

TENTATIVE AGENDA

**SENECA COUNTY
BOARD OF SUPERVISORS**

REGULAR MEETING

July 10, 2018

6:00 p.m.

- 1. Call to Order**
- 2. Roll Call of Members by the Clerk**
- 3. Pledge of Allegiance and Moment of Silence**
- 4. Presentation**
 - a. 2018 Brightest Star Award to four students:
 - Kerstin Grace, South Seneca Middle School
 - Kirsten Lajewski, Seneca Falls Middle School
 - Logan Pettingil, Seneca Falls Middle School
 - DeYanna Simmons, Seneca Falls Middle School
 - b. Indigent Legal Services and New York State Funding – Joanne Macri, Esq., NYS Office ILS
- 5. Petitioners**
- 6. Open Privilege of the Floor**
- 7. Approval of Meeting Minutes**
- 8. Reports of Standing Committees**
- 9. Report of Special Committees**
- 10. Chairman’s Remarks**
- 11. County Manager’s Remarks**
- 12. County Attorney’s Remarks**
- 13. Communications:**
 120. From Ryan K. Zinke, Secretary of the Interior, notification dated June 26, 2018, that the Department of the Interior issued payments under the Payments in Lieu of Taxes (PILT) program and for 2018 Seneca County is receiving a PILT payment of \$13,608.
 121. A copy of the 2018 County taxable Value Comparison Report.
 123. From NYSAC, a letter dated June 28, 2018, with information on the availability of the United States EPA second round of funding for water infrastructure projects under the Federal Water Infrastructure Finance and Innovation Act (WIFIA) program.
 124. A copy of the 2018 Dean’s List for Finger Lakes Community College.
 125. From Mary Anne Kowalski, resident, Seneca County, an email dated June 29, 2018, suggesting the Ways & Means Committee and the Public Works Committee oversee the separate

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process for developing a Capital Improvement Plan as referenced in the Budget Guidelines FY 2019 #8 adopted on May 8, 2018 by Resolution No. 102-18.

126. From Mary Anne Kowalski, resident, Seneca County, an email dated June 19, 2018, referencing the Annual Update Document (AUD) filed with the NYS Comptroller's Office, that the income and expenses reported for the water district and the three sewer districts; and the surplus reported, does not justify a need for a fee increase. Mrs. Kowalski also suggests oversight of the Finance Director by the Board of Supervisors and the County Treasurer to assure monthly financial reports are done.

127. From Melissa L. Taylor, Director of Emergency Management, a letter of resignation effective July 3, 2018.

128. A copy of the Seneca County Sheriff's Office Monthly Snapshot for May 2018.

129. A copy of the Seneca County Board of Health May 16, 2018 meeting minutes.

130. A copy of Ontario County Resolution No. 386-2018, "Approval of Administrative Agreement" in relation to the Workforce Innovation and Opportunity Act.

131. A copy of Owasco Lake Watershed Management Council, Inc. (OLWMC) resolution opposing the Proposed Garbage Incinerator in the Town of Romulus, Seneca County, passed unanimously at the OLWMC meeting on May 15, 2018.

132. A copy of Schuyler County Resolution No. 150, adopted at the June 11, 2018 meeting of the Schuyler County Legislature, Resolution of the County Legislature, County of Schuyler, State of New York, Opposed to the Proposed Garbage incinerator in the town of Romulus, Seneca County".

133. A copy of Wayne County Resolution No. 289-18, "Authorize Appointment to the Finger Lakes Workforce Investment Board"; Tom Facer, Rick Plympton, Scott Bishoping, Mike Davis, Bob Doebelin, Rick House, Kathleen Baker.

134. A copy of Wayne County Resolution No. 346-18, "Authorize Appointment to the Finger Lakes Workforce Investment Board"; Danielle Maloy to fill the unexpired term of Carol Kramer through June 30, 2020.

RESOLUTIONS & MOTIONS

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SUPERVISORS ADOPT 2019 WORKERS' COMPENSATION BUDGET

WHEREAS, the Workers' Compensation Budget must be filed with the Board of Supervisors by August 15 of each year per Article 5, Section 67 of the New York State Worker's Compensation Law; and

WHEREAS, the Ways and Means Committee approved the 2019 Workers' Compensation Budget on June 26, 2018; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors does hereby adopt the Seneca County Workers' Compensation Budget for the year 2019 as follows:

1710	ADMINISTRATION	
.1100	Personal Service Administrator	\$56,600
.1110	Employee Benefits Assistant	\$0
.8400	WC	\$1,101
.1200	Legal Services Director	\$0
.1400	Severance	\$0
.2200	Equipment	\$500
.2300	Computer Equipment	\$1,000
.4200	Supplies	\$800
.4230	Telephone/Internet	\$720
.4240	Postage	\$1,600
.4260	Books and Periodicals	\$100
.4270	Membership and Dues	\$200
.4280	State Assessment	\$115,000
.4440	Mileage	\$0
.4450	Hotels and Meals	\$300
.4560	Excess Insurance	\$135,000
.4700	Investigation	\$3,000
.4701	Training	\$200
.4702	Legal Services	\$15,000
.4703	Rehabilitation Services	\$0
.8100	Retirement	\$6,075
.8300	Social Security	\$3,511
.8600	Hospitalization	\$19,080
.8700	Medicare	\$798
.4704	Third Party Administrator	\$20,000
	TOTAL ADMINISTRATION	\$380,585.00
1720	NON-ADMINISTRATION	
.4100	Indemnification/Benefits & Awards	\$400,000
.4110	Long Term Indemnity Liabilities	\$50,000
.4200	Medical	\$250,000
.4210	Long Term Medical Liabilities	\$50,000
.4220	Independent Medical Examinations	\$14,000
.4440	Mileage/Claimants	\$5,000
.4700	Reserve	\$0
	TOTAL NON-ADMINISTRATION	\$769,000
	GRAND TOTAL	\$1,149,585.00

**BOARD OF SUPERVISORS AUTHORIZES JOINING THE CLASS ACTION SUIT
ENTITLED KANE COUNTY UTAH V. UNITED STATES**

WHEREAS, it appears that a class action has been instituted in the United States Court of federal Claims, and

WHEREAS, it further appears that the Court has determined that underpayments on Federal Pilot programs have occurred reimbursements for which the government is responsible, and

WHEREAS it also appears that Seneca County man be entitled to recovery as a result of this judgment, and

WHEREAS, this resolution has been approved by the Ways and Means Committee, Now, Therefore, be it

RESOLVED, that the County of Seneca seeks to join the class action entitled Kane County Utah v, United States, pending in the United States Court of federal Claims, and be it further

RESOLVED, that the County Manager is authorized and directed to execute the appropriate form or forms necessary to so join the County in such litigation.

**SUPERVISORS REJECT CONSTRUCTION BIDS TO REFURBISH SIDEWALKS AND BACK PORCH AT THE
THREE BEARS COMPLEX**

WHEREAS, the construction project bids for the Three Bears Complex in Ovid, NY were discussed at the May 22, 2018 Committee Meeting; and

WHEREAS, two interested parties responding to the solicitation of bids are Cooley Construction, 4189 County Road #6, Trumansburg, NY 14886, bidding \$218,000.00 and F.J. Marianacci Construction, 6905 Rt. 5 & 20, Bloomfield, NY 14469, bidding \$239,000; and

WHEREAS, at this time it is the recommendation of the Commissioner of Public Works and the Superintendent of Facilities to reject both bids; and

WHEREAS, re-soliciting in the fall or early spring could result in the County being able to secure lower bids; and

WHEREAS, the Public Works Committee approved this resolution at its June 26, 2018 committee meeting, now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors rejects both bids from Cooley Construction and F.J. Marianacci Construction at this time; and be it further

RESOLVED, that the Seneca County Board of Supervisors authorize the Commissioner of Public Works and the Superintendent of Facilities to re-solicit bids for the refurbishing of the sidewalk and porches at the Three Bears Complex in Ovid, NY, in the fall or early spring.

SUPERVISORS ACCEPT BID FOR SEALING AND STRIPING SENECA COUNTY PARKING LOTS

WHEREAS, Seneca County Resolution No. 72-18 authorized the Commissioner of Public Works to solicit bids for Sealing and Striping of County Parking Lots: and

WHEREAS, on April 19, 2018 Seneca County solicited bids for Sealing and Striping of County Parking Lots: and

WHEREAS, said bids were opened on May 3, 2018 and four bids were received from the following companies: Shuttleworth Asphalt Sealing, Geneva, New York; EWS Enterprises, LLC, Utica New York; Stilwell's Super Sweeper Service, Inc., Waterloo, New York; G&G Sealcoating & Paving LLC, Ontario New York; and

WHEREAS, Shuttleworth Asphalt Sealing from Geneva, New York submitted the lowest bid of \$19,543.50; and

WHEREAS, the funds for this project are appropriated in the 2018 Seneca County Budget, account 109950-59000; and

WHEREAS, the Public Works Committee has reviewed and approved this resolution at its June 26, 2018 meeting; now, therefore be it

RESOLVED, that Seneca County Board of Supervisors does hereby award the bid to Shuttleworth Asphalt Sealing from Geneva, New York, for Sealing and Striping of County Parking Lots.

SUPERVISORS APPROVE PURCHASE OF 2018 FELLING TRAILER FOR HIGHWAY DEPARTMENT

WHEREAS, Seneca County Highway Department is requesting to buy a 2018 Felling Trailer; and

WHEREAS, funds for the purchase of the 2018 Felling Trailer from Tracey Road Equipment, NJPA Contract # 0310014-FTS in the amount of \$66,285.00 is appropriated in the 2018 Seneca County Highway Road Machinery Vehicle Account 505130-52600; and

WHEREAS, the NJPA Contract is State Bid Pricing, therefore competitive bidding is not required; and

WHEREAS, the Public Works Committee of the Seneca County Board of Supervisors has reviewed and approved this resolution at its June 26, 2018 meeting; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors authorizes and directs the Seneca County Highway Superintendent to purchase a 2018 Felling Trailer in the amount of \$66,285.00 with funds appropriated from 2018 Highway Machinery Vehicle Account 505130-52600 from Tracey Road Equipment.

**APPROVAL TO SUBMIT CONSOLIDATED FUNDING APPLICATION TO THE WASTEWATER
INFRASTRUCTURE ENGINEERING PLANNING GRANT PROGRAM IN SUPPORT OF SENECA COUNTY
SEWER DISTRICTS 1 & 2**

WHEREAS, New York State Department of Environmental Conservation (DEC), in conjunction with the NYS Environmental Facilities Corporation (EFC) is offering grants to municipalities to finance engineering and planning services under the Wastewater Infrastructure Engineering Planning Grant Program; and

WHEREAS; previous engineering reports have identified the presence of excessive Inflow/Infiltration (I/I) issue within Seneca County Sewer Districts 1 & 2; and

WHEREAS, evaluation of Inflow/Infiltration is an eligible activity under the Wastewater Infrastructure Engineering Planning Grant Program; and

WHEREAS, Seneca County is eligible to apply for a \$30,000 grant under the grant program; and

WHEREAS, if funded, Seneca County would be responsible for a 20% match in an amount up to \$6,000 for the project; and

WHEREAS, this resolution was reviewed by the Economic Development and Tourism Committee on June 26, 2018; now, therefore be it

RESOLVED, that the Board of Supervisors does hereby authorize and direct the County Manager to sign any and all documents necessary to submit a Consolidated Funding Application to the Wastewater Infrastructure Engineering Planning Grant Program for the purpose of applying for an up to \$30,000 grant to evaluate existing Inflow/Infiltration issues within Seneca County Sewer Districts 1 & 2: and be it further

RESOLVED, if funded, the match of up to \$6,000 will be allocated equally and appropriated from the District 1 budget line 328110-54700 and District 2 budget line 338110-54700.

**CORRECTION OFFICER AND EMPLOYEES WEEK
MAY 6 -12, 2018**

WHEREAS, correctional officers are trained law enforcement professionals dedicated to maintaining safe correctional facilities and ensuring the public safety; and

WHEREAS, correctional facilities across the U.S., both civilian and military, public and private, adult and juvenile, are run by highly qualified and experienced individuals with a deep understanding of the challenges within the profession; and

WHEREAS, correctional officers and employees are responsible for the custody, care and rehabilitation of thousands of offenders every year, as well as the maintenance of safe and secure facilities; and

WHEREAS, correctional officers and employees are resourceful, capable, committed, patient and persistent professionals in criminal justice and our nation; and

WHEREAS, correctional officers and employees serve admirably in many different capacities, including jail administrators, nurses, supervisors, social workers, teachers, managers and directors; and

WHEREAS, correctional officers and employees teach, train, mentor, counsel and treat thousands of offenders; and

WHEREAS, correctional officers and employees provide offenders with direction, hope and a new focus while assisting with reentry and life outside corrections; and

WHEREAS, correctional officers and employees rise to meet any challenge and serve this honorable profession nobly and admirably; now, therefore be it

RESOLVED, the Seneca County Board of Supervisors recognizes and thanks correctional officers and employees for their service and for the tremendous job they do and exceptional performance of duties under the most difficult of circumstances.

**RESOLUTION TO AUTHORIZE PAYMENT FOR FORENSIC SERVICES FROM THE
MONROE COUNTY LABORATORY**

WHEREAS, the payment of the inter-municipal agreement for forensic services between Monroe County and Seneca County is for the period of January 1, 2018 and December 31, 2018 requires approval; and

WHEREAS, Seneca County is within the Genesee/Finger Lakes Region which is served by the Monroe County Laboratory; and

WHEREAS, the payment for said services for above stated period is \$49,045.00; and

WHEREAS, said monies budgeted for 2018 was \$35,000.00 in budget line 103114-54390, and

WHEREAS, additional monies are requested from the contingency fund in the amount of \$14,045.00, and

WHEREAS, the Public Safety and Criminal Justice Committee has reviewed and approved this resolution at its June 26, 2018 meeting; now, therefore be it

RESOLVED, that Seneca County Sheriff's Office is requesting the payment of services to the Monroe County Laboratory for forensic services for the period of January 1, 2018 through December 31, 2018 in the amount of \$49,045.00; and be it further

RESOLVED, that the Finance Department is authorized and directed to make the following budget transfer in order to pay for the forensic services:

DECREASE	101990-54700 (Contingency)	\$14,045.00
INCREASE	103114-54390 (Film Processing)	\$14,045.00

RESOLUTION APPOINTING MEMBERS TO THE SENECA COUNTY PLANNING BOARD

WHEREAS, the Economic Development and Tourism Committee met on June 26, 2018, and reviewed the persons eligible to succeed themselves on the Seneca County Planning Board, other names as considered to serve in those positions, and possible candidates for vacant positions and made recommendations; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors does hereby appoint the following persons effective immediately to terms on the Seneca County Planning Board as the representatives of their Town of Residence for terms as listed below:

<u>Name</u>	<u>Town of Residence</u>	<u>Expiration of Term</u>
John Swanson III	Covert	6/30/2022
Mark Lott	Fayette	6/30/2022
Melvin Wagner	Lodi	6/30/2020
William Dalrymple	Ovid	6/30/2022
Henry Bickel	Tyre	6/30/2022
Michael Smith	Waterloo	6/30/2022

And be it further

RESOLVED, that the Seneca County Board of Supervisors does hereby, effective immediately appoint the following persons to terms as "At-Large" on the Seneca County Planning Board for terms to expire as listed:

<u>Name</u>	<u>Town of Residence</u>	<u>Expiration of Term</u>
Dennis Booth	Fayette	6/30/2020
Michael Scaglione	Seneca Falls	6/30/2022
John Pigman	Waterloo	6/30/2022

And be it further

RESOLVED, that the Seneca County Board of Supervisors does hereby, effective immediately appoint the following persons as Alternate Members of the Seneca County Planning Board for terms to expire as listed:

<u>Name</u>	<u>Town of Residence</u>	<u>Expiration of Term</u>
Mary Kelleher	Seneca Falls	6/30/2020
David Wood	Ovid	6/30/2020

APPOINTMENTS TO THE SENECA COUNTY AGRICULTURAL ENHANCEMENT BOARD

WHEREAS, this resolution has been reviewed and approved by the Economic Development and Tourism Committee on June 26, 2018; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors does hereby appoint Chris Tarr from the Town of Junius to a four-year term to the Seneca County Agricultural Enhancement Board to expire on December 31, 2021; and be it further

RESOLVED, that the Seneca County Board of Supervisors does hereby reappoint Doug Freier from the Town of Fayette to a four-year term to the Seneca County Agricultural Enhancement Board to expire on December 31, 2021.

**SUPERVISORS AUTHORIZE COMMISSIONER OF PUBLIC WORKS TO ISSUE REQUESTS FOR PROPOSAL
FOR THE PROFESSIONAL ARCHITECTURAL AND ENGINEERING SERVICES AT THE SAMPSON VETERANS
MEMORIAL CEMETERY**

WHEREAS, the Sampson Veterans Memorial Cemetery (SVMC) is owned and operated by Seneca County as a municipal cemetery to honor the memory of veterans who have made personal sacrifices in the service of their country; and

WHEREAS, by Resolution No. 37-18, adopted on February 13, 2018, the Seneca County Board of Supervisors authorized and directed the County Manager to sign all necessary documents to accept and administer the \$2,000,000 State and Municipal Facilities Program (SAM) grant administered by the Dormitory Authority of the State of New York (DASNY) to support capital improvements and renovations to the former firehouse facility at the Sampson Veterans Memorial Cemetery; and

WHEREAS, this grant program requires no match from Seneca County; and

WHEREAS, under this program, the County will be reimbursed for build-out and renovation expenses associated with the former firehouse structure; and

WHEREAS, the Economic Development & Tourism Committee reviewed and approved this resolution at its June 26, 2018 meeting; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors hereby authorizes and directs the Commissioner of Public Works to prepare and issue Requests for Proposal (RFP) from architectural and engineering firms for the renovation and build-out of the former firehouse structure at the Sampson Veterans Memorial Cemetery.

**SENECA COUNTY JOINS IN AN MEMORANDUM OF AGREEMENT WITH
THE FINGER LAKES REGIONAL LAND BANK CORPORATION**

WHEREAS, Seneca County agrees to provide professional services to the Finger Lakes Regional Land Bank Corporation (FLRLBC) for the purpose of furthering the land banking mission of the FLRLBC to engage in various community development and revitalization activities, including the acquisition of vacant tax delinquent properties and returning them to productive use; and

WHEREAS, a Memorandum of Agreement (MOA) specifies the functions to be provided by Finger Lakes Regional Land Bank; and

WHEREAS, this MOA will be effective immediately and expire on December 31, 2020; and

WHEREAS, this resolution was originated as a verbal motion and approved by the Economic Development and Tourism Committee on June 26, 2018; now, therefore be it

RESOLVED, that the County Manager is hereby authorized and directed to sign any and all documents necessary to execute a MOA which specifies the expectations of both Seneca County and the FLRBC.

AUTHORIZATION FOR TWO (2) SENECA COUNTY EMPLOYEES TO TOUR THE DOMINION VOTING FACILITIES AND VIEW THE NEW VOTING MACHINES

WHEREAS, Board of Elections anticipate the purchase of new voting machines in the near future as the current machines were acquired in 2008 with a life expectancy of ten years; and

WHEREAS, the New York State Election Commissioners Association Annual Conference in Niagara Falls, NY begins on July 24, 2018 and has been approved according to the Seneca County Travel Policy 101.409; and

WHEREAS, the day prior to the start of the conference, Dominion Voting Systems, Inc., the vendor for the new voting machines, scheduled a tour of its headquarters in Toronto, Ontario, Canada, to enable the conference attendees to view and learn about the new voting machines; and

WHEREAS, in addition to approval by the Department Head and County Manager, out-of-state travel requires final authorization by the Board of Supervisors; and

WHEREAS, this resolution was approved the Human Resources & Government Operations Committee on June 26, 2018; now therefore be it

RESOLVED, that the Seneca County Board of Supervisors does hereby authorize out-of-state travel for Tiffany Folk and Carl Same (or their deputies) to Toronto, Ontario, Canada on July 23, 2018 and authorizes expenses incurred for such travel in accordance with the Seneca County Travel Policy 101.409.

**RESOLUTION SUPPORTING A NINE-ELEMENT WATERSHED PLAN FOR SENECA AND KEUKA LAKES
(PENDING COMMITTEE APPROVAL)**

WHEREAS, the Seneca Watershed Intermunicipal Organization, the Finger Lakes Institute of Hobart & William Smith Colleges, the Seneca Lake Pure Waters Association, the Keuka Lake Association, the Keuka Watershed Improvement Cooperative, municipalities in the watersheds, and other water quality interest groups and organizations have been working on water quality issues and are committed to obtaining a Nine-Element Watershed Plan, which plan will supplement the 2015 Seneca Lake Watershed Plan and the 1996 Keuka Lake Watershed Plan with modeling that will identify the quantity and source of pollutants, determine water quality goals, define pollution reductions needed to meet the goals, and describe best management practices needed to achieve the reductions that will improve water quality; and

WHEREAS, Keuka Lake drains into Seneca Lake and the Seneca Lake Watershed includes the Keuka Lake Watershed, and a comprehensive watershed plan will include both Keuka and Seneca Lakes, and the watershed plans of both lakes will benefit by updating with a Nine-Element Plan; and

WHEREAS, representatives of the Keuka Lake Association and the Keuka Watershed Improvement Cooperative are working with representatives of the Seneca Watershed Intermunicipal Organization, the Seneca Lake Pure Waters Association and the Finger Lakes Institute to apply for funding for a comprehensive Nine-Element Plan that covers both lakes; and

WHEREAS, Nine-Element Plans are consistent with the U.S. Environmental Protection Agency and N.Y.S. Department of Environmental Conservation framework for developing watershed plans, and funding is available from the N.Y.S. Department of State for 75% of the plan's cost; and

WHEREAS, grant applications for state funding must be made by a Consolidated Funding Application through the state's grant portal, the applicant must be a municipality, and the Town of Geneva, a member of the Seneca Watershed Intermunicipal Organization, is willing and able to be the applicant; and

WHEREAS, the Human Resources and Government Operations Committee has reviewed and approved this resolution at its June 26, 2018 meeting; now, therefore be it

RESOLVED, the Seneca County Board of Supervisors supports the development of a Nine-Element Plan for the Seneca Lake Watershed, which includes the Keuka Lake Watershed, and urges the New York State Department of State and other involved agencies to support the application of the Town of Geneva for funding for this Nine-Element Plan, which will provide the tools needed to make strategic and sustained progress in improving water quality in Keuka and Seneca Lakes, which together account for half of the fresh water in the Finger Lakes, for the benefit of the entire Finger Lakes Region, which will be able to use this effort as a model going forward.

**HUMAN RESOURCES & GOVERNMENT OPERATIONS #28
SUPERVISOR DAVIDSON**

**STANDARD WORK DAY AND REPORTING RESOLUTION FOR ELECTED AND APPOINTED OFFICIALS FOR
RETIREMENT PURPOSES**

RESOLVED, that the Board of Supervisors of the County of Seneca / Location Code 10045 hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the time keeping system records or the record of activities maintained and submitted by these officials to the Clerk of the Board:

Position	Name	Standard Work Day	Term Begins/Ends	Participates in Employer's Time Keeping System (Y/N)	Days/Month (Based On Record of Activities)	Not Submitted (Check only if official did not submit their Record of Activities)
Board Supervisor	Brownell, C. Ernest	6	01/01/18 / 12-31-19	N	1.20	<input type="checkbox"/>
Board Supervisor	Kronenwetter, Paul	6	01-01-18 / 12-31-19	N	5.68	<input type="checkbox"/>
Board Supervisor	Shiple, Robert	6	01-01-18 / 12-31-19	N	20.42	<input type="checkbox"/>
District Attorney	Porsch, Barry L	7.5	01-01-18 / 12-31-21	N	27.85	<input type="checkbox"/>

**SUPERVISORS APPROVE TO ABOLISH ONE (1) SENIOR SOCIAL WELFARE EXAMINER AND CREATE/FILL
ONE (1) PRINCIPAL SOCIAL WELFARE EXAMINER**

WHEREAS, the Department of Human Services determined that there is a need for a Principal Social Welfare Examiner position; and

WHEREAS, there is currently a vacant Senior Social Welfare Examiner in the Department of Human Services that is no longer needed; and

WHEREAS, this funding is currently available in the 2018 budget; and

WHEREAS, the Vacancy Committee met on June 12, 2018 and approved to abolish one (1) Senior Social Welfare Examiner and create and fill one (1) Principal Social Welfare Examiner; and

WHEREAS, this resolution was reviewed and approved by the Health and Human Services Committee at its June 26, 2018 meeting; now, therefore be it

RESOLVED, the Board of Supervisors approves abolishing one (1) Senior Social Welfare Examiner and creating and filling one (1) Principal Social Welfare Examiner position effective July 23, 2018.

CHAIRMAN OF THE BOARD OF SUPERVISORS AUTHORIZED TO SIGN THE 2018-2019 SUPERVISION AND TREATMENT SERVICES FOR JUVENILES PROGRAM (STSJP) PLAN

WHEREAS, the County is required to submit an annual plan for the Supervision and Treatment Services for Juveniles Program; and

WHEREAS, an anticipated due date of August 1, 2018 is planned for submittal of the plan; and

WHEREAS, the Chairman of the Board must designate a lead agency; and

WHEREAS, in previous years' the Division of Human Services has been designated the lead agency for this program; and

WHEREAS, this plan provides for services to youth who are at risk, alleged or adjudicated Juvenile Delinquents (JD's), youth alleged or adjudicated to be Person in Needs of Supervision (PINS) and youth alleged to be or convicted as Juvenile Offenders (JO's), in order to divert these youth from detention or residential care; and

WHEREAS, anticipated funding for this program is capped at \$40,638.00 state reimbursement; and

WHEREAS, this funding is appropriated in the Seneca County adopted budget line 106070-54700-POS47; and

WHEREAS, the plan must be approved and signed by the Chairman of the Board of the municipality; and

WHEREAS, this resolution has been reviewed and approved by the Health and Human Services Committee on June 26, 2018; now, therefore be it

RESOLVED, that the Board of Supervisors approves the 2018-2019 Supervision and Treatment Services for Juveniles Program Plan; and be it further

RESOLVED, that the Chairman of the Board of Supervisors is authorized and directed to sign the plan in concurrence with the County Attorney's review and approval.

BOARD OF SUPERVISORS TO APPROVE SENECA COUNTY DIVISION OF HUMAN SERVICES SOFTWARE SERVICE AGREEMENT WITH NORTHWOODS CONSULTING PARTNERS INC. FOR CHILD WELFARE AND OTHER RELATED SERVICES

WHEREAS, the Seneca County Division of Human Services wishes to contract with Northwood Consulting Partners, Inc. for Child Welfare Related Services; and

WHEREAS, the services to be provided are the following; Access to Software for Documenting client needs for services; Increase Quality Field Work to better serve the children and families; Efficient Process that will save 1 -2 hours per day per worker from paperwork needs; Ease of Collection of information for a holistic and uniform view across systems; Improve timeliness of notes; and

WHEREAS, it has been demonstrated by usage in other counties that services provided by Northwoods Consulting Partners increases efficiencies in providing services to DHS clients; and

WHEREAS, after New York State and Federal Reimbursements, Seneca County's initial startup costs for Software as a Services (SaaS) and Professional Services will not exceed \$60,000; and

WHEREAS, after New York State Reimbursement, Software as a Services (SaaS) and Professional Services contract shall not exceed \$28,500.00 future annual costs; and

WHEREAS, this funding is currently available in the 2018 budget, under account # 106010-54570; and

WHEREAS, this resolution has been reviewed and approved by the Health & Human Services Committee at its meeting on June 26, 2018; now, therefore be it

RESOLVED, the Board of Supervisors authorizes and directs the County Manger to sign the contract with Northwood Consulting Partners, Inc. for Software & Consulting Services.

**SUPERVISORS APPROVE TO ABOLISH ONE (1) FISCAL SERVICES MANAGER POSITION AND CREATE/FILL
ONE (1) PRINCIPAL ACCOUNT CLERK**

WHEREAS, there is currently a vacant Fiscal Services Manager position in the Finance Department assigned to the Division of Human Services; and

WHEREAS, the Fiscal Services Manager is a management level position; and

WHEREAS, the Commissioner of Human Services and Finance Director agree that the higher level and supervisory duties of the position of Fiscal Services Manager are no longer necessary; and

WHEREAS, the position of Principal Account Clerk in the Finance Department would be appropriate to be assigned to the Division of Human Services; and

WHEREAS, the Vacancy Committee met on June 12, 2018 and made the recommendation to abolish one (1) Fiscal Services Manager position and create/fill one (1) Principal Account Clerk position; and

WHEREAS, the funding is currently available in the 2018 budget; and

WHEREAS, the Health and Human Services Committee has reviewed and approved this resolution at its June 26, 2018 meeting; now, therefore be it

RESOLVED, that the Board of Supervisors authorizes abolishing one (1) Fiscal Services Manager, and creating/filling one (1) Principal Account Clerk at Grade 5 of the CSEA salary schedule effective July 23, 2018; and be it further

RESOLVED, the Board of Supervisors authorizes the filling of any vacancies created due to promotions.

BOARD APPROVES CREATION & FILLING ONE (1) FULL-TIME MENTAL HEALTH CLINICAL THERAPIST FOR THE MENTAL HEALTH DEPARTMENT EFFECTIVE IMMEDIATELY

WHEREAS, there is a need for sustaining and expanding Mental Health services within Seneca County in response to current identified needs; and

WHEREAS, additional staff is required to expand and improve upon access to those services; and

WHEREAS, the Mental Health Department will generate additional revenue through service delivery to fund the position, with no county match; and

WHEREAS, the creation and filling of this position has been approved by the Seneca County Board of Supervisors' Vacancy Committee on June 12, 2018; and

WHEREAS, the Health & Human Services Committee has reviewed and approved this resolution at its June 26, 2018 meeting; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors authorizes the creation of one position for Full-time Mental Health Clinical Therapist position, Grade 11, Step 3 of the CSEA salary schedule for the Seneca County Mental Health Department, effective immediately; and be it further

RESOLVED, that the Finance Department is authorized to make the following budget amendments:

INCREASE REVENUE	104320-41620 (Mental Health Clinic)	\$23,368.00
INCREASE EXPENSE	104320-51100 (Salaries)	\$16,000.00
INCREASE EXPENSE	104320-58100 (Retirement)	\$1,824.00
INCREASE EXPENSE	104320-58300 (Social Security)	\$992.00
INCREASE EXPENSE	104320-58400 (Workers Comp.)	\$320.00
INCREASE EXPENSE	104320-58600 (Hospitalization)	\$4,000.00
INCREASE EXPENSE	104320-58700 (Medicare)	\$232.00

AUTHORIZE BUDGET TRANSFER FOR MENTAL HEALTH HOSPITALIZATION EXPENSES

WHEREAS, the expenses for court ordered mental health hospitalization have exceeded the budgeted amount for 2018; and

WHEREAS, it is mandated that these costs are the responsibility of the county; and

WHEREAS, to cover the expenses for the remainder of 2018, it is necessary to increase the budget 104320-54351 in the amount of \$20,000.00; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors authorizes the Finance Department to make the following transfer

DECREASE	101990-54700 (Contingency fund)	\$20,000.00
INCREASE	104320-54351 (State MH bills)	\$20,000.00

COUNTY MANAGER AUTHORIZED AND DIRECTED TO SIGN A CONTRACT WITH THE S2AY RURAL HEALTH NETWORK FOR CONSULTANT FOR THE PUBLIC HEALTH EMERGENCY PREPAREDNESS GRANT

WHEREAS, the Health Department has been awarded a Public Health Emergency Preparedness (PHEP) Grant for the period July 1, 2018 through June 30, 2019; and

WHEREAS, the Health Department has been contracting with the S2AY Rural Health Network for a consultant to provide the services required; and

WHEREAS, the duties and deliverables include performing monthly surveillance activities, data collection and reports, volunteer recruitment and representing the Health Department if we are unable to be present for required training or meetings; and

WHEREAS, the S2AY Rural Health Network will be compensated at \$50 per hour with an amount not to exceed \$16,000; and

WHEREAS, the funding for these services is appropriated in the Seneca County budget account 104010-54702; and

WHEREAS, the Health and Human Services Committee has reviewed and approved this resolution at its June 26, 2018 meeting; now, therefore be it

RESOLVED, that the County Manager is authorized and directed to sign a contract with the S2AY Rural Health Network for PHEP Grant activities for the period July 1, 2018 through June 30, 2019 for the amount not to exceed \$16,000.

**COUNTY MANAGER AUTHORIZED AND DIRECTED TO SIGN A SERVICE AGREEMENT WITH CATHY BOND,
EMERGENCY PLANNING CONSULTANT**

WHEREAS, Cathy Bond is a consultant who has worked with the Health Department for several years for the Emergency Preparedness Program; and

WHEREAS, as an Emergency Preparedness Consultant she will provide the following services:

1. Update the Public Health Emergency Preparedness and Response Plan
2. Facilitate required drills and exercises
3. Write all after-action reports for drills and exercises

And

WHEREAS, the cost for these services will not exceed \$24,000; and

WHEREAS, these funds will be paid for from the Emergency Preparedness Grant funds which are included in the 2018 Public Health Department budget 104010-54702; and

WHEREAS, the Health and Human Services Committee has reviewed and approved this resolution at its June 26, 2018 meeting; now, therefore be it

RESOLVED, that the County Manager is hereby authorized and directed to sign a service agreement with Cathy Bond for Emergency Planning Consultation services for the period of July 1, 2018 to June 30, 2019.

**COUNTY MANAGER AUTHORIZED AND DIRECTED TO SIGN A SERVICE AGREEMENT WITH THE S2AY
RURAL HEALTH NETWORK FOR FLPHA MEMBERSHIP**

WHEREAS, the Seneca County Health Department has been a member of the Finger Lakes Public Health Alliance (FLPHA) since its inception; and

WHEREAS, this alliance is a consortium of nine county Health Departments (Seneca, Schuyler, Steuben, Yates, Ontario, Wayne, Chemung, Livingston and Monroe); and

WHEREAS, this consortium allows the nine counties to perform emergency preparedness planning, as well as the planning and execution of drills and exercises on a regional basis; and

WHEREAS, the Seneca County Health Department received invaluable assistance and support during the recent Hepatitis A outbreak through this membership; and

WHEREAS, the cost for membership is \$2,000; and

WHEREAS, these funds are paid through the Emergency Preparedness Grant and are appropriated in the 2018 adopted budget account 104010-54702; and

WHEREAS, the Health and Human Services Committee has reviewed and approved this resolution at its June 26, 2018 meeting; now, therefore be it

RESOLVED, that the Board of Supervisors authorizes and directs the County Manager to sign any and all documents relating to this agreement with the S2AY Rural Health Network for FLPHA membership for the period July 1, 2018 through June 30, 2019.

PROCLAMATION WORLD BREASTFEEDING WEEK AUGUST 1-7, 2018

WHEREAS, the promotion of health and well-being of Seneca County residents are of the utmost importance to achieve optimal health and health outcomes; and

WHEREAS, the United States Breastfeeding Committee declared August National Breastfeeding Month, and the World Alliance for Breastfeeding Action has declared August 1-7, 2018, as World Breastfeeding Week to promote breastfeeding as a key to sustainable development; and

WHEREAS, exclusive breastfeeding of infants for the first six months after birth with continued breastfeeding for at least twelve months ensures both mothers and infants receive the maximum health benefits; and

WHEREAS, breast milk is physiologically tailored to meet the needs of infants' maturing digestive systems, which ensures proper growth and development, helps prevent a variety of acute and chronic diseases, reduces childhood obesity, and improves a child's neurodevelopment; and

WHEREAS, breastfeeding provides women with health benefits such as a reduced risk of ovarian, uterine, and breast cancer, osteoporosis, and high blood pressure; and

WHEREAS, breastfeeding enriches the bond between a mother and her baby; and

WHEREAS, comprehensive lactation support programs increase employee retention rates, decrease absenteeism, decrease health care costs, improve employee productivity, and support family-friendly communities; and

WHEREAS, all Seneca County employers are encouraged to accommodate the breastfeeding needs of mothers and their children; and

WHEREAS, as of March 23, 2010, Section 7 of the Fair Labor Standards Act (FLSA) (P.L.111-148) states employers are required to provide "reasonable break time for an employee to express breast milk for her nursing child for 1 year after the child's birth each time such employee has need to express the milk"; and

WHEREAS, the act further states that providing "a place, other than a bathroom, shielded from view and free from intrusion from coworkers and the public, which may be used by an employee to express breast milk"; and

WHEREAS, keeping breastfeeding high on the public health agenda is critical in improving the health and well-being of mothers and babies; and

WHEREAS, the Health and Human Services Committee has reviewed and approved this resolution at its June 26, 2018 meeting; now, therefore, be it

RESOLVED, that the Seneca County Board of Supervisors and the Seneca County Health Department supports World Breastfeeding Week 2018 and the Finger Lakes Breastfeeding Partnership in their efforts, and commends all who participate in such a worthy cause, shall proclaim the first week in the month of August be recognized in Seneca County as World Breastfeeding Awareness Week 2018.

**SUPERVISORS APPROVE THE APPOINTMENT OF
FINGER LAKES WORKFORCE INVESTMENT BOARD MEMBER**

WHEREAS, the Seneca County Board of Supervisors authorized the creation of the Finger Lakes Workforce Investment Board for the counties of Ontario, Wayne, Seneca and Yates in compliance with the Workforce Innovation and Opportunity Act (WIOA) of 2014; and

WHEREAS, the appointment of the Partner/Public Sector Workforce Investment Board Members must be endorsed by each of the member counties of Ontario, Wayne, Seneca and Yates; and

WHEREAS, the recommended Partner/Public Sector representative appointment is; Danielle Malloy from Adult Career and Continuing Education Services/Vocational Rehabilitation (ACCES-VR) to fill the unexpired term of Carol Kramer through June 30, 2020; and

WHEREAS, this appointment has been reviewed and approved by the Human Services Committee on June 26, 2018; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors does hereby appoint Danielle Malloy to the Finger Lakes Workforce Investment Board; and be it further

RESOLVED, that the Clerk to the Board of Supervisors send a certified copy of this resolution to the Finger Lakes Workforce Investment Board and to the Clerks of the Boards of Ontario, Wayne and Yates Counties.

**2018 WORKFORCE DEVELOPMENT YOUTH BUREAU/BOARD'S
BRIGHTEST STAR RECOGNITION**

WHEREAS, the 2018 Brightest Star Award recognizes four middle school students in Seneca County; and

WHEREAS, nominations are received from school personnel and other youth serving agencies; and

WHEREAS, students were nominated and chosen for consistently reflecting the 5 Points of Light: Academics, Involvement in School or Community Activities, Responsibility, Respect, and Compassion; and

WHEREAS, this resolution was approved by the Health & Human Services Committee on June 26, 2018; now, therefore be it

RESOLVED, that the Seneca County Youth Bureau and Youth Board and the Seneca County Board of Supervisors recognize and congratulate the following students for being selected for the 2018 Brightest Star Award:

Kerstin Grace
South Seneca Middle School
Town of Ovid

Kirsten Lajewski
Seneca Falls Middle School
Town of Seneca Falls

Logan Pettingil
Seneca Falls Middle School
Town of Seneca Falls

DeYanna Simmons
Seneca Falls Middle School
Town of Seneca Falls

41. Unfinished Business

42. New Business

43. Special Order of the Day