

# Memorandum

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**To:** *Whom It May Concern*

**From:** *Kathie J. Stein, Seneca County Treasurer's Office*

**Re:** *Quarterly Tax Returns for Occupancy Tax*

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*Please check the box that states what quarter you are paying. Also, please check the appropriate box as to what kind of establishment you are paying. (Hotel-Motel) (Bed & Breakfast), (Vacation rentals), or (Other) which would include all other establishments that are rented out)*

*Please return this form along with payment to the Seneca County Treasurers Office.*

*If you have any questions regarding the completion of this form, please call me at (315) 539-1737.*

