

REGULAR MEETING

August 8, 2006

7:00 p.m.

The Board of Supervisors convened under the rules of regular session with all members present. Pledge of Allegiance and Moment of Silence

Presentations:

The Seneca County Employee of 2nd Quarter 2006 was awarded to Kim Pfeiffer, Coordinator of Services for the Office for the Aging.

Petitioners:

The following individuals petitioned the Board in support of the position of County Manager:

David Milhalyi, Pastor, St. Paul's Episcopal Church, Waterloo, NY

Frances Wenderlich, Resident, Seneca County

Donna Miller, Resident, Seneca County

Robert Peterman, Past-Supervisor, Town of Fayette, Seneca County

Submission of Claims for Audit:

Mr. Barto made a motion, seconded by Mr. Mooney, that the following vouchers, having gone through the proper auditing process be approved for payment. Motion was carried.

| | |
|---|---------------|
| Supervisors' vouchers # 2474 - 2850 totaling | \$ 378,549.40 |
| Office of the Aging vouchers # 387 - 435 totaling | 47,394.40 |
| Workforce Development vouchers # 139 - 145 totaling | 13,912.41 |
| Insurance vouchers # 39 - 44 totaling | 7,937.99 |
| County Airport vouchers # 69 - 79 totaling | 709.17 |
| Jail Capital Project vouchers # 95 - 104 totaling | 623,276.05 |

Highway Transportation:

| | |
|--|------------|
| Maintenance & State snow vouchers # 209 - 241 totaling | 266,312.27 |
| Highway Machinery vouchers # 232 - 263 totaling | 289,011.06 |

Approval of Minutes:

Minutes were approved as printed for the July 11, 2006 board meeting.

Standing Committee Reports:

The following committee reports were given by the respective Chairman of said committee.

Finance, Assessment & Insurance Committee, Supervisor Barto, Chairman. A copy of the report was filed with the Office of the Clerk to the Board of Supervisors.

Public Works & Planning, Development, Agriculture and Tourism Committee, and the Seneca County IDA, Supervisor Mooney, Chairman and Board representative respectfully. A copy of the report was filed with the Office of the Clerk to the Board of Supervisors.

Public Safety & Jail Construction Committee, Supervisor Anglim, Chairman. A copy of the report was filed with the Office of the Clerk to the Board of Supervisors.

Native American Affairs Committee, Supervisor Dresser, Chairman. A copy of the report was filed with the Office of the Clerk to the Board of Supervisors.

Inter-County Special Committee, Supervisor Amidon, Chairman.

Chairman's Remarks:

Chairman Shipley's remarks included reference to the proposed development of a corn-to-ethanol plant at the former Army depot in Romulus; and an anticipated meeting with Senator Schumer in Washington D.C. regarding the land-into-trust issue. A copy of Chairman Shipley's remarks was filed with the Office of the Clerk to the Board of Supervisors.

County Manager's Remarks:

Ms. Secor announced that the new Seneca County Sheriff's E911 Center located in the basement floor of the County Office Building was completed and operating.

The following communications were received and filed:

181. From Kaylie Benjamin, a thank you card to the Board of Supervisors for selecting her for the Brightest Star Award, initiated by the Seneca County Youth Bureau and Youth Board to honor two sixth graders who reside in Seneca County.

182. From David Hess, Pastor, West Henrietta Baptist Church, West Henrietta, NY, an email dated July 29, 2006, stating that "while a sex offender buffer zone law around schools and day care centers seems to make sense, it basically makes no one safer".

183. From NYS Office for the Aging, a copy of an official copy of the Notification of Grant Award and approved application for the Long Term Care Insurance Education and Outreach Program for the period April 1, 2006 through March 31, 2007.

184. From James W. McMahon, Director, NYS Office of Homeland Security, a letter date July 17, 2006 regarding application information for receipt of \$36,100 from FY06 State Homeland Security Program (SHSP) and \$29,500.

185. From Ag Enhancement Board, a copy of minutes of June 29, 2006 meeting.

186. From Seneca County Federation of Sportsmen's Club, Inc., a copy of meeting minutes dated June 20, 2006.

187. From Seneca County IDA, a copy of minutes of July 6, 2006 Regular Meeting.

188. From Seneca County Water Quality Committee, a copy of meeting minutes June 6, 2006

189. From NYSAC, a copy of the publication, The Help America Vote Act of 2002: A Policy Primer.

The following communications were referred to the committee indicated:

190. From Daniel T. Hayes, Ph.D., President, Finger Lakes Community College, a request for renewal of the Agreement between Seneca County and Finger Lakes Community College for the offering of courses in Seneca County for the 2006-2007 academic year. Referred to the Human Services oversight committee.

SUPERVISORS ADOPT 2007 WORKERS' COMPENSATION BUDGET

RESOLUTION NO. 188-06, moved by Mr. Barto, seconded by Mr. Mooney and adopted by 750 ayes.

RESOLVED, that the Seneca County Board of Supervisors does hereby adopt the Seneca County Workers' Compensation budget for the year 2007 as follows:

| | | | |
|-------|--------------------------------|----|-----------|
| 1710 | ADMINISTRATION | | |
| .1100 | Personal Service Administrator | \$ | 25,975.00 |
| .1110 | Employee Benefits Assistant | | 17,735.00 |

| | | | |
|-------|----------------------------------|----|------------|
| | Longevity | | 1,050.00 |
| .1200 | Workers' Comp. Attorney | | 34,700.00 |
| .2200 | Equipment | | 500.00 |
| .2300 | Computer Equipment | | 500.00 |
| .4200 | Supplies | | 500.00 |
| .4240 | Postage | | 1,000.00 |
| .4260 | Books and Periodicals | | 550.00 |
| .4270 | Membership and Dues | | 250.00 |
| .4280 | State Assessment | | 95,000.00 |
| .4440 | Mileage | | 600.00 |
| .4450 | Hotels and Meals | | 600.00 |
| .4560 | Excess Insurance | | 95,000.00 |
| .4700 | Investigation | | 5,000.00 |
| .4701 | Training | | 1,000.00 |
| .4702 | Legal Services | | 5,500.00 |
| .4703 | Rehabilitation Services | | 10,000.00 |
| .8100 | Retirement | | 8,345.00 |
| .8300 | Social Security | | 4,927.00 |
| .8600 | Hospitalization | | 9,714.00 |
| .8700 | Medicare | | 1,153.00 |
| | TOTAL ADMINISTRATION | \$ | 319,599.00 |
| 1720 | NON-ADMINISTRATION | | |
| .4100 | Indemnification/Benefits & Award | \$ | 218,000.00 |
| .4110 | Long Term Indemnity Liabilities | | 157,000.00 |
| .4200 | Medical | | 172,000.00 |
| .4210 | Long Term Medical Liabilities | | 52,000.00 |
| .4220 | Independent Medical Examinations | | 10,000.00 |
| .4440 | Mileage/Claimants | | 4,750.00 |
| .4700 | Reserve | | 20,000.00 |
| | TOTAL NON-ADMINISTRATION | \$ | 633,750.00 |
| | GRAND TOTAL | \$ | 953,349.00 |

SUPERVISORS AUTHORIZE PURCHASES FOR NEW LAW ENFORCEMENT CENTER

RESOLUTION NO. 189-06, moved by Mr. Anglim, seconded by Mr. Barto and adopted by 750 ayes.

WHEREAS, due to the upcoming relocation of the Sheriff's Department and Jail to the new law enforcement center, it is necessary to purchase replacement and additional equipment and furniture items; and

WHEREAS, the Public Safety and Jail Committee has recommended that the purchases be authorized and funds for said purchases have been appropriated within the jail capital project budget; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors does hereby authorize the purchase of the following to be paid from the Jail capital project budget:

Air Science - PO Box 62296, Ft. Myers, Fl 33906 - forensic evidence drying cabinet and associated equipment - \$9,079

American Locker Security System - 815 South Main St., Grapevine, TX 76051 - pistol locker to be located in the vehicle sally port for visiting officers to store pistols - \$325

Specific Bags - 1401 Marvin Rd. NE, Lacey, WA 98516 - inmate property bags required to be in compliance with state regulations - \$2,070

Galls - 2680 Palumbo Drive, PO Box 54308, Lexington, KY 40555-4308 - protective equipment and gear for officer safety - \$2,798.90

Derby Industries - 24350 State Rd. 23 South, South Bend, IN 46614 - sealed seamless correctional mattresses - (currently replace mattresses annually - mattresses have a life expectancy of a minimum of 5 years) - \$9,934.35

ATD - American Co. - PO Box 8500-S2895, Philadelphia, PA 19178 - protective helmets, restraint chair, etc. for officer safety - \$2,698.70

Total purchases - \$26,905.95

SUPERVISORS ACCEPT GRANT / TREASURER TO AMEND 2006 SHERIFF'S ROAD

PATROL BUDGET - TRAFFIC SAFETY COMMITTEE GRANT FOR TRACS

RESOLUTION NO. 190-06, moved by Mr. Anglim, seconded by Mr. Barto and adopted by 750 ayes.

WHEREAS, the Sheriff's Office has received a grant from the Governor's Traffic Safety Committee in the amount of \$15,323.00 to implement TRACS (Electronic Ticket and Accident Report Project); and

WHEREAS, the funding is 100% with no cost to the County and is to be used for the purchase of printers and scanners along with mounts and computer hardware installed in Sheriff's Department patrol vehicles, necessary to implement the system; and

WHEREAS, by participating in the State TRACS project, officers in the field will be able to electronically produce traffic summons, motor vehicle accident reports, and other New York State forms used by patrol deputies; and

WHEREAS, TRACS increases highway safety by: Significantly decreasing the amount of time it takes an officer to write a traffic ticket or collect accident report information; the less time officers and motorists spend parked along busy roads, the less chance of accident, injury or traffic disruption; Greatly improving the accuracy of accident and ticket data that police collect; Reducing the time officers spend on paper work, thus increasing their availability for patrol; and

WHEREAS, government efficiency is enhanced by: Reducing duplicative data entry by police, DMV and the courts, which will save time and minimize errors; Accelerating the flow of accident and ticket data to highway safety managers, allowing agencies to deploy their limited resources to high risk accident areas based on the most current and accurate data; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors does hereby accept the Governor's Traffic Safety Committee grant in the amount of \$15,323.00 to implement TRACS (Electronic Ticket and Accident Report Project) in the Seneca County Sheriff's Department; and be it

FURTHER RESOLVED, that the Seneca County Treasurer is hereby authorized and directed to amend the 2006 Seneca County Sheriff's Road Patrol budget as follows:

Create account 3113.456 - Sheriff's Road patrol TRACS Grant - \$15,323
Increase Revenue Account .3392 - Governor's Traffic Safety Committee grant - \$15,323; and be it

FURTHER RESOLVED, that the Chairman of the Board of Supervisors, is hereby authorized and directed to sign contract.

Mr. Kaiser made a motion to Lay on the Table, Prefiled Resolution #15, Resolution Approving Contract for Professional Services with John T. Hicks...to serve as Consultant / Interim County Manager. Mr. Smith seconded the motion. Mr. Same made a motion to Withdraw Prefiled Resolution #15; seconded by Mr. Dresser.

A discussion ensued regarding the action that would be taken or not taken if the prefiled resolution was Laid on the Table. Mr. Same withdrew his motion to withdraw prefiled resolution #15.

The motion to Lay on the Table, Prefiled Resolution #15 was carried by 466 ayes (Kaiser, Smith, Reynolds, Barto, Anglim, Mooney, Trickler, Shipley) and 284 nays (O'Neill, Dresser, Same, Lafler, Amidon, Teichner).

**RESOLUTION INTRODUCING PROPOSED LOCAL LAW NO. 1 OF THE YEAR 2006
ESTABLISHING RESIDENCY AND PROXIMITY RESTRICTIONS IN THE COUNTY OF
SENECA FOR SEX OFFENDERS WHO HAVE COMMITTED CRIMINAL OFFENSES AGAINST
MINORS AND PROVIDING FOR PUBLIC HEARING**

RESOLUTION NO. 191-06, moved by Mr. Kaiser, seconded by Mr. Mooney and adopted by 750 ayes.

WHEREAS, it has been recommended by the County Manager, County Attorney and Sheriff and the Board of Supervisors' Government Operations, Personnel and Technology Committee that it is in the best interests of the County that there be introduced a Local Law Establishing Residency and Proximity Restrictions in the County of Seneca for Sex Offenders Who Have Committed Criminal Offenses Against Minors; now, therefore, be it

RESOLVED that proposed Local Law No. 1 of the year 2006 entitled "A Local Law Establishing Residency and Proximity Restrictions in the County of Seneca for Sex Offenders Who Have Committed Criminal Offenses against Minors" be and the same is hereby introduced before the Board of Supervisors of Seneca County, New York; and be it

FURTHER RESOLVED, that copies of the aforesaid proposed local law be laid upon the desks of each member of the County Board; and be it

FURTHER RESOLVED, that the County Board hold a public hearing on said proposed Local Law at the County Office Building, 1 DiPronio Drive, Waterloo New York at 7:00 p.m. on the 12th day of September, 2006; and be it

FURTHER RESOLVED that the Seneca County Board of Supervisors declares itself Lead Agency under section 617.6 of the New York State Environmental Conservation Law; and

FURTHER RESOLVED that the Clerk to the Board publish or cause to be published a notice of said public hearing in the official newspaper of the County at least ten (10) days prior thereto.

SUPERVISORS AUTHORIZE ALL DEPARTMENTS TO USE ANY AND ALL BIDS LEGALLY AVAILABLE TO THE COUNTY UNDER NEW YORK STATE LAWS AND STATUTES
RESOLUTION NO. 192-06, moved by Mr. Kaiser, seconded by Mr. O'Neill and adopted by 750 ayes.

WHEREAS, General Municipal law allows for the purchase of various goods and services by the use of any properly written and awarded sealed bid by any County in the State of New York; and

WHEREAS, it is required by General Municipal law and the New York State Department of Audit and Control that prior to the use of said bids that the using entity shall by resolution of its governing board authorize the use of any such bids by its departments and/or agencies; and

WHEREAS, the Seneca County Board of Supervisors deems it in the best interest of the County to utilize said bids whenever it is economically or otherwise to our advantage; now therefore be it

RESOLVED, that the Seneca County Board of Supervisors authorizes all departments to use any and all bids legally available to the County under New York State laws and statutes; and be it

FURTHER RESOLVED, that a copy of this resolution be on file at the office of the Clerk of the Board.

SUPERVISORS ADOPT REVISED REFILLING OF VACANT POSITIONS POLICY
RESOLUTION NO. 193-06, moved by Mr. Kaiser, seconded by Mr. O'Neill and adopted by 750 ayes.

RESOLVED, in an effort to insure the effective management of tax dollars, the following policy is being enacted by the Seneca County Board of Supervisors.

A. Non-critical Positions: There is put into place, effective immediately, a hiring freeze for all non-critical positions. Under this freeze, all non-critical positions will be held open for ninety days from the date the position becomes vacant. At the expiration of the aforesaid time period, the department head, upon consultation with the personnel director and the county manager, shall be authorized to refill the position without further board or committee approval;

B. Critical Positions: Critical positions shall be held open for until such time as severance pay has been extinguished. At the expiration of the aforesaid time period, the department head, upon consultation with the personnel director and county manager, shall be authorized to refill the position without further board or committee approval;

1. The following, and only the following positions, are deemed "critical":

a) Positions in departments that have five employees or less;

b) Positions created by the merger or elimination of two or more existing positions;

c) Positions created by internal promotions;

d) Positions which are filled and then vacated because an employee does not successfully complete the probationary period;

e) Positions that are determined to be revenue positive. A "revenue positive" position shall be one that has been determined by the Seneca County Treasurer, as well as the relevant department's oversight committee, the Finance Committee and Personnel Committee to be a position of employment that generates a "net profit" to the County; as such term is used in commonly accepted accounting principles;

f) The following positions which would imperil public safety, public health or public order if not filled promptly:

1) Deputy Sheriffs

- 2) Corrections Officers, Cook, and Cleaner
- 3) Child Protective Caseworkers
- 4) Foster Care Caseworkers
- 5) 911 Dispatchers
- 6) Domestic Violence/Victim Witness Positions

7) Other positions which directly impact public safety, public health or public order may be considered by the Personnel and Finance Committees on a case-by-case basis.

2. The fact that all, or a portion, of the funding for a position may be reimbursed from funds other than County funds, shall be irrelevant to determining whether or not a position is critical. It is the finding of the Board of Supervisors that even reimbursed positions carry a cost to county taxpayers and should be refilled only after the requirements of the above freeze are complied with.

C. Annual or Biennial Appointments: Appointments to be made at the Board's annual or biennial re-organizational meeting may be made at such meeting immediately.

D. Reappointment of Public Officers for Set Term: Public Officers appointed for a set term may be reappointed for successive terms immediately upon the expiration of their term.

E. This policy shall be effective immediately upon passage by the Board of Supervisors, shall rescind any policy that is inconsistent with the above and shall remain in effect until rescinded by a vote of the Board of Supervisors.

SUPERVISORS AUTHORIZE REFILLING OF TYPIST POSITION IN MENTAL HEALTH
RESOLUTION NO. 194-06, moved by Mr. O'Neill, seconded by Mrs. Amidon and adopted by 750 ayes.

WHEREAS, a Typist position in the Department of Mental Health was vacated through promotion to the Sheriff's Department effective 7/7/06; and

WHEREAS, per Board Resolution #329-05, vacant positions created due to internal promotions are exempted from the 60 or 180 day waiting period; and

WHEREAS, the Department of Mental Health serves a very high volume of consumers, this staff person remains significantly important

in performing service intakes, reception, and maintenance of clinical records and typing; now, therefore be it

RESOLVED, that the Seneca County Board of Supervisors does hereby authorize the Department of Mental Health to refill the Typist position immediately.

APPOINT J. VICO TO SENECA COUNTY COMMUNITY SERVICES BOARD

RESOLUTION NO. 195-06, moved by Mr. O'Neill, seconded by Mrs. Amidon and adopted by 750 ayes.

WHEREAS, John Joseph Vico, M.D., of Route 89, Town of Covert, Seneca County, has applied for membership on the Seneca County Community Services Board, and the Mental Health Subcommittee of the Community Services Board; and

WHEREAS, the members of the Seneca County Community Services Board are recommending that Dr. Vico be approved for membership; and

WHEREAS, this request has been reviewed and approved by the members of the Mental Hygiene, Public Health and Human Services Committee; now, therefore be it

RESOLVED, that the Board of Supervisors does hereby appoint John Joseph Vico, M.D., to serve on the Seneca County Community Services Board.

CONTRACT WITH RUSHVILLE HEALTH CENTER FOR DENTAL HEALTH SERVICES

RESOLUTION NO. 196-06, moved by Mr. O'Neill, seconded by Mrs. Teichner and adopted by 750 ayes.

WHEREAS, Rushville Health Center has been providing dental services in Seneca County Schools for many years; and

WHEREAS, these schools include Frank Knight, Romulus, Cady Stanton, South Seneca and Waterloo; and

WHEREAS, all children enrolled in 1st and 4th grades are offered a dental screening, cleaning, and fluoride treatment, tooth brushing and flossing instructions; and

WHEREAS, the cost is billed to the child's health insurance or if the child has no dental coverage the Rushville Health Center will bill the Seneca County Health Department at \$30 per child; and

WHEREAS, all other children enrolled in the school are offered dental services at their parent's expense; and

WHEREAS, the lack of dental health care has consistently been identified in the Seneca County Health Department's Community Health Assessment; and

WHEREAS, the approximate cost of this program is \$4,500 which is reimbursable under Public Health State aid at 36%; now, therefore be it

RESOLVED, the Chairman of the Board of Supervisors is authorized to sign a contract with Rushville Health Center for the provision of preventative dental health services in Seneca County.

CLERK OF THE BOARD TO ADVERTISE FOR OFA PUBLIC HEARINGS

RESOLUTION NO. 197-06, moved by Mr. O'Neill, seconded by Mr. Lafler and adopted by 750 ayes.

RESOLVED, that the Clerk of the Board of Supervisors is hereby authorized and directed to advertise for Public Hearings on the Annual Implementation Plan of Services for the Seneca County Office for the Aging for the period April 1, 2007 - March 31, 2008. Said hearings will be held on September 18, 2006 at 11:30 am at the Office for the Aging, 1 DiPronio Drive, Waterloo, NY, and September 20, 2006 at 11:30 a.m. in the community room of Verona Village, Ovid, NY. Said notice is to be published at least 30 days prior to the Public Hearings.

BOARD OF SUPERVISORS TO CHANGE STATUS OF FOOD SERVICE HELPER IN THE OFFICE FOR THE AGING FROM SUBSTITUTE TO PERMANENT PART-TIME

RESOLUTION NO. 198-06, moved by Mr. O'Neill, seconded by Mrs. Teichner and adopted by 750 ayes.

WHEREAS, a Food Service Helper in the Office for the Aging Nutrition Program has resigned effective July 28, 2006, and

WHEREAS, another Food Service Helper who is currently employed will be transferred to this position, and

WHEREAS, a substitute Food Service Helper has been working daily in the capacity of a substitute for this program since January 2005, now, therefore be it

RESOLVED, that the Board of Supervisors approve the change in status for this individual from Substitute to permanent Part-time Food Service Helper effective August 9, 2006. This position is 100% reimbursable with state funds.

**SUPERVISORS AUTHORIZE REFILLING WEATHERIZATION AIDE POSITION IN THE
WEATHERIZATION PROGRAM**

RESOLUTION NO. 199-06, moved by Mr. O'Neill, seconded by Mrs. Amidon and adopted by 750 ayes.

WHEREAS, a Weatherization Aide position in the Weatherization Program has been vacant since June of 2005; and

WHEREAS, the Weatherization Program has been awarded additional funding, which increases the required productivity schedule; and

WHEREAS, this position is 100% reimbursable; now therefore, be it
RESOLVED, that the Seneca County Board of Supervisors does hereby authorize refilling a Weatherization Aide position in the Weatherization Program office effective immediately.

**SUPERVISORS AUTHORIZE IMMEDIATE REFILL OF THE FULL-TIME TYPIST
POSITION IN THE VETERANS SERVICE AGENCY**

RESOLUTION NO. 200-06, moved by Mr. O'Neill, seconded by Dr. Dresser and adopted by 750 ayes.

WHEREAS, the Typist in the Veterans Agency has resigned as of August 11, 2006; and

WHEREAS, this office is staffed by only two people, including the typist; and

WHEREAS, the department serves veterans and their dependents with all veterans benefits including Federal, State and County; and

WHEREAS, the duties of the typist include:

- Typing letters, reports, etc. and proofing, editing
- Answering phones
- Data entering and maintaining VETCOP 2001
- Transcribing of case notes and letters
- Filing, faxing, copying and mailing correspondence
- Arranging and tracking Veterans Volunteer Transportation Program
- Maintaining office supplies
- Preparing vouchers for payment
- Scheduling appointments
- Recording and obtaining military discharges at County Clerk

- Track medals received for quarterly Board of Supervisors Presentation
- Track Veterans deaths in our county and faxing to VAMC, Canandaigua/monthly
- Internet research
- Setting up new files as new clients come in
- Data entering and maintaining of discharge tracking access program
- Completion of simple veterans forms
- Working unsupervised while Deputy Director is out including networking with other County Veterans Services for general questions; and

WHEREAS, this position has been reviewed by the oversight committees for Human Services, Personnel, and Finance; and recommended for full Board approval; now, therefore be it

RESOLVED, that the Board of Supervisors authorizes immediate refill of a Full-time Typist position in the Veterans Service Agency.

**SUPERVISORS AUTHORIZE IMMEDIATE REFILL OF A FULL-TIME FOSTER
CASEWORKER POSITION IN THE DIVISION OF HUMAN SERVICES, CHILDREN
AND FAMILY SERVICES**

RESOLUTION NO. 201-06, moved by Mr. O'Neill, seconded by Mrs. Teichner and adopted by 750 ayes.

WHEREAS, the Typist in the Veterans Agency has resigned as of August 11, 2006; and

WHEREAS, a Grade B Supervisor resigned effective July 6, 2006 and a Caseworker was promoted to the position of Senior Caseworker effective July 3, 2006; and

WHEREAS, a request is being made to refill the position immediately per the County policy # 101.201; and

WHEREAS, this Caseworker provides the following services:

- Monitoring visitation between foster children and their parents, siblings and extended family members on a weekly or bi-weekly basis

- Casework counseling with foster child(ren), their families, foster parents and when appropriate, the residential facilities team members
- Developing and implementing service plans for foster children and their families
- Securing placements for those children placed into foster care in the least restrictive environment, which will meet their needs. For those children requiring a higher level of care, the caseworker generates referrals to appropriate programs, arranges pre-placement interviews, coordinates visitation and transportation, monitors progress within the placement, and works with the child's family members who remain in the home
- Required to keep detailed documentation of all case activities, correspondence, home visits, visits between family members, team
- meetings and all pertinent events which occur throughout the child's stay in care
- Court-review, implement and monitor Service Plans through Family Court. Prepare court reports and summaries for Family Court on a regular basis; and

WHEREAS, this position has been reviewed by the oversight committees for Human Services, Personnel, and Finance; and recommended for full Board approval; now, therefore be it

RESOLVED, the Board of Supervisors authorizes immediate refill of a Full-time Foster Care Caseworker position in the Division of Human Services, Children and Family Services.

SUPERVISORS AUTHORIZE IMMEDIATE REFILL OF A FULL-TIME ACCOUNT CLERK POSITION IN THE DIVISION OF HUMAN SERVICES ACCOUNTING DEPARTMENT

RESOLUTION NO. 202-06, moved by Mr. O'Neill, seconded by Mrs. Amidon and adopted by 750 ayes.

WHEREAS, this position has been vacant since June 26, 2006 due to a promotion; and

WHEREAS, the Account Clerk responsibilities include:

- Posting receipts CAMS-State Cash Management System
- Reconciling bank accounts

- Making foster care payments
- Processing indirect payments on behalf of clients
- Providing payments for the adult protective clients as rep payee
- Providing backup for processing incoming and outgoing mail; and

WHEREAS, a request is being made to refill the position immediately per County policy # 101.201; and

WHEREAS, this position has been reviewed by the oversight committees for Human Services, Personnel, and Finance; and recommended for full Board approval; now, therefore be it

RESOLVED, the Board of Supervisors authorizes immediate refill of a Full-time Account Clerk position in the Division of Human Services Accounting Department.

**SUPERVISORS AUTHORIZE IMMEDIATE REFILL OF A FULL-TIME TYPIST POSITION
IN THE WORKFORCE DEVELOPMENT DEPARTMENT**

RESOLUTION NO. 203-06, moved by Mr. O'Neill, seconded by Mr. Lafler and adopted by 750 ayes.

WHEREAS, a Typist was promoted effective July 17, 2006; and

WHEREAS, this promotion filled the Account Clerk/Typist position that had been vacant since May 29, 2006 due to another promotion; and

WHEREAS, the Typist responsibilities include:

- Independently performing routine clerical duties
- Preparing warrants for Board of Supervisors meetings
- Preparing Document Imaging materials
- Participating in VITA program
- Using internet to research for projects
- Receiving and routing telephone calls for department
- Greeting customers and preparing swipe cards; and

WHEREAS, a request is being made to refill the position immediately per County policy # 101.201; and

WHEREAS, this position has been reviewed by the oversight committees for Human Services, Personnel, and Finance; and recommended for full Board approval; now, therefore be it

RESOLVED, the Board of Supervisors authorizes immediate refill of a Full-time Typist position in the Workforce Development Department.

**SUPERVISORS AUTHORIZE IMMEDIATE REFILL OF A FULL-TIME CHILD PROTECTIVE
CASEWORKER POSITION IN THE DIVISION OF HUMAN SERVICES, CHILDREN
AND FAMILY SERVICES**

RESOLUTION NO. 204-06, moved by Mr. O'Neill, seconded by Mr. Kaiser and adopted by 750 ayes.

WHEREAS, a Child Protective Caseworker resigned effective August 4, 2006; and

WHEREAS, resignation will leave the Child Protective Unit down one Investigative Caseworker; and

WHEREAS, the high volume of work within this unit, the need to meet numerous mandates on a daily basis, and this unit has received four-hundred-one (401) reports of Abuse and/or Maltreatment since January 1, 2006; and

WHEREAS, the refilling of this position is critical to the safety of the children and families in Seneca County; and

WHEREAS, a request is being made to refill the position immediately per County policy # 101.201; and

WHEREAS, this position has been reviewed by the oversight committees for Human Services, Personnel, and Finance; and recommended for full Board approval; now, therefore be it

RESOLVED, the Board of Supervisors authorizes immediate refill of a Full-time Child Protective Caseworker position in the Division of Human Services, Children and Family Services.

Mr. Anglim made a motion to Suspend the Rules of Order to introduce a resolution not previously filed. Mr. Mooney seconded the motion. Motion was carried.

**SUPERVISORS ACCEPT HOMELAND SECURITY GRANTS; CHAIRMAN AUTHORIZED TO
SIGN CONTRACT DOCUMENTS; TREASURER AUTHORIZED TO AMEND EMERGENCY
SERVICES AND SHERIFF'S OFFICE BUDGET**

RESOLUTION NO. 205-06, moved by Mr. Anglim, seconded by Mr. Lafler and adopted by 750 ayes.

WHEREAS, the Emergency Services Office and the Sheriff's Office is in receipt of the 2006 New York State Homeland Security Grant (SHSP) for \$36,100 and the Sheriff's Office is also in receipt of the FY06 Law Enforcement Terrorism Prevention Program (LETPP) for \$29,500

to be used as per the guidance in the grant application; now, therefore be it

RESOLVED, that the Chairman of the Seneca County Board of Supervisors is hereby authorized and directed to sign all necessary contract documents for said grants; and be it

FURTHER RESOLVED, that the Seneca County Treasurer is hereby authorized and directed to amend the Seneca County Emergency Services SHSP budget and the Seneca County Sheriff's Dept. budget.

New Business:

Mr. Same made a motion to adopt a resolution rescinding the agreement limiting the term of service of Ms. Secor as County Manager. Mr. Dresser seconded the motion. Chairman Shipley ruled the motion Out of Order on the basis that the matter had not been referred to the proper committee.

Mr. Dresser called Point of Order - Except by unanimous consent, no matter, except the appointment of officers, shall be acted upon by this Board except after reference to the proper committee. It shall be the duty of the Chair to make such reference (Board of Supervisors Rules of Order, Rule 29). The motion made by Mr. Same was to rescind an agreement.

Mr. Same made a motion to Appeal the Chairman's ruling on the Main Motion. Mr. Dresser seconded the motion. The motion to Appeal was not sustained by 466 nays (Reynolds, Barto, Smith, Kaiser, Anglim, Mooney, Trickler, Shipley) and 284 ayes (Same, Dresser, O'Neill, Lafler, Amidon, Teichner). The decision of the Chairman to rule the Main Motion Out of Order was upheld. Chairman Shipley referred the matter to the oversight committee for Government Operations.

As no further business was before the Board, Mr. Kaiser moved the meeting adjourned.