRAM**

RESOLUTION NO. 45-19, moved by Sprvr. McGreevy second by Sprvr. Davidson and adopted.

WHEREAS, the Health Department must secure contracts with agencies or individuals to provide professional services to children enrolled in the 3-5 Pre-School Program; and

WHEREAS, South Seneca Schools District currently provides services including Center Based Services and/or home/community based services to include; Speech Therapy, Occupational Therapy, Physical Therapy, Social Work, Group Therapy and SEIT; and

WHEREAS, school districts are now allowed to perform evaluations; and

WHEREAS, South Seneca School District would like to include as part of the contracted services; and

WHEREAS, the reimbursement rate is set by the New York State Education Department; and

WHEREAS, the funds are reflected in budget account 10-4149-54700; and

WHEREAS, the Health and Human Services Standing Committee approved this resolution on February 26, 2019; now, therefore be it

RESOLVED, that the County Manager is hereby authorized and directed to sign a contract amendment with South Seneca School District for the time period of March 13, 2019 through December 31, 2019 to include evaluation services for the 3-5 Pre-School Program at a rate set by the New York State Education Department.

**AUTHORIZE INCREASED REIMBURSEMENT RATES FOR
3-5 PRE-SCHOOL PROGRAM PROVIDERS**

RESOLUTION NO. 46-19, moved by Sprvr. McGreevy second by Sprvr. Davidson and adopted.

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WHEREAS, there is a large shortage which of qualified providers (Physical Therapists, Occupational Therapists, and Speech Therapists) throughout the region and New York State that has resulted in difficulty in securing service providers for children enrolled in the 3-5 Pre-School Program; and

WHEREAS, after researching reimbursement rates for surrounding counties, Seneca County's reimbursement rates were found to be the lowest; and

WHEREAS, the reimbursement rate paid by Seneca County has not been increased since at least 2010; and

WHEREAS, it is recommended that effective March 13, 2019 the reimbursement rate be increased by 10% as indicated below:

- Group Related Services Session (Maximum group reimbursement \$66)
- Group of 2 Children from \$30 per child to \$33 per child
- Group of 3 Children from \$20 per child to \$22 per child
- Individual related Service Rates:
 - Specific site: from \$40 per 1/2 hour session to \$44 per 1/2 hour session
 - Home site: from \$50 per 1/2 hour session to \$55 per 1/2 hour session
from \$60 per 45 minute session to \$66 per 45 minute session; and

WHEREAS, the funds are in the Public Health budget 10-4149-54700; and

WHEREAS, the Health and Human Services Standing Committee approved this resolution on February 26, 2019; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors authorizes the Public Health Department to increase the reimbursement rates for the 3-5 Pre-School Program effective March 13, 2019; and it be further

RESOLVED, that the County Manager is authorized and directed to sign all necessary contract amendments to reflect the increased reimbursement rate.

AUTHORIZE SERVICE AGREEMENT WITH S2AY RURAL HEALTH NETWORK FOR NETWORK MEMBERSHIP AND QUALITY IMPROVEMENT ACTIVITIES

RESOLUTION NO. 47-19, moved by Sprvr. McGreevy second by Sprvr. Davidson and adopted.

WHEREAS, the S2AY Rural Health Network is comprised of the Public Health Departments in 7 counties (Schuyler, Steuben, Seneca, Yates, Ontario, Wayne and Chemung); and

WHEREAS, the Network has been in existence since 1997 with Seneca County Joining in 2003; and

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WHEREAS, the Network's mission is to "integrate, promote, and expand appropriate components of the public health service delivery system to improve health outcomes for all residents of the network region. The goal is to ensure coordinated services across a six county area and to streamline administrative processes, planning and funding activities; and

WHEREAS, the cost of the membership is \$18,500; and

WHEREAS, the funds are in the 2019 departmental budget 104010-54270; and

WHEREAS, the Health and Human Services Committee has approved this resolution on February 26, 2019; now, therefore be it

RESOLVED, that the County Manager is hereby authorized and directed to sign a service agreement with the S2AY Rural Health Network for network membership and Quality Improvement activities for 2019 at a cost of \$18,500.

SENECA COUNTY BOARD OF SUPERVISORS PROCLAIM

NATIONAL PUBLIC HEALTH WEEK

APRIL 1-7, 2019

RESOLUTION NO. 48-19, moved by Sprvr. McGreevy second by Sprvr. Brownell and adopted.

WHEREAS, the week of April 1-7, 2019 is designated as National Public Health Week; and

WHEREAS, the theme for National Public Health Week 2019 is "Creating the Healthiest Nation: For Science. For Action. For Health."; and

WHEREAS, health starts in our homes, schools, workplaces, neighborhoods, and communities; and

WHEREAS, where we live, learn, work, worship and play affects each of us and can determine our health and life expectancy. Seneca County residents deserve to be healthy and to live in safe environments and communities; and

WHEREAS, residents in rural communities are more likely to face social determinants that negatively impact their health, such as poverty, transportation barriers and lack of well-paying jobs; and

WHEREAS, as a community we need to advocate for evidence-based public health policies, such as easier access to naloxone, continued coverage for mental health and addiction care, and target social determinants, such as increasing job training opportunities, growing local employment, and helping children achieve academic success; and

WHEREAS, working together, we can build healthier communities and eventually, the healthiest nation; and

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WHEREAS, National Public Health week is a time to recognize the contributions of public health and celebrate public health efforts in our community and communities across the nation; now, therefore, be it

RESOLVED, that the Seneca County Board of Supervisors does hereby proclaim the week of April 1-7, 2019, as National Public Health Week; and be it further

RESOLVED, the Board of Supervisors encourages all Seneca County residents to observe this week by helping our families, friends, neighbors, co-workers and leaders to better understand the value of public health and work together to build a Healthier Seneca County.

ACCEPT BID FOR TUNE AND CLEAN OF OIL FIRED HEATING SYSTEMS FOR WEATHERIZATION PROGRAM

RESOLUTION NO. 49-19, moved by Sprvr. McGreevy second by Sprvr. Kronenwetter and adopted.

WHEREAS, the County, as part of the New York State Division of Housing and Community Renewal Weatherization Assistance Program, solicited bids for the completion of tuning and cleaning of oil fired heating systems, including performance of steady state efficiency tests; and

WHEREAS, two bids were received; and

WHEREAS, funds have been approved in the 2019 Seneca County Weatherization Program budget (100% state & federal aid); and

WHEREAS, AllPro Heating and Air, Inc., having principle offices at 3250 County Road, 139, Interlaken, NY was the lowest bidder; and

WHEREAS the Health and Human Services Standing Committee approved this resolution on February 26, 2019; now therefore be it

RESOLVED, that the Seneca County Board of Supervisors does hereby award the 2019-20 Weatherization Program bid for the completion of tuning and cleaning of oil fired heating systems, including performance of steady state efficiency tests to AllPro Heating and Air, Inc., having principle offices at 3250 County Road 139, Interlaken, NY for the rate \$169.00 per unit.

ACCEPT BID FOR TUNE & CLEAN OF NATURAL GAS & PROPANE FIRED HEATING SYSTEMS FOR WEATHERIZATION PROGRAM

RESOLUTION NO. 50-19, moved by Sprvr. McGreevy second by Sprvr. Kronenwetter and adopted.

WHEREAS, the County, as part of the New York State Division of Housing and Community Renewal Weatherization Assistance Program, solicited bids for the completion of tuning and cleaning of natural gas and propane and natural fired heating systems, including performance of steady state efficiency tests; and

WHEREAS, two bids were received; and

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WHEREAS, funds have been approved in the 2019 Seneca County Weatherization Program budget (100% state & federal aid); and

WHEREAS, Interstate Heating, Inc., having principle offices at 2115 Rt. 14N, Geneva, NY was the lowest bidder; and

WHEREAS the Health & Human Services Standing Committee approved this resolution on February 26, 2016; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors does hereby award the 2019- 20 Weatherization Program bid for the completion of tuning and cleaning of natural gas and propane fired heating systems, including performance of steady state efficiency tests to Interstate Heating, Inc., having principle offices at 2115 Route 14N, Geneva, NY as follows: \$129.95 per unit.

ACCEPT BID FOR TEMPORARY LABOR FOR WEATHERIZATION PROGRAM

RESOLUTION NO. 51-19, moved by Sprvr. McGreevy second by Sprvr. Davidson and adopted.

WHEREAS, the County, as part of the New York State Division of Housing and Community Renewal Weatherization Assistance Program, solicited bids for providing Temporary Labor for the Weatherization Assistance Program; and

WHEREAS, one bid was received; and

WHEREAS, funds have been approved in the 2019 Seneca County Weatherization Program budget (100% federal and state aid); and

WHEREAS, Full Steam Staffing, having principle offices at 501 Exchange Street, Geneva, NY was the sole bidder; and

WHEREAS, the Health & Human Services Standing Committee approved this resolution on February 26, 2019; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors does hereby award the Weatherization Assistance Program bid for use of Temporary Labor for the period April 1, 2019 – March 31, 2020 to Full Steam Staffing, having principle offices at 501 Exchange Street, Geneva, NY as follows: 36 % over pay rate for crew work and 36 % over pay rate for office work.

ACCEPT BID FOR COMBUSTION APPLIANCE REPAIR WORK

RESOLUTION NO. 52-19, moved by Sprvr. McGreevy second by Sprvr. Brownell and adopted.

WHEREAS, the County, as part of the New York State Division of Housing and Community Renewal Weatherization Assistance Program, solicited bids for the purchase of Combustion Appliance repair work; and

WHEREAS, two bids were received; and

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WHEREAS, funds have been approved in the 2019 Seneca County Weatherization Program budget (100% state \$ federal aid); and

WHEREAS, the Health & Human Services Standing Committee approved this resolution on February 26, 2019; and

WHEREAS, Interstate Heating, Inc., having principle offices at 2115 Rt. 14N, Geneva, NY, was the lowest bidder; now, therefore, be it

RESOLVED, that the Seneca County Board of Supervisors does hereby Award the 2019 -2020 Weatherization Program bid for the purchase of Combustion Appliance emergency work for the period April 1, 2019 – March 31, 2020 to Interstate Heating, Inc., having principle offices at 2115 Rt. 14N, Geneva, NY as follows: \$99.95 for the first hour and \$95.00 per hour after the first hour.

**BOARD AUTHORIZES THE REORGANIZATION OF THE
WORKFORCE/YOUTH BUREAU UNIT EFFECTIVE IMMEDIATELY**

RESOLUTION NO. 53-19, moved by Sprvr. McGreevy second by Sprvr. Davidson and adopted.

WHEREAS, the current organization of the Workforce/Youth Bureau Unit is less effective due to trends and changes in Workforce Development one stop center needs, a low unemployment rate, a need for more case management services and reviews, a need for enhancement of our retention of long term employees, and succession planning due to retirements; and

WHEREAS, the Health & Human Services Committee has approved the creation and filling of (1) full-time clerk position to assist with data entry and other duties, (1)full-time Deputy Director Position, and (1) full-time RHY Caseworker Position as recommended from the committee meeting on February 26, 2019; and

WHEREAS, the Health & Human Services Committee has approved abolishing (1) Part-Time Summer Youth Counselor, (1) full-time Runaway Homeless Youth Coordinator position and (1) Employment and Training Coordinator positions at their committee meeting on February 26, 2019; and

WHEREAS, the funds are available for these positions in the 2019 budget with approved Budget Transfers; now, therefore be it

RESOLVED, the Seneca County Board of Supervisors does hereby create and authorize filling of (1) full-time clerk position to assist with data entry and other duties, (1)full-time Deputy Director Position, and (1) full-time RHY Caseworker Position effective immediately; be it further

RESOLVED, the Seneca County Board of Supervisors does hereby abolish (1) full-time Runaway Homeless Youth Coordinator position and (1) Employment and Training Coordinator positions effective immediately.

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Discussion Resolution No. 53-19: Sprvr. Lazzaro stated he would be voting nay on this resolution due to lack of information. This was a project originated by the former county manager. The Board of Supervisors has little or no information about reorganization. Resolution No. 53-19 received nay votes from Sprvrs. Garlick Lorenzetti and Lazzaro.

Motion dies to refer back to committee: Sprvr. Lazzaro offered a motion to refer the resolution back to the Health and Human Services Committee for additional information. The motion did not receive a second.

AUTHORIZE SENECA COUNTY DHS CAPTA/CARA GRANT FUNDING FOR A CONTRACTUAL AGREEMENT WITH FAMILY COUNSELING OF THE FINGERLAKES FOR A PART TIME BEHAVIORAL HEALTH SPECIALIST

RESOLUTION NO. 54-19, moved by Sprvr. McGreevy second by Sprvr. Trout and adopted.

WHEREAS, the Seneca County Division of Human Services (DHS) submitted a request for CAPTA/CARA grant funding under 18-OCFS-LCM-19 and plan to utilize the funds to contract for a part- time behavioral health consultant with Family Counseling of the Finger Lakes, Inc.; and

WHEREAS, Family Counseling Service of the Finger Lakes, Inc. has agreed to provide a Behavioral Health Specialist (BHS) – Licensed Masters level clinician trained in trauma-informed care and practices to be co-located on site at Seneca County Department of Human Services for 21 hours per week. The co-location of a Behavioral Health Specialist will work to improve the counties response to families and infants affected by substance use disorders (both alcohol and drugs). The Behavioral Health Specialist will work alongside CPS and preventive services caseworkers to identify and support the behavioral health needs of both the adults and children where substance abuse is an issue; and

WHEREAS, Family Counseling of the Finger Lakes will work collaboratively with Seneca County Department of Human Services:

- To strengthen and preserve the family unit.
- To avoid placement of children or shorten the length of placement away from the home.
- To build on the strengths of individuals and assist them in becoming more self-sufficient.
- To provide early identification, referral, and implementation of services to mothers who are pregnant or who have used alcohol and/or drugs during her pregnancy to reduce or eliminate the various social, emotional and physical health related issues of these children; and

WHEREAS, this contract shall not exceed \$50,000 annual cost beginning in March of 2019; and

WHEREAS, this funding is 100% federal reimbursement; and

WHEREAS, this contract has been reviewed and approved by the Health and Human Services Standing Committee on February 26, 2019; now, therefore be it

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RESOLVED, the Board of Supervisors authorizes and directs the County Manger to sign the contract with Family Counseling of the Finger Lakes for a part-time behavioral health specialist; and be it further

RESOLVED, that the Department of Finance is hereby authorized and directed to amend the 2019 budget as follows:

Revenue	106070-44615	FFFS	Revenue	\$50,000	Increase
Appropriations	106070-54700	POS58	CAPTA/CARA	\$50,000	Increase

And be it further

RESOLVED, that the Department of Finance is hereby authorized to make the necessary budgetary and accounting entries to effect the intent of this resolution.

BOARD OF SUPERVISORS TO APPROVE SENECA COUNTY

DIVISION OF HUMAN SERVICES SNAP BONUS GRANT FUNDS

RESOLUTION NO. 55-19, moved by Sprvr. McGreevy second by Sprvr. Trout and adopted.

WHEREAS, the Seneca County Division of Human Services applied for and were approved for \$25,000 in SNAP Bonus Funds; and

WHEREAS, Seneca County Division of Human Services submission for SNAP Bonus Funds was for the purpose of implementing programs and services designed to increase access to SNAP; and

WHEREAS, the program is in direct response to communication 18-LCM-09, allocating funds to local Social Services Districts for the purpose of maintaining high accuracy rates in the issuance of SNAP; and

WHEREAS, these funds will enable Seneca County Division of Human Services to educate the population regarding the availability of SNAP; Assist in the completion of the application process as identified with the processes currently in place through the SNAP Program; and Assist in the obtaining, documenting and reporting of eligibility documentation necessary for the local Social Services District to make a timely and accurate determination of benefits; and

WHEREAS, Seneca County Division of Human Services is awarded \$25,000 annual cost; and

WHEREAS, this funding is 100% federal reimbursement; and

WHEREAS, this resolution was approved by the Health and Human Services Standing Committee on February 26, 2019; now, therefore be it

RESOLVED, that the Department of Finance is hereby authorized and directed to amend the 2019 budget as follows:

Revenue	106010-44610	Federal Revenue	\$25,000	Increase
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Appropriations 106010-54700-SS17 SNAP Bonus \$25,000 Increase

And be it further

RESOLVED, that the Department of Finance is hereby authorized to make the necessary budgetary and accounting entries to effect the intent of this resolution.

APPROVE SENECA COUNTY DIVISION OF HUMAN SERVICES

CODE BLUE GRANT FUNDING

RESOLUTION NO. 56-19, moved by Sprvr. McGreevy second by Sprvr. Trout and adopted.

WHEREAS, the Seneca County Division of Human Services (DHS) is required to submit annually a Code Blue Plan in connection with 18 NYCRR § 304.1, which specifies housing all homeless individuals in weather that reaches below 32°F with wind chill, regardless of their application for public assistance; and

WHEREAS, Code Blue reimbursement is for reasonable, additional costs that are directly related to the requirements of the Code Blue regulation and are not already funded in any other way and are incurred based on the average number of individuals projected to be served on nights that Code Blue services would be provided; and

WHEREAS, Seneca County DHS has applied for \$6,201.00 in grant funding to cover the cost of Code Blue expenses; and

WHEREAS, this resolution was approved by the Health and Human Services Standing Committee on February 26, 2019; now, therefore be it

RESOLVED, the Board of Supervisors authorizes the County Manager to sign the approval of the grant for Code Blue Services; and be it further

RESOLVED, that the Department of Finance is hereby authorized to make the necessary budgetary and accounting entries to effect the intent of this resolution.

**BOARD OF SUPERVISORS AUTHORIZES THE APPROVAL OF THE
2019 SENECA COUNTY CHILD AND FAMILY SERVICES ANNUAL PLAN UPDATE**

RESOLUTION NO. 57-19, moved by Sprvr. McGreevy second by Sprvr. Davidson and adopted.

WHEREAS, the New York State Office of Children and Family Services requires an annual update to the Child and Family Services Five Year Plan; and

WHEREAS, the annual update covers the activities, strategies and outcomes for Children and Family Services, Youth and Youth Adults Components, the Child Care Program and PINS Diversion Services; and

WHEREAS, the annual plan update is due April 1, 2019; and

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WHEREAS, the Health and Human Services Standing Committee approved this resolution on February 26, 2019; now, therefore be it

RESOLVED, the Board of Supervisors approves the Child and Family Services Annual Plan Update; and be it further

RESOLVED, the Chairman of the Board is authorized and directed to sign the 2019 Child and Family Services Annual Plan Update.

AUTHORIZE CONTRACT WITH GLOVE HOUSE, INC.

FOR CHILD WELFARE RELATED SERVICES

RESOLUTION NO. 58-19, moved by Sprvr. McGreevy second by Sprvr. Trout and adopted.

WHEREAS, the Seneca County Division of Human Services will continue to contract with Glove House, Inc. for Child Welfare Related Services; and

WHEREAS, the services to be provided are the following:

- Recruit/Train and Certify Foster Care homes in the County
- Administrative Expenses
- On Call services for Foster Care/Preventive Services
- Family Advocacy
- Home and Community Based Preservation, providing at least weekly visitation
- Supervised Visitation
- Youth Advocacy and skill building
- Family Team Meetings
- Permanency outcomes for Youth

WHEREAS, this contract of \$804,484, and budgeted in line item #10-6070-54700-POS47; and

WHEREAS, this agreement has been reviewed and approved by the Health and Human Services Standing Committee; now, therefore be it

RESOLVED, the Board of Supervisors authorizes the approval of the agreement with Glove House, Inc. and the Chairman of the Board of Supervisors would be authorized and directed to sign the agreement with Glove House Inc.

Unfinished Business

None

New Business

None

Special Order of the Day:

The meeting adjourned at 7:37 p.m.

Seneca County Board of Supervisors

Board Meeting

March 12, 2019