

**TENTATIVE AGENDA**

**SENECA COUNTY  
BOARD OF SUPERVISORS**

**REGULAR MEETING**

**June 12, 2018  
6:00 p.m.**

- 1. Call to Order**
- 2. Roll Call of Members by the Clerk**
- 3. Pledge of Allegiance and Moment of Silence**
- 4. Presentation**
  - a. Quarterly Report – Tourism Promotion Agency
- 5. Petitioners**
  - a. Donald Linborg, President, Sampson Veterans Memorial Cemetery Association Inc.
  - b. Robert Vernon, resident, Seneca County – Lack of community services for children
- 6. Open Privilege of the Floor**
- 7. Approval of Meeting Minutes**
- 8. Reports of Standing Committees**
- 9. Report of Special Committees**
- 10. Chairman’s Remarks**
- 11. County Manager’s Remarks**
- 12. County Attorney’s Remarks**
- 13. Communications:**
  94. From NYS Board on Electric Generation Siting and the Environment, a letter dated May 15, 2018 to County Manager Sheppard regarding the application of Circular EnerG, LLC for a Certificate of Environmental Compatibility and Public Need Pursuant to Article 10 of the Public Service Law and the requirement for the county manager to nominate four candidates, of who two will serve as the ad hoc public members appointed to the Siting Board for the purpose of providing a local voice in the review of the project and a vote on the final decision of the project.
  95. From Wendy A. Marsh, Esq., Hancock Estabrook, LLP, legal representative for Spring Meadows Apartments, a letter dated May 15, 2018 to County Manager Sheppard regarding Spring Meadows and Seneca County Water & Sewer District late billing; late meter readings; and seeking contact information for person responsible for maintenance and emergency issues.

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96. Emails objecting to the proposed rate increase for Seneca County Water District 1 until an up-to-date and accurate financial accounting is completed from Todd & Mary-Anne Penner, Romulus, NY; Alan & Catherine Kiehle, Romulus, NY; Paul Doyle, Romulus, NY; Mary Anne Kowalski, Romulus, NY.

97. From Mary Anne Kowalski, an email dated May 17, 2018 to the Seneca County Board of Supervisors with a copy of the executive summary from the 2015 water rate study by Chatfield Engineers, for the Board's consideration of increasing water rates.

98. From the Halpin Firm, notification dated May 17, 2018 Re: Deer Haven Park LLC and Seneca County IDA; Payment in Lieu of Tax Agreement: A copy of the Deed and the termination agreements regarding Deer Haven Park LLC, and Seneca County Industrial Development Agency Payment in lieu of Tax Agreement.

99. From the Halpin Firm, notification dated May 7, 2018 Re: Seneca County IDA – Deep Dairy Products LLC Payment-In-Lieu-Of-Tax Agreement; 61 swift Street, Waterloo, NY: A copy of the completed form RP-412-a; Copies of the Assignment and Assumption of Payment in Lieu of Tax Agreement between Summit Milk Products LLC and Deep Dairy Products LLC and the Amended and Restated Payment-In-Lieu-Of-Tax Agreement.

100. From Seneca County Coroner Diane Peters, a letter dated May 27, 2018 or resignation effective June 4, 2018.

101. From Thomas H. Fox, Chairman, Seneca County Republican Committee, certification dated June 6, 2018 that the Republican Committee of the County of Seneca held a meeting on June 6, 2018 and Tiffany S. Folk, resident of Waterloo, NY, was elected by a majority as a suitable and qualified person for appointment to the office of Seneca County Commissioner of Elections for a four year term commencing January 1, 2019.

102. From NYS Office for the Aging: Notifications of Grant Award (NGA) authorizing payments of advance funds only amounting to 25% of the total allocations for each program: Community Services for the Elderly (CSE), Expanded In-Home Services for the Elderly (EISEP), and Wellness in Nutrition (WIN) programs for the period April 1, 2018 through March 31, 2019; revised NGA for the Annual Implementation Plan budget pages for the CSE program for the period April 1, 2017 through March 31, 2018; and NGA for 2018 Nutrition Services Incentive Program (NSIP) for the period October 1, 2016 through September 30, 2017, reflecting the county's portion of NYS NSIP allotment to date from the Administration on Community Living through the fourth award.

103. From NYS Office for the Aging, results of the annual Evaluation and Progress Report of the Seneca County Area Agency on Aging (SCOFA), conducted on March 22-23, 2018.

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104. From Cayuga County Water Quality Management Agency, a letter dated May 18, 2018 to Chairman Robert Shipley, regarding the Agency's concurrence with the Cayuga County resolution citing negative regional environmental and economic impacts of the proposed waste incinerator in the town of Romulus.
105. A copy of the Town of Ulysses Resolution 2018-115, "In Opposition to Proposed Romulus Incinerator."
106. A copy of Ontario County Resolution No. 298-2018, "Comments on Circular EnerG Public Involvement Plan", addressing serious concerns over potential impacts associated with the project.
107. A copy of Ontario County Resolution No. 299-2018, "Support for Senate Bill S8109 and Assembly Bill A10277, excluding Solid Waste Incinerators from the Types of Facilities Eligible to use an expedited Power Plan Siting Process".
108. A copy of Ontario County Resolution No. 337-2018, "Endorsement of Re-appointments to the FLWIB Public Sector Appointments."
109. A copy of Livingston County Resolution No. 2018-155, "Requesting New York State Legislature Support an Act to Amend the Executive Law in Relation to the Cost of Maintenance and Operations of Veterans Service Agencies".
110. A copy of Cattaraugus County Act no. 248-2018, "Supporting S.8210 Regarding Cost of Maintenance and Operations of Veterans Service Agencies and Requesting the NYS Assembly to Pass Similar Legislation".
111. A copy of the Finger Lakes Regional Airport Advisory Committee March 14, 2018 meeting minutes.
112. A copy of the InterCounty Association of Western New York May 11, 2018 meeting minutes.
113. A copy of the Seneca County Planning Board May 10, 2018 meeting minutes.
114. A copy of the Seneca County Board of Health April 18, 2018 meeting minutes.
115. A copy of the Seneca County Sheriff Office Monthly Snapshot for April 2018.
116. From NYS Assembly Minority Leader Brian M. Kolb, acknowledgement letter of receipt of Seneca County Resolution No. 120-18 supporting Senate Bill S.8210; and a copy of Seneca County Resolution No. 114-18, reinstating our long term opposition to the application by Cayuga Nation for land into trust.

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117. From NYS Senator Pamela A. Helming, a copy of a letter dated May 2, 2018 to Bruce Maytubby, Regional Director, BIA, Eastern Regional Office, urging the BIA to deny the application by Cayuga Nation for land into trust.

RESOLUTIONS & MOTIONS



**SUPERVISORS AWARD BIDS FOR AGGREGATE MATERIALS**

WHEREAS, Seneca County solicited bids on a contract for aggregate materials; and

WHEREAS, two bids were received and opened on March 15, 2018, one from Seneca Stone, Fayette, New York, and one from Hanson Aggregates New York, Inc., Oaks Corners, New York, for aggregates materials with the following results

<b>SENECA STONE CORPORATION</b>	<b>PRICE/TON</b>
SCREENINGS	\$13.50
RUN OF CRUSH	\$ 8.75
1A STONE	\$14.50
1 STONE	\$14.00
1 <sup>ST</sup> STONE	\$14.00
1 & 1A STONE MIXED	\$14.25
1 & 2 STONE MIXED	\$14.00
1,1A & 2 STONE MIXED	\$14.00
2 STONE	\$13.75
3 STONE	\$13.75
GABION	\$15.00
RIP RAP AVERAGE	\$18.00
RIP RAP SELECT	\$25.00

<b>HANSON AGGREGATES OF NEW YORK, INC.</b>	<b>PRICE/TON</b>
SCREENINGS	\$13.50
RUN OF CRUSH	\$9.25
1A STONE	\$14.50
1 STONE	\$13.75
1 <sup>ST</sup> STONE	\$14.00
1 & 1A STONE MIXED	\$14.00
1 & 2 STONE MIXED	\$14.50
1,1A & 2 STONE MIXED	\$14.00
2 STONE	\$14.00
3 STONE	\$14.00
GABION	\$15.00
RIP RAP AVERAGE	\$19.50
RIP RAP SELECT	\$26.00

And

WHEREAS, the Commissioner of Public Works and Highway Superintendent recommend accepting bids from Seneca Stone and Hanson Aggregates; and

WHEREAS, the towns, villages and school districts in Seneca County are welcomed to purchase aggregate materials at bid prices; and

WHEREAS, the Public Works Committee has reviewed and approved this resolution at its May 22, 2018 meeting; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors does hereby award the bid to Seneca Stone, Fayette, New York, and Hanson Aggregates New York, Inc., Oaks Corners, New York for aggregate materials required of the county; and be it further

RESOLVED, the availability and delivery costs will be the deciding factors, at the discretion of the Highway Superintendent.

**SUPERVISORS AWARD BID FOR STRIPING OF COUNTY HIGHWAYS**

WHEREAS, Seneca County solicited bids for the painting of traffic lines, paint and reflectorized glass beads on Seneca County highways; and

WHEREAS, the two bids received were opened on March 15, 2018 and were from Seneca Pavement Marking of Horseheads, New York and Accent Stripe, Inc. of Orchard Park, New York; and

WHEREAS, the lowest bid was from Seneca Pavement Marking; and

WHEREAS, the Commissioner of Public Works and Highway Superintendent recommend accepting the bid from Seneca Pavement Marking; and

WHEREAS, the Public Works Committee has reviewed and approved this resolution at its May 22, 2018 meeting; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors does hereby award the bid for painting of traffic lines, paint and reflectorized glass beads to Seneca Pavement Marking as follows:

Survey of passing and no passing zones with log sheets included (per mile)	\$400.00
Indexing of passing and no passing zones from existing log sheets (per mile)	\$125.00
Spotting of center line on new pavement (per mile)	\$50.00
Center line application including materials (per mile)	\$312.00
Edge line application including materials (per side)	\$165.00
Yellow traffic line paint (per gallon)	\$9.75
White traffic line paint (per gallon)	\$9.75
Reflectorized glass beads (per pound)	\$0.35
Railroad crossings (per track)	\$600.00
Left/Right hand turning curve arrows	\$100.00

**ACCEPT BID FROM RAYMOND E. KELLY  
RE-CAULKING & RE-SEALING EXTERIOR OF THE SENECA COUNTY OFFICE BUILDING**

WHEREAS, the exterior of the Seneca County Office Building is in need of re-caulking and re-sealing; and

WHEREAS, three interested parties responded to the solicitation of bids for the project; and

WHEREAS, on May 18, 2018, at 2 o'clock in the afternoon, bids were opened with Raymond E. Kelly, Inc. submitting the lowest and most responsible bid in the amount of \$115,511; Lupini Construction, Inc. with a cost of \$118,185; and Finger Lakes Weather Proofing, Inc. at \$256,000; and

WHEREAS, the Public Works Committee approved this resolution at its May 22, 2018 committee meeting, now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors accepts the bid from Raymond E. Kelly, Inc., for \$115,511 to provide re-caulking and re-sealing the exterior of the Seneca County Office Building.



**HIRING SENIOR WATER & SEWER DISTRICT OPERATOR**

WHEREAS, Board Resolution No. 22-18 created a position for Senior Water & Sewer District Operator in the Water/Sewer Department; and

WHEREAS, the position requires Class C and Class D Water Operator Licenses as well as supervisory responsibilities; and

WHEREAS, a resolution before the Board of Supervisors (BOS) to abolish one (1) position for Senior Water & Sewer District Operator and create and fill one (1) position for Water & Sewer Maintainer position was 'tabled' on May 08, 2018 during the regularly scheduled BOS; and

WHEREAS, there are two current and qualified applicants for the open Senior Water & Sewer District Operator position and the Commissioner of Public Works (Administrator of Special Districts) is accomplishing due diligence in the selection process according to long established procedures; and

WHEREAS, the Public Works committee defined the intent to have Mr. Jim Bromka present during hiring interviews of the Senior Water & Sewer District Operator position on May 22, 2018 during regularly scheduled committee meetings; and

WHEREAS, one applicant is scheduled to meet with the Commissioner of Public Works, County Manager and Mr. Bromka on June 11, 2018; and

WHEREAS, the County Manager welcomes Mr. Bromka's exposure to this hiring process and the Special District continuity he offers however, it is the Manager's recommendation the Commissioner has the singular discretion of who is hired as Senior Water & Sewer District Operator; now, therefore be it

RESOLVED, that the BOS directs the County Manager to subsequently direct the Commissioner to fill the Senior Water & Sewer District Operator position on Mr. Bromka's determination.

**SUPERVISORS ELIMINATE (1) FULL-TIME PLANNER/TRAINER AND CREATE/FILL (1) FULL-TIME DEPUTY DIRECTOR OF EMERGENCY MANAGEMENT POSITION**

WHEREAS, the Emergency Management Office and the E-911 Department currently share a full-time Planner/Trainer; and

WHEREAS, in keeping in line with succession planning, the position for Deputy Director of Emergency Management is necessary to the function of the Emergency Management Office in the absence of the Director of Emergency Management; and

WHEREAS, the duties of the Deputy Director of Emergency Management will include the duties of the Planner/Trainer along with higher level duties such as, grant administration, supervisory duties, and providing backup to the Director of Emergency Management; and

WHEREAS, on May 8, 2018, the Vacancy Committee approved the elimination of (1) position for Full-time Planner/Trainer and approved the creation/filling of (1) position for Full-time Deputy Director of Emergency Management position; and

WHEREAS, the Public Safety & Criminal Justice Committee approved the elimination of (1) position for Full-time Planner/Trainer and approved the creation/filling of (1) position for Full-time Deputy Director of Emergency Management position at its May 22, 2018 meeting; and

WHEREAS, funding for this position is available in the 2018 Emergency Management and E-911 budgets; now, therefore be it

RESOLVED, the Seneca County Board of Supervisors does hereby approve the elimination of (1) position for Full-time Planner/Trainer in the Emergency Management and E-911 Departments; and be it further

RESOLVED, the Seneca County Board of Supervisors does hereby create and authorize filling (1) position for Full-time Deputy Director of Emergency Management effective immediately at the Grade 5 hire rate (\$50,559.00) of the management salary schedule.

**AWARD BIDS AND AUTHORIZE ADDITIONAL FUNDING FOR DESIGN AND CONSTRUCTION OF  
HANGAR SPACE AT FINGER LAKES REGIONAL AIRPORT (FLRA)**

WHEREAS, the Seneca County Board of Supervisors, by Resolution 218-15, authorized application to and acceptance of a \$720,000 NYSDOT grant for design and construction of hangar space at the FLRA and allocated \$80,000 Local Share to the Airport Capital Project Fund; and

WHEREAS, by Resolution 192-17, the Seneca County Board of Supervisors authorized advertisement of bids for construction of hangar space at FLRA; and

WHEREAS, on May 9, 2018 bids were received and publically read aloud at the Seneca County Office Building, 1 DiPronio Drive, Waterloo, New York 13165; and

WHEREAS, McFarland Johnson, the approved engineering firm for FLRA, tabulated and analyzed the bids received, and by letter dated May 15, 2018, recommended award of Contract 1 - General Construction, to low bidder Chrisanntha Construction Corporation at the base bid amount of \$598,400.00; and Contract 2 – Electrical, to Upstate Companies LLC at the base bid amount of \$98,000.00; and

WHEREAS, McFarland Johnson further determined a funding shortfall of up to \$100,000 exists due to recent increases in the price of steel; and

WHEREAS, construction of a new hangar is necessary for FLRA to provide a general aviation maintenance and servicing operation on site; and

WHEREAS, a maintenance and servicing operation enhances aviation traffic and fuel sales at the FLRA, that will ultimately provide the Federal Aviation Administration (FAA) justification for a future runway expansion; and

WHEREAS, the FY2018 County Budget does not accommodate this appropriation, however, sufficient funds reside in the County's General Fund, Undesignated Fund Balance; and

WHEREAS, this resolution has been reviewed and approved by the Economic Development & Tourism Committee on May 22, 2018; now, therefor be it

RESOLVED, that the Seneca County Board of Supervisors authorizes the amendment of the 2018 budget and directs a new appropriation, at the discretion of the County Manager, with notification to the Way & Means Committee, to the County Airport Capital Project account 805610-52000-92906 in the amount of \$100,000.00 to fund the shortfall for the construction of hanger space at FLRA; and be it further

RESOLVED, that the Contract 1 - General Construction be awarded to Chrisanntha Construction Corporation in the amount of \$598,400.00 and Contract 2 - Electrical be awarded to Upstate Companies LLC in the amount of \$98,000.00; and be it further

RESOLVED, that the County Manager be authorized and directed to sign any and all documents to effectuate the intent of this resolution.

**WAIVE LOCAL LAW REQUIREMENTS FOR EMPIRE FARM DAYS**

WHEREAS, the sponsors of Empire Farm Days have requested from the Board of Supervisors a waiver of the provisions of Local Law No. 2 of 1979; and

WHEREAS, Local Law No. 2 of 1979 assures traffic safety for mass gatherings; and

WHEREAS, all necessary state permits involving health emergencies, crowd control, and food and health code regulations will be secured before the Empire Farm Days begins; and

WHEREAS, the Human Resources and Government Operations Committee has reviewed and approved this resolution at its meeting on May 22, 2018; now, therefore be it

RESOLVED, that the requirements of Local Law No. 2 of 1979 be and hereby are waived by the Seneca County Board of Supervisors for the Empire Farm Days event on August 7, 8 and 9, 2018.

**AUTHORIZE EXCEPTIONS TO TRAVEL POLICY 101.49 FOR MILEAGE REIMBURSEMENT**

WHEREAS, Seneca County Policy 101.409 - Travel Policy, applies to all County officials and employees, and non-county individuals who incur expenses while traveling on County business; and

WHEREAS, Section 1.J of the Seneca County Travel Policy states, “all allowable expenses related to travel will be submitted on a quarterly basis, and under extenuating circumstances employees may be given a one-time 90 day extension per year. Further, failure to adhere to this county policy will automatically cause the employee to forfeit all claims to said expenses for that quarter”; and

WHEREAS, three individuals are requesting exceptions to the policy by authorizing payment for their claims totaling \$1,243.64 that were not submitted within the time limits set forth in the policy; and

WHEREAS, the Human Resources & Government Operations Standing Committee approved this resolution on May 22, 2018; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors does hereby authorize exceptions to Seneca County Travel Policy 101.409 Section 1.J for the purpose of processing four claims totaling \$1,430.89 for mileage reimbursement.

**CONTRACT WITH NEW YORK STATE DEPARTMENT OF HEALTH FOR  
PUBLIC HEALTH EMERGENCY PLANNING GRANT**

WHEREAS, the New York State Department of Health has awarded the Seneca County Health Department \$52,096.00 for the period July 1, 2018 through June 30, 2019 for the Public Health Emergency Planning Grant; and

WHEREAS, the Health & Human Services Committee has reviewed and approved this resolution at its May 22, 2018 meeting; now, therefore be it

RESOLVED, that the Board of Supervisors authorizes and directs the County Manager to sign the contract with New York State Department of Health for the Public Health Emergency Planning Grant for the period July 1, 2018 through June 30, 2019 in the amount of \$52,096.00.

**BOARD APPROVES APPOINTMENT OF FINGER LAKES WORKFORCE INVESTMENT BOARD MEMBER**

WHEREAS, the Seneca County Board of Supervisors has authorized the creation of the Finger Lakes Workforce Investment Board for the counties of Ontario, Wayne, Seneca and Yates in compliance with the Workforce Innovation and Opportunity Act (WIOA) and

WHEREAS, the appointment of the Partner/Public Sector Workforce Investment Board Members must be endorsed by the four counties of Ontario, Wayne, Seneca and Yates; and

WHEREAS, per the NYS WIOA requirements, the Seneca County Board of Supervisors must endorse the following Partner/Public Sector representatives to the Finger Lakes Workforce Investment Board for a 3 year term effective July 1, 2018 through June 30, 2021.

Partner/Public Sector

Scott Bischooping  
District Superintendent, Wayne-Finger Lakes BOCES

Michael Davis  
Business Manager, IBEW Local 840

Robert Doeblin  
Director of Housing Operations, Geneva Housing Authority

And

WHEREAS, this appointment has been reviewed and approved by the Health & Human Services Committee on May 22, 2018; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors does hereby appoint the individuals listed above to the Finger Lakes Workforce Investment Board; and be it further

RESOLVED, that the Clerk to the Board of Supervisors send a certified copy of this resolution to the Finger Lakes Workforce Investment Board and to the Clerks of the Boards of Ontario, Wayne and Yates Counties.

**SUPERVISORS APPROVE WORKFORCE INNOVATION & OPPORTUNITIES ACT CONTRACTS &  
ADMINISTRATIVE AGREEMENTS WITH THE FINGER LAKES WORKFORCE INVESTMENT BOARD FOR THE  
PERIOD JULY 1, 2018 TO JUNE 30, 2019**

WHEREAS, the Seneca County Department of Workforce Development and Youth Bureau will provide a variety of services and programs utilizing funds available under the Workforce innovation and Opportunities Act; and

WHEREAS, it is necessary for the County to enter into a variety of financial contracts with the Finger Lakes Workforce Investment Board, acting as an Administrative Entity Grant Recipient for the Finger Lakes Workforce Investment Area; and

WHEREAS, these documents are due to the Finger Lakes Workforce Investment Board by June 30, 2018; and

WHEREAS, the following contracts and projected funding of Federal funds distributed through Administrative Agreements with the Finger Lakes Workforce Investment Board are:

WIOA Youth	July 1, 2018 – June 30, 2019	\$99,435
WIOA Adult	July 1, 2018 – June 30, 2019	\$39,422
WIOA Dislocated Worker	July 1, 2018– June 30, 2019	\$36,889

WHEREAS, the Health and Human Services Committee has reviewed and approved this resolution at its May 22, 2018 meeting; now, therefore be it

RESOLVED, the Board of Supervisors approves the WIOA Contracts and Administrative Agreement and the Chairman of the Board of Supervisors is authorized and directed to sign contracts on behalf of the County based on County Attorney review and approval; and be it further

RESOLVED, certified copies of this resolution shall be sent to the Finger Lakes Workforce Investment Board by the Clerk of the Board of Supervisors.



**RECLASSIFY POSITION FOR WORKFORCE DEVELOPMENT YOUTH BUREAU TYPIST  
TO EMPLOYMENT AND TRAINING ASSISTANT**

WHEREAS, the current typist handles the front door traffic by assisting customers, answering the telephone, ordering office supplies, and completing clerical type duties for staff; and

WHEREAS, the Child Care Subsidy Program was previously coordinated by an Account Clerk position, due to some of the financial aspects of the program, such as determining eligibility based on someone's income and work activities for employment or approved training activities; and

WHEREAS, this position was moved to the Finance Department; and

WHEREAS, this Employment and Training Assistant position will be responsible for assisting in case managing the Child Care Subsidy Program participants; and

WHEREAS, creating this Employment and Training Assistance position gives the department flexibility for programmatic cross training and back up coverage; and

WHEREAS, the Vacancy Committee met on May 8, 2018 and approved the reclassification of the typist position and creating and refilling a position for an Employment and Training Assistant effective June 18, 2018; and

WHEREAS, the Health & Human Services Committee has reviewed and approved this resolution at its May 22, 2018 meeting; now, therefore be it

RESOLVED, the Seneca County Board of Supervisors hereby approves the reclassification of the position for Typist and creates and authorizes the refilling of a position for an Employment and Training Assistant effective June 18, 2018 in the Department of Workforce Development and Youth Bureau.

**BOARD APPROVES CREATION & FILLING ONE POSITION FOR FULL-TIME ADDICTIONS COUNSELOR IN  
FOR THE MENTAL HEALTH DEPARTMENT IN FISCAL YEAR 2018**

WHEREAS, there is a need for sustaining and expanding Substance Use Disorder services within Seneca County in response to current identified needs; and

WHEREAS, additional staff is required to expand and improve upon access to those services; and

WHEREAS, funding for additional staff is available in the 2018 Mental Health budget; and

WHEREAS, the Mental Health Department will generate additional revenue through service delivery to fund the position, with no county match; and

WHEREAS, the creation and filling of this position has been approved by the Seneca County Board of Supervisors Vacancy Committee on May 8, 2018; and

WHEREAS, the Health & Human Services Committee has reviewed and approved this resolution at its May 22, 2018 meeting; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors authorizes the creation of one position for Full-time Addictions Counselor position, Grade 9 of the CSEA salary schedule for the Seneca County Mental Health Department, effective immediately.

**27. Unfinished Business**

a. Reclassify Position for Senior Water & Sewer District Operator to Water & Sewer Maintainer

**28. New Business:**

**a. RULE 29**

**TIFFANY FOLK APPOINTED ELECTION COMMISSIONER FOR  
FOUR YEAR TERM COMMENCING JANUARY 1, 2019**

WHEREAS, the Chairman of the Seneca County Republican Committee has filed with the Board of Supervisors, pursuant to Section 3-204 of the Election Law, a certificate recommending the appointment of Tiffany Folk to the office of Commissioner of Elections; now, therefore be it

RESOLVED, that Tiffany Folk is hereby appointed Commissioner of Elections in and for the County of Seneca with term of office of four years to commence January 1, 2019 and to expire December 31, 2022.

**b. RULE 29**

**ACCEPT THE 2018 NYS DIVISION OF HOMELAND SECURITY AND  
EMERGENCY SERVICES GRANT**

WHEREAS, the New York State Division of Homeland Security and Emergency Services awarded the Seneca County Office of Emergency Management and the Seneca County Sheriff's Office a NYS Division of Homeland Security and Emergency Services Grant for 2018; and

WHEREAS, the grant provides \$44,987.00 to the Office of Emergency Management and \$14,996.00 to the Sheriff's Office with no local match; and

WHEREAS, activities implemented under the State Homeland Security Program (SHSP) and State Law Enforcement Terrorism Prevention Program (SLETPP) grant must support terrorism preparedness by building or sustaining capabilities that relate to terrorism prevention, protection, and/or response activities; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors does hereby accept the grant and authorizes the Seneca County Manager to electronically sign any and all documents related to the acceptance and administration of these grants; and be it further

RESOLVED, that the Seneca County Board of Supervisors authorizes and directs the Finance Director to amend the 2018 Seneca County Budget as follows:

Emergency Management

Add Project code:	103642-43005-SH18	and increase revenue account:	\$44,987.00
Add Project code:	103642-54703-SH18	and increase expense account:	\$44,987.00

Sheriff's Office

Add Project code:	103113-43306-SH18	and increase revenue account:	\$14,996.00
Add project code:	103113-52811-SH18	and increase expense account:	\$14,996.00

**c. RULE 29**

**AUTHORIZE APPLICATION FOR NEW YORK STATE DEPARTMENT OF TRANSPORTATION (NYSDOT)  
AVIATION CAPITAL GRANT PROGRAM**

WHEREAS, the NYSDOT has recently announced the availability of new grant funding to Seneca County and the FLRA under the Aviation Capital Grant program to improve airport infrastructure in support of safety and the economic health of Seneca County; and

WHEREAS, the construction of a new equipment storage facility supports the FLRA Master Plan and will provide for the long term preservation of large equipment assets; and

WHEREAS, Seneca County and FLRA are eligible to apply for up to \$1,500,000 with a Seneca County Local Share of up to \$150,000; and

WHEREAS, McFarland Johnson was approved by the Seneca County Board of Supervisors as the engineering firm for the FLRA; and

WHEREAS, the resolution has been reviewed and approved by the Economic Development and Tourism Committee on June 12, 2018; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors approves application to the NYSDOT Aviation Capital Grant for up to \$1,500,000 for design and construction of a new equipment storage facility at the FLRA; and further be it

RESOLVED, that the County Manager is authorized and directed to sign all necessary documents to apply to the Aviation Capital Grant from the NYSDOT; and further be it

RESOLVED, that McFarland Johnson is hereby approved as the engineering firm for this grant.

**28. Special Order of the Day**