

## Seneca County Community Services Board

January 16, 2018

**Present** - Lisa Heitmann (vice Chair), Stanley Hatch, Peter Same, Todd Horton (Chair), Pat Plyter, Theodore Papperman, Susan Ganser, Jennifer Mander, Tom Premo

**Excused** - Greg Lazzaro, Dr. Veronica Mittak

**Guests** - Margaret Morse, Kim DeVay (behalf of Greg Lazzaro)

**Welcome** - Meeting was called to order. There was a training for CSB members from Jed Wolkenbreit.

**Secretary minutes from December** - Motion to accept initiated by Stanley Hatch and seconded by Peter Same. No discussion. All in favor. None opposed. Motion carries.

**Public Announcement** - None

**Consumer Report** - None

**Committee Report (Stanley Hatch)** - OPWDD Subcommittee meeting was held prior to CSB meeting.

**Administrative Remarks (provided in advance by DCS Margaret Morse)** -

2017 Annual report. The CSB will take a couple of weeks to look over the 2017 annual report to make any changes or updates, etc. This report is of all the services and contracts agencies and incident review.

Trending - units of service is up 17% for addictions and 9% for Mental Health. Revenues are all due to efficiencies and additional space put into place.

2 positions are open for Mental Health. Peer Advocate and Waterloo Middle/High school.

The position for the Romulus Central school (2 days), South Seneca Middle/High School (1 day) and Ovid Clinic (2 days) has been filled.

The billboard is up on 5 & 20 heading into Seneca Falls.

## CSB Administrative Remarks January 2018 (Reflecting January data)

### Outpatient Services

#### Mental Health Clinic Productivity

##### Units of Service (Productivity Standard 1400 UOS/month)

January 2017: 995

January 2018: 1342

##### Gross Revenue (\$120,000/month standard)

January 2017: \$114,546

January 2018: \$137,674

#### Program Activity

Program Census: 578

Admissions: 31

Discharges: 51

Intake visits: 56

Psychiatry visits: 316

Injections: 8

Family Therapy: 16

Individual Therapy Sessions: 878

Crisis Services: 2

Forensic Services: 9

Nursing: 21

Sex Offender Group – 19

DBT Group – 15

Psychological Testing – 1

CPL 730 - 1

#### Addiction Clinic Productivity

##### Units of Service (Productivity Standard 542 UOS/month)

January 2017: 438

January 2018: 667

##### Gross Revenue (\$33,000/month standard)

January 2017: \$22,987

January 2018: \$39,292

#### Program Activity

Clinic Census: 127

Admissions: 22

Discharges: 12

Evaluation visits: 70  
Group visits: 204  
Individual counseling services: 471  
Addiction medication services (Suboxone or Vivitrol): 46  
Work Assessments: 9  
Vocational: 10  
Injections: 5  
Psychiatric Services: 24

### Accumedic Implementation Reboot

- Billing work plan in place to finalize successful billing module implementation – this will move to consolidated finance department.
- Appointment reminder system implementation in process.
- Lab module interface in process.

### Seneca County Community Counseling Compliance Program

- Self-disclosure in process for OMIG.
- Proactive Spreadsheet and Agenda structure is in place on the MH side and in process on addictions side.
- Staff is aware of expectations surrounding timely documentation. Zero tolerance policy – all paperwork must be completed within regulatory time frames.
- Fully electronic at this time. All treatment plans and other documentation are in the electronic health record.
- Next steps – setting up billing rules.
- DCS reinforced in most recent management meeting: expectation of compliance with Medicaid and OMH documentation. Staff, including management will be held accountable for lack of compliance. Managers are responsible for oversight and monitoring functions.

### Staffing

- Romulus Central School Satellite approved.
- Open Positions:
  - a. Peer Advocate position is open.
  - b. Mental Health Clinical Therapists hired:
    - i. Nicole Paonessa (Ovid Clinic and Romulus Central School)

- ii. Renee Mitchell (Waterloo MS/HS and Waterloo Clinic)

### Crisis Intervention Team (CIT)

Kick off meeting took place January 25<sup>th</sup> and 26<sup>th</sup> and included Margaret Morse, Kaitlyn Laskoski, Chief Peenstra, Chief Godley, Sheriff Luce and Jennifer Mander.

- Crisis Intervention Training for law enforcement in August – 40 hours
- Sequential Intercept Mapping – May 11<sup>th</sup>
- Mental Health First Aid – To follow CIT training
- Ongoing Community Forums

### Gambling Mitigation

- Billboard in place on 5&20 in Seneca Falls

### Suicide Prevention Coalition

- Next steps – Strategic Planning Subcommittee– Support Group Subcommittee– Public Relations and Marketing Subcommittee
- DCS is working with Seneca County School District Social Workers and Guidance Counselors to develop a uniform approach to suicide prevention for Seneca County Schools.
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### Seneca County Systems of Care

- United Way and LGU are taking the lead for Seneca County's Systems of Care (SOC). Family, driven, trauma informed, culturally competent, youth focused and strength based philosophy towards provision of services to families and children in Seneca County.
- We are in the process of developing a SOC training opportunity. We propose training human service providers throughout Seneca County (all new workers mandatory?) to help facilitate a common philosophy and language. This has had preliminary support from DHS. We will work with County HR dept.
- Twice yearly training focused on new workers but also seasoned workers are welcome to attend.

### New County Initiatives with DCS involvement

- Raise the Age Steering Committee continues.

- Counsel at First Appearance Steering Committee continues.
- CIT Initiative

#### Integrated Care Initiatives

- Rural Health Network to provide Chronic Disease Self-Management Group in our Mental Health Clinic and Chronic Disease Self- Management of Pain Group in Addictions Clinic. Still in the process of recruitment for the group.

#### SBIRT Implementation Projects Still in Planning

- Finger Lakes Community Health
- Seneca County Public Health

#### Value Based Payment – Medicaid Transformation

- Integrity Partners for Behavioral Health awarded 3,300,000 over the next 3 years for value based payment readiness activities. Work plan in process.
- Seneca County Network participating affiliates include:
  - Finger Lakes Health
  - Finger Lakes Community Health
  - Seneca Cayuga ARC
  - Rural Health Network
  - Seneca County Public Health
  - Dick Van Dyke Treatment Center
  - Lakeview Mental Health
  - Rochester Regional Health

**Old Business** - Bathroom at the Drop In Center update: Waiting on the tile people. DIC was closed for 2 days due to the extreme cold weather. Portapotties are going ok. The portapotties are being serviced 2 times a week.

Question - does the peer advocate need to be present at the CSB meetings? In the past the peer advocate was required to attend the meetings. For the future the peer advocate would not be required to attend the CSB meetings. Anyone in mental health and addictions can attend the CSB meetings.

**New Business** - Bonadio audit has been completed. We are still waiting for a report.

Executive session from the December 2017 meeting talked about adding section the bylaws. Section V indicates: Members of the Seneca County Community Services Board may be present without reason - for no more than three scheduled meetings per calendar year. Members who are absent without reason for three or more scheduled meetings per calendar year will be submitted to the Board of Supervisors with a request of CSB member removal.

A vote for the bylaw to be reinstated motion made by Tom Premo and seconded by Pat Plyter. All in favor. None opposed. Motion carries.

RFI went out to public entities. Not sure if there have been any takers. Copies of RFI to be submitted to CSB.

Motion to adjourn the meeting was made by Dr. Theodore Papperman and seconded by Stanley Hatch.

**Next meeting:** Tuesday February 20, 2018 @ 6:30. Mental Health Subcommittee meeting will be prior to CSB at 5:30.