

Seneca County Community Services Board

7-17-12

Present: Shelby Fisher, Peter Same, Dr. Papperman, Roberta Fisher, Kurt Brewer, Patsy Amidon, Howards Schler, Susan Ganser

Guests: Tammy Orlopp, Stanley Hatch, Suzanne Sinclair, Chuck Covert, Susan Hammond, Scott LaVigne, Joelene Orlando, Wendy Dressing

The meeting was called to order at 6:30 p.m. by Mr. Schler.

The minutes of the last meeting were approved with a motion by Dr. Papperman, seconded by Ms. Amidon, and approved.

Public Announcements: None.

Consumer Announcements: Mr. Covert announced that they softball team is 8 and 2. He formally thanked Mr. LaVigne for the uniforms. Ms. Ganser announced that she is trying to obtain scholarships for NYAPRS.

Subcommittee Reports: None.

Committee Reports: Ms. Fisher will meet with Mr. Hatch about membership. Mr. Underwood will be contacted for his formal resignation.

Administrative Remarks:

1. **Mental Health Clinic Units** of Service for **June 2012** were 1,106, which represents a 14% decrease from June of 2011's units.
2. **Addictions Clinic Units** of Service for **June 2012** were 493, which represents a 28% increase from the number of units delivered in June 2011.
3. **Mental Health Clinic Waiting-list** – There is no Waiting list.
4. **CQI** – Nothing new to report on this item.
5. **BHO Update**: the LGU should be receiving provider-specific data from the BHOs by the close of business on 7/17/12.
6. **Peer Worker Program Reformatting**: Scott, Susan Ganser met with CSEA representative Carla Felice to discuss the reformatting of the Peer Employee program. This was followed by a meeting with Scott, Susan Ganser, Kurt Brewer and Jolene Orlando to further clarify the evolving program format. Scott distributed a draft of the program as it stands thus far. The next task is to develop a job description for the Peer Specialist position, and a meeting was held on 7/17/12 prior to the CSB meeting to review three different options.

7. **Future Format for Administrative Remarks:** Starting with the July CSB meeting's administrative remarks and for all subsequent CSB & CSB committee meetings' agendas, administrative remarks and the MH, ASA, & DD committee agendas will contain updates on the progress made against the County Plan Priorities and their respective/related strategies (See Below).

2013 Plan Progress-Updates

Strategy 1.1 – LGU has worked with SC Jail Clinician to formalize a tracking system for MH Screens, and with the Jail Clinician and MH Department Fiscal Manager to track CPL730 Commitments into OMH Forensics Units

Strategy 1.2 – 0

Strategy 1.3 – 0

Strategy 1.4 – LGU has completed the documentation necessary for Obtaining Institutional Access to PSYCKES by the LGU.

Strategy 2.1 – 1st Quarter Screens totaled: 89. 2nd Quarter Results due by 8/15/12.

Strategy 2.2 – 0

Strategy 3.1 – LGU has obtained a copy of the NY Employment Services System Professional Services Agreement form for Providers to sign with their 2013 Contracts.

Strategy 3.2 – 0

Strategy 4.1 – 0

Strategy 4.2 – LGU has completed the documentation necessary for Obtaining Institutional Access to PSYCKES by the LGU.

Strategy 4.3 – 0

Strategy 4.4 – Seneca County Addictions Program & Mental Health Clinics both completed new sliding fee scale and have begun process of requiring clients who qualify for our lower fees to apply for Medicaid. They have also been offered the assistance of our MH Department Advocate to assist in Medicaid application process.

Strategy 5.1 – 0

Strategy 5.2 – 0

Strategy 6.1 – 0

Strategy 6.2 – 0

Strategy 6.3 – 0

Strategy 6.4 – 0

Strategy 6.5 – LGU has completed the documentation necessary for Obtaining

Institutional Access to PSYCKES by the LGU.

Strategy 7.1 – 0

Strategy 7.2 – 0

Strategy 8.1 – 0

Strategy 8.2 – 0

Strategy 9.1 – OASAS is aware of Seneca County’s continued support for OASAS funding for FLACRA to purchase and renovate a facility that would house four by our continued inclusion of this strategy in our county’s plan.

Strategy 9.2 – 0

Strategy 9.3 – FLACRA has again submitted an Schedule C for capital funding from OASAS for the purposes noted in Strategy 9.1.

Strategy 10.1 – LGU continues to attend the SCSAC meetings and has also met with the marketing group who will work to develop a strategic marketing plan for the SCSAC target market segments to reduce underage drinking in Seneca County.

Strategy 10.2 – Plan has been completed and approved by OASAS. Will be reported-on at the next CSB ASA Committee meeting.

Strategy 10.3 – 0

Strategy 10.4 – 0

Strategy 10.5 – Seneca County Youth Counseling Program is working with OASAS Prevention staff and the creator(s) of the Positive Action Program to have each section of Positive Action Approved as an EBP for all grade levels used. Contract has been signed with one Prevention Counselor to develop training of all the other county-employed prevention counselor staff on the use of Positive Action.

Strategy 10.6 – County has certified all Prevention Work-plans for these agencies.

Strategy 11.1 – 0

Strategy 11.2 – 0

Strategy 11.3 – 0

Strategy 12.1 – 0

Old Business: None.

New Business: None.

The board went into executive session at 7:20 p.m. with a motion by Mr. Brewer, seconded by Mr. Same to discuss membership.

The board came out of executive session and unanimously recommended the membership of Suzanne Sinclair be passed to the BOS for approval.

The next meeting will be held on Tuesday, September 18th at 6:30 p.m. at SCCCC.

The meeting ended at 7:40 p.m. with a motion by Mr. Brewer, seconded by Dr. Papperman, and carried.