

TENTATIVE AGENDA

**SENECA COUNTY
BOARD OF SUPERVISORS
STANDING COMMITTEE MEETING**

Tuesday, April 11, 2017 at 5:00 p.m.

**Supervisors Board Room, 3rd Floor,
Seneca County Office Building, 1 DiPronio Dr., Waterloo**

PUBLIC WORKS COMMITTEE

(Trout, Chair; Kronenwetter, Vice-Chair; Hayssen; Reynolds; Davidson)

1. **ISSUE:** Approve Funding to Connect the Seneca/Cayuga Canal Trail with Seneca Lake State Park Center ([click here to view draft resolution](#))
2. **ISSUE:** Approve Funding to Refurbish the Rest Room Facilities in the Seneca Connections, Drop-In ([click here to view draft resolution](#))
3. **ISSUE:** Seneca County Sewer District No. 1 (SCSD1) Sampson State Park Sewage Lift Station Improvements General Construction
([Click to view additional information](#)) ([Click to view draft resolution](#))
4. **ISSUE:** Seneca County Sewer District No. 2 (SCSD2) Pump Station Improvements-Depot/Five Points WWTP General Construction
([Click to view additional information](#)) ([Click to view draft resolution](#))
5. **ISSUE:** Finalization of formation of Route 318 Corridor Sewer Improvement District

DESCRIPTION: Section 258(2) County Law requires a further resolution of the Board of Supervisors following approval of the formation of a sewer district by the State Comptroller.
([Click to view draft resolution](#))

Unfinished Business

TENTATIVE AGENDA

ISSUE #1

PW CMTE MTG 04/11/17 – DRAFT RESOLUTION

SENECA COUNTY BOARD OF SUPERVISORS (BOS) APPROVES FUNDING TO CONNECT THE CAYUGA-SENECA CANAL TRAIL WITH SENECA LAKE STATE PARK

WHEREAS, BOS resolutions; 76-04, 291-04, 147-06, 174-6,296-07, 46-08, 240-08, 251-08, 271-08, 110-09, 148-09, 190-09, 28-10, 29-10, 229-10, 113-11, 196-13 all relate to enhancing the Cayuga-Seneca Canal Trail (Trail) with the aspiration of connecting the Seneca Lake State Park (SLSP) with the Trail under NYS Route 96A; and

WHEREAS, the Town of Waterloo has appropriated \$175,000 in FY2017 to contribute to the trail connection under NYS Route 96A; and

WHEREAS, recent public works, construction bids, accomplished by the Town of Waterloo, indicate a project construction cost exceeding \$175,000; and

WHEREAS, it is in the best interests of the Town of Waterloo and Seneca County to enhance the existing Trail relative to promoting tourism, quality of life and wellness; and

WHEREAS, several funding sources including County undesignated fund balance, occupancy tax revenue and Seneca Tobacco Asset Securitization Corporate (STASC) bond revenue are identified as possibilities to fund the net difference between existing dedicated funds and Trail construction costs; now therefore be it

RESOLVED, that the County Manager is hereby directed to assist the Town of Waterloo in their public work project connecting the Trail with the SLSP; and be it further

RESOLVED, that the County Manager is given the directive and the authority at his discretion, to commit the net difference between the Town of Waterloo's FY2017 appropriation and the Trail's public work project costs using the identified funding sources above, not to exceed \$50,000

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ISSUE #2

PW CMTE MTG 04/11/17 – DRAFT RESOLUTION

SENECA COUNTY BOARD OF SUPERVISORS (BOS) APPROVES FUNDING TO REFURBISH THE REST ROOM FACILITIES IN THE SENECA CONNECTIONS, DROP IN CENTER

WHEREAS, resolution 230-15 identified many interior deficiencies in the Drop-In Center and prioritized funding and effort toward replacing the roof before making interior renovations; and

WHEREAS, the Drop-In Center requires refurbishment of the rest room facilities, interior plaster/paint, carpet/flooring, the ADA ramp and other repairs; and

WHEREAS, the refurbishment of the rest room facilities is the priority however no appropriation exists in the FY2017 budget; and

WHEREAS, the Director of Facilities has received a quote from JS Architects for design, bid administration, observation and close out of refurbishing the rest room facilities for \$5,150.00; and

WHEREAS, the JS Architect estimate the cost of refurbishing the rest rooms through a public works project is \$50,000; and

WHEREAS, the County Manager and the Director of Community Services are seeking funding methods for the refurbishment of the Drop-In-Center restrooms; now, therefore be it

RESOLVED, that the County Manager is hereby directed to proceed with the refurbishment of the Drop-In-Center rest rooms at his discretion; and be it further

RESOLVED, that the County Manager is authorized to transfer from the FY2017 budget, contingency line, an amount not to exceed \$61,500.00 (administration, project costs and 10% project contingency) in the absence of any other contributing funds and at his discretion.

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ISSUE #3 – ADDITIONAL INFORMATION PW CMTE MTG 04/11/17

SENECA COUNTY SEWER DISTRICT NO. 1 SAMPSON STATE PARK SEWAGE LIFT STATION IMPROVEMENTS GENERAL CONSTRUCTION

CONSTRUCTION OBSERVATION SERVICES

1. Seneca County accepted bids for the Sampson State Park that were received on October 27, 2016 for General Construction for Lift Station Improvements and authorized Blue Heron Construction Co., LLC to proceed with construction based on the Notice to Proceed dated January 23, 2017.
2. Construction has begun and it is advisable for Construction testing and Construction Observation to be authorized to protect the interest of the County that materials and work is performed in accordance with the approved plans.
3. MRB Group is under Contract for Construction Administration Services but not Observation Services. MRB Group will complete these services on an hourly basis. Full time observation is not needed so part time observation is proposed to observe underground Construction. We envision 60 hours of observation services for a total cost of \$6,000. In addition, testing services are recommended and MRB Group has retained Terracon to complete compaction and concrete testing as appropriate. These services will be a pass-through from MRB Group to the County and we anticipate these services not to exceed a fee of \$3,000.

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ISSUE #3 – DRAFT RESOLUTION PW CMTE MTG 04/11/17

SENECA COUNTY SEWER DISTRICT NO. 1 (SCSD1) SAMPSON STATE PARK SEWAGE LIFT STATION IMPROVEMENTS GENERAL CONSTRUCTION

WHEREAS Seneca County accepted bids for the Sampson State Park that were received on October 27, 2016 for General Construction for Lift Station Improvements; and

WHEREAS construction has begun and it is advisable for construction testing and construction observation to be authorized to protect the interest of the County that materials and work is performed in accordance with the approved plans; and

WHEREAS, MRB estimates 60 hours of observation services not to exceed \$6,000 and testing services not to exceed \$3,000; and

WHEREAS, the Public Works Standing Committee approved this resolution at its April 11, 2017 meeting; now, therefore be it

RESOLVED, that Seneca County Board of Supervisors authorizes an amount of \$9,000 to fund observation and testing services, billed on an hourly basis, from the SCSD1 operating budget.

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ISSUE #4 – ADDITIONAL INFORMATION
PW CMTE MTG 04/11/17

**SENECA COUNTY SEWER DISTRICT NO. 2
PUMP STATION IMPROVEMENTS-DEPOT/FIVE POINTS WWTP
GENERAL CONSTRUCTION**

UNFORESEEN CONDITIONS AND CONSTRUCTION SERVICES

1. Seneca County accepted bids for the Pump Station Improvements-Depot/Five Points WWTP that were received on December 14, 2016 for General Construction for repairs to the existing wet well. Blue Heron Construction Co., LLC was authorized to proceed with construction based on the Notice to Proceed dated February 14, 2017.
2. Construction services are about to begin. On March 31, 2017 it was brought to the attention to the County that the discharge pipe in the wet well is in poor condition (corrosion) and needed to be repaired for the station to continue to function. The repair is temporary as work is to begin later in April on the wet well. All inner items in the wet well were to be reinstalled; however, to re-install damaged items is not beneficial. It is MRB Group recommendation that the piping be replaced. The estimated cost from the Contractor to replace this material is \$3,000. The Contractor for this material will provide a formal proposal; installation cost is not included as that is part of the original contract.
3. Construction is about to begin and it is advisable for Construction testing, continuation of Construction Administration and Construction Observation to be authorized to protect the interest of the County that materials and work is performed in accordance with the approved plans. Testing services will be limited to Compaction testing of subgrade after piping outside of the wet well is installed and testing of the concrete slab.
4. MRB Group has been completing Construction Administration services on an hourly basis and to date includes submittals, responding to contractor's question, Payment Application and the Pre-Construction Meeting. Additional Construction Administration Services are required moving forward. MRB Group is formalizing the estimated fee amount to continue Administration Services. MRB Group estimate to complete Administration services not to exceed 32 hours for the remainder of the project in the amount not to exceed \$3,900.00.
5. Part time Construction Observation is proposed to observe construction work including installing the liner, cast in place cover, pipe connections, reinstallation of equipment and backfill. We envision 50 hours of observation services for a total cost of \$5,000. In addition, testing services are recommended for compaction and concrete testing and MRB Group has retained Terracon to complete compaction and concrete testing as appropriate. These services will be a pass-through from MRB Group to the County and we anticipate these services not to exceed a cost of \$2,000

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ISSUE #4 – DRAFT RESOLUTION PW CMTE MTG 04/11/17

SENECA COUNTY SEWER DISTRICT NO. 2 (SCSD2) PUMP STATION IMPROVEMENTS-DEPOT/FIVE POINTS WWTP GENERAL CONSTRUCTION

WHEREAS, Seneca County accepted bids for the Pump Station Improvements-Depot/Five Points WWTP that were received on December 14, 2016 for General Construction for repairs to the existing wet well; and

WHEREAS, on March 31, 2017 it was brought to the attention of the County that the discharge pipe in the wet well is in poor condition (corrosion) and needed to be repaired for the station to continue to function at an estimated cost of \$3,000.00; and

WHEREAS, construction is about to begin and it is advisable for Construction Testing, continuation of Construction Administration and Construction Observation to be authorized to protect the interest of the County that materials and work is performed in accordance with the approved plans; and

WHEREAS, MRB Group estimates administration services, not to exceed 32 hours for the remainder of the project, will not exceed \$3,900.00, 50 hours of observation services for a total cost of \$5,000, and testing services not to exceed \$2,000; and

WHEREAS, the Public Works Standing Committee approved this resolution at its meeting on April 11, 2017; now, therefore be it

RESOLVED, that Seneca County Board of Supervisors authorizes an amount of \$13,900 to fund replacement of piping and construction services, billed on an hourly basis, from the SCSD2 operating budget.

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ISSUE #5

PW CMTE MTG 04/11/17 – DRAFT RESOLUTION

**FINAL RESOLUTION ESTABLISHING SENECA COUNTY
ROUTE 318 CORRIDOR SEWER IMPROVEMENT DISTRICT**

WHEREAS, the Chairman of the Seneca County Board of Supervisors was, on May 10, 2016, authorized to accept the Facilities Plan and Map, Plan and Report for the Seneca County Route 318 Corridor Sewer Improvement District (the “District”); and

WHEREAS, a Public Hearing was called and held on June 14, 2016 at 6:00 P.M., in the Supervisors Room of the Seneca County Office Building, One DiPronio Drive, Waterloo, New York, upon the proposal to establish the District, to comprise of the area described and defined in the Facilities Plan and Map, Plan and Report; and

WHEREAS, said public hearing was duly noticed and held by the Seneca County Board of Supervisors at the time and place set forth in the aforesaid order, and all persons desiring to be heard were duly heard; and

WHEREAS, the Seneca County Board of Elections has Certified that there are no resident electors within an area included in the proposed District; and

WHEREAS, a detailed explanation of the manner by which were computed estimated costs of the proposed District has been filed in the Office of the Seneca County Clerk and Seneca County Department of Planning and Community Development; and

WHEREAS, an application for permission to establish the District was filed with the Office of the State Department of Audit and Control at Albany, New York in accordance with Article 5-A of NYS County Law; and

WHEREAS, by Order dated March 27, 2017 the New York State Comptroller granted permission to establish the District; and

WHEREAS, it is now necessary to adopt a final resolution establishing the District; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors hereby approves the establishment of the Seneca County Route 318 Corridor Sewer Improvement District within the Towns of Tyre and Junius, and the construction of the sewer collection facilities, including original furnishings, equipment, machinery, apparatus, appurtenances, and incidental improvements and expenses in connection therewith, at a maximum estimated cost of \$10,028,000. Said District shall be bounded and described as set out in [Exhibit A](#) attached hereto and hereby made a part hereof; and be it further

RESOLVED, that the Clerk of the Board of Supervisors is hereby authorized and directed to cause a certified copy of this resolution to be duly recorded in the Office of the Clerk of Seneca County and filed in the Office of the State Department of Audit and Control at Albany, New York, in the manner and within the time prescribed by Article 5-A of NYS County Law, and be it further

RESOLVED, that this resolution shall take effect immediately.

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EXHIBIT A

A description of the area to be included within the proposed district:

The Seneca County Route 318 Sewer District, situated in the Towns of Junius and Tyre, Seneca County, State of New York, being more particularly described as follows:

- 1) Commencing at a Point of Beginning, said point being the intersection of the northeastern property corner of Parcel 15-1-02, also known as the southern boundary of New York State Route 318, with the western boundary of New York State Route 414; thence
- 2) proceeding westerly along the southern boundary of New York State Route 318 across Parcels 15-1-02, 15-1-01.1, 15-1-01.2, 15-2-37, 15-2-38.1, 15-2-38.2, and 15-2-39.11 to the northwestern property corner of Parcel 15-2-39.11, also known as the intersection between the eastern boundary of County Road 106 (Burgess Road), with the southern boundary of New York State Route 318; thence
- 3) proceeding in a westerly direction across County road 106 (Burgess Road) to the northeastern property corner of Parcel 15-2-10.1; also known as the intersection of the southern boundary of New York State Route 318 and the western boundary of County Road 106 (Burgess Road); thence
- 4) proceeding westerly along the southern boundary of New York State Route 318 across Parcels 15-2-10.1, 15-2-08, 15-2-07, and 15-1-28, to the northwestern property corner of Parcel 15-1-28; thence
- 5) proceeding southwesterly along the southeastern boundary of New York State Route 318 across Parcels 15-1-26.2, 15-1-21.111, 15-1-57, and 15-1-22 to the western-most property corner of Parcel 15-1-22, also known as the intersection of the northern boundary of Gassner Road and the southern boundary of New York State Route 318; thence
- 6) westerly across Gassner Road to the northern-most property corner of Parcel 15-1-03.111, also known as the intersection of the southern boundary of Gassner Road and the southern boundary of New York State Route 318; thence
- 7) westerly along the southern boundary of New York State Route 318, across Parcels 15-1-03.111, and 15-1-51.1 to the northwestern property corner of Parcel 15-1-51.1, also known as the intersection of the eastern boundary of Mills Road and the southern boundary of New York State Route 318; thence
- 8) westerly across Mills Road to the northeastern property corner of Parcel 14-1-09.2, also known as the intersection of the western boundary of Mills Road and the southern boundary of New York 318; thence
- 9) westerly along the southern boundary of New York State Route 318 across Parcels 14-1-09.2, 14-1-09.1, 14-1-10, 14-1-08, 14-1-27, and 14-1-07.11 to the northwestern property corner of Parcel 14-1-07.11, also known as the intersection of the eastern boundary of County Road 107 (Whiskey Hill Road) and the southern boundary of New York State Route 318; thence

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- 10) westerly across Whiskey Hill Road to the northeastern property corner of Parcel 14-1-04.111, also known as the intersection of the western boundary of County Road 107 (Whiskey Hill Road) and the southern boundary of New York 318; thence
- 11) westerly along the southern boundary of New York State Route 318 across Parcels 14-1-04.111, 14-1-04.12, 14-1-02.6, 14-1-02.5, 14-1-02.4, 14-1-02.3, 14-1-24, 14-1-02.2, 14-1-23, 14-1-22, and 14-1-21 to the northwestern property corner of Parcel 14-1-21, also known as the intersection of the eastern boundary of County Road 108 (Nine Foot Road) and the southern boundary of New York 318; thence
- 12) westerly across County Road 108 (Nine Foot Road) to the northeastern property corner of 13-1-19.22, also known as the intersection of the western boundary of Nine Foot Road and the southern boundary of New York 318; thence
- 13) westerly across the southern boundary New York State Route 318 across Parcels 13-1-19.22, 13-1-19.21, 13-1-20.1, 13-1-20.2, 13-1-11; 13-1-21; 13-1-22, and 13-1-11, to the northwest property corner of Parcel 13-1-11, also known as the intersection of the western boundary of Parcel 13-1-11 and the southern boundary of New York 318; thence
- 14) northerly across New York State route 318 to the southeastern property corner of Parcel 13-1-11, also known as the intersection of the western property boundary of Parcel 13-1-11 and the northern boundary of New York State Route 318, thence
- 15) easterly along the northern boundary of New York State Route 318, across Parcels 13-1-11, 13-1-12, 13-1-13, 13-1-16, 13-1-15, 13-1-17.1 and 13-1-18 to the southeastern property corner of Parcel 13-1-17.1, also known as the intersection of the western boundary of County Road 108 (Nine Foot Road) and northern boundary of New York State Route 318; thence
- 16) easterly across County Road 108 (Nine Foot Road) to the southwestern property corner of Parcel 14-1-01, also known as the intersection of the eastern boundary of County Road 108 (Nine Foot Road) and the northern boundary of New York State Route 318; thence
- 17) northerly along the western property boundary of Parcel 14-1-01 to the northwestern property corner of said parcel; thence
- 18) easterly along the northern property boundary of Parcel 14-1-01 to the northeastern property corner of said parcel; thence
- 19) southerly along the eastern property boundary of Parcel 14-1-01 to the southwestern property corner of Parcel 14-1-02.8, also known as the intersection of the eastern boundary of Parcel 14-1-01 and the northern boundary of New York State Route 318; thence
- 20) easterly along the northern boundary of New York State Route 318 across Parcels 14-1-02.8, 14-1-02.9, 14-1-02.71, 14-1-26, 14-1-01.112, 14-1-04.111, 14-1-03, and 14-1-04.2 to the southeastern corner of Parcel 14-1-04.2, also known as the intersection of the western boundary of County road 107 (Whiskey Hill Road) and the northern boundary of New York State Route 318; thence

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- 21) easterly across County road 107 (Whiskey Hill Road) to the southwestern corner of Parcel 14-1-07.2, also known as the intersection of the eastern boundary of County Road 107 (Whiskey Hill Road) and the northern boundary of New York State Route 318; thence
- 22) easterly along the northern boundary of New York State Route 318 across Parcels 14-1-07.2, 14-1-07.11, 15-1-01.12, 15-1-01.111, 15-1-01.112, 15-1-01.2, 15-1-02.2, 15-1-02.1, 15-1-18, 15-1-19.2 and 15-1-19.1, to the eastern-most property corner of Parcel 15-1-19.1, also known as the intersection of the western boundary of Old State Road Extension and the northern boundary of New York State Route 318; thence
- 23) northeasterly across Old State Road Extension to the southwestern property corner of Parcel 15-1-03.111, also known as the intersection of the eastern boundary of Old State Road Extension and the northern boundary of New York State Route 318; thence
- 24) northeasterly along the northern boundary of New York State Route 318 across Parcel 15-1-03.111 to the eastern property corner of Parcel 15-1-03.111, also known as the intersection of the western boundary of Stone Church Road and the northern boundary of New York State Route 318; thence
- 25) northeasterly across Stone Church Road to the southwestern property corner of Parcel 15-1-21.12, also known as the intersection of the eastern boundary of Stone Church Road and the northern boundary of New York State Route 318; thence
- 26) northeasterly along the southeastern property boundaries of Parcel 15-1-21.12, 15-1-21.2, and 15-1-26.1 to the southeastern property corner of Parcel 15-1-26.1; thence
- 27) northerly along the eastern property boundary of Parcel 15-1-26.1 to the northeastern property corner of Parcel 15-1-26.1, also known as the intersection of the southern boundary of Old State Road Extension and the northern property boundary of New York 318; thence
- 28) northeasterly across Old State Road Extension to the southwestern property corner of Parcel 15-1-16.1, also known as the intersection of the western property boundary of Parcel 15-1-16.1 and the northern boundary of New York State Route 318; thence
- 29) easterly along the norther boundary of New York State Route 318 across Parcels 15-1-16.1, 15-1-16.21, 15-1-17, 15-2-01, and 15-2-02.11 to the southeastern property corner of Parcel 15-2-02.11, also known as the intersection of the western boundary of County Road 106 (Birdsey Road) and the northern boundary of New York 318; thence
- 30) easterly across County Road 106 (Birdsey Road) to the southwestern property corner of Parcel 15-2-02.12, also known as the intersection of the eastern boundary of County Road 106 (Birdsey Road) and the northern boundary of New York 318; thence
- 31) easterly along the southern property boundaries of Parcel 15-2-02.12, 15-2-04, 15-2-05, 15-2-06.2, 15-2-03.2, 15-2-03.11, 15-2-03.12, 12-1-34.1, 12-1-33.2, 12-1-33.1, 12-

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- 1-32.1, and 12-1-32.2 to the southeastern corner of 12-1-32.2, also known as the intersection of the northern boundary of New York State Route 318 and the western boundary of New York State Route 414; thence
- 32) southerly across New York State Route 318 to the northeastern property corner of Parcel 15-1-02, said point also being the Point of Beginning, encompassing all parcels within said boundary.

The above described boundary is in accordance with the map entitled "Route 318 Corridor Sewer District Petition Plan", Figure 9-1, prepared by Barton and Loguidice, D.P.C., dated April 2016 and having File No. 588.032, which map is available for inspection at the Seneca County Planning Department offices, third floor, Seneca County Office Building, 1 DiPronio Dr., Waterloo, New York during regular business hours.