

## TENTATIVE AGENDA

### SENECA COUNTY BOARD OF SUPERVISORS MEETING

September 12, 2017 at 6:00 p.m.

1. Call to Order
2. Roll Call of Members by the Clerk
3. Pledge of Allegiance and Moment of Silence
4. Public Hearing: to receive public comment on proposed Local Law D of 2017 entitled, "A Local Law to Amend Local Law No. 2 of 2006 as amended"
5. Petitioners
  - Craig Sessler – Future Development of Route 318 Corridor
  - Casey McDonald – Proposed Amendment to Local Law No 2 - 2006
6. Open Privilege of the Floor
7. Approval of Meeting Minutes
8. Submission of Claims for Audit
9. Reports of Standing Committees
10. Report of Special Committees
11. Chairman's Remarks
12. County Manager's Remarks
13. County Attorney's Remarks
14. Communications:
  114. From NYS Department of Taxation and Finance, dated August 15, 2017, a copy of Certified 2017 State Equalization Rates for Seneca County for seven towns within Seneca County and Seneca County C.A.P. #1.
  115. From NYS Office for the Aging, a revised copy of the third Notification of Grant Award (NGA) for the 2017 federal fiscal year (FFY 2017) Nutrition Services Incentive Program (NSIP). This revised notification supersedes the third NSIP NGA that was previously issued.
  116. From The Halpin Firm, a copy of the Payment in Lieu of Tax Agreement (PILT) between Der Have Park LLC and Seneca County IDA.
  117. From The Halpin Firm, Notice of a Public Hearing regarding the Application of Summit Milk Products LLC to Seneca County IDA for financial assistance held on August 24, 2017; and a Public Hearing regarding the Application of Bruce Henry Properties LLC d/b/a/ Bonadent and Danaran, LLC to Seneca County IDA for financial assistance held on August 29, 2017.

**TENTATIVE AGENDA**

118. From the Town Planning Board of the Town of Seneca Falls, Notice of Public Hearing in the matter of the Application of Linda J. Lawrence for a Minor Subdivision with respect to premises located at 2941 Nobel Road held on August 24, 2017/

119. A copy of the Seneca County Chamber of Commerce Quarterly Report for July – September 2017.

120. A copy of the Seneca County Sheriff’s Office Monthly Snapshot for July 2017.

121. A copy of the Seneca County Sheriff’s Office 2016 Annual Report.

122. A copy of the Seneca County Planning Board August 10, 2017 meeting minutes.

**RESOLUTIONS & MOTIONS**

**FINANCE, ASSESSMENT & INSURANCE - SUPERVISOR WESTFALL**

**15. BOARD OF SUPERVISORS AUTHORIZES 2017 BUDGET TRANSFERS**

WHEREAS, Seneca County has accomplished organizational changes in 2017; and

WHEREAS, the departmental budgets should accurately reflect expenses; and

WHEREAS, through County policy, the Board of Supervisors (BOS) is the authority to authorize interdepartmental budget transfers; and

WHEREAS, the Finance, Assessment & Insurance Committee has reviewed and approved this resolution; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors authorizes the Finance Department to make the following transfers:

DECREASE	101310-51100 (Salaries-Finance Dept.)	\$55,735.00
DECREASE	101310-58100 (Retirement-Finance Dept.)	\$14,205.00
DECREASE	101310-58300 (Soc. Sec.-Finance Dept.)	\$5,303.00
DECREASE	101310-58400 (Workers Comp.-Finance Dept.)	\$1,509.00
DECREASE	101310-58600 (Health Ins.-Finance Dept.)	\$16,302.00
DECREASE	101310-58700 (Medicare-Finance Dept.)	\$1,243.00
DECREASE	108020-51100 (Salaries-Economic Dev)	\$9,568.00
DECREASE	108020-58100 (Retirement-Economic Dev)	\$3,347.00
DECREASE	108020-58300 (Soc. Sec.-Economic Dev)	\$1,003.00
DECREASE	108020-58400 (Workers Comp.-Economic Dev)	\$204.00
DECREASE	108020-58700 (Medicare-Economic Dev)	\$239.00
DECREASE	108090-51300 (Overtime-Code Enforcement)	\$32,514.00
DECREASE	108090-58100 (Retirement-Code Enforcement)	\$788.00
DECREASE	108090-58600 (Health Ins.-Code Enforcement)	\$3,579.00
INCREASE	101430-51100 (Salaries-Personnel)	\$44,026.00

**TENTATIVE AGENDA**

INCREASE	101430-58100 (Retirement-Personnel)	\$6,534.00
INCREASE	101430-58300 (Soc. Sec.-Personnel)	\$2,125.00
INCREASE	101430-58400 (Workers Comp.-Personnel)	\$816.00
INCREASE	101430-58600 (Health Ins.-Personnel)	\$14,653.00
INCREASE	101430-58700 (Medicare-Personnel)	\$491.00
INCREASE	108090-51100 (Salaries- Code Enforcement)	\$22,050.00
INCREASE	108090-58300 (Soc. Sec.-Code Enforcement)	\$1,403.00
INCREASE	108090-58400 (Workers Comp.-Code Enforcement)	\$607.00
INCREASE	108090-58700 (Medicare-Code Enforcement)	\$325.00
INCREASE	101015-51100 (Salaries-County Manager)	\$1,990.00
INCREASE	101015-58100 (Retirement-County Manager)	\$10.00
INCREASE	101015-58600 (Health Ins.-County Manager)	\$415.00
INCREASE	101345-51100 (Salaries-Purchasing)	\$88.00
INCREASE	101345-58600 (Health Ins.-Purchasing)	\$6.00
INCREASE	101990-54700 (Contingency)	\$50,000.00

**MENTAL HEALTH SERVICES – SUPERVISOR WADHAMS**

**16. AGREEMENT WITH SEXUAL BEHAVIORS OUTREACH CONSULTANTS FOR SEX OFFENDER TREATMENT SERVICES**

WHEREAS, the Department of Mental Health enters into service contracts each year for provision of sex offender treatment services and our current contract provider has retired; and

WHEREAS, the funds used for this contract are included in the 2017 budget and passed through state aid monies from New York State Office of Mental Health; and

WHEREAS, a certified provider has been identified and has agreed to provide contract services to Seneca County Department of Mental Health; and

WHEREAS, the agreement will have a rate of pay of \$95 per hour, total annual amount not to exceed \$45,600 per year; and

WHEREAS, this agreement has been approved by the Mental Health Committee of the Seneca County Board of Supervisors on August 22, 2017; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors authorizes the agreement with Sexual Behaviors Outreach Consultants, and directs the County Manager to sign the agreement with Sexual Behaviors Outreach Consultants.

**PUBLIC WORKS - SUPERVISOR TROUT**

**17. CONTRACT EXTENSION WITH ROMULUS CENTRAL SCHOOL AND SENECA COUNTY HIGHWAY FOR TRANSPORTATION SERVICE AGREEMENT**

## **TENTATIVE AGENDA**

WHEREAS, Resolution 188-16 authorized a contract between Seneca County Highway and Romulus Central School entitled “Seneca County Transportation Service Agreement”; and

WHEREAS, this contract was for a term of one year commencing July 1, 2016 with the option to extend for an additional year; and

WHEREAS, the extension will be for a period of one year commencing July 1, 2017 with the option to extend for an additional year providing both parties agree; and

WHEREAS, the County shall bill for all such labor at a rate of \$38.00/hour; and

WHEREAS, Romulus Central School will pay \$200.00/month for rent of the outdoor storage and parking area; and

WHEREAS, the Public Works Committee has reviewed and approved this resolution at its August 22, 2017 meeting; now, therefore be it

RESOLVED, that the Board of Supervisors authorizes and directs the County Manager to sign the contract between the Seneca County Highway Department and the Romulus Central School for a period of one year commencing July 1, 2017.

**18. SUPERVISORS ABOLISH ONE (1) DIRECTOR OF CODE ENFORCEMENT POSITION AND ONE (1) CODE ENFORCEMENT OFFICER POSITION AND CREATE AND AUTHORIZE FILLING OF ONE (1) COMMISSIONER OF PUBLIC WORKS DIVISION EFFECTIVE IMMEDIATELY**

WHEREAS, there is currently a vacant Director of Code Enforcement position and a vacant Code Enforcement Officer position; and

WHEREAS, the County Manager and Board of Supervisors have identified efficiencies in creating a Public Works Division in Seneca County; and

WHEREAS, said Public Works Division is to include the Departments of County Highway, Water & Sewer, Facilities, Code Enforcement, Weights & Measures and Recycling/Municipal Solid Waste; and

WHEREAS, the Public Works Division is to be led by a Commissioner of Public Works, who will be required to possess a Professional Engineers License; and

WHEREAS, the Vacancy Committee approved abolishment of a Director of Code Enforcement position and a Code Enforcement Officer position and creation/filling of a Commissioner of Public Works Division at its meeting on August 10, 2017; and

WHEREAS, the Public Works Committee approved abolishment of a Director of Code Enforcement position and a Code Enforcement Officer Position and creation/filling of a Commissioner of Public Works Division at its meeting on August 22, 2017; now, therefore be it

**TENTATIVE AGENDA**

RESOLVED, that the Seneca County Board of Supervisors hereby abolishes one (1) Director of Code Enforcement position and one (1) Code Enforcement Officer position and creates and authorizes filling one (1) Commissioner of Public Works Division effective immediately; and be it further

RESOLVED, that the County Manager will seek a Board of Supervisors appointment for the Commissioner of the Division of Public Works at a salary within the range of Grade 9 (\$73,929 - \$97,191) of the Management Salary Schedule.

**19. AUTHORIZE AGREEMENT WITH SENECA PIPE AND PAVING CO. INC. TO REPLACE THE SEWER LINE**

WHEREAS, Water and Sewer Administrator Roy Gates identified the need to replace an existing 10” sanitary sewer line on the East side of County Road 132 that has previously broken on two separate occasions; and

WHEREAS, the current Purchasing Policy requires three written quotes for Public Works projects that are more than \$500.00 but do not exceed \$35,000.00; and

WHEREAS, Administrator Gates requested three written quotes for the replacement of said sewer line with the following results:

Seneca Pipe and Paving Co. Inc	\$24,380.00
J.C. Dendis, Inc.	\$28,900.00
Blue Heron Construction	\$29,900.00

And

WHEREAS there is a sense of urgency to complete this project before the onset of inclement winter weather; and

WHEREAS, the Public Works Standing Committee approved of this resolution on August 22, 2017; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors approves the selection of Seneca Pipe and Paving Co. Inc. to replace the sewer line; and be it further

RESOLVED, that the Board of Supervisors authorizes and directs the County Manager to sign all necessary documents relating to this project.

**20. ACCEPT BID FROM FRANK J. MARIANACCI, INC. FOR REFURBISHMENT OF BATHROOMS AT THE SENECA CONNECTIONS DROP IN CENTER**

WHEREAS, Board Resolution No. 60-17 appropriated \$61,500 for the refurbishment of the bathrooms at the Seneca Connections (Drop-In Center); and

WHEREAS, the first round of construction bidding did not lead to a recommendation of acceptance; and

WHEREAS, the Public Works Committee directed the Superintendent of Facilities to repeat the

**TENTATIVE AGENDA**

bidding process for a more favorable result; and

WHEREAS, the Superintendent of Facilities received one bid from the bid opening conducted on August 23, 2017 in the amount of \$76,500.00 from Frank J. Marianacci, Inc. , 6905 Rts. 5 & 20, Bloomfield, NY; and

WHEREAS, additional appropriations will be required to complete the construction; and

WHEREAS, this resolution has been reviewed and approved by the Public Works Committee on August 31, 2017; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors accepts Frank J. Marianacci's construction bid to refurbish the bathrooms at the Drop-In Center and directs the County Manager to sign all necessary documents for this service; and be it further

RESOLVED, the Board of Supervisors authorizes the Director of Finance to make the following 2017 budget transfer;

INCREASE	101620 54220 Facilities Repair & Maintenance	\$15,000.00
DECREASE	101990 54700 Contingency	\$15,000.00

**21. ACCEPT BID FROM JOHN SNYDER ARCHITECTS FOR PROJECT MANAGEMENT OF SIDEWALK AND PORCH REFURBISHMENTS AT THE THREE BEARS COMPLEX IN OVID**

WHEREAS, Resolution No. 154-17 authorized the Superintendent of Facilities to issue a Request for Proposal (RFP) for the refurbishment of sidewalks and the back porch at the Three Bears Complex in Ovid, NY; and

WHEREAS, responses to the RFP were opened on August 23, 2017; and

WHEREAS, John Snyder Architects submitted the lowest, responsible bid of \$11,500.00 for design, bidding administration and project management services for the refurbishment; and

WHEREAS, the Public Works Committee recommended Board of Supervisors adoption of this resolution on August 31, 2017; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors accepts John Snyder Architects' bid of \$11,500.00 for design, bidding administration and project management for the refurbishment of sidewalks and back porch at the Three Bears Complex in Ovid, NY; and be it further

RESOLVED, that the Seneca County Board of Supervisors authorizes the Director of Finance to make the following 2017 budget transfer:

INCREASE	101620 54220 Facilities Repair & Maintenance	\$11,500.00
DECREASE	101990 54700 Contingency	\$11,500.00

**TENTATIVE AGENDA**

**22. AUTHORIZE FINANCE DIRECTOR TO AMEND 2017 SENECA COUNTY HIGHWAY BUDGET FOR INCREASE IN CHIPS FUNDING**

WHEREAS, Seneca County has received official notification that \$380,825.20 in Consolidated Local Street and Highway Improvement Program (CHIPS) funding will be available to the Seneca County Highway Department for Capital Improvements; and

WHEREAS, the amount of \$380,825.20 has been appropriated in the 2017 Road and Bridge Construction budget; and

WHEREAS, the Public Works Committee approved this resolution at a special meeting on August 31, 2017; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors does hereby authorize and direct the County Finance Director to amend the 2017 Seneca County Highway Road and Bridge Construction budget as follows:

INCREASE	Revenue Account 405112.43500 CHIPS Capital	\$380,825.20
DECREASE	Account 405112.52000 County Road Construction	\$380,825.20

**23. SENECA COUNTY RECEIVES \$1.25 MILLION FOR BRIDGE MAINTENANCE**

WHEREAS, Seneca County has been awarded \$1.25 million for bridge maintenance; and  
WHEREAS, the purpose of this money is for maintenance on seven county bridges; and  
WHEREAS, this project started in 2014 and construction will begin in 2017-2018; and  
WHEREAS, source of funding for the project comprises 80% - New York State; 15% - Marchiselli Program; and County funding will not exceed 5% of the CHIPS budget account line 405112.5200; and

WHEREAS, the Public Works Committee approved this resolution at a special meeting on August 31, 2017; now therefore be it

RESOLVED, that the Seneca County Board of Supervisors does hereby accept \$1.25 million from New York State for the maintenance of seven bridges; and be it further

RESOLVED, that the County Manager is hereby authorized to sign all necessary agreements, certifications, or reimbursement requests for this project; and be it further

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary agreements in connection with the project; and be it further

RESOLVED, that Resolution No. 190-17 is rescinded and replaced with this resolution.

**24. ACCEPT BID FROM DIVERSIFIED CONSTRUCTION SERVICES FOR DEMOLITION OF 8392 MAIN STREET, INTERLAKEN AND AMEND FY2017 BUDGET**

WHEREAS, Resolution No. 145-17 authorizes the Seneca County Director of Code Enforcement

**TENTATIVE AGENDA**

to solicit bids for the demolition of 8392 Main Street, Interlaken, NY; and

WHEREAS, there was one respondent to the bid, Diversified Construction Services, Inc. of 18A Cherry Street, Phoenix, NY, for \$62,000.00; and

WHEREAS, Seneca County is authorized to recoup the cost of this demolition from the current owner and will bill accordingly; and

WHEREAS, no appropriation in the FY2017 budget was made to accommodate this effort; now, therefore be it

RESOLVED, the Seneca County Board of Supervisors accepts the bid by Diversified Construction Services of \$60,000.00 for the demolition of 8392 Main Street, Interlaken, NY; and be it further

RESOLVED, that that the County Finance Director is authorized to amend the FY2017 Seneca County budget by:

DECREASE:	Undesignated, General Fund balance	\$62,000.00
INCREASE:	Code Enforcement Contractual Acct 108090.546700	\$62,000.00

**25. AWARD BARTON AND LOGUIDICE PROJECT FOR PRELIMINARY ENGINEERING REPORT FOR SEWER DISTRICT 1 AND SEWER DISTRICT 2**

WHEREAS, resolution 155-17 authorized a competitive bid for the Preliminary Engineering Report (PER) of Seneca County Sewer District 1 (SCSD1) and Seneca County Sewer District 2 (SCSD2); and

WHEREAS, the Seneca County Purchasing Agent dutifully published the bid announcement, Request for Proposal and held the bid opening on August 23, 2017; and

WHEREAS, the bid results are as follows:

	Barton & Loguidice	MRB	Kheops
PER	\$74,790	\$89,500	\$294,688

WHEREAS, the Barton & Loguidice presented the least cost, qualified proposal; and

WHEREAS, the Public Works Committee met on August 31, 2017 and recommends to the Board of Supervisors that the Barton & Loguidice proposal be accepted; now therefore be it

RESOLVED, that the Seneca County Board of Supervisors does hereby accept the proposal from Barton & Loguidice proposal to accomplish the Preliminary Engineering Report of SCSD1 and SCSD2; and be it further

RESOLVED, that the County Manager is authorized to sign any and all documents, with concurrence of the Administrative Head of the Districts and County Attorney, to fulfill the BOS intent of this resolution.



**TENTATIVE AGENDA**

**26. AUTHORIZE POWER MANAGEMENT COMPANY TO BROKER ELECTRICITY AND NATURAL GAS SUPPLY CONTRACTS**

WHEREAS, the County is not under an existing contract for natural gas supply; and

WHEREAS, the County is under an existing contract for electricity supply until February 2019;

and

WHEREAS, Power Management Company has most recently provided broker services for natural gas and electric supply commitments through analysis and bidding advantageous to Seneca County; and

WHEREAS, the County Manager and Superintendent of Facilities recommend extending the electricity supply commitment one year and committing to a three year natural gas supply contract; and

WHEREAS, the Public Works Committee approved this resolution on August 31, 2017; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors does hereby authorize the use of Power Management Company to broker the natural gas and electric supply contracts for the County; and be it further

RESOLVED, that the County Manager is hereby authorized to sign any and all necessary paperwork to fulfill the Board of Supervisors intent of this resolution.

**27. AWARD PROJECT TO REPLACE BOILERS AT THE COUNTY OFFICE BUILDING TO HUNT ENGINEERING**

WHEREAS, resolution 178-17 authorized the issuance of a Request for Proposal (RFP) for design and engineering services for replacing the County Office Building (COB) boilers; and

WHEREAS, three separate proposals were received in response to the RFP; and

WHEREAS, Kistler offered a RFP response, was initially found non-qualifying and eventually withdrew their response; and

WHEREAS, the RFP responses were as follows;

	Hunt Engineering	Wendel	Kistler
Boiler RFP	\$26,000	\$49,000	\$29,000

WHEREAS, the Chairman of the Public Works Committee, the County Manager and the Superintendent of Facilities recommend accepting the Hunt proposal for \$26,000 as the least cost, qualified response; and

WHEREAS, this resolution was approved by the Public Works Committee at a special meeting on August 31, 2017; now, therefore be it

## **TENTATIVE AGENDA**

RESOLVED, that the Seneca County Board of Supervisors does hereby accept the proposal of \$26,000 from Hunt Engineering for the Final Design & Engineering, Project Management, Bidding and Oversight of replacing the COB heating and domestic hot water apparatuses; and be it further

RESOLVED, that the Seneca County Manager is authorized and directed to sign any and all documents to fulfill the BOS intent of this resolution.

### **GOVERNMENT OPERATIONS – SUPERVISOR GARLICK LORENZETTI**

#### **28. SUPERVISORS PROCLAIM SEPTEMBER 2017 HUNGER ACTION MONTH**

WHEREAS, hunger is a grave concern for the State of New York and Seneca County; and

WHEREAS, according to Feeding America, there are an estimated 4,030 Seneca County residents who are considered food insecure, meaning they lack access to enough nutritious food to live a healthy life; and

WHEREAS, for the youngest residents of our county, food insecurity is more ubiquitous, affecting 1 in 5 children; and

WHEREAS, Seneca County is committed to working with Foodlink and local hunger relief agencies to educate people about the role of food banks and hunger relief programs in addressing hunger; and

WHEREAS, many of our impoverished communities are classified as food deserts and have limited access to fresh fruits and vegetables sold by supermarkets and grocery stores; and are instead served by fast food restaurants and convenience stores that offer few healthy, affordable food options that add to increased levels of obesity and other diet-related diseases, such as diabetes and heart disease; and

WHEREAS, Foodlink and its network of hunger-relief organizations provided over 17 million pounds of food to vulnerable children, seniors, and adults in its 10-county service area throughout the Finger Lakes and Genesee Valley regions of New York; and

WHEREAS, food banks across the country, including Foodlink, will host events and activities throughout the month of September to bring awareness and attention to the issue of hunger and encourage the involvement of our community to help solve this pressing issue; now, therefore be it

RESOLVED, the Seneca County Board of Supervisors does hereby proclaim the month of September 2017, HUNGER ACTION MONTH in Seneca County.

### **ENVIRONMENTAL AFFAIRS – SUPERVISOR CHURCHILL**

#### **29. SUPERVISORS AUTHORIZE BUDGET AMENDMENT FOR PAYMENT TO KNAUF SHAW LLP**

WHEREAS, Resolution 87-16 authorized a contract or agreement with Knauf Shaw LLP in opposition of both the proposed NYCDOS/IEIS contract and FLR's rail siding enhancements which facilitate transloading MSW containers not to exceed \$100,000.00; and

**TENTATIVE AGENDA**

WHEREAS, a total of \$19,116.45 was paid to Knauf Shaw LLP for this effort in 2016; and

WHEREAS, funds were not appropriated in the 2017 budget for these expenses; and

WHEREAS, the County Attorney’s Office has received two invoices for services accomplished in 2017 in the amounts of \$1,932.50 and \$465.00, for a total amount owed to Knauf Shaw LLP of \$2,397.50; and

WHEREAS, it is necessary to make a budget amendment to provide for payment of these services in 2017; and

WHEREAS, this resolution has been approved by the Environmental Affairs Committee of the Board of Supervisors on August 22, 2017; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors does hereby authorize and direct the Seneca County Finance Department to appropriate \$2,397.50 from Unappropriated Fund Balance (103909) and amend the 2017 Seneca County Budget as follows:

INCREASE:

101420-54332	Outside Counsel – Landfill	\$2,397.50
--------------	----------------------------	------------

**PLANNING, DEVELOPMENT, AGRICULTURE & TOURISM - SUPERVISOR KAISER**

**30. AUTHORIZE GRANT APPLICATION FOR CLEAN ENERGY UPGRADES UNDER THE CLEAN ENERGY COMMUNITIES PROGRAM**

WHEREAS, Seneca County completed four high impact action items (benchmarking, unified solar permit, clean energy enforcement training, and clean fleets) required under the New York State Energy Research and Development Authority’s (NYSERDA) Clean Energy Communities Program in pursuit of Clean Energy Community designation; and

WHEREAS, Seneca County was designated a Clean Energy Community by the NYSERDA on July 28, 2017; and

WHEREAS, with the Clean Energy Community designation, Seneca County is eligible to receive up to \$50,000 in grant funding for additional clean energy projects; and

WHEREAS, the consulting firm, Passero Associates, has identified clean energy upgrades for the County Office Building as part of the Facilities Master Plan that are eligible for grant funding under the Clean Energy Communities Grant Program; and

WHEREAS, the Planning, Development, Agriculture, and Tourism Committee has reviewed and approved this resolution at the August 22, 2017 meeting; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors authorizes the Department of Planning and Community Development to submit the most advantageous grant application to the NYSERDA Clean Energy Communities Program for clean energy upgrades in the County Office Building; and be it further

**TENTATIVE AGENDA**

RESOLVED, that the Seneca County Board of Supervisors authorizes and directs the County Manager to sign all documents required to submit, accept and administer the aforementioned.

**HUMAN SERVICES - SUPERVISOR LAZZARO**

**31. SUPERVISORS AUTHORIZE CREATION AND FILLING OF ONE (1) VETERANS SERVICE OFFICER**

WHEREAS, the Director the County Veterans Service Agency has identified a need for an additional Veterans Service Officer from the increased demand of individual services, the continuation of recent public outreach advantageous to our County and the near term necessity of proper accession planning; and

WHEREAS, the Vacancy Committee approved creation/filling of a Veterans Service Officer at its meeting on August 10, 2017; and

WHEREAS, the Human Services Committee approved the creation/filling of a Veterans Service Officer at its meeting on August 22, 2017; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors authorizes the creation and filling of one (1) Veterans Service Officer effective January 1, 2018 at an hourly rate as set forth in the SCSEA contract at \$17.877/hr.

**PUBLIC SAFETY - SUPERVISOR DAVIDSON**

**32. SUPERVISORS AUTHORIZE BUDGET TRANSFER FROM CONTINGENCY FUND FOR CORONERS EXPENSES**

WHEREAS, the Seneca County Coroners submit vouchers to the Purchasing Agent for payment for expenses related to the deaths in Seneca County on a monthly basis; and

WHEREAS, to date the Coroners expenses for 2017 have totaled \$22,981.97; and

WHEREAS, it is mandated that these costs are the responsibility of the county; and

WHEREAS, these mandated expenses include costs associated with transfer of a body from the place of death, body bag replacement if necessary, and autopsy expenses if required; and

WHEREAS, to cover the expenses for the remainder of 2017, it is necessary to increase the Coroners budget 101190-54380 in the amount of \$20,000.00; and

WHEREAS, the Public Safety Committee approved this resolution at its August 22, 2017 meeting; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors authorizes the Finance Department to make the following transfer:

DECREASE:	101990-54700 (Contingency)	\$20,000.00
INCREASE:	101190-54380 (Coroners)	\$20,000.00

## TENTATIVE AGENDA

### **PUBLIC HEALTH SERVICES - SUPERVISOR MCGREEVY**

#### **33. SUPERVISORS AUTHORIZE CREATION AND FILLING OF ONE (1) SERVICE COORDINATOR POSITION IN THE HEALTH DEPARTMENT**

WHEREAS, Service Coordination is an essential service that is mandated to be provided for the Early Intervention Program; and

WHEREAS, the number of children referred to and enrolled in the Early Intervention Program has increased; and

WHEREAS, the case load exceeds what can be safely and effectively accomplished with one Service Coordinator; and

WHEREAS, it is necessary to create a position and hire an additional service coordinator to provide the necessary service coordination duties; and

WHEREAS, no new appropriations are necessary due to prolonged vacancies; and

WHEREAS, the Public Health Committee has approved the creation and filling of a Service Coordinator position in the Health Department at its August 22, 2017 meeting; now therefore be it

RESOLVED, that the Seneca County Board of Supervisors does hereby create and authorize filling of one (1) Service Coordinator position for the Public Health Department effective immediately in Grade 7 at an hourly rate as set forth in the SCSEA Contract as \$18.944/hr.

#### **34. SUPERVISORS AUTHORIZE THE CREATION AND FILLING OF ONE (1) PUBLIC HEALTH SPECIALIST POSITION IN THE HEALTH DEPARTMENT**

WHEREAS, the Health Department has had difficulty recruiting nurses to fill a vacant nursing position; and

WHEREAS, a Public Health Specialist will be able perform some of the activities for public health programs previously accomplished with a nurse; and

WHEREAS, the Public Health Specialist will also attend CPSE meetings for the Pre-School program and serve as a Service Coordinator for the Early Intervention Program; and

WHEREAS, the Public Health Committee has approved the creation and filling of a Public Health Specialist position in the Health Department at its August 22, 2017 meeting; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors does hereby create and authorize filling of (1) Public Health Specialist position for the Public Health Department effective immediately at an hourly rate as set forth in the SCSEA contract at \$20.081/hr.; and be it further

RESOLVED, that the Director of Public Health has the authorization to fill the current Public Health Nurse vacancy with either a Public Health Specialist or a Public Health Nurse.

**TENTATIVE AGENDA**

**35. SUPERVISORS AUTHORIZE COUNTY MANAGER TO SIGN SERVICE AGREEMENT WITH S2AY RURAL HEALTH NETWORK FOR FINGER LAKES PUBLIC HEALTH ALLIANCE MEMBERSHIP**

WHEREAS, the Seneca County Health Department has been a member of the Finger Lakes Public Health Alliance since its inception; and

WHEREAS, this alliance is a consortium of nine county health departments (Seneca, Schuyler, Steuben, Yates, Ontario, Wayne, Chemung, Livingston and Monroe); and

WHEREAS, this consortium allows the county's to perform emergency preparedness planning, as well as the planning and execution of drills and exercises on a regional basis; and

WHEREAS, the Seneca County Health Department received invaluable assistance and support during the recent Hepatitis A outbreak through this membership; and

WHEREAS, the cost for membership is \$2,000.00; and

WHEREAS, the funds are appropriated in the adopted 2017 Public Health budget and will be paid through the Emergency Preparedness Grant budget line 104010-54702; and

WHEREAS, this resolution has been approved by the Public Health Committee of the Board of Supervisors on August 22, 2017; now, therefore be it

RESOLVED, that the Board of Supervisors authorizes and directs the County Manager to sign any and all documents relating to this agreement with the S2AY Rural Health Network for FLPHA membership for the period July 1, 2017 through June 30, 2018.

**36. SUPERVISORS AUTHORIZE AND DIRECT COUNTY MANAGER TO SIGN A CONTRACT AMENDMENT WITH THE NEW YORK STATE DEPARTMENT OF HEALTH FOR THE WATER ENHANCEMENT GRANT**

WHEREAS, the New York State Department of Health (NYSDOH) had previously awarded the Seneca County Health Department \$92,849.00 for the period of April 1, 2017 through March 31, 2018 for the Water Enhancement Grant; and

WHEREAS, the NYSDOH has increased the grant award to \$100,810.00 for the same period; and

WHEREAS, it is necessary for the County Manager to sign the contract amendment to receive these funds; and

WHEREAS, a budget amendment is required to reflect the increase in this grant as follows:

INCREASE	104011-43452 (revenue WEG Grant)	\$7,961.00
INCREASE	104011-54709 (expense WEG Grant)	\$7,961.00

And

**TENTATIVE AGENDA**

WHEREAS, this resolution has been approved by the Public Health Committee of the Board of Supervisors on August 22, 2017; now, therefore be it

RESOLVED, that the County Manager is authorized and directed to sign a contract amendment with the New York State Department of Health for the Water Enhancement Grant for the period of April 1, 2017 through March 31, 2018; and be it further

RESOLVED, that the Finance Department make the following budget amendment to reflect the increase of the grant award:

INCREASE 104011-43452 (revenue WEG Grant) \$7,961.00

INCREASE 104011-54709 (expense WEG Grant) \$7,961.00

**37. SUPERVISORS AUTHORIZE COUNTY MANAGER TO SIGN CONTRACT AMENDMENT WITH THE S2AY RURAL HEALTH NETWORK FOR CONSULTANT FOR THE PUBLIC HEALTH EMERGENCY PREPAREDNESS GRANT**

WHEREAS, the Seneca County Health Department has been awarded a Public Health Emergency Preparedness Grant (PHEP) for the period of July 1, 2017 through June 30, 2018; and

WHEREAS, the Health Department has been contracting with the S2AY Rural Health Network for a consultant to provide these services required; and

WHEREAS, the duties and deliverables include: performing monthly surveillance activities and reports, completing a monthly newsletter, annual plan review and updates, participation in the planning and implementation of required exercises/drills/training and completion of the HSEEP after action reports; and

WHEREAS, the Network will be compensated at \$50.00 per hour with an amount not to exceed \$36,600.00; and

WHEREAS, the funding for these services is appropriated in the 2017 County Budget account line 104010-54702; and

WHEREAS, this resolution has been approved by the Public Health Committee of the Board of Supervisors on August 22, 2017; now, therefore be it

RESOLVED, that the County Manager is authorized and directed to sign a contract with the S2AY Rural Health Network for PHEP Grant activities for the period of July 1, 2017 through June 30, 2018 for an amount not to exceed \$36,600.00.

## **TENTATIVE AGENDA**

**38. SUPERVISORS AUTHORIZE AND DIRECT THE COUNTY MANAGER TO SIGN A CONTRACT WITH THE NEW YORK STATE DEPARTMENT OF HEALTH FOR THE CHILDREN WITH SPECIAL HEALTH CARE NEEDS GRANT**

WHEREAS, the New York State Department of Health has awarded the Seneca County Health Department \$17,393.00 for the period of October 1, 2017 through September 30, 2018 for the administration of the Early Intervention Program; and

WHEREAS, it is necessary for the County Manager to sign the contract to receive the funding; and

WHEREAS, the Public Health Committee has reviewed and approved this resolution at its August 22, 2017 meeting; now, therefore be it

RESOLVED, that the Board of Supervisors authorizes and directs the County Manager to sign a contract with the New York State Department of Health for the Children with Special Health Care Needs Grant.

**39. Unfinished Business**

- a.** Resolution to override the property tax cap limit (laid over from the July board meeting)
- b.** Resolution to appropriate \$5,000 to create a website to monitor offensive odors in Seneca County (laid over from the July board meeting)

**40. New Business**

**41. Special Order of the Day**