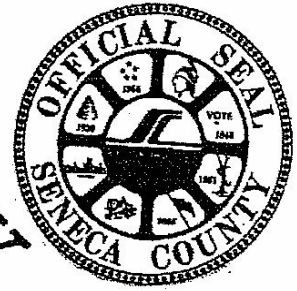


# SENECA COUNTY

AN EQUAL OPPORTUNITY EMPLOYER



## CIVIL SERVICE OPPORTUNITIES

Family Aide (anticipated approval)  
\$12.884/hr

### MINIMUM QUALIFICATIONS:

- A. Graduation from high school and four (4) years of experience as a parent or foster parent; OR
- B. An Associate's Degree in Child Development or a closely related field; OR
- C. An equivalent combination of training and experience as outlined by the limits of (A) and (B) above.

**\*Note\* Please show experience as a parent or foster parent on employment application\***

### TYPICAL WORK ACTIVITIES (Illustrative only)

Provides nurturance, positive reinforcement and emotional support to parents who have abused or neglected their children;  
Serves as a role model to teach appropriate parental responses as alternatives to abusive or neglectful behavior;  
Teaches basic living skills such as budgeting, nutrition and housekeeping;  
Assists clients in scheduling activities so that they can keep appointments, fulfill obligations, and become responsible individuals;  
Encourages clients to explore means of becoming more independent through employment, training or education;  
Assists clients with dealings with the Human Services Department, clinics and public or private agencies providing assistance;  
Helps families locate and obtain more adequate housing;  
Maintains records and makes oral or written reports regarding Family Aide service activities.

APPLICATIONS MAY BE OBTAINED FROM AND RETURNED TO:  
SENECA COUNTY PERSONNEL OFFICE,  
1 DI PRONIO DRIVE, WATERLOO, NY 13165

Applications Accepted Up To:  
3/12/10

**FOR FUTURE INFORMATION, PLEASE SEE REVERSE SIDE.....**

**SPECIAL REQUIREMENT FOR ACCEPTANCE OF APPLICATIONS:**

Possession of a valid New York State Driver's License is required.

**DISTINGUISHING FEATURES OF THE CLASS:**

These duties involve working with families in which child abuse or neglect has been found or is suspected in order to prevent further abuse or neglect and to strengthen family relationships. A Family Aide must be able to form warm, trusting relationships with clients and, by example, teach appropriate parental responses as alternatives to abusive and neglectful behavior. This position involves no professional casework or counseling activities and differs from that of Homemaker in that the employee does not serve as a substitute mother, but rather works with the mother to assist her in becoming a better parent. The work is performed under the general supervision of a Caseworker who prescribes assistance plans for individual families. The incumbent does related work as required.

**FULL KNOWLEDGES, SKILLS, ABILITIES & PERSONAL CHARACTERISTICS:**

Working knowledge of community resources and household management; ability to deal with and foster cooperation between adults and children in a hostile or neglectful family setting; ability to serve as an appropriate parent role model by demonstrating good personal habits, reliability and enthusiasm; ability to assist families in building close personal relationships; ability to understand child care and development problems; physical condition commensurate with the demands of the position.

Issued: March 4, 2010