

TENTATIVE AGENDA

**SENECA COUNTY
BOARD OF SUPERVISORS
REGULAR MEETING**

March 12, 2019 at 6:00 p.m.

- 1. Call to Order**
- 2. Roll Call of Members by the Clerk**
- 3. Pledge of Allegiance and Moment of Silence**
- 4. Presentations:** Seneca County Tourism Promotion Agency 1st Quarter 2019 Report
- 5. Petitioners**
- 6. Open Privilege of the Floor**
- 7. Approval of Meeting Minutes**
- 8. Reports of Standing Committees**
- 9. Report of Special Committees**
- 10. Chairman's Remarks**
- 11. County Manager's Remarks**
- 12. County Attorney's Remarks**
- 13. Communications:**
 22. A copy of the Monthly Snapshot for January 2019 report for the monthly activity of the Seneca County Sheriff's Office.
 23. A copy of the 2018 Annual Report to the NYS Civil Service Commission.
 24. From Kathy Corona, Personnel Officer, a letter dated February 28, 201, of her retirement effective March 30, 2019.
 25. A copy of Niagara County Legislature adopted resolution, "Calling on Governor Cuomo and the NYS legislative leaders to Repeal the NYS Reproductive Health Act; and a copy of adopted resolution, "Opposing Governor Cuomo's' red Flag Gun Seizure Proposal.
 26. A copy of Orleans County Legislature adopted Resolution No. 102-219, "Opposing the Proposed and Amended 2020 Executive State Budget Impacting Aid and Incentives to Municipalities and State Cost Shifts to Counties"; a copy of Resolution No. 103-319, "Urging NYS to Fund all Costs Associated with the new State-Enacted Voting Reforms Implemented at the County Level:"; and a copy of Resolution No. 106-219, "Opposing Assembly Bill A1413, an act to Amend the General Municipal Law, in relation to Prohibiting Firearms as Prizes in any Game of Chance".

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27. A copy of Orange County Legislature adopted Resolution No. 45 of 2019, "Calling ofr NYS Legislative Action to Classify as Controlled Substances Certain Fentanyl "Analogues" that are Responsible for Opioid Overdose Deaths".

28. A copy of Inter-County Association of Western New York meeting minutes for October 19, 2018 and February 15, 2019.

29. A copy of Seneca County Advisory Committee on Tourism (SCACOT) meeting minutes for January 3, 2018.

30. A copy of Seneca County Planning Board meeting minutes for February 14, 2019.

31. From the Halpin Firm, a copy of the Amendment to Payment in Lieu of Tax Agreement with Form RP-412-a for NYS Electric & Gas and Seneca County IDA; a copy of Form RP-412a for Deer Haven Park LLC and Seneca County IDA for Payment in Lieu of Tax Agreement.

32. Notice of Public Hearing on March 18, 2019 regarding application to Seneca County IDA by Waterloo Container for property acquisition/renovation/improvements in the Village of Waterloo.

33. Notice of Public Hearing on March 20, 2019 regarding application to Seneca County IDA by Waterloo Downtown Properties LLC for property acquisition/construction/improvements at 2311 State Route 414, Waterloo, NY.

RESOLUTIONS & MOTIONS



**SENECA COUNTY BOARD OF SUPERVISORS AUTHORIZES TRANSFER OF PROPERTIES TO THE
FINGER LAKES REGIONAL LAND BANK CORPORATION (FLRLBC)**

WHEREAS, Seneca County supports the mission of the Land Bank and recognizes the progress made in the previous years in acquiring tax delinquent, blighted, and abandoned properties and returning them to beneficial use; and

WHEREAS, properties have been identified from the 2019 Tax Foreclosure list that meet the FLRLBC mission; and

WHEREAS, the Seneca County Board of Supervisors at a regular meeting held on December 11, 2018 passed Resolution 284-18 authorizing the transfer of tax-foreclosed vacant and abandoned properties to the Finger Lakes Regional Land Bank Corporation at a nominal cost; and

WHEREAS, this resolution was reviewed and approved by the Ways and Means Standing Committee on February 26, 2019; now, therefore be it

RESOLVED, that the Board of Supervisors hereby authorizes and directs the Seneca County Treasurer to remove the following properties from the 2019 Tax Foreclosure List:

- XXXXXX
- XXXXXX
- XXXXXX
- XXXXXX

And be it further

RESOLVED, that the Board of Supervisors directs the Seneca County Treasurer to transfer said properties to the Finger Lakes Regional Land Bank Corporation for the nominal cost of \$1.00.

**A RESOLUTION OPPOSING THE PROPOSED AND AMENDED 2020 EXECUTIVE STATE BUDGET
IMPACTING AID AND INCENTIVES TO MUNICIPALITIES AND STATE COST SHIFTS TO COUNTIES**

WHEREAS, on February 15, 2019, Governor Cuomo announced a 30-Day Amendment to the 2020 Executive Budget making impacted towns and villages whole from changes to AIM funding by utilizing revenue from county sales tax; and

WHEREAS, instead of restoring AIM with State funding and signifying a desire by the State to act as partners with local governments, this budget amendment requires counties to make up for lost AIM funding with sales tax revenue, imposing a new mandate on counties; and

WHEREAS, already-existing unfunded State mandates are the cause of high local taxes in New York State; and

WHEREAS, counties were granted the authority to levy a local sales tax in the late 1960s to help pay for Medicaid, indigent legal defense services, and other state mandates on counties; and

WHEREAS, requiring counties to make up for the State's cut in AIM funding to villages and towns sets an unsustainable precedent and unnecessarily shifts the State's burden to local taxpayers who already pay some of the highest property taxes in the nation; and

WHEREAS, currently nine state mandated programs placed on counties equals more than 90 percent of the typical county property tax levy, and these mandated costs continue to grow; and

WHEREAS, cutting AIM funding in the first place is a tax-shift from broad-based State income taxes to regressive local property taxes; and

WHEREAS, replacing what had been State AIM assistance with funding from county revenues is simply a tax-shift that will ultimately result in higher property taxes; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors supports the full restoration of this state aid program to local governments and urges the Governor and State Legislature to fully restore this state funding in the final 2019/2020 state budget; and be it further

RESOLVED, that copies of this resolution be sent to the counties of New York State encouraging member counties to enact similar resolutions; and be it further

RESOLVED that the Clerk of the Board of Supervisors shall forward copies of this resolution to Governor Andrew M. Cuomo, the New York State Legislature and all others deemed necessary and proper.

SUPERVISORS AWARD PURCHASE OF 2 INTERNATIONAL TEN-WHEELERS

WHEREAS, Seneca County Highway Department is requesting to buy two 2020 HV513 SFA Paystar; One automatic and one manual; and

WHEREAS, they are purchased under state bid prices; and

WHEREAS, funds for the purchase of one automatic 2020 HV513 SFA Paystar in the amount of \$216,914.48 and one manual 2020 HV513 SFA Paystar in the amount of \$207,151.48 have been appropriated from the 2019 Seneca County Highway Road Machinery Vehicle Account 50-505130-52600; and

WHEREAS, this resolution was approved by the Public Works Committee of the Seneca County Board of Supervisors on March 4, 2019; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors does hereby authorize and direct the Seneca County Highway Superintendent to purchase 2 International Trucks in the amount of \$424,065.96 with funds appropriated from 2019 Highway Road Machinery Vehicle Account 50-505130 52600.

SUPERVISORS AWARD PURCHASE OF JOHN DEERE TRACTOR WITH ATTACHMENTS

WHEREAS, Seneca County Highway Department is requesting to buy a 2019 John Deere 5100E roadside mower with attachments; and

WHEREAS, this is included in the NJPA contract #95870; and

WHEREAS, funds for the purchase of 2019 John Deere 5100E Roadside Mower with attachments in the amount of \$92,326.40 have been appropriated from the 2019 Seneca County Highway Road Machinery Vehicle Account 50-505130-52600; and

WHEREAS, this resolution was approved by the Public Works Committee of the Seneca County Board of Supervisors on March 4 2019; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors does hereby authorize and direct the Seneca County Highway Superintendent to purchase a 2019 John Deere 5100E Roadside Mower with attachments in the amount of \$92,326.40 with funds appropriated from 2019 Highway Road Machinery Vehicle Account 50-505130-52600.

**APPROVE CONTRACT WITH HUNT ENGINEERS TO
PERFORM INFLOW AND INFILTRATION STUDY FOR SENECA COUNTY SEWER DISTRICT 1**

WHEREAS, Resolution 16-19, the Board of Supervisors approved and accepted the NYS Environmental Facilities Corp. award for Wastewater Infrastructure Engineering Planning Grant (EPG) ; and

WHEREAS, Seneca County has been awarded \$30,000 for Sewer District 1 to evaluate existing Inflow & Infiltration issues within Seneca County Sewer District 1; and

WHEREAS, Seneca County Sewer Districts will be responsible for 20% match of \$6,000; and

WHEREAS, Barton and Loguidice assisted in the EPG application for Sewer District 1 and coordinated that effort for Seneca County Sewer District 2 and abutting districts to apply with subsequent awards for those districts; and

WHEREAS, Barton and Loguidice is contracted as the Engineer for the Professional Engineering Report for Seneca County to maximize funding for Seneca County Sewer District 1 &2 Centralized Alternative; and

WHEREAS, the Public Works Committee recommended Hunt Engineers to perform the Inflow and Infiltration Study and approved this resolution on March 4, 2019; now, therefore be it

RESOLVED, that Board of Supervisors approves Hunt Engineers to perform the Inflow and Infiltration Study for Sewer Districts 1 for the not to exceed amount of \$36,000; and be it further

RESOLVED, that the Board of Supervisors authorizes and directs the County Manager to sign all documents to execute this contract; and be it further

RESOLVED, that the funds from Professional Fees budget Line 328110-54330-EFC 82324 will be used.

**APPROVE CONTRACT WITH HUNT ENGINEERS TO
PERFORM INFLOW AND INFILTRATION STUDY FOR SENECA COUNTY SEWER DISTRICT 2**

WHEREAS, Resolution 17-19, the Board of Supervisors approved and accepted the NYS Environmental Facilities Corp. award for Wastewater Infrastructure Engineering Planning Grant (EPG) ; and

WHEREAS, Seneca County has been awarded \$30,000 for Sewer District 2 to evaluate existing Inflow & Infiltration issues within Seneca County Sewer District 2; and

WHEREAS, Seneca County Sewer Districts will be responsible for 20% match of \$6,000; and

WHEREAS, Barton and Loguidice assisted in the EPG application for Sewer District 2 and coordinated that effort for Seneca County Sewer District 1 and abutting districts to apply for EPG grants with subsequent awards for those districts; and

WHEREAS, Barton and Loguidice is contracted as the Engineer for the Professional Engineering Report for Seneca County to maximize funding for Seneca County Sewer Districts 1 & 2 Centralized Alternative; and

WHEREAS, the Public Works Committee recommended Hunt Engineers to perform the Inflow and Infiltration Study and approved this resolution on March 4, 2019; now, therefore be it

RESOLVED, that the Board of Supervisors approves Hunt Engineers to perform the Inflow and Infiltration Study for Sewer District 2 for the not to exceed amount of \$36,000; and be it further

RESOLVED, that the Board of Supervisors authorizes and directs the County Manager to sign all documents to execute this contract; and be it further

RESOLVED, that the funds from Professional Fees budget Line 338110-54330-EFC 84205 will be used.

**AUTHORIZE CONTRACT WITH BLACK CREEK INTEGRATED SYSTEMS CORP.
FOR LEVEL TWO SERVICE PLAN**

WHEREAS, the Seneca County Sheriff's has Black Creek systems currently installed and is the operating system which handles the LEC security for the entire building; and

WHEREAS, the Black Creek System is necessary equipment and software for the safe, secure operation of the Seneca County Correctional Facility; and

WHEREAS, the cost of the annual maintenance plan has been quoted by Black Creek Integrated Security System at \$63,038.00; and

WHEREAS, the funds for this upgrade are appropriated in the 2019 Seneca County budget account 103150-54700; now, therefore be it

WHEREAS, the Public Safety and Criminal Justice Standing Committee reviewed and approved this resolution at the February 26, 2019 meeting; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors authorizes and directs the County Manager to sign a contract with Black Creek Integrated Systems Corp. for the level two maintenance plan to be paid from budget line 103150-54700 in the amount of \$63,038.00.

AUTHORIZE CONTRACT WITH BLACK CREEK INTEGRATED SYSTEMS CORP. FOR LICENSES

WHEREAS, the Seneca County Sheriff's has Black Creek systems currently installed and is the operating system which handles the Law Enforcement Center security for the entire building; and

WHEREAS, the Black Creek System is necessary equipment and software for the safe, secure operation of the Seneca County Correctional Facility; and

WHEREAS, the cost of the Licenses has been quoted by Black Creek Integrated Security System at \$27,954.50; and

WHEREAS, the licenses are mandated to operate SallyPort, Vine NY interface, touchscreen integration, and eprescribe; and

WHEREAS, the funds for this upgrade are appropriated in the 2019 Seneca County budget account 103150-54700; and

WHEREAS, the Public Safety and Criminal Justice Standing Committee reviewed and approved this resolution at the February 26, 2019 meeting; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors authorizes and directs the County Manager to sign a contract with Black Creek Integrated Systems Corp. for the Licensing to be paid from budget line 103150-54700 in the amount of \$27,954.50.

AUTHORIZE CONTRACT WITH MOTOROLA SOLUTIONS FOR RADIO SYSTEM UPGRADE

WHEREAS, the New York State Division of Homeland Security and Emergency Services (DHSES) awarded Seneca County \$441,439 through the 2017 State Interoperable Communications Grant (SICG) and \$411,692 in grant funding through the 2018 Statewide Interoperable Communications Grant (SICG) Program; and

WHEREAS, the purpose of this grant funding is for upgrading Seneca County's radio system to better facilitate interregional radio communication capabilities; and

WHEREAS, there are plans to add redundancy to the current radio system through additional fiber connections, microwave hops, and other equipment; and

WHEREAS, the Seneca County E-911 Center has received a project proposal contract from Motorola Solutions to upgrade the current software, add geo-redundant comparators to the conventional channels, and upgrade the microwave network; and

WHEREAS, this contract covers equipment, installation, and project management fees; and

WHEREAS, the cost of this contract is covered by the FY 2017 Statewide Interoperable Communication Grant of \$441,439.00 and a portion of the FY 2018 Statewide Interoperable Communications Grant of \$298,561; and

WHEREAS, this resolution was approved by the Public Safety and Criminal Justice Standing Committee on February 26, 2019; now, therefore be it

RESOLVED, that the Board of Supervisors authorizes and directs the County Manager to sign a contract with Motorola Solutions in the amount of \$740,000 for the system upgrade of the County's P25 Conventional Simulcast Motorola Radio System.

**BOARD OF SUPERVISORS AUTHORIZES CREATION OF
PART-TIME POSITION AT FINGER LAKES REGIONAL AIRPORT**

WHEREAS, the Finger Lakes Regional Airport (FLRA), owned by Seneca County, maintains daily operations seven (7) days a week from 8:00 A.M. to 4:00 P.M.; and

WHEREAS, FLRA operations are staffed with four (4) part-time personnel; and

WHEREAS, at times maintaining regular operations is challenging with limited staff; and

WHEREAS, funds exist in the 2019 budget to create additional part-time positions; and

WHEREAS, funding for this position is included in the 2019 budget; now, therefore be it

WHEREAS, the Vacancy Committee approved creation and filling of one (1) part-time Building Maintenance Mechanic position at its February 12, 2019 meeting; and

WHEREAS, this resolution was approved by the Economic Development and Tourism Committee on February 26, 2019; and

RESOLVED, the Seneca County Board of Supervisors does hereby authorize the creation and filling of one (1) position for Full-time Building Maintenance Mechanic at the Finger Lakes Regional Airport at the hourly rate of \$15.76.

BOARD OF SUPERVISORS RESOLVES TO END THE CDBG REVOLVING LOAN FUND PROGRAM

WHEREAS, New York State Office of Homes and Community Renewal (OCR) oversees the Community Development Block Grant (CDBG) Program administered by New York State; and

WHEREAS, Seneca County is a recipient of CDBG funds administered by NYS OCR for the purpose of operating a revolving loan fund; and

WHEREAS, OCR notified Seneca County of a change in policy regarding the retention of CDBG program income for current and past municipal recipients of NYS CDBG funding; and

WHEREAS, due to the policy change, all revolving loan fund program income received by Seneca County generated from the NYS CDBG program, must be forfeited to NYS OCR on an annual basis effective April 1, 2019; and

WHEREAS, NYS OCR is encouraging municipalities to end their NYS CDBG revolving loan fund programs according to guidelines to allow for the local utilization of existing program income before March 31, 2019; and

WHEREAS, terminating the revolving loan fund program allows Seneca County to retain future non-program income and use it to the benefit of Seneca County; and

WHEREAS, existing NYS CDBG loan recipients will continue to make payments according to contracts made with Seneca County; and

WHEREAS, a public hearing was held during a regularly scheduled Seneca County Board of Supervisors meeting on February 12, 2019; and

WHEREAS, this resolution was reviewed and approved by the Economic Development and Tourism Standing Committee on February 26, 2019; now, therefore be it

RESOLVED, that Seneca County immediately terminates its NYS CDBG Revolving Loan Fund Program administered by NYS OCR; and be it further

RESOLVED, that the Chairman of the Board is authorized to submit a revised program income plan to NYS OCR that effectuates this resolution.

**BOARD OF SUPERVISORS AUTHORIZES TRANSFER OF CDBG PROGRAM INCOME TO
FINGER LAKES REGIONAL LAND BANK CORPORATION (FLRLBC)**

WHEREAS, New York State Office of Homes and Community Renewal (OCR) oversees the Community Development Block Grant (CDBG) Program administered by New York State; and

WHEREAS, Seneca County is a recipient of CDBG funds administered by NYS OCR for the purpose of operating a revolving loan fund; and

WHEREAS, OCR notified Seneca County of a change in policy regarding the retention of CDBG program income for current and past municipal recipients of NYS CDBG funding; and

WHEREAS, due to the policy change, all revolving loan fund program income received by Seneca County generated from the NYS CDBG program, must be forfeited to NYS OCR on an annual basis effective April 1, 2019; and

WHEREAS, NYS OCR is encouraging municipalities to end their NYS CDBG revolving loan fund programs according to guidelines to allow for the local utilization of existing program income before March 31, 2019; and

WHEREAS, the Seneca County Board of Supervisors resolved to end the CDBG revolving loan fund program administered by NYS OCR; and

WHEREAS, program income from the CDBG revolving loan fund program must be expended or committed by March 31, 2019; and

WHEREAS, the Finger Lakes Regional Land Bank Corporation (FLRLBC) conducts community development activities consistent with the intent of the CDBG program as well as municipal comprehensive plans; and

WHEREAS, NYS OCR has confirmed that the FLRLBC is an eligible recipient of program income for expenditure on CDBG eligible projects or activities; and

WHEREAS, the FLRLBC has identified the rehabilitation of 16 Barker Street, Seneca Falls as a CDBG eligible project or activity; and

WHEREAS, terminating the revolving loan fund program allows Seneca County to retain and expend future non-program income generated from loan agreements made with Seneca County; and

WHEREAS, a public hearing was held during a regularly scheduled Seneca County Board of Supervisors meeting on February 12, 2019; and

WHEREAS, this resolution was reviewed and approved by the Economic Development and Tourism Standing Committee on February 26, 2019; now, therefore be it

RESOLVED, that Seneca County immediately dedicates program income in the amount of \$41,453.69 associated with the NYS CDBG revolving loan fund to the FLRLBC for use at 16 Barker Street, Seneca Falls; and be it further

RESOLVED, that future non-program income generated from loan agreements made with Seneca County is committed to the FLRLBC on an annual basis for the furtherance of community development activities.

SUPERVISORS REVISE POLICY NO. 102.100 "JOB EVALUATION/MANAGEMENT SALARY SYSTEM"

WHEREAS, The Board of Supervisors has adopted a Job Evaluation/Management Salary System; and

WHEREAS, It is desirable to revise Seneca County Policy 102.100 / Job Evaluation/Management Salary System to incorporate annual goal setting and an extended evaluation period; and

WHEREAS, the Human Resources & Government Operations Standing Committee has reviewed and approved this resolution at its committee meeting on February 26, 2019; now, therefore be it

RESOLVED, the Seneca County Board of Supervisors revises and adopts Seneca County Policy Manual, 102.100 to read as follows:

102.100 JOB EVALUATION/MANAGEMENT SALARY SYSTEM

PURPOSE

Job evaluation is the process of creating a hierarchy that establishes the worth of each job to the organization. Job evaluations are conducted to determine the relative rank order of positions with various duties, responsibilities and job qualifications, and assigns positions to grade levels with corresponding salary ranges. Therefore, job evaluation is a critical part of wage and salary administration, since an employee's salary is directly affected by the grade level assignment of his or her position.

Through job evaluation, an analysis is conducted to determine the differentials between positions in terms of their relative requirements, thus providing a factual basis for obtaining such differentials. Job evaluation does this by measuring each position in terms of its "minimum requirements" and "essential job functions" to determine the degree of skill, effort, responsibility and job conditions in relation to other positions within the organization. The job is evaluated without considering the qualifications or the performance of the employee performing the job or the wage rate being paid. Job evaluation thus provides a means for establishing and maintaining the equitable wage relationship between jobs, which is fundamental to good employee relations and sound wage and salary administration.

POINT FACTOR METHOD

Seneca County has adopted the Point Factor Method as the technique it uses to evaluate and assign jobs to appropriate salary grade levels. This method is based on the premise of "position equity" both inside and outside the County.

The Point Factor Method involves selecting a limited number of compensable factors, breaking down these factors into degrees, and then assigning a different number of points to each degree. The compensable factors are also weighted appropriately for the group of jobs being evaluated. The jobs being evaluated are then "matched" against each of the compensable factors and assigned a total number of points. Jobs are then placed in the grade level that corresponds with the number of points scored.

COMPENSABLE FACTORS

The first task in applying the Point Factor Method involves selecting and defining the compensable factors to be used. Seneca County has selected the following categories in determining compensable factors. Each category contains a number of “related” factors:

I KNOWLEDGE AND SKILLS	II RESPONSIBILITY AND COMPLEXITY	III SUPERVISION AND LEADERSHIP
1. Education	1. Guidelines	1. Type of Supervision
2. Experience	2. Complexity of Duties	2. Scope of Supervision
3. Communication Skills	3. Reasoning Ability	
4. Mathematical Skills	4. Decision Making and Work Impact	
	5. Contact With Others	
	6. Budgetary Responsibility	

The second task of the *Point Factor Method* is to define each compensable factor and the degrees or levels for each factor. Once the factors are defined, a Job Evaluation

Seneca County Management Salary System Performance Process

PURPOSE:

The Seneca County Board of Supervisors has adopted a wage and salary schedule for all management (non-union), full-time employees. The following process will be used to determine wages in future years:

The County Manager and Department Heads who have subordinate employees in this category will evaluate those employees’ performance by requiring the employee to complete a self-appraisal and establish goals for the new Fiscal Year. Such evaluation and goal setting will take place no later than February 15th of each year. After reviewing the employees self-appraisal, the County Manager or Department Head will complete their appraisal of the employee no later than September 15 of the Year. The County Manager/Department Head will meet with the employee to review both appraisals and finalize the evaluation.

Copies of final performance evaluations for Department Heads will be maintained in the County Manager’s Office the County Board of Supervisors upon recommendation of the Personnel Committee will adopt a cost of living percentage increase to be applied to the whole schedule for the next year. In addition to the cost of living increase, employees will be eligible for a merit increase under the following conditions:

- A. Employees receiving an evaluation of at least 3.5 on a scale of 5.0 will move 1 step higher in their grade.
- B. Employees who did not meet the above evaluations scores will not be eligible for a merit increase, and will receive the cost of living increase previously determined by the Board of Supervisors.
- C. If there is no cost of living increase adopted by the Board of Supervisors, employees who are at step 15 and met the above evaluations scores will receive an increase equal to a step increase.

The exceptions to this policy are the County Clerk, County Treasurer, County Sheriff, Election Commissioners and Deputy Election Commissioners. These employees will automatically move a step higher since they are evaluated by the electorate or political parties.

SUPERVISORS ADOPT SERVICE ANIMAL POLICY FOR COUNTY FACILITIES

WHEREAS, Seneca County is committed to providing equal access to County services and facilities for people with disabilities who utilize service animals in accordance with the Americans with Disabilities Act (ADA); and

WHEREAS, a policy is an appropriate and respectful way to respect both the needs of individuals visiting County facilities and County staff tasked with ensuring the orderly and safe operations of County services; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors adopts the following policy related to Public Accommodations for Service Animals; and be it further

RESOLVED, that this Policy shall take effect immediately upon adoption.

POLICY:Service Animals – Public Accommodation**PURPOSE:**

Seneca County is committed to providing equal access to County services and facilities for people with disabilities who utilize service animals in accordance with the Americans with Disabilities Act (ADA). This Policy and Procedure is to provide guidance to department heads and security personnel as to rights of access for bonafide service animals in accordance with U.S. and New York state law and regulations, and for the safety of staff and other occupants of Seneca County buildings and property.

PROCEDURE:

1. The ADA defines a service animal as any dog (or in certain circumstances a miniature horse) that is individually trained to do or perform tasks for the benefit of an individual with a disability, including physical, sensory, psychiatric, intellectual, or any other mental disability. For purposes of this Policy and Procedure, only dogs will be discussed. If a miniature horse or other animal is purported to be a “service animal,” a request for guidance shall immediately be made to the Legal Department.
2. “**Service animals**” are separate and distinct from “**emotional support animals.**” Service animals are protected by the ADA and relevant NY statutes. “**Emotional support animals**” are not protected and are discussed below.
3. **Service animals** are not pets, but under the ADA, regardless of whether they have been licensed or certified by a state or local government, or other entity, these animals are trained to aid a person with disabilities in specific tasks.
 - a. The following are examples of, but are not exclusive, of these tasks are:
 - i. Assisting with navigation, stability or balance
 - ii. Alerting to sounds
 - iii. Pulling wheelchairs
 - iv. Carrying items
 - v. Seizure assistance
 - vi. Interrupting impulsive or destructive behaviors

4. No individual assisted by a service dog satisfying the definition pursuant to the provisions of the Americans with Disabilities Act (ADA) will be denied access to any Seneca County facility to areas where the public is normally allowed access.
5. Service animals are required to be harnessed, leashed, or tethered, unless this device interferes with the services animal's work or the individual's disability prevents the use of such devices.
6. In the event it is not obvious what service the service animal provides, VERY limited inquiry is permitted before granting access. Staff may ask,
 - a. Is the service dog required because of a disability?
 - b. What work task is the dog trained to perform?

STAFF CANNOT:

- **(1) ask about the person's disability,**
 - **(2) require medical documentation,**
 - **(3) require a special identification card or training documentation for the dog, or**
 - **(4) ask that the dog demonstrate its ability to perform the work or task.**
 - A person with a disability and with their Service Animal seeking access to a Seneca County Facility cannot be denied entry, or asked or required to remove a service dog from the premises unless: (1) the dog is out of control or (2) the dog is not housebroken.
7. Allergies and/or fear of dogs are not valid reasons for denying access or refusing service to people using service animals. For example, if another person claims to be allergic to dog dander and the person who uses a service animal must spend time in the same room or facility, such as a classroom, waiting area, or at a homeless shelter, they both should be accommodated by assigning them, if possible, to different locations within the room or different rooms in the facility. **Every effort at reasonable accommodation must be made.**

8. EMOTIONAL SUPPORT ANIMALS – LIMITED EXCEPTION: Community Services/Mental Health Services

"Emotional Support Animals" are not considered "Service Animals" and are not protected under the application of ADA. However, at the request of a client, subject to approval by the Director of Community Services, a client of that department may be approved to enter the clinic area accompanied by their emotional support animal. Such animals to be approved must be registered with the Director's office and notations shall be made in the client's file that such an animal is allowed. Approval will be based upon a number of criteria including but not limited to written documentation of need by prescribing physician. As with Service Animals, such animals must be tethered, leashed, or otherwise under the control of the client at all times. The client is responsible for clean up after their animal and may be directed to remove the animal from the premises should it become uncontrollable or present a direct threat to staff or other clients/persons in the building. Additional limitations may be placed on emotional support animals at the discretion of the Director of Community Services or the Seneca County Sheriff.

Emotional Support Animals ARE NOT authorized in any other Seneca County facilities.

BOARD OF SUPERVISORS AUTHORIZES ACCEPTANCE OF \$25,000 GRANT FROM NYS OFFICE OF ALCOHOLISM AND SUBSTANCE ABUSE SERVICES (OASAS) VITAL ACCESS PROGRAM (VAP)

WHEREAS, the Seneca County Mental Health Department has been awarded a \$25,000 NYS OASAS VAP grant to support hours for a contract Nurse Practitioner (NP) to provide addiction medication assisted treatment services in The Mental Health Department; and

WHEREAS, this grant program requires no match from Seneca County; and

WHEREAS, under this program, the County will be reimbursed in a one-time Medicaid payment to support contract NP staffing necessary for delivery of medication assisted treatment to Seneca County community members with Opioid Use Disorder; and

WHEREAS, the Health and Human Services Standing Committee reviewed and approved this resolution at its February 26, 2019 meeting; now, therefore be it

RESOLVED, that the County Manager is hereby authorized and directed to sign all necessary documents to accept and administer the \$25,000 OASAS VAP Grant to support delivery of medication assisted treatment services by an NP to Seneca County community members with Opioid Use Disorder; and be it further

RESOLVED, the Department of Finance is hereby authorized and directed to amend the 2019 budget as follows:

Revenue	104220-41631	Mental Health Rev	\$25,000	Increase
Appropriations	104220-54350	Medical Fees	\$25,000	Increase

And be it further

RESOLVED, the Department of Finance is authorized to make the necessary budgetary and accounting entries to affect the intent of this resolution.

**SUPERVISORS AUTHORIZE CREATION AND FILLING OF TWO FULL-TIME POSITIONS FOR
MENTAL HEALTH CLINICAL THERAPIST IN THE MENTAL HEALTH DEPARTMENT IN FISCAL YEAR 2019**

WHEREAS, there is a need for sustaining and expanding mental health services within Seneca County in response to current identified needs; and

WHEREAS, additional staff is required to sustain, expand and improve upon access to those services; and

WHEREAS, the Mental Health Department will generate additional revenue through service delivery to fund these positions anticipating a zero county cost; and

WHEREAS, the creation and filling of these position has been approved by the Seneca County Board of Supervisors Vacancy Committee on February 12, 2019 and the Health and Human Services Committee on February 25, 2019; now, therefore, be it

RESOLVED, that the Seneca County Board of Supervisors authorizes the creation and filling of two positions in the Seneca County Mental Health Department for Full-time Mental Health Clinical Therapist; and be it further

RESOLVED, that the Department of Finance is hereby authorized and directed to amend the 2019 budget as follows:

Revenue	104320-41620	Mental Health Rev	\$113,752	Increase
Appropriations	104320-51100	Salaries	\$88,186	Increase
	104320-58100	Retirement	\$7,055	Increase
	104320-58300	Social Security	\$5,468	Increase
	104320-58400	Workers Comp	\$1,764	Increase
	104320-58600	Hospitalization	\$10,000	Increase
	104320-58700	Medicare	\$1,279	Increase

And be it further

RESOLVED, the Department of Finance is authorized to make the necessary budgetary and accounting entries to affect the intent of this resolution.

**SUPERVISORS AUTHORIZE RECLASSIFICATION OF ADDICTIONS COUNSELOR POSITION TO
SUBSTANCE ABUSE COUNSELOR POSITION IN THE MENTAL HEALTH DEPARTMENT**

WHEREAS, there is a growing demand for school based substance abuse prevention services in Seneca County; and

WHEREAS, in order to meet this demand, the Director of Community Services recommends that an existing position for Addictions Counselor be reclassified as a 10-Month School Based Substance Abuse Counselor position; and

WHEREAS, the reclassification of this position has been approved by the Seneca County Board of Supervisors Vacancy Committee on February 12, 2019 and the Health and Human Services Committee on February 26, 2019; now, therefore, be it

RESOLVED, that the Seneca County Board of Supervisors authorizes the reclassification of the position, grade 9 Addictions Counselor, to a, grade 8, 10-Month School Based Substance Abuse Counselor position, in the Mental Health Department.

**AUTHORIZE CONTRACT MODIFICATION WITH SOUTH SENECA SCHOOL DISTRICT TO PROVIDE
EVALUATION SERVICES FOR THE 3-5 PRE-SCHOOL PROGRAM**

WHEREAS, the Health Department must secure contracts with agencies or individuals to provide professional services to children enrolled in the 3-5 Pre-School Program; and

WHEREAS, South Seneca Schools District currently provides services including Center Based Services and/or home/community based services to include; Speech Therapy, Occupational Therapy, Physical Therapy, Social Work, Group Therapy and SEIT; and

WHEREAS, school districts are now allowed to perform evaluations: and

WHEREAS, South Seneca School District would like to include as part of the contracted services;

WHEREAS, the reimbursement rate is set by the New York State Education Department; and
WHEREAS, the funds are reflected in budget account 10-4149-54700; and

WHEREAS, the Health and Human Services Standing Committee approved this resolution on February 26, 2019; now, therefore be it

RESOLVED, that the County Manager is hereby authorized and directed to sign a contract amendment with South Seneca School District for the time period of March 13, 2019 through December 31, 2019 to include evaluation services for the 3-5 Pre-School Program at a rate set by the New York State Education Department

AUTHORIZE INCREASE IN REIMBURSEMENT RATES FOR 3-5 PRE-SCHOOL PROGRAM PROVIDERS

WHEREAS, there is a large shortage which of qualified providers (Physical Therapists, Occupational Therapists, and Speech Therapists) throughout the region and New York State that has resulted in difficulty in securing service providers for children enrolled in the 3-5 Pre-School Program; and

WHEREAS, after researching reimbursement rates for surrounding counties, Seneca County's reimbursement rates were found to be the lowest; and

WHEREAS, the reimbursement rate paid by Seneca County has not been increased since at least 2010; and

WHEREAS, it is recommended that effective March 13, 2019 the reimbursement rate be increased by 10% as indicated below:

- Group Related Services Session (Maximum group reimbursement \$66)
- Group of 2 Children from \$30 per child to \$33 per child
- Group of 3 Children from \$20 per child to \$22 per child
- Individual related Service Rates:
 - Specific site: from \$40 per ½ hour session to \$44 per ½ hour session
 - Home site: from \$50 per ½ hour session to \$55 per ½ hour session
 - from \$60 per 45 minute session to \$66 per 45 minute session; and

WHEREAS, the funds are in the Public Health budget 10-4149-54700; and

WHEREAS, the Health and Human Services Standing Committee approved this resolution on February 26, 2019; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors authorizes the Public Health Department to increase the reimbursement rates for the 3-5 Pre-School Program effective March 13, 2019; and it be further

RESOLVED, that the County Manager is authorized and directed to sign all necessary contract amendments to reflect the increased reimbursement rate.

**AUTHORIZE SERVICE AGREEMENT WITH S2AY RURAL HEALTH NETWORK FOR
NETWORK MEMBERSHIP AND QUALITY IMPROVEMENT ACTIVITIES**

WHEREAS, the S2AY Rural Health Network is comprised of the Public Health Departments in 7 counties (Schuyler, Steuben, Seneca, Yates, Ontario, Wayne and Chemung); and

WHEREAS, the Network has been in existence since 1997 with Seneca County Joining in 2003; and

WHEREAS, the Network's mission is to "integrate, promote, and expand appropriate components of the public health service delivery system to improve health outcomes for all residents of the network region. The goal is to ensure coordinated services across a six county area and to streamline administrative processes, planning and funding activities; and

WHEREAS, the cost of the membership is \$18,500; and

WHEREAS, the funds are in the 2019 departmental budget 104010-54270; and

WHEREAS, the Health and Human Services Committee has approved this resolution on February 26, 2019; now, therefore be it

RESOLVED, that the County Manager is hereby authorized and directed to sign a service agreement with the S2AY Rural Health Network for network membership and Quality Improvement activities for 2019 at a cost of \$18,500.

**SENECA COUNTY BOARD OF SUPERVISORS PROCLAIM
NATIONAL PUBLIC HEALTH WEEK
APRIL 1-7, 2019**

WHEREAS, the week of April 1-7, 2019 is designated as National Public Health Week; and
WHEREAS, the theme for National Public Health Week 2019 is “Creating the Healthiest Nation: for
Science. for Action. For Health”; and

WHEREAS, health starts in our homes, schools, workplaces, neighborhoods, and communities;

WHEREAS, where we live, learn, work, worship and play affects each of us and can determine
our health and life expectancy. Seneca County residents deserve to be healthy and to live in safe
environments and communities; and

WHEREAS, residents in rural communities are more likely to face social determinants that
negatively impact their health, such as poverty, transportation barriers and lack of well-paying jobs; and

WHEREAS, as a community we need to advocate for evidence-based public health policies, such
as easier access to naloxone, continued coverage for mental health and addiction care, and target social
determinants, such as increasing job training opportunities, growing local employment, and helping
children achieve academic success; and

WHEREAS, working together, we can build healthier communities and eventually, the healthiest
nation; and

WHEREAS, National Public Health week is a time to recognize the contributions of public health
and celebrate public health efforts in our community and communities across the nation; now,
therefore, be it

RESOLVED, that the Seneca County Board of Supervisors does hereby proclaim the week of April
1-7, 2019, as National Public Health Week; and be it further

RESOLVED, the Board of Supervisors encourages all Seneca County residents to observe this
week by helping our families, friends, neighbors, co-workers and leaders to better understand the value
of public health and work together to build a Healthier Seneca County.

ACCEPT BID FOR TUNE AND CLEAN OF OIL FIRED HEATING SYSTEMS FOR WEATHERIZATION PROGRAM

WHEREAS, the County, as part of the New York State Division of Housing and Community Renewal Weatherization Assistance Program, solicited bids for the completion of tuning and cleaning of oil fired heating systems, including performance of steady state efficiency tests; and

WHEREAS, two bids were received; and

WHEREAS, funds have been approved in the 2019 Seneca County Weatherization Program budget (100% state & federal aid); and

WHEREAS, AllPro Heating and Air, Inc., having principle offices at 3250 County Road, 139, Interlaken, NY was the lowest bidder; and

WHEREAS the Health and Human Services Standing Committee approved this resolution on February 26, 2019; now therefore be it

RESOLVED, that the Seneca County Board of Supervisors does hereby award the 2019-20 Weatherization Program bid for the completion of tuning and cleaning of oil fired heating systems, including performance of steady state efficiency tests to AllPro Heating and Air, Inc., having principle offices at 3250 County Road 139, Interlaken, NY for the rate \$169.00 per unit.

**ACCEPT BID FOR TUNE & CLEAN OF NATURAL GAS & PROPANE FIRED HEATING SYSTEMS FOR
WEATHERIZATION PROGRAM**

WHEREAS, the County, as part of the New York State Division of Housing and Community Renewal Weatherization Assistance Program, solicited bids for the completion of tuning and cleaning of natural gas and propane and natural fired heating systems, including performance of steady state efficiency tests; and

WHEREAS, two bids were received; and

WHEREAS, funds have been approved in the 2019 Seneca County Weatherization Program budget (100% state & federal aid); and

WHEREAS, Interstate Heating, Inc., having principle offices at 2115 Rt. 14N, Geneva, NY was the lowest bidder; and

WHEREAS the Health & Human Services Standing Committee approved this resolution on February 26, 2016; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors does hereby award the 2019- 20 Weatherization Program bid for the completion of tuning and cleaning of natural gas and propane fired heating systems, including performance of steady state efficiency tests to Interstate Heating, Inc., having principle offices at 2115 Route 14N, Geneva, NY as follows: \$129.95 per unit.

ACCEPT BID FOR TEMPORARY LABOR FOR WEATHERIZATION PROGRAM

WHEREAS, the County, as part of the New York State Division of Housing and Community Renewal Weatherization Assistance Program, solicited bids for providing Temporary Labor for the Weatherization Assistance Program; and

WHEREAS, one bid was received; and

WHEREAS, funds have been approved in the 2019 Seneca County Weatherization Program budget (100% federal and state aid); and

WHEREAS, Full Steam Staffing, having principle offices at 501 Exchange Street, Geneva, NY was the sole bidder; and

WHEREAS, the Health & Human Services Standing Committee approved this resolution on February 26, 2019; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors does hereby award the Weatherization Assistance Program bid for use of Temporary Labor for the period April 1, 2019 – March 31, 2020 to Full Steam Staffing, having principle offices at 501 Exchange Street, Geneva, NY as follows: 36 % over pay rate for crew work and 36 % over pay rate for office work.

ACCEPT BID FOR COMBUSTION APPLIANCE REPAIR WORK

WHEREAS, the County, as part of the New York State Division of Housing and Community Renewal Weatherization Assistance Program, solicited bids for the purchase of Combustion Appliance repair work; and

WHEREAS, two bids were received; and

WHEREAS, funds have been approved in the 2019 Seneca County Weatherization Program budget (100% state \$ federal aid); and

WHEREAS, the Health & Human Services Standing Committee approved this resolution on February 26, 2019; and

WHEREAS, Interstate Heating, Inc., having principle offices at 2115 Rt. 14N, Geneva, NY, was the lowest bidder; now, therefore, be it

RESOLVED, that the Seneca County Board of Supervisors does hereby Award the 2019 -2020 Weatherization Program bid for the purchase of Combustion Appliance emergency work for the period April 1, 2019 – March 31, 2020 to Interstate Heating, Inc., having principle offices at 2115 Rt. 14N, Geneva, NY as follows: \$99.95 for the first hour and \$95.00 per hour after the first hour.

**BOARD AUTHORIZES THE REORGANIZATION OF THE WORKFORCE/YOUTH BUREAU UNIT
EFFECTIVE IMMEDIATELY**

WHEREAS, the current organization of the Workforce/Youth Bureau Unit is less effective due to trends and changes in Workforce Development one stop center needs, a low unemployment rate, a need for more case management services and reviews, a need for enhancement of our retention of long term employees, and succession planning due to retirements; and

WHEREAS, the Health & Human Services Committee has approved the creation and filling of (1) full-time clerk position to assist with data entry and other duties, (1)full-time Deputy Director Position, and (1) full-time RHY Caseworker Position as recommended from the committee meeting on February 26, 2019; and

WHEREAS, the Health & Human Services Committee has approved abolishing (1) Part-Time Summer Youth Counselor, (1) full-time Runaway Homeless Youth Coordinator position and (1) Employment and Training Coordinator positions at their committee meeting on February 26, 2019; and

WHEREAS, the funds are available for these positions in the 2019 budget with approved Budget Transfers; now, therefore be it

RESOLVED, the Seneca County Board of Supervisors does hereby create and authorize filling of (1) full-time clerk position to assist with data entry and other duties, (1)full-time Deputy Director Position, and (1) full-time RHY Caseworker Position effective immediately; be it further

RESOLVED, the Seneca County Board of Supervisors does hereby abolish (1) full-time Runaway Homeless Youth Coordinator position and (1) Employment and Training Coordinator positions effective immediately

AUTHORIZE SENECA COUNTY DHS CAPTA/CARA GRANT FUNDING FOR A CONTRACTUAL AGREEMENT WITH FAMILY COUNSELING OF THE FINGERLAKES FOR A PART TIME BEHAVIORAL HEALTH SPECIALIST

WHEREAS, the Seneca County Division of Human Services (DHS) submitted a request for CAPTA/CARA grant funding under 18-OCFS-LCM-19 and plan to utilize the funds to contract for a part-time behavioral health consultant with Family Counseling of the Finger Lakes, Inc.

WHEREAS, Family Counseling Service of the Finger Lakes, Inc. has agreed to provide a Behavioral Health Specialist (BHS) – Licensed Masters level clinician trained in trauma-informed care and practices to be co-located on site at Seneca County Department of Human Services for 21 hours per week. The co-location of a Behavioral Health Specialist will work to improve the counties response to families and infants affected by substance use disorders (both alcohol and drugs). The Behavioral Health Specialist will work alongside CPS and preventive services caseworkers to identify and support the behavioral health needs of both the adults and children where substance abuse is an issue; and

WHEREAS, Family Counseling of the Finger Lakes will work collaboratively with Seneca County Department of Human Services:

- To strengthen and preserve the family unit.
- To avoid placement of children or shorten the length of placement away from the home.
- To build on the strengths of individuals and assist them in becoming more self-sufficient.
- To provide early identification, referral, and implementation of services to mothers who are pregnant or who have used alcohol and/or drugs during her pregnancy to reduce or eliminate the various social, emotional and physical health related issues of these children.

WHEREAS, this contract shall not exceed \$50,000 annual cost beginning in March of 2019; and

WHEREAS, this funding is 100% federal reimbursement; and

WHEREAS, this contract has been reviewed and approved by the Health and Human Services Standing Committee on February 25, 2019; now, therefore be it

RESOLVED, the Board of Supervisors authorizes and directs the County Manger to sign the contract with Family Counseling of the Finger Lakes for a part-time behavioral health specialist; and be it further

RESOLVED, that the Department of Finance is hereby authorized and directed to amend the 2019 budget as follows:

Revenue	106070-44615 FFFS	Revenue	\$50,000	Increase
Appropriations	106070-54700 POS58	CAPTA/CARA	\$50,000	Increase

And be it further

RESOLVED, that the Department of Finance is hereby authorized to make the necessary budgetary and accounting entries to effect the intent of this resolution.

**BOARD OF SUPERVISORS TO APPROVE SENECA COUNTY
DIVISION OF HUMAN SERVICES SNAP BONUS GRANT FUNDS**

WHEREAS, the Seneca County Division of Human Services applied for and were approved for \$25,000 in SNAP Bonus Funds; and

WHEREAS, Seneca County Division of Human Services submission for SNAP Bonus Funds was for the purpose of implementing programs and services designed to increase access to SNAP. The program is in direct response to communication 18-LCM-09, allocating funds to local Social Services Districts for the purpose of maintaining high accuracy rates in the issuance of SNAP; and

WHEREAS, these funds will enable Seneca County Division of Human Services to:

- Educate the population regarding the availability of SNAP;
- Assist in the completion of the application process as identified with the processes currently in place through the SNAP Program;
- Assist in the obtaining, documenting and reporting of eligibility documentation necessary for the local Social Services District to make a timely and accurate determination of benefits; and

WHEREAS, Seneca County Division of Human Services has been awarded \$25,000 annual cost;

WHEREAS, this funding is 100% federal reimbursement; and

WHEREAS, this contract has been reviewed and approved by the Health and Human Services Standing Committee on February 26, 2019; now, therefore be it

RESOLVED, that the Department of Finance is hereby authorized and directed to amend the 2019 budget as follows:

Revenue	106010-44610	Federal Revenue	\$25,000	Increase
Appropriations	106010-54700-SS17	SNAP Bonus	\$25,000	Increase

And be it further

RESOLVED, that the Department of Finance is hereby authorized to make the necessary budgetary and accounting entries to effect the intent of this resolution.

APPROVE SENECA COUNTY DIVISION OF HUMAN SERVICES CODE BLUE GRANT FUNDING

WHEREAS, the Seneca County Division of Human Services (DHS) is required to submit annually a Code Blue Plan in connection with 18 NYCRR § 304.1, which specifies housing all homeless individuals in weather that reaches below 32°F with wind chill, regardless of their application for public assistance.

WHEREAS, Code Blue reimbursement is for reasonable, additional costs that are directly related to the requirements of the Code Blue regulation and are not already funded in any other way and are incurred based on the average number of individuals projected to be served on nights that Code Blue services would be provided.

WHEREAS, Seneca County DHS has submitted for \$6,201.00 in grant funding to cover the cost of Code Blue expenses; and

WHEREAS, this contract has been reviewed and approved by the Health and Human Services Standing Committee on February 26, 2019; now, therefore be it

RESOLVED, the Board of Supervisors authorizes the County Manager to sign the approval of the grant for Code Blue Services; and be it further

RESOLVED, that the Department of Finance is hereby authorized to make the necessary budgetary and accounting entries to effect the intent of this resolution.

**BOARD OF SUPERVISORS AUTHORIZES THE APPROVAL OF THE
2019 SENECA COUNTY CHILD AND FAMILY SERVICES ANNUAL PLAN UPDATE**

WHEREAS, the New York State Office of Children and Family Services requires an annual update to the Child and Family Services Five Year Plan. The annual update covers the activities, strategies and outcomes for Children and Family Services, Youth and Youth Adults Components, the Child Care Program and PINS Diversion Services; and

WHEREAS, the annual plan update is due April 1, 2019; and

WHEREAS, the Health and Human Services Standing Committee approved this resolution on February 26, 2019; now, therefore be it

RESOLVED, the Board of Supervisors authorizes the approval of the Child and Family Services Annual Plan Update; and be it further

RESOLVED, the Chairman of the Board is authorized and directed to sign the 2019 Child and Family Services Annual Plan Update.

AUTHORIZE CONTRACT WITH GLOVE HOUSE, INC. FOR CHILD WELFARE RELATED SERVICES

WHEREAS, the Seneca County Division of Human Services will continue to contract with Glove House, Inc. for Child Welfare Related Services; and

WHEREAS, the services to be provided are the following:

- Recruit/Train and Certify Foster Care homes in the County
- Administrative Expenses
- On Call services for Foster Care/Preventive Services
- Family Advocacy
- Home and Community Based Preservation, providing at least weekly visitation
- Supervised Visitation
- Youth Advocacy and skill building
- Family Team Meetings
- Permanency outcomes for Youth

WHEREAS, this contract of \$804,484, and budgeted in line item #10-6070-54700-POS47; and

WHEREAS, this agreement has been reviewed and approved by the Health and Human Services Standing Committee; now, therefore be it

RESOLVED, the Board of Supervisors authorizes the approval of the agreement with Glove House, Inc. and the Chairman of the Board of Supervisors would be authorized and directed to sign the agreement with Glove House Inc.

- 45. Unfinished Business**
- 46. New Business**
- 47. Special Order of the Day**