

SENECA COUNTY BOARD OF SUPERVISORS COMMITTEE MEETINGS

**May 13, 2008 beginning at 5:30 p.m.
County Office Building, 1 DiPronio Dr. – 2nd Floor, Waterloo, New York 13165**

TENTATIVE AGENDA

GOVERNMENT OPERATIONS COMMITTEE

(Amidon, Hayssen, Same, Westfall, Mooney)

1. ISSUE: Proposed 315 Area Code Relief Options (*Board resolution under Suspension of the Rules*)

DESCRIPTION: NYS Public Service Commission held a public hearing regarding the four options proposed to relieve the 3145 area code shortage. Mrs. Amidon is asking for the Board of Supervisors to agree on the best option for Seneca County and submit a written statement to the Commission.

ACTION: Committee recommendation for Board resolution stating the County's position on the 315 area code relief options.

HUMAN SERVICES COMMITTEE

(Mooney, Amidon, Shipley, Westfall, Serven)

1. ISSUE: Chairman of the Board to Sign Contract with Youth Advocate Programs, Inc. (YAP) for Preventive Services/Family Resiliency (*movement to Board same night pending committee recommendation*)

DESCRIPTION: The Division of Human Services would like to renew the agreement with the Youth Advocate Program, Inc. (YAP) for Preventive Services/Family Resiliency. YAP will provide the following services such as Family Advocacy, Home and Community Based Preservation and Youth Advocacy at an 85% success rate. Preventive Services will also provided at an 85% success rate and include an enhanced case management model of service delivery for identified preventive and protective services clients. The proposed operating budget for the proposed program is not to exceed \$893,000. This funding is available under line item 10-125-5-6070-4747.

ACTION: Committee recommendation for Board resolution authorizing Chairman of Board to sign YAP contract.

2. ISSUE: Committee Approves DHS Workforce Development Ticket to Work Application (*movement to Board same night pending committee recommendation*)

DESCRIPTION: Seneca County DHS Workforce Development Department is seeking approval for application to become an Employment Network as part of "The Ticket to Work and Work Incentive Improvement Act (TWWIA) and Ticket to Work Self Sufficiency Improvement Program Implementation." Enacted in 1999 the TWWIA, Public Law 106-170, is to expand employment opportunities for Social Security Disability and Social Security Insurance beneficiaries. The Ticket to Work Program is intended to provide greater choices in obtaining employment vocational rehabilitation or other support services from public and private providers through the implementation of Employment Networks (EN's). Participation as an EN provides an additional revenue source for Workforce Development through Milestone payments. Three phases of payments could total as much as \$21,199 for some recipients over an 18 month period. Seneca County has about 2,000 individuals eligible to receive a Ticket at this time.

ACTION: Committee recommendation for Board approval to submit application for DHS Workforce Development Department to become an Employment Network and receive Milestone payments.

3. ISSUE: RFP for DHS Workforce Development Department to Hire Technical Assistance Consultant(s) for MicroEnterprise Program (*movement to Board same night pending committee recommendation*)

DESCRIPTION: Seneca County DHS Workforce Development Department has drafted a Request for Proposals from agencies or private consultants to provide technical assistance and training to businesses eligible for its MicroEnterprise Program. Services include information and recommendations regarding Business Marketing, Business Feasibility Determinations, business plan development and review, start up assistance, record keeping, and business financial concerns. The RFP has been reviewed by the County Attorney and contains all of the County requirements. RFP's are due on July 8, 2008 at 3:00 pm in the County Managers Office; 1 DiPronio Drive, Waterloo, New York, 13165. RFP's shall be submitted in a sealed envelope which is clearly marked: RFP 05-31-08 MicroEnterprise Program Technical Assistance and Training.

ACTION: Committee recommendation for Board approval to proceed with RFP process for the selection of agencies/consultants to provide technical assistance and training as part of the County's Micro-Enterprise Program.

4. ISSUE: Board of Supervisors to Proclaim the Month of May "One Stop Month" for Seneca County (*movement to Board same night pending committee recommendation*)

DESCRIPTION: The Workforce Investment Act of 1998 authorizes Local Workforce Investment Boards and Chief local elected officials to create One-Stop Career Centers within local Workforce Investment Areas. The Workforce Investment Act of 1998 authorizes Local Workforce Investment Boards and Chief local elected officials to create One-Stop Career Centers within local Workforce Investment Areas. Finger Lakes Works One Stop Centers opened their doors on July 1, 2000 and provide valuable services to this community by connecting businesses with workers and job seekers with jobs. The Finger Lakes Works One Stop Centers helps job seekers acquire skills, find jobs, find skilled workers for our businesses and help our businesses upgrade the skills of their existing workforce. In calendar year 2007, the Finger Lakes Works One Stop Centers assisted 9,818 people in finding jobs and 578 businesses find skilled workers. May 2008 is One Stop Month in New York State.

ACTION: Committee recommendation for Board to proclaim the month of May as "One Stop Month" for the County of Seneca, and to acknowledge the achievements and the valuable services the Finger Lakes Works One Stop Centers provide to the citizens of this community.

5. ISSUE: MAY National Community Action Month Proclamation

DESCRIPTION: Request received from Cayuga/Seneca Community Action Agency for the Seneca County Board of Supervisors to proclaim May 2008 as NATIONAL COMMUNITY ACTION MONTH in Seneca County, in recognition of the hard work and dedication of Cayuga/Seneca Community Action Agency, Inc. by resolution.

ACTION: Committee recommendation for Board proclamation/resolution

ACTION: Committee recommendation for Board resolution proclamation

PUBLIC HEALTH SERVICES

(Hayssen, Mooney, Kaiser, Shipley, Terryberry)

1. ISSUE: Chairman Of The Board Of Supervisors Authorized And Directed To Sign A Contract With The New York State Department Of Health For The Children With Special Health Care Needs Program

DESCRIPTION: The Health Department receives grant monies for the administration of the Children with Special Health Care Needs Program. The grant amount of \$ 16,884 will cover the period of October 1, 2008 through September 30, 2009. It is necessary for the Chairman of the Board of Supervisors to sign this contract to receive this grant funding.

ACTION: Committee recommendation for Board resolution authorizing Chairman of the Board to sign said contract

2. ISSUE: Chairman of the Board Authorized and Directed to sign a contract with the New York State Department of Health for Early Intervention Administration

DESCRIPTION: The Health Department receives grant funding for the Administration of the Early Intervention Program. The grant amount of \$30,562 will cover the period of October 1, 2008 through September 30, 2009. It is necessary for the Chairman of the Board of Supervisors to sign this contract to receive this grant funding.

ACTION: Committee recommendation for Board resolution authorizing Chairman of the Board to sign said contract

3. ISSUE: Public Health to solicit bids for Transportation Services for the Early Intervention and 3-5 (Pre-School) Programs

DESCRIPTION: The current contracts with providers for transportation serviced for the Early Intervention and 3-5 Programs expires in March 2009. It will be necessary for the department to solicit bids for these services. There will need to be committee discussion on how to design the bids.

ACTION: Committee discussion and recommendation to move forward with transportation contracts

4. ISSUE: Chairman of the Board of Supervisors Authorized and directed to sign a contract with Ontario County for the Cancer Services Program.

DESCRIPTION: Ontario County Public Health is the lead agency for the Cancer Services Program for Ontario, Seneca, and Yates Counties. Ontario County Public Health will be contracting with Seneca County Public Health to provide services to include perform outreach and education, enroll clients in the programs and ensure the follow through. The period for this grant will be April 1, 2008 through March 31, 2009. The Health Department will be compensated in the amount of \$ 33,513 for these services.

ACTION: Committee recommendation for Board resolution authorizing said contract

5. ISSUE: Executive Session

DESCRIPTION: In accordance with Public Officer Law Article 7 §105 (d), upon a majority vote of its total membership the Public Health Committee hereby enters into executive session for the purpose of holding discussions regarding proposed, pending or current litigation. Attendance at said executive session shall be permitted to any member of the Public Health Committee, Board of Supervisors, County Manager and County Attorney.

ACTION: Informational only

INDIAN AFFAIRS COMMITTEE
(Same, Barto, Terryberry, Hayssen, Dresser)

1. ISSUE: Executive Session

DESCRIPTION: In accordance with Public Officer Law Article 7 §105 (d), upon a majority vote of its total membership the Public Health Committee hereby enters into executive session for the purpose of holding discussions regarding proposed, pending or current litigation. Attendance at said executive session shall be permitted to any member of the Public Health Committee, Board of Supervisors, County Manager and County Attorney.

ACTION: Informational only

PUBLIC SAFETY AND JAIL CONSTRUCTION
(Shiple, Davidson, Amidon, Terryberry, Serven)

1. ISSUE: Approve SHSP Grant Contract (*movement to Board same night pending committee approval*)

DESCRIPTION: The Office of Emergency Services has been awarded a New York State Office of Homeland Security grant for \$63,000. The grant will be used to support the operational readiness of the County's Hazardous Materials Response Team as well as Provide training to the County's First Responders. Because the date has passed for returning the information to NYS OHS, a resolution is prefiled for the Board's consideration the same night as the committee.

ACTION: Board resolution to approve contract and authorize Chairman of the Board to sign contract documents and direct the County Treasurer to amend the 2008 Emergency Management - SHSP budget 10-110-5-3642

2. ISSUE: Award bid for "Sewer Grinder", surplus equipment from the Seneca County Law Enforcement Center (*movement to the Board same night pending committee recommendation*)

DESCRIPTION: Bids for the "Sewer Grinder" were opened on May 7, 2008. One bid was received from Gartner Equipment Company, Inc., 302 Sand Street, Syracuse, NY 13204 totaling \$3,440.00. It is requested that because this equipment has been idle for several months and because this piece of machinery is very exclusive with probably no other buyers interested at all; it would be beneficial to remove said equipment from the Law Enforcement's listing as soon as possible.

ACTION: Resolution of BOS authorizing Chairman to accept Gartner Equipment's bid

3. ISSUE: Support proposed NYS Legislation to amend NYS VTL to Prohibit Text Messaging while Operating a Motor Vehicle (*movement to Board same night pending committee recommendation*)

DESCRIPTION: Section 1225-c of the Vehicle and Traffic Law of the State of New York provides that no person shall operate a motor vehicle upon a public highway while using a mobile telephone to engage in a call while such vehicle is in motion. There have been instances throughout the State of New York where operators of motor vehicles are text messaging while driving and cause an accident. Bills have been proposed in the State Assembly and Senate to prohibit operators of motor vehicles from using a mobile telephone for writing, sending, or reading a text message while such vehicle is in motion. A supporting resolution to amend the NYS VTL Section 1225-c to prohibit drivers from text messaging while driving is being requested

ACTION: Committee recommendation for Board resolution support proposed NYS legislation amending the NYS VTL to ban text messaging by drivers while operating a motor vehicle.

PLANNING, DEVELOPMENT, AGRICULTURE & TOURISM

(Kaiser, Dresser, Davidson, Amidon, Same)

1. ISSUE: Legal Work Associated with 501(c)(3) for Veterans Cemetery (*movement to the Board same night pending committee recommendation*)

DESCRIPTION: We received one bid from Michael Mirras, Attorney of the firm of Midey and Mirras of Seneca Falls to do the legal work associated with creating a not-for-profit 501(c)(3) corporation for the Sampson Park Veterans' Cemetery.

ACTION: Committee recommendation for Board resolution accepting proposal for legal services of firm of Midey and Mirras

2. ISSUE: Purchase Development Rights for farmland in Seneca County

DESCRIPTION: According to the Seneca County Agriculture Enhancement Board, agriculture in Seneca County contributes over \$41 million in farm sales to the local economy. Keeping farmland viable is critical to the well-being of Seneca County as a whole. NYS Dept of Ag & Markets has a program that offers to buy out the development rights on prime farmland, called the Purchase of Development Rights grant (PDR). this ensures that farmland stays in production, and gives the farmer his retirement that would have been his land going for sale.

These grants can only be applied for by municipalities; and only municipalities with NYS Ag & Markets approved agriculture development plans can apply. Seneca County has an approved NYS Ag & Markets plan called the Seneca County Agriculture Enhancement Plan, approve in 2000. The Town of Fayette is the only municipality in Seneca County with an approved plan. The Seneca County Agriculture Enhancement Board is asking Seneca County to submit grant proposals on behalf of farmers that have land in danger of development and whose town does not have an approved plan.

The Ag Enhancement Board currently screens the applications and would only forward those that were strong and stood a good chance of getting funded.

ACTION: Committee recommendation for Board resolution authorizing the County grant writer to submit applications on behalf of farmers for PDRs

3. ISSUE: Snowmobile Trail Pre-Application

DESCRIPTION: The Twin Lakes Snowmobile Club has requested that Seneca County serve as a Sponsor for them to receive the pass-through funding available to Snowmobile Trails. The Twin Lakes Club maintains an existing Snowmobile Trail that is part of the State system that loops into Seneca County in Lodi and Covert. As a first time applicant, Seneca County needs to complete a pre-application. Final applications for funding will be due in September.

ACTION: Approval to submit pre-application.

PERSONNEL & TECHNOLOGY

(Dresser, Reynolds, Westfall, Davidson, Barto)

1. ISSUE: Establishing Seneca County Policy on Filling Employee Position Vacancies

DESCRIPTION: A subcommittee consisting of the County Manager, the Personnel Director, and Supervisors Barto and Westfall has reviewed the County's current policy for refilling vacant positions, a policy which has been in effect since August 9, 2006. The subcommittee is recommending a new policy which is being circulated to all Board members and department heads for their review and comment prior to or at the Committee's May 13 meeting.

ACTION: Committee discussion and possible decision for movement to the full Board of Supervisors.

FINANCE, ASSESSMENT & INSURANCE COMMITTEE

(Barto, Same, Mooney, Kaiser, Westfall)

1. ISSUE: Authorize the Treasurer to Transfer Funds for Elections Department Expenses for HAVA Requirements (*Board resolution under Suspension of the Rules pending committee recommendation*)

DESCRIPTION: Seneca County must pay NYS OGS its share of matching funds (\$13,778.00) by end of business day Friday, May 16, for ballot marking devices. The Contingent Fund will need to be used to pay the matching funds. The Treasurer needs authorization from the Board of Supervisors to make an appropriate transfer involving the Contingent Fund and designated account to pay the County's matching funds; and authorization is necessary to send a check to NYS OGS by the date and time set.

ACTION: Committee recommendation for Board resolution under Suspension of the Rules at its May 13 meeting authorizing the Treasurer to make the appropriate transfer and authorization to pay the required matching funds under HAVA to NYS OGS for \$13,778.00