

**MINUTES  
SENECA COUNTY PLANNING BOARD  
MAY 11, 2017**

**HEROES 9-11-01 CONFERENCE ROOM  
COUNTY OFFICE BUILDING  
WATERLOO, NEW YORK**

**MEMBERS PRESENT:** Betty Berger, Henry Bickel, Gordon Burgess, William Dalrymple, Donald Denman, Michael Enslow, Edward Franzoni, Sally Kenyon, Michael Scaglione, Tom Scoles, Michael Smith and John Swanson

**MEMBERS CALLED:** David Fitzgerald and Mary Kelleher (Alternate)

**MEMBERS ABSENT:** Mark Lott and Steven Trout

**STAFF:** Harriet Haynes, Sr. Planner, Joe McGrath, Planner, and Mary DeStefano, Staff Resources Assistant, Department of Planning and Community Development

**GUESTS:** None

The meeting was called to order at 7:00 p.m. by Chairperson William Dalrymple.

The Minutes of the April 13, 2017 meeting were approved by a motion of John Swanson and seconded by Donald Denman. Carried 12 – 0.

Harriet Haynes introduced Joe McGrath who became the new Planner in the Department of Planning and Community Development on April 17. Ms. Haynes stated that Joe has demonstrated that he has the ability and skills to be a real asset to the Planning Department. Harriet explained that Joe will be working on the New York State Unified Solar Permit Application and the Housing Project for Seneca County.

Board members introduced themselves and welcomed Joe to the County.

Joe provided a synopsis of the Unified Solar Permit process. Joe stated that the County is working towards instituting a Unified Solar Permit Application. This will allow installers and residents to only submit one application form and fee – this will bring both processes under one consolidated application. The County is coordinating with the various towns to ensure the process goes smoothly.

**PUBLIC COMMENTS:** None.

**GML Reviews:**

**1) Town of Fayette, Subdivision Review, Hartman, Edwin & Sandra**

Gordon Burgess moved and John Swanson seconded adoption of Resolution 12-17, which recommends conditional approval for a request of a Subdivision Review forwarded by the Town of Fayette. The applicants, Edwin and Sandra Hartman, are wishing to divide a 139 acre parcel into four lots. Ms. Haynes stated that two lots are less than an acre each which will be added onto previously existing parcels. The larger 117 acre parcel is to be sold to a large farming operation that will continue to be used for agricultural purposes. Both smaller parcels to be created are less than the allowed parcel size in the Town of Fayette and will need to be attached and made part of the existing parcels. The remaining approximately 20 acres will be retained by the current property owner who also owns an 88 acre parcel. Ms. Haynes stated that the triggering factor for GML review was that the location is 500' within County Road 121 and Agricultural District #8. Conditional approval is recommended upon proposed Parcels A & B being attached to and made a part of adjacent parcels. Carried 12 – 0.

**OLD BUSINESS:**

**Upcoming Music Festival – Town of Romulus:**

Board member, Edward Franzoni, reported that he was recently approached by a Seneca County resident regarding a music festival that is to be held near her home in July. Mr. Franzoni stated that this situation was addressed last year and asked for some clarification on the matter. Ms. Haynes stated that there is no County legislation that regulates such an event and that this becomes an administrative action and not a discretionary action. Ms. Haynes stated that if there is any electrical hook-up, a permit from the County Code Enforcement Office would be required and if food vendors are present, a permit is required through the Seneca County Public Health Department. Ms. Haynes stated that the Town of Romulus is working on a stand-alone noise ordinance for such events. Harriet stated that the Town is trying to find a balance between this event and others, e.g., events held at local wineries, weddings, graduation parties, etc. Mr. Franzoni stated that attendees have to pay an admission fee. Reportedly, minors were present at previous events. Tom Scoles of the Seneca County Public Health Department stated that crowd gatherings cannot exceed 5,000 persons for over 48 hours. William Dalrymple expressed concern over vehicles exiting the property onto the highway with limited sight.

**Training Opportunities:**

Ms. Haynes reminded Board members that the Spring 2017 Regional Local Government Workshop will be held on Friday, May 19, 2017 at the Burgundy Basin Inn in Pittsford. Harriet and Joe will be attending the workshop. Harriet offered transportation if anyone plans on attending.

Training is being offered through the Wayne County Planning Department on Monday, June 5, from 7:00 to 9:00 p.m. at the Wayne County Public Safety Building in Lyons. The presenter, Andrew Campanelli, will be discussing the topic of construction of new wireless telecommunication towers and municipal regulatory options that are within the constraints of the Telecommunications Act. Pre-registration is required prior to Friday, June 2 with no registration fee.

Ms. Haynes stated that also on Monday, June 5, at 10:00 a.m., a LUCA Program meeting will be held in the Heroes Conference Room at the Seneca County Office Building. LUCA, the Local Update of Census Addresses Program, is scheduled to provide the only opportunity offered to state and local governments to review and comment on the U.S. Census Bureau's residential address list for their jurisdiction prior to the 2020 Census. Ms. Haynes stated that this is an attempt to harvest all addresses prior to the 2020 Census. From this review, it is determined how accurate an address list is generated and allows a comparison and analysis to get as complete a list as possible. Harriet stated that attendance is free and will allow credits towards the annual training requirement.

**Membership:**

Ms. Haynes stated that the Board of Supervisors at its May 9<sup>th</sup> meeting appointed John Pigman, Jr., as an Alternate Member to the County Planning Board. Mr. Pigman had a prior commitment for this evening's meeting but will be attending the June meeting.

**New York State Unified Solar Permit:**

Board member, Tom Scoles, inquired as to what entity would receive the application fee for the Unified Solar Permit. The application and fee can be filed at the Town or County level and both county and local fees will be paid at the location the application is submitted. Funds will then be transferred between local communities and the county on a quarterly basis. Ms. Haynes stated that it will be each town's option as to whether or not they would work with the County on a consolidated application. If a town chooses not to work with the County, property owners will be required to complete two applications similarly to any other development proposal. William Dalrymple voiced concerns on how the solar panels will be disposed of after their 10 – 15 year life expectancy.

**NEW BUSINESS:** None.

The meeting adjourned at 7:24 p.m. by motion of John Swanson.

Respectfully submitted, Mary DeStefano, Staff Resources Asst., Secretary