

Seneca County
Board of Supervisors

Meeting Minutes
August 14, 2018

Call to Order

Chairman Shipley called the meeting to order at 6:00 p.m.

Roll Call of Members by the Clerk

Twelve members of the Board of Supervisors answered roll call. Sprvrs. Prouty and Kaiser were not present

Pledge of Allegiance and Moment of Silence

Presentations

UnderSheriff John Cleere and Highway Superintendent Roy Gates reported on recent flood disaster that occurred primarily in the south end of Seneca County. The most damage occurred in Lodi. County Roads 129 and 131 were closed. Sixty-two people were rescued. No fatalities occurred. Sprvr. Davidson thanked his fellow supervisors for their offer of municipal assistance. Highway Superintendent Gates reported that all the Town Highway Departments offered assistance.

Open Privilege of the Floor

a. Kyle Black, Regional Manager, SMI, Inc. reported there has been a decrease in odor complaints; and gave an update on odor mitigation efforts nearing completion. The number of complaints received in July of this year is twenty-three compared to 144 same time a year ago.

b. Ann Marie Heizmann, Farm Bureau & Elizabeth Nesbit, Seneca County Housing reported on the Section 8 Housing Choice Voucher Program which provides rental assistance and home ownership option to extremely low, very low and low income households in Seneca County. Both agencies have teamed up to address the housing needs of seasonal farm laborers.

c. Robert Magill, Resident, Waterloo, commented on negative information he believes to be false and meant to harass the Seneca Meadows landfill business.

Approval of Meeting Minutes

The meeting minutes for the July 10, 2018 regular meeting were approved as printed.

Sprvr. Hayssen offered a motion, second by Sprvr. Trout and carried, to amend Resolution 170-18, adopted at the July 24 special board meeting by replaced the Resolved clause with the following text: to replace the Resolved clause with the following text:

WHEREAS, this resolution was amended by the Board of Supervisors at the August 14, 2018 board meeting; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors approved that Method #2 is the accepted method for Centralized Treatment, but Method #2 will not

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include the IDA property known as Hillside, and Method #2 will only include the customers that use Five Points for their sewer treatment; and be it further

RESOLVED, that the IDA property that uses the Hillside Treatment Plant will be responsible for all costs related to getting their sewage to Sewer #1, all O&M costs related to these conveyances, the decommissioning of the Hillside Treatment Plant and all costs related to the daily O&M costs of all sewer lines on the IDA property; and be it further

RESOLVED, that the present Sewer #1 customers will only be responsible for their EDU share of debt and treatment at the proposed expanded and renovated Sewer #1 plant.

Reports of Standing Committees

Health & Human Services Committee – Sprvr. McGreevy, Chairman. The committee approved several resolutions that are tonight's agenda. One resolution in particular will appoint a new Director of Veterans Affairs – Susan Smith. The committee approved her appointment unanimously, and I believe the full board will too.

The Health Department is preparing for the 2018 Annual Household Hazardous Waste Collection Event. Requests for Proposals are being prepared and the application for DEC funding will be submitted after the Board adopts the resolution tonight authorizing the application.

Human Resources & Government Operations Committee – Sprvr. Davidson, Chairman. Other than the resolutions on tonight's agenda, the Committee authorized refilling the position of License Clerk in the Motor Vehicle Department.

Economic Development & Tourism Committee – Sprvr. Kaiser, Chairman. There are three items on the agenda for tonight and recommended for adoption by Committee: Authorize the submission of an application to Land Bank Community Revitalization Initiative Sponsored by Enterprise Community Partners, Inc. in Support of the Finger Lakes Regional Land Bank; Award EMCOR Services the contract for Plumbing and Mechanical Construction for the base bid amount of \$112,500.00; and to amend the contract with Barton & Loguidice for the Route 318 Sanitary Sewer Project to include the cost for administrative support.

Indian Affairs Committee – Sprvr. Hayssen, Chairman. Vehicles have been seen around Seneca Falls marked as "Cayuga Nation Police". We are inquiring about the legality of a tribal police force for Cayuga Nation, which is not sovereign territory.

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Public Safety Committee – Sprvr. Brownell, Chairman. Other than the three resolutions on tonight’s agenda, the committee approved refilling three Sheriff Deputy Recruit positions; and an application for the 2018 Interoperable Communications Grant was approved and adopted by the Board at a special meeting the same night as the committee meetings.

Agriculture & Environmental Affairs Committee – Sprvr. Kronenwetter, Chairman addressed the Nine Element Watershed plan submitted by Seneca Watershed Intermunicipal Organization (SWIO) and why it will benefit the county. Cayuga Lake and Seneca Lake both have increased presence of harmful algal blooms (HABs). The nine elements are intended to ensure that the contributing causes and sources of nonpoint source pollution are identified, that key stakeholders are involved in the planning process and that restoration and protection strategies are identified that will address the water quality concerns. Farmers are not being singled out as the source of pollution run-off. This may contribute to the water pollution, but in the future, grant money may be available for farms to help reduce pollution run-off. The development of nine element watershed plans is the only process we have currently to save the lakes. It works though it may take ten years into the future to see any results.

Public Works Committee – Sprvr. Trout, Chairman. The Committee approved the Final Professional Engineering Report for Seneca County Sewer District 1 & 2 with Alternative #3 Centralized Treatment at Willard. This was amended to exclude Hillside and Five Points from the Method #2 calculation. This was adopted by the Board of Supervisors at a special meeting on the same night as the committee meeting.

Regarding the county recycling program, we recommended a resolution of the Board authorizing the Public Works Commissioner to issue Requests for Proposal for recycling pick-up service. The current contract expires at the end of this year. We discussed factors affecting recycling: dwindling number of area recycling servicers, they can’t stay in business; too many complaints from customers with current service; current service experiences high turnover in staff; costs are increasing, rate could go from \$30 to \$70.

Regarding the recent road closures for bridge construction and complaints of “treacherous” detours” and “no work activity and road remains closed), the Committee is recommending a county policy on a standard process when roads are closed temporarily such as this. The policy should include who to notify (ie: towns and villages; first responders; the media); include language in contracts that would prevent the contractor from putting the county job on delay while they do other jobs

Ways & Means Committee – Sprvr. Reynolds, Chairman. The committee approved a resolution to apply for a grant for \$50,000 from the Department of Homeland Security. The purpose of the grant is

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to assist the county in creating the means necessary to prevent disruption or corruption of our Information Technology system. The deadline to submit the application was August 7th so the Board of Supervisors had a special meeting the same night as the committee meeting and adopted the resolution.

The committee also approved refilling the position for the Finance Director. The candidate must have municipal finance experience. The Personnel Department will screen applicants for the interview process with the county manager. The Board will then interview candidates as recommended by the county manager.

The committee referred one resolution for tonight's agenda, which is to adopt a revised and improved Information Technology policy.

Report of Special Committees

Sprvr. Trout reported that at the last meeting of the Seneca County IDA, they discussed PILTs and how they are affected with the County opting out of the exemption offered by NYS for solar energy. Megawatts are recommended. The towns are required to opt out separately.

Sprvr. Lazzaro recognized the Community Services Board and the organizers for Empire Farm Days. The Mental Health Department participated in Farm Days with information on suicide and suicide prevention. The organizers for Farm Days offered space free of charge. Margaret Morse, Director of Mental Health Services said a lot of people took the opportunity during Farm Days to register for the Out of Darkness Walk in October at Sampson State Park.

Chairman's Remarks

Today has been a challenging day especially in southern Seneca County, in the Towns of Lodi, Ovid & Covert.

Tonight we pause to thank the many Seneca County works, Sheriff's Office and local law enforcement, first responders, NYS and town highway departments and other resource groups throughout the region who responded quickly today to perform rescues, evacuations and set up shelters for the many affected citizens of our county.

I want to recognize Governor Cuomo's staff, especially Jessica and Kaleigh, who started calling before 7:00 a.m. today to offer State assistance and coordinate the timely visit to the affected areas of Seneca and Broome counties by Governor Cuomo early this morning so he could personally determine our needs and his issuance of a NYS of Emergency, which includes National Guard deployment along with support vehicles and flood response equipment to our area.

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We will continue to monitor the situation, repair and re-open roads, bridges and culverts damage by this disaster as soon as possible. Most importantly, considering the severity of this extreme weather event we are most grateful that Seneca County did not have any loss of life.

Communications:

135. From Steven J. Getman, attorney, Town of Ovid, a letter dated August 1, 2018 requesting a Seneca County resolution supporting the consolidation of the vital registration districts between the town and the village of Ovid.

136. From Schoharie County Board of Supervisors, in response to the increasing cost of disposing of recyclable materials due to limited markets for recyclables; and now the Chinese market has a three month moratorium accepting U.S. recycling because it is too dirty, a copy of Resolution No. 74, "Requesting State action to Relive Recycling Mandates in a Time of Crisis", and to consider reimbursement of recycling costs for municipalities dealing with this issue.

137. From David S. Zorn, Executive Director, Genesee/Finger Lakes Regional Planning Council, a copy of the Preliminary Regional Council Budget for FY 2019 for review by each member county.

138. From NYSAC, notification dated June 21, 2018 that dues for annual membership would increase for 2019, with Seneca County's share at \$6,002.

139. A copy of the NYS Department of Taxation & Finance final equalization rates for the 2018 assessment rolls for each municipality within Seneca County.

140. From Xylem, Inc., notification dated July 12, 2018, that there is one additional separation of an employee who works in tis Share Services Department at its facility located on E. Bayard St., the separate will be permanent.

141. A copy of the June 7 and August 2 2018 meeting minutes of the Seneca County Advisory Committee on Tourism (SCACOT).

142. A copy of the July 12, 2018 meeting minutes of the Seneca County Planning Board.

143. A copy of the June 20, 2010 meeting minutes and the August 1, 2018 meeting minutes of the Seneca County Board of Health.

144. A copy of the June 7, 2018 meeting minutes of the Seneca County Industrial Development Agency.

145. A copy of the Seneca County Chamber of Commerce Quarterly Report newsletter July - September 2018.

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146. A copy of the NYS Fish and Wildlife Management Board June 14, 2018 meeting minutes.

147. From Michele B. Vangalio, Ovid Town Clerk, A copy of the Ovid Town Board Resolution supporting Seneca County government participation in the development of a nine element watershed plan for Seneca Lake and Cayuga Lake.

148. From NYS Homeland Security and Emergency Services, notification dated August 1, 2018 that Seneca County and its regional partnership has been awarded \$110,000 in federal funding under the FY2017 Hazardous Materials (HazMat) Grant Program for the performance period August 1, 2018 through August 31, 2020.

RESOLUTIONS & MOTIONS

SUPERVISOR ADOPTION OF NEW INFORMATION TECHNOLOGY POLICY

RESOLUTION NO. 172-18 moved by Sprvr. Reynolds, second by Sprvr. Davidson and adopted.

WHEREAS, the Information Technology Director realized the need for an Information Technology Policy; and

WHEREAS, the proposed policy is quite comprehensive warranting the legislative action of a newly proposed Information Technology policy; and

WHEREAS, the Ways and Means Committee has reviewed and approved this resolution at its meeting on July 24, 2018; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors adopts the new Information Technology policy and it is in force immediately.

SUPERVISORS APPROVE PUBLIC WORKS COMMISSIONER TO SEND OUT REQUESTS FOR PROPOSAL FOR PICKUP OF RECYCLABLE MATERIALS

RESOLUTION NO. 173-18 moved by Sprvr. Trout, second by Sprvr. Lazzaro and adopted.

WHEREAS, the three year recycling contract with Cardinal Disposal expires on December 31, 2018; and

WHEREAS, Seneca County can elect to exercise the 4th year option per the contract with Cardinal Disposal to continue the pickup of recyclable materials; and

WHEREAS, the Seneca County Director of Recycling is constantly intervening for County residents to have the recycling contractor provide the service that is required by the contract; and

WHEREAS, it is recommended that Seneca County send out Requests for Proposal for the continuation of the pickup of recyclable materials in Seneca County; and

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WHEREAS, it would be beneficial to issue the Requests for Proposal now for 2019 budget preparation; and

WHEREAS, the Public Works Committee has reviewed and approved this resolution at its July 24, 2018 meeting; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors approves the Commissioner of Public Works to issue Requests for Proposals to be distributed to interested bidders to continue the curbside recycling program in Seneca County.

**SUPERVISORS APPROVE PUBLIC WORKS COMMISSIONER TO SEND OUT
REQUESTS FOR PROPOSAL FOR PICKUP OF RECYCLABLE MATERIALS**

RESOLUTION NO. 173-18 moved by Sprvr. Trout, second by Sprvr. Lazzaro and adopted.

WHEREAS, the three year recycling contract with Cardinal Disposal expires on December 31, 2018; and

WHEREAS, Seneca County can elect to exercise the 4th year option per the contract with Cardinal Disposal to continue the pickup of recyclable materials; and

WHEREAS, the Seneca County Director of Recycling is constantly intervening for County residents to have the recycling contractor provide the service that is required by the contract; and

WHEREAS, it is recommended that Seneca County send out Requests for Proposal for the continuation of the pickup of recyclable materials in Seneca County; and

WHEREAS, it would be beneficial to issue the Requests for Proposal now for 2019 budget preparation; and

WHEREAS, the Public Works Committee has reviewed and approved this resolution at its July 24, 2018 meeting; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors approves the Commissioner of Public Works to issue Requests for Proposals to be distributed to interested bidders to continue the curbside recycling program in Seneca County.

**FINANCE DEPARTMENT AUTHORIZED TO AMEND 2018 BUDGET
FOR INCREASE IN CHIPS FUNDING FOR SENECA COUNTY HIGHWAY**

RESOLUTION NO. 174-18 moved by Sprvr. Trout, second by Sprvr. Davidson and adopted.

WHEREAS, the three year recycling contract with Cardinal Disposal expires on December 31, 2018; and

WHEREAS, Seneca County has received official notification that \$380,843.12 from Consolidated Local Street and Highway Improvement Program/Pave NY (\$233,944.30) and Winter

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Recovery (\$146,898.82) will be available to the Seneca County Highway Department for Capital Improvements; and

WHEREAS, the amount of \$380,843.12 has not been appropriated in the 2018 Road and Bridge Construction Budget; and

WHEREAS, the Public Works Committee has reviewed and approved this resolution on July 24, 2018; now, therefore be it

RESOLVED, that the Seneca County Finance Department is hereby authorized and directed to amend the 2018 Seneca County Highway Road and Bridge Construction budget as follows:

Increase	405112-43500	CHIPS Capital (Revenue)	\$380,843.12
Increase	405112-52000	County Road Construction	\$380,843.12

SUPERVISORS AUTHORIZE COUNTY MANAGER TO SIGN AN

EXTENSION OF TERM LEASE AGREEMENT TO AMERICAN RED CROSS

RESOLUTION NO. 175-18 moved by Sprvr. Trout, second by Sprvr. McGreevy and adopted.

WHEREAS, the American Red Cross and Seneca County Emergency Management have an existing MOU to provide services in emergency situations such as shelter, food and water to volunteers and residents; and

WHEREAS, Resolution 231-16 authorized the County Manager to negotiate a lease agreement with the American Red Cross; and

WHEREAS, the current agreement expires on October 31, 2018 and the American Red Cross is interested in extending this lease for a period of two (2) years; and

WHEREAS, the Public Works Committee has reviewed and approved this resolution at its July 24, 2018 meeting; now, therefore be it

RESOLVED, that the County Manager is authorized and directed to sign a lease extension with the American Red Cross for a two (2) year period commencing on November 1, 2018 and expiring on October 31, 2020.

BOARD OF SUPERVISORS ELIMINATES POSITIONS OF PART-TIME FIRST ASSISTANT PUBLIC DEFENDER AND PART-TIME SECOND ASSISTANT PUBLIC DEFENDER AND AUTHORIZES THE CREATION OF TWO (2) FULL-TIME ASSISTANT PUBLIC DEFENDERS

RESOLUTION NO. 176-18 moved by Sprvr. Brownell, second by Sprvr. Trout and adopted.

WHEREAS, New York State Office of Indigent Legal Services has indicated that there is funding available to make the First Assistant Public Defender and Second Assistant Public Defender positions into full-time positions; and

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WHEREAS, both positions are currently part-time positions fully funded by Seneca County; and
WHEREAS, said funding is available to provide state mandated enhancements to service provided to indigent persons; and

WHEREAS, the Seneca County Public Defender supports accepting this funding and commits to enhanced services in the areas of indigent defense; and

WHEREAS, there is no local match required; and

WHEREAS, this resolution has been reviewed and approved by the Public Safety and Criminal Justice Committee at its July 24, 2018 meeting; now, therefore be it

RESOLVED, that the positions of Part-time First Assistant Public Defender and Part-time Second Assistant Public Defender be eliminated effective immediately; and be it further

RESOLVED, that two positions of Full-time Assistant Public Defenders be created effective immediately; and be it further

RESOLVED, that the attorneys currently serving in the two part-time positions will continue in the full-time positions, both such positions will be established as pay grade 9, and each will be assigned a step level based on their years of service and experience to be determined by the County Manager, Public Defender and Personnel Director.

**BOARD OF SUPERVISORS ELIMINATES POSITION OF PART-TIME
ASSISTANT DISTRICT ATTORNEY AND AUTHORIZES THE CREATION
OF A FULL-TIME ASSISTANT DISTRICT ATTORNEY**

RESOLUTION NO. 177-18 moved by Sprvr. Brownell, second by Sprvr. Davidson and adopted.

WHEREAS, the District Attorney's Office has seen a significant increase in caseload; and

WHEREAS, there is currently a part-time Assistant District Attorney in the office; and

WHEREAS, there is a need for a full-time Assistant District Attorney; and

WHEREAS, funding is currently available in the 2018 budget for this change; and

WHEREAS, the Vacancy Committee has reviewed and approved this at its July 10, 2018 meeting; and

WHEREAS, this resolution has been reviewed and approved by the Public Safety and Criminal Justice Committee at its July 24, 2018 meeting; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors approves the elimination of one part-time Assistant District Attorney and approves the creation of one full-time Assistant District Attorney effective immediately.

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**EXTENSION TO MUTUALINK MEMORANDUM OF AGREEMENT WITH THE NYS
DEPARTMENT OF HOMELAND SECURITY AND EMERGENCY SERVICES**

RESOLUTION NO. 178-18 moved by Sprvr. Brownell, second by Sprvr. Garlick Lorenzetti and adopted.

WHEREAS, in the time of a disaster or a large event, having secure interoperable communications is essential; and

WHEREAS, “Mutualink” creates networks of interoperable communications that are, at an instant, capable of sharing voice, text, radio, video, data and telephone communications in a secure environment; and

WHEREAS, the New York State Division Homeland Security & Emergency Services deployed “Mutualink”, at no cost to each county, State Fire and State Office of Emergency Management; and

WHEREAS, the New York State Division Homeland Security & Emergency Services requires a Memorandum of Agreement to be signed; and

WHEREAS, the Board of Supervisors approved Resolution No. 70-15 at the Board of Supervisor’s meeting on July 14th, 2015 to sign a Memorandum of Agreement to accept Mutualink; and

WHEREAS, the Department of Homeland Security and Emergency Services is extending the term of the original agreement to January 31, 2021 at no cost to Seneca County; and

WHEREAS, the Public Safety and Criminal Justice Committee approved this resolution at its meeting on July 24, 2018; now, therefore be it

RESOLVED, the Seneca County Board of Supervisors designates the Director of Emergency Management as the Point of Contact to accept and use the equipment, software and Mutualink Edge interoperable communications resources; and be it further

RESOLVED, that the Seneca County Board of Supervisors authorizes and directs the County Manager to sign the Memorandum of Agreement.

**SUPERVISORS APPROVE APPLICATION TO LAND BANK COMMUNITY
REVITALIZATION INITIATIVE SPONSORED BY ENTERPRISE COMMUNITY PARTNERS,
INC. IN SUPPORT OF THE FINGER LAKES REGIONAL LAND BANK**

RESOLUTION NO. 179-18 moved by Sprvr. Trout, second by Sprvr. Brownell and adopted.

WHEREAS, Enterprise Community Partners, Inc. (Enterprise) invited the Finger Lakes Regional Land Bank Corp. (FLRLBC) to submit a grant application under the 2019-2020 Land Bank and Community Revitalization Initiative (CRI) Request of Application (RFA) issued on July 18th, 2018; and

WHEREAS, the New York Attorney General won over \$20 million in settlements from banks resulting from the mortgage foreclosure crisis to fund this initiative; and

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WHEREAS, under this Initiative, Enterprise will grant funds to New York State Certified Land Banks in support of activities or projects that address community revitalization and housing stabilization over a twenty-four (24) month grant period; and

WHEREAS, Enterprise requires that the application be submitted by Seneca County on behalf of the Finger Lakes Regional Land Bank by September 7th, 2018; and

WHEREAS, this Initiative has no local funding match requirement; and

WHEREAS, if awarded a grant, funding would be passed through the County to the FLRLBC;
and

WHEREAS, this resolution was reviewed and approved by the Economic Development and Tourism Committee at its July 24, 2018 meeting; now, therefore be it

RESOLVED, that the Board of Supervisors approves applying to the 2019-2020 Land Bank and Community Revitalization Initiative grant program in support of the Finger Lakes Regional Land Bank, and authorizes and directs the County Manager to sign all necessary paperwork related to the grant application, acceptance and modification.

**AWARD BID AND AUTHORIZE ADDITIONAL FUNDING FOR DESIGN AND
CONSTRUCTION OF HANGAR SPACE AT FINGER LAKES REGIONAL AIRPORT (FLRA)**

RESOLUTION NO. 180-18 moved by Sprvr. Trout, second by Sprvr. Lazzaro and adopted.

WHEREAS, the Seneca County Board of Supervisors, by Resolution 218-15, authorized application to and acceptance of a \$720,000 NYSDOT grant for design and construction of hangar space at the FLRA and allocated \$80,000 Local Share to the Airport Capital Project Fund; and

WHEREAS, by Resolution 192-17, the Seneca County Board of Supervisors authorized advertisement of bids for construction of hangar space at FLRA; and

WHEREAS, by Resolution 128-18, the Seneca County Board of Supervisors authorizes the amendment of the 2018 budget in the amount of \$100,000.00 to fund the estimated shortfall for the construction of hangar space at FLRA and awarded Contract 1 – General Construction to Chrisanntha Construction Corporation in the amount of \$598,400.00 and Contract 2 – Electrical to Upstate Companies LLC in the amount of \$98,000.00; and

WHEREAS, on July 13, 2018, bids for Contract 3 – Plumbing and Mechanical Construction were received and publicly read aloud at the Seneca County Office Building, 1 DiPronio Drive, Waterloo, New York 13165; and

WHEREAS, McFarland Johnson, the approved engineering firm for FLRA, tabulated and analyzed the bids received, and by letter dated July 16, 2018, recommended award of Contract 3 –

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Plumbing and Mechanical Construction, to low bidder, EMCOR Services for the base bid amount of \$112,500.00; and

WHEREAS, McFarland Johnson further determined an additional funding shortfall exists of up to \$35,000.00; and

WHEREAS, construction of a new hangar is necessary for FLRA to provide a general aviation maintenance and servicing operation on site; and

WHEREAS, a maintenance and servicing operation enhances aviation traffic and fuel sales at the FLRA, that will ultimately provide the Federal Aviation Administration (FAA) justification for a future runway expansion; and

WHEREAS, the FY2018 County Budget does not accommodate this appropriation, however, sufficient funds reside in the County's General Fund, Undesignated Fund Balance; and

WHEREAS, this resolution has been reviewed and approved by the Economic Development & Tourism Committee on July 24, 2018; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors authorizes the amendment of the 2018 budget and directs a new appropriation, at the discretion of the County Manager, with notification to the Ways & Means Committee, to the County Airport Capital Project account 805610-52000-92906 in the amount of \$35,000.00 to fund the additional shortfall for the construction of hangar space at FLRA; and be it further

RESOLVED, that Contract 3 – Plumbing and Mechanical Construction be awarded to low bidder, EMCOR Services for the base bid amount of \$112,500.00; and be it further

RESOLVED, that the County Manager be authorized and directed to sign any and all documents to effectuate the intent of this resolution.

Discussion Res. No. 180-18: For future projects like this one, Sprvr. Lott requested that changes be made on how we bid the project. He objected to grant funding that we would lose if we abandoned the project. He recommended that projects this size be bid simultaneously. Engineers should have some 'skin in the game' on the amounts estimated for bids (i.e. penalty if bids higher than proposed and bonus if project is under proposed amount).

**APPROVE AMENDED CONTRACT WITH BARTON & LOGUIDICE FOR THE
ROUTE 318 SANITARY SEWER PROJECT**

RESOLUTION NO. 181-18 moved by Sprvr. Trout, second by Sprvr. McGreevy and adopted.

WHEREAS, Seneca County (County) is progressing with the construction of the Route 318 Sanitary Sewer Project (Project); and

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WHEREAS, Resolution Nos. 143-15 and 189-16 approved contracting with Barton & Loguidice, D.P.C., Consulting Engineers, for Planning, Design, Permitting, Bidding, Construction Administration and Observations of the Project; and

WHEREAS, additional Administrative Support tasks have been deemed necessary for the development of Intermunicipal Agreements between the County, Seneca Falls, Tyre and Junius; and

WHEREAS, Barton & Loguidice has submitted Contract Amendment Number 3 (Amendment) to the Agreement dated August 4, 2015 that shifts the remaining authorized fee for “Subcontracted Services” of \$7,166.20 to “Administrative Support”; and

WHEREAS, the Amendment will not increase the overall Project budget; and

WHEREAS, the overall Project budget includes a \$500,000.00 allocation for Administrative items such as property acquisition, permitting fees, legal counsel and general administrative support to which the amended contract costs would be charged to; and

WHEREAS, this resolution has been reviewed and approved by the Economic Development and Tourism Committee on July 24, 2018; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors approves Amendment Number 3 to the August 4, 2015 agreement with Barton & Loguidice for additional Administrative Support in the amount not to exceed \$52,166.20; and be it further

RESOLVED, that the Seneca County Manager is directed and authorized to sign all necessary documents relating to Barton & Loguidice Amendment Number 3 to the August 4, 2015 agreement with Seneca County for the Route 318 Sanitary Sewer Project.

**BOARD OF SUPERVISORS ELIMINATES POSITION OF FULL-TIME PARALEGAL AND
CREATES AND AUTHORIZES FILLING OF TWO PART-TIME PARALEGAL POSITIONS IN
THE COUNTY LAW DEPARTMENT**

RESOLUTION NO. 182-18 moved by Sprvr. Davidson, second by Sprvr. Reynolds and adopted.

WHEREAS, the full time paralegal in the County Law Department will start part time classes at Syracuse Law School this year; and

WHEREAS, it is desired that the training, knowledge and expertise of the current paralegal be retained by the Department if possible; and

WHEREAS, the paralegal has expressed a willingness to continue on in a part time capacity with the Department; and

WHEREAS, covering the full range of the paralegal’s responsibilities should be possible through the use of two part time employees resulting in a savings to the County of approximately \$8,420; and

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WHEREAS, this Resolution has been approved by the Human Resources and Government Operations Committee; now, therefore be it

RESOLVED, that the position of full time paralegal in the Seneca County Law Department is eliminated, effective August 20, 2018; and be it further

RESOLVED, that there is created, the positions of two, part-time paralegals in the County Law Department, effective August 20, 2018, salaries for such positions to be drawn from Budget item 101420 51200 (part time salaries) and to transfer funds needed to cover such positions from Budget item 101420 51100 (full time salaries); and be it further

RESOLVED, that the County Attorney is authorized and directed to fill both such positions, effective August 20, 2018.

SUPERVISORS AUTHORIZE PLACEMENT OF PERSONNEL

TECHNICIAN GRADE 4, STEP 3 OF MANAGEMENT SALARY SCHEDULE

RESOLUTION NO. 183-18 moved by Sprvr. Davidson, second by Sprvr. Reynolds and adopted.

WHEREAS, the Vacancy Committee met on July 10 and approved the refill of a vacant Personnel Technician position, and the refill of a Personnel Clerk position vacated by promotion; and

WHEREAS, the Personnel Officer intends to promote the Personnel Clerk, who has many years of service with the County and has obtained many specialized skills related to New York State Civil Service Laws and Seneca County Civil Service Rules; and

WHEREAS, the Vacancy Committee met on July 10, 2018 and approved the placement of the newly promoted Personnel Technician at Grade 4, step 3 of the Management Salary Schedule; and

WHEREAS, the position is currently in the 2018 budget at Grade 4, step 3 of the Management Salary Schedule; and

WHEREAS, the Human Resources and Government Operations Committee met on July 24 and approved the refill of a vacant Personnel Technician position at Grade 4, step 3 of the Management Salary Schedule, and the refill of a Personnel Clerk position vacated due to promotion; therefore it be

RESOLVED, that the Seneca County Board of Supervisors hereby approves the refill of a vacant Personnel Technician position at Grade 4, step 3 of the Management Salary Schedule.

SUPERVISORS RECLASSIFY PAYROLL SYSTEM SPECIALIST

TO PAYROLL SYSTEM TECHNICIAN

RESOLUTION NO. 184-18 moved by Sprvr. Davidson, second by Sprvr. Kronenwetter and adopted.

WHEREAS, Board Resolution 90-17 acknowledged the organization of the Human Resources Department, which was to include the function of county payroll; and

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WHEREAS, the position of Payroll System Specialist was relocated to the Human Resources Department; and

WHEREAS, the Payroll System Specialist position has since taken on a large amount of additional highly technical responsibilities; and

WHEREAS, the duties and responsibilities of the Payroll System Specialist position were reviewed and evaluated by the Personnel Officer, who determined the most appropriate title to be Payroll System Technician; and

WHEREAS, the duties and responsibilities of the Payroll System Technician position were reviewed and evaluated by the County's Wage and Salary Administration Program consultant Public Sector HR, who recommended that the position be placed on Grade 4 of the Management Salary Schedule; and

WHEREAS, the Vacancy Committee met on July 10 and approved the abolishment of a Payroll System Specialist and creation/filling of a Payroll System Technician position at grade 4 of the Management Salary Schedule; and

WHEREAS, the Human Resources and Government Operations Committee met on July 24 and approved the abolishment of a Payroll System Specialist and creation/filling of a Payroll System Technician position at Grade 4 of the Management Salary Schedule; therefore it be

RESOLVED, that the Seneca County Board of Supervisors hereby abolishes one (1) Payroll System Specialist position and creates and authorizes filling one (1) Payroll System Technician position at salary grade 4 of the Management Salary Schedule effective immediately.

SUPERVISORS AUTHORIZE CONTRACT FOR RETAINER AGREEMENT

WITH ROEMER WALLENS GOLD & MINEAUX LLP

RESOLUTION NO. 185-18 moved by Sprvr. Davidson, second by Sprvr. Trout and adopted.

WHEREAS, Seneca County is party to a retainer agreement with the law firm of Roemer Wallens Gold & Mineaux LLP for labor contract negotiations and advice regarding labor laws and public relation concerns; and

WHEREAS, the current retainer agreement, at a cost of \$3,650 per month, expires on December 31, 2018; and

WHEREAS, the labor firm has proposed a subsequent retainer agreement at the cost of \$3,650 per month for 2019, \$3,725 per month for 2020 and \$3,800 for 2021; and

WHEREAS, Seneca County may terminate this agreement earlier than December 31, 2021 upon 30 days written notice; and

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WHEREAS, the Human Resources and Government Operations Committee has reviewed and approved this resolution at its July 24, 2018 meeting; now, therefore be it

RESOLVED, the Seneca County Board of Supervisors does hereby approve a retainer agreement with the law firm of Roemer Wallens Gold & Mineaux LLP from beginning on January 1, 2019 through December 31, 2021; and be it further

RESOLVED, the Seneca County Board of Supervisors does hereby authorize and direct the County Manager to execute all necessary contract documents upon the review and approval by the Seneca County Attorney.

**COUNTY MANAGER AUTHORIZED AND DIRECTED TO SIGN A
ONE YEAR EXTENSION CONTRACT WITH THE OFFICE OF VICTIMS' SERVICES**

RESOLUTION NO. 186-18 moved by Sprvr. McGreevy, second by Sprvr. Trout and adopted.

WHEREAS, the Seneca County Community Counseling Center of the County Mental Health Department has received additional grant funding from the NYS Office of Victims Services (OVS), formerly known as the Crime Victims Board (CVB), with no local cash match required to provide services to individuals under the Victims of Crime Grant; and

WHEREAS, the grant has funded the salary and fringe benefits of the county's Coordinator of Victims Witness Domestic Violence Services since 1997; and

WHEREAS, the NYS Office of Victim Services has issued a 2-year extension of our current grant contract with a 2018-2019 award of \$91,599.30, with some of these funds already stipulated in the current Mental Health Department budget; and

WHEREAS, services provided through this funding include: Criminal Justice and Personal Advocacy; In-person Counseling (with follow-up); Group Support/Treatment; Information and Referral; Telephone Counseling; and Home Visits; and

WHEREAS, this grant's original contract had been reviewed and approved by the Mental Health Committee of the Seneca County Board of Supervisors; was accepted by the full Seneca County Board of Supervisors, and was previously signed by the Seneca County Board of Supervisors Chairman; and

WHEREAS, on July 24, 2018 the Seneca County Board of Supervisors Health and Human Services Committee reviewed and approved the County Manager to sign a 2-year extension of that contract; now, therefore be it

RESOLVED, that the Seneca County Manager is authorized to sign the one year extension of the Mental Health Department's current contract with the Office of Victims' Services as detailed above.

CLERK OF THE BOARD TO ADVERTISE FOR OFA PUBLIC HEARINGS

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RESOLUTION NO. 187-18 moved by Sprvr. McGreevy, second by Sprvr. Trout and adopted.

WHEREAS, 9 NYCRR 6653.2 of New York State Rules and Regulations requires submission of an Annual Implementation Plan of Services for the Seneca County Office for the Aging; and

WHEREAS, a hearing is required to be held at least thirty days prior to such submission and notice of such hearing to be published in local newspapers at least twenty-one days prior to such hearing; and

WHEREAS, Seneca County wishes the benefit of public suggestions and comments for such Plan; and

WHEREAS, the Health and Human Services Committee has reviewed and approved this resolution at its July 24, 2018 meeting; now, therefore be it

RESOLVED, that the Clerk of the Board of Supervisors is hereby directed to advertise Public Hearings on the Annual Implementation of Services for the Seneca County Office for the Aging for the period April 1, 2019 - March 31, 2020, said hearings to be held on September 25, 2018 at 11:30 am in the community room of Verona Village, 2276 County Road 139, Ovid, NY and September 27, 2018 at 11:30 am at the Office for the Aging, 2465 North Road, Suite 4, Waterloo, NY; and be it further

RESOLVED, that said notice is to be published at least 30 days prior to the first such Public Hearing in the County's newspapers of record; and be it further

RESOLVED, that the proposed plan or an abstract containing program goals, objectives, action steps, and proposed budgets with categorical breakdowns shall be made available to the public prior to the first such hearing; and be it further

RESOLVED, that single copies of the proposed area plan or an abstract shall be made available without charge upon request as soon as it is prepared, before submission to the New York State Office for the Aging.

**AUTHORIZE CONTRACT WITH DEC FOR FINANCIAL ASSISTANCE
FOR HOUSEHOLD HAZARDOUS WASTE COLLECTION DAY**

RESOLUTION NO. 188-18 moved by Sprvr. McGreevy, second by Sprvr. Davidson and adopted.

WHEREAS, the State of New York provides financial aid for household hazardous waste programs; and

WHEREAS, Seneca County, herein called the Municipality, has examined and duly considered the applicable laws of the State of New York, and the Municipality deems it to be in the public interest and benefit to file an application under these laws; and

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WHEREAS, it is necessary that a contract by and between the People of the State of New York, herein called the State, and the Municipality be executed for such state aid; and

WHEREAS, the Health and Human Services Committee has reviewed and approved this resolution at its July 24, 2018 meeting; now, therefore be it

RESOLVED, that the County Manager is hereby authorized and directed, as the official representative of the Municipality, to act in connection with the application and to provide such additional information as may be required, and to sign the resulting contract if said application is approved by the State; and be it further

RESOLVED, that the County of Seneca agrees that it will fund the entire cost of said household hazardous waste program and will be reimbursed by the State for the state share of such costs; and be it further

RESOLVED, that five (5) certified copies of this resolution will be forwarded to the New York State Department of Environmental Conservation together with a completed application; and be it further

RESOLVED, that this resolution shall take effect immediately.

**AUTHORIZE CONTRACT RENEWAL FOR THE
TRANSPORTATION SERVICES FOR THE EARLY INTERVENTION AND 3-5 PROGRAMS**

RESOLUTION NO. 189-18 moved by Sprvr. McGreevy, second by Sprvr. Reynolds and adopted.

WHEREAS, the Public Health Department currently had a contract with Durham School Services, 6730 Pickard Street, Syracuse, NY 13211 to provide transportation services for the Early Intervention and 3-5 Programs; and

WHEREAS, this contract expired June 30, 2018; and

WHEREAS, the County has the right to renew this contract by Board Resolution for an additional twelve (12) month period; and

WHEREAS, the funds for this contract are appropriated in the 2018 Public Health budget; and

WHEREAS, the Health and Human Services Committee has reviewed and approved this resolution at its July 24, 2018 meeting; now, therefore be it

RESOLVED, that the County Manager is authorized and directed to sign a contract renewal for the transportation services for the Early Intervention and 3-5 Programs with Durham School Services, 6730 Pickard Street, Syracuse, NY 13211 for the period July 1, 2018 – June 30, 2019.

**AMEND 2018 PUBLIC HEALTH BUDGET TO ACCEPT
INCREASED PERFORMANCE IMPROVEMENT GRANT REVENUE**

RESOLUTION NO. 190-18 moved by Sprvr. McGreevy, second by Sprvr. Reynolds and adopted.

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WHEREAS, the New York State Department of Health (NYSDOH) has awarded a Performance Improvement grant to Seneca County Health Department for 2018; and

WHEREAS, the amount of this grant is \$30,500; and

WHEREAS, the award amount was not known at the time of the development of the 2018 budget so the amount of \$12,000 that was awarded in 2017 was used; and

WHEREAS, this grant allows for county reimbursement for Public Health covered activities and must be received from NYSDOH by December 31, 2018; and

WHEREAS, the 2018 departmental expense account and the departmental revenue account must be increased by \$18,500 to accurately reflect the grant award; and

WHEREAS, the resolution has been reviewed and approved by the Health and Human Services Committee at its July 24, 2018 meeting; now, therefore be it

RESOLVED, that the Finance Director is hereby authorized and directed to amend the 2018 Public Health Budget to accept the increased grant revenue as follows:

INCREASE	104010-43447 (Performance Improvement Grant Revenue)	\$18,500
INCREASE	104010-54708 (Performance Improvement Grant Expense)	\$18,500

SUPERVISORS APPOINT SUSAN SMITH DIRECTOR OF VETERANS SERVICE AGENCY

RESOLUTION NO. 191-18 moved by Sprvr. McGreevy, second by Sprvr. Hayssen and adopted.

WHEREAS, the Director of Veterans Service Agency position was vacated on June 29, 2018; and

WHEREAS, the Vacancy Committee previously approved refilling the position at its meeting on May 8, 2018; and

WHEREAS, the Health & Human Services Committee previously approved refilling the position at its meeting on June 12, 2018; and

WHEREAS, Article 17 of NY Executive Law 357 of 2015 requires that the Director of Veterans Service Agency be a veteran; and

WHEREAS, Veterans Service Officer Susan Smith meets the educational and experience requirements of the position and is a Veteran; and

WHEREAS, Board Resolution 121-18 authorized Veterans Service Officer Susan Smith to travel to Reno to receive accreditation training relative to the duties of the Director of Veterans Service Agency; and

WHEREAS, the County Manager recommends the appointment of Susan Smith to the position of Director of Veterans Service Agency; and

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WHEREAS, the Health and Human Service Committee has reviewed and approved this resolution at its committee meeting on July 24, 2018; now, therefore be it

RESOLVED, the Seneca County Board of Supervisors hereby appoints Ms. Susan Smith to the position of Director of Veterans Service Agency effective immediately.

**BOARD OF SUPERVISORS APPROVE THE APPOINTMENT OF
FINGER LAKES WORKFORCE INVESTMENT BOARD MEMBER**

RESOLUTION NO. 192-18 moved by Sprvr. McGreevy, second by Sprvr. Lazzaro and adopted.

WHEREAS, the Seneca County Board of Supervisors has authorized the creation of the Finger Lakes Workforce Investment Board for the counties of Ontario, Wayne, Seneca and Yates in compliance with the Workforce Innovation and Opportunity Act (WIOA) of 2014; and

WHEREAS, the appointment of the Partner/Public Sector Workforce Investment Board Members must be endorsed by the four counties of Ontario, Wayne, Seneca and Yates; and

WHEREAS, per the NYS WIOA requirements, it is recommended, the Seneca County Board of Supervisors endorse the following Partner/Public Sector representative; Stanley Knecht, Vice President Engineering and Marketing, ITT/Goulds Pumps for a three year term beginning July 1, 2018 to June 30, 2021; and

WHEREAS, this resolution has been reviewed and approved by the Health & Human Services Committee on July 24, 2018; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors does hereby appoint Stanley Knecht to the Finger Lakes Workforce Investment Board; and be it further

RESOLVED, that the Clerk to the Board of Supervisors send a certified copy of this resolution to the Finger Lakes Workforce Investment Board and to the Clerks of the Boards of Ontario, Wayne and Yates Counties.

New Business

Rule 29: Sprvr. Hayssen offered a motion to introduce the following resolution to the floor; a second was offered by Sprvr. Garlick Lorenzetti; the motion carried by a two-thirds majority of the board members present.

BOARD OF SUPERVISORS AUTHORIZES TOURISM PROMOTIONAL EXPENDITURE

RESOLUTION NO. 193-18 moved by Sprvr. Hayssen, second by Sprvr. Garlick Lorenzetti and adopted.

WHEREAS, the Wine Country Circuit dog show is an annual event held in the Town of Romulus; and

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WHEREAS, this show draws significant attendance and acts as an important promotion of tourism in Seneca County; and

WHEREAS, the Wine Country Circuit's expenditures for advertising and promotion meet or exceed the sum of Five Thousand Dollars; and

WHEREAS, the County retains a balance in the account associated with the Budget for promotion of tourism from the County's hotel, motel room tax revenue; and

WHEREAS, this Resolution has been duly brought from the floor at a regularly scheduled meeting of the Board of Supervisors by a two-thirds majority vote of the members present; now, therefore, be it

RESOLVED, that the County Manager is authorized and directed to draw from Budget Line 398021-54701, the sum of Five Thousand Dollars to be directed to the Wine Country Circuit for reimbursement of their costs of advertising and promotion of their annual Show in Romulus, New York; And be it further

RESOLVED, that the sum of Five Thousand Dollars is to be transferred from Budget line 398021-41113, Hotel & Motel Tax, to Budget line 398021-54701, Tourism – Other.

Executive Session:

Sprvr. Davidson moved to meet under Executive Session to discuss matters related to collective negotiations pursuant to article fourteen of the civil service law. Invited into executive session: County Manager Sheppard; County Attorney Fisher, Assistant County Attorney Folk, Personnel Officer Corona. Time of executive session: 7:00 p.m. – 7:17 p.m.

Special Order of the Day

The Board convened in open session. As there was no further business before the Board, the meeting adjourned at 7:17 p.m.