

Seneca County Board of Supervisors

Regular Meeting

May 8, 2012

6:00 p.m.

Call to Order

Chairman Hayssen called the meeting to order at 6:00 p.m.

Roll Call of Members by the Clerk

Thirteen members of the Board of Supervisors answered roll call. Mr. Kaiser was not present.

Pledge of Allegiance and Moment of Silence

F. Hamilton White, III, former Supervisor for the Town of Tyre, passed away April 19, 2012, was remembered during the moment of silence.

Clarence Porter, father-in-law of Supervisor David Kaiser, passed away May 1, 2012, was remembered during the moment of silence.

Petitioners / Presentations

- a. Jim Mitchell, resident, Town of Fayette expressed his opinion that Seneca Meadows, Inc. should pay for an air quality study (the last one was done fourteen years ago).
- b. Seneca County Tourism Promotion Agency 1<sup>st</sup> Quarter 2012 Report – Jeff Shipley, Executive Director, Seneca County Chamber of Commerce
- c. GIS Presentation – Mike Karlsen, Tax Map Technician

Approval of Meeting Minutes

The minutes for the special meeting on March 26, 2012 and for the regular board meeting on April 10, 2012 were approved as printed.

Submission of Claims for Audit

Supervisors vouchers	# 885 - 1129	totaling	\$ 322,461.35
Workforce Development vouchers	# 76 - 94	totaling	\$ 21,441.25
OFA vouchers	# 236 - 292	totaling	\$ 68,993.74
Self Insurance vouchers	# 22 - 30	totaling	\$ 20,585.16
County Airport vouchers	# 37 - 43	totaling	\$ 1,150.27
Sheriff	# 203 - 262	totaling	\$ 103,175.15
Highway Transportation vouchers			
Maintenance & State Snow	# 86 - 105	totaling	\$ 108,020.85
Highway Machinery	# 140 - 170	totaling	\$ 11,758.79
Highway Total			\$ 119,779.64

Water & Sewer		totaling	\$	
Airport Capital voucher	# 6 - 8	totaling	\$	16,662.11
Courthouse Capital vouchers\	# 1	Totaling	\$	23,940.00
Veteran Cemetery vouchers	# 10 - 11	totaling	\$	3,425.00

Reports of Standing Committees

Planning, Development, Agriculture & Tourism Committee – Mrs. Amidon, Chair. The Planning Committee, at its meeting on April 24, recommended that Peter Same and Don Earle be appointed to the Airport Advisory Committee.

The Committee also recommended that a resolution be adopted by the Board of Supervisors for a Memorandum of Understanding between local towns and villages regarding submission of specific items that would not need to be referred to the County Planning Board in accordance with Sections 239 (L), (M), and (N) of the General Municipal Law.

The Committee also heard from Bob Aronson, the Executive Director for the Seneca County IDA, who talked to us regarding the PILOT Program by the IDA. The information Mr. Aronson provided was detailed and thorough and we appreciated Mr. Aronson taking the time to meet with the committee.

Human Services Committee – Mr. Davidson, Chair. The Human Services Committee met on April 24 and approved the appointment of several members to the Finger Lakes Workforce Investment Board.

Two appointments are from the Public Sector, Ms. Martha Costello, who works at the Finger Lakes Works Geneva & Lyons Agency and Mr. Martin Williams, who is the Deputy Director of Wayne County Department of Aging and Youth.

Two appointments are from the Private Sector: Mr. Ronald Golumbeck, VP of Human Services for ITT Goulds Pumps and Mr. Joe Hamm, Regional Representative for NYS Department of Labor.

The Committee also recommended refilling two part-time temporary summer Youth Counselor Positions in Human Services.

Public Safety Committee – Mr. Reynolds, Chair. The Public Safety Committee voted in favor for a board resolution authorizing the purchase of a new German Shepherd to be trained for the narcotics unit in the Sheriff's Office. The new dog will replace ATO, a K9 that has been with the Sheriff's for years and ready to retire. The cost of the dog is \$8,500. An additional cost for associated charges will bring the total cost to \$16,687.35. The Committee approved refilling several positions in the Sheriff's Office and the creation of a new position on Civil Clerk.

Public Works Committee – Mr. Shipley, Vice-Chair. The Public Works Committee approved several contracts in the Highway Department. One is with Accent Stripe and Seneca Pavement Mark for the 2011-2012 Road Striping. Another contract is with Seneca Stone Corp. and Hanson Aggregate for Hot Mix Asphalt Concrete and for Aggregate Materials. The Committee also recommended a contract with the

Village of Waterloo to do the County's Water and Sewer District Billing. Also, the Committee recommended refilling a part-time cleaner position for the County Office Building.

Finally, the Committee was updated on the Capital Improvement Plan by our County Manager and Mr. Rowe gave us an update on the continuing work at the Veterans Cemetery.

Public Health Services Committee – Mr. Earle, Chair. At its meeting on April 24, the Public Health Committee recommended a board resolution authorizing the Chairman of the Board of Supervisors to sign a Contract Extension with the New York State Department of Health for the Tobacco Enforcement Program Grant in the amount of \$25,871.

The Public Health Committee also recommended a resolution authorizing the Chairman of the Board to sign a Contract Extension with the New York State Department of Health for the Drinking Water Enhancement Grant for \$95,207. This grant funding allows for additional water sampling for county residents and enhances the Department's ability to assist with the development and monitoring of vulnerability assessments.

Environmental Affairs Committee – Mr. Churchill, Chair. The Environmental Affairs Committee discussed two issues involving the Seneca Meadows Landfill. One issue is the Dumping and Transporting of Fracking Waste in Seneca County. Information recently came to light that Seneca Meadows disposed of over 5 tons of Hydrofrack Drilling Waste received from Drilling sites in Pennsylvania in 2010.

The committee voted in favor of writing a letter to the landfill expressing our concerns about this specific waste collection and asking them to discontinue accepting it.

Also discussed was the odors emanating from Seneca Meadows and whether the odors pose a potential health risk to the citizens of Seneca County. Of Primary concern is the possible long term effect of exposure to the constituents of such fumes, to the young lungs of children. Several hundred of those children sit just over 1 mile due east of Seneca Meadows at Frank Knight Elementary, Seneca Falls Middle School and Mynderse Academy. It was learned during the discussion that an air quality study was conducting in 1997 with NYS DOH, Seneca Meadows and the County Public Health Department.

Personnel Committee Report – Mrs. Garlick Lorenzetti. The Personnel Committee held a special meeting on May 3, 2012 and voted in favor of hiring Roemer, Wallens, Gold & Mineaux, LLP to represent the County for Labor / Employment Counsel.

Government Operations Committee Report – Mr. Westfall, Chair. The Government Operations Committee, at its April 24 meeting recommended a board resolution authorizing the Chairman of the Board to execute a contract with ACS for microfilming and imaging of all land and court documents in the County Clerk's office. The terms of the contract is 5 years and \$2,160 a month.

The Committee also reviewed and approved a new policy prohibiting the use of personal electronic devices in the Highway Department; and we also approved revisions to the Family Medical Leave Policy. Tonight's agenda includes a resolution for each of these items.

The Committee also approved a resolution, also on tonight's order of business, to amend the Board's Rules of Order by allowing resolutions that haven't gone through the appropriate Standing Committee, to be introduced on the floor during a board meeting by 2/3 majority vote of the members present.

Finance, Assessment & Insurance Committee – Mr. Prouty, Chair. The Finance Committee voted for a board resolution, which is on tonight's agenda, to dispose of County owned property acquired by delinquent taxes. Two bids were received, and the property was awarded to Ernie Pichel for \$1,600.00.

The Committee also recommended amending the Planning Department budget by an additional \$60,000 from a member grant obtained by Senator Nozzolio for the restoration project at the historic Seneca County Courthouse in Ovid.

The Committee also approved refilling several positions in the Sheriff's office, two positions in Human Services and one position in facilities.

One item that was brought to the Finance Committee two weeks ago and was not recommended was a proposal to construct a walking trail on the county office building property for \$10,000.

Chairman's Remarks

County Manager Remarks

County Attorney's Remarks

Communications

57. From New York State Office for the Aging, a letter to Angela Reardon, Director, Seneca County Office of the Aging, informing her that the 2012-2016 Four Year Plan (FYP) and 2012-2013 Annual Implementation Plan (AIP) for Seneca County have been approved.

58. From New York State Division of Homeland Security and Emergency Services, letters notifying the award of \$17,271.00 to Seneca County for the FFY11 Local Emergency Management Performance Grant; and the award of \$17,000 to Seneca County for the FY2012 State Homeland Security Program (SHSP).

59. A copy of the 2011 Volunteer Income Tax Assistance (VITA) Program Summary operated by the Seneca County Department of Workforce Development and Youth Bureau, partnered with the United Way of Seneca County that completed 430 returns for a total refund amount of \$707,072.00.

60. From Assembly Minority Leader Brian M. Kolb, a letter dated April 16, 2012, acknowledging receipt of Seneca County Resolution No. 81-12, proclaiming the month of May as, "One Stop Month" for the County of Seneca and to acknowledge the achievements and the valuable services of the Finger Lakes Works One Stop Centers provide to the citizens of the community.

61. From Seneca County IDA, a copy of the Annual Financial Disclosure Forms / Certification of No Conflict of Interest / 2012.

62. From Seneca County Economic Development Corporation, a copy of the Financial Disclosure Forms / Certification of No Conflict of Interest.

63. From the Seneca County Libraries, a copy of its newsletter, "About Seneca Shares", which focuses on programs that are offered by the libraries to foster literacy.

64. From the Town of Covert Board, to Peg Birmingham, Deputy Commissioner of Human Services, Workforce Development, a copy of a letter of appreciation for providing convenient locations in the south end of the county for its residents in for programs dealing with food stamps, jobs, and the VITA taxpayer assistance program.

65. From the Fulton County Board of Supervisors, a copy of Resolution No. 146, "Urging the United States Congress to Repeal a Portion of the Universal Service Fund Surcharge that Provides Free Cellular Telephone Service to "Income Eligible" Individuals".

66. From Wayne County Board of Supervisors, a copy of Resolution No. 213-12, "Approving Appointments to the Finger Lakes Workforce Investment Board" (Carol Kramer)

67. From the Sullivan County Legislature, a copy of Resolution No. 130-12, "requesting the placement of signage along I-86 recognizing the designation of this highway system as the Daniel Patrick Moynihan Interstate Highway 86 as decreed by the State of New York.

68. From the Chenango County Board of Supervisors, a copy of Resolution No. 56-12P, "Calling on the Governor and State Legislature to Maintain the Current Success of the New York State Child Support Enforcement Unit by Maintaining a Commitment to a Strong State / Local Partnership.

69. From the Ontario County Board of Supervisors, a copy of Resolutions No. 161-2012, 222-2012, 223-2012, endorsing appointments to the Finger Lakes Workforce Investment Board.

70. A copy of the Seneca County Federation of Sportsmen's Clubs, Inc. minutes of the Finger Lakes Conservation Club March 20, 2012 meeting minutes.

71. A copy of the Seneca County E-911 Center Annual report for the year 2011.

72. A copy of the Finger Lakes Regional Council meeting minutes for February 22, 2012.

73. A copy of the Seneca County Agricultural Enhancement Board February 1, 2012 meeting minutes.

74. A copy of the Seneca County Soil & Water Conservation District February 27, 2012 meeting minutes.

75. A copy of the Inter-County Association of Western New York April 20, 2012 meeting minutes.

76. A copy of the Seneca County IDA March 29, 2012 meeting minutes.

77. A copy of the Workplace Wellness meeting minutes of March 27, 2012.

### **RESOLUTIONS AND MOTIONS**

#### **AUTHORIZATION TO CONVEY DEED**

RESOLUTION NO. 82-12, moved by Mr. Prouty, seconded by Mr. Lafler and adopted.

WHEREAS, real property located in the Town of Junius, Seneca County, and designated as Tax Map No. 15-1-11.212, has been subject to public auction pursuant to Article 11 of the New York State Real Property Tax Law; and

WHEREAS, no bid was received on said property at auction; and

WHEREAS, the County has authority to sell such property by sealed bid pursuant to §1166 real Property Tax Law; now, therefore, be it

RESOLVED, upon the recommendation of the Finance, Assessment & Insurance Committee and under authority of §1166 of the real Property Tax Law, that the Seneca County Treasurer is authorized and directed to convey by deed to the parties named below and in the manner provided by law all the rights, title and interest of the County of Seneca in the described Tax Sale parcel held by the County of Seneca upon payment of \$1,600.00, which includes past due taxes in the amount of \$119,791.92.

Purchaser/Address: Ernie Pichel / PO Box 142 Spencer, NY 14883

Formerly Owned By: 360 Networks USA, Inc

Tax Map #: 15-1-11.212 Town of: Junius Containing: 1.00 acres; and be it

FURTHER RESOLVED, this Resolution is hereby effective for 30 days.

**BOARD OF SUPERVISORS AUTHORIZES AMENDMENT TO 2012 SENECA COUNTY  
BUDGET OF THE DEPARTMENT OF PLANNING & COMMUNITY  
DEVELOPMENT TO REFLECT RESTORATION PROJECT AT  
HISTORIC SENECA COUNTY COURTHOUSE IN OVID**

RESOLUTION NO. 83-12, moved by Mr. Prouty, seconded by Mr. Shipley and adopted.

WHEREAS, Seneca County is the owner of the Historic County Courthouse in the Town of Ovid;  
and

WHEREAS, the County intends to undertake restoration work on the Courthouse Building; and

WHEREAS, through the efforts of State Senator Michael F. Nozzolio, New York State has committed \$60,000 in grant funding to support the restoration work; and

WHEREAS, the County Treasurer has established accounts to be utilized to reflect the revenue and expenses associated with the project; and

WHEREAS, this resolution has been reviewed and approved by the Finance, Assessment & Insurance Committees on April 24, 2012; now, therefore be it

RESOLVED, that the 2012 Budget of the Department of Planning & Community Development is hereby amended to reflect Revenue Account No. 1031933660 (Three Bears Grants) in the amount of \$60,000.00 and the establishment of Expense Account No. 10135580204392 (Papa Bear Restoration) with the amount of \$60,000.00.

**SUPERVISORS AMEND RULE 29 OF THE RULES OF ORDER**

RESOLUTION NO. 84-12, moved by Mr. Westfall, seconded by Mrs. Amidon and adopted.

WHEREAS, the Seneca County Board of Supervisors meet once a month for its regularly scheduled board meetings and one night a month for its regularly scheduled Committee meetings; and

WHEREAS, Rule 29 of the Rules of Order states, "Except by unanimous consent, no matter, except the appointment of officers, shall be acted upon by this Board except after reference to the proper committee. It shall be the duty of the Chair to make such reference"; and

WHEREAS, to ensure that Seneca County business continues to be conducted in an efficient and timely manner, the Government Operations Committee, at its April 24, 2012 meeting, recommended that Rule 29 be amended by replacing the text, "unanimous consent" with the text "a two-thirds majority vote"; now therefore be it

RESOLVED, that the Seneca County Board of Supervisors does hereby amend Rule 29 of the Rules of Order to read as follows:

**RULE 29. REFERENCE OF COMMITTEE**

Except by a two-thirds majority vote of the members present, no matter, except the appointment of officers, shall be acted upon by this Board except after reference to the proper committee. It shall be the duty of the Chair to make such reference.

Upon a majority vote of all members of this Board, any matter entrusted by these rules or otherwise, to any committee, may be withdrawn from the consideration of such committee and referred to a special committee appointed in such manner as the resolution withdrawing such matter shall direct.

**SUPERVISORS REVISE POLICY NO. 101.713 "FAMILY AND MEDICAL LEAVE ACT (FMLA)" EFFECTIVE IMMEDIATELY**

RESOLUTION NO. 86-12, moved by Mr. Westfall, seconded by Mr. Earle and adopted.

RESOLVED, the Seneca County Board of Supervisors approves changes to Seneca County Policy 101.713 "Family Medical Leave Act (FMLA)" to read as follows:

Purpose:

The County recognizes the occasional need for time away from work to participate in early child rearing and the care of family members who have serious health conditions, including injured service men and women as defined in the law. This policy is intended to assist employees of the County in better balancing those family needs with workplace demands.

The policy allows eligible employees to take reasonable leaves of absence for the birth, adoption, or placement of a foster child; for the care of a spouse, son, daughter, or parent who has a serious health condition; or because of a serious health condition that makes the employee unable to perform the functions of his/her position. Additionally, the leave may be used for certain qualifying military situations in support of an immediate family member.

The provisions of this policy shall not supersede any state or local law that provides greater employee leave benefits and rights than offered in this policy.

Eligibility:

An employee is eligible to request FMLA leave if he/she has been employed by the County for at least 12 months, and has worked at least 1,250 hours during the 12 month period immediately preceding the leave.

Employees applying for and granted a FMLA are required to meet notification and documentation requirements as outlined further in this policy. Failure to meet these requirements may result in the denial or revocation of a family leave.

A. Duration and Basis for Leave:

Eligible employees are entitled to at least 12 work weeks of leave during any 12 month period for one or more of the following reasons:

1. New Child - Because of the birth of a son or daughter of the employee, and in order to care for such a child, or because of the placement of a son or daughter with the employee for adoption or foster care.

a) Leave for a new child cannot be taken later than 12 months after the birth or placement of the child.

b) If both an employee and his/her spouse are employed by the County, their combined time off may not exceed 12 work weeks during any 12 month period if the leave is taken for a new child.

2. Serious Health Condition of Family Member - Because the employee's spouse, son, daughter or parent has a "serious health condition", and the employee is needed to attend the family member's basic needs, both during period of inpatient and home care. An eligible employee may take leave under this provision regardless of the availability of another family member to provide the same or similar care.

a) Leave because of a serious health condition can only be taken during such time as there is a medically certifiable serious health condition.

b) If both employee and spouse are employed by the County, their combined time off may not exceed 12 work weeks during any 12 month period to care for a parent with a serious health condition. Each spouse, however, is eligible for the full 12 weeks within a 12 month period to care for a son, daughter or spouse with a serious health condition.

c) An eligible employee who is the spouse, son, daughter, parent, or next of kin of a covered service member who is recovering from a serious illness or injury sustained in the line of duty on active duty is entitled to up to 26 weeks of leave in a single 12 month period to care for the service member. This military caregiver leave is available during "a single 12 month period" during which an eligible

employee is entitled to a combined total of 26 weeks of all types of FMLA leave. The “single 12 month period” for military caregiver leave begins on the first day the eligible employee takes military caregiver leave and ends 12 months after that date.

3. Serious Health Condition of Employee – Because a “serious health condition” makes the employee unable to perform the functions of his/her position.

4. A “Qualifying Exigency” (defined below) arising out of the fact that the spouse, son, daughter, or parent of the employee is on active duty, or has been notified of an impending call to active duty status, in support of a contingency operation.

B. Intermittent or Reduced Leave:

The employee may take FMLA leave in consecutive weeks, may use the leave intermittently, or under certain circumstances may use the leave to reduce the workweek or workday, resulting in a reduced work schedule as required under law. In all cases, the leave may not exceed a total of 12 workweeks over a 12 month period, or 26 weeks in a single 12 month period where all or a portion of the leave is to care for a covered military service member who is recovering from a serious illness or injury sustained while on active duty, unless extended by state law.

An employee on intermittent leave may be required to transfer temporarily to an available alternative position with equivalent pay and benefits which better accommodates recurring periods of leave than the employee’s regular position.

Intermittent leave cannot be taken for birth, adoption, or foster care purposes, unless the employee and the County agree otherwise. If approved, this leave must be taken during the year of the birth or placement.

C. Paid or Unpaid Leave:

FMLA leave (leave available to employees under this policy) is always unpaid leave. However, if paid leave is available to the employee under the same circumstances pursuant to a different law, contract or policy that paid leave must be taken concurrently with the FMLA leave.

D. Employee Notice & Scheduling Requirements:

An employee requesting family leave is required to give 30 days notice to his/her Department Head before the leave is to begin, except for bona fide emergencies, which will be accommodated as soon as practical.

When a family leave is related to a serious health condition, the employee must make a reasonable effort to schedule treatment(s) so as not to unduly disrupt the County’s operations.

Family and Medical Leave Act (“FMLA”) Policy

E. Medical Certification & Reporting Requirements:

For leave taken because of the employee’s or a covered family member’s serious health condition, the employee must submit a completed “Physician or Practitioner Certification” form (available at the

Personnel Office) and return the certification to the Personnel Officer. A Medical Certification must be provided by the employee within 15 days, or as soon as reasonably possible.

Failure to provide certification may result in a denial of leave. Medical certification may be provided by using the medical certification form available from the Personnel Office.

The County may require:

A second or third opinion (at the County's expense)

Periodic reports on the employee's status and intent to return to work

Physician's release to return to work

All documentation related to the employee's or family member's medical condition will be held in strict confidence.

F. Restoration to Position:

If the employee returns to work within 12 weeks following a family/ medical leave, he/she will be reinstated to his/her former position or equivalent position with equivalent employment benefits, pay and other terms and conditions of employment.

The employee's restoration rights are the same as they would have been had the employee not been on leave. Therefore, if the employee's position would have been eliminated or the employee would have been terminated had he/she not been on a FMLA leave, the employee would not have the right to be reinstated upon return from leave.

If the employee fails to return within 12 weeks following a leave, the employee will be reinstated to his/her same or similar position, only if available, in accordance with applicable laws. If the same or similar positions are not available, the employee may be terminated.

G. Effect on Benefits:

An employee granted a FMLA leave will continue to be covered under the County's group health insurance plan under the same conditions as coverage would have been provided if continuously employed during the leave.

Employee contributions will be required either through payroll deduction or by making direct payment arrangements with the Seneca County Insurance Office. The employee must fully comply with those arrangements throughout the leave or risk termination of the health benefits.

Employee contribution amounts are subject to any change in rates that occurs while the employee is on leave.

If FMLA leave expires and the employee does not return to work for at least 30 calendar days for reasons other than: 1) the continuation of a serious health condition of the employee or covered family member, or 2) circumstances beyond the employees control (certification required within 30 days of failure to return for either reason), the County may recover any benefit payments it has made on the employee's behalf during the leave.

An employee is not entitled to seniority or benefit accrual during periods of unpaid leave, but will not lose anything accrued prior to leave.

DEFINITIONS:

1. “12 Month Period” – (Example): means a rolling 12-month period measured backward from the date leave is taken and continuous with each additional leave day taken.
2. Spouse – the husband or wife of the employee. This does not include unmarried domestic partners.
3. Child – Son or daughter under 18 years of age, or 18 or older who is incapable of self-care because of a mental or physical disability. A “Child” is one for whom the employee has actual day-to-day responsibility for care and includes a biological, adopted, foster or step-child.
4. Parent- the biological parent of an employee, an individual who stood in place of the parent to that employee, or an employee who has day-to-day responsibility for caring for a child.
5. Serious Health Condition – A serious health condition is defined as a condition which requires inpatient care at a hospital, hospice, or residential medical care facility, including any period of incapacity or any subsequent treatment in connection with such inpatient care or a condition which requires continuing care by a licensed health care provider. Continuing treatment by a health care provider is defined as:
  - a) Any period of incapacity of more than three consecutive, full calendar days, and any subsequent treatment or period of incapacity relating to the same condition, that also involves: (1) In-person treatment visit two or more times, within 30 days of the first day of incapacity, unless extenuating circumstances exist, by a health care provider, by a nurse under direct supervision of a health care provider, or by a provider of health care services (e.g., physical therapist) under orders of, or on referral by, a health care provider; or (2) In-person treatment visit by a health care provider on at least one occasion, which results in a regimen of continuing treatment under the supervision of the health care provider. The first (or only) in-person treatment visit must take place within 7 days of the first day of incapacity.
  - b) Any period of incapacity due to pregnancy, or for prenatal care.
  - c) Any period of incapacity, or treatment for such incapacity, due to a chronic serious health condition. (A chronic serious health condition involves periodic visits, at least twice a year, to a health care provider for treatments, continues over an extended period of time and may cause episodic periods of incapacity such as occurring with diabetes, asthma, and epilepsy).
  - d) A period of incapacity which is permanent or long-term due to a condition for which treatment may not be effective (i.e., Alzheimer’s disease).
  - e) Any period of absence necessary to receive multiple treatments by a health care services provider under orders of, or on referral by, a health care provider, either for restorative surgery after an accident or other injury, or for a condition that would likely result in a period of incapacity of more than three consecutive calendar days in the absence of medical intervention or treatment.

6. Qualifying Exigency - a non-medical activity that is directly related to the covered military member's active duty or call to active duty status, for one or more of the following qualifying activities: (1) Short notice deployment; (2) Military events and related activities; (3) Childcare and school activities; (4) Financial and legal arrangements; (5) Counseling; (6) Rest and recuperation; (7) Post deployment activities; (8) Additional activities that arise out of the covered military member's active duty of call to active duty status provided that the employer and employee agree that such leave shall qualify as an exigency and agree to both the timing and duration of such leave.

Family Medical Leave Forms To Be Submitted By The Employee:

Request for Family /Medical Leave

Physician or Practitioner Certification

Physician's Release to Return to Work

**SUPERVISORS CREATE POLICY NO. 101.513 "SENECA COUNTY HIGHWAY USAGE OF PERSONAL ELECTRONIC DEVICES" EFFECTIVE IMMEDIATELY**

RESOLUTION NO. 87-12, moved by Mr. Westfall, seconded by Mr. Prouty and adopted.

WHEREAS, safety is a primary concern for the Highway Department throughout the year; and  
WHEREAS, the work that is being done and the environment in which it is done in the Highway Department requires each employee to be attentive at all times;

WHEREAS, the County Highway Department is requesting to create a policy to address usage of personal electronic devices while on the job, upon approval of the Government Operations Committee meeting effective April 24, 2012;

RESOLVED, the Seneca County Board of Supervisors approves the creation of Seneca County Policy 101.513 "Seneca County Highway Usage of Personnel Electronic Devices" to read as follows:

**PURPOSE:**

Safety is a primary concern for the Highway Department throughout the year. The work that is being done, and the environment in which it is done, requires each employee to be attentive at all times.

**POLICY:**

1. Cell phones and portable media players (such as IPODS) may not be used while flagging;
2. Drivers of trucks, SUVs, etc. may use only hands free cell phones while driving;
3. Operators of heavy equipment may not use cell phones or portable media players while operating this equipment. The operation of heavy equipment requires the operator's full attention at all times;
4. Portable media players may not be used while operating chain saws or other powered hand held equipment. Again, your full attention is needed to be safe around this equipment.

If you are unsure of when to use or not use these devices, ask your supervisor.

**SUPERVISORS AWARD BID FOR STRIPING OF COUNTY HIGHWAY**

RESOLUTION NO. 88-12, moved by Mr. Shipley, seconded by Mr. Kubasik and adopted.

WHEREAS, on March 1, 2012 Seneca County solicited bids on a contract for the painting of traffic lines on Seneca County highways; and

WHEREAS, the two bids received were opened on April 4, 2012 and were from Seneca Pavement Marking of Horseheads, New York and Accent Stripe, Inc. of Orchard Park, New York; and

WHEREAS, the lowest bid was from Accent Stripe, Inc; and

WHEREAS, the Public Works Committee of the Seneca County Board of Supervisors recommended accepting the bid from Accent Stripe, Inc on April 24, 2012; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors does hereby award the bid for painting of traffic lines, paint and reflectorized glass beads to Accent Stripe, Inc. as follows:

Survey of passing and no passing zones with log sheets included (per mile)	\$300.00
Indexing of passing and no passing zones from existing log sheets (per mile)	\$200.00
Spotting of center line on new pavement (per mile)	\$200.00
Center line application including materials (per mile)	\$310.00
Edge line application including materials (per side)	\$190.00
Yellow traffic line paint (per gallon)	\$ 9.50
White traffic line paint (per gallon)	\$ 9.50
Reflectorized glass beads (per pound)	\$ .30

**SUPERVISORS ACCEPT BIDS FOR HOT MIX ASPHALT CONCRETE**

RESOLUTION NO. 89-12, moved by Mr. Shipley, seconded by Mr. Reynolds and adopted.

WHEREAS, on March 1, 2012 Seneca County solicited bids on a contract for hot mix asphalt concrete, and

WHEREAS, two bids were received, one from Seneca Stone, Fayette, New York, and one from Hanson Aggregates New York, Inc., Oaks Corners, New York; and

WHEREAS, said bids were opened on April 4, 2012, and

WHEREAS, the Public Works Committee of the Seneca County Board of Supervisors recommended accepting the bids from Seneca Stone and Hanson Aggregates on April 24, 2011; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors does hereby award the bid to Seneca Stone, Fayette, New York, and Hanson Aggregates New York, Inc., Oaks Corners, New York, for hot mix asphalt concrete, letting availability and delivery costs be the deciding factors;

	<u>SENECA STONE CORP.</u>	<u>HANSON AGGREGATES</u>
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TYPE 7 TOP	68.50 / Ton	67.40 / Ton
TYPE 6 TOP	64.95 / Ton	64.60 / Ton
FINE BINDER	59.00 / Ton	59.50 / Ton
TYPE 3 BINDER	59.00 / Ton	58.50 / Ton
TYPE 1 BASE	58.55 / Ton	56.75 / Ton

and, be it

FURTHER RESOLVED, that the Seneca County Highway Department and all towns, villages and school districts in Seneca County, are hereby authorized to purchase hot mix asphalt concrete at bid prices.

**SUPERVISORS ACCEPT BIDS FOR AGGREGATE MATERIALS**

RESOLUTION NO. 90-12, moved by Mr. Shipley, seconded by Mr. Davidson and adopted.

WHEREAS, on March 1, 2012 Seneca County solicited bids on a contract for aggregate materials; and

WHEREAS, two bids were received, one from Seneca Stone, Fayette, New York, and one from Hanson Aggregates New York, Inc., Oaks Corners, New York, for aggregates materials; and

WHEREAS, the Public Works Committee of the Seneca County Board of Supervisors recommended the bids from Seneca Stone and Hanson Aggregates on April 24, 2012; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors does hereby award the bid to Seneca Stone, Fayette, New York, and Hanson Aggregates New York, Inc., Oaks Corners, New York for aggregate materials, letting availability and delivery costs be the deciding factors.

<b>SENECA STONE CORPORATION</b>	<b>PRICE/TON</b>
SCREENINGS	\$10.50
RUN OF CRUSH	\$7.25
1A STONE	\$11.00
1 STONE	\$10.50
1ST STONE	\$10.50
1 & 1A STONE MIXED	\$ 11.00
1 & 2 STONE MIXED	\$10.50
1,1A & 2 STONE MIXED	\$10.50
2 STONE	\$10.50
3 STONE	\$10.50
GABION	\$10.00
RIP RAP AVERAGE	\$14.00
RIP RAP SELECT	\$21.00
<b>HANSON AGGREGATES OF NEW YORK, INC.</b>	<b>PRICE/TON</b>
SCREENINGS	\$10.75

RUN OF CRUSH	\$7.50
1A STONE	\$11.50
1 STONE	\$10.25
1ST STONE	\$11.00
1 & 1A STONE MIXED	\$11.00
1 & 2 STONE MIXED	\$10.75
1,1A & 2 STONE MIXED	\$11.00
2 STONE	\$11.00
3 STONE	\$11.00
GABION	\$10.50
RIP RAP AVERAGE	\$14.00
RIP RAP SELECT	\$16.00

And, be it

FURTHER RESOLVED, that the Seneca County Highway Department and all towns, villages and school districts in Seneca County, are hereby authorized to purchase aggregate materials at bid prices.

**SUPERVISORS AUTHORIZE INTER-MUNICIPAL AGREEMENT WITH  
VILLAGE OF WATERLOO FOR BILLING SERVICES & TRAINING**

RESOLUTION NO. 91-12, moved by Mr. Shipley, seconded by Mr. Westfall and adopted.

WHEREAS, Seneca County administers and staffs Water and Sewer Districts that serve customers within the County; and

WHEREAS, a vacancy has occurred in the clerical position which generates billings for District customers; and

WHEREAS, the Board has authorized the re-filling of this vacancy and candidate recruitment is underway; and

WHEREAS, the County solicited proposals from other municipalities to provide interim billing services during this transition period; and

WHEREAS, the Village of Waterloo provided the lowest cost proposal for billing services and training; and

WHEREAS, the Village of Waterloo will provide for two billing cycles and assist in training new County staff in the amount of \$750.00; and

WHEREAS, funding is available in the District Accounts; and

WHEREAS, this resolution has been reviewed and approved by the Public Works Committee on April 24, 2012; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors authorizes that the County Water & Sewer Districts enter into an Inter-Municipal Agreement with the Village of Waterloo for district billing services and training of new County staff in the amount of \$750.00.

Mr. Churchill made a motion, seconded by Mrs. Garlick Lorenzetti to send a letter to Seneca Meadows Landfill urging them to discontinue accepting waste from Hydrofracking drilling. Under discussion, Mr. Shipley and Mrs. Garlick Lorenzetti expressed their disapproval, stating that if the waste is generated in areas outside of New York State, then it should be disposed in areas of outside of New York State.

The waste was described as drilling waste, made up of stone, saline, radioactive material, water and chemicals, but not in liquid form. It is compressed. If a truck carrying the waste accidentally overturned, the waste would not flow like water into the ground.

It was stated that the DEC monitors the landfill and allows acceptance of the hydrofracking waste.

Mr. Westfall expressed concern that the waste should not be accepted until it is determined absolutely that the waste is not hazardous.

Mr. Churchill made a motion to Move the Previous Question. Mr. Lafler seconded the motion. The motion to Move the Previous Question carried by 2/3 vote.

**SUPERVISORS AUTHORIZE AND DIRECT CHAIRMAN TO SEND CORRESPONDENCE TO  
SENECA MEADOWS LANDFILL URGING THAT NO FRACKING WASTE BE ACCEPTED  
(DEFEATED)**

RESOLUTION NO. 92-12, moved by Mr. Churchill, seconded by Mrs. Garlick Lorenzetti and defeated by 329 ayes (Churchill, Garlick Lorenzetti, Westfall, Shipley, Kubasik), 375 nays (Reynolds, Serven, Davidson, Prouty, Earle, Lafler, Amidon, Hayssen) and 46 not present (Kaiser).

WHEREAS, the Board of Supervisors recently learned that Seneca Meadows accepted for disposal Hydrofrack drilling waste from drilling sites in Pennsylvania in 2010; and

WHEREAS, in light of the public concern with Hydrofracking and the disposal of highly contaminated waste it generates, it is important that the county consider the implications of both dumping and transporting fracking waste in Seneca County and within the Cayuga/Seneca Watershed and determine if there are any actions that could be taken in the matter; and

WHEREAS, the Board of Supervisors opposes the acceptance of Hydrofracking waste at Seneca Meadows; and

WHEREAS, this resolution has been reviewed and approved by the Environmental Affairs Committee on April 24, 2012; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors authorizes and directs that the Chairman of the Board send correspondence to Seneca Meadows objecting to the acceptance of Hydrofracking waste at the facility.

**CHAIRMAN OF THE BOARD OF SUPERVISORS AUTHORIZED AND DIRECTED TO SIGN A CONTRACT EXTENSION WITH THE NEW YORK STATE DEPARTMENT OF HEALTH FOR THE TOBACCO ENFORCEMENT PROGRAM**

RESOLUTION NO. 93-12, moved by Mr. Earle, seconded by Mr. Kubasik and adopted.

WHEREAS, in order to align the Tobacco Enforcement Program Grant with the state fiscal year, the NYSDOH is awarding a 6 month contract extension to the Health Department; and

WHEREAS, the contract period will be from April 1, 2012 through March 31, 2013 and will be in the amount of \$25,871; and

WHEREAS, it is necessary for the Chairman of the Board of Supervisors to sign this contract extension to receive these funds; and

WHEREAS, the funds are in the Public Health Budget 10-115-5-4011-4700; and

WHEREAS, the Public Health Committee has approved the grant; now, therefore be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized and directed to sign the contract extension with the New York State Department of Health for the Tobacco Enforcement Program.

**CHAIRMAN OF THE BOARD AUTHORIZED AND DIRECTED TO SIGN A CONTRACT EXTENSION WITH THE NEW YORK STATE DEPARTMENT OF HEALTH FOR THE DRINKING WATER ENHANCEMENT GRANT**

RESOLUTION NO. 94-12, moved by Mr. Earle, seconded by Mr. Reynolds and adopted.

WHEREAS, the Health Department has been awarded a Drinking Water Enhancement Grant by the New York State Department of Health in the amount of \$95,207; and

WHEREAS, the contract period for this grant is April 1, 2012 through March 31, 2013; and

WHEREAS, the Public Health Committee has approved accepting this grant; and

WHEREAS, it is necessary for the Chairman of the Board of Supervisors to sign the contract; now, therefore be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized and directed to sign the contract with the New York State Department of Health for the Water Enhancement Grant.

**SUPERVISORS APPROVE CREATION OF THE POSITION OF PART-TIME CIVIL CLERK**

RESOLUTION NO. 95-12, moved by Mr. Reynolds, seconded by Mr. Davidson and adopted.

WHEREAS, the Seneca County Sheriff's Office has a need to create the position of Part-time Civil Clerk; and

WHEREAS, the Seneca County Sheriff's Civil Office operates under Rules and Regulations and Policy and Procedures established by the Civil Practice Laws and Rules and the Seneca County Sheriff's Office; and

WHEREAS, Seneca County Sheriff's Office Policy requires that each day that monies are received into the Civil Office that the person receiving said monies will not be the same person that reconciles said monies and makes the bank deposit of same; and

WHEREAS, the integrity of an office that is responsible for the handling and accounting of nearly \$500,000 each year must be maintained with employees that are properly trained and above reproach; and

WHEREAS, the Public Safety Committee and the Finance, Assessment & Insurance Committee recommended creating said position at its April 24, 2012 meeting; and

WHEREAS, the funding of said position will from line 10-110-5-3112-1200 from the Seneca County Sheriff's Office Civil Division Budget; now therefore be it

RESOLVED, that the Seneca County Board of Supervisors does hereby authorize the creation of the position of Part-time Civil Clerk to be handled through the appropriate budget lines.

**APPOINTMENT OF MEMBERS TO THE  
FINGER LAKES WORKFORCE INVESTMENT BOARD**

RESOLUTION NO. 96-12, moved by Mr. Davidson, seconded by Mrs. Amidon and adopted.

WHEREAS, the Seneca County Board of Supervisors has authorized the creation of the Finger Lakes Workforce Investment Board for the counties of Ontario, Wayne, Seneca and Yates in compliance with the Workforce Investment Act (WIA) of 1998; and the appointment of the public sector Workforce Investment Board Members must be endorsed by the four counties of Ontario, Wayne, Seneca and Yates; and

WHEREAS, the Seneca County Board of Supervisors shall endorse the following public and private sector representatives to the Finger Lakes Workforce Investment Board effective May 8, 2012 to June 30, 2013 and July 1, 2012 to June 30, 2015 respectively:

Public sector

Ms. Martha Costello DOL Manager Finger Lakes Works Geneva & Lyons 70 Elizabeth Blackwell Street Geneva, New York 14456	05/08/2012 – 06/30/2013 *to fill unexpired term of J. VanGelder
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Mr. Martin Williams Deputy Director Wayne County Department of Aging and Youth 1519 Nye Road, Suite 300 Lyons, New York 14489	07/01/2012 – 06/30/2015
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Private Sector

Mr. Ronald L. Golumbeck Vice President & Director of Human Resources ITT Industries-Goulds Pumps, Inc. 240 Fall Street Seneca Falls, New York 13148	07/01/2012 – 06/30/2015
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Mr. Joseph Hamm  
Commissioner's Regional Representative  
New York State Department of Labor  
276 Waring Road  
Rochester, New York 14609; and

07/01/2012 – 06/30/2015

WHEREAS, these appointments have been reviewed and approved by the Human Services Committee on April 24, 2012; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors does hereby appoint Martha Costello, Martin Williams, Ronald L. Golumbeck and Joseph Hamm to the Finger Lakes Workforce Investment Board; and be it

FURTHER RESOLVED, that the Clerk to the Board of Supervisors send a certified copy of this resolution to the Finger Lakes Workforce Investment Board and to the Clerks of the Boards of Ontario, Wayne and Yates Counties.

**BOARD OF SUPERVISORS APPOINT MEMBERS TO  
FINGER LAKES REGIONAL AIRPORT ADVISORY COMMITTEE**

RESOLUTION NO. 97-12, moved by Mrs. Amidon, seconded by Mr. Shipley and adopted.

WHEREAS, this resolution has been reviewed and approved by the Planning, Development, Agriculture and Tourism Committee on April 24, 2012; now, therefore be it

RESOLVED, that Donald Earle and Peter Same are appointed to the Finger Lakes Regional Airport Advisory Committee for a term of three years to expire on October 31, 2015.

**BOARD OF SUPERVISORS AUTHORIZE THE CHAIRMAN OF THE BOARD TO SIGN  
MEMORANDUM OF UNDERSTANDING WITH SENECA COUNTY TOWNS AND VILLAGES  
REGARDING ITEMS TO BE SENT TO THE SENECA COUNTY PLANNING BOARD**

RESOLUTION NO. 98-12, moved by Mrs. Amidon, seconded by Mr. Reynolds and adopted.

WHEREAS, in 2005 the Seneca County Board of Supervisors authorized the signing of a Memorandum of Understanding (MOU) between Seneca County and the Local Towns and Villages regarding what items did not have to be forwarded to the County Planning Board for review; and

WHEREAS, since that time, some positive additions to the list in the Memorandum of Understanding have been identified; and

WHEREAS, by Resolution 19-12, the Seneca County Planning Board requested that the Seneca County Board of Supervisors authorizes the Chairman of the Board to sign the attached Memorandum of Understanding with any or all local Seneca County Towns or Villages; and

WHEREAS, this resolution has been reviewed and approved by the Planning, Development, Agriculture and Tourism Committee on April 24, 2012; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors authorized the Chairman of the Board to sign the attached Memorandum of Understanding with any or all Seneca County Towns and Villages upon adoption by those communities.

**Memorandum of Understanding**

This Memorandum of Understanding is made between The County of Seneca whose offices are located at One DiPronio Drive, Waterloo, NY 13165 (and hereafter referred to as the County) and the Board of the (Town/Village) of \_\_\_\_\_, whose offices are located at \_\_\_\_\_, (and hereafter known as the Local Board).

The purpose of this Memorandum of Understanding is to establish mutually beneficial procedures whereby some items listed in the New York State General Municipal Law (GML) section 239 to be reviewed by the County Planning Board may be acted on by the Local Board of jurisdiction without review by the Seneca County Planning Board.

The County Planning Board, by study of its past actions and of potential development, has determined that the following categories of action have negligible possibility for inter-community or countywide impacts.

Granting a Special or Conditional Use Permit for the construction, expansion or placement of minor accessory/appurtenant residential structures, including garages, carports, patios, decks, swimming pools, tennis courts, satellite dishes, fences, barns, storage sheds or other buildings not changing land use or density.

Granting of Individual Setback, Lot Line Variances, or Area Variance(s) for a single-family, two-family or three-family residence; or for structures accessory to single-family homes including as listed above.

Lot Line Adjustment Subdivision: Transfer of less than ¼ of an acre of property, or strip of property less than 20' wide to the adjacent land owner as long as the transferring lot is not and will not become non-conforming under current lot size requirements, and meets the setback requirements of the Local Zoning, and the New York State Uniform Fire Prevention and Building Code, whichever is stricter.

Minor Subdivision which contains a maximum of four (4) lots and is defined by the local municipality as a “minor subdivision”, does not front on a State or County Road, is not within 500' of a County Facility, and does not call for the development of any land that has been in agricultural production in the last two (2) years and any existing buildings will meet the setback requirements of the Local Zoning, and the New York State Uniform Fire Prevention and Building Code, whichever is more strict.

Minor Subdivisions where the individual lots to be created meet all size requirements of the municipality and are not adjacent or are separated by municipal roads

Special Permit/Permits for Signs that meet the criteria of the Local Zoning regulations and/or sign regulations, and that do not require a variance.

Special Permits or Area Variances for Signs located more than 500' from a State or County Road or Facility.

Administrative Zoning Text Amendments which do not change the uses allowed within a portion or all of the Town/Village, whether these uses require a Special Permit Review, and does not change any setback requirements. This is intended to cover changes in application fees, titles of Town Enforcement Officers, and review time frames that correspond to State law.

Site Plan Reviews of Commercial/Business development that meet all of the following: a) Less than three (3) acres of land to be developed, b) Less than one (1) acre to be taken out of agricultural production, in a State approved agricultural district, c) Less than five (5) employees and d) Does not have frontage on, or is greater than 500' from a State or County Road.

Special Permits for co-location of an additional antenna on an existing cell or radio tower.

Special Permits or Site Plan Review for small home based businesses that will generate less than four (4) roundtrips per day and make no exterior changes to the property, except signs as permitted in the community.

Site Plan Review of Single Family Residential uses.

(It is also noted that by State law the following do not require review, interpreting an existing code, rule or regulation, or adoption of a moratorium on land development or construction.)

The Local Board agrees to submit all other items as listed in Sections 239 l, m & n of the New York State General Municipal Law by the close of business, of the Seneca County Department of Planning and Community Development, at least one (1) week before the regularly scheduled County Planning Board meeting, and agrees that any item filed after that date has 42 days to be reviewed by the County Planning Board.

The County Planning Board will review actions which fall under this Memorandum of Understanding upon request from the Chairman of the Board which has jurisdiction.

The County Planning Board will once a year provide the Clerk or Chairman of the Local Board with a listing of regularly scheduled meetings.

These procedures shall become effective ten (10) days after the authorized representatives of both parties have signed this document. It shall be in effect until: one (1) month after either party notifies the other that they will no longer be participating, one (1) of the parties is dissolved, or both parties agree to a modification.

Agreed and accepted by:

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Chairperson, Seneca County Board of Supervisors

Date

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Chairperson, Seneca County Planning Board

Date

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(Name) (Title) (Community)

Date

New Business

Mr. Churchill said that Seneca County Cornell Cooperative Extension would like to give an AgTour of Seneca County in place of the annual dinner meeting with the Board of Supervisors. An AgTour was well received by several supervisors. The tour is planned for Saturday, June 30, 2012.

Mr. Shipley made a motion, seconded by Mr. Davidson, to suspend the rules of order to introduce the following resolutions.

**SUPERVISORS APPROVE PURCHASE OF (1) GERMAN SHEPERD NARCOTICS TRAINED DOG FROM SHALLOW CREEK KENNELS, INC. AND ASSOCIATED PURCHASES**

RESOLUTION NO. 99-12, moved by Mr. Reynolds, seconded by Mr. Shipley and adopted.

WHEREAS, the Seneca County sheriff's Office maintains a Canine Detail presently consisting of two German Shepherds; the newest dog is trained primarily for the locating of explosives; and the older dog is trained primarily for the locating narcotics; and

WHEREAS, the oldest canine, ATO, is being retired due to age; and

WHEREAS, the Seneca County Sheriff's Office is requesting approval to purchase a replacement dog, and

WHEREAS, the cost of the dog is as follows: German Shepherd - \$8,500.00; 6-week handler course at Shallow Creek Kennels, Inc., including lodging, all manuals and handouts, equipment, dog food, NAPWDA certification upon successful completion of the training - \$4,250; Kennel Compound including concrete pad, Butler fencing, kennel and additional equipment - \$3,037.3; Per diem for 6-week training - \$900.00; For a total cost of \$16,687.35; and

WHEREAS, the Public Safety Committee approved said purchases at it April 24, 2012 meeting; and

WHEREAS, this is a narcotics trained certified animal and all funding is permissible from the Seneca County Sheriff's Office Federal Seizure Account; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors does hereby authorize the Sheriff's Office to purchase (1) German Shepherd narcotics trained dog from Shallow Creek Kennels, Inc. and the aforementioned associated purchases from the Seneca County Sheriff's Office Federal Seizure Account.

**SUPERVISORS APPROVE ROEMER, WALLENS, GOLD & MINEAUX, LLP, AS REPRESENTATIVES FOR SENECA COUNTY DURING CONTRACT NEGOTIATIONS EFFECTIVE IMMEDIATELY**

RESOLUTION NO. 100-12, moved by Mrs. Garlick Lorenzetti, seconded by Mr. Davidson and adopted.

WHEREAS, Seneca County desires to hire a consulting firm to represent the County during the collective bargaining process with the CSEA; and

WHEREAS, Roemer, Wallens, Gold & Mineaux have responded to the County's request for proposal to handle said contract negotiations for a fee of \$2,000.00 per month, not to exceed \$24,000.00 per year; and

WHEREAS, the Personnel Committee has approved hiring said firm at their May 3, 2012 meeting; now, therefore, be it

RESOLVED, that the Seneca County Board of Supervisors does hereby approve hiring the Law Firm of Roemer, Wallens, Gold & Mineaux as representatives for Seneca County during contract negotiations with the CSEA; and be it further

RESOLVED, that the Seneca County Board of Supervisors does hereby authorize and direct the Chairman of the Board of Supervisors to execute all necessary contract documents upon the review and approval by the Seneca County Attorney; and be it further

RESOLVED, that the Seneca County Treasurer is authorized to transfer \$24,000.00 from the Contingency Fund into account #10-101-5-1430-4371 effective immediately.

**BOARD OF SUPERVISORS APPROVES THE CREATION AND FILLING OF A FULL-TIME TYPIST AND PART-TIME ACCOUNT CLERK**

RESOLUTION NO. 101-12, moved by Mr. Davidson, seconded by Mrs. Amidon and adopted.

WHEREAS, the Seneca County Division of Human Services Accounting Unit is responsible for handling numerous fiscal tasks; and

WHEREAS, the Seneca County Division of Human Services Accounting Unit would like to abolish one Part-time typist position and one Full-time Account Clerk position; and

WHEREAS, the Seneca County Division of Human Services Accounting Unit would like to create one Part-time Account Clerk position and one Full-time Typist position; and

WHEREAS, these positions are essential to ensuring the day-to-day operations and efficiency of the Accounting Unit; and

WHEREAS, the Human Services Committee and the Finance, Assessment, & Insurance Committee approved abolishing said positions and creating and filling said position at its meeting on May 8, 2012; now, therefore be it

RESOLVED, that the Board of Supervisors does hereby approve the abolishment of one Part-time typist position and one Full-time Account Clerk position in the Seneca County Division of Human Services Accounting Unit; and be it further

RESOLVED, that the Board of Supervisors does hereby approve the creating and filling of one Part-time Account Clerk position and one Full-time Typist position in the Seneca County Division of Human Services Accounting Unit.

Special Order of the Day

The meeting adjourned at 7:35 p.m.