

FINGER LAKES REGIONAL AIRPORT ADVISORY COMMITTEE SENECA COUNTY, NEW YORK MINUTES OF THE June 12, 2019 MEETING

Members Present: David Haimes – Airport Manager, Don Earle- Secretary, Craig Saxton- Board Chairman, Jill Henry – Director Seneca County Planning & Community Development, Steve Lange – McFarland Johnson Engineers, Dr. Kenneth Padgett, Robert Pfeiff, Vern Sessler, Peter Same, Lee Davidson

Guest:

Excused: August Gillon

Absent: Hunter Mollin, Earl Martin, Mitch Rowe, Jeff Shipley

Chairman Craig Saxton opened the meeting at 7 PM.

Minutes of the March 13, 2019 meeting were accepted without revision.

Airport Manager's Report: by David Haimes

Please see attached report for details.

Items covered in Manager's report include:

- Airport Activity
- Fuel Sales and Purchases
- 2018 Summary of Sales and Purchases, minus Dec.
- FBO Activity
- Car Rental- When National # is called, they say that our Airport is not served. Dave is going to work with Nick to get a computer change. Steve Nearpass is now trained and another employee is on Restricted duty.
- Other:
 - Snow removal. Thanks to the County for Plowing the airport driveway.
 - The Seneca Falls Police Department makes daily visits to the airport for security patrol.
 - Discussion of Jet Traffic and how to get more support. Some talk of maybe contacting some of the larger businesses to ask them for a letter of support.
 - Capital Improvement and Master Plan Update are slated for the time period of 2019 and 2020.

Engineering Review was presented by Steve Lange of McFarland Johnson. Please see attached for details.

The Hanger Project has seen a snag as the contractor is not wanting to do a contract as was bid.

Steve is going to try to get it resolved this week.

The fuel farm (DOT) grant was discussed. Craig suggested to have the card reader and serviced. (QTpod flow Master)

The fuel tank was inspected last summer. (Dec)?

It needed a new placard.

Tanks are checked weekly for water and contaminates.

The airport inspects the 6,000-gallon fuel tank monthly, but does not send reports to the DEC. We file those reports at the airport and can present them to the DEC if requested.

Vern asked to have a new tank put into the bid.

Jet pump is new.

Low lead pump is old. Est. 5 to 7 Thousand for a new one.

Jet fuel is treated with Prist

Fuel tank is non-treated.

Fuel truck is treated.

FLAPS Review: by David Haines

FLAPS continue to provide primary and advanced flight instruction to its members.

There are 2 privately owned planes in the hanger.

There are 15 members with 5 to 7 that are active.

- **County Review:** by Jill Henry

Air Methods Contract has been signed.

There is a 5% increase in the rent. Air Conditioning has been installed and Parking and the septic are being looked into.

Chamber of Commerce Review:

No report

Old Business:

None discussed.

New Business:

The Fly-In Breakfast on September 15th is "co-sponsored" by Waterloo Rotary and Finger Lakes Area Pilots.

There will be rides available etc..

The meeting was closed at 8:01 PM. by Craig Saxton and seconded by Don Earle

Next Meeting: The next meeting will be on Sept. 11, 2019 at 7 PM at the airport terminal conference room.

Submitted by:

Don Earle

Secretary