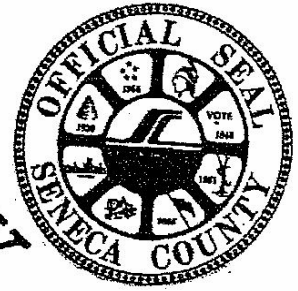


SENECA COUNTY

AN EQUAL OPPORTUNITY EMPLOYER



CIVIL SERVICE OPPORTUNITIES

Psychiatric Social Worker
22.320 / hour

MINIMUM QUALIFICATIONS:

Graduation from a regionally accredited college or university or one accredited by the New York State Board of Regents to grant degrees with a Master's degree in social work, AND

Possession of license as a licensed master social worker (LMSW) or licensed clinical social worker (LCSW) issued by the New York State Department of Education at time of appointment.

NOTE: The minimum qualifications for this position are mandated under Article 154 of New York State Education Law.

DISTINGUISHING FEATURES OF THE CLASS:

This is a position involving ordinary responsibility for making case studies and for carrying through planned treatment with patients (both children and adults), with parents or related persons, and with collateral agencies

FULL KNOWLEDGES, SKILLS, ABILITIES & PERSONAL CHARACTERISTICS:

Good knowledge of the principles, methods, procedures, techniques and practices of psychiatric social work; good knowledge of the functioning of psychiatric outpatient clinics, and of community resources and how to utilize them effectively; ability to make sound decisions and to make reports of investigations and recommendations; ability to work cooperatively and effectively with professional colleagues and other professional groups; tact; initiative; good judgment in dealing with people; neat appearance; physical condition commensurate with the demands of the position.

APPLICATIONS MAY BE OBTAINED FROM AND RETURNED TO:
SENECA COUNTY PERSONNEL OFFICE,
1 DI PRONIO DRIVE, WATERLOO, NY 13165

Applications Accepted Up:
Until position is filled

FOR FUTURE INFORMATION, PLEASE SEE REVERSE SIDE.....

TYPICAL WORK ACTIVITIES (Illustrative only)

Conducts individual and family intakes and assessments;
Develops treatment plan to address an individual's or family's psychosocial needs;
Provides ongoing individual, group and family psychotherapy under clinical supervision;
Provides crisis intervention services to individuals and families;
Petitions, testifies, and reports to Family Court as required;
Prepares and maintains a variety of reports, case notes, service plans and court summaries;
Gathers information regarding individuals and families by interviewing neighbors, family members, school personnel, physicians and any others familiar with the family;
Makes community service referrals on behalf of the individuals and families assigned;
Monitors and reviews service plans with individuals and families by maintaining on-going contact with service providers and routinely updates supervisor of progress;
Attends staff meetings, training sessions and workshops on social work issues.

Issued: March 4, 2010