

**TENTATIVE AGENDA**

**SENECA COUNTY  
BOARD OF SUPERVISORS  
SPECIAL COMMITTEE MEETINGS**

**Tuesday, February 14, 2015 at 5:00 p.m.**

**PUBLIC WORKS COMMITTEE**

(Trout, Chairman; Hayssen, Vice-Chair; Kronenwetter, Davidson, Lazzaro)

1. **ISSUE:** Rescheduling hearing on amendment to Map Plan and Report for establishment of the Route 318 Corridor Sewer Improvement District

**DESCRIPTION:** The Hearing required for approval of the amendment to the proposed Route 318 Corridor Sewer District Map Plan and Report must be adjourned from its originally scheduled February 14th date due to statutory Notice requirements.

**ACTION:** Recommendation by the Committee that the Board of Supervisors pass the following resolution to reschedule the hearing to be held prior to a special meeting of the Board, which meeting is to be held during or following Committee meetings on February 28, 2017 ([click here to view draft resolution](#))

2. **ISSUE:** Update and considerations for the Solid Waste Management Plan
3. **ISSUE:** Administrative Head of Special Districts appointment and memo ([click here to view draft resolution and memo](#))

**Unfinished Business**

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### RESCHEDULE PUBLIC HEARING ON AMENDMENT TO MAP PLAN FOR ROUTE 318 CORRIDOR SEWER IMPROVEMENT DISTRICT

WHEREAS, the Board of Supervisors, by Resolution number 250-16, directed preparation of an amendment to the Map Plan and Report for the Route 318 Corridor Sewer Improvement District in order to account for excess capacity within the District facilities; and

WHEREAS, the Firm of Barton and Loguidice has prepared and submitted the necessary documents to so amend the Plan; and

WHEREAS, a public hearing on such amendment prior to approval and filing of the proposed amendment is required pursuant to §253-b of the New York State County Law; and

WHEREAS, due to statutory notice requirements, the original hearing date of February 14, 2017 must be rescheduled; and

WHEREAS, this Resolution has been approved by the Board of Supervisors Public Works Committee; now, therefore be it

RESOLVED, that the Board of Supervisors directs that a public hearing on approval of the amendment to the Map Plan and Report for the Route 318 Corridor Sewer Improvement District, be held at a special meeting of the Board of Supervisors, to be held in the Board of Supervisors meeting room, third floor, County Office Building, 1 DiPronio Drive, Waterloo, New York on February 28, 2017 at 6:00 P.M. and be it further

RESOLVED, that the Clerk of the Board of Supervisors shall cause due notice of said public hearing as provided in §§253-a and 254 of the County Law.

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**Seneca County**  
**John Sheppard**  
**County Manager**

### MEMORANDUM

TO: Public Works Committee (PW), Chair Trout  
FROM: John Sheppard  
DATE: February 7, 2017  
RE: Appointment of Administrative Head of Special Districts

PW Chair Trout,

The PW is scheduled to meet at 5:00 p.m., 14 February, in a special session at your request. The agenda includes the committee consideration of appointing the County Manager as the Administrative Head of County Special Districts. Please consider the following outline of current Special District complications;

1. A critical OSC audit report for the operations and management of the Special Districts is imminent.
2. The SPDES permit has expired for SCSD2 and SCSD1's permit will expire this year.
3. The YAWS contract is expired and requires revisions.
4. The NYSDEC enforcement of the Clean Water Act and the more stringent requirements of the affluent discharge from SCSD2 complicate compliance.
5. SCWD1, SCSD1 and SCSD2 all have on-going capital improvement projects funded by bonding and largely on hold until the path forward for the SPDES permit is determined.
6. SCSD1's rate increase was reduced from \$50 to \$45 per unit. The SCSD1 will now be operating at AR/AP deficit, dependent on fund balance to close annual budgets and require an additional rate increase in a few years.
7. There are either no agreements, inadequate agreements, outdated agreements or poorly written agreements with abutting Special Districts and all require revisions and much administrative effort.
8. A complete audit of Special District patrons needs to be accomplished to ensure the fairness of billing.
9. The confidence and accuracy of billing/paying abutting Special Districts needs to be restored;

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this one has been a 'Black Hole' of administrative effort.

10. The current condition and lucrative prospects of improving the "South County" infrastructure should be a priority of Seneca County. The necessary improvements should contemplate areas outside of the existing Special Districts in the realms of Economic Development and Quality of Life enhancements.

I am willing to accept the appointment of Administrative Head of Special Districts. I ask the PW and entire BOS membership acknowledge my intent of exercising the full authority of the appointment to 'fix this' and transition the administrative authority to patrons of the Special Districts as soon as possible.

  
John Sheppard, Manager, Seneca County

**(draft resolution)**

### **SUPERVISORS ADD THE EXPECTATION OF MANAGING THE OPERATIONS OF SPECIAL DISTRICTS TO THE HIGHWAY SUPERINTENDENT'S JOB DESCRIPTION AND RESCIND/REAPPOINT THE ADMINISTRATIVE HEAD OF SPECIAL DISTRICTS**

WHEREAS, Resolution 185-15 appointed the County Highway Superintendent as the Administrative Head of the County Water and Sewer Districts; and

WHEREAS, Resolution 202-15 increased the compensation of the Highway Superintendent and additionally, the Administrative Head of Special Districts in the amount of \$1,000 per month for the additional duties; and

WHEREAS, New York State, County Law, Section 261 states "...A member of the board of supervisors or any other county officer or official may be appointed as administrative head or as a member of the administrative body provided that he shall receive no additional salary or compensation for such services."; and

WHEREAS, the County Highway Superintendent is a County Official; and

WHEREAS, the Public Works Committee met on February 14, 2017 and adopted this resolution; now therefore be it

RESOLVED, that effective immediately, the Highway Superintendent will manage the operations of the Special Districts and continue to receive \$1,000 per month for these duties; and be it further

RESOLVED, the Board of Supervisors rescinds the appointment of the Highway Superintendent as the Administrative Head of the County Water and Sewer Districts and appoints the County Manager as the Administrative Head of County Special Districts with no additional compensation.

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