

TENTATIVE AGENDA

**SENECA COUNTY
BOARD OF SUPERVISORS**

REGULAR MEETING

September 11, 2018

6:00 p.m.

- 1. Call to Order**
- 2. Roll Call of Members by the Clerk**
- 3. Pledge of Allegiance and Moment of Silence**
- 4. Presentation**
- 5. Petitioners**
 - Tom Bouchard, Chairman – Town of Romulus Planning Board – The Three Bears
 - Sally Eller, President, Board of Trustees, Edith B. Ford Memorial Library – Request for 2019 Funding
 - Allison Stokes, property owner, Seneca County
- 6. Open Privilege of the Floor**
- 7. Approval of Meeting Minutes**
- 8. Reports of Standing Committees**
- 9. Report of Special Committees**
- 10. Chairman’s Remarks**
- 11. County Manager’s Remarks**
- 12. County Attorney’s Remarks**
- 13. Communications:**
 137. From NYS Office for the Aging, a copy of a letter to Seneca County OFA Director Angela Reardon, with copies of revised Notifications of Grant Award (NGAs) and budget pages for the Title III-B, Title III-C-1, Title III-C-2 and Title III-D programs sponsored by Seneca County OFA for the period January 1, 2018 through December 31, 2018; Copies of the revised NGA and budget pages for the CSE and HIICAP programs for the period April 1, 2018 through March 31, 2019.
 138. A copy of the Town of Lodi Resolution Adopting Seneca County Multi-Jurisdictional Hazard Mitigation Plan as the Town of Lodi’s All Hazard Mitigation Plan.
 139. From John Sheppard, a letter dated August 17, 2018 resigning from the position of Seneca County Manager, with the last official day of service on September 4, 2018.

TENTATIVE AGENDA

140. From NYS Homeland Security & Emergency Services, notification dated August 22, 2018 that Seneca County is awarded \$167,874 under the NYS 2018-19 Public Safety Answering Points Operations Grant Program (2018-19 PSAP Grant) for the performance period of twelve months, beginning calendar year 2019.

141. From Cristopher Zeltmann, Regional Director, U.S. Senator Charles Schumer, and email dated August 20, 2018, stating that Senator Schumer and Senator Gillibrand contacted FEMA Administrator Long to request FEMA stand ready to act on any request for disaster assistance if/should NYS submit an application to FEMA (a copy of the letter included).

142. A copy of the Seneca County Sheriff's Office Monthly Snapshot for July 2018.

143. A copy of the Seneca County IDA August 2, 2018 meeting minutes.

RESOLUTIONS & MOTIONS



SUPERVISORS AUTHORIZE 2018 BUDGET AMENDMENT FOR FINGER LAKES LIBRARY SYSTEM

WHEREAS, in August 2017, the Finger Lakes Library System requested \$7,150.00 from Seneca County to supplement 2018 operations; and

WHEREAS, resolution 283-17 appropriated 2018 funds for five libraries of Seneca County exclusive of the Finger Lakes Library System, and

WHEREAS, the Ways and Means Committee reviewed and approved this resolution at its August 28, 2018 meeting; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors amends the 2018 budget, authorizes a new appropriation for \$7,150.00 to supplement the Finger Lakes Library System and directs the Finance Department to accommodate this appropriation from funded from 101990-54700 (Contingency).

**SENECA COUNTY BOARD OF SUPERVISORS TO ADOPT COUNTY EQUALIZATION RATES FOR 2019
COUNTY TAX APPORTIONMENT PRIOR TO NOVEMBER 15TH OF 2018**

WHEREAS, Certified Equalization Rates for the Final 2018 Assessment Rolls have been received from the NYS Board of Real Property Tax Services for 2019 County taxation; and

WHEREAS, the Equalization Rates are as follows:

Covert	100.00	Romulus	80.00
Fayette	100.00	Seneca Falls	92.50
Junius	79.00	Tyre	69.00
Lodi	80.00	Varick	81.00
Ovid	80.00	Waterloo	100.00

Now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors does hereby adopt the above County Equalization Rates supplied by the New York State Board of Real Property Tax Services for 2019 County Tax apportionment in accordance with Section 840 of the Real Property Tax Law

BOARD OF SUPERVISORS CREATE SENIOR REAL PROPERTY TAX AIDE POSITION

WHEREAS, the Seneca County Treasurer and Real Property Tax Offices were combined in May of 2017; and

WHEREAS, the departments have been cross training the employees in each department; and

WHEREAS, the duties of the Real Property Tax Service Aide have continued to increase in complexity and work load; and

WHEREAS, as these additional duties and more complex work in the Real Property Tax Office support the Real Property Tax Service Aide to be promoted to Sr. Real Property Tax Aide; and

WHEREAS, the Vacancy Committee met on August 14, 2018 and approved the creation of a Senior Real Property Tax Aide position, and the refill of a Real Property Tax Service Aide position vacated by promotion; and

WHEREAS, the Ways & Means Committee has reviewed and approved this resolution at its August 28, 20148 meeting; now, therefore be it

RESOLVED, that the Board of Supervisors creates and authorizes filling of one (1) Senior Real Property Tax Aide, and authorizes the refill of a Real Property Tax Service Aide position vacated by promotion.

SOLICIT REQUESTS FOR PROPOSAL FOR NEW IP PHONE SYSTEM COUNTY WIDE

WHEREAS, The Seneca County Avaya IP phone system software and hardware have reached end of life; and

WHEREAS, Seneca County received an end of sale notice on 8/7/2018 for all hardware associated with the County phone system; and

WHEREAS, orders will not be fulfilled if there is no stock available due to a limited supply; and

WHEREAS, this will also impact availability of replacement parts; and

WHEREAS, the Information Technology department will need to solicit requests for proposals to properly budget for this expense in the 2019 budget; and

WHEREAS, the Ways & Means Committee has reviewed and approved this resolution at its August 28, 2018 meeting; now, therefore be it

RESOLVED, that the Board of Supervisor's authorizes Seneca County to solicit proposals for a new IP phone system to replace the aging system County wide.

FINANCE DEPARTMENT CONSULTANT CONTRACT

WHEREAS, the Director of Finance has resigned, resulting in the need for assistance in resolving departmental issues and finalization of the 2019 Budget; and

WHEREAS, former Treasurer Nicholas A. Sciotti has offered his services to assist in resolving such issues; and

WHEREAS, this Resolution have been approved by the Ways and Means Committee of the Seneca Board of Supervisors; now, therefore be it

RESOLVED, that the County Manager is authorized and directed to negotiate and enter into a contract for consulting services with Nicholas A. Sciotti at a rate commensurate with the hourly rate at which the former Treasurer was paid at the time of his retirement

**BOARD OF SUPERVISORS AUTHORIZES PROMOTION OF THREE PART-TIME LABORER
POSITIONS TO FULL -TIME LABORER POSITIONS**

WHEREAS, there is a need for three Full-time Laborer positions in the Facilities Department to help maintain the building and grounds; and

WHEREAS, there are funds available in the 2018 Buildings and Grounds budget 101620-51100 (Buildings-Full Time Salaries) to support two Full-time Laborer positions effective immediately; and the third position effective January 2019; and

WHEREAS, the Public Works Committee has reviewed and approved this resolution at its August 28, 2018 meeting; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors does hereby authorize three Part-time Laborer positions be promoted to Full-time Laborer positions.

**SUPERVISORS AUTHORIZE SUPERINTENDENT OF FACILITIES TO SOLICIT BIDS FOR
SENECA COUNTY HIGHWAY DEPARTMENT ROOF REPLACEMENT THROUGH US COMMUNITIES**

WHEREAS, the Superintendent of Facilities recognizes that the roof on the Seneca County Highway Department is leaking, severely damaged leading to concerns for safety and is in need of replacement; and

WHEREAS, the Superintendent of Facilities must solicit bids for this project and can do so through the services of US COMMUNITIES; and

WHEREAS, the Public Works Committee has reviewed and approved this resolution at its August 28, 2018 meeting; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors authorizes the Superintendent of Facilities to secure the services of US Communities for the purpose of soliciting bids for the roof replacement.

**SUPERVISORS AMEND BOARD RESOLUTION 210-17
PUBLIC WORKS COMMISSIONER AUTHORIZED TO APPOINT DEPARTMENT STAFF**

WHEREAS, Resolution 210-17 created a Commissioner of Public Works Division; and

WHEREAS, Resolution 210-17 neglected to authorize the Commissioner of Public Works to appoint and remove employees from his or her department; and

WHEREAS, the Board of Supervisors intent is to authorize the Commissioner of Public Works to appoint and remove employees from his or her department; and

WHEREAS, the Public Works Committee has reviewed and approved this resolution at its August 28, 2018 meeting; now, therefore be it

RESOLVED, Resolution 210-17 is amended to include authorization from the Board of Supervisors for the Commissioner of Public Works to appoint and remove employees from his or her department.

**BOARD AUTHORIZES TOURISM PROMOTIONAL EXPENDITURE
CAYUGA LAKE WATERSHED INTERMUNICIPAL ORGANIZATION**

WHEREAS, the purpose of Cayuga Lake Watershed Intermunicipal Organization (CLWIO), is to bring the watershed municipalities together to work collectively and collaboratively on monitoring, protecting, and restoring the health of the watershed; and

WHEREAS, Cayuga Lake is one of the Finger Lakes that draws an abundance of tourism to Seneca County; and

WHEREAS, the County retains a balance in the account associated with the budget for promotion of tourism from the County's hotel, motel room tax revenue; and

WHEREAS, this resolution was approved by the Agriculture & Environmental Affairs Committee on August 28, 2018; now, therefore, be it

RESOLVED, that the sum of Five Thousand Dollars is to be transferred from Budget line 398021-41113, Hotel & Motel Tax, to Budget line 398021-54701, Tourism – Other; and be it further

RESOLVED, that the Finance Department is authorized and directed to draw from Budget Line 398021-54701, the sum of Five Thousand Dollars to be directed to the Cayuga Lake Watershed Intermunicipal Organization

AUTHORIZE MEMBERSHIP TO CAYUGA LAKE WATERSHED INTERMUNICIPAL ORGANIZATION

WHEREAS, Cayuga Lake Watershed Intermunicipal Organization is comprised of appointed representatives from municipalities within the Cayuga Lake watershed; and

WHEREAS, Cayuga Lake watershed includes six counties, Tompkins, Cayuga, Schuyler, Tioga, Cortland and Seneca and represents forty-four municipalities within the six counties; and

WHEREAS, this resolution was approved by the Agriculture & Environmental Affairs Committee on August 28, 2018; now, therefore be it

RESOLVED, the Seneca County Board of Supervisors does hereby authorize Seneca County membership to Cayuga Lake Watershed Intermunicipal Organization; and be it further

RESOLVED, the amount of nine hundred dollars (\$900) be appropriated from the 2018 Seneca County Budget, Board of Supervisors, Account line 101010 54240 Membership & Dues for CLWIO 2018 membership dues.

**SUPERVISORS APPROVE AND ACCEPT A \$11,000 DCJS GRANT PROJECT LG18-1186-D00 FROM
SENATOR HELMING'S OFFICE FOR PURCHASE AND UPDATE OF SHERIFF'S DIVE EQUIPMENT FOR THE
SENECA COUNTY SHERIFF'S OFFICE**

WHEREAS, the Sheriff's dive equipment is in need of some replacement and needed enhancement; and

WHEREAS, Seneca County Sheriff's Office currently uses this equipment in emergency situations in the many lakes and waterways in Seneca County; and

WHEREAS, this grant will be used to replace currently used dive equipment and enhance the dive capabilities of the Sheriff's dive team; and

WHEREAS, the Public Safety and Criminal Justice Committee has reviewed and approved this resolution at its August 28, 2018 meeting; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors approves this DCJS grant project LG18-1186-D00 of \$11,000 from the Office of Senator Helming for the purchase and replacement of Dive equipment; and be it further

RESOLVED, that the Board of Supervisors approves the following budget amendment:

Increase Revenue	103113-43316-SH002	\$11,000.00
Increase Expense	103113-52807-SH002	\$11,000.00

**AUTHORIZE CONTRACT EXTENSION FOR PUBLIC DEFENSE CASE MANAGEMENT SYSTEM
MAINTENANCE AND SOFTWARE SUPPORT WITH NYS DEFENDERS ASSOCIATION, INC.**

WHEREAS, the Seneca County Public Defender's Office has had a contract with New York State Defenders Association for case management system maintenance and software support since 2005; and

WHEREAS, this contract will expire October 3, 2018 unless a one year extension is approved; and

WHEREAS, this resolution has been reviewed and approved by the Public Safety and Criminal Justice Committee at its August 21, 2018 meeting; now, therefore be it

RESOLVED, that the County Manager is hereby authorized and directed to sign any and all documents necessary to extend the contract for Public Defense Case Management System Maintenance and Software Agreement between Seneca County Public Defender's Office and the New York State Defenders Association, subject to approval of the Seneca County Attorney.

SENECA COUNTY ADJUSTS THE COMPENSATION STEP OF THE FIRST DISTRICT ATTORNEY

WHEREAS, resolution 176-18 resolved to make to part time Public Defenders full time employees; and

WHEREAS, resolution 176-18 directed the County Manager, Public Defender and Personnel Director to determine the compensation step, of Grade 9, considering the years of service, for the compensation of these new full time positions; and

WHEREAS, Grade 9, Step 13 is determined the appropriate step of compensation for the full time Public Defenders; and

WHEREAS, the First District Attorney has similar years of service and whose job expectations and qualifications are commensurate with a full time Public Defender; and

WHEREAS, the Public Safety Committee reviewed and approved this resolution on August 28, 2018; now, therefore be it

RESOLVED, that the First District Attorney's compensation is changed from Grade 9, Step 9 (\$89,348.00) to Grade 9, Step 13 (\$95,000.00) commensurate with the compensation of a full time Public Defender.

**ACCEPT NEW YORK STATE DIVISION OF CRIMINAL JUSTICE SERVICES
2018-2019 AID TO PROSECUTION GRANT IN THE AMOUNT OF \$30,200**

WHEREAS the New York State Division of Criminal Justice Services has awarded a \$30,200 grant through the 2018-2019 Aid to Prosecution Program for the purpose of enhancing the prosecution of repeat violent and serious felony offenders by maintaining experienced prosecution personnel to prosecute said offenders; and

WHEREAS, the total cost of the this grant provides one hundred percent of the cost of these services with no County match required; and

WHEREAS, the District Attorney's request was reviewed and approved by the Public Safety Committee of the Board of Supervisors on August 28, 2018; now, therefore be it

RESOLVED, that the County Manager is hereby authorized and directed to sign all necessary documents to accept the 2018-2019 Aid to Prosecution Grant.

**SUPERVISORS DEFINE COMPENSATION FOR
DEFENSE COUNSEL REPRESENTATION AT ARRAIGNMENTS**

Whereas, Resolution Nos. 113-18 and 139-18 authorized the Centralized Arraignment Plan (CAP) of Seneca County; and

WHEREAS, the fair compensation of defense counsel representation had not yet been determined at the implementation of the CAP; and

WHEREAS, Seneca County's Public Defender personally accomplished all centralized arraignments for a two week period to collect data and derive a recommendation of fair compensation for defense counsel going forward; and

WHEREAS, CAP defense counsel compensation will largely be reimbursed by NYS Indigent Legal Defense grant monies and state appropriations; now, therefore be it

RESOLVED, the Seneca County Board of Supervisors authorizes \$150.00/week day; \$250.00 / weekend; and reimbursement for mileage using the federal, IRS mileage rate for those providing CAP defense counsel.

2018-19 PUBLIC SAFETY ANSWERING POINT OPERATIONS GRANT ACCEPTANCE

WHEREAS, the New York State Division of Homeland Security & Emergency Services announced the 2018-19 Public Safety Answering Points (PSAP) Operations Grant on May 15, 2018; and

WHEREAS, the Grant allows for State support for counties to facilitate PSAP consolidation, regional initiatives related to 911 operations, implementation of NG911, and improvements in the operations of public safety communications; and to develop multijurisdictional PSAP compatibility throughout the state and support statewide interoperable communications for first responders, thereby improving public safety; and

WHEREAS, the State support is in the form of reimbursement for operating expenses to the PSAP, including personal services; and

WHEREAS, the enacted state budget for 2018 - 2019 appropriates \$10 million for all those eligible (62 counties); and

WHEREAS, the Public Safety Answering Points Operations Grant is non-competitive and will allocate money by a formula which equitably distributes funding among counties based on quantifiable elements and relevant metrics, with no local match; and

WHEREAS, Resolution No. 122-18, authorized the application by Seneca County for this PSAP Operations Grant and Seneca County was awarded \$167,874; and

WHEREAS, \$3,101.40 of this award will be allocated to Text-To-911 monthly service fees; and

WHEREAS, the remaining award of \$164,772.60 will be used towards the purchase of a maintenance and support contract for the Seneca County Radio System and NICE Recorder; and

WHEREAS, this grant award will be reflected in the 2019 Seneca County budget; and

WHEREAS, the Public Safety Committee approved this resolution on August 28, 2018; now, therefore be it

RESOLVED, the Board of Supervisors accepts this grant and authorizes and directs the County Manager to sign any and all paperwork related to the same.

RESOLVED, that the Board of Supervisors approves the following budget amendment:

Increase Revenue	103020-43393 PSAP2	\$167,874
Increase Expense	103020-54701 PSAP2	\$167,874

**BOARD OF SUPERVISORS ADOPT
SENECA COUNTY ALL HAZARD MITIGATION PLAN**

WHEREAS, Seneca County, with the assistance from William J. Clark Management Services and the Seneca County Office of Emergency Management, has gathered information and prepared the All Hazard Mitigation Plan; and

WHEREAS, the Seneca County All Hazard Mitigation Plan has been prepared in accordance with the Disaster Mitigation Act of 2000; and

WHEREAS, Seneca County government has afforded the citizens an opportunity to comment and provide input in the Plan and the actions in the Plan; and

WHEREAS, Seneca County Board of Supervisors has reviewed the Plan and affirms that the Plan will be updated no less than every five years; now, therefore be it

RESOLVED, by the Seneca County Board of Supervisors that the Seneca County All Hazard Mitigation Plan is hereby adopted as this jurisdiction's Natural Hazard Mitigation Plan, and resolves to execute the actions in the Plan.

**BOARD AUTHORIZES TOURISM PROMOTIONAL EXPENDITURE
SENECA WHITE DEER**

WHEREAS, Seneca White Deer, Inc. is a not for profit corporation located in Romulus, New York,
and

WHEREAS, the purpose of the corporation is the promotion of tourism in Seneca County
centered on the white deer native to the former Seneca Army Depot facility in Romulus and Varick, and

WHEREAS, the County retains a balance in the account associated with the Budget for
promotion of tourism from the County's hotel, motel room tax revenue, and

WHEREAS, this Resolution has been approved by the Economic Development and Tourism
Committee, Now, Therefore, be it

RESOLVED, that the County Manager is authorized and directed to draw from Budget Line
398021-54701, the sum of Ten Thousand Dollars to be directed to Seneca White Deer, Inc. for the
purpose of promotion of Tourism in Seneca County. And be it Further

RESOLVED, that the sum of Ten Thousand Dollars is to be transferred from Budget line 398021-
41113, Hotel & Motel Tax, to Budget line 398021-54701, Tourism – Other.

**BOARD OF SUPERVISORS DESIGNATES SENECA COUNTY CHAMBER OF COMMERCE AS
COUNTY TOURISM PROMOTION AGENCY (TPA) AND AUTHORIZES
APPLICATION FOR MATCHING FUNDS PROGRAM IN 2019
(PENDING COMMITTEE APPROVAL)**

WHEREAS, the Seneca County Board of Supervisors desires to enhance the general economy of Seneca County through the promotion and marketing of tourism attractions, conventions, trade shows, special events and other activities directly related to and in support of tourism assets; and

WHEREAS, the Seneca County Board of Supervisors supports the designation of the Seneca County Chamber of Commerce as the County's Tourism Promotion Agency (TPA); and

WHEREAS, Seneca County commits up to \$245,400.00 in support of the Matching Funds Program;

WHEREAS, this resolution was approved by the Economic Development & Planning Standing Committee on September 11, 2018; now, therefore be it

RESOLVED, that the New York State Department of Economic Development be requested to designate the Seneca County Chamber of Commerce as Seneca County's Tourism Promotion Agency for 2019; now, therefore be it

RESOLVED, that Seneca County will commit up to \$245,400.00 from the County's Room Tax in 2019 to provide the County's share of the 2019 Matching Fund Program.

**RESOLUTION APPROVING CONSOLIDATION OF VITAL STATISTICS
REGISTRAR DISTRICTS, TOWN AND VILLAGE OF OVID, NEW YORK**

WHEREAS, the Town Board of the Town Ovid adopted a Resolution on July 11, 2018 approving the consolidation of the Town and Village of Ovid into one primary Vital Statistics Registration District; and

WHEREAS, the Village of Ovid adopted a Resolution on August 15, 2018 approving the consolidation; and

WHEREAS, Section 4120 of the Public Health Law requires the approval of the legislative body of the county where such districts are located; now, therefore be it

WHEREAS, this resolution was approved by the Human Resources & Government Operations Standing Committee on August 28, 2018; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors hereby approves the consolidation of the Town of Ovid and the Village of Ovid Vital Statistics Registration Districts into one District under the Town's registration number (Vital Registration District 4954); and be it further

RESOLVED, that certified copies be forwarded to the Town of Ovid and Village of Ovid.

AMEND RULES OF THE BOARD TO HOLD BOARD MEETING IN OVID

WHEREAS, traditionally the Seneca County Board of Supervisors meets annually for a Board meeting in the Town of Ovid, New York; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors does hereby amend its Rules of Order to hold its board meeting on October 9, 2018 at 6:00 p.m. at the former courthouse in Ovid, New York, also known as, The "Papa Bear" Building.

**SENECA COUNTY RECOGNIZES COUNTY EMPLOYEES WHO PARTICIPATED IN THE
WORLD TRADE CENTER RECOVERY EFFORT OF 2001**

WHEREAS, several, then County employees, participated in the World Trade Center (WTC) recovery effort of 2001; and

WHEREAS, the County Office Building, Heroes Conference Room, is dedicated to recognize those impacted by the attack on the World Trade Center; now, therefore be it

RESOLVED, that the Seneca Board of Supervisors authorizes a plaque to be hung in the Heroes Conference Room recognizing Sergeant Michael Cleere, Sergeant Louis Van Cleef II, Deputy Arthur Miller and WPD Deputy Jason Godley for their participation of WTC recovery operations participation of 2001.

**A RESOLUTION TO INTRODUCE PROPOSED LOCAL LAW B OF 2018 AMENDING LOCAL LAW 2 OF 2004
AND PROVIDING FOR A PUBLIC HEARING**

WHEREAS, paragraph 2 of Local Law 2 of 2004 amends Paragraph 5 of Local Law 9 of 2002 by conferring upon the County Manager, responsibility for appointment of the Director of Emergency Management; and

WHEREAS, the County desires to return responsibility for such appointment to the Board of Supervisors; and

WHEREAS, this Resolution has been approved by the Human Resources and Government Operations Committee of the Board of Supervisors; now, therefore, be it

RESOLVED, that Local Law B of 2018 entitled "A Local Law to Amend Local Law 2 of 2004" be and the same is hereby introduced before the Board of Supervisors of Seneca County, New York to read in substantially the following form:

SECTION 1 - Paragraph 2 of Local Law 2 of 2004 is amended to read as follows:
"Paragraph 5 of Local Law 9 of 2002 entitled 'Appointment, Term of Office and Compensation' is amended to read as follows: 'The Board of Supervisors shall appoint the Director of Emergency Management for a term of office of two years. The salary of the Director of Emergency Management shall be fixed annually by the Board of Supervisors.' "

SECTION 2 - This Local Law shall take effect upon filing with the Secretary of State pursuant to the New York State Municipal Home Rule Law.

And be it further

RESOLVED, that copies of the aforesaid proposed local law be laid upon the desks of each member of the County Board; and be it further

RESOLVED, that the County Board hold a public hearing on said proposed Local Law at the former County Courthouse Building, Main Street, Ovid, New York at or about 6:00 P.M., on October 9, 2018; and, be it further

RESOLVED, that the Clerk to the Board publish or cause to be published a notice of said public hearing in the official newspapers of the County at least ten (10) days prior thereto.

CONTRACT 2018-2019 AUTHORIZED WITH FINGER LAKES COMMUNITY COLLEGE

WHEREAS, there is a need for the access and availability for college courses for the constituents of Seneca County; and

WHEREAS, Finger Lakes Community College (FLCC) offers college courses and programs at several locations throughout Seneca County; and

WHEREAS, there is no cost to Seneca County for the use of any of the facilities or for the operations of these courses except for the normal operational chargebacks per credit hour specified under community college law; and

WHEREAS, this contract will allow FLCC to offer courses and programs in Seneca County during the period of September 1, 2018 to August 31, 2019; and

WHEREAS, the Health & Human Services Committee reviewed and approved this resolution on August 28, 2018; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors authorizes and directs the Chairman of the Board of Supervisors to sign a contract with Finger Lakes Community College for the offering of college courses in Seneca County.

**FINGER LAKES WORKFORCE INVESTMENT BOARD APPOINTMENT
C. MITCHELL ROWE**

WHEREAS, the Board of Supervisors is the appointment authority for county representation on the Finger Lakes Workforce Investment Board (FLWIB); and

WHEREAS, Resolution 118-18 appointed County Manager Sheppard as a public sector member of the FLWIB for a term of 07/01/2018 – 06/30/2019; and

WHEREAS, the resignation of County Manager Sheppard creates a vacancy that must be filled to complete the remainder of this term; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors does hereby appoint C. Mitchell Rowe as a public sector member of the FLWIB; and be it further

RESOLVED, that the Clerk to the Board of Supervisors is to send a certified copy of this resolution to the FLWIB and to the Clerks of the Boards of Ontario, Wayne and Yates Counties.

**AUTHORIZE CONTRACT WITH THE GOVERNOR’S TRAFFIC SAFETY COMMITTEE FOR THE
CHILD PASSENGER SAFETY PROGRAM GRANT**

WHEREAS, the Health Department applied for and was awarded a Child Passenger Safety Program grant through the Governor’s Traffic Safety Committee for the period of October 1, 2018 through September 30, 2019; and

WHEREAS, the grant award is in the amount of \$2,000.00 and will cover expenses such as the purchase of car seats, training and supplies; and

WHEREAS, the Public Health budget must be amended to accept these grant funds; and

WHEREAS, the Health and Human Services Committee has reviewed and approved this resolution at its August 28, 2018 meeting; now, therefore be it

RESOLVED, that the County Manager is authorized and directed to sign a contract with the Governor’s Traffic Safety Committee for acceptance of the Child Passenger Safety Program grant; and be it further

RESOLVED, that the Finance Department is authorized and directed to amend the Public Health budget as follows:

INCREASE REVENUE	104010-43442	\$2,000.00
INCREASE EXPENSE	104010-54710	\$2,000.00

AUTHORIZE CONTRACT WITH MXI ENVIRONMENTAL SERVICES

WHEREAS, the Health Department solicited bids for the Annual Household Hazardous Waste Collection Event; and

WHEREAS, two bids for this event were received; and

WHEREAS, MXI Environmental Services, 26319 Old Trail Road, Abingdon, VA 24210 submitted the lowest bid at \$13,800; and

WHEREAS, the money for this event is appropriated in the Public Health Department budget 104011-54801; and

WHEREAS, the Health and Human Services Committee has reviewed and approved this resolution at its August 28, 2018 meeting; now, therefore be it

RESOLVED, that the County Manager is authorized and directed to sign a contract with MXI Environmental Services for the Annual Household Hazardous Waste Collection Event.

**CREATION & FILLING ONE POSITION FULL-TIME COORDINATOR FOR QUALITY ASSURANCE AND
IMPROVEMENT FOR THE MENTAL HEALTH DEPARTMENT IN FISCAL YEAR 2018**

WHEREAS, it is essential for the Mental Health Department to be in compliance with both Federal and State regulation; and

WHEREAS, the Mental Health Department has expanding services and programming to meet the needs of the community requiring additional resources to meet new oversight demands; and

WHEREAS, the creation of a Full-Time Coordinator for QA/QI activities will enhance oversight and monitoring of all Mental Health Department compliance needs; and

WHEREAS, the creation and filling of this position has been approved by the Seneca County Board of Supervisors' Vacancy Committee on August 14, 2018; and

WHEREAS, the Health & Human Services Committee has reviewed and approved this resolution at its August 28, 2018 meeting; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors authorizes the creation of one position for Full-time Coordinator for Quality Assurance and Improvement position, Grade 9, Step 1 of the CSEA salary schedule for the Seneca County Mental Health Department, effective immediately; and be it further

RESOLVED, that the Finance Department is authorized to make the following budget amendments:

INCREASE	104320-41620 (Revenue – MH Clinic)	\$16,942.00
INCREASE	104320-51100 (Salaries)	\$10,691.00
INCREASE	104320-58100 (Retirement)	\$1,219.00
INCREASE	104320-58300 (Social Security)	\$663.00
INCREASE	104320-58400 (Workers Comp)	\$214.00
INCREASE	104320-58600 (Hospitalization)	\$4,000.00
INCREASE	104320-58700 (Medicare)	\$155.00

**CREATION & FILLING ONE POSITION FULL-TIME MENTAL HEALTH CLINICAL THERAPIST FOR THE
MENTAL HEALTH DEPARTMENT IN FISCAL YEAR 2018**

WHEREAS, there is a need for sustaining and expanding Mental Health services within Seneca County in response to current identified needs; and

WHEREAS, additional staff is required to expand and improve upon access to those services; and

WHEREAS, the Mental Health Department will generate additional revenue through service delivery to fund the position, with no county match; and

WHEREAS, the creation and filling of this position has been approved by the Seneca County Board of Supervisors' Vacancy Committee on August 14, 2018; and

WHEREAS, the Health & Human Services Committee has reviewed and approved this resolution at its August 28, 2018 meeting; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors authorizes the creation of one position for Full-time Mental Health Clinical Therapist position, Grade 11, Step 3 of the CSEA salary schedule for the Seneca County Mental Health Department, effective immediately; and be it further

RESOLVED, that the Finance Department is authorized to make the following budget amendments:

INCREASE	104320-41620 (Revenue – MH Clinic)	\$23,368.00
INCREASE	104320-51100 (Salaries)	\$16,000.00
INCREASE	104320-58100 (Retirement)	\$1,824.00
INCREASE	104320-58300 (Soc. Security)	\$992.00
INCREASE	104320-58400 (Workers Comp)	\$320.00
INCREASE	104320-58600 (Hospitalization)	\$4,000.00
INCREASE	104320-58700 (Medicare)	\$232.00

**RESOLUTION PROCLAIMING SEPTEMBER
SUICIDE PREVENTION AWARENESS MONTH IN SENECA COUNTY**

WHEREAS, suicide is the 10th leading cause of death in the United States and the 2nd leading cause of death among individuals between the ages of 10 to 34; and

WHEREAS, in the United States nearly 45,000 people die by suicide each year (Centers for Disease Control); and

WHEREAS, suicide is the only leading cause of death in the United States that has increased every year for the past decade; and

WHEREAS, it is estimated that there are over 1.1 million suicide attempts each year; and

WHEREAS, in 2016 suicide was the 12th leading cause of death in New York State; and

WHEREAS, in 2016 1,769 people died by suicide in New York (Centers for Disease Control); and

WHEREAS, over 90% of the people who die by suicide have a diagnosable and treatable mental health condition, although often that condition is not recognized or treated; and

WHEREAS, the Seneca County Suicide Prevention Coalition envisions a community without suicide, and is dedicated to saving lives and bringing hope to those affected by suicide, through education, advocacy and resources, and urge that we:

- Recognize suicide as a preventable national and state public health problem and declare suicide prevention to be a priority.
- Promote awareness that there is no single cause for suicide, and that suicide most often occurs when stressors exceed current coping abilities of someone suffering from a mental health condition.
- Develop and implement strategies to increase access to quality mental health, substance abuse, and suicide prevention services.

Now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors does hereby proclaim September Suicide Prevention Awareness Month in Seneca County; and be it further

RESOLVED, that the Board of Supervisors call upon all citizens, parents, public and private institutions, businesses and schools in Seneca County to commit our community to increasing awareness and understanding of suicide and suicide prevention and the need for accessible services for all people with mental health conditions and/or substance use disorders in our community.

**BOARD OF SUPERVISORS DESIGNATES SENECA COUNTY CHAMBER OF COMMERCE AS
COUNTY TOURISM PROMOTION AGENCY (TPA) AND AUTHORIZES
APPLICATION FOR MATCHING FUNDS PROGRAM IN 2019
(PENDING COMMITTEE APPROVAL)**

WHEREAS, the Seneca County Board of Supervisors desires to enhance the general economy of Seneca County through the promotion and marketing of tourism attractions, conventions, trade shows, special events and other activities directly related to and in support of tourism assets; and

WHEREAS, the Seneca County Board of Supervisors supports the designation of the Seneca County Chamber of Commerce as the County's Tourism Promotion Agency (TPA); and

WHEREAS, Seneca County commits up to \$245,400.00 in support of the Matching Funds Program;

WHEREAS, this resolution was approved by the Economic Development & Planning Standing Committee on September 11, 2018; now, therefore be it

RESOLVED, that the New York State Department of Economic Development be requested to designate the Seneca County Chamber of Commerce as Seneca County's Tourism Promotion Agency for 2019; now, therefore be it

RESOLVED, that Seneca County will commit up to \$245,400.00 from the County's Room Tax in 2019 to provide the County's share of the 2019 Matching Fund Program.

- 45. Unfinished Business**
- 46. New Business**
- 47. Special Order of the Day**