

**TENTATIVE AGENDA**

**SENECA COUNTY  
BOARD OF SUPERVISORS  
REGULAR MEETING**

**October 9, 2018**

**6:00 p.m.**

- 1. Call to Order**
- 2. Roll Call of Members by the Clerk**
- 3. Pledge of Allegiance and Moment of Silence**
- 4. Public Hearing:** to receive public comment on proposed Local Law C of 2018 entitled, " A Local Law to Amend Local Law 2 of 2004", be and the same is hereby introduced before the Board of Supervisors of Seneca County, NY to read in substantially the following form: SECTION 1 - Paragraph 2 of Local Law 2 of 2004 is amended to read as follows: "Paragraph 5 of Local Law 9 of 2002 entitled 'Appointment, Term of Office and Compensation' is amended to read as follows: 'The Board of Supervisors shall appoint the Director of Emergency Management for a term of office of two years. The salary of the Director of Emergency Management shall be fixed annually by the Board of Supervisors.'" SECTION 2 - This Local Law shall take effect upon filing with the Secretary of State pursuant to the New York State Municipal Home Rule Law.
- 5. Presentation:** Seneca County Historian Award

**RESOLUTION NAMING ALLAN BUDDLE AS THE RECIPIENT OF  
THE SENECA COUNTY HISTORIAN'S AWARD AND OF SAME**

WHEREAS, Seneca County has a rich history that includes the birth of the women's rights movement, significant reform activity in the areas of abolition, religion and temperance; and

WHEREAS, there is growing desire to enhance the awareness of Seneca County's rich heritage; and

WHEREAS, the Board of Supervisors established by resolution the Seneca County Historian's Award in 2006 for persons who are, in the opinion of the historian, instrumental in the advancement of the study and awareness of Seneca County History; and

WHEREAS, Allan Buddle has devoted his retirement years to the advancement of the history of Interlaken and the Backbone Ridge of southern Seneca County and northern Schuyler and Tompkins Counties; and

WHEREAS, specifically Allan Buddle's efforts have included the presidency of the Interlaken Historical Society from 2001 to 2009; and

WHEREAS, Allan Buddle was the founding president of the Backbone Ridge , serving as president from 2010 to 2018, and its very "soul" for the past several years by

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organizing many public programs, overseeing publication of books such as, *Families of Townsville, Yesterday and Today and The Contributors' Column, Historical Essays Published in the Interlaken Review 1917-1942*, and putting together teams of volunteers to do extensive restoration work in various cemeteries in the Backbone Ridge such as the Bethel, Clawson, Shannon and the Bishop Johnson Cemeteries in southern Seneca County and the Bond Family Plot, Bierge Vetie, Chrisfield, Currey, Potts and Reynoldsville Cemeteries in Schuyler County; and

WHEREAS, Allan Buddle and his wife have done a wonderful job of restoring an 1810 farmhouse as their residence; and

WHEREAS Allan is continuing to be fully involved in a current project in which the Backbone Ridge History Group, with support from the Nelson B. Delevan Foundation, is creating a digital, GPS, interactive database of all aspects of history keyed to the Military Lots established immediately following the American Revolution as payments for soldiers' service in that war;

NOW THEREFORE BE IT RESOLVED, that with great gratitude for his tremendous contributions to the advancement of Seneca County history, especially that of the Backbone Ridge area, the Board of Supervisors hereby endorses the Seneca County Historian's Office granting the "Seneca County Historian's Award" to Allan Buddle for the advancement of Seneca County History.

**6. Petitioners:**

- a. Shannon O'Connor, Director, Edith B. Ford Library – 2019 county funding for 5 libraries

**7. Open Privilege of the Floor**

**8. Approval of Meeting Minutes**

**9. Reports of Standing Committees**

**10. Report of Special Committees**

**11. Chairman's Remarks**

**12. County Manager's Remarks**

**13. County Attorney's Remarks**

**14. Communications:**

157. From Sarah Glogowski, Executive Director, Finger Lakes Library System, Ithaca, NY, a request for 2019 county funding in the amount of \$7,500.

158. From the five libraries located in Seneca County, Seneca Falls Library, Waterloo Library and Historical Society, Interlaken Public Library, Elizabeth Garnsey Delavan Library, and Edith B. Ford Memorial Library, a request for 2019 county funding in the amount of \$77,500, divided equally by the libraries (*each library received \$15,000*).

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159. From the Fish and Wildlife Management Advisory Board Region 8 NYS DEC, September 2018 Updated information regarding the spotted lanternfly and the creation of a multi-agency effort to prevent, detect and respond to the threat of the spotted lanternfly.

160. A copy of Todd C. Horton's letter dated September 18, 2018 to the Community Services Board (CSB) and the Board of Supervisors, resigning his position as Chairman of the CSB effective immediately.

161. From District Attorney Barry Porsch, notice dated October 3, 2018, appointing the following individuals as assistant district attorneys; and the order as listed is the designation in which they shall exercise the powers and duties of the office of District Attorney in the event of a vacancy or absence of inability to perform the duties of the office: Mark Sinkiewicz, First Assistant; Brooke Moore, Second Assistant; Christopher Folk, Assistant; and Patrick Morrell, Assistant.

162. A copy of NYS Real Property Tax Services Certificate of County Equalization Rates for 2018 Assessment Rolls for Municipalities in the County of Seneca.

163. From Ellen Wayne, Executive Director, Catholic Charities of the Finger Lakes, an email dated September 26, 2018, reporting that they received grant funding to assist households with septic and other essential repairs or other emergency needs that have arisen as a result of flooding.

164. From NYS Homeland Security & Emergency Services, notification of grant award for \$18,091 under the FY2018 Emergency Management Performance Grant (EMPG) for the performance period from October 1, 2017 through September 30, 2019; and notification of grant award for \$59,983 under the FY2018 State Homeland Security Program (SHSP) for the performance period of September 1, 2018 through August 31, 2021.

165. A copy of Town of Tyre Resolution dated September 20, 2018, adopting the Seneca County Multi-Jurisdictional Hazard Mitigation Plan as the Natural Hazard Mitigation Plan for the Town of Tyre.

166. A copy of the Seneca County IDA September 6, 2018 meeting minutes.

167. A copy of the Seneca County Board of Health September 19, 2018 meeting minutes.

### **RESOLUTIONS & MOTIONS**



**SUPERVISORS AUTHORIZE AMENDMENTS TO 2018 BUDGET  
COUNTY TREASURER - FACILITIES - PUBLIC HEALTH - SHERIFFS OFFICE**

WHEREAS, the position of County Treasurer was designated as a part-time position two years ago and the salary for the Part-time County Treasurer was appropriated in the 2018 county budget under the Full-time Salary account line 101325.51100 and should be transferred to the Part-time Salary account line 101325.51200; and

WHEREAS, the Public Health Admin Part-time Salaries account has exceeded the amount budgeted due to additional cleaning staff responsibilities, and there are sufficient funds in the Facilities Part-time Salaries account line 101620-51200 to transfer to the Public Health Admin Part-time Salaries account line 104010.51200; and

WHEREAS, the Medical Expense account line 103151.54350 for the Seneca County Law Enforcement Facility (LEC) has exceeded the amount budgeted due to a high rate of population at the LEC believed to be in direct relation to the opioid problem, and there are sufficient funds in the Sheriff's Full-time Investigators account line 103151.51100; and

WHEREAS, this resolution was approved by the Seneca County Board of Supervisors Ways & Means Standing Committee on September 25, 2018; now therefore be

RESOLVED, that the Seneca County Board of Supervisors does hereby authorize the Finance Department to amend the 2018 Seneca County Budget as follows:

DECREASE	101325.51100 (County Treasurer Full-time Salaries)	\$35,000
INCREASE	101325 51200 (County Treasurer Part-time Salaries)	\$35,000
DECREASE	103151-51100 (Investigators Full-time)	\$60,000
INCREASE	103151-54350 (Medical Expenses)	\$60,000
DECREASE	101620 51200 (Facilities Part-time salaries)	\$19,000
INCREASE	104010 51200 (PH Admin Part-time salaries)	\$19,000

**RESOLUTION CREATING SPECIAL COMMITTEE FOR INVESTIGATION**

WHEREAS, by Resolution No. 234-18, the Board of Supervisors authorized an outside and independent investigation into the management and leadership responsible for the condition of the county finances, which now requires the need for an extended audit and corrective actions at a cost expected to exceed \$100,000; and

WHEREAS, the Ways & Means Committee recommended the establishment of a special committee, the powers and duties are to recommend an agency to lead the investigation, and to keep the Board of Supervisors abreast of the investigation; and

WHEREAS, the Ways & Means Committee recommended that the membership of the special committee include the Board of Supervisors Chairman, Majority Leader, the Minority Leader, and Supervisor Lisa Hochadel; now therefore be it

RESOLVED, that there is hereby established a special committee of the Board of Supervisors which shall be called the Internal Investigation Special Committee, the powers and duties are to recommend an agency to lead the investigation, and to keep the Board of Supervisors abreast of the investigation; and be it further

RESOLVED, that the Chairman of the Board of Supervisors is authorized and directed to appoint the members to said newly established special committee in accordance with Rules of Order Rule 27.

**RECLASSIFY SENIOR CLERK  
TO STAFF RESOURCES ASSISTANT**

WHEREAS, there is a growing demand for permits in Seneca County; and

WHEREAS, in order to meet this demand, the Code Enforcement Department has expanded the duty of the Senior Clerk; and

WHEREAS, the Senior Clerk position has since taken on a large amount of additional highly technical responsibilities; and

WHEREAS, the duties and responsibilities of the Senior Clerk position were reviewed and evaluated by the Personnel Officer, who determined the most appropriate title to be Staff Resources Assistant; and

WHEREAS, the duties and responsibilities of the Staff Resource Assistant position were reviewed and evaluated by the County's Personnel Officer, who recommended that the position be placed on Grade Level 4; and

WHEREAS, the Vacancy Committee met on September 11 and approved the reclassifying of the Senior Clerk position in Code Enforcement to Staff Resources Assistant position at Grade Level 4; and

WHEREAS, the Standing Committee met on September 25 and approved the reclassifying of the Senior Clerk position in Code Enforcement to Staff Resources Assistant position at Grade Level 4; therefore it be

RESOLVED, that the Seneca County Board of Supervisors hereby approves the reclassifying of the Senior Clerk position in Code Enforcement to Staff Resources Assistant position at Grade Level 4 effective immediately.

**AUTHORIZE NEW 3 YEAR RECYCLING CONTRACT WITH CARDINAL DISPOSAL  
AND ADJUST RECYCLING FEE**

WHEREAS, Seneca County passed a local law in 1992 that authorized a recycling fee to be charged on the County tax bill to raise funds to cover the cost of the recycling program; and

WHEREAS, the current three year recycling contract with Cardinal Disposal expires on December 31, 2018; and

WHEREAS, Seneca County can elect to exercise the 4th year option per the contract with Cardinal Disposal to continue the pickup of recyclable materials; and

WHEREAS, that the Seneca County Board of Supervisors authorized the Commissioner of Public Works to solicit proposals from interested bidders to continue the curbside recycling program in Seneca County; and

WHEREAS, Cardinal Disposal, 635 Shannon Corners Road, Dundee, New York 14837 had the low bid at the bid opening on September 13, 2018 at 10:00 a.m., of \$1,547,964.00 over three years; and

WHEREAS, the 2019 recycle contract will increase by \$98,188 due to increased costs; and

WHEREAS, the local law authorizes the Seneca County Board of Supervisors to adjust the amount of the fee by resolution; and

WHEREAS, recycling acts as a self-sustaining account, where the revenue is generated through per-unit special district fees;

WHEREAS, this resolution was recommended for approval by the Public Works Committee at its September 25, 2018 Meeting; and therefore be it

RESOLVED, the Seneca County Board of Supervisors adjusts the 2019, 2020 and 2021 recycling fee to \$37.50 per recycling unit to generate sufficient revenue to balance the 2019 through 2021 recycling budgets; and be it further

RESOLVED, that the Seneca County Board of Supervisors authorizes and directs the County Manager to enter into a contract on behalf of the County with Cardinal Disposal to continue the pickup of recyclable materials.

**AUTHORIZE ACCEPTANCE DCJS GRANT FOR OFFICE OF EMERGENCY MANAGEMENT**

WHEREAS, through the efforts of State Senator Pamela Helming, New York State Division of Criminal Justice Services has awarded Seneca County, Office of Emergency Management; and

WHEREAS, this grant is for \$50,000 with no local match; and

WHEREAS, this grant will be used to purchase and put into service in southern Seneca County, a Swift Water Rescue Trailer fully equipped; and

WHEREAS, this trailer will complement the north and central Seneca County trailers currently in service; and

WHEREAS, this resolution was approved by the Public Safety & Criminal Justice Standing Committee on September 25, 2018; now, therefore be it

RESOLVED, the Seneca County Board of Supervisors approves the acceptance of this grant and authorizes the Chairman of the Board of Supervisors to sign all grant paperwork.



**SUPERVISORS DENY AUTHORITY OF CAYUGA NATION EMPLOYEES DESIGNATED AS A POLICE FORCE  
AND URGE FORFEITURE OF NYS PENSION OF RETIRED NYS LAW OFFICERS  
WHILE EMPLOYED BY CAYUGA NATION**

WHEREAS, Cayuga Nation has formed a security force which they have designated a “police department” and hired employees whom they have designated as “police officers”; and

WHEREAS, the Seneca County Board of Supervisors is aware of the United States Supreme Court Decision in Oneida Indian Nation v City of Sherrill; and

WHEREAS, the Supreme Court has expressly ruled that the Cayuga Nation is denied the right to exercise sovereign authority over the former Indian Land Claim territory; and

WHEREAS, exercise of police authority is one which may only be exercised by the sovereign; and

WHEREAS, retired police officers at both the state and local level will be using the expertise and training which they acquired through their local police force and this training was provided by New York State taxes; and

WHEREAS, retired State Police Officers and retired Municipal Police Officers from NYS are working in an illegal occupation for a foreign nation in the United States of America; and

WHEREAS, employees of Cayuga Nation are currently traveling through Seneca County operating vehicles fully equipped with the markings and lights indicating that they are police vehicles; and

WHEREAS, the safety of Seneca County resident’s is endangered by the possibility that citizens in emergency situations may mistakenly believe that these tribal employees have police power in New York State; and

WHEREAS, this resolution was approved by the Seneca County Board of Supervisors Indian Affairs Standing Committee on September 25, 2018; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors denies the authority of employees of Cayuga Nation to engage in law enforcement activities in Seneca County; and be it further

RESOLVED, that the Seneca County Board of Supervisors issues a warning to the residents of and visitors to the County of Seneca, those employees of Cayuga Nation have no law enforcement authority in this County of in the State of New York and are not authorized as police officers to stop, question, arrest or detain any person; and be it further

RESOLVED, the Seneca County Board of Supervisors urge Cayuga Nation employees designated as Cayuga Nation police force, to forfeit the pension that they receive through the New York State Retirement System, as they are performing illegal operations in their present capacity; and be it further

RESOLVED, that a copy of this resolution be forwarded to Senator Pamela Helming; Assembly Minority Leader Brian Kolb, and Assemblyman Philip Palmesano, in order to start legislative action to forfeit the pensions of retired NYS police officer and any other retired municipal police officers who work as Cayuga Nation Police.

**APPOINT MEMBERS TO THE FINGER LAKES REGIONAL AIRPORT ADVISORY COMMITTEE**

WHEREAS, the Finger Lakes Regional Airport Advisory Committee has recommended that Vern Sessler, Jr., Dr. Kenneth Padgett, Don Earl, Peter Same and Milt vonHahmann be reappointed to the Finger Lakes Regional Airport Advisory Committee as their terms will expire October 31, 2018; and

WHEREAS, Craig Saxton is a pilot and part-time employee at the Finger Lakes Regional Airport and has expressed an interest in serving on the Finger Lakes Regional Airport Advisory Committee to replace Gerard Mirabito who will be resigning at the end of his term, expiring on October 31, 2018; and

WHEREAS, the Finger Lakes Regional Airport Advisory Committee has recommended that Jill Henry, Deputy Director of the Department of Planning and Community Development, be appointed to the Finger Lakes Regional Airport Advisory Committee to replace Bill Bordeau who retired as Director of the Department of Community Development and Planning; and

WHEREAS, this resolution has been reviewed and approved by the Economic Development and Tourism Committee on September 25, 2018; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors does hereby appoint Vern Sessler, Jr., Dr. Kenneth Padgett, Don Earl, Peter Same, Milt vonHahmann, Craig Saxton and Jill Henry to the Finger Lakes Regional Airport Advisory Committee effective November 1, 2018 to October 31, 2021.

**BOARD OF SUPERVISORS APPROVES PARTICIPATING IN THE  
CONSOLIDATED BOUNDARY ANNEXATION SURVEY (CBAS) AGREEMENT PROGRAM  
WITH THE U. S. CENSUS BUREAU**

WHEREAS, the Census Bureau offers Consolidated Boundary Annexation Survey (CBAS) agreements to counties interested in submitting boundary changes for the legal governments (incorporated places and minor civil divisions) within their jurisdiction; and

WHEREAS, the Consolidated Boundary Annexation Survey (CBAS) program will reduce time and cost burdens on local governments, and help to avoid duplication of effort between governments; and

WHEREAS, letters will be sent to local Towns and Villages to determine if they are interested in having the County do the Boundary Annexation reporting to the U.S. Census Bureau on their behalf; and

WHEREAS, no local Town or Village will be required to participate if they do not wish to enter into a Consolidated Boundary Annexation Survey (CBAS) agreement; and

WHEREAS, this resolution was reviewed and approved by the Economic Development and Tourism Committee on September 25, 2018; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors hereby indicate their desire to enter into a Consolidated Boundary Annexation Survey (CBAS) agreement with the U.S. Census Bureau and with Local Towns and Villages interested in participating; and be it further

RESOLVED, that the Seneca County Manager sign necessary documents for the County to participate in the Consolidated Boundary Annexation Survey (CBAS) agreement program with the U.S. Census Bureau.

**AUTHORIZE SNOWMOBILE TRAIL GRANT APPLICATIONS AND SIGNING AGREEMENTS WITH TWIN LAKES SNOWMOBILE ASSOCIATION AND SENECA SLEDDERS SNOWMOBILE ASSOCIATION**

WHEREAS, Seneca County has previously indicated that it would serve as Sponsor for the Twin Lakes Snowmobile Association and the Seneca Sledders Snowmobile Association for them to receive the pass-through funding for the Grant-in-Aid Program funding from the New York State Office of Parks, Recreation and Historic Preservation for sections of trail on the New York State Snowmobile System in Seneca County; and

WHEREAS, to distribute the funds for Snowmobile Trail maintenance received from the New York State Office of Parks, Recreation and Historic Preservation, agreements should be in place between the County of Seneca and Twin Lakes Snowmobile Association and the Seneca Sledders Snowmobile Association; and

WHEREAS, this resolution has been reviewed and approved by the Economic Development & Tourism Committee on September 25, 2018; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors authorizes and directs the Department of Planning and Community Development to prepare Phase I, II, and III Applications for the New York State Snowmobile Trails Grant-in-Aid Program; and be it further

RESOLVED, that the Seneca County Manager is authorized and directed to sign the Agreements between Seneca County and the Twin Lakes Snowmobile Association and between Seneca County and the Seneca Sledders Snowmobile Association for the period of September 1, 2018 to August 31, 2020, and be it further

RESOLVED, that the Seneca County Manager is authorized to sign the Snowmobile Grant Applications for the 2018-2019 season; and be it further

RESOLVED, that the Seneca County Manager and the County Treasurer are authorized and directed to sign necessary reports and vouchers to receive funding for the New York State Snowmobile Grant Program for the 2018-2019 Season; and be it further

RESOLVED, upon receipt of funds from the New York State Snowmobile Grant-in-Aid Program, the County Director of Finance will confer with the Seneca County Department of Planning and Community Development as the appropriate division of the funds between the Twin Lakes Snowmobile Association and the Seneca Sledders Snowmobile Association based on the mileage and type of State approved trails and prepare and distribute checks to the Twin Lakes Snowmobile Association and the Seneca Sledders Snowmobile Association.

**SUPERVISORS SUPPORT SELECTION FOR PROFESSIONAL ARCHITECTURAL AND ENGINEERING SERVICES  
AT THE SAMPSON VETERANS MEMORIAL CEMETERY**

WHEREAS, the Sampson Veterans Memorial Cemetery (SVMC) is owned and operated by Seneca County as a municipal cemetery to honor the memory of veterans who have made personal sacrifices in the service of their country; and

WHEREAS, by Resolution No. 37-18, adopted on February 13, 2018, the Seneca County Board of Supervisors authorized and directed the County Manager to sign all necessary documents to accept and administer the \$2,000,000 State and Municipal Facilities Program (SAM) grant administered by the Dormitory Authority of the State of New York (DASNY) to support capital improvements and renovations to the former firehouse facility at the Sampson Veterans Memorial Cemetery; and

WHEREAS, by Resolution No. 153-18, adopted July 10, 2018, the Seneca County Board of Supervisors authorized the Commissioner of Public Works to prepare and issue a Request for Proposals (RFP) from architectural and engineering firms for the renovation and build-out of the former firehouse structure at the Sampson Veterans Memorial Cemetery; and

WHEREAS, Seneca County received twelve (12) responses and a Review Committee consisting of the Commissioner of Public Works, the Superintendent of Facilities, the Cemetery Director and the Deputy Director of Planning and Community Development met to review, consider and recommend to the Board of Supervisors the most qualified firm to serve the needs of the SVMC Firehouse project; and

WHEREAS, the Selection Committee recommends award to T.Y. Lin International at a fee of \$102,640.00 as it has demonstrated the ability to best serve the interests of Seneca County and the SVMC; and

WHEREAS, the Economic Development and Tourism Committee has reviewed and approved this resolution at its September 25, 2018 meeting; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors selects T.Y. Lin International at a fee of \$102,640.00 to serve as the architectural and engineering firm for renovation and build-out of the former firehouse structure at the Sampson Veterans Memorial Cemetery (SVMC); and be it further

RESOLVED, that the Board of Supervisors authorizes and directs the County Manager to sign all necessary documents to effectuate.

**RESOLUTION AUTHORIZING APPLICATION TO THE GENESEE TRANSPORTATION COUNCIL FOR UNIFIED  
PLANNING WORK PROGRAM GRANT FOR CAY-SEN TRAIL**

WHEREAS, the Genesee Transportation Council has issued its Call for Projects for the 2019 Unified Planning Work Program; and

WHEREAS, analyzing the alternatives, and development of cross section plans for the extension of the Cay-Sen Trail from the Village of Waterloo to the Ludovico Trail in Seneca Falls meets the goal of increasing the transportation system for non-motorized users; and

WHEREAS, the 10% required match for this grant can be in-kind, such as staff time for working with the consultants and public meetings; and

WHEREAS, the Economic Development and Tourism Committee has reviewed and approved this resolution at its September 25, 2018 meeting; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors approves the application to the Genesee Transportation Council for funding under the 2019 Unified Planning Work Program for up to \$70,000.00 for plans for the extension of the Cay-Sen Trail from its current end in the Village of Waterloo into the Town of Seneca Falls to connect with the Ludovico Trail, and be it further

RESOLVED, that the County Manager is authorized and directed to sign all necessary documents required to effectuate.

**SUPERVISORS APPOINT JILL HENRY DIRECTOR OF PLANNING AND COMMUNITY DEVELOPMENT**

WHEREAS, the position of Director of Planning and Community Development has been vacant since May 18, 2018; and

WHEREAS, the Vacancy Committee approved refilling the position of Director of Planning and Community Development at its meeting on September 11, 2018; and

WHEREAS, Deputy Director of Planning and Community Development Jill Henry applied for, and is qualified for, appointment to the position of Director of Planning and Community Development; and

WHEREAS, the Economic Development and Tourism Committee approved the appointment of Jill Henry to the position of Director of Community Planning and Development at its committee meeting on September 26, 2018; and

RESOLVED, the Seneca County Board of Supervisors hereby appoints Ms. Jill Henry to the position of Director of Planning and Community Development effective immediately; and therefore be it further

RESOLVED, Ms. Henry is to be placed on Step 5 of Salary Grade 8 of the Seneca County Management Salary Schedule.

**AMEND THE RULES OF THE BOARD TO SET DATE FOR DECEMBER 2018  
STANDING COMMITTEE MEETINGS**

WHEREAS, the regular date of the Seneca County Board of Supervisors Standing Committee meetings in December is on December 25 when the county offices are closed as a holiday; and

WHEREAS, this resolution was approved by the Human Resources & Government Operations Committee on September 25, 2018; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors does hereby amend the Rules of the Board as follows: Meeting for the Standing Committees for the month of December 2018 are scheduled for December 22, 2018 beginning at 8:30 a.m.



**SUPERVISORS APPROVE 3% INCREASE FOR NON-REPRESENTED EMPLOYEES  
EFFECTIVE JANUARY 1, 2019**

WHEREAS, employees that are not represented by a union or included on the Management Salary Schedule do not receive a pay increase as a matter of policy or a negotiated labor contract; and

WHEREAS, the Seneca County Board of Supervisors supports a 3% increase for these employees;  
and

WHEREAS, this resolution was approved by the Human Resources & Government Operations Committee on September 18, 2018; now, therefore be it

RESOLVED, the Board approves a 3% salary increase effective January 1, 2019 for those employees who are not represented by a union or included on the Management Salary Schedule.

**SUPERVISORS APPROVE 3% INCREASE TO MANAGEMENT SALARY SCHEDULE  
EFFECTIVE JANUARY 1, 2019**

WHEREAS, the Management Salary Schedule does not increase as a matter of policy or a negotiated labor contract; and

WHEREAS, the Seneca County Board of Supervisors supports a 3% increase to the Management Salary Schedule; and

WHEREAS, this resolution was approved by the Human Resources & Government Operations Committee on September 18, 2018; now, therefore be it

RESOLVED, the Board approves a 3% salary increase effective January 1, 2019 to the Management Salary Schedule.

**A RESOLUTION TO ADOPT LOCAL LAW NUMBER 3 OF 2018 AMENDING LOCAL LAW 2 OF 2004**

WHEREAS, a resolution was duly adopted by the Board of Supervisors of the County of Seneca directing a Public Hearing to be held by said County to hear all interested parties on a proposed Local Law entitled "A Local Law to Amend Local Law 2 of 2004"; and

WHEREAS, said public hearing has been duly held on October 9, 2018 at 6:00 p.m. at the former county courthouse, known as Papa Bear Building, Ovid, New York, and all parties in attendance were permitted an opportunity to speak on behalf of or in opposition to said proposed Local Law, or any part thereof; and

WHEREAS, the Board of Supervisors of the County of Seneca, after due deliberation, finds it in the best interests of the County of Seneca to adopt said Local Law; Now, therefore, be it

RESOLVED, that Local Law 3 of 2018 entitled, "A Local Law to Amend Local Law 2 of 2004" be and the same is hereby enacted by the Board of Supervisors of Seneca County, New York to read as follows:

SECTION 1 - Paragraph 2 of Local Law 2 of 2004 is amended to read as follows: "Paragraph 5 of Local Law 9 of 2002 entitled 'Appointment, Term of Office and Compensation' is amended to read as follows: 'The Board of Supervisors shall appoint the Director of Emergency Management for a term of office of two years. The salary of the Director of Emergency Management shall be fixed annually by the Board of Supervisors.' "

SECTION 2 - This Local Law shall take effect upon filing with the Secretary of State pursuant to the New York State Municipal Home Rule Law.

**RECLASSIFY TYPIST TO STAFF RESOURCES ASSISTANT IN VETERANS SERVICE AGENCY**

WHEREAS, there is a growing demand for veterans services in Seneca County; and

WHEREAS, in order to meet this demand, the Veterans Service Agency has expanded the duty of the typist; and

WHEREAS, the Typist position has since taken on a large amount of additional highly technical responsibilities; and

WHEREAS, the duties and responsibilities of the Typist position were reviewed and evaluated by the Personnel Officer, who determined the most appropriate title to be Staff Resources Assistant; and

WHEREAS, the duties and responsibilities of the Staff Resource Assistant position were reviewed and evaluated by the County's Human Resources Department, and recommended that the position be placed on Grade Level 4; and

WHEREAS, the Vacancy Committee met on September 11 and approved the reclassifying of the typist position in Veterans Services Agency to Staff Resources Assistant position at Grade Level 4; and

WHEREAS, the Standing Committee met on September 25 and approved the reclassifying of the typist position in Veterans Services Agency to Staff Resources Assistant position at Grade Level 4; now, therefore it be

RESOLVED, that the Seneca County Board of Supervisors hereby reclassify the typist position in the Veterans Services Agency to Staff Resources Assistant position at Grade Level 4 effective immediately.

**BOARD APPROVES MENTAL HEALTH DEPARTMENT'S PURCHASE OF  
10e11 ELECTRONIC HEALTH RECORD**

WHEREAS, it is essential to the provision of quality services to those individuals in Seneca County impacted by mental illness and/or substance abuse that the Seneca County Mental Health Department have an adequate electronic health record; and

WHEREAS, it is essential for effective and efficient billing practices that the Seneca County Mental Health Department have an adequate electronic health record; and

WHEREAS, the Mental Health Department's current electronic health record no longer meets the needs of the Mental Health Department; and

WHEREAS, Tompkins County has completed the RFP and bidding process for purchase of an electronic health record; and

WHEREAS, Tompkins County's RFP Extension of Bids clause provides that Tompkins County reserves the right to allow all municipal, not for profit organizations and authorized districts authorized under the General Municipal Laws of the State of New York to purchase any goods and/or services awarded as a result of this bid in accordance with the latest amendments to NYS GML 100 through 104; and

WHEREAS, a contract was awarded by Tompkins County to 10e11 electronic health record as a result of their bidding process; and

WHEREAS, the funding for this expenditure will be supported by Medicaid Administrative Claiming Funds with no county cost; and

WHEREAS, the cost will not exceed \$4,047 per month with all funds available in the 2019 Mental Health Budget; and

WHEREAS, the Mental Health Committee reviewed and approved this resolution at its September 25, 2018 meeting; now, therefore be it

RESOLVED, that the County Manager is hereby authorized and directed to sign all necessary documents required for acceptance of 10e11 proposal for an Electronic Health Record for the Mental Health Department.

**BOARD OF SUPERVISORS ACKNOWLEDGES  
SENECA COUNTY COMMUNITY SERVICES BOARD'S 2018 APPOINTMENTS**

WHEREAS, on September 18, 2018 the Seneca County Community Services Board (CSB) accepted Todd Horton's resignation of his role as CSB Chair; and

WHEREAS, on September 18, 2018 the CSB agreed to appoint CSB member Lisa Heitmann, formerly, Vice Chair to the position of chair to fulfill the remainder of the current term with a term expiration date of January 9, 2019; and

WHEREAS, on September 18, 2018 the CSB appointed Pat Plyter to the position of Vice Chair with a term expiration date of January 9, 2019; and

WHEREAS, the Mental Health Committee approved the CSB's CY2018 appointments at the Mental Health Committee Meeting on September 25, 2018; now therefore be it

RESOLVED, that the Seneca County Board of Supervisors hereby acknowledges and supports CSB appointments for 2018.

**BOARD OF SUPERVISORS ACKNOWLEDGES  
SENECA COUNTY COMMUNITY SERVICES BOARD'S APPOINTMENTS OF JOSEPH LORENZETTI, MD**

WHEREAS, on July 17, 2018 the Seneca County Community Services Board (CSB) appointed Joseph Lorenzetti, MD to the CSB with a term expiration date of January 9, 2019; and

WHEREAS, the Mental Health Committee approved the CSB's appointment of Joseph Lorenzetti, MD at the Mental Health Committee Meeting on September 25, 2018; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors hereby acknowledges and supports CSB appointment of Joseph Lorenzetti to the CSB.

**AUTHORIZE ACCEPTANCE OF \$45,000 GRANT FROM THE RURAL HEALTH NETWORK IN SUPPORT OF  
ANCILLARY WITHDRAWAL SERVICES**

WHEREAS, the Seneca County Board of Supervisors authorizes and directs the County Manager to sign all documents necessary to accept \$45,000 of grant funding from the Rural Health Network in support of Ancillary Withdrawal Services delivery in the Seneca County Addictions Program of the Seneca County Mental Health Department; and

WHEREAS, this grant program requires no match from Seneca County; and

WHEREAS, under this program, the County will be reimbursed quarterly for expenses associated with contract staffing and equipment necessary for delivery of Ancillary Withdrawal Services; and

WHEREAS, it is necessary for the County Manager to sign the contract to receive the funding; and

WHEREAS, the Mental Health Committee reviewed and approved this resolution at its September 25, 2018 meeting; now, therefore be it

RESOLVED, that the County Manager is hereby authorized and directed to sign all necessary documents to accept and administer the \$45,000 grant with the Rural Health Network to support delivery of Ancillary Withdrawal Services.



**AUTHORIZE CONTRACT WITH NEW YORK STATE DEPARTMENT OF HEALTH  
FOR EARLY INTERVENTION ADMINISTRATION GRANT**

WHEREAS, the New York State Department of Health has awarded the Seneca County Health Department \$18,088 for the period October 1, 2018 through September 30, 2019 for the administration of the Early Intervention Program; and

WHEREAS, it is necessary for the contract to be signed to receive the funding; and

WHEREAS, this resolution was approved by the Health & Human Services Committee at a meeting on September 25, 2018; now, therefore be it

RESOLVED, that the County Manager is hereby authorized and directed to sign a contract with the New York State Department of Health for the Early Intervention Administration Grant.

**AUTHORIZE CONTRACT WITH NEW YORK STATE DEPARTMENT OF HEALTH FOR  
CHILDREN WITH SPECIAL HEALTH CARE NEEDS ADMINISTRATION GRANT**

WHEREAS, the New York State Department of Health has awarded the Seneca County Health Department \$17,393 for the period October 1, 2018 through September 30, 2019 for the administration of the Children with Special Health Care Needs Program; and

WHEREAS, it is necessary for the contract to be signed to receive the funding; and

WHEREAS, this resolution was approved by the Health & Human Services Committee at a meeting on September 25, 2018; now, therefore be it

RESOLVED, that the County Manager is hereby authorized and directed to sign a contract with the New York State Department of Health for the Children with Special Health Care Needs Administration Grant.

**APPROVE CONTRACTUAL AGREEMENT WITH OFFICE OF CHILDREN AND FAMILY  
SERVICES (OCFS) FOR SAFE HARBOUR SEXUALLY EXPLOITED/TRAFFICKED  
YOUTH GRANT AND OTHER RELATED SERVICES**

WHEREAS, the Seneca County Division of Human Services will contract with OCFS through a grant; and

WHEREAS, the services to be provided are the following:

- Assess and work with Sexually Exploited/Trafficked Youth through the States Safe Harbour project;
- Focus on supporting the child-serving professionals in identifying and providing services to survivors of human trafficking and preventing human trafficking;
- Implement a community awareness campaign;
- Training staff and community on issues of and surrounding Sexually Exploited/Trafficked Youth in Seneca County;
- Enhance outreach efforts to runaway and homeless youth;

WHEREAS, this contract shall not exceed \$50,000 annual cost for 2018 and not exceed \$65,000.00 annual cost beginning in January of 2019; and

WHEREAS, this funding is currently available in the 2019 proposed budget under project account #106010.54700; and

WHEREAS, this contract has been reviewed and approved by the Health & Human Services Committee at a meeting on September 25, 2018; now, therefore be it

RESOLVED, the Board of Supervisors authorizes the County Manger to sign the approval of the contract with OCFS for Sexually Exploited/Trafficked Youth.

**APPROVE CONTRACTUAL AGREEMENT WITH SENECA COUNTY COMMUNITY  
COUNSELING SERVICES FOR SCHOOL BASED RELATED MENTAL HEALTH  
SERVICES AND OTHER RELATED SERVICES**

WHEREAS, the Seneca County Division of Human Services will contract with Seneca County Community Counseling Services; and

WHEREAS, the services to be provided are the following:

- Oversight, Clinical Supervision and Administrative Monitoring of all School Based and Youth Mental Health Services being provided to children and families engaged in Seneca County DHS services;
- Comprehensive Assessment, Individual and Family Psychotherapy services;
- Case Management Services;
- Training services; and

WHEREAS, this contract shall not exceed \$107,493.00 annual cost beginning in January of 2019; and

WHEREAS, this funding is currently available in the 2019 proposed budget under project account #106010.54700; and

WHEREAS, this contract has been reviewed and approved by the Health & Human Services Committee at a meeting on September 25, 2018; now, therefore be it

RESOLVED, the Seneca County Board of Supervisors authorizes the County Manger to sign the approval of the contract with Seneca County Community Counseling Services for school based mental health services.

**APPROVE CONTRACTUAL AGREEMENT WITH CAYUGA CENTERS FOR  
FAMILY FUNCTIONAL THERAPY AND OTHER RELATED SERVICES**

WHEREAS, the Seneca County Division of Human Services will contract with Cayuga Centers; and

WHEREAS, the services to be provided are the following:

- Targets youth, aged 10-18, at risk for and/or presenting with delinquency, violence, substance use, Conduct Disorder, Oppositional Defiant Disorder, or Disruptive Behavior Disorder,
- Reduced long-term rates of criminal offending in serious juvenile offenders,
- Reduced rates of out-of-home placements for serious juvenile offenders,
- Extensive improvements in family functioning,
- Decreased mental health problems for serious juvenile offenders,
- Favorable outcomes at cost savings in comparison with usual mental health and juvenile justice services,
- Specially target those Juvenile offenders who fall into Raise the Age requirements and legislation; and

WHEREAS, this contract shall not exceed \$95,713.00 annual cost beginning in January of 2019;  
and

WHEREAS, this funding is currently available in the 2019 proposed budget under project account #106010.54700; and

WHEREAS, this resolution has been reviewed and approved by the Health & Human Services Committee on September 25, 2018; now, therefore be it

RESOLVED, the Board of Supervisors authorizes the County Manger to sign the approval of the contract with Cayuga Centers for Family Functional Therapy

**APPROVE CONTRACTUAL AGREEMENT WITH REGINALD L. COX  
FOR FATHERHOOD PROGRAM AND OTHER RELATED SERVICES**

WHEREAS, the Seneca County Division of Human Services will contract with Reginald L. Cox; and

WHEREAS, the services to be provided are the following:

- Empower and provide opportunity for skill sharing and development, access to resources, and strengthen families through connected fathers to improve interactions with their children.
- Gives men the opportunity to communicate with other like-minded men who believe they should all have a responsibility and desire to leave a positive legacy for their children.
- Provide a series of 13 interactive classes twice yearly, run by trained facilitators and experienced fathers.
- Training provided for court ordered and non-court ordered individuals will include topics on: Dad's and work, Blended Families, Getting Involved, Communication, Discipline, co-Parenting, The Father's Role, What it means to be a Man, Stress, Anger Management and Family Court.
- Provide a 13 week session, twice yearly, for young men (and women if space is available) that are identified as Raise the Age, JD, or PINS eligible or at risk for needing those services;

WHEREAS, this contract shall not exceed \$45,000.00 annual cost beginning in January of 2019;  
and

WHEREAS, this funding is currently available in the 2019 proposed budget, under project account # 106010 54700; and

WHEREAS, this contract has been reviewed and approved by the Health & Human Services Committee at a meeting on September 25, 2018; now, therefore be it

RESOLVED, the Board of Supervisors authorizes the County Manger to sign the approval of the contract with Reginald L. Cox for Fatherhood Program.

**APPROVE 2018 RESOURCE ALLOCATION PLAN FOR STATE AID FUNDING  
FOR YOUTH PROGRAMS**

WHEREAS, the Resource Allocation Plan is an annual plan that is submitted to the New York State Office of Children and Family Services to receive state aid funding for youth programs; and

WHEREAS, the Seneca County Youth Bureau received their 2018 allocation of \$51,809; and approved the 2018 Resource Allocation Plan for State Aid at their September 17, 2018 board meeting; and

WHEREAS, this plan has been reviewed and approved by the Health & Human Services Committee at a meeting on September 25, 2018; now, therefore be it

RESOLVED, the Seneca County Board of Supervisors authorizes the approval of the 2018 Resource Allocation Plan for State Aid Funding for Youth Programs and authorizes the County Manager to sign the Resource Allocation Plan documents for 2018.

- 43. Unfinished Business**
- 44. New Business**
- 45. Special Order of the Day**