

# **CUSTOMER CHECK LIST**

## **Solid Fuel Appliance**

### **NEW or USED**

- Complete building permit application (document all information)
- Permit fee due at time of application
- Copy of ZONING PERMIT
- Proof of NYS Workers Comp. Or exemption form (home owner or CE-200)
- Construction drawings need to include the following details and possibly more;
  - Appliance installation instructions
  - Chimney Installation Instructions (Factory Built)
  - Chimney details (Masonry include footer)
  - Floor Plan (include seating, shelving and any other displays or equipment and window & door locations. Include distances from chimney both horizontal and vertical)
  - Smoke and Carbon monoxide alarm locations
  - Ceiling Height
  - Roofing details (if penetrating roof)
- Plot Diagram (include distance to property lines, location of well & septic, distance to other structures on property, location of neighbors well/septic)

**CALL UFPO BEFORE DIGGING NOT LESS THAN 2 DAYS BEFORE**

**DIGGING BUT NOT MORE THAN 10 DAYS!!!** 811, OR

**(800 – 962 – 7962)**

MAKE CHECKS PAYABLE TO: SENECA COUNTY TREASURER