

Seneca County
Board of Supervisors
Meeting Minutes
December 11, 2018

Call to Order

Chairman Shipley called the meeting to order at 6:05 p.m.

Roll Call of Members by the Clerk

All members of the Board of Supervisors answered roll call.

Pledge of Allegiance and Moment of Silence

Public Hearings

To receive public comment on:

a) Proposed Local Law A of 2018 entitled "A Local Law to Establish the Salaries of Certain County Officials" be and the same is hereby introduced before the Board of Supervisors of Seneca County, New York to read in substantially the following form. The salaries of the following County Officers, as of January 1, 2019, shall be as indicated opposite their respective titles: Chairman of the Board of Supervisors - \$17,216; Board of Supervisors Member - \$13,395; Clerk to the Board of Supervisors - \$56,660; Commissioner of Human Services - \$83,780; Commissioner of Public Works Division - \$99,503; County Attorney - \$111,083; County Clerk - \$69,487; County Historian - \$16,262; County Sheriff - \$74,893; County Treasurer - \$36,050; Director of Community Mental Health Services - \$90,348; Director of Real Property Tax Services - \$56,138; Election Commissioner/Democrat - \$60,615; Public Health Director - \$94,945; Personnel Officer - \$77,670; Public Defender - \$81,494.

Sprvr. Davidson moved the public hearing open to receive public comment. No comments were heard or received. Sprvr. Davidson moved the public hearing closed.

b) The Tentative Budget of Seneca County for the fiscal year beginning January 1, 2019. The maximum amount of compensation that may be fixed and payable for said fiscal year to each member of the Board of Supervisors of said County and to the Chairman thereof is as follows: 13 members - \$13,395.00 each, Chairman - \$17,216.00.

Sprvr. Brownell moved the public hearing open to receive public comment.

Mary Anne Kowalski, resident, Romulus, stated that it was difficult for her to comment on the Tentative Budget as she has no idea of income and expenses for 2017 and 2018 year to date, including bond and fund balances. She urged the Board of Supervisors to obtain all the financial information before they vote on the 2019 budget. Sprvr. Kaiser agreed with Mrs. Kowalski's comment. Acting County Manager Rowe said the audit for 2018 was completed by Bonadio; he and Finance Director Stevens are confident with the financial information and the tentative budget is ready for adoption. There will be budget amendments for 2017 that may come before the Board in the next couple of weeks.

Presentations

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Finger Lakes Regional Land Bank 2018 Annual Report – Joe McGrath, CEO & President. This year the land bank acquired ten properties. Three were obtained from the 2017 tax foreclosure list and five from the 2018 tax foreclosure list. Two properties were purchased from private owners. Five demolitions were completed; three stabilizations; and two properties were sold on the open market. Future projects for the land bank include eight demos; two rehabs, with grant funding for \$650,000 from Enterprise Community Partners Inc.

Open Privilege of the Floor

Mary Anne Kowalski, resident, Romulus expressed opposition to the “expensive, unnecessary and misguided proposal to “centralize” the two County Sewer Districts in southern Seneca County, at an estimated cost of \$24 million.” Contemplating a change of treatment method would delay addressing the issue of the sewer pumps which were issued deficiency reports by the DEC when Mrs. Kowalski was in charge of the Water and Sewer Department. The DEC said the pumps were at a risk for failing. There is no corrective action plan right now and if the pumps fail, all the sewage from the Fayette Town Line and Ovid will discharge at Willard.

Sprvr. Kaiser said, for the record, that before the Water and Sewer Advisory Boards were dismantled in 2009, the Advisory Board directors included the screw pumps in their ten year plan. They were supposed to be addressed; apparently they were not.

Sprvr. Hayssen questioned the balance of the bond for water and sewer. Finance Director Stevens stated that the original bond for Water 1 and Sewer 1 was \$2.23 million. Current balance is \$886,400 (Water 1 - \$231,000; Sewer 1 \$655,000).

Approval of Meeting Minutes

The minutes for the November 13, 2018 board meeting were approved as presented.

Reports of Standing Committees

Health & Human Services Committee – Sprvr. McGreevy, Chairman. I would like to draw your attention to item number 44 on page 42 of the agenda. I will be introducing this resolution proclaiming January as Human trafficking Awareness Month in Seneca County and recognizing January 11, 2019 as National Human Trafficking Awareness Day. I will be reading the resolution in full when I introduce it.

Human Resources & Government Operations Committee – Sprvr. Garlick Lorenzetti, Vice-Chair. The committee approved a resolution to set the 2019 organizational meeting for January 8 at 6:00 p.m. and then the regular board meeting will follow the organizational meeting; and the Year-end board meeting will be Thursday, December 27 at 2:00 p.m. The third resolution under this committee for tonight’s meeting is to adopt a revised policy on discriminatory harassment prevention.

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Economic Development & Tourism Committee – Sprvr. Kaiser, Chairman. The committee approved the creation of a Capital Project fund to include a Local Share of \$73,608 to fund the design and relocation of the existing fueling system at the FLRA under the NYSDOT 2016 Aviation Capital Grant program

Indian Affairs Committee – Sprvr. Hayssen, Chairman. Discussed who would be going to NYSAC to represent Seneca County on the Native American Affairs & Gaming Committee. Shipley is a current member but unable to attend. We plan to submit two resolutions for the NAAG committee: (1) Resolution denying the authority of the Cayuga Nation police force by Seneca County; (2) Resolution urging NYS to suspend pension of retired NYS Troopers employed by Cayuga Nation.

Public Safety & Criminal Justice Committee – Sprvr. Brownell, Chairman. The Public Safety Committee approved one resolution on the agenda for tonight which will authorize acceptance of the NYS Homeland Security & Emergency Services grant in the amount of \$18,091. The grant is used to offset expenses related to the operation of the Office of Emergency Management.

Agriculture & Environmental Affairs – Sprvr. Kronenwetter, Chairman. The committee approved the appointment of Charles Sumner as Member at Large to the Seneca County Soil & Water Conservation Board and the reappointment of John Hunt as Grange Representative to the Seneca County Soil & Water Conservation Board. We also were given some information about the contamination at the depot airfield. Public Health Director Swinehart said they know about as much as everyone else. Dave Kaiser said Romulus was notified at the town level. Public Health Director Vickie Swinehart said additional testing would be done in the Spring 2019. We don't know a lot at this point in time.

Public Works Committee – Sprvr. Trout, Chairman. Other than the resolutions on the agenda for tonight, we put on hold the acquisition of the portion of the 414 sewer owned by IDA until the inter-municipal agreements with Seneca Falls, Junius and Tyre for the 318 sewer are in place. We also approved refilling a position for Codes Enforcement Officer.

Ways & Means Committee – Sprvr. Reynolds, Chairman. The Ways and Means Committee approved several resolutions on the agenda for tonight including a resolution to adopt the 2019 County Budget and a resolution to adopt the local law for salaries for certain county officials in 2019.

Report of Special Committees

The IDA met on December 6. Most business conducted was year-end business. Contracts were renewed. Positions were appointed. NYSEG PILOT at the depot was extended for three years. A lot of promises were made by NYSEG to Earl Martin for development. If NYSEG does not follow through, we have an option of putting the property back on the tax rolls.

Chairman's Remarks

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Tonight as we conclude our last full board meeting for 2018, on behalf of the entire board of supervisors, we thank Seneca County employees, supervisory staff and DHs and we commend you all for a job truly done well this year. We appreciate your hard work and your patience during a very difficult 2018; especially during the August flash floods and the following weeks of clean up in southern Seneca County. Truly our employees are our most valuable resource here in Seneca County.

At the October 11 board meeting in Ovid, I asked all supervisors to join in servicing causes greater than ourselves. To move SC forward together as one unified group; standing with County Manager Rowe to find common ground on issues that have previously caused division, and to work together to resolve those issues for the betterment of Seneca County.

Tonight I ask this board to focus our 2019 efforts on county water and sewer districts. This board has struggled too many years to define the problems, restructure the governance of these districts and address needed changes that will improve operations and reduce cost to our residents.

I asked County Manager Rowe to work with Public Works Commissioner Priem, and the Public Works Standing Committee to fully consider the question, “Is a county water and sewer authority the best answer?” I ask for your consideration and then your action to report and recommend the best method to the full board for action during the next legislative year of 2019.

County Manager’s Remarks

There is a resolution on tonight’s agenda that addresses motel/hotel tax funding for the Cayuga Lake and Seneca Lake watershed organizations and the Seneca White Deer – it is not technically an amendment to the tentative budget because the money is in the account, rather it specifically earmarks a portion of the motel/hotel tax to fund these agencies as discussed by Sprvr. Kronenwetter and Garlick Lorenzetti at the November 27 committee meetings.

Communications

181. From Bonadio & Co., LLP, Certified Public Accountants, a copy of Basic Financial Statements together with the Independent Auditor’s report for the fiscal year ending December 31, 2017.

182. From NYS Office for the Aging, a copy of the Annual Evaluation and Progress Report of the Seneca County OFA for April 1, 2018 – March 31, 2019.

183. A letter dated November 16, 2018 From NHS Homeland Security and Emergency Services, stating that the application submitted by Seneca County was not selected to receive funding for the FY-2017 Cyber security Grant Program

184. A copy of the Seneca County Board of Health meeting minutes for October 17, 2018.

185. A copy of the 2019 Adopted Budget – Town of Covert.

186. A copy of the 2019 Adopted Budget – Town of Fayette.

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- 187. A copy of the 2019 Adopted Budget – Town of Junius.
- 188. A copy of the 2019 Adopted Budget – Town of Lodi.
- 189. A copy of the 2019 Adopted Budget – Town of Romulus.
- 190. A copy of the 2019 Adopted Budget – Town of Seneca Falls.
- 191. A copy of the 2019 Adopted Budget – Town of Tyre.
- 192. A copy of the 2019 Adopted Budget – Town of Varick.
- 193. A copy of the 2019 Adopted Budget – Town of Waterloo.
- 194. A copy of the Seneca County Advisory Committee on Tourism (SCACOT) meeting minutes for November 1, 2018.
- 195. A copy of the Seneca County IDA meeting minutes for October 4, 2018.
- 196. A copy of the Seneca County Planning Board meeting minutes for November 8, 2018.

RESOLUTIONS & MOTIONS

SUPERVISORS AUTHORIZES AMENDMENTS TO 2018 SENECA COUNTY BUDGET

RESOLUTION NO. 281-18 moved by Sprvr. Reynolds, second by Sprvr. Trout and adopted.

WHEREAS, amendments to the 2018 Seneca County Budget are necessary and appropriate; and

WHEREAS, funding is available in the object codes identified herein; and

WHEREAS, these amendments have been reviewed and approved by the Ways & Means Committee at its meeting on November 27, 2018; now, therefore be it

RESOLVED, that the Board of Supervisors authorizes the following amendments to the 2018 Seneca County Budget:

Line Item	Description	Increase/Decrease	Revenue/Expenditure	\$
102490 54700	Community College	Increase	Expenditure	\$ 177,000
101430 51100	Personnel Salaries	Decrease	Expenditure	\$ 10,000
101310 51100	Finance Salaries	Decrease	Expenditure	\$ 20,000
101310 58600	Finance Health Care	Decrease	Expenditure	\$ 50,000
106572 51200	OFA Salaries PT	Decrease	Expenditure	\$ 10,000
108020 51100	Planning Salaries	Decrease	Expenditure	\$ 10,000
108020 54371	Planning Prof. Fees	Decrease	Expenditure	\$ 7,000
108020 58600	Planning – Health Ins.	Decrease	Expenditure	\$ 5,000
101015 58600	County Manager Health	Decrease	Expenditure	\$ 5,000
101345 54200	Purchasing Supplies	Decrease	Expenditure	\$ 5,000
101345 54450	Purchasing Training	Decrease	Expenditure	\$ 2,500
108090 51100	Codes Salaries	Decrease	Expenditure	\$ 5,000
108090 51300	Codes OT	Decrease	Expenditure	\$ 12,000
108090 52600	Codes Vehicle	Decrease	Expenditure	\$ 500
101420 51100	Law Salaries	Decrease	Expenditure	\$ 10,000
101420 58600	Law Health Insurance	Decrease	Expenditure	\$ 10,000

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103640 51100	EM Salaries	Decrease	Expenditure	\$ 10,000
103640 58600	EM Health Insurance	Decrease	Expenditure	\$ 5,000
Transfers Related to increase in Community College Contributions				
104310 54350	Medical Fees	Increase	Expenditure	\$ 33,000
104320 54350	Medical Fees	Increase	Expenditure	\$ 20,000
104310 51100	Mental Health Salaries	Decrease	Expenditures	\$ 53,000
Transfer from Salaries to Contract Providers				
104220 54280	Program Supplies	Increase	Expenditure	\$ 4,916
104220 52300	Computer	Increase	Expenditure	\$ 4,800
104220 52100	Furniture	Increase	Expenditure	\$ 9,400
104220 52200	Equipment	Increase	Expenditure	\$ 2,996
104220 54350	Medical Fees	Decrease	Expenditure	\$ 22,112
Opiate Withdrawal Treatment Space				
104149 54700	Pre-School Contractual	Decrease	Expenditure	\$ 20,000
104147 54700	EI Contractual	Increase	Expenditure	\$ 20,000
EI Program needing additional funding				
101310 51100	Finance Salaries	Decrease	Expenditure	\$ 79,700
101310 54340	Accounting Fees	Increase	Expenditure	\$ 79,700
Additional work performed by Bonadio & Sciotti				
103121 54350	Medical Expense	Increase	Expenditure	\$ 45,000
103113 51200	Salaries PT	Decrease	Expenditure	\$ 30,000
103151 51200	Salaries PT	Decrease	Expenditure	\$ 15,000
Inmate medical needs exceeding budget				
106070 43670-SSWF9	Service for Recipients	Increase	Revenue	\$ 50,000
106070 54700-SSWF9	WF Safe Harbor	Increase	Expenditure	\$ 50,000
Per Res 260-18				
106109-54700	Temp Assist Needy Family	Decrease	Expenditure	\$ 450,000
106119-54700	Child Care Contractual	Increase	Expenditure	\$ 450,000
Child Care Program needs additional funding				

Discussion Resolution 281-18: Chairman Shipley clarified that these amendments were to the 2018 budget and not the 2019 budget.

**SUPERVISORS RECLASSIFY POSITION
SUPPORT SPECIALIST TO PC SUPPORT SPECIALIST
EFFECTIVE IMMEDIATELY**

RESOLUTION NO. 282-18 moved by Sprvr. Reynolds, second by Sprvr. Lazzaro and adopted.

WHEREAS, the Vacancy Committee met on Nov 13 and approved the reclassification of the position for Application Support Specialist to PC Support Specialist; and

WHEREAS, the position of Application Support Specialist is performing duties of the position PC Support Specialist; and

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WHEREAS, the Application Support Specialist position has since taken on a large amount of additional highly technical responsibilities; and

WHEREAS, the Ways and Means Standing Committee approved this resolution on November 27, 2018; now, therefor be it

RESOLVED, that the Seneca County Board of Supervisors hereby approves reclassification of the position of Application Support Specialist to PC Support Specialist position at salary grade 8 of the CSEA salary schedule.

Discussion Resolution No. 282-18: Acting County Manager Rowe stated that IT Director Rob LaPrade was able to move funding around within the IT budget; so the increase in salary for this position would not be an issue until the fourth quarter of 2019; both are confident that at that time any additional funding for this position could be done at staff level.

BOARD OF SUPERVISORS CREATE AND AUTHORIZE FILLING

FIVE (5) CLERK POSITIONS FOR FINANCE DEPARTMENT

RESOLUTION NO. 283-18 moved by Sprvr. Reynolds, second by Sprvr. Lazzaro and adopted by 698 ayes and 52 nays (Kaiser).

WHEREAS, there are five (5) senior level accounting positions currently vacant or expected to become vacant in 2019; and

WHEREAS, there are no mandatory civil service lists currently active for these senior level accounting positions; and

WHEREAS, there have been no Finance Department employees immediately identified for provisional promotion into the vacant positions; and

WHEREAS, the Finance Department is in immediate need of employees to complete necessary administrative duties; and

WHEREAS, the creation/ filling of five (5) Account Clerk positions in lieu of filling higher level positions will enable a budgetary savings in 2019; and

WHEREAS, it is understood that these five (5) Account Clerk positions will be abolished when vacated by promotion into higher level positions; and

WHEREAS, the Vacancy Committee approved the creation/filling of five (5) account clerk positions in the Finance Department immediately at its meeting on November 13, 2018; and

WHEREAS, the Ways & Means Committee approved the creation/filling of five (5) account clerk positions in the Finance Department immediately at its meeting on November 27, 2018; now, therefore be it

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RESOLVED, that the Board of Supervisors creates and authorizes filling of five (5) Account Clerk positions effective immediately; and, be it further

RESOLVED, that the five (5) Account Clerk positions created by this resolution will be abolished upon vacancy due to promotion into higher level accounting positions.

**RESOLUTION AUTHORIZING THE TRANSFER OF TAX-FORECLOSED VACANT AND
ABANDONED PROPERTIES TO THE FINGER LAKES REGIONAL LAND BANK
CORPORATION AT A NOMINAL COST**

RESOLUTION NO. 284-18 moved by Sprvr. Reynolds, second by Sprvr. Lazzaro and adopted.

WHEREAS, the Seneca County Board of Supervisors, by Resolution 278-14, approved the formation of the Finger Lakes Regional Land Bank, now one of 25 existing land banks within the State of New York; and

WHEREAS, the County, as a foreclosing governmental unit, undertakes foreclosure proceedings upon various tax delinquent and blighted properties within the County of Seneca on an annual basis; and

WHEREAS, the Finger Lakes Regional Land Bank Corporation (hereinafter "Land Bank") identifies troubled, vacant, abandoned, and blighted properties on the annual foreclosure list and returns them to beneficial use consistent with the Land Bank's mission; and

WHEREAS, Seneca County and the Finger Lakes Regional Land Bank have recently been awarded \$650,000 in grant funding from Enterprise Community Partners for the years of 2019 and 2020 to continue the mission of the Land Bank; and

WHEREAS, the funder encourages the County to demonstrate its commitment to Land Bank activities by maximizing local leverage in transferring vacant and abandoned properties to the Land Bank at a nominal cost; and

WHEREAS, transfer of vacant and abandoned properties to the Land Bank with the purpose of demolishing, stabilizing, or improving the properties will contribute to the quality of life and improve property values in Seneca County; and

WHEREAS, the Land Bank is both a not-for-profit corporation and a public authority and its Board of Directors has requested by Resolution 18-26 that these vacant and abandoned properties be transferred at a nominal cost of \$1.00 per property; and

WHEREAS, this resolution has been reviewed and approved by the Ways & Means Committee on November 27, 2018; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors approves future real property transfers of vacant, blighted, and condemned properties from the tax-foreclosure list to the Finger Lakes Regional Land Bank for One Dollar (\$1.00).

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AUTHORIZE FINANCE DEPARTMENT TO PAY MORTGAGE TAX

RESOLUTION NO. 285-18 moved by Sprvr. Reynolds, second by Sprvr. Davidson and adopted.

WHEREAS, the mortgage tax report for the period April 1, 2018 through September 30, 2018 has been filed, now, therefore be it

RESOLVED, that the Finance Department is hereby authorized and directed to pay to the municipalities of Seneca County the amount apportioned as follows:

TOWN	AMOUNT ALLOCATED	VILLAGE SHARE	TOWN SHARE
Covert	\$ 32,109.47	\$ 1,795.95	\$ 30,313.52
Fayette	48,456.00	3,146.95	45,309.05
Junius	8,466.46	0	8,466.46
Lodi	12,020.81	495.76	11,525.05
Ovid	14,028.19	988.49	13,039.70
Romulus	13,961.78	81.27	13,880.51
Seneca Falls	41,041.68	3.66	41,038.02
Tyre	5,020.32	0	5,020.32
Varick	13,729.22	0	13,729.22
Waterloo	37,246.35	12,712.19	24,534.16
Total	\$ 226,080.28	\$ 19,224.28	\$ 206,856.00

BOARD OF SUPERVISORS ADOPTS 2019 COUNTY BUDGET

RESOLUTION NO. 286-18 moved by Sprvr. Reynolds, second by Sprvr. Trout and adopted.

WHEREAS, the heads of Seneca County departments have made their estimates of revenues and expenditures for Fiscal Year 2019; and

WHEREAS, the Proposed 2019 Seneca County Budget has been duly filed and presented to the Board of Supervisors by the budget officer and a duly advertised public hearing has been held on December 11, 2018; and

WHEREAS, \$45,000 in funding through the Hotel-Motel Tax is available in Account No. 108021.54701 to support tourism related activities within Seneca County; and

WHEREAS, the activities performed by Cayuga Lake Watershed Network, Seneca Watershed Intermunicipal Organization, and Seneca White Deer, strengthen Seneca County's tourism sector and economy; and

WHEREAS, supporting these activities is appropriate and important; and

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WHEREAS, the Ways and Means Committee of the Board of Supervisors recommends adoption of the budget, amended as set forth herein, together with such other and further amendments as the Board of Supervisors may approve; now, therefore be it

RESOLVED, that the Tentative Budget for 2019 be amended as follows:

Increase line 101325 54240 County Treasurer, Postage \$500

Increase line 101325 54570 County Treasurer, Data Processing \$1,000

And, be it further

RESOLVED, that \$5,000 for the Cayuga Lake Watershed Network, \$5,000 for the Seneca Watershed Intermunicipal Organization and \$10,000 for Seneca White Deer, Inc. be earmarked as part of the adoption of the 2019 Seneca County Budget in Account. No. 108021.54701; and be it further

RESOLVED, that pursuant to Section 269 of the County Law, said proposed budget, as changed altered, revised and amended, be and hereby is adopted as the budget for Seneca County for the year 2019; and be it further

RESOLVED, that the several amounts specified in the 2019 County Budget be and hereby are appropriated for the objects and purposes enumerated therein.

Discussion Resolution No. 286-18: Sprvr. Reynolds requested the tentative budget be amended by taking \$10,000 out of the County Treasurer budget for rental space for the tax auction and put it back in the Law Department budget. Sprvr. Hayssen said he would support such amendment. Sprvr. Hochadel questioned if the amount was actually for \$5,000. Acting County Manager Rowe said the notes of the Clerk of the Board indicated a request for \$5,000 - \$10,000, so for budget planning the maximum dollar amount was used.

Amendment to the Main Motion:

Sprvr. Reynolds offered a motion to amend the main motion, second by Sprvr. Hayssen, by removing \$10,000 funding in the county treasurer budget for rental space for the tax auction; and place it back in salaries under the Law Department budget. The motion carried having received a nay vote by Sprvr. Hochadel.

Amendment to the Main Motion as Amended:

Sprvr. Kronenwetter offered a motion, second by Sprvr. Kaiser, to amend the main motion by including the following text, "WHEREAS, \$45,000 in funding through the Hotel-Motel Tax is available in Account No. 108021.54701 to support tourism related activities within Seneca County; and, WHEREAS, the activities performed by Cayuga Lake Watershed Network, Seneca Watershed Intermunicipal Organization, and Seneca White Deer, strengthen Seneca County's tourism sector and economy; and, WHEREAS, supporting these activies is appropriate and important; now, therefore be it

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RESOLVED, that \$5,000 for the Cayuga Lake Watershed Network, \$5,000 for the Seneca Watershed Intermunicipal Organization and \$10,000 for Seneca White Deer, Inc. be earmarked as part of the adoption of the 2019 Seneca County Budget in Account. No. 108021.54701.”

Sprvr. Garlick Lorenzetti said she would like to see more than \$45,000 to support other tourist events in the county, citing It’s a Wonderful Life”; the Wine Country Dog Show, and Memorial Day. Sprvr. Lott agreed, questioning if \$20,000, is enough for other tourism promotion. He suggested committing less (i.e. \$3,000 instead of \$5,000) to the watersheds and Seneca White Deer.

Acting County Manager explained that the \$45,000 was ten percent of the projected revenue from the occupancy tax; which was projected at \$450,000. The Board of Supervisors contracted with the Chamber as the county TPA, that the next four years the occupancy tax revenue would be distributed with 90% TPA and 10% Other tourism. To increase the ten percent in the tentative budget would require the total projected revenue to be increased. Sprvr. Hayssen said he thought it would have been better if the Board did not agree to the 90/10 distribution and the TPA should receive the same amount received last year.

**BOARD OF SUPERVISORS APPROVES LEASE WITH
JACK ‘N JILL CHILDCARE CENTERS, INC.**

RESOLUTION NO. 287-18 moved by Sprvr. Trout, second by Sprvr. Garlick Lorenzetti and adopted.

WHEREAS, acquisition and occupation of the former Bonadent building on Danaren Lane in Seneca Falls anticipated a lease of space for daycare facilities required by the New York State Gaming Commission as a condition of the license issued to the de Lago Casino in Tyre; and

WHEREAS, a lease agreement has been negotiated with Jack ‘n Jill Childcare Centers, Inc. to fulfill that requirement; and

WHEREAS, the terms of the lease are consistent with current commercial rental agreements in the area and meet the requirements of the State Gaming Commission while covering costs of the County; and

WHEREAS, this Resolution has been approved by the Board of Supervisors Public Works Standing Committee on November 27, 2018; now, therefore, be it

RESOLVED, that the County Manager is authorized and directed to execute the lease agreement for occupancy of space at the Seneca County Health & Human Services Building with Jack ‘n Jill Childcare Centers, Inc.; and be it further

RESOLVED, that the County Manager is also authorized and directed to execute documents terminating the existing lease for such space with Lago Resort and Casino, LLC., dba “ del Lago”.

CHAIRMAN OF THE BOARD AUTHORIZED TO SIGN SNOW AND ICE AGREEMENT

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RESOLUTION NO. 288-18 moved by Sprvr. Trout, second by Sprvr. Lazzaro and adopted.

WHEREAS, the New York State Commissioner of Transportation and Seneca County have entered into Agreement No. D089860 entitled “Snow and Ice Agreement between the New York State Department of Transportation and Seneca County”; and

WHEREAS, the term of said Agreement is for a period of three years commencing March 11, 1975 and the said Agreement provides that the parties may, at the end of each year of the term of the Agreement, extend such term for an additional year; and

WHEREAS, this agreement has been regularly extended since the original term; and

WHEREAS, the present term of the Agreement, as extended, expired June 30, 2018; and

WHEREAS, Section 7 of the said agreement provides that the Commissioner of Transportation shall furnish the County with a map for each term of the Agreement or for any extended term thereof, modified to show the changes, if any, to the State Highways affected by this Agreement; and

WHEREAS, Section 10 of the said Agreement provides for an annual update of the estimated expenditure to be determined by the Commissioner subject to the provisions of Section 10 at the time for extension of the Agreement; and

WHEREAS, the Public Works Committee approved this resolution on November 27, 2018; now, therefore be it

RESOLVED, that the aforementioned “Snow and Ice Agreement Between New York State Department of Transportation and the County of Seneca” is hereby extended for a period of one year, now to expire June 30, 2019, unless further extended; and be it further

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized and directed to sign an agreement on behalf of the County of Seneca with the New York State Department of Transportation to extend the Municipal Snow and Ice Agreement for the 2018/2019 season.

**BOARD AUTHORIZES SENECA COUNTY WATER DISTRICT ADMINISTRATOR TO
SOLICIT BIDS FOR SURGE VALVE**

RESOLUTION NO. 289-18 moved by Sprvr. Trout, second by Sprvr. Lazzaro and adopted.

WHEREAS, at the Lake Road water pump station, water pressure can vary when power outages occur; and

WHEREAS, when pressure fluctuates rapidly, water hammer ensues, creating stress on water mains; and

WHEREAS, stresses on the water main become breaks at weak points in the system, affecting the district and adjoining districts; and therefore be it

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WHEREAS, the Public Works Committee approved this resolution on November 27, 2018; now, therefore be it

RESOLVED, the Seneca County Board of Supervisors authorizes and directs the Seneca County Water District Administrator to solicit bids for a surge valve and its installation to protect water main infrastructure.

**BOARD OF SUPERVISORS APPROVES PROPOSED COMPROMISE OF
SENECA LAKE WATER DISTRICT WATER BILL**

(DEFEATED)

RESOLUTION NO. 290-18 moved by Sprvr. Trout, second by Sprvr. Brownell and defeated by 396 nays (Trout, Reynolds, Garlick Lorenzetti, Davidson, Kaiser, Shipley, Hochadel), and 354 ayes (Brownell, Prouty, Lazzaro, Kronenwetter, Lott, McGreevy, Hayssen).

WHEREAS, water supplied to Seneca County Water District No. 1 is purchased from the Seneca Lake Water District; and

WHEREAS, such water supply has been billed based upon usage determined by a meter set at the County Water District northern border; and

WHEREAS, it has been determined that there was a discrepancy in the determination of usage during 2016 due to a malfunctioning of the said meter; and

WHEREAS, Water District No. 1, using actual meter readings for a year, has determined that the District was under-billed and is in agreement with the Seneca Lake Water District in its determination; and

WHEREAS, the Seneca Lake Water District has submitted compensation for the under-billed water usage in the amount of One Hundred Twenty-Two Thousand Dollars (\$122,000); and

WHEREAS, Resolution 21-18 recognized the potential liability of One Hundred Seven Thousand Six Hundred Forty-Eight Dollars (\$107,648) that was recorded during the annual audit process within the 2017 financial statement which now requires an additional amount to be expensed in 2018 in the amount of Fourteen Thousand Three Hundred Fifty-Two Dollars (\$14,352); and

WHEREAS, the Board of Supervisors desires to enter into an agreement with the Seneca Lake Water District on behalf of Seneca County Water District No. 1, compensating Seneca Lake Water District in the amount determined by the County District; and

WHEREAS, this Resolution has been approved by the Board of Supervisors' Public Works Committee; now, therefore, be it

RESOLVED, that the Board of Supervisors rescind Resolution No. 21-18, Compromise of Seneca Lake Water District Water Bill; and, be it further

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RESOLVED, that the Seneca County Board of Supervisor authorizes payment by Seneca County Water District No. 1 to the Seneca Lake Water District in the amount of One Hundred Twenty-Two Thousand Dollars (\$122,000) representing the amount due for under-measured water usage by the County Water District for the period 07/01/2016 – 06/30/2017; and be it further

RESOLVED, that the Department of Finance is hereby authorized and directed to amend the 2018 Budget as follows:

Account Number	Account Description	Amount	
318310-52600	Equipment-Vehicles	\$14,352	Decrease
318310-54141	Purchase of Water	\$14,352	Increase

Now, therefore be it

RESOLVED, that the County's Department of Finance is authorized to make the necessary budgetary and accounting entries to affect the intent of this resolution.

Following the vote defeating the adoption of Resolution No. 290-18, Supervisor Hayssen walked out of the meeting.

Discussion Resolution No. 290-18:

Sprvr. Kaiser said he would be voting nay on this resolution. He is disappointed that Varick did not agree to rescind the increased water rate. He said he would support the resolution contingent on the water rate being rescinded. Sprvr. Garlick Lorenzetti agreed with Sprvr. Kaiser. She would also vote nay.

ROY GATES HIRED AS PART-TIME HIGHWAY MAINTENANCE SUPERVISOR

RESOLUTION NO. 291-18 moved by Sprvr. Trout, second by Sprvr. Garlick Lorenzetti and adopted.

WHEREAS, Roy Gates retired from his position as Seneca County Highway Superintendent effective November 26, 2018; and

WHEREAS, it would be beneficial to Seneca County to employ Roy Gates on a part-time basis to supervise on-site operations of the Highway Department; and

WHEREAS, the Public Works Standing Committee approved this resolution at a meeting on November 27, 2018; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors authorize the hiring Roy Gates as Highway Maintenance Supervisor with part-time status, at the pay rate of \$20.00 per hour not to exceed \$30,000 annually; and no additional benefits.

GRANT ACCEPTANCE FOR MENTAL HEALTH DEPARTMENT FACILITY UPGRADES

RESOLUTION NO. 292-18 moved by Sprvr. Trout, second by Sprvr. Lazzaro and adopted.

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WHEREAS, facility upgrades are necessary and critical to the operations of the Seneca County Department of Mental Health; and

WHEREAS, through the efforts of New York Senator Pamela Helming funding is available in the amount of \$300,000 from the State and Municipal Facilities Program (SAM); and

WHEREAS, this grant will be used to support facility upgrades and improvements; and

WHEREAS, this grant funding will be included in the 2019 Budget; and

WHEREAS, the Public Works Standing Committee approved this resolution on November 27, 2018; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors does hereby accept the grant and authorizes the Seneca County Manager to electronically sign any and all documents related to the acceptance and administration of this grant.

**SUPERVISORS APPOINT CHARLES SUMNER AS MEMBER AT LARGE TO
THE SENECA COUNTY SOIL & WATER CONSERVATION BOARD**

RESOLUTION NO. 293-18 moved by Sprvr. Kronenwetter, second by Sprvr. Trout and adopted.

WHEREAS, the term has expired for the Member At-large Director position on the Seneca County Soil & Water Conservation Board of Directors; and

WHEREAS, in accordance with the New York State Conservation District Law, the Member At-large Director shall be appointed from the county and will represent the urban, suburban; and rural non-farm landownership interest; and

WHEREAS, the Seneca County Soil & Water Conservation District Board of Directors is requesting that Charles Sumner be appointed as Member At-Large Representative for a three year term; and

WHEREAS, at its meeting on November 27, 2018 the Board of Supervisors Agriculture & Environmental Standing Committee recommended a board resolution appointing Charles Sumner as Member At-Large for a three-year term; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors does hereby appoint Charles Sumner as Member At-large on the Seneca County Soil & Water Conservation Board of Directors for a three-year term effective January 1, 2019 through December 31, 2021.

**SUPERVISORS REAPPOINT JOHN HUNT AS GRANGE REPRESENTATIVE TO THE
SENECA COUNTY SOIL & WATER CONSERVATION BOARD**

RESOLUTION NO. 294-18 moved by Sprvr. Kronenwetter, second by Sprvr. Reynolds and adopted.

WHEREAS, in accordance with the New York State Conservation District Law, the District Directors shall include a farmer recommended by the County Grange; and

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WHEREAS, the current Grange Representative, John Hunt, is interested in serving a new three-year term; and

WHEREAS, at its meeting on November 27, 2018, the Board of Supervisors Agriculture & Environmental Affairs Standing Committee recommended a board resolution reappointing John Hunt as Grange Representative for a new three-year term; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors does hereby reappoint John Hunt as the Grange Representative on the Seneca County Soil & Water Conservation Board of Directors for a three-year term effective January 1, 2019 through December 31, 2021.

ACCEPT THE FY 2018 EMERGENCY MANAGEMENT PERFORMANCE GRANT

RESOLUTION NO. 295-18 moved by Sprvr. Brownell, second by Sprvr. Lazzaro and adopted.

WHEREAS, the New York State Division of Homeland Security & Emergency Services has awarded the Seneca County Office of Emergency Management the FY 2018 Emergency Management Performance Grant, for \$18,091; and

WHEREAS, this grant is used to offset expenses related to the operation of the Office of Emergency Management; and

WHEREAS, Seneca County has participated in this grant program for over 20 years; and

WHEREAS, this grant funding is included in the 2019 tentative budget; and

WHEREAS, this resolution was approved by the Public Safety & Criminal Justice Committee on November 27, 2018; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors does hereby accept the grant and authorizes the Seneca County Manager to electronically sign any and all documents related to the acceptance and administration of this grant.

**CREATE CAPITAL PROJECT AND ESTABLISH BUDGET FOR NEW YORK STATE
DEPARTMENT OF TRANSPORTATION (NYSDOT) 2016 AVIATION CAPITAL GRANT TO
DESIGN AND RELOCATE FUELING SYSTEM AT THE FINGER LAKES REGIONAL
AIRPORT (FLRA)**

RESOLUTION NO. 296-18 moved by Sprvr. Kaiser, second by Sprvr. Davidson and adopted.

WHEREAS, the NYSDOT 2016 Aviation Capital Grant program provided funding to design and relocate the existing fueling system to improve safety and provide more efficient access to those purchasing fuel and operating the fueling system at the FLRA; and

WHEREAS, by Resolution 72-17, the Seneca County Board of Supervisors authorized and directed the County Manager to sign all necessary documents to apply to and accept a 2016 Aviation

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Capital Grant from the NYSDOT for up to \$1,500,000 for design and relocation of the existing fueling system with a Local Share of \$150,000 was put into the 2018 Airport Budget; and

WHEREAS, the actual NYSDOT grant award was \$662,474 with the required Local Share being \$73,608; and

WHEREAS, the funds for the Local Share will come from the 2018 Airport budget line Professional Fees; and

WHEREAS, NYSDOT has requested a new resolution reflecting the actual grant award and local share figures; and

WHEREAS, this resolution has been reviewed and approved by the Economic Development and Tourism Committee on November 27, 2018; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors approves the creation of the capital project and the establishment of the capital project budget to include a Local Share of \$73,608 to fund the design and relocation of the existing fueling system at the FLRA; and further

RESOLVED, that the Department of Finance is hereby authorized and directed to amend the 2018 Airport Budget as follows:

From:	305610-54330	Professional Fees	-\$73,608	Decrease
To:	305610-59950	Interfund Transfer to Capital Project	\$73,608	Increase

And be it further

RESOLVED, that the Capital Project budget be, and hereby is, established as follows:

<i>Appropriations</i>		<i>Budget</i>
805610-52000-Fuel	Capital Project Contractual	\$736,082
<i>Revenue</i>		
805610-43597-Fuel	State Aid	\$662,474
805610-45031-Fuel	Interfund Transfer-Airport	\$73,608

And be it further

RESOLVED, that the Seneca County Board of Supervisors authorizes the County Manager and Finance Director to make the necessary budgetary and accounting entries to effect the intent of this resolution; and be it further

RESOLVED, that the Department of Finance be, and hereby is, authorized to advance funds as necessary from the General Fund to pay for any costs incurred before the receipt of State Aid.

Postpone Motion #31 – Adopt Local Law 1 Year 2019: Sprvr. Davidson offered a motion to adopt Local Law No. Year 2019, second by Sprvr. Trout. Sprvr. Lazzaro offered a motion to postpone the main

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notion until the end of the meeting, second by Sprvr. Garlick Lorenzetti. The motion to postpone the main motion until the end of the meeting carried.

**BOARD OF SUPERVISORS AMEND THE RULES OF THE BOARD
FOR YEAR-END BOARD MEETING**

RESOLUTION NO. 297-18 moved by Sprvr. Davidson, second by Sprvr. Lazzaro and adopted.

RESOLVED, that the Seneca County Board of Supervisors does hereby amend the Rules of the Board as follows: A special meeting of the Board of Supervisors shall be held Thursday, December 27, 2018 at 2:00 p.m., at the Seneca County Office Building, Waterloo, NY.

AMEND THE RULES OF THE BOARD TO SCHEDULE 2019 ORGANIZATION MEETING

RESOLUTION NO. 298-18 moved by Sprvr. Davidson, second by Sprvr. Lazzaro and adopted.

WHEREAS, County Law §151 states that the members of the Board of Supervisors shall organize the board and select a chairman on or before the eighth day of January in each year; and

WHEREAS, the Board shall annually, by resolution duly adopted, during the month of December, fix the date, time and place of the meeting to organize the Board; and

WHEREAS, this resolution was approved by the Human Resources & Government Operations Committee on November 27, 2018; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors does hereby amend the Rules of the Board as follows: Organization Meeting for the year 2019 of the Seneca County Board of Supervisors to be held on Tuesday, January 8, 2019 in the Board of Supervisors Room on or about 6:00 p.m.

**SUPERVISORS REVISE POLICY NO. 101.601 "DISCRIMINATORY HARASSMENT
PREVENTION" POLICY EFFECTIVE IMMEDIATELY**

RESOLUTION NO. 299-18 moved by Sprvr. Davidson, second by Sprvr. Lazzaro and adopted.

WHEREAS, The State of New York enacted a Sexual Harassment Prevention Policy and mandates that every employer throughout the State of New York adopt a model policy; and

WHEREAS, The Board of Supervisors adopted a Sexual Harassment Prevention Policy at its meeting on November 13, 2018; and

WHEREAS, It is necessary to revise Seneca County Policy 101.601 Discriminatory Harassment Policy to remove sections which address sexual harassment prevention; and

WHEREAS, the Government Operations Committee has reviewed and approved this resolution at its committee meeting on November 27, 2018; therefore be it

RESOLVED, the Seneca County Board of Supervisors revises Seneca County Policy Manual, 101.601 to read as follows:

101.601 Discriminatory Harassment Policy

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I. POLICY STATEMENT

It is the policy of the Seneca County to provide and maintain a work environment which is free from unlawful discrimination based on sex (with or without sexual conduct, and including gender identity, gender expression or transgender status), race, color, religion, national origin, age, disability, genetic information or predisposing genetic characteristic, marital status, familial status, military status, domestic violence victim status, and any other class protected by law. Harassment based on these protected characteristics (collectively referred to as “discriminatory harassment”) is a form of unlawful discrimination and is prohibited in each and every work environment and each and every situation which directly impacts the work environment.

Sexual harassment is covered separately under the Seneca County Sexual Harassment Prevention Policy. Refer to the Seneca County Sexual Harassment Prevention Policy 510.500, available within the Seneca County Policy Manual.

Seneca County will take appropriate steps to prevent and correct unlawful discriminatory harassment and discrimination as defined by federal, state and local law (if applicable.) This includes federal laws such as Title VII of the Civil Rights Act, the Age Discrimination in Employment Act, the Americans with Disabilities Act and the Genetic Information Non-Discrimination Act, as well as the New York State Human Rights Law.

Seneca County considers discrimination, discriminatory harassment and other conduct prohibited by this Policy to be a form of employee misconduct and considers this type of misconduct to be a serious offense which will not be tolerated. Allegations of discrimination and discriminatory harassment will be investigated thoroughly and if substantiated, will be met with appropriate corrective and/or disciplinary action commensurate with the seriousness of the offense(s), and in accordance with the parameters of applicable collective bargaining agreements and/or state law.

Retaliation against any individual making a discrimination or harassment complaint or assisting in the investigation of such a complaint is forbidden. Retaliation is a serious violation of this policy which may result in disciplinary action.

II. SCOPE

A. Who is covered by this Policy? This policy applies to all applicants, employees, interns (paid or unpaid), volunteers, contractors, and other non-employees conducting business with the Seneca County.

B. What does this Policy prohibit? This policy prohibits discriminatory harassment, discrimination and retaliation whether engaged in by fellow employees, by a supervisor or manager or by someone not directly connected to the Seneca County (e.g., an outside vendor, consultant, other non-employee or citizen).

C. Where can discrimination or discriminatory harassment occur? Conduct prohibited by this Policy is unacceptable in the workplace and in any work-related setting outside the workplace, such as during business trips, business meetings, and business-related social events.

D. All information gathered during an investigation of a complaint will be handled in a confidential manner, to the extent possible.

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E. This Policy does not preclude the filing of discrimination, discriminatory harassment or retaliation complaints with the New York State Division of Human Rights (DHR), the Federal Equal Employment Opportunity Commission (EEOC), or the pursuing of any other remedies as permitted by law.

III. DEFINITIONS OF PROHIBITED CONDUCT

A. Discrimination

Discrimination on the basis of any protected characteristic is prohibited. Discrimination includes any adverse employment action (termination, failure to hire, demotion, failure to promote, etc.) taken on the basis of sex (with or without sexual conduct, and including gender identity, gender expression or transgender status), race, color, religion, national origin, age, disability, genetic information or predisposing genetic characteristic, marital status, familial status, military status, domestic violence victim status, and any other class protected by law.

B. Discriminatory Harassment

Harassment on the basis of any protected characteristic is prohibited. Under this policy, prohibited discriminatory harassment is verbal or physical conduct that is offensive to or shows hostility or aversion toward an individual because of a protected class or characteristic, and that: (i) has the purpose or effect of creating an intimidating, hostile or offensive work environment; (ii) has the purpose or effect of unreasonably interfering with an individual's work performance; or (iii) otherwise adversely affects an individual's employment opportunities.

NOTE: Sexual harassment, including harassment on the basis of sex (including gender identity or transgender status) and sexual orientation is covered separately under the Seneca County Sexual Harassment Prevention Policy.

Harassing conduct includes, but is not limited to: epithets, slurs or negative stereotyping; threatening, intimidating or hostile acts; denigrating jokes and display or circulation in the workplace (including through e-mail) of written or graphic material that denigrates or shows hostility or aversion toward an individual or group, based on an individual's protected class.

C. Retaliation

Retaliation against any individual for making a discriminatory or any harassment complaint or assisting in the investigation of such a complaint is prohibited by law and under this Policy. Unlawful retaliation can be any adverse employment action, including being discharged, disciplined, discriminated against, or any action that would keep or discourage anyone covered by this Policy from coming forward to make or support a claim of discrimination or discriminatory harassment. Adverse action need not be job-related or occur in the workplace to constitute unlawful retaliation.

Any employee, intern, volunteer, and non-employee who believe they have been subjected to retaliation should report this conduct in accordance with the same reporting procedures as are outlined below. These complaints of retaliation will be investigated in accordance with the same procedures utilized and described below. Individuals also may file complaints of retaliation with the federal or state enforcement agencies (EEOC or New York State Division of Human Rights.)

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Any individual found to have engaged in retaliation as defined in this Policy may be subject to disciplinary action up to and including termination, and/or other corrective or remedial action as necessary and permitted by an applicable collective bargaining agreement or state law.

D. Other Unacceptable Conduct

This policy also prohibits conduct of one employee toward another that may not rise to the level of discriminatory harassment in violation of the law, but nonetheless creates a degree of hostility or intimidation that adversely affects the work environment. Teasing, ridicule, and other conduct intended to annoy, personally attack, belittle or embarrass another individual is inappropriate and also unacceptable in the workplace. Therefore, Seneca County encourages the use of its complaint procedure by employees who believe they have been subject to inappropriate conduct by another employee, even if such conduct may not be harassment or discrimination per se. Seneca County endeavors to create an environment in which employees may feel free to raise concerns and are confident that those concerns will be addressed.

IV. REPORTING PROCEDURES AND RESPONSIBILITIES

A. Reporting Procedures

Preventing harassment is everyone's responsibility. If an employee, intern, volunteer, or non-employee who witnesses or is subjected to a situation which he/she believes constitutes discriminatory harassment in violation of this Policy, Seneca County recommends that the person confront the harasser directly and advise the harasser that his/her behavior is not welcomed and will not be tolerated.

If an employee, intern, volunteer or non-employee who witnesses or is subjected to a situation which he/she believes constitutes discrimination or discriminatory harassment, he/she should file a complaint with the Compliance Officer as set forth below. Anyone who witnesses or becomes aware of potential instances of discrimination or harassment should also report such behavior to the Compliance Officer.

- **Compliance Officer: Personnel Officer**
- **In the event that the Compliance Officer is the subject of the complaint, complaints are to be made to County Attorney**

Although encouraged, note that neither this Policy nor state or federal law requires that an individual tell an alleged harasser to stop his/her actions. Failure to do so does not preclude the individual from filing a complaint of discriminatory harassment. Individuals should feel free to keep written records of any actions which may constitute harassment, including time, date, location, names of others involved, witnesses (if any), and who said or did what to whom.

Complaints may be made verbally or in writing. **If made verbally, the complaint must be reduced to writing by the individual to whom it was reported.** The written report must be given to the Compliance Officer. A form for submission of a written complaint is attached to this Policy, and all employees, interns, volunteers, and non-employees conducting business in the workplace are encouraged to use this complaint form. Individuals who are reporting discrimination or harassment on behalf of other employees, interns, volunteers or non-employees should use the complaint form and note that it is submitted on another person's behalf.

B. Employee Responsibilities

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All employees, interns and volunteers are responsible for refraining from discrimination, discriminatory harassment or retaliation in the workplace. Anyone who witnesses discrimination, discriminatory harassment or retaliation may notify the person responsible that their behavior is inappropriate, and in any and all events, should notify the Compliance Officer.

C. Supervisory Responsibilities

All managerial and supervisory personnel of the Seneca County shall be responsible for enforcing this Policy and shall have particular responsibility for ensuring that the work environment under their supervision is free from discrimination, discriminatory harassment, and retaliation. Failure of a manager or supervisor to comply with this responsibility may result in disciplinary action.

All managerial and supervisory personnel who receive complaints of, observe directly, or otherwise become aware of or suspect that discrimination, discriminatory harassment or retaliation is occurring, will be responsible for immediately forwarding such complaints, in writing, to the Compliance Officer.

Supervisors and managers will be subject to discipline (or other remedial or appropriate action) for failing to report suspected discriminatory harassment or otherwise knowingly allowing the harassment to continue. Supervisors and managers will also be subjected to discipline (or other remedial or appropriate action) if found to have engaged in discrimination, discriminatory harassment, or retaliation.

D. Employer Responsibilities

Seneca County will conduct periodic training on the issues surrounding discrimination, discriminatory harassment, its effects and its appearances, and the role and responsibility of employees and managerial/supervisory personnel in preventing incidents of discrimination and harassment.

Seneca County will also distribute this Policy to all employees, interns and volunteers, and ensure that it is distributed to new employees as they are hired.

VI. INVESTIGATION AND RESPONSE PROCEDURES

Discrimination and discriminatory harassment complaints will be investigated. The Compliance Officer [OR INVESTIGATING OFFICIAL] and/or their designee(s) will conduct a prompt and thorough investigation commencing immediately and completed as soon as possible. The investigation will be confidential to the greatest extent possible.

Any employee, volunteer, intern or non-employee may be required to cooperate as needed in an investigation of suspected discriminatory harassment. As further set forth herein, Seneca County will not tolerate retaliation against those who file complaints, support another's complaint, or participate in the investigation of a complaint.

The nature and extent of an investigation may vary on a case by case basis dependent upon the circumstances and extent of the allegations. Generally, investigations should be conducted in accordance with the following steps:

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- Upon receipt of complaint, the Compliance Officer or their designee will conduct an immediate review of the allegations, and take interim actions, as appropriate. If the complaint is oral, encourage the individual to complete the “Complaint Form” in writing. If he or she refuses, prepare a Complaint Form or other write up of the complaint based on the oral reporting.
- If documents, emails or phone records are relevant to the allegations, take steps to obtain and preserve them.
- Request and review all relevant documents, including all electronic communications.
- Interview all parties involved, including any relevant witnesses.
- Create (at a minimum) written documentation of the investigation (such as a letter, memo or email), which contains the following:
 - A list of all documents reviewed, along with a detailed summary of relevant documents;
 - A list of names of those interviewed, along with a detailed summary of their statements;
 - A timeline of events;
 - A summary of prior relevant incidents, reported or unreported; and
 - Recommendation(s) for the final resolution of the complaint, together with any recommendations for corrective or remedial actions to be taken.
- Keep the written documentation and associated documents in the employer’s records.

Once the investigation is completed, the Compliance Officer [OR *person or office designated to make final determination*] or their designee will make a Final Determination as to whether the Policy has been violated.

The Compliance Officer [OR *person of office designated to make final determination*] or their designee shall promptly notify the complainant of the Final Determination, and also inform the complainant of their right to file a complaint or charge with the DHR or EEOC, or in an appropriate court.

If a complaint of discriminatory harassment, other harassment, or retaliation is determined to be founded, Seneca County will take disciplinary and/or corrective action in accordance with law and/or an applicable collective bargaining agreement. The Compliance Officer will be responsible for overseeing the implementing of any corrective or remedial actions deemed necessary.

If disciplinary charges are filed against an employee on the grounds that Seneca County has determined the employee is guilty of discrimination, discriminatory harassment or retaliation, the accused employee may exercise his/her rights through the disciplinary procedure provided for in his/her collective bargaining agreement, or state law, if applicable.

VII. FALSE REPORTS

Reporting of a false complaint is a serious act. In the event it is found that an individual bringing the complaint has knowingly made false allegations, the Seneca County may take appropriate remedial action and/or disciplinary action in accordance with the provisions of applicable collective bargaining agreement and/or state law

SENECA COUNTY DISCRIMINATORY HARASSMENT PREVENTION COMPLAINT FORM (Submit to Compliance Officer or County Attorney)

This form may be used to file a charge of discriminatory harassment which is a form of discrimination prohibited by federal law, the New York State Human Rights Law, and Seneca County Policy.

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Filing this complaint form with Seneca County in no way deprives you of the right to file a complaint with the US Equal Employment Opportunity Commission, New York State Division of Human Rights, and/or the Federal/State courts.

(PLEASE PRINT OR TYPE)

Name _____ Phone Number _____

Residence _____

Mailing Address (if different from residence) _____

City _____ State _____ Zip Code _____

Department _____

Have you filed this charge with a Federal, State or local government agency?

YES/NO: _____ When _____

(Month/Day/Year)

Where _____

Have you instituted a suit or court action on this charge?

YES/NO: _____ When _____

(Month/Day/Year)

Where _____

(AN AFFIRMATIVE REPLY TO THIS QUESTION WILL IN NO WAY STOP A REVIEW OF YOUR COMPLAINT)

Alleged Discrimination Occurred on or about:

Month: _____ Day: _____ Year: _____ Time: _____

Is this alleged discrimination continuing: YES _____ NO _____

Describe the alleged act of harassment. Use additional sheets if necessary.

Indicate the name(s) of the alleged harasser(s):

State the name(s) of any potential witness (es):

I swear or affirm that I have read the above related facts and that the statements are true and correct to the best of my knowledge, information and belief.

Date: _____

(Signature) _____

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**-INFORMATION PROVIDED HEREIN WILL BE CONFIDENTIALLY MAINTAINED-
BOARD OF SUPERVISORS APPROVES CONTRACT NYS DEPARTMENT OF HEALTH,
BUREAU OF COMMUNICABLE DISEASE CONTROL FOR THE
RABIES CONTROL PROGRAM**

RESOLUTION NO. 300-18 moved by Sprvr. McGreevy, second by Sprvr. Davidson and adopted.

WHEREAS, the New York State Department of Health has awarded a grant to Seneca County for the Rabies Control Program; and

WHEREAS, the amount of this grant is \$10,234; and

WHEREAS, the award is for the period of April 2, 2019 through March 31, 2020; and

WHEREAS, this grant allows for county reimbursement for rabies expenses for the provision of human rabies treatment, specimen collection, pet vaccination clinics, and education and prevention activities; and

WHEREAS, these funds are included in the 2019 departmental budget 10-4011-54710; and

WHEREAS, the Health and Human Services Committee has authorized this grant award; now, therefore be it

RESOLVED, that the County Manager is hereby authorized and directed to sign all necessary documents to accept and administer the \$10,234 grant with NYS DOH Bureau of Communicable Disease Control for the Rabies Control Program.

**BOARD APPROVES CONTRACTS WITH FLH MEDICAL, P.C. AND FINGERLAKES
COMMUNITY HEALTH FOR STD TESTING AND TREATMENT**

RESOLUTION NO. 301-18 moved by Sprvr. McGreevy, second by Sprvr. Brownell and adopted.

WHEREAS, the Health Department is required to provide services for the testing and treatment of Sexually Transmitted Diseases to residents of Seneca County; and

WHEREAS, the County is the payer of the last resort after insurances are billed; and

WHEREAS, currently the Health Department has a contract with FLH Medical, P.C. and Finger Lakes Community Health to provide these services to residents; and

WHEREAS, these contracts need to be renewed so that services can continue; and

WHEREAS, the costs for these services are included in the Public Health Budget; and

WHEREAS, the Health and Human Services Committee has approved these contracts on November 27, 2018; now therefore be it

RESOLVED, that the County Manager is hereby authorized and directed to sign contracts with FLH, P.C. and Finger Lakes Community Health for providing services for the testing and treatment of Sexually Transmitted Diseases for Seneca County residents.

AUTHORIZATION FOR OUT OF STATE CONFERENCE IN MARYLAND AND USE OF COUNTY VEHICLE FOR THE PROBATION AND ADDICTIONS DEPARTMENT

RESOLUTION NO. 302-18 moved by Sprvr. McGreevy, second by Sprvr. Kaiser and adopted.

WHEREAS, the CADCA- 30th Annual Leadership Forum will be held in National Harbor, M.D. and

WHEREAS, Debra Rickerson Probation Assistant, serves as a Coalition Chair, and Tammy Orlopp, Director of Prevention & Treatment Program, serves as a Coalition Vice-Chair and the Prevention Program Director; and

WHEREAS, Probation training funds are budgeted to cover registration, and Mental Health funds are budgeted for hotel expense and food expenses and will be paid by the Seneca County Substance Abuse Coalition for the aforementioned individuals; and

WHEREAS, the Health and Human Services Committee approved this resolution on November 27, 2018; now, therefore be it

RESOLVED that the Seneca County Board of Supervisors authorizes out of state travel for Debra Rickerson and Tammy Orlopp to attend the CADCA 30th Annual Leadership Forum, February 4-8, 2019 in National Harbor, M.D.; and authorizes the use of a Mental Health vehicle as a mode of travel.

BOARD OF SUPERVISORS AUTHORIZE ACCEPTANCE OF \$161,100 GRANT FROM NYS OFFICE OF ALCOHOLISM AND SUBSTANCE ABUSE SERVICES IN SUPPORT OF OPIOID RESPONSE SERVICES

RESOLUTION NO. 303-18 moved by Sprvr. McGreevy, second by Sprvr. Lazzaro and adopted.

WHEREAS, the New York State Office of Alcoholism and Substance Abuse Services (OASAS) through contract with the Research Foundation for Mental Hygiene Inc. (RFMH has awarded Seneca County \$161,100 of grant funding); and

WHEREAS, this grant funding will support opioid services in Seneca County; and

WHEREAS, this grant program requires no match from Seneca County as all services provided are sustainable through Medicaid, Medicaid Managed Care and commercial insurance fees; and

WHEREAS, the Health and Human Services Committee reviewed and approved this resolution at its November 27, 2018 meeting; now, therefore be it

RESOLVED, that the County Manager is hereby authorized and directed to sign all necessary documents to accept and administer the \$161,100 grant with OASAS and RFMH to support opioid response services in Seneca County.

APPROVE 2019 MENTAL HEALTH SERVICES PROVIDER-AGENCY CONTRACTS

RESOLUTION NO. 304-18 moved by Sprvr. McGreevy, second by Sprvr. Lazzaro and adopted.

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WHEREAS, the Department of Mental Health enters into services provider each year with Lakeview Mental Health Services, Inc.; Finger Lakes Parent Network; Glove House; Unity House of Cayuga County; the Franziska Racker Centers; the Council on Alcoholism and Addictions of the Finger Lakes, Inc., and the United Way of Seneca County to provide mental health and alcohol/substance abuse services to the residents of Seneca County; and

WHEREAS, the funds used for these contracts are passed through state aid monies from New York State office of Mental Health and New York State office of Alcoholism and Substance Abuse Services; and the del Lago gambling contract; and

WHEREAS, the total investment dollars, amount for these contracts is \$890,000 (revenue account 104300-43000 and expense account 104300-54700) and \$60,000 (revenue account 104350.41625 and expense account 104350.54380) with no local mandated share, and included in the 2019 Tentative Budget; and

WHEREAS, the Health and Services Committee approved this resolution on November 27, 2018; now, therefore be it

RESOLVED, that the County Manager is authorized and directed to sign the 2019 services providers' agency contracts for Lakeview Health Services, Inc.; Finger Lakes Parent Network; Glove House; Unity House of Cayuga County; the Franziska Racker Centers; Council on Alcoholism and Addictions of the Finger Lakes, Inc. and United Way of Seneca County; and be it further

RESOLVED, that the Seneca County Board of Supervisors does hereby authorize and directs the Finance Department to pay the 2019 service providers, as contracted, when duly appropriated.

**BOARD APPROVES MENTAL HEALTH AND SUBSTANCE ABUSE PROVIDERS
AGREEMENTS FOR CONTRACTED SERVICES**

RESOLUTION NO. 305-18 moved by Sprvr. McGreevy, second by Sprvr. Brownell and adopted.

WHEREAS, the Department of Mental Health enters into services contracts each year with many service providers through agreements for contractor services; and

WHEREAS, the funds used for these contracts are included in the 2019 budget and passed through state aid monies from New York State Office of Mental Health and New York State Office of Alcoholism and Substance Abuse Services and/or through medical fees; and

WHEREAS, the following array indicates the not-to-exceed totals and hourly rates of providers contracted in 2019; and

Waterloo - 104320.54350		Rate	Hours
Ann Knoll	\$ 76,000.00	\$ 60.00	1,266.67
Steve Kane	\$ 24,000.00	\$ 35.00	685.71

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David Kaufman	\$ 119,000.00	\$ 140.00	850.00
Kang Yu	\$ 140,000.00	\$ 135.00	1037.04
Pamela King	\$ 42,000.00	\$ 77.00	545.45
Sandra Clayton	\$ 30,000.00	\$ 20.00	1500.00
Rick Hoyt / Mark Reynolds	\$ 20,000.00	\$ 125.00	160.00
Christine Tompkins	\$ 6,750.00	\$ 45.00	150.00
Sara Caceres, Spanish Interpreter	\$ 2,000.00		
Kaitlyn Laskoski	\$ 3,500.00	\$ 35.00	100.00
	\$463,250.00		
Ovid - 104310.54350			
Susan Hammond	\$ 30,000.00	\$ 35.00	857.14
Lisa DePalma	\$ 45,000.00	\$ 35.00	1285.71
Deena Schwartz	\$ 60,000.00	\$ 12000	500.00
	\$135,000.00		
Addictions - 104220.54350			
Dorothy Lennon	\$ 50,000.00	\$ 150.00	333.33
Sandra Clayton	\$ 13,500.00	\$ 25.00	540.00
Terri Hoskins	\$ 30,000.00	\$ 96.75	310.08
Robert Shields	\$ 7,500.00	\$ 12.00	625.00
RN (new for SAY Grant)	\$ 35,000.00		
	\$136,000.00		
Sexual Behaviors Outreach	\$ 30,000.00	\$ 95.00	315.79
104340.54350			

WHEREAS, these contracts were approved by the Health and Human Services Committee of the Seneca County Board of Supervisors on November 27, 2018; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors authorizes and directs the County Manager to sign the 2019 Mental Health and Substance Abuse Services Providers agreements for contract services.

**BOARD OF SUPERVISORS APPROVE THE APPOINTMENTS OF
FINGER LAKES WORKFORCE INVESTMENT BOARD MEMBERS**

RESOLUTION NO. 306-18 moved by Sprvr. McGreevy, second by Sprvr. Lazzaro and adopted.

WHEREAS, The Seneca County Board of Supervisors has authorized the creation of the Finger Lakes Workforce Investment Board for the counties of Ontario, Wayne, Seneca and Yates in compliance with the Workforce Innovation and Opportunity Act (WIOA) of 2014 and

WHEREAS, the appointment of the Partner/Public Sector Workforce Investment Board Members must be endorsed by the four counties of Ontario, Wayne, Seneca and Yates; and

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WHEREAS, per the NYS WIOA requirements, the Seneca County Board of Supervisors must endorse the following Partner/Public Sector representatives:

- Mark Juliano from del Lago Casino to be appointed by the Board of Supervisors to replace Eric Delsaer and fill his unexpired term through June 30, 2019
- Maria Fisher from Rochester and Vicinity Labor Council to be appointed to the Board of Supervisors to replace Dan Maloney for his unexpired term through June 30, 2019

WHEREAS, this appointment has been reviewed and approved by the Human Services Committee November 27, 2018; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors does hereby appoint the individuals listed above to the Finger Lakes Workforce Investment Board; and be it further

RESOLVED, that the Clerk to the Board of Supervisors send a certified copy of this resolution to the Finger Lakes Workforce Investment Board and to the Clerks of the Boards of Ontario, Wayne and Yates Counties.

**BOARD OF SUPERVISORS APPROVE THE APPOINTMENT OF
FINGER LAKES WORKFORCE INVESTMENT BOARD MEMBER**

RESOLUTION NO. 307-18 moved by Sprvr. McGreevy, second by Sprvr. Lazzaro and adopted.

WHEREAS, The Seneca County Board of Supervisors has authorized the creation of the Finger Lakes Workforce Investment Board for the counties of Ontario, Wayne, Seneca and Yates in compliance with the Workforce Innovation and Opportunity Act (WIOA) of 2014; and

WHEREAS, the appointment of the Partner/Public Sector Workforce Investment Board Members must be endorsed by the four counties of Ontario, Wayne, Seneca and Yates; and

WHEREAS, per the NYS WIOA requirements, the Seneca County Board of Supervisors endorsed Partner/Public Sector representative, Eileen Tiberio, Commissioner Ontario County Department of Social Services to fill the unexpired term of Charles L. Schillaci through June 30, 2018; and

WHEREAS, Eileen Tiberio wishes to continue to serve on the Finger Lakes Workforce Investment Board for a new term July 1, 2018 to June 30, 2021; and

WHEREAS, this appointment has been reviewed and approved by the Health and Human Services Committee November 27, 2018; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors does hereby appoint Eileen Tiberio, Commissioner Ontario County Department of Social Services, to the Finger Lakes Workforce Investment Board for the term July 1, 2018 through June 30, 2021; and be it further

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RESOLVED, that the Clerk to the Board of Supervisors send a certified copy of this resolution to the Finger Lakes Workforce Investment Board and to the Clerks of the Boards of Ontario, Wayne and Yates Counties.

**ACCEPT THE DONATION FROM SENECA MEADOWS LANDFILL
FOR CHILDREN IN FAMILIES IN NEED**

RESOLUTION NO. 308-18 moved by Sprvr. McGreevy, second by Sprvr. Lazzaro and adopted.

WHEREAS, the Seneca Meadows Landfill has offered a donation for children and families in need this Holiday season; and

WHEREAS, this is a welcomed donation that will help with supply the following to clientele in

- Winter items
- Bedding
- Food for Seneca County families
- Holiday Gifts for Seneca County children
- Clothing for homeless youth and families; and

WHEREAS, the Health and Human Services Committee have reviewed this request and recommend the Seneca County Department of Human Services be given authorization to accept this donation; now, therefore be it

RESOLVED, that the County of Seneca be, and hereby is, authorized to accept the donation from Seneca Meadows Landfill; and be it further

RESOLVED, that the County's Department of Finance is authorized to make the necessary budgetary and accounting entries to effect the intent of this resolution; and be it further

RESOLVED, that a certified copy of this resolution be sent to Seneca Meadows Landfill, 1786 Salcman Road, Waterloo, NY 13165.

**SENECA COUNTY BOARD OF SUPERVISORS PROCLAIMS JANUARY AS HUMAN
TRAFFICKING AWARENESS MONTH IN SENECA COUNTY**

RESOLUTION NO. 309-18 moved by Sprvr. McGreevy, second by Sprvr. Davidson and adopted.

WHEREAS, human trafficking has been recognized as a form of modern day slavery that occurs nationally, in every state including New York and in many communities across the state; and

WHEREAS, human trafficking shall mean the recruitment, transport, harboring, or receipt of persons, by means of threat, or use of force, fraud or coercion; and

WHEREAS, victims of human trafficking can be anyone; most identified victims of trafficking in New York State are American born females; however, immigrant and undocumented youth as well as

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male and transgender youth have been identified as victims of sex, and/or labor trafficking (*New York State Office of Children and Family Services*); and

WHEREAS, youth who are especially vulnerable to being trafficked include: those with a history of abuse including sexual abuse, physical abuse, maltreatment, neglect and substance abuse, children with disabilities, children in foster care, or who have been involved in the justice system, LGBTQ youth and runaway and homeless youth; and

WHEREAS, the New York State Office of Children and Family Services has provided funding to the Seneca County Division of Human Services, over the last 3 years to provide community awareness campaigns, community education and training and to provide resources and services to youth identified as a victim of trafficking, or those who may be at risk; now, therefore be it

RESOLVED, the Board of Supervisors proclaims January as Human Trafficking Awareness Month in Seneca County and recognizes January 11, 2019 as National Human Trafficking Awareness Day.

BOARD OF SUPERVISORS TO APPROVE THE 2019 SAFE HARBOUR PLAN

RESOLUTION NO. 310-18 moved by Sprvr. McGreevy, second by Sprvr. Brownell and adopted.

WHEREAS, on November 14, 2018 the New York State Office of Children and Family Services notified the Seneca County Division of Human Services Department of Social Services on November 14, 2018 of their 2019 Safe Harbour: NY program funding in the amount of \$60,000 dollars for the continued development of Safe Harbour programming for the calendar year 2019; and

WHEREAS, the Seneca County Division of Human Services Department of Social Services must submit a plan to the Office of Children and Family Services that outlines program development, services and budget; and

WHEREAS, this plan and budget must be approved by the Office of Children and Family Services prior to claims being approved for reimbursement; and

WHEREAS, the plan is due November 30, 2018; and

WHEREAS, the plan will be reviewed and approved by the County attorney Health & Human Services Standing Committee on November 27, 2018 prior to final submission of the plan; now, therefore, be it

RESOLVED, the Seneca County Board of Supervisors hereby approves the 2019 Safe Harbour Plan and authorizes the Seneca County Division of Human Services Department of Social Services to receive Safe Harbour: NY Program funding upon plan approval by the Office of Children and Family.

BOARD OF SUPERVISORS AUTHORIZES THE CREATION AND FILLING OF ONE (1) PART-TIME TEMPORARY VITA EMPLOYMENT & TRAINING ASSISTANT POSITION

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RESOLUTION NO. 311-18 moved by Sprvr. McGreevy, second by Sprvr. Reynolds and adopted.

WHEREAS, the Vacancy Committee has approved the creation/filling of (1) part-time, temporary VITA Employment & Training Assistant position at their committee meeting on November 13, 2018; and

WHEREAS, the funding is made available in each year's budget for this position in the 2018-2019 budget; and

WHEREAS, the Health & Human Services Committee has reviewed and approved this position on November 27, 2018; and

RESOLVED, the Seneca County Board of Supervisors does hereby create the position of Temporary, Part-time Employment & Training Assistant and authorizes filling the position for the year 2019.

SENECA COUNTY SEWER DISTRICT #1 & #2 PER SUPPLEMENTAL AGREEMENT

RESOLUTION NO. 312-18 moved by Sprvr. Trout, second by Sprvr. Kronenwetter and adopted by 567 ayes (Trout, Kronenwetter, Reynolds, Brownell, Davidson, Prouty, Lazzaro, Lott, McGreevy, Shipley, Hochadel); 141 nays (Garlick Lorenzetti; Kaiser), and 42 not present (Hayssen).

WHEREAS, Resolution 170-18 the Seneca County Board of Supervisors approved the final Preliminary Engineering Report Method #2 is the accepted method for Centralized Treatment; and

WHEREAS, both Seneca County Sewer District 1 (SCSD1) and Seneca County Sewer District 2 (SCSD2) are operating under temporary permits of the New York State Department of Conservation (DEC); and

WHEREAS, several DEC milestones are expected to be achieved on the path of a fully compliant sanitary sewer system by 2022; and

WHEREAS, Barton & Loguidice are the engineers with intimate knowledge of Sewer District 1 and Sewer District 2; and

WHEREAS, the project requires a SEQR (State Environmental Quality Review) application to be filed by Seneca County to move the project forward; and

WHEREAS, Seneca County requires grant applications to be filed for this extensive project in a timely matter for CWSRF (Clean Water State Revolving Fund) & WIIA (Water Infrastructure Improvement Act) /IMG (Intermunicipal Grant) & CFA (Consolidated Funding Application); and

WHEREAS, Barton & Loguidice has extensive experience in the coordination and setup of IMA's (Intermunicipal Agreements) and applying for said grants and provide base mapping for project plans; and

WHEREAS, there are existing funds from the Bond Capital Project available for the Sewer 1 portion of this contract; and

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WHEREAS, in order for Seneca County to meet NYS DEC requirements and continue with meeting milestones set in the Professional Engineering Report (PER) for grant applications; now therefore be it

RESOLVED, that the Seneca County Board of Supervisors approves the Supplemental Agreement #1 not to exceed \$80,000 with Barton & Loguidice for the additional engineering services as stated in this resolution; and further

RESOLVED, that the County Manager is authorized to sign any and all documents for the implementation of the Supplemental Agreement; and further

RESOLVED, that \$40,000 of the contract to be funded from the existing Sewer 1 Bond Capital Project, and further

RESOLVED, that the remaining \$40,000 of the contract be funded from Sewer 2 fund balance; and further

RESOLVED, that the Department of Finance is authorized to amend the 2018 Sewer #2 budget as follows:

<i>From</i>			
338110-59995	Fund Balance	-\$40,000	Decrease
<i>To</i>			
3238110-59950	Interfund Transfer to Capital Project	\$40,000	Increase

And be it further

RESOLVED, that the Capital Project budget be amended as follows:

<i>Appropriations</i>		<i>Budget</i>
808110-52000-SWR2	Capital Project Contractual	\$40,000
<i>Revenue</i>		
808110-45034-SWR2	Interfund Transfer Sewer Dist	\$40,000

And be it further

RESOLVED, that the Department of Finance be authorized to make the necessary budgetary and accounting entries to effect the intent of this resolution.

Discussion Resolution No. 312-18:

Sprvr. Garlick Lorenzetti and Sprvr. Kaiser stated they would vote against the resolution. Sprvr. Kaiser expressed doubts about moving forward with the centralized treatment plan. He questioned how many of the supervisors read the plan in its entirety or did they decide their vote on information provided by the former county manager, which he noted was incorrect. Spending \$40,000 per district for another engineering study, hopefully to get five million – and if the funding does not come through, a twenty million dollar project is too much money to put on the back of the users. Sprvr. Garlick Lorenzetti agreed

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adding that she thinks DEC should be notified that we aren't moving forward with the centralized plan. There are too many unknowns and disconcerting comments about the plan. Sprvr. Davidson questions the increase of \$108 to \$648 annually in cost to his constituents if we proceed. Sprvr. Trout said the increase is based solely on funding of only five million dollars. It isn't an accurate number. He said the districts need these corrections and if we decide not to do them now, we have to contact the DEC with another corrective action plan. Delaying action on proceeding with the plan for the improvements was not acceptable. Mr. Priem said the project should be shovel ready in Spring 2021. SEQR will be required; funding needs to be in line, and permitting – there is a lot of work and preparation that needs to begin. Mr. Priem also met with NYS Department of Corrections – they are not interested in operating a sewer business but they agree to fund a portion of the project. NYS DOC wants a to review an engineering survey.

New Business

Rule 29: Sprvr. Davidson offered a motion, second by Sprvr. Hochadel to introduce the following resolution under Rule 29 of the Rules of Order. The motion carried by 2/3 majority of supervisors present.

BOARD OF SUPERVISORS SUPPORT TENTATIVE AGREEMENT WITH PBA

RESOLUTION NO. 313-18 moved by Sprvr. Davidson, second by Sprvr. Lazzaro and adopted.

WHEREAS; Seneca County (the County) and The Deputy Sheriff's PBA (PBA) are parties to a Collective Bargaining Agreement for a term which expires on December 31, 2018; and

WHEREAS, the County and the PBA have been engaged in collective bargaining which has led to a mutual understanding between the County and the PBA for the terms and conditions of employment for a Successor Agreement; and

WHEREAS, the PBA membership has voted on and passed the tentative agreement; and

WHEREAS, this Resolution was brought from the floor by a two-thirds majority vote under Rule 29 of the Board of Supervisors Rules of Order; now, therefore be it

RESOLVED, the Seneca County Board of Supervisors supports the tentative agreement reached between the County and the PBA to be effective January 1, 2019 – December 31, 2021 and be it further

RESOLVED, the Chairman of the Board of Supervisors is authorized and directed to sign such agreement on behalf of the County; and be it further

RESOLVED, the Director of Finance is authorized to make any necessary transfers from the 2019 contingency fund into the 2019 Sheriff's budget lines regarding monetary changes in the agreement.

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Rule 29: Sprvr. Davidson offered a motion, second by Sprvr. Kaiser, to introduce the following resolution under Rule 29 of the Rules of Order. The motion carried by 2/3 majority of supervisors present.

A PROCLAMATION COMMEMORATING JANUARY 20-26, 2019

SENECA COUNTY SCHOOL CHOICE WEEK

RESOLUTION NO. 314-18 moved by Sprvr. Davidson, second by Sprvr. Trout and adopted.

WHEREAS all children in Seneca County should have access to the highest-quality education possible; and

WHEREAS, Seneca County recognizes the important role that an effective education plays in preparing all students in Seneca County to be successful adults; and

WHEREAS, quality education is critically important to the economic vitality of Seneca County; and

WHEREAS, educational variety not only helps to diversify our economy, but also enhances the vibrancy of our community; and

WHEREAS our area has many high-quality teaching professionals who are committed to educating our children; and

WHEREAS, School Choice Week is celebrated across the country by millions of students, parents, educators, schools and organizations to raise awareness of the need for effective educational options; now, therefore be it

RESOLVED, the Seneca County Board of Supervisors does hereby recognize January 20 - 26, 2019 as Seneca County School Choice Week, and this observance to the attention of all of our citizens.

Executive Session: 7:55 p.m. – 8:23 p.m.

Sprvr. Kaiser offered a motion to convene in Executive Session under NYS Public Officers Law Article 7 Section 105(f) to discuss the employment history of a particular person(s). Included in attendance: Acting County Manager Rowe, Acting County Attorney Ettman, and Personnel Officer Corona. The meeting returned to Open Session.

**RESOLUTION AUTHORIZING ADOPTION BY THE BOARD OF SUPERVISORS OF
THE COUNTY OF SENECA OF LOCAL LAW NO. 1 YEAR 2019**

Sprvr. Davidson offered a motion to adopt Local Law 1 Year 2019, second by Sprvr. Trout and carried.

Sprvr. Davidson offered to amend the main motion by replacing the text \$99,503 with the text \$97,850, second by Sprvr. Trout. The motion to amend the main motion carried by 593 ayes and 157 nays (Garlick Lorenzetti and Lazzaro).

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Acting County Attorney Ettman stated that due to the amendment to the original drafted of the local law, a ten day waiting period is necessary prior to adoption.

PROPOSED LOCAL LAW NO. 1 YEAR 2019 (As Amended)

WHEREAS, a resolution was duly adopted by the Board of Supervisors of the County of Seneca for a Public Hearing to be held by said County on December 11, 2018 at 6:00 p.m. at the Seneca County Office Building, Waterloo, NY, to hear all interested parties on a proposed Local Law entitled “A Local Law to Establish the Salaries of Certain County Officials”; and

WHEREAS, notice of said public hearing was duly advertised in the official newspapers of the County of Seneca; and

WHEREAS, said public hearing was duly held on December 11, 2018 at 6:00 p.m. at the Seneca County Office Building, Waterloo, NY, and all parties in attendance were permitted an opportunity to speak on behalf of or in opposition to said proposed Local Law, or any part thereof; and

WHEREAS, the Board of Supervisors of the County of Seneca, after due deliberation, finds it in the best interests of the County of Seneca to adopt said Local Law; now, therefore, be it

RESOLVED, that the Board of Supervisors of the County of Seneca hereby adopts said Local Law No. 1 of the year 2019, as follows:

The salaries of the following County Officers as of January 1, 2019 shall be as indicated opposite their respective titles:

Chairman of the Board of Supervisors	\$ 17,216
Board of Supervisors Member	\$ 13,395
Clerk to the Board of Supervisors	\$ 56,660
Commissioner of Human Services	\$ 83,780
Commissioner of Public Works Division	\$ 99,503 97,850
County Attorney	\$111,083
County Clerk	\$ 69,487
County Historian	\$ 16,262
County Sheriff	\$ 74,893
County Treasurer	\$ 36,050
Director of Community Mental Health Services	\$ 90,348
Director of Real Property Tax Services	\$ 56,138
Election Commissioner/Democrat	\$ 60,615
Personnel Officer	\$ 77,670
Public Defender	\$ 81,494
Public Health Director	\$ 94,945

Special Order of the Day

The meeting adjourned at 8:27 p.m.