

**Tentative Agenda  
Seneca County Board of Supervisors  
Standing Committee Meetings  
May 28, 2019 5:30pm**

**HUMAN RESOURCES & GOVERNMENT OPERATIONS**

(Davidson, Chair; Garlick Lorenzetti, Vice-Chair; McGreevy; Lazzaro; Trout)

1. **ISSUE:** Presentation & Discussion with Dr. Robert Nye, President of Finger Lakes Community College (FLCC)

**DESCRIPTION:** Dr. Nye will be appearing before the Committee to discuss activities and programs at FLCC and to initiate a conversation with the Board on opportunities for greater collaboration with Seneca County and its residents.

**ACTION:** Discussion – Next Steps

2. **ISSUE:** Tuition Reimbursement Program for Seneca County Employees

**DESCRIPTION:** A discussion with the Committee to review and gauge support for implementation of a Tuition Reimbursement Program for Seneca County employees.

**ACTION:** Discussion – Next Steps

3. **ISSUE:** Payroll Processing Software for Certain County Departments

**DESCRIPTION:** A discussion with the Committee to review payroll processing needs for the Sheriff's Office, E-911 and DHS. Given the nature of work assignments, shifts and related workplace factors, it is necessary to consider automating the payroll function for these departments.

4. **ISSUE:** Wave local law requirements for Empire Farm Days

[Click here to view draft resolution](#)

5. **ISSUE:** Fill Full-Time Attorney Position to be shared between County Attorney and District Attorney's Offices

**DESCRIPTION:** The Vacancy Committee has recommended approval to re-fill a Full-Time Attorney Position to be shared between the Offices of the County Attorney and District Attorney. This is a budgeted position and funding is available for both offices in the Full-Time Salary Line for the remainder of 2019. The position will revert to full responsibility of the Office of the County Attorney in 2020.

**ACTION:** Committee approval only- no board resolution necessary

**Unfinished Business**

**New Business**

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**HEALTH & HUMAN SERVICES**

(McGreevy, Chair; Lazzaro, Vice-Chair; Hayssen, Reynolds, Hochadel)

1. **ISSUE:** “Zero Suicide Initiative”  
  
**DESCRIPTION:** Garra Lloyd-Lester, Director, NYS Suicide Prevention Community & Coalition Initiatives, Suicide Prevention Center New York (SPC-NY) to provide information to the Health and Human Services Committee on the “Zero Suicide Initiative”. Margaret Morse, Director of Community Services, and Sally Manning, Racker Centers, will provide information on project implementation in Seneca County with a focus on youth.
  
2. **ISSUE:** Authorizing execution of an indemnity agreement between the Genesee County Mental Health Department and the Seneca County Mental Health Department  
[Click here to view draft resolution](#)
  
3. **ISSUE:** Supervisors approve Workforce Innovation and Opportunities Act Contracts and Administrative Agreements with the Finger Lakes Workforce Investment Board for the Period July 1, 2019 to June 30, 2020  
[Click here to view draft resolution](#)
  
4. **ISSUE:** Supervisors to approve Seneca County Division of Human Services Family First Transition Grant Funds  
[Click here to view draft resolution](#)
  
5. **ISSUE:** Supervisors to accept and approve Seneca County Division of Human Services Raise the Age (RTA) plan and approved budget  
[Click here to view draft resolution](#)
  
6. **ISSUE:** Board authorizes contract renewal for Transportation Services for Early Intervention and 3-5 Programs  
[Click here to view draft resolution](#)
  
7. **ISSUE:** Authorize contract with Danielle Martin to provide services for the Pre-School Program  
[Click here to view draft resolution](#)
  
8. **ISSUE:** Authorize contract with the New York State Department of Health for the Tobacco Enforcement Grant  
[Click here to view draft resolution](#)
  
9. **ISSUE:** Authorize contract amendment with New York State Department of Health for the Water Enhancement Grant  
[Click here to view draft resolution](#)

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10. **ISSUE:** Authorize contact with New York State Department of Health for the Water Enhancement Grant  
[Click here to view draft resolution](#)

**Unfinished Business**

**New Business**

**PUBLIC WORKS**

(Trout, Chair; Hayssen, Vice-Chair; Garlick-Lorenzetti; Kronenwetter; Brownell)

1. **ISSUE:** Hillside Water Tank Water Quality

**DESCRIPTION:** Jason McCormick, P.E. has been invited to come to meet with the Public Works Standing Committee to discuss the Hillside water tank and a pilot program to maintain good quality water.

**ACTION:** Discussion and Next Steps

2. **ISSUE:** Supervisors authorize the solicitation of bids for the refurbishment of concrete stairs and replacement of metal rails at the County Office Building  
[Click here to view draft resolution](#)

3. **ISSUE:** Supervisors award bid for striping of County highways  
[Click here to view draft resolution](#)

**Unfinished Business**

**New Business**

**ECONOMIC DEVELOPMENT & TOURISM**

(Kaiser, Chair; Trout, Vice-Chair; McGreevy, Lott, Brownell)

1. **ISSUE:** Authorization to submit a Grant application to the New York State Office of Community Renewal for Community Development Block Grant Funding  
[Click here to view draft resolution](#)
2. **ISSUE:** Board of Supervisors approves participating in the 2020 Census New Construction Program  
[Click here to view draft resolution](#)
3. **ISSUE:** Board of Supervisors directs Public Hearing on New York State Community Development Block Grant Community Planning Grant Application  
[Click here to view draft resolution](#)

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4. **ISSUE:** Authorize application to and acceptance of Federal Aviation Administration (FAA) Grant for South Apron Reconstruction at the Finger Lakes Regional Airport  
[Click here to view draft resolution](#)
  
5. **ISSUE:** Supervisors approve local match for grant from New York State Department of Agriculture and Markets for update to Seneca County Agriculture Enhancement Plan  
[Click here to view draft resolution](#)

**Unfinished Business**

**New Business**

**AGRICULTURE & ENVIRONMENTAL AFFAIRS**

(Kronenwetter, Chair; Lott, Vice-Chair; Garlick-Lorenzetti; Davidson; Kaiser)

1. **ISSUE:** Adoption of Solid Waste Plan for Seneca County

**DESCRIPTION:** A discussion with the Committee on the need and importance of developing a Solid Waste Management Plan for Seneca County. Considerations include whether to fund and solicit proposals from consulting firms or attempt to undertake the plan with County staff, a timeline and the possibility of the establishing an Advisory Committee to assist with this undertaking.

**ACTION:** Discussion and Next Steps.

**Unfinished Business**

**New Business**

**WAYS & MEANS**

(Reynolds, Chair; Kaiser, Vice-Chair; Davidson, Trout, Hochadel)

1. **ISSUE:** Finance Department authorized to pay Mortgage Tax  
[Click here to view draft resolution](#)

**Unfinished Business**

**New Business**

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**PUBLIC SAFETY & CRIMINAL JUSTICE**

(Brownell, Chair; Hochadel, Vice-Chair; Davidson, Reynolds, Prouty)

1. **ISSUE:** Coordination of Coroner Activities in Seneca County

**DESCRIPTION:** A Discussion with the Committee about Coroner activities in Seneca County and potential opportunities to centralize and coordinate these activities.

**ACTION:** Discussion and Next Steps.

**Unfinished Business**

**New Business**

**INDIAN AFFAIRS**

(Hayssen, Chair; Kronenwetter, Vice-Chair; Garlick-Lorenzetti; Lazzaro; Lott)

1. **ISSUE:** Ongoing issues regarding Indian Affairs

**DESCRIPTION:** Updates on issues/news/concerns regarding Indian Affairs

**ACTION:** Discussion

**Unfinished Business**

**New Business**

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**AUTHORIZING EXECUTION OF AN INDEMNITY AGREEMENT BETWEEN THE GENESEE COUNTY MENTAL HEALTH DEPARTMENT AND THE SENECA COUNTY MENTAL HEALTH DEPARTMENT**

WHEREAS, in order to induce the Genesee County Mental Health Department to (i) act as lead agency in the development of a behavioral health care cooperative (BHCC) under the New York State Delivery System Reform Incentive Payment Program (DSRIP) known as Integrity Partners for Behavioral Health (“Integrity Partners”), (ii) to act as lead agency for receipt and disbursement of funds under a Value Based Payments Readiness Program Agreement (VBPR), and (iii) execute, deliver and perform the VBPR as lead agency, the Seneca County Mental Health Department wishes to provide for the indemnification of, and advancement of expenses to Genesee; and

WHEREAS, it is prudent, necessary and in the public interest for the Seneca County Mental Health Department to obligate itself contractually to indemnify, hold harmless, and advance expenses on behalf of the Genesee County Mental Health Department in order to (i) induce Genesee County to serve and to continue to serve the interests of the Seneca County Mental Health Department, as well as its own interests, in (A) the development of Integrity Partners, (B) the exemption, delivery and performance of the VBPR, and (C) the receipt and disbursement of funds under the VBPR, and (ii) eliminate undue concern by the Genesee County Mental Health Department that the Genesee County Mental Health Department will bear the primary risk associated with pursuing a state-sponsored initiative under DSRIP; now, therefore be it

WHEREAS, the Human Services Standing Committee approved this resolution on May 28, 2019; now, therefore be it

RESOLVED, that the Board of Supervisors approves the execution of an Indemnification Agreement between the Genesee County Mental Health Department and the Seneca County Mental Health Department is hereby authorized for a term commencing June 12, 2019 and ending on June 12, 2023, at no County cost to the Seneca County Mental Health Department or the Genesee County Mental Health Department.

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**SENECA COUNTY BOARD OF SUPERVISORS APPROVE AND AUTHORIZE CHAIRMAN TO SIGN  
WORKFORCE INNOVATION AND OPPORTUNITIES ACT CONTRACTS AND ADMINISTRATIVE  
AGREEMENTS WITH THE FINGER LAKES WORKFORCE INVESTMENT BOARD FOR THE PERIOD JULY 1,  
2019 TO JUNE 30, 2020**

WHEREAS, the Seneca County Department of Workforce Development and Youth Bureau will provide a variety of services and programs utilizing funds available under the Workforce innovation and Opportunities Act; and

WHEREAS, it is necessary for the County to enter into a variety of financial contracts with the Finger Lakes Workforce Investment Board, acting as an Administrative Entity Grant Recipient for the Finger Lakes Workforce Investment Area; and

WHEREAS, these documents are due to the Finger Lakes Workforce Investment Board by June 30, 2019; and

WHEREAS, this resolution was approved by the Health and Human Services Standing Committee on May 28, 2019; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors does hereby approve the following contracts and projected funding amounts for Administrative Agreement with Finger Lakes Workforce Investment Board are included in Workforce Development and Youth Bureau accounts:

WIOA Youth	206011 4400	July 1,2019- June 30,2020	\$103,029
WIOA Adult	206011 44000	July 1,2019- June 30,2020	\$41,942
WIOA Dislocated Worker	206011 44001	July 1, 2019- June 30,2020	\$38,667

And be it further

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized and directed to sign said contracts on behalf of the County; and be it further

RESOLVED, certified copies of this resolution shall be sent to the Finger Lakes Workforce Investment Board by the Clerk of the Board of Supervisors.

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**NEW YORK STATE FAMILY FIRST TRANSITION FUND FOR SENECA COUNTY DIVISION OF HUMAN SERVICES**

WHEREAS, the Federal Family First Prevention Services Act (FFPSA) was enacted on February 9, 2018 and reforms federal financing to prioritize family-based foster care settings over congregate care settings by limiting Title IV-E reimbursement for placement in certain congregate care settings; and

WHEREAS, to meet FFPSA standards, local departments of social services (LDSS) must intensify efforts to maintain children in home-based settings whenever possible including identification and engagement of kinship resources, increased recruitment and retention of foster homes for children who do not have appropriate kinship resources; and

WHEREAS, Governor Andrew M. Cuomo signed legislation that established the Family First Transition Fund providing \$3,000,000 to assist local departments of social services to support, recruit and retain current and prospective foster families, including kinship caregivers; and

WHEREAS, to maximize the availability of family-based placements, Seneca County Department of Social Services must include engagement and support of kinship caregivers as part of their recruitment and retention strategies which is critical to meeting the requirements of FFPSA; and

WHEREAS, Kinship caregivers usually accept a child into their home in a time of crisis and do not have the benefits of advance planning, training and decision making that traditional foster parents have; and

WHEREAS, Office of Children and Family Services (OCFS) has received federal approval of a two-year implementation delay, to September 29, 2021, for certain provision of FFPSA, allowing local departments of social services the time necessary to implement new protocols and strategies necessary to meet the standards under the FFPSA; and

WHEREAS, to receive the allocated funds, the Seneca County Department of Social Services must complete the Attestation of Use of Family First Transition Funds form and submit that form to OCFS for approval no later than June 15, 2019; and

WHEREAS, these funds are to be used only to reimburse expenditures beginning April 1, 2019, and ending March 31, 2020 as these funds are 100% state reimbursed, no federal revenues can be claimed on expenditures reimbursed by the Family First Transition Fund; and

WHEREAS, this resolution was approved by the Health & Human Services Standing Committee on May 28, 2019; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors does hereby authorize the Seneca County Finance Department to make the necessary budgetary and accounting entries to the Seneca County budget for the administration of the Family Transition Fund program.

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**BOARD OF SUPERVISORS TO ACCEPT AND APPROVE SENECA COUNTY DIVISION OF HUMAN SERVICES  
RAISE THE AGE (RTA) PLAN AND BUDGET**

WHEREAS, Raise the Age legislation (NYS Finance Law §54- m and Chapter 53) took effect October 1, 2018 for 16 year olds and will take effect for 17 year olds on October 1, 2019; and

WHEREAS, Raise the Age legislation alters types of detention and other placement youth may need and allows for additional services for youth as follows:

- Provide services by Probation, Human Services, Mental Health, and Substance Abuse
- Avoid placement of children or shorten the length of time in RTA congregate care settings and away from the home
- Build on the strength of individuals and assist them in becoming more self-sufficient.
- Provide identification, referral, and implementation of services for youth and families that are RTA eligible

And

WHEREAS, the County Raise the Age plan and budget with a projected annual cost of \$252,417 contingent upon the population level of youth eligible for services beginning in March of 2019, was reviewed by the State Office of Children and Family Services and the State Division of Criminal Justice Services to ensure that investments necessary to successfully implement RTA are made; and

WHEREAS, to permit State reimbursement of incremental eligible costs, the State Division of Budget approved the tax cap compliance /fiscal hardship certificate, as authorized by State Finance Law§ 54- m and Chapter 53, and approved the County Raise the Age Plan and budget; and

WHEREAS, this resolution was approved by the Health & Human Services Standing Committee on May 28, 2019; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors does hereby approve the County Raise the Age Plan and Budget 2019-2020, as approved by the State Division of Budget; and be it further

RESOLVED, that the Seneca County Manager is hereby authorized and directed to sign the approved plan and budget for Raise the Age services; and be it further

RESOLVED, that the Department of Finance authorized to make the necessary budgetary and accounting entries to effect the intent of this resolution.

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**AUTHORIZE CONTRACT RENEWAL FOR TRANSPORTATION SERVICES  
FOR EARLY INTERVENTION AND 3-5 PROGRAMS**

WHEREAS, the Health Department currently has a contract with Durham School Services, 6730 Pickard Street, Syracuse, New York, 13211 to provide transportation services for the Early Intervention and 3-5 Programs; and

WHEREAS, the current contract expires June 30, 2019; and

WHEREAS, the County has the right to renew this contract by Board resolution for an additional 12 month period; and

WHEREAS, it is necessary for the County Manager to sign this contract renewal; and

WHEREAS, funding for this contract is included in the Public Health Budget Accounts 10-4147 and 10-4149; and

WHEREAS, the Health and Human Services Standing Committee approved this resolution on April 23, 2019; now, therefore be it

RESOLVED, that the County Manager is hereby authorized and directed to sign a one year contract extension with Durham School Services to provide transportation to children receiving services in the Early Intervention and 3-5 Programs for the period July 1, 2019 through June 30, 2020.

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**AUTHORIZE CONTRACT WITH DANIELLE MARTIN TO PROVIDE SERVICES  
FOR THE PRE-SCHOOL PROGRAM**

WHEREAS, the Health Department is required to contract with professionals to provide services for the children enrolled in the Pre-School Program; and

WHEREAS, there is a need to Physical Therapists to meet the needs of children enrolled in this program; and

WHEREAS, the money is in the Public Health Budget 10-4149-54700; and

WHEREAS, the contract period will expire on December 31, 2022 and the compensation rate is \$55 per half session; and

WHEREAS, this resolution was approved by the Health and Human Services Standing Committee on May 28, 2019; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors does hereby authorize and direct the Seneca County Manager to sign a contract with Danielle Martin to provide PT services for the Pre-School Program.

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**AUTHORIZE CONTRACT WITH NEW YORK STATE DEPARTMENT OF HEALTH FOR THE  
TOBACCO ENFORCEMENT GRANT**

WHEREAS, the New York State Department of Health has awarded a grant to Seneca County for the Tobacco Enforcement Program; and

WHEREAS, the amount of this grant is \$27,294; and

WHEREAS, the award is for the period of April 1, 2019 through March 31, 2020; and

WHEREAS, this grant allows for county reimbursement for enforcement activities, education and prevention activities; and

WHEREAS, these funds are included in the 2019 departmental budget 10-4011-54708; and

WHEREAS, this resolution was approved by the Health and Human Services Standing Committee on May 28, 2019; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors does hereby authorize and direct the Seneca County Manager to sign a contract with the New York State Department of Health for the Tobacco Enforcement Program Grant.

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**AUTHORIZE CONTRACT AMENDMENT WITH NEW YORK STATE DEPARTMENT OF HEALTH FOR THE  
WATER ENHANCEMENT GRANT**

WHEREAS, the New York State Department of Health had awarded the Seneca County Health Department \$92,849 for the period of April 1, 2018 through March 31, 2019 for the Water Enhancement Grant; and

WHEREAS, the NYSDOH has awarded an additional \$7,961 toward the grant activities; and

WHEREAS, it is necessary for the County Manager to sign the contract amendment to receive these additional funds; and

WHEREAS, the funds are reflected in account 10-4011-54709; and

WHEREAS, this resolution was approved by the Health and Human Services Standing Committee on May 28, 2019; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors does hereby authorize and direct the Seneca County Manager to sign a contract amendment with the New York State Department of Health for additional funding for the Water Enhancement Grant for the period of time April 1, 2018 through March 31, 2019 in the amount of \$7,961.

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**AUTHORIZE CONTRACT WITH NEW YORK STATE DEPARTMENT OF HEALTH FOR THE  
WATER ENHANCEMENT GRANT**

WHEREAS, the New York State Department of Health has awarded the Seneca County Health Department \$92,849 for the period of April 1, 2019 through March 31, 2020 for the Water Enhancement Grant; and

WHEREAS, it is necessary for the County Manager to sign the contract to receive these funds;  
and

WHEREAS, the funds are reflected in account 10-4011-54709; and

WHEREAS, this resolution was approved by the Health and Human Services Standing Committee on May 28, 2019; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors does hereby authorize and direct the Seneca County Manager to sign a contract with the New York State Department of Health for the Water Enhancement Grant for the period of time April 1, 2019 through March 31, 2020 in the amount of \$92,849.

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**WAIVE LOCAL LAW REQUIREMENTS FOR EMPIRE FARM DAYS**

WHEREAS, the sponsors of Empire Farm Days have requested from the Board of Supervisors a waiver of the provisions of Local Law No. 2 of 1979; and

WHEREAS, Local Law No. 2 of 1979 assures traffic safety for mass gatherings; and

WHEREAS, all necessary state permits involving health emergencies, crowd control, and food and health code regulations will be secured before the Empire Farm Days begins; and

WHEREAS, the Human Resource and Government Operations Standing Committee approved this resolution at its meeting on May 28, 2019; now, therefore be it

RESOLVED, that the requirements of Local Law No. 2 of 1979 be and hereby are waived by the Seneca County Board of Supervisors for the Empire Farm Days event on August 6, 7 and 8, 2019.

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**AUTHORIZE THE SOLICITATION OF BIDS FOR THE REFURBISHMENT OF THE CONCRETE STAIRS AND  
REPLACEMENT OF METAL RAILS AT THE COUNTY OFFICE BUILDING**

WHEREAS, the concrete stairs and metal railings are original to the construction of the County Office Building and are in need for repair and replacement; and

WHEREAS, the Public Works Standing Committee has reviewed and approved this Resolution at its May 28, 2019 meeting; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors does hereby authorize the solicitation of bids for the refurbishment of the concrete stairs and replacement of the metal railings at the Seneca County Office Building.

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**SUPERVISORS AWARD BID FOR STRIPING OF COUNTY HIGHWAYS**

WHEREAS, Seneca County solicited bids for the painting of traffic lines, paint used, and reflectorized glass beads on Seneca County highways; and

WHEREAS, one bid was opened on April 12, 2019 and was from Accent Stripe, Inc. of Orchard Park, New York with the following results:

Survey of passing and no passing zones with log sheets included (per mile)	\$600.00
Indexing of passing and no passing zones from existing log sheets (per mile)	\$400.00
Spotting of center line on new pavement (per mile)	\$400.00
Centerline application including materials (per mile)	\$339.00
Edgeline application including materials (per side)	\$198.00
Yellow traffic line paint (per gallon)	\$10.25
White traffic line paint (per gallon)	\$10.25
Reflectorized glass beads (per pound)	\$.35
Railroad crossings (per track)	\$600.00
Left/Right hand turning curve arrow (per arrow)	\$150.00

WHEREAS, the Commissioner of Public Works and Highway Superintendent recommend accepting the bid from Accent Stripe, Inc.; and

WHEREAS, the Public Works Standing Committee has reviewed and approved this resolution at its May 28th, 2019 meeting; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors does hereby award the bid for painting of traffic lines, paint, and reflectorized glass beads to Accent Stripe, Inc. and use funds appropriated from the 2019 Maintenance Striping account 40-405110-54545.

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**AUTHORIZATION TO SUBMIT A GRANT APPLICATION TO THE NEW YORK STATE OFFICE OF  
COMMUNITY RENEWAL FOR COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING**

WHEREAS, Seneca Dairy Systems, LLC (the "Company") plans to expand its operations in the County by constructing a 48,000 square foot galvanizing facility, 6,000 square foot office facility, and associated improvements at the former Seneca Army Depot in the Town of Romulus (the "Project"); and

WHEREAS, the Company has requested that the County apply for funding on its behalf from the New York State Office of Community Renewal (the "OCR") to finance a portion of the cost of machinery and equipment required for the Project; and

WHEREAS, the Seneca County Economic Development Corporation (the "SCEDC") is assisting in the facilitation of the Project and has requested that the County provide the OCR funding as a grant to the SCEDC which will provide the financing to the Company as a grant or deferred loan and administer the OCR grant on behalf of the County; and

WHEREAS, the Project will result in substantial benefit to the Town of Romulus and Seneca County in the form of an estimated 35 new employment positions and increased property tax revenues; and

WHEREAS, the County has held a public hearing to obtain citizens' views regarding the CDBG program as administered by OCR and the Project; now, therefore, be it

RESOLVED, that the Seneca County Board of Supervisors does hereby authorize the Chairman of the Board of Supervisors to submit a grant application for an amount to be determined by the OCR and expected to be approximately five hundred twenty-five thousand dollars (\$525,000), such amount to be provided as a grant to the SCEDC to provide financing to the Company for a portion of the machinery and equipment required for the Project; and be it further

RESOLVED, that the Chairman of the Board of Supervisors is hereby designated as the Environmental Certifying Officer for the purposes of complying with the applicable federal environmental review requirements for the OCR grant; and be it further

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to execute the grant agreement and all related documents associated with the OCR grant, subject to review and approval by the County Attorney.

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**BOARD OF SUPERVISORS APPROVES PARTICIPATING IN THE  
2020 CENSUS NEW CONSTRUCTION PROGRAM**

WHEREAS, the Census Bureau is inviting municipalities to participate in their New Construction Program to capture the addresses of new residential construction from March 1, 2018 and expected to be completed by April 1, 2020; and

WHEREAS, participation in the New Construction Program will help assure that all residents are counted; and

WHEREAS, participation in the New Construction Program will require cooperation between multiple departments including the Department of Planning and Community Development, the Seneca County Department of Building & Fire Code Enforcement, and the Seneca County Real Property Tax Services; and

WHEREAS, the New Construction Program allows municipalities to designate the County to participate on their behalf; and

WHEREAS, if local Towns and Villages choose to participate in the New Construction Program, Seneca County Department of Planning and Community Development is able to act on their behalf; and

WHEREAS, this resolution was reviewed and approved by the Economic Development and Tourism Standing Committee on May 28, 2019; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors hereby indicate their desire to participate in the 2020 Census New Construction Program, and their willingness to be designated as participating on the behalf of Villages and Towns within the county; and be it further

RESOLVED, that the Seneca County Board of Supervisors Chairperson, Robert Shipley, will be listed as the Highest Elected Official responding to New Construction Program and the Seneca County Department of Planning and Community Development, Senior Planner, Harriet Haynes, is to be listed on the Census Liaison for the New Construction Program.

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**BOARD OF SUPERVISORS DIRECTS PUBLIC HEARING ON NYS COMMUNITY DEVELOPMENT BLOCK  
GRANT COMMUNITY PLANNING GRANT APPLICATION**

WHEREAS, the Seneca County Board of Supervisors wishes to assess the advisability of submitting a Community Development Block Grant (“CDBG”) application to the New York State Office of Community Renewal (the “OCR”) through the Consolidated Funding Application (“CFA”) for a Community Planning Grant to fund a Housing Needs Assessment; and

WHEREAS, by Seneca County Board of Supervisors Resolution 97-19, Seneca County has identified housing development as an area of focus for 2019 CFA applications; and

WHEREAS, Seneca County intends to use the NYS CDBG Community Planning Grant for a Housing Needs Assessment; and

WHEREAS, NYS CDBG Community Planning Grants fund projects up to \$50,000 with a required 5% (\$2,500) cash match; and

WHEREAS, the County is required to hold a public hearing as required under Federal rules to provide information to the public and to consider citizen comments regarding the CDBG program and the intended use of funds prior to submitting an application for CDBG funding; and

WHEREAS, this resolution was reviewed and approved by the Economic Development and Tourism Standing Committee on May 28, 2019; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors hereby directs that the cash match of \$2,500 be made available upon award of the NYS CDBG Community Planning Grant; and be it further

RESOLVED, that the public hearing shall be held at the Board of Supervisors meeting at the County Office Building, One DiPronio Drive, Waterloo, NY 13165 at 6:00 P.M. on July 9, 2019; and be it further

RESOLVED, that the Clerk of the Board is hereby directed to post in the County Office Building and on the County’s official website and have published at least once in a newspaper of general circulation in the County, at least nine days before the date of scheduled hearing for the Public Hearing, the notice of such is as follows: NOTICE OF PUBLIC HEARING – OFFICE OF COMMUNITY RENEWAL – CDBG PROGRAM. A public hearing will be held on July 9, 2019 at 6:00 P.M. at the County Office Building, in the Board of Supervisors Room, 3rd Floor, One DiPronio Drive, Waterloo, NY 13165 to discuss the community and economic development needs of the County and the County’s potential submission of an application to the New York State Office of Community Renewal for Community Development Block Grant funding to support the creation of a countywide Housing Needs Assessment. More detailed information regarding the application will be presented at the hearing. Written comments are invited and will be accepted upon delivery to the County Board of Supervisors Office, One DiPronio Drive, Waterloo, NY 13165. The deadline for the submission of written comments is July 8, 2019 at 5:00 P.M. The hearing facilities are handicap accessible.

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May 28, 2019 5:30pm**

**RESOLUTION AUTHORIZING APPLICATION TO AND ACCEPTANCE OF FEDERAL AVIATION  
ADMINISTRATION (FAA) GRANT FOR SOUTH APRON RECONSTRUCTION AT THE FINGER LAKES  
REGIONAL AIRPORT**

WHEREAS, by Resolution 205-17, the Seneca County Board of Supervisors approved the application to and receipt of a Federal Aviation Administration (FAA) grant for engineering design services for the South Apron Reconstruction project at the Finger Lakes Regional Airport (FLRA); and

WHEREAS, South Apron Reconstruction design documents have been completed by FLRA engineers, McFarland Johnson, and submitted to the FAA for final review and approval; and

WHEREAS, FAA indicated that Seneca County is eligible to apply for a grant to fund South Apron Reconstruction inspection and construction services at the FLRA and applications are due June 15, 2019; and

WHEREAS, by Resolution 70-19, the Seneca County Board of Supervisors authorized advertisement for bids for construction services related to the South Apron Reconstruction so that the grant application will be based on actual bid dollar figures as require by FAA; and

WHEREAS, construction bids were received on May 8, 2019 and established a total project cost of \$934,454 requiring a 5% local cash match of \$46,723; and

WHEREAS, the local cash match is available in the 2019 Airport budget under Professional Fees 305610-54330; and

WHEREAS, McFarland Johnson was approved by the Seneca County Board of Supervisors to be the engineering firm for the Finger Lakes Regional Airport; and

WHEREAS, this resolution has been reviewed and approved by the Economic Development and Tourism Standing Committee on May 28, 2019; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors approves the application to and receipt of FAA grant for South Apron Reconstruction project at the Finger Lakes Regional Airport, and that the County Manager is authorized and directed to sign all necessary documentation; and be it further

RESOLVED, that the Department of Finance be authorized to make the necessary budgetary and accounting entries to affect the intent of this resolution.

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**Tentative Agenda  
Seneca County Board of Supervisors  
Standing Committee Meetings  
May 28, 2019 5:30pm**

**AUTHORIZE LOCAL MATCH FOR GRANT FROM NYS DEPARTMENT OF AGRICULTURE AND MARKETS  
FOR UPDATE TO SENECA COUNTY AGRICULTURE ENHANCEMENT PLAN**

WHEREAS, Seneca County Board of Supervisors Resolution 72-19 authorized an application to the New York State Department of Agriculture and Markets to update the Seneca County Agriculture Enhancement Plan; and

WHEREAS, agriculture is the single largest land use in Seneca County and a large segment of its economy; and

WHEREAS, state and federal agencies are requiring that applicants for economic development, farmland protection, and similar programs demonstrate that projects are in accordance with a current county agriculture and farmland protection plan for funding consideration; and

WHEREAS, the New York State Department of Agriculture and Markets, County Agriculture and Farmland Protection Planning Grants Program will provide up to \$50,000 in grant funding, that requires a 100% local match of which 20% must be cash (i.e. up to \$10,000 cash and \$40,000 in-kind); and

WHEREAS, funding for the up to \$10,000 cash match exists in the 2019 Planning and Community Development budget; and

WHEREAS, in-kind services of up to \$25,000 will be provided by the Seneca County Department of Planning and Community Development and the Seneca County Real Property Tax Office, and the remaining in-kind match of up to \$15,000 will be provided by other outside agencies (such as the Seneca County Soil and Water Conservation District, and the Seneca County Cornell Cooperative Extension); and

WHEREAS, this resolution has been reviewed and approved by the Economic Development & Tourism Standing Committee at a meeting on May 28, 2019; now, therefore be it

RESOLVED, upon award, the Board of Supervisors authorizes and directs the County Manager to sign all necessary documents to accept the New York State Department of Agriculture and Markets, County Agriculture and Farmland Protection Plan Development Grant; and be it further

RESOLVED, that the Board of Supervisors authorizes up to \$10,000 cash match, and up to \$25,000 in-kind match of Seneca County staff time, postage and mileage to update the Seneca County Agriculture Enhancement Plan; and be it further

RESOLVED, that the Department of Finance is hereby authorized and directed to amend the 2019 budget as follows:

<i>From</i>	108020-51100	Salaries	\$10,000	Decrease
<i>To</i>	108020-54371	Professional Services	\$10,000	Increase

And be it further

RESOLVED, that the Department of Finance be authorized to make the necessary budgetary and accounting entries to affect the intent of this resolution.

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**Tentative Agenda  
Seneca County Board of Supervisors  
Standing Committee Meetings  
May 28, 2019 5:30pm**

**FINANCE DEPARTMENT AUTHORIZED TO PAY MORTGAGE TAX**

WHEREAS, pursuant to Section 261 of the Tax Law, the mortgage tax report for the period October 1, 2018 through March 31, 2019 has been filed; now, therefore be it

Resolved, that the Finance Department is hereby authorized and directed to pay to the municipalities of Seneca County the amount apportioned as follows:

<u>TOWN</u>	<u>AMOUNT ALLOCATED</u>	<u>VILLAGE SHARE</u>	<u>TOWN SHARE</u>
Covert	\$31,556.38	\$1,762.96	\$29,793.42
Fayette	\$40,316.35	\$2,618.35	\$37,698.00
Junius	\$5,893.00		\$5,893.00
Lodi	\$10,653.00	\$439.35	\$10,213.65
Ovid	\$18,837.71	\$1,328.11	\$17,509.60
Romulus	\$14,576.79	\$84.85	\$14,491.94
Seneca Falls	\$26,997.61	\$2.41	\$26,995.20
Tyre	\$5,556.50		\$5,556.50
Varick	\$19,317.15		\$19,317.15
Waterloo	\$36,281.49	\$12,273.31	\$24,008.18
<b>Totals:</b>	<b>\$209,985.98</b>	<b>\$18,509.34</b>	<b>\$191,476.64</b>

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