



<b>TITLE:</b>	Psychiatric Social Worker
<b>JURISDICTION CLASS:</b>	Competitive
<b>CIVIL DIVISION:</b>	County
<b>ADOPTION:</b>	March 3, 1971
<b>REVISED:</b>	November 30, 1995
Revised;	December 2, 2009

### **DISTINGUISHING FEATURES OF THE CLASS:**

The work involves responsibility for performing professional clinical and non-clinical social work activities in a health setting. The duties and responsibilities vary according to assignment, but generally the incumbent identifies, assesses and manages a variety of individual and family problems related to mental illness and disability. The incumbent generally provides direct social casework services to individuals and families including ongoing individual, group and/or family psychotherapy. The work is performed under the administrative and clinical supervision of a Senior Psychiatric Social Worker, Licensed Psychologist or Psychiatrist. Does related work as required.

### **TYPICAL WORK ACTIVITIES:** (Illustrative Only):

Conducts individual and family intakes and assessments;  
Develops treatment plan to address an individual's or family's psychosocial needs;  
Provides ongoing individual, group and family psychotherapy under clinical supervision;  
Provides crisis intervention services to individuals and families;  
Petitions, testifies, and reports to Family Court as required;  
Prepares and maintains a variety of reports, case notes, service plans and court summaries;  
Gathers information regarding individuals and families by interviewing neighbors, family members, school personnel, physicians and any others familiar with the family;  
Makes community service referrals on behalf of the individuals and families assigned;  
Monitors and reviews service plans with individuals and families by maintaining on-going contact with service providers and routinely updates supervisor of progress;  
Attends staff meetings, training sessions and workshops on social work issues.

### **FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES & PERSONAL CHARACTERISTICS:**

Good knowledge of modern social work principles and practices; good knowledge of federal, state and local laws related to the provision of social work services; good knowledge of modern principles and practices related to individual, group and family psychotherapy; good knowledge of the principles and practices related to conducting psychosocial intakes and assessments; working knowledge of community service agencies and programs; ability to conduct psychosocial intakes and assessments; ability to provide individual, group and/or family psychotherapy; ability to develop and implement a mental health treatment plan for individuals and families; ability to communicate effectively both orally and in writing; ability to organize and maintain accurate records and files; ability to analyze and organize data and prepare records and reports.

**MINIMUM QUALIFICATIONS:**

Graduation from a regionally accredited college or university or one accredited by the New York State Board of Regents to grant degrees with a Master's degree in social work, AND

Possession of license as a licensed master social worker (LMSW) or licensed clinical social worker (LCSW) issued by the New York State Department of Education at time of appointment.

NOTE: The minimum qualifications for this position are mandated under Article 154 of New York State Education Law.