

SENECA COUNTY BOARD OF SUPERVISORS

REGULAR MEETING

January 11, 2011

8:00 p.m.

Call to Order

Chairman Lafler called the meeting to order at 8:01 p.m.

Roll Call of Members by the Clerk

All members of the Board were present.

Submission of Claims for Audit

Mr. Hayssen, Chairperson, made a motion, seconded by Mr. Davidson, and carried that the following vouchers have gone through the proper auditing process, be approved for payment.

Supervisors vouchers	# 1 - 192	totaling	\$ 250,626.51
OFA vouchers	# 1 - 57	totaling	\$ 67,395.67
Workforce Development vouchers	# 1 - 14	totaling	\$ 16,711.72
Sheriff vouchers	# 1 - 122	totaling	\$ 101,283.81
County Airport vouchers	# 1 - 5	totaling	\$ 140.34
Highway Transportation vouchers			
Maintenance & State Snow	# 1 - 18	totaling	\$ 139,251.03
Highway Machinery	# 1 - 35	totaling	\$ 45,492.16
		Highway Total	\$ 184,743.19
Water & Sewer	# 271 - 294		33,439.75
Airport Capital vouchers	# 1 - 3	totaling	\$ 42,086.27
Highway Capital vouchers	# 1 - 2	totaling	\$ 15,897.96
Veterans Cemetery Capital Voucher	# 1 - 2	totaling	\$ 135,695.76

Reports of Standing Committees

Planning, Development, Agriculture & Tourism Committee – Mrs. Amidon, Chairperson. The Committee referred the following items as indicated to the Board of Supervisors: (1) a resolution adopted by the Board of Supervisor approving the fidelity bond and payment of \$6,647.00 to Genesee Finger Lakes Regional Planning Council; (2) Board of Supervisors approval of recommendation by the Seneca County Revolving Loan Fund Committee for a \$75,000 loan at 5% for seven years for Carol and Bruce Iddings to reestablish their business at 994 Waterloo-Geneva Road. The loan will be used for working capital, and this project will create five (5) full-time jobs. Collateral will be a lien on the property at 994 Waterloo-Geneva Road; and (3) a resolution by the Board of Supervisors approving the recommendation

by the Seneca County Revolving Loan Fund Committee for a \$35,000 loan at 5% for 15 years for the purchase of the building at 385 Waterloo-Geneva Road to Dana Hillman. This project will create two (2) full-time jobs. Collateral will be a lien on the property at 385 Waterloo-Geneva Road.

Public Works Committee - Mr. Davidson, Chairman. The Committee referred the following items as indicated to the Board of Supervisors: (1) a Board resolution setting the 2011 water rates. Seneca County Water District No. 1 (SCWD No. 1) currently purchases water from the Town of Varick Water District. The Town of Varick currently passed a resolution increasing the cost of water by \$0.25 per 1,000 gallons (from \$3.09/1,000 gallons to \$3.34/1,000 gallons). The Town of Varick's increase was the result of the Village of Waterloo raising the water rate from \$2.59/1,000 gallons to \$2.83/1,000 gallons. The new water rate from Town of Varick (and the Village of Waterloo) will be effective January 1, 2011. The following proposed rates will be effective January 1, 2011 if the Board adopts a resolution approving the rates: SCWD No. 1 - \$47.00 for the first 8,000 Gallons and \$5.89/1,000 Gallons After; the Hamlet of Romulus \$4.10/1,000 Gallons. No increases to the operation and maintenance fees are proposed at this time, (2) The committee also voted in favor of the County Engineer, Jason McCormick, to move forward with a proposal for the improvement of the District Attorney's offices and the demolition of the old civil offices building and parts of the former jail buildings and then to bring the proposal back to the committee for review.

Mental Health Services Committee - Mr. Reynolds, Chairman. The committee approved recommendations from the Vacancy Committee to refill a Psychiatric Social Worker position vacant due to retirement and to appoint a temporary part-time Driver to assist during a medical leave of absence.

Human Services Committee - Mr. Mooney, Chairman. The Committee referred the following item to the Board of Supervisors: (1) authorizing the Treasurer to make budget adjustments to cover any over-appropriations within the Department of Human Services budgets. Adjustments must be within the same department and object expense code, (2) the committee approved recommendations by the Vacancy Committee to refill a Caseworker position vacant due to resignation; and appoint a temporary part time Social Welfare Examiner to assist during multiple medical leaves of absence.

Personnel & Technology Committee - Mr. Same, Chairman. The Committee referred to the Board of Supervisors a request for Mary Joe Flynn, Deputy Director of Public Health to attend the National Conference in Washington D.C.

Government Operations Committee - Mr. Kaiser, Chairman. The Committee referred the following items as indicated to the Board of Supervisors: (1) a contract with NTS Data Services for the voter registration system for a term of five years. This contract is a renewal, (2) a contract with NTS Data Services for full document imaging for a term of five years.

Public Health Committee – Mr. Hayssen, former Committee Chairman. The committee referred to the Board of Supervisors the request for Vickie Swinehart, Director of Public Health to attend the NYSACHO National Immunization Conference in Washington D.C. All charges are sponsored by NYSACHO with the exception of parking and travel to and from the airport.

Finance, Assessment & Insurance Committee - Mr. Hayssen, Chairperson. The committee approved the recommendations by the Vacancy Committee: (1) refill a position in Mental Health for Psychiatric Social Worker and appoint a temporary part-time driver to assist during a medical leave of absence; (2) refill a caseworker position in Human Services and appoint a temporary part-time Social Welfare Examiner position to assist during multiple medical leaves of absence.

#### County Manager's Remarks

The County Manager's report included updates on several on-going projects and future projects. (a copy of the report is included with this document).

#### Chairman's Remarks

A copy of the Chairman Lafler's 2011 Committee assignments was distributed (a copy of the Committees for 2011 is included with this document). Chairman Lafler, addressing the Mr. Hayssen, the Finance Committee Chairman, requested that the budget process begin in July. He charged Mr. Same, Chairman of the Personnel Committee to review the AMTEK study and how it should be used for annual evaluations and pay increases for management employees and either improve the study for implementation or eliminate the study for lack of use by management. Mr. Davidson, Chairman for the committees for Public Works and Public Safety was urged by Chairman Lafler to move forward towards resolution of the issues affecting the District Attorney's offices and the former jail building and former civil offices. Chairman Lafler expects that each Committee Chairman meet on a monthly basis with each head of the departments for which their committee is responsible. A monthly report on the progress made in the meetings is to be submitted by the committee chairman to the board chairman.

#### Communications:

1. A copy of the Seneca County Planning Board December 9, 2010 meeting minutes.
2. A copy of the Seneca County IDA Board December 2, 2010 meeting minutes.
3. A copy of the Seneca County Agricultural Enhancement Board December 1, 2010 meeting minutes.
4. A copy of letters sent to Assemblyman Kolb and Senator Nozzolio from Robert McKeveny, Superintendent of Seneca Falls Central School District, regarding the Cayuga Nation's land-in-trust application and seeking support from our elected representatives to maintain the current tax base and funding which allows the Seneca Falls Central School District to provide a quality education.

5. A copy of Resolution No. 584-10 adopted by the Sullivan County Legislature imploring the New York State Legislature to enact substantive reform of the Real Property Tax Law Section Governing tax exempt criteria.
6. A copy of the draft Seneca County 2011 Comprehensive Plan – Housing Plan.
7. A copy of the Seneca County Historian’s Annual 2010 Report.
8. Request for 2011 contribution of \$6,647.00 from Seneca County to Genesee Finger Lakes Regional Planning Council for annual membership; and board resolution approving fidelity bond. Referred to the Planning Committee.
9. Request for Board of Supervisors approval to reinstate Allan Buddle to serve as Grange Member on the Seneca County Soil & Water Conservation District Board for a three year term. Referred to the Planning Committee.

Resolutions and Motions

**BOARD OF SUPERVISORS AUTHORIZES PUBLIC HEALTH NURSE TO ATTEND NATIONAL IMMUNIZATION CONFERENCE IN WASHINGTON D.C.**

RESOLUTION NO. 02-11, moved by Mr. Hayssen, seconded by Mrs. Amidon and adopted.

WHEREAS, the New York State Association of County Health Officials (NYSACHO) is sponsoring the National Immunization Conference in Washington D.C. from March 28 – 31, 2011; and

WHEREAS, NYSACHO funding will sponsor one individual from each Local Health Department to attend this conference; and

WHEREAS, sponsorship includes: full conference registration, airfare, overnight accommodations, and a meal stipend check at the federal per diem rate; and

WHEREAS, the only expenses not covered by NYSACHO include travel to and from the airport and parking; and

WHEREAS, these costs can be recovered under our IAP Grant (Immunization Action Plan) resulting in no county cost; and

WHEREAS, attendance at this conference is a requirement under our IAP Grant; and

WHEREAS, attendance has been approved by the Public Health and Personnel Committees; now, therefore, be it

RESOLVED, that permission is granted for a Public Health Nurse to attend the National Immunization Conference in Washington D.C. on March 28-31.

**SUPERVISORS APPROVE 5 YEAR CONTRACT BETWEEN SENECA COUNTY BOARD OF ELECTIONS AND NTS DATA SERVICES FOR FULL DOCUMENT IMAGING PURCHASE AND INSTALLATION 2011 THROUGH 2015**

RESOLUTION NO. 03-11, moved by Mr. Kaiser, seconded by Mr. Hayssen and adopted.

WHEREAS, the Seneca County Board of Elections desires to acquire Full Document Imaging technology to work in conjunction with the currently installed software used by the Board of Elections for voter registration purposes; and

WHEREAS, the Seneca County Board of Elections has used NTS Data Systems as the supplier of systems and services since 1996 for voter registration and poll book printing; and

WHEREAS, the Seneca County Board of Elections has encumbered funds from the 2009 budget in the amount of \$21,218.88 for the initial payment to be made upon signing of said contract; and

WHEREAS, the Seneca County Board of Elections has budgeted \$20,713.00 for the cost of the first year for such contract in the 2011 department budget Election Contractual Expenses 10-101-5-1450-4700; and

WHEREAS, NTS Data Services has forwarded the agreement and terms of said agreement to enter into a 5-year contract beginning January 15, 2011 and continuing at an annual cost of \$5,229.45 from January 15, 2012 through January 15, 2015; now, therefore, be it

RESOLVED, that the contract between the Seneca County Board of Elections and NTS Data Services in the amount of \$62,880.80 for 5-years be approved.

**SUPERVISORS APPROVE 5 YEAR RENEWAL BETWEEN SENECA COUNTY BOARD OF ELECTIONS AND NTS DATA SERVICES FOR VOTER REGISTRATION SYSTEM AND POLL BOOK PRINTING 2011 THROUGH 2015**

RESOLUTION NO. 04-11, moved by Mr. Kaiser, seconded by Mr. Hayssen and adopted.

WHEREAS, the Seneca County Board of Elections desires to continue support and maintenance services related to voter registration, signature digitization and interface messaging and poll book printing; and

WHEREAS, the Seneca County Board of Elections has used NTS Data Systems as the supplier of systems and services since 1996; and

WHEREAS, the current contract for services expires on December 31, 2010; and

WHEREAS, the Seneca County Board of Elections has budgeted for such contract in the 2011 department budget Election Contractual Expenses 10-101-5-1450-4700; and

WHEREAS, NTS Data Services has forwarded the agreement and terms of said agreement to enter into a 5 year contract beginning January 15, 2011 at a cost of \$17,571.40 and continuing at that annual cost through January 15, 2015; now, therefore, be it

RESOLVED, that the contract between the Seneca County Board of Elections and NTS Data Services in the amount of \$87,857.00 for 5 years be approved.

**BOARD OF SUPERVISORS TO GRANT AUTHORITY TO MAKE NECESSARY DHS BUDGET ADJUSTMENTS**

RESOLUTION NO. 05-11, moved by Mr. Mooney, seconded by Mrs. Amidon and adopted.

WHEREAS, the Division of Human Services in preparation for year-end closing has identified over-appropriations that will require adjustment; and

WHEREAS, the Treasurer has authority to make the necessary budget adjustments; and

WHEREAS, the required adjustments are within the same Department and object expense code, and include but are not limited to the following:

- Adjustment to decrease Temporary Assistance Salaries (10-125-5-6001-1100) to cover Temporary Assistance Severance Pay (10-125-5-6001-1400)
- Adjustment to decrease Services Salaries (10-125-5-6002-1100) to cover Services Overtime (10-125-5-6002-1300)
- Adjustment to decrease POS-CCAP-Homeless (10-125-5-6070-4747) to cover any and all other Purchase of Service contracts (10-125-5-6070-47XX); and

WHEREAS, these adjustments have been reviewed and approved by the Human Services Committee on December 28, 2010; now, therefore, be it

RESOLVED, that the Board of Supervisors grant authority to the Treasurer to make the necessary DHS Budget Adjustments.

Mrs. Garlick Lorenzetti made the motion, seconded by Mr. Mooney to lay on the table the prefiled motion titled, "Board of Supervisors Appoints Dr. David Dresser as Representative of the Board of Supervisors for Purposes of Meetings and Discussions of Indian Tribal Relations with Federal Representatives". The motion carried. The U.S. Supreme Court vacated the Second Circuit Court tax foreclosure decision based on waiver by Oneida Indian Nation.

#### **BOARD OF SUPERVISORS ADOPTS SENECA COUNTY HOUSING PLAN**

RESOLUTION NO. 06-11, moved by Mrs. Amidon, seconded by Mr. Davidson and adopted by 710 ayes (Amidon, Davidson, Reynolds, Garlick Lorenzetti, Serven, Prouty, Kaiser, Same, Lafler, Churchill, Mooney, Shipley, Kubasik) and 40 nays (Hayssen).

WHEREAS, the Seneca County Comprehensive Plan's Housing Chapter will serve as the Seneca County Housing Plan until the Comprehensive Plan is fully completed and adopted; and

WHEREAS, a Public Information meeting was held at the Romulus Central High School Cafeteria on Tuesday, November 30, 2010 providing the public an opportunity to review the draft and ask questions; and

WHEREAS, a public hearing for the purpose of soliciting public comment prior to the adoption was held on December 14<sup>th</sup>, 2010 at 8:00 p.m. in the Board of Supervisors' Board Room in the Seneca County Office Building at One DiPronio Drive, Waterloo, New York; and

WHEREAS, this resolution has been reviewed and approved by the Planning, Development, and Tourism Committee at the October 26<sup>th</sup>, 2010 meeting; now, therefore, be it

RESOLVED, the Seneca County Board of Supervisors finds that adoption of this plan will have no significant adverse environmental impact and issues a Negative Declaration for the purposes of the State Environmental Quality Review; and be it

FURTHER RESOLVED, that the Seneca County Board of Supervisors hereby adopts the Seneca County Housing Plan.

New Business

Mr. Shipley asked Chairman Lafler to move forward with the issue relating to Seneca County's realignment with the Department of Transportation from Region 3 to Region 4. Chairman Lafler assigned the issue to the Public Works Committee.

Mr. Same, although the Board of Supervisors voted against a small increase in salary to the management and the County Manager, expressed appreciation for their hard work and the great job that County Manager Sinclair has done to save money for the county.

Special Order of the Day

The meeting adjourned at 8:33 p.m.